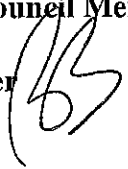


CITY OF SOMERSWORTH
Office of the City Manager

TO: Mayor Dana Hilliard and City Council Members
FROM: Robert M. Belmore, City Manager 
DATE: Friday, February 28, 2014
SUBJECT: City Manager's Report for Monday, March 3, 2014
City Council Agenda

5:30 p.m. - City Council Workshop
Mr. Bert Cohen, Re: What it Would Mean to be an Eco-municipality.

6:45 p.m. - Public Hearing
Re: Ordinance No. 11-14, Supplemental Appropriation for
Additional Improvements as Part of the Downtown Improvement Project

Unfinished Business (under Section 13 of Agenda)

Ordinances:

- A. Ordinance No. 11-14 Supplemental Appropriation for Additional Improvements As Part Of The Downtown Improvement Project.**

Resolutions:

- A. Resolution No. 28-14 Authorize the City Manager to Purchase Ipads to be Used by the Mayor and City Council.** The estimated cost is \$ 5,280 plus any additional costs for IT training/support.
- B. Resolution No. 29-14 To Demolish The Former Police Station And Establish A City Park.** Attached is a revised Memorandum that provides a corrected proposed budget number. The Public Works & Environment Committee has this item on their agenda at their 4:00 pm meeting Monday.
- C. Resolution No. 30-14 To Authorize The City Manager To Order One Police Cruiser Which Will Be Funded In The Fiscal Year 2014-2015 Budget.** If approved, the City will be able to order the new cruiser to ensure a more timely delivery once the Fiscal Year 2015 Budget is passed.
- D. Resolution No. 31-14 To Authorize The City Manager To Contract With Severino Trucking Company, Inc., of Candia, NH For Improvements To Station Street.**
- E. Resolution No. 32-14 To Authorize The City Manager To Contract With Severino Trucking Company, Inc., of Candia, NH For Improvements To Prospect Street Stairs.**

F. Resolution No. 33-14 To Authorize The City Manager To Contract With Severino Trucking Company, Inc., of Candia, NH For Improvements To Replace Certain Water Services Under Sidewalks In Conjunction With The Downtown Improvement Project.

G. Resolution No. 34-14 To Authorize The City Manager To Contract With Severino Trucking Company, Inc., of Candia, NH For The Replacement Of The Exterior Stairs Near The Somersworth City Hall.

Resolutions No. 31-14, 32-14, 33-14 and 34-14 are all contingent on passage of the Supplemental Appropriation of Ordinance No. 11-14.

New Business (under Section 14 of Agenda)

Ordinances:

- A. Ordinance No. 12-14 Amending Chapter 13, Police Offenses, Section 3.4.B, Speeds.** This Ordinance was discussed at the last Traffic Safety Committee meeting on Wed., February 19th.
- B. Ordinance No. 13-14 Amending Chapter 19, Zoning Ordinance, Tables 4.A.3.9, 4.A.3.10 and 4.A.3 to Permit Chickens in All Residential Districts Provided that Certain Minimum Criteria have been Met.** Attached is a memorandum from our Director of Planning & Community Development, Dave Sharples. I recommend scheduling a Public Hearing prior to next Council meeting on March 17th at 6:45 p.m.

Resolutions:

- A. Resolution No. 35-14 Amending Resolution No. 17-11 Establishing the Sustainability Committee.**

City Manager's Items (under section 10 of Agenda)

A. Information Items:

- 1. Proposed Schedule for Fiscal Year 2015 Budget.** Mayor Hilliard has proposed the following calendar for a Public Hearing and review of the proposed City Budget for FY 15.

Monday, March 31, Special City Council Meetings

- 5:30 p.m. City Manager Budget Presentation
- 6:00 p.m. Public Hearing
- A Special City Council meeting immediately following the Public Hearing: agenda will be public comment and then first reading of the Budget Ordinance.

Saturday, April 5, 8:30am, City Council Budget Workshop

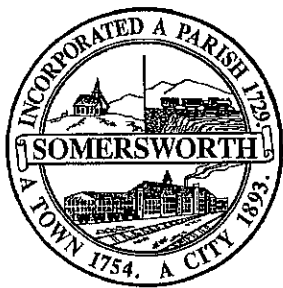
- Review Community Support requests for funding with agency representatives; followed by a review of the proposed FY 2015 with the City Manager and Department Heads.

B. Attachments:

1. City Certifications Seven (7).


Reminders:

- Goal Setting Session is this Thursday at 5:30 p.m.
- State of the City Address is scheduled for March 12th at 5:30 p.m. as a Joint Meeting of the City Council & School Board.



MEMORANDUM

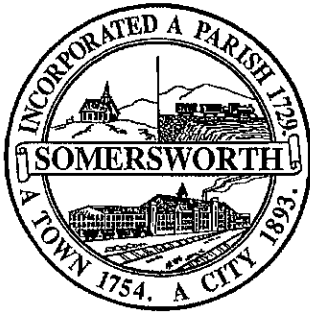
TO: Mayor Dana Hilliard and Members of the City Council

FROM: Robert M. Belmore, City Manager 

DATE: February 24, 2014

SUBJECT: Resolution No. 29-14
Former Police Station-City Park

Attached is a revised memo from Director Sharples. The received vendor budget quote for demolition was \$25,000 not \$10,000. Therefore, the Resolution should be amended to a minimum of \$44,000. I apologize for this oversight.



REVISED FEBRUARY 21, 2014 RE: RES 29-14

Dave Sharples
Director of Planning and Community Development

February 21, 2014

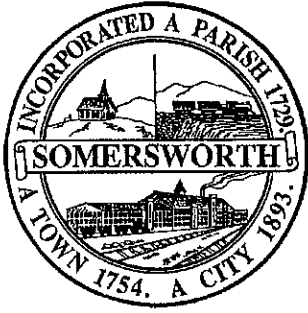
To: Robert M. Belmore, City Manager

Re: Old Police Station

I'm writing this memorandum to revise my prior memorandum dated February 11, 2014. Although I attached a quote for the demolition of the Police Station that had a total of \$25,000, I incorrectly stated the quote was for \$10,000 in my memorandum. Resolution No. 29-14 would also need to be revised to reflect a total not to exceed cost of \$44,000 and not \$29,000.

- **\$25,000** to demolish the building and parking areas and remove the debris -- This figure is based on one quote I received from a demolition company. However, this figure does not include the removal of any hazardous materials either in the building or found on the site.
- **\$10,000** to install basic landscaping that would include loam, seed, a few trees and shrubs, two benches, and a trash receptacle. Obviously, hardscape and/or more elaborate landscaping would escalate the costs accordingly. This figure is based on past knowledge of work in other parks as I did not receive a quote for this task.
- **\$4,000** labor and other costs associated with watering and caring for the site until the vegetation is established. This figure assumes the installation of a permanent irrigation system and the site being maintained by a landscape contractor. This figure is based on past knowledge as I did not receive a quote for this work.
- **\$5,000** contingency to allow flexibility in design coupled with the fact that quotes have not been received for two tasks.

Thank you.



Dave Sharples
Director of Planning and Community Development

February 21, 2014

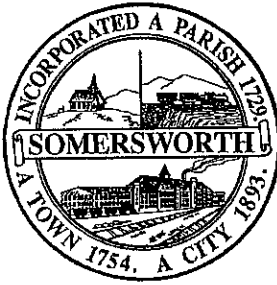
To: Robert M. Belmore, City Manager

Re: Backyard Chickens

As requested, I have attached a draft ordinance that permits chickens in all residential districts provided that certain minimum criteria have been met. I did exclude our commercial districts from being allowed to have backyard chickens in the attached draft. This draft allows chickens in all types of residential uses such as single family homes, duplexes, and multi-families but does exclude them in the Mobile Home Park district simply because it would be impossible to meet the setbacks and minimum provisions given the size of a typical mobile home lot. Several homeowner and condo associations throughout the City currently prohibit backyard chickens in their covenants which still would be enforceable by the respective association regardless of this ordinance. Please feel to let me know if you have any questions.


Thank you.

enc (1)



MEMORANDUM

TO: Mayor Dana Hilliard and Members of the City Council

FROM: Robert M. Belmore, City Manager 

CC: Department Heads

DATE: February 28, 2014

SUBJECT: City Council Goal Setting Session
Thursday, March 6, 2014
City Council Chambers

5:00 p.m. Settle-in with light refreshments.

5:30 p.m. Round table conversation with Brian Gottlob of PolEcon Research regarding economic trends (see attached).

6:30 p.m. Establish 2014-2015 Council Goals

- Review last year's goals
- Reach consensus on new/or revised goals
- Discuss strategy and achievable timelines

The plan is to finish no later than 8:30 p.m.

*Note: Attachments were sent out with the first memorandum.
Please call if you need an additional copy.*