



**CITY OF SOMERSWORTH**  
*Office of the City Manager*

**TO:** Mayor Dana Hilliard and City Council Members

**FROM:** Robert M. Belmore, City Manager

**DATE:** Friday, March 17, 2017

**SUBJECT:** City Manager's Report for Monday, March 20, 2017  
City Council Agenda

***6:30 p.m. Public Hearing***

***Re: Resolution No. 31-17 Amend the Renewal Cable Television Franchise Agreement***

Attorney Kate Miller, the City's Special Legal Counsel on this matter, will be in attendance to assist with any questions. Comcast Government Affairs Manager Jay Somers is also expected to attend.

---

***Lay on the Table (under Section 12 of Agenda)***

**Resolutions**

- A. Resolution No. 31-17 To Authorize the City Manager to Amend the Renewal Cable Television Franchise Agreement Between the City of Somersworth and Comcast of Maine/New Hampshire, Inc.** The City's Special Counsel, Attorney Kate Miller, recommends amending the current Franchise Agreement out for five (5) more years. The new expiration date would be June 17, 2023.

***New Business (under Section 14 of Agenda)***

**Ordinances**

- A. Ordinance No. 13-17 Amend Chapter 19 Zoning Ordinance, Section 30E Hilltop School Property Overlay District.** This Ordinance Amendment was discussed and then supported by the Economic Development Committee. This is one of the conditions outlined in the Hilltop Purchase & Sales Agreement that will need to be accomplished to finalize the sale. I recommend a Public Hearing prior to the next regular Council meeting on April 3<sup>rd</sup> at 6:45 p.m. I have attached a copy of the signed Purchase & Sales Agreement with Chinburg Builders.
- B. Ordinance No. 14-17 Amending Chapter 13 Police Offenses.** This Ordinance would change the current one-way traffic on Grove Street between Grand and Prospect to two-way traffic. See attached memorandum and map from Police Chief Kretschmar. I recommend a Public Hearing prior to the next regular Council meeting on April 3<sup>rd</sup> at 6:50 p.m.

## **Resolutions**

- A. Resolution No. 34-17 To Authorize the City Manager to Contract with Affinity LED Lighting of Dover, NH to Upgrade the Street Lights Throughout the City of Somersworth.** Finance Committee has endorsed this proposal. I am recommending the Council authorize a contingency amount to handle any unforeseen expenses as well as to provide some funding to upgrade any City facility lot lighting that has not yet been changed out to LED.

I have attached some of the Project highlights provided by Affinity LED Lighting. I have also provided the documentation from Eversource regarding their commitment to provide \$73,725 in incentive funding. Council will need to consider waiving rules this evening for a second reading and a vote so that we can secure the Eversource funding. I have attached a copy of Affinity's latest financial analysis for the project. Affinity's representatives have been asked to attend. Steve Lieber is the primary contact and he will have a couple of sample LED light fixtures to show folks.

- B. Resolution No. 35-17 To Authorize the City Manager to Execute a Group Net Metering Agreement with NH Solar Garden of Portsmouth, NH to Develop a Solar Project Pursuant to RSA 362-A on the Somersworth Sanitary Landfill on Blackwater Road.** The Finance Committee is sponsoring this Resolution for full City Council consideration. A copy of the Land Lease Agreement and Net Metering Agreement has been provided. It is a *Draft* Agreement from NH Solar which has not yet been provided to the City Attorney for review. If approved, the Council will also need to consider a Resolution in regards to authorizing a PILOT Agreement that will be part of the overall financial plan. This Resolution will be introduced at the next Council meeting.

Attached are two (2) financial spreadsheets that were reviewed by the Finance Committee. At the next meeting Finance Director Scott Smith will provide an analysis of these financials.

- C. Resolution No. 36-17 Authorizing the City Manager to Amend the Lease Agreement with the Sober Sisters Recovery by Amending the Lease from Approximately 1.41 Acres to 2 Acres of Surrounding Property to the Leased Building (Formerly the Site of the Malley Farm Boy's Home) Located at 45 Malley Farm Road.** The Economic Development Committee recommends adoption of this Resolution. Attached is a copy of the Sober Sisters request for the additional land area. Director Shanna Saunders verified the actual increase to be closer to 2-Acres. Sober Sisters Executive Director Monè Cassier was fine with the adjustment.

- D. Resolution No. 37-17 Authorizing the City Manager to Enter into a Grant Agreement with the New Hampshire Department of Environmental Services to Accept a Cleanup Grant Award.** This Resolution is sponsored by the Finance Committee and Public Works & Environment Committee. I have attached a copy of the Grant Agreement provided by the State of NH DES. Upon the City's approval, the Agreement will need to be approved by the Governor and the Executive Council.

***City Manager's Items (under section 10 of Agenda)***

**A. Informational Items**

- 1. Spirit Up Somersworth.** Attached is the announcement from Somersworth Youth Connection Director Maureen Jackman regarding this year's event. The City will be a partner as indicated in her letter. This is the 10<sup>th</sup> Annual "*Spirit Up*" Somersworth Community wide clean-up day: Saturday, May 6<sup>th</sup>, Earth Day, from 7:30am – 1:00pm.
- 2. City Manager's FY2017/2018 Proposed Budget.** The City Manager Proposed FY 2017/2018 Budget and School Department Budget has been submitted in accordance with the City Charter. Mayor Hilliard has scheduled the Public Hearing for Monday, April 3<sup>rd</sup>. The City Manager will provide a Budget Presentation starting at 5:30 p.m. The Budget Hearing will start at 6:00 p.m. Budget workshop is on Saturday, April 1<sup>st</sup> starting at 8:30 a.m. FYI: This Workshop will be televised.

**Attachments**

1. City Attorney Certifications – Six (6)
2. Department Head Reports