

City of Somersworth
City Hall
1 Government Way
Somersworth, NH 03878
(603) 692-9522 Fax: 692-9575

Residential
Application for

Map # _____ Lot # _____
Zoning: _____

Certificate of Occupancy

Principle Use: (Check One) One Unit ☐ Two-Unit ☐ Multi-Unit ☐ Manufactured Housing ☐

Site Location: _____

Property Owner: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Cell Phone: _____

Leased / Rental Property: ☐

Owner Occupied Property: ☐

Is this an existing building? If so please fill out section "A" and section "B":

For all applications, please fill out section "B".

Section "A" **Existing Conditions:**

Existing / Previous Use: _____

Existing # of Units: _____

Square Feet of Existing Use: _____

Parking on site: (# of spaces) _____

Section "B" **Proposed Use:**

Description of Proposed Use: _____

Proposed # of Units: _____

Square Feet of Proposed Use: _____

Parking on site: (# of spaces) _____

Building Permit # _____ Electrical Permit # _____

Plumbing Permit # _____ Mechanical Permit # _____

Department of Development Services
Code Enforcement Office

Please Obtain the following Approval Signatures

Fire Department: (692-3457) _____ date: _____

Planning: (692-9519) _____ date: _____

Building Inspector: (692-9520) _____ date: _____

Electrical Inspector: (692-9520) _____ date: _____

Public Works Director: (692-4266) _____ date: _____

Water Department Inspection: (692-9523) _____ date: _____

Water/Sewer Billing Department: (692-9523) _____ date: _____

Account # _____ Outstanding Balance _____ Sewer Connection Fee Paid _____ Water Connection Fee Paid _____

-----Below this line - For Code Office Use Only-----

Conditions of CO: _____

☐ Permanent _____ ☐ Temporary, Date Expired: _____

Building Department Comments: _____

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Edition of Code Used: _____

Type of Construction: _____

- ☐ R-1 Residential Use Group R-1: Primarily transient- Boarding Houses, Hotels, Motels, etc.
- ☐ R-2 Residential Use Group R-2: Primarily permanent – Apartments, Boarding Houses, Convents, etc.
- ☐ R-3 Residential Use Group R-3: Primarily permanent – Single Family Dwellings, Two Family Dwellings
- ☐ R-4 Residential Use Group R-4: Residential Care/Assisted Living Facilities – More than 5 but less than 16 occupants