



CITY OF SOMERSWORTH

Office of the City Manager

TO: Mayor Dana Hilliard and City Council Members

FROM: Robert M. Belmore, City Manager

DATE: Friday, March 13, 2015

SUBJECT: City Manager's Report for Monday, March 16, 2015
City Council Agenda

6:00 p.m. – Workshop

*Re: Presentation from Director Sharples on Historic District Regulations
Attached is an outline of the presentation and a map of the district*

6:30 p.m. – Public Hearing

Re: Bond Resolution

Lay on the Table (under Section 12 of Agenda)

Resolutions:

- A. Resolution No. 28-15 To Establish a Memorial to be Named “Marcel’s Lillies” in Loving Memory of Ward 3 City Councilor Marcel Hebert (*Referred Back to Recreation Committee*).

Other:

- A. Authorize City Manager to Sign Unutil Agreement to Extend Natural Gas Service to Former Police Department Building.

Unfinished Business (under Section 13 of Agenda)

Ordinances:

- A. Ordinance No. 12-15 Amend Chapter 4, Personnel Rules & Regulations, Appendix 1, Assignment of Class to Grade, Code Compliance Officer. Again, the incremental cost to fill a new position effective May 1st is approximately \$6,500 (this assumes a 2 - person health plan).

Resolutions:

- A. Resolution No. 31-15 To Allocate Five Acres of the Malley Farm Property to Create a Memorial Forest to Honor Veterans of the Iraq War (*Assigned to Recreation Committee*).**

New Business (under Section 14 of Agenda)

Ordinances:

- A. Ordinance No.13-15 Amend Chapter 13, Police Offenses, Section 3.1.F.2 Parking, Two Hour.**
- B. Ordinance No.14-15 Amend Chapter 13, Police Offenses, Section 3.1.F.2A Parking, Ninety Minutes.**
- C. Ordinance No.15-15 Amend Chapter 13, Police Offenses, Section 3.1.F.3 Parking, One Hour.**
- D. Ordinance No.16-15 Amend Chapter 13, Police Offenses, Section 3.1.F.2 Parking, 20 Minute and Section 3.1.F.5 Parking, 15 Minutes.**
- E. Ordinance No.17-15 Amend Chapter 13, Police Offenses, Section 3.1.F.6 Parking, All Day.**
- F. Ordinance No.18-15 Amend Chapter 13, Police Offenses, Section 3.1.H Parking, Special.**
- G. Ordinance No. 19-15 Amend Chapter 13, Police Offenses, Section 3.1.G Parking, Permit and Reserved Parking.**

These Parking Ordinances (Police Offenses: Ordinances No. 13 through 19) are the product of the Ad-Hoc Downtown Parking Committee Chaired by Councilor Marty Pepin. Attached is a copy of the Committee's recommendations. I suggest a Public Hearing prior to the next regular meeting of April 6th at 6:45 p.m.

Resolutions:

- A. Resolution No. 32-15 Bond to Renovate the Somersworth School Career Technical Center.** The Bond Resolution language has been approved by the City's Bond Counsel. Attached is a memorandum and documents from the Superintendent and Career Technical Center Director regarding the project. There is also information attached from Finance Director Scott Smith that addresses several budget and bond timing issues.

City Manager's Items (under section 10 of Agenda)

A. Information Items:

1. **City Manager's Proposed Fiscal Year 2015-2016 Budget.** The City Manager's Proposed FY 2015/2016 Budget and School Department Budget has been submitted in accordance with the City Charter. Mayor Hilliard has scheduled the Public Hearing for Monday, April 6th. The City Manager will provide a Budget Presentation starting at 5:30 p.m. The Public Hearing will start at 6:00 p.m.
2. **Malley Farm Boys Home.** I have provided you a copy of a letter from the Malley Farm Boys Home Executive Director Mark Sipple. Basically, the Home as we have known it may have ended. Mark has requested 90 days to explore another use that may be consistent with their lease with the City. A copy of the Lease agreement is also attached.
3. **Downtown Projects.** These are some preliminary timelines (subject to change):
 - **TE Grant** – Construction work to begin on March 30th and project completed by the end of April.
 - **Downtown Infrastructure** – Severino to raise structures in June and complete the pavement overlay the 2nd week of July, which will take two (2) days. They also plan to do night paving.
 - **Bridge Rehabilitation** – The projected completion is targeted for the end of June.
 - **Canal Street Northcoast Railroad Crossing** – The Railroad Crossing will receive safety improvements through a Federal Grant, with the Railroad and Eric Chinburg partnering to fund the required match. It is anticipated to be a July installation.
4. **Spirit up Somersworth Event.** The Somersworth Youth Connection and High School Rotary Interact Club are organizing their 8th Annual "Spirit up Somersworth" Community Clean-up day in celebration of Earth Day on Saturday, May 9th, 7:30 a.m. – 2:00 p.m. As has been the practice, I have authorized the Highway Department to assist in this School-City partnership. Attached is a copy of their announcement letter.

B. Attachments:

1. City Attorney Certifications, Three (3).
2. Department Head "February" Monthly Reports.

Calendar Reminders

- March 21st (Saturday), Public Safety Forum, 9:30 a.m.
- March 28th (Saturday), City Council Annual Goal Setting Session, 9:00 a.m. – 12:00 p.m.
- April 4th (Saturday), City Council 2015 Budget Workshop, 8:30 a.m.
- April 11th (Saturday), Mayor's Community Forum 9:00 a.m.