




CITY OF SOMERSWORTH
Office of the City Manager

TO: Mayor Dana Hilliard and City Council Members
FROM: Robert M. Belmore, City Manager 
DATE: Friday, May 2, 2014
SUBJECT: City Manager's Report for Monday, May 5, 2014
City Council Agenda

*6:00 p.m. – Private Meeting (Non-meeting Session)
With School Department Negotiations Team*

*6:30 p.m. – Public Hearings
Re: Ordinance No 15-14; Ordinance No. 16-14; Ordinance No. 17-14;
Ordinance No. 18-14; Ordinance No. 19-14.*

Old Business (under Section 13 of Agenda)

Ordinances:

- A. Ordinance No. 15-14 Amend Chapter 13, Police Offenses, Section 3.1.D No Parking Anytime.**
- B. Ordinance No. 16-14 Amend Chapter 13, Police Offenses, Section 3.1.F Time Limited Parking.**
- C. Ordinance No. 17-14 Amend Chapter 19, Zoning Ordinance, by Adding a New Section 31 Backyard Chicken Ordinance.**
- D. Ordinance No. 18-14 Amend Chapter 19, Zoning Ordinance, Section 25, Definitions.**
- E. Ordinance No. 19-14 Amend Chapter 19, Zoning Ordinance, Table 4.A.5 Principal Uses.**

New Business (under Section 14 of Agenda)

Ordinances:

- A. Ordinance No. 20-14 Amend Chapter 13, Police Offenses, Section 3.1.D No parking Anytime, Pleasant Street.** This Ordinance amendment is a recommendation from the Traffic Safety Committee.

Resolutions:

- A. Resolution No. 43-14 To Grant Permission to Twelve Month LLC to Install a Sewer Line on City Owned Property.** City Attorney Walter Mitchell has assisted in preparing this resolution for Council action. This pertains to the residential subdivision of the former Sunningdale property recently approved by the Planning Board.
- B. Resolution No. 44-14 To Authorize the City Manager to Contract with Corcoran Consulting Associates In., of Wolfeboro, NH to Perform a Revaluation of all Properties as Required by the State of New Hampshire.** This project was vetted out at a previous Finance Committee meeting as well as at a City Council Workshop. Please consider swift passage of this action item. Council has appropriated \$40,600 in this fiscal year's budget to start this project. The remainder of this City-wide Revaluation cost is budgeted in next year's budget (\$37,000).

Other:

- A. Council Vote on Approval of Annual Permit to Sell Permissible Fireworks for Hilltop Fireworks, and Approval of Use of Outside Storage Units for Storage of Additional Fireworks between April 1st and August 1st.** This year's Permit has been signed by the three members of the City Licensing Board, and Fire Chief Hoyle conducted an inspection of the property and submitted a letter that the facility was code compliant and the operations observed were satisfactory.
- B. Vote to Ratify a 2-Year Agreement Between the Somersworth School Board and The Somersworth Association of Educators.** There is a confidential summary of the key elements of this tentative agreement reached with the Somersworth Teachers' Union in the meeting packet.
- C. Reconsideration of Vote on Resolution No. 29-14 To Demolish the Former Police Station Establish a City Park and Make Improvements to the Noble Pines Ball Field.** This was discussed at the Finance Committee meeting last week; Chairman Dave Witham requested this be an agenda item.

City Manager's Items (under section 10 of Agenda)

A. Information Items:

- 1. Market Street Residential Properties.** The City's Code Office is actively engaged in attempting to bring property maintenance violations by KAB Realty into compliance and will pursue enforcement efforts if need be.
- 2. Police Equipment Grant.** I have authorized a Police Department Grant Application to the USDA – Community Facility Program: 65-35% match for \$20,900 Public Safety Recording Replacement System (\$7,315 Grant application plus \$13,585 City funding match). The Public Safety Committee will be discussing this needed equipment as well as other equipment needs of the Police & Fire Department at their meeting this week (Thursday, May 8th at 8:30 a.m.).

B. Attachments:

- 1. City Attorney Certifications Five (5).**



SCHOOL ADMINISTRATIVE UNIT FIFTY SIX
Rollinsford School District – Somersworth School District
51 West High Street
Somersworth, NH 03878
(603) 692-4450 • Fax (603) 692-9100



SUPERINTENDENT
Jeni A. Mosca

ASSISTANT SUPERINTENDENT
Bob Marquis

BUSINESS ADMINISTRATOR
Marie D'Agostino

SPECIAL EDUCATION DIRECTOR
Pam MacDonald

CONFIDENTIAL

SPECIAL EDUCATION LIAISON
Liza Cocco

April 30, 2014

TO: Honorable Mayor Hilliard, City Council Members and City Manager Belmore

FROM: Stephanie Riotto-Chief Negotiator, Jeni Mosca-Supt. of Schools

RE: Somersworth Teacher's Contract

Enclosed you will find a summary of the recent tentative agreement between the Somersworth School Board and the Somersworth Association of Educators.

We look forward to our discussion regarding this agreement on Monday, May 5th at 6:00pm.

Respectfully,
Stephanie and Jeni

**Tentative Agreement between the Somersworth School Board and the
Somersworth Association of Educators**

May 5th, 2014

Summary:

This is a two-year agreement with only a step increase only as the salary schedule as not changed.

Other:

This schedule does eliminate step 11 in the first year and step 1 in the second year.

Off step changes= 440 to 650 (B), 465 to 750 (B+15), 520 to 850 (B+30/M)

Insurance: 90%= Single, 82.5%= 2-person, family

Contract Cost Summary for Somersworth Association of Educators

FY 2015 Without CBA

SAE Wages	\$6,909,194
SAE Benefits	<u>\$1,309,292</u>
SAE Wages + Benefits	<u>\$8,218,487</u>

YEAR ONE

FY 2015 With CBA

	Total	\$-Increase
SAE Wages	\$7,091,050	\$181,856
SAE Benefits	<u>\$1,343,754</u>	<u>\$34,462</u>
SAE Wages + Benefits	<u>\$8,434,804</u>	<u>\$216,317</u>

YEAR TWO

FY 2016 With CBA

	Total	\$-Increase
SAE Wages	\$7,274,274	\$183,224
SAE Benefits	<u>\$1,378,475</u>	<u>\$34,721</u>
SAE Wages + Benefits	<u>\$8,652,749</u>	<u>\$217,945</u>

Total two-year proposed increase	\$434,262
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*To Mayor &
Councilors*

FYI

05-02-2014

MEMORANDUM

To: Bob Belmore, City Manager

From: Scott Smith, Finance Director

Date: April 23, 2014

Re: **Ordinance 14-14 FY2014-2015 Budget**

Attached for your review please find Ordinance 14-14, FY2014-2015 Budget, as adopted by the City Council at their April 21, 2014 meeting.

I have included a spreadsheet detailing the individual amendments to the budget ordinance, by department.

Also attached is an updated tax rate projection and tax cap calculation based on the Ordinance as adopted.

If you have any questions or need any additional information please let me know.

Cc: Pam Constance, Assistant Finance Director

ORDINANCE NO. 14 -14 FY 2014-2015 BUDGET

SOMERSWORTH, NH

March 31, 2014

The City of Somersworth Ordains that Budgets for the City of Somersworth for the 2014-2015 Fiscal Year shall be:

DEPARTMENT

PROPOSED BUDGET

GENERAL FUND

Elected Leadership	\$123,011
City Management	450,299
Finance and Administration	1,137,592
Development Services	899,899
Police	3,367,229
Fire	2,066,348
Public Works	2,245,527
Other Expenses	1,455,231
Capital Outlay	255,757
Intergovt Assessments - County	2,332,459
School Department	25,810,232

TOTAL GENERAL FUND

40,143,584

ENTERPRISE FUNDS

Wastewater Department	2,143,777
Water Department	2,052,723
Solid Waste	382,100

TOTAL ENTERPRISE FUNDS

4,578,600

TOTAL FY 2014-2015 APPROPRIATION

\$44,722,184

This ordinance shall take effect upon its passage.

Introduced by
Mayor Dana Hilliard
by request

Approved:

City Attorney

As Adopted on April 21, 2014

City of Somersworth
Ordinance No. 14-14 FY 2014-2015 Budget
Adjustments by City Council
As of April 7, 2014

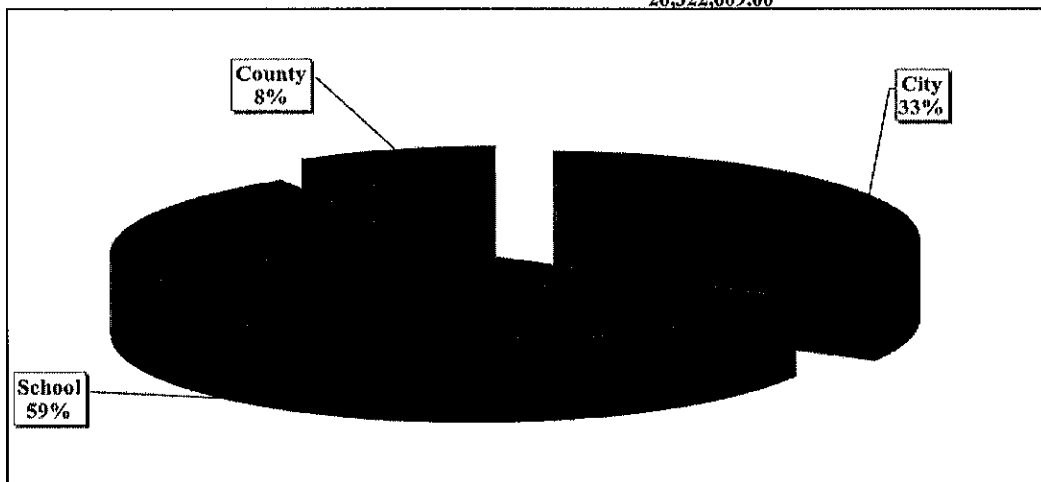
Department	Description	Proposed Budget	Amendments	Amended Budget
GENERAL FUND				
Elected Leadership	Decrease AIDS Response - 01-400-111-5480 Increase SYC - 01-400-111-5488	123,011	(500) 500	
Elected Leadership				123,011
City Management	Reduction in health premiums	452,908	(2,609)	
City Management				450,299
Finance and Administration	Reduction in health premiums	1,143,971	(6,379)	
Finance and Administration				1,137,592
Development Services	Increase Rec Supervisor - 01-404-426-0241 Reduction in health premiums	894,517	10,000 (4,618)	
Development Services				899,899
Police	Reduction in health premiums	3,388,753	(21,524)	
Police				3,367,229
Fire	Reduction in health premiums	2,080,430	(14,082)	
Fire				2,066,348
Public Works	Increase Paint for Roads - 01-408-610-4177 Increase Road Resurfacing 01-406-610-9104 Increase Road Resurfacing 01-406-610-9104 Reduction in health premiums	2,081,315	11,000 39,000 125,000 (10,788)	
Public Works				2,245,527
Other Expenses		1,455,231		
Other Expenses				1,455,231
Capital Outlay		255,757		
Capital Outlay				255,757
Intergovt Assents - County Estimate		2,332,459		2,332,459
School Department	Increase School Education 01-408-900-2000 Reduction in health premiums	25,860,232	15,000 (65,000)	
School Department				25,810,232
TOTAL GENERAL FUND		\$40,068,584	\$75,000	\$40,143,584
ENTERPRISE FUNDS				
Wastewater Department	Reduction in health premiums	2,148,277	(4,500)	
Wastewater Department				2,143,777
Water Department	Reduction in health premiums	2,056,223	(5,500)	
Water Department				2,052,723
Solid Waste		382,100		382,100
TOTAL ENTERPRISE FUNDS		\$4,586,600	(\$10,000)	\$4,578,600
TOTAL FY 2013-2014 APPROPRIATIONS		\$44,657,184	\$65,000	\$44,722,184

2014/15 Tax Rate Estimate

		Estimated FY14-15 Tax Rate	FY13-14 Tax Rate	Change
CITY PORTION				
Gross Appropriations	16,579,493			
Less: Revenues	8,111,242			
Less: Shared Revenues	-			
Add: Overlay	42,000			
Add: War Service Credits	273,600			
Net Town Appropriation	8,783,851	10.39	10.07	0.32
SCHOOL PORTION				
Net Local School Budget	22,806,425			
Less: Equitable Education Grant	7,595,901			
Less: State Education Taxes	1,963,378			
Net School Tax Total	13,247,146	15.68	15.39	0.29
STATE EDUCATION TAXES				
Equalized Valuation (no utilities)				
Net State Education Total	1,963,378	2.35	2.32	0.03
COUNTY PORTION				
Due to County	2,332,459			
Less: Shared Revenue	-			
Net County Total	2,332,459	2.76	2.69	0.07
Total Tax Rate		31.18	30.47	0.71
Total Property Taxes Assessed				
	26,326,834			
Less: War Service Credits	(273,600)			
Total Property Tax Commitment	26,053,234			

Net Assessed Valuation (Estimate)

State Education Taxes (No utilities)	835,000,000	2.35	1,963,378.00
All Other Taxes	845,000,000	28.83	24,359,231.00
			26,322,609.00



Analysis of Tax Cap City of Somersworth, NH

	City Portion	School Portion	State Portion	County Portion	Total
A. Prior Fiscal Year Net Amount Raised By Taxes (FY2014 Actual Levy)	8,515,181	13,018,894	1,938,629	2,271,477	25,744,181
B. Multiplied by the National CPI-U (CPI Urban all cities index)	1.5%	1.5%	1.5%	1.5%	1.5%
C. Subtotal (A x B)	127,728	195,283	29,079	34,072	386,163
D. Prior April 1 to March 31 Estimated Net Construction Value	6,451,966	6,451,966	6,451,966	6,451,966	6,451,966
E. Multiplied by Prior Fiscal Year Tax Rate/1,000 of Value (Actual)	10.07	15.39	2.32	2.69	30.47
F. Subtotal (D x E)	64,971	99,296	14,969	17,356	196,591
G. Increase Allowed for FY2015 Tax Levy (C + F)	192,699	294,579	44,048	51,428	582,754
H. FY2015 Amount allowed to be Raised by Taxes (Capped Tax Levy) (A + G)	8,707,880	13,313,473	1,982,677	2,322,905	26,326,935
I. FY2015 Estimated Amount Adopted to be Raised by Taxes	8,783,851	13,247,146	1,963,378	2,332,459	26,326,834
J. Variance between estimated and capped tax levy (H - I)	(75,971)	66,327	19,299	(9,554)	101
K. Amount required to be absorbed by City and School	(9,554)	19,299	(19,299)	9,554	0
L. Amount of Budget Adjustment Required for FY2015 (J + K)	(85,525)	85,626	0	9	\$101

M. Total amount Under the Tax Cap

Bob Belmore

From: Diane Dubois
Sent: Friday, April 25, 2014 9:57 AM
To: Dana Hilliard; Christien Dubois; William Travascio; Marty Pepin; jsoldati@somersworth.com; Marcel Hebert; Jon McCallion; Denis Messier; btapscott@somersworth.com; David Witham; Sean Collins; Dale Sprague
Cc: Bob Belmore; Brenda Breda; Scott A. Smith; Dave Sharples; Carol Murray; Dean C; Keith Hoyle; Elise B. Brelis
Subject: Council Vote on Permit to See Permissible Fireworks (Hilltop Fireworks)
Attachments: Hilltop Fireworks Outside Storage Units - minutes.pdf

Recently there was some question regarding whether Hilltop Fireworks needs permission from the Council regarding their temporary storage units they use between April 1st and August 1st every year. Apparently the Zoning Board granted them a waiver in 2012 that runs with the property for the units.

I have attached excerpts from the corresponding minutes of the last two years where this Permit was talked about by Council. Both in 2012 and 2013 the Council approved the Permit, and also approved the condition to allow outside storage units from 4/1 thru 8/1 specific to the years.

This year's Permit has been signed by the three members of the Licensing Board, and Fire Chief Hoyle conducted an inspection of the property and submitted a letter that the facility was code compliant and the operations observed were satisfactory. The Permit will be on the 5/05/14 agenda along with a copy of Chief Hoyle's letter for approval by the Council.

If you have any questions, please feel free to contact me.

Diane DuBois
City Clerk
(603) 692-9511

5/2/2014

mins 3/18 - 2013

Hill Road for a period of four weeks when school is out. The Finance Director informed the Committee that for funding we have a FEMA grant of \$48,000 with an additional amount of \$13,000 of City funds available. For construction an additional \$10,000 is needed.

- There were some requests for trench permits. Trench permits are allowed between March 15th and some time in October. Because of the additional storms we have had, those permits were delayed.
- The City Manager informed the Committee of the need for a supplemental appropriation of approximately \$246,000 to repave the delaminated section of High Street. This amount could change depending on the amounts of the bids received. They will have to develop a plan consisting of hot patching and repaving roads over the next 3 to 5 years.

PUBLIC SAFETY COMMITTEE.

Councilor Witham reported this Committee met on 3/08/13 and discussed the following items:

Permit for Outside Storage Units for Hilltop Fireworks LLC – Councilor Witham briefed the committee on Council and Zoning Board Action last year (2012) with regard to the placement of temporary storage units behind the business located on Route 108. Council amended the permit to allow for the temporary units as part of the permitting for the period May 1 through August 1. The Zoning Board also had to grant a waiver that now runs with the property for the units. Their waiver was for the period April 1 through August 1.

John Gregoire from Hilltop Fireworks LLC spoke and noted how their business would be most appreciative of aligning the City Permit with the Zoning Board time frame of April 1 through August 1 to better accommodate shipping of fireworks. This would require City Council to amend the permit, signed annually by the City's licensing committee, to add the one additional month.

Fire Chief Hoyle remarked that the containers are a good solution and are quite safe. Committee members also remarked how they were not an eyesore last summer and that they were removed well before the August 1 deadline. **Motion by Pepin, seconded by Hebert to recommend to the full City Council an amendment to allow by permit the use of temporary storage units for fireworks on the property for the period April 1 through August 1 annually. Motion passed 3-0.**

Fire Department Grants Updates – Fire Chief Hoyle updated the committee on various grants. They were summarized as follows:

- Emergency Management Grant for radio pagers for firefighters (\$4,700) is completed and pagers are in hand.
- Emergency Management Grant for command vehicle equipment (\$36,550) awarded and awaiting Governor's Council Approval.

mins. 3/18/13

Introduced by Councilors

Brian Tapscott
Marcel Hebert

Approved:

City Attorney

Following the first reading of Resolution No. 28-13, it was referred to the next meeting.

OTHER:

VOTE TO AUTHORIZE THE ANNUAL PERMIT FOR PERMISSIBLE FIREWORKS ISSUED TO HILLTOP FIREWORKS, LLC, TO ALLOW OUTSIDE STORAGE UNITS FROM APRIL 1ST UNTIL AUGUST 1ST, 2013.

Councilor Witham said the Public Safety Committee unanimously supports this request. These units were there last year and they are safer than what has typically been used there, which were U-haul trucks.

Councilor Witham made a motion that the annual permit for permissible fireworks issued to Hilltop Fireworks, LLC be amended to allow for outside storage units from April 1st to August 1st, 2013. The motion passed unanimously.

CLOSING COMMENTS BY COUNCIL MEMBERS.

Councilor Witham indicated that Council had before it this evening for a first reading a supplemental appropriation for additional money to repave that ever so bumpy portion of High Street. This is needed if we want to proceed on this as soon as we can once the weather is amenable to those sorts of projects. Otherwise we would have to go through the budget process and wait until sometime after July 1st to bid it and do the job. It is his opinion that we cannot wait that long. Hopefully we will have a favorable vote on that at our next meeting so we can move forward with that project.

Councilor Witham remarked that last week the voters of Rollinsford cast their ballot and will be moving their students in the coming years to the Marshwood School System in South Berwick, Maine. That is their decision and they are completely within their rights to do that and we will find a way to move forward here in Somersworth as a result of that decision.

Councilor Witham added that he read the results of town meetings across the State and noticed that similar action was taken in other communities. There seems to be a movement in our State of shopping where students are going to go to school. He is not sure what the motivation is. He doesn't have an answer to that question, other than to say that he transitioned his child into the Somersworth School System this year and he has

from Memo. of 5/21/12

back. This is a one-time opportunity to do some sort of planning study that revolves around sustainable economic development. This seems to fit that category. This is just to fund a study, not to implement any bricks and mortar.

Councilor Sprague said it is merely to put in the application. Whatever comes of it would have to come to the Council for a vote.

Councilor Sprague asked if the plan would have to include some kind of housing.

Mr. Sharples said it was not his understanding that there is any requirement for housing.

Resolution No. 26-12 passed by roll call vote of 9 yeas, 0 nays.

Other:

* REQUEST OF PUBLIC SAFETY COMMITTEE TO RECONSIDER CITY COUNCIL PROHIBITION OF OUTSIDE STORAGE UNITS FOR HILLTOP FIREWORKS LLC PERMIT ISSUED 4/25/2012.

Councilor Witham noted that Council members were provided with a copy of the permit for Hilltop Fireworks which was issued on 4/25/2012. There are four conditions listed on the permit, the third stating there will be no use of outside storage units for the storage of additional fireworks. The request is to amend the permit to allow outside storage. The business has been open since 2006. Mr. Vincent indicated the business has grown over the years where they need additional capacity for storage of stock before and after the July 4th holiday.

Councilor Witham said he doesn't see that this is an issue that resides with Council. If the outside storage unit needs Planning Board approval that is another matter. There is actually a logical reason to having fireworks stored in a separate storage unit, that is to separate the volatile stock.

Mr. Witham said he is in favor of waiving that particular requirement.

Councilor McCallion asked if this condition was voted on by the Planning Board.

Councilor Witham said that back when this business opened the Planning Board did vote for them to locate there and he is sure there were a number of conditions, but he doesn't know if this was a condition at the Planning Board level.

Councilor McCallion said his only caution is if we are setting some kind of precedent.

City Manager Belmore said it is a condition that the City Council set. If there is a Planning or Zoning Board issue that will be dealt with by the Planning Board or the ZBA. This is before you now as a City Council issue.

from mins of 5/21/12

Councilor Pepin said he believes that area is zoned for this type of storage.

Councilor Witham moved to suspend the rules to allow Development Director Sharples to speak. The motion was seconded by Councilor Pepin and passed unanimously.

Mr. Sharples said the area is zoned for outside storage of non-hazardous materials, however this is hazardous material. The Planning Board did not make this a condition of approval, they referenced the City Council's conditions. It would not go back to the Planning Board.

Councilor Sprague said what he is worried about is screening, and whether or not we would be setting a precedent for businesses that do not want to put money into expanding and just put storage units on the property.

Mr. Sharples said that is a zoning question. The area in question allows outside storage via special exception by the Zoning Board of Adjustment for non-hazardous materials. It is silent for hazardous materials. He would have to do more research to see what route they would have to take.

Councilor Witham moved to suspend the rules in order to allow the Fire Chief to speak. The motion was seconded by Councilor Tapscott and passed unanimously.

Fire Chief Bliss stated, for full disclosure, that Mr. Vincent is an employee of the Fire Department so he reports to him currently, and Mr. Gregoire is a former employee of his, having worked together at the State Fire Marshal's Office. Mr. Vincent and Mr. Gregoire are the two principals of the company. That being said, they have not come to him for any discussions nor have they brought any particular attention to this issue.

Fire Chief Bliss said with regard to the issue of sprinklers and whether or not storage is appropriate, in this instance he thinks this is a safety issue. He feels that the more the fireworks can be moved out of the building where the public has access the safer it is going to be. During the peak season it is important that the excess stock be kept outside the retail space. His only request would be that the containers be marked with the appropriate placards. He would ask that this be a condition of the outside storage. Even with sprinklers in the building, once you start loading up permissible fireworks you can have more and more hazards. He feels the outside storage would create a safer situation.

Councilor Tapscott asked Dave Sharples about the storage units. He is assuming they will be dropped off length-wise. He assumes they will have to be set down so they don't encroach on the setback requirements.

Mr. Sharples said he would be better able to answer any Planning or Zoning issues when he sees exactly what they are proposing.

Councilor Witham said the request is simply to consider removing this condition from the permit to sell fireworks. The Council put this condition on the permit, we have heard

from mins. 5/21/12

from the Fire Chief that there is a logical reason why outside storage makes sense. There may be Zoning or Planning Board issues, that is another matter to be resolved by another Board and by City staff. The simple request is just to remove this condition from this particular permit. He supports this.

Councilor Tapscott moved to suspend the rules to go past 10:00 p.m. The motion was seconded by Councilor Witham and passed unanimously.

City Manager Belmore said the issue is regarding the City Council's input into granting a license to sell and whether or not storage units should be there and if there are certain conditions on where the storage units should be allowed. They still have to comply with Federal, State and local regulations. These other regulatory agencies and local boards still have purview if there is an ordinance that restricts it in some fashion.

Councilor Witham moved that the permit to sell permissible fireworks that is issued annually to Hilltop Fireworks be amended by changing the third condition to read "No use of outside storage units for the storage of additional fireworks will be allowed with the exception of the months of May, June and July and that the storage units meet with the approval of the Fire Chief". The motion was seconded by Councilor Sprague.

Councilor Tapscott moved to amend the motion to read starting May 1st through August 1st. Councilor Witham indicated he is fine with this amendment. Councilor Sprague seconded the motion.

Councilor Sprague said he is okay with what we are trying to do here. The only hang-up he has is they do not know who might own the place in future years and he would like this only to apply to this year's license. If they need to do this every year, they know they have to come before the Council.

Chief Bliss informed the Council the reason they are involved with this is because the State Statute indicates the sale of fireworks requires specific authorization from the governing legislative body.

Councilor McCallion said if the business is owned by different people in the future they would also have to come before us and we could then set stipulations.

Councilor Witham withdrew his motion.

Councilor Sprague moved to amend stipulations of the permit for permissible fireworks issued to Hilltop Fireworks, LLC by changing the third bullet point to read "Outside Storage Units are allowable from May 1st until August 1st of 2012". The motion was seconded by Councilor Jarvis.

Councilor Pepin asked if we are only intending to do this for one year. He would assume they would need to do it next year also. They would have to come in front of the Council every year?

from mins. 5/21/12

Councilor Sprague pointed out they need to apply for a permit every year. We are talking about fireworks, and he takes that seriously.

Councilor Pepin said there isn't anyone that takes that more seriously than he does. He wasn't in favor of the fireworks store in the first place but that's beside the point.

Councilor Sprague said he isn't trying to make this burdensome, but he feels this should be something they have to request every year. If we set the precedent, they'll know they have to do this. He doesn't see where this is a hang-up.

Councilor Pepin said he feels it is ludicrous to have them come here every year to ask for the same thing. They are storing fireworks in vehicles now, which is probably more unsafe than a storage facility. If they sell the business, it will still be the same type of business there. He doesn't know what would make the difference from year to year. If they were to go to a different classification of fireworks, that would be a different story.

Councilor McCallion said we should give them relief right now. They are coming into their busy season. There still needs to be some work done on this. We would be getting them where they need to be this year.

The motion to amend the permit for permissible fireworks issued to Hilltop Fireworks, LLC by changing the third bullet point to read "Outside Storage Units are allowable from May 1st until August 1st of 2012" passed unanimously.

REQUEST OF PUBLIC WORKS AND ENVIRONMENT COMMITTEE TO CONSIDER PUBLIC/PRIVATE PARTNERSHIP TO EXTEND THE CITY SEWER LINE ON GREEN STREET.

Councilor Sprague said there are four houses on the opposite side of Roland Turgeon's land which are not house lots. He has intentions of doing three house lots in the front field on Green Street. He has thought about running sewer lines in the past. He was approached by a constituent on that road that has a failed leach bed. They are either going to be replacing their leach bed now, or they asked if Roland Turgeon would think about doing the sewer. Mr. Turgeon doesn't care if he does or does not do it, but if he does do the sewer lines, which would be 580' as outlined in the packet, that would be a cost of \$60,000 to \$80,000. Obviously, he would benefit from the three potential house lots that he would get. What he is asking for is to do the work on his "dime" but in lieu of doing that work, when the four residents across the road tie in, we cannot collect impact fees. What we can do is sign a contract saying we will pay for this when the people come on line. There would be no cost to the City. All associated costs, the sewer line, legal fees, engineering, etc. would be paid by Mr. Turgeon. He is looking to collect fees from the residents when they tie in to the sewer line and to have his fees waived. We can collect fees then disburse a check for the work rendered. Our total cost would probably be about \$28,000.



MEMORANDUM

TO: Mayor Dana Hilliard and Members of the City Council
FROM: Robert M. Belmore, City Manager *RS*
DATE: May 2, 2014
**SUBJECT: Miscellaneous Meeting Documents Presented to Council
Standing Committees**

The following documents were provided to the Public Works & Environment Committee, Recreation Committee and Finance Committee as listed on their recent meeting agendas.

As we move forward, I intend to stop this hard copy practice as Councilors will be able to review Standing Committee agendas and supporting documents in the various iPad drop box folders.



Dave Sharples
Director of Planning and Community Development

April 28, 2014

To: Robert M. Belmore, City Manager

Re: Park improvements

I'm writing this memorandum in response to your request for a list of park improvements that are not CIP items. I've listed each park below along with a list of tasks that I intend to address through the Parks repair budget or other means as listed.

Noble Pines:

- Finish Skate Park. Paving is being done this week and will coordinate with DPW to finish park structures. Plan to open the park to coincide with the reopening of the splash pad in June.
- Clean out drainage swale.
- Install security camera at Skate Park.
- Install two new 55 gallon trash receptacles at ball field and one new receptacle at Skate Park.
- Paint and repair picnic tables.
- Remove fencing from 1st base dug out to batting cages.

Mast Point Dam:

This park will undergo significant improvements as part of a Land and Water Conservation Fund grant. The City is currently awaiting notice to proceed with the grant and will start the project as soon as we get the authorization to do so. We will have the Liberty Mutual volunteers out there on May 8th to perform some trail clearing.

Willand Pond:

- The bridges over the wetlands that were destroyed by the floods have been reconstructed with the exception of a few sections of bridge and the ramps. These remaining items will be done by the Liberty Mutual volunteers on May 8th.
- David Bracket, a Somersworth resident and Eagle Scout, is rehabilitating the old bear cage and making several other improvements at the park as part of his Eagle Scout project.

*Recreation Comm
MTG 4/3/14*

Millennium Park:

Numerous upgrades will be performed at this park as part of the recently approved subdivision adjacent to the park. These improvements include:

- Sidewalk access from the proposed new roadway into the park,
- Improved vehicular access by lowering the grade of the driveway at Stackpole Road,
- Regrading and adding gravel to existing parking area,
- A new swing set with wood fiber base,
- Upgrades to the existing seating,
- Improved ball field drainage,
- Ball field surface upgrade,
- Removal of the horseshoe pits,
- Scraping and painting the ball field lights and repair concrete bases as necessary (a CIP item), and the
- Rehabilitation of the interior of the existing bathhouse and connecting it to municipal sewer.

Ash Street Park:

The City received \$6,000 from the Somersworth Housing Authority to make improvements to the park that include a 50' seat wall along Ash Street, a bench along Union Street, two picnic tables, a walkway through the park, and some basic landscaping. Due to current DPW staffing levels, they are unable to schedule the work at this time so I will be soliciting quotes from contractors to install the improvements. The previous budget of \$5,780 assumed that the work would be done in house and only covered the proposed materials.

Jules Bisson:

- Install new decking on bleacher

Please consider this a working list as I will continue to visit each park and identify future projects.

Thank you.

Bill to:



City of Somersworth

One Government Way
Somersworth, New Hampshire 03878

PURCHASE ORDER

No. 1965

Name: Fire Tech and Safety

Address: PO Box 435

84A Route 133

Winthrop, ME 04364

Deliver to:

Dept.: Somersworth Fire

Address: 195 Maple St

Somersworth, NH

Date: 28 April

ACCOUNT CODE	QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
1-408-900-9048		Miscellaneous Equipment to outfit E-4. * All prices are MA state bid See Attached		16,571.00
TOTAL AMOUNT				\$16,571.00

Finance Committee met
05-01-2014 3-0 vote
to approve spending Comm
Public Safety
review.

APPROVED

Department Head

Er. Numbered Date

Paid Date

Purchase Order Number Must
Appear On All Invoices, Bills
of Lading, Packages and
Correspondence.

White - Vendor

Canary - Finance Dept.

Pink - Retained by Dept.



FIRE TECH & SAFETY
PO Box 435
84A Route 133
Winthrop, ME 04364



Quotation

Name/Address
Somerworth Fire Dept 196 Maple Street Somersworth, NH 03878

Bill Sukerman, Sales
Cell: 603-809-1001
bsukerman@gmail.com

Date	Estimate No.
04/28/14	1275

Item	Description	Quantity	Amount	Total
North American 1.75x6	10'x2" NPSH (Color) Pony Length	3	99.00	297.00
North American 1.75x6	10'x2.5" NH (Color) Pony Length	1	84.00	84.00
Kochek	4" Storz x 5" Storz	3	178.00	534.00
Kochek	2.5" DM	2	16.00	32.00
Kochek	2.5" DF	2	25.00	50.00
Kochek	1.5" DM	2	11.00	22.00
Kochek	1.5" DF	2	15.00	30.00
Kochek	2.5" F x 1.5" M	2	11.00	22.00
TFT-XXC52	Blitzfire Monitor, Stack Tips, Stream Straightener, Fog Tip, Bracket, Strap	1	3,000.00	3,000.00
TFT-Dual Force1.5	TFT Handline 70-200 GPM, Dual Pressure, Pistol Grip, NPSH	4	850.00	3,400.00
TFT	TFT 95-300 GPM Dual Pressure, Pistol Grip NH	1	950.00	950.00
TFT	7/8" Smooth Bore W/Pistol Grip	1	300.00	300.00
FTS	High Rise Bag W/Pockets	1	175.00	175.00
Amerex	APW Water Can	1	160.00	160.00
Amerex	Dry Chem 20LB	1	210.00	210.00
Amerex	CO2 20LB	1	400.00	400.00
Fold-A-Tank	12x14 18 Oz Salvage Cover	2	198.00	396.00
Fold-A-Tank	6x8 18 Oz Salvage Cover	2	125.00	250.00
Fold-A-Tank	3x18 18 Oz Runner	2	149.00	298.00
Kochek	2.5" Spanner set (2)Spanner w/Bracket	2	220.00	440.00
Fire Hooks	Set of Irons W/Strap	2	325.00	650.00
Fire-Hooks	MB-2 Rubber Mallets	2	22.00	44.00
FTS	Heavy Duty Hydrant Wrenches	2	200.00	400.00
			Total	



FIRE TECH & SAFETY
PO Box 435
84A Route 133
Winthrop, ME 04364



Quotation

Name/Address
Somerworth Fire Dept 196 Maple Street Somersworth, NH 03878

Bill Sukerman, Sales
Cell: 603-809-1001
bsukerman@gmail.com

Date	Estimate No.
04/28/14	1275

Item	Description	Quantity	Amount	Total
Zico	Canvas Hydrant Bag	1	100.00	100.00
Kochek	2.5" Hydrant Gate	2	375.00	750.00
Fire-Hooks	18" Mini Halligan Bar	1	150.00	150.00
Fire Hooks	24" Mini Halligan Bar	1	160.00	160.00
North American 1.75x6	3" x 10' Pony Length	1	122.00	122.00
	AS MASS STATE BID FIR-03	1	0.00	0.00
Fire Hooks	FAP-6 Pick Head Axe	2	55.00	110.00
Fire Hooks	Ceiling Hook 6' Fiberglass w/D	1	135.00	135.00
Fire Hooks	Trash Hook 6' Fiberglass	1	125.00	125.00
Fire Hooks	Sheet Rock Hook 4' W/D	1	150.00	150.00
Fire Hooks	Sheppards Hook 4' W/D	1	150.00	150.00
Fire Hooks	Pry Bar 36"	2	75.00	150.00
Streamlight	Survivor LED W/DC Charger (Color)	4	187.50	750.00
Streamlight	Fire Vulcans LED W/DC Charger Rear Strobs	4	143.75	575.00
Super Vac	16" Box Fan W/Hanger and Hooks	1	1,000.00	1,000.00
	AS MASS STATE BID FIR-03			
			Total	\$16,571.00



5/01/14 PW + E mfg
finance mfg

Joe Ducharme, PE
Engineering
Tel: 692-9524
Fax: 692-9576

DATE: April 30, 2014

TO: Bob Belmore, City Manager

COPY: Scott Smith, FD; Carol Murray, Interim PWD

SUBJECT: FY 2014 Paving Bid Results and Recommendation for High St Paving

Paving Bid Results:

The Somersworth paving "Request for Bids" (RFB) was sent to same paving contractors as Dover's including Pike, Continental, Bell & Flynn, and others. The City of Somersworth advertised for paving bids at the same time as Dover and both cities received their paving bids on April 17, 2014. Somersworth received one bid submitted by Brox Industries. Dover received two bids – one from Brox Industries and one from Pike Industries. Brox' unit pricing was more competitive for Somersworth than for Dover. Brox is the apparent low bidder in Dover. Somersworth has until June 17, 2014 to enter into an Agreement with Brox.

Recommendation for High Street Paving:

The recommended High Street paving project includes the option of high strength paving (added cost of \$34,650) and the option for the City to retain 500 CY of milled asphalt for Public works use (added cost of \$24,000). The recommended project cost breaks down as follows:

HIGH STREET (SINCLAIR TO DOVER LINE) PLUS 700' OF TRI CITY ROAD

Prep & Paving	\$ 935,526
Water	\$ 15,053
Sewer	\$ 19,133
Contingency (10%)	\$ 96,971
Total Project	\$ 1,066,683

Available Bond = \$ 1,100,000

The following recommendations are made by the Engineering Department and supported by the Public Works Department:

- pending*
1. Consult with Brox on quality of 2013 High Street paving;
 2. Award FY 2014 High Street paving to Brox conditional upon mutual agreement that Brox provide a 5-year pavement warranty and performance bond;
 3. Develop preliminary pavement management plan prior to initiating other road repairs (see attached page for other possible road repair costs).

CITY OF SOMERSWORTH*prepared 4/30/2014**Pricing from Brox Bid Apr 17,2014***ADDITIONAL ROAD
REPAIRS**

High Street Patch at CVS	\$	2,921	
Indigo Hill Rd	\$	39,863	(delaminated segments only)
Maple Street	\$	40,248	(delaminated segments only)
Utility Trench Permanent Patch	\$	40,630	(eight locations from water main repairs)
Contingency (5%)	\$	6,183	
TOTAL PROJECT	\$	129,844	

END OF MEMORANDUM

Project Title:	Millennium Park Lighting Repair Program			
Department:	Submitted By:	Date:	Priority:	Project Cost:
Development Services	Dave Sharples	October 16, 2013	II	\$29,500

1. General Project Description? There are 8 light poles in this park that require scraping, priming, and painting. The poles are 55' in height. Concrete base on each pole needs to be replaced.

2. How will this expenditure improve service, productivity, or lower operating cost to the City of Somersworth? Repair to the City's parks has been a recognized priority and considered a long term investment in the City's infrastructure. These improvements will assure a continued investment in the City's infrastructure. Failure to make these improvements will result in higher replacement costs. Staff have researched more energy efficient lighting, such as LED lighting, however, the technology for an athletic field application is still several years away.

3. Is this a replacement item? No

If NOT, How was the need previously met? These features are consistent with the original Park layout and have not been upgraded since original installation.

4. List name of Firm and price of quotes received.

Peak Painting cost	\$10,000
Concrete Base	\$17,500
Contingency	\$ 2,000



Total Project Funds:		FY 15	FY 16	FY 17	FY 18	FY 19	FY 20	Total
Sources:								\$0
General Fund				\$29,500				\$29,500
Bonds								\$0
Grant								\$0
Enterprise Fund								\$0
Other								\$0
Totals		\$0	\$0	\$29,500	\$0	\$0	\$0	\$29,500
Commence FY:		Quarter:	Prior Years' Funding					Total Project
								\$29,500

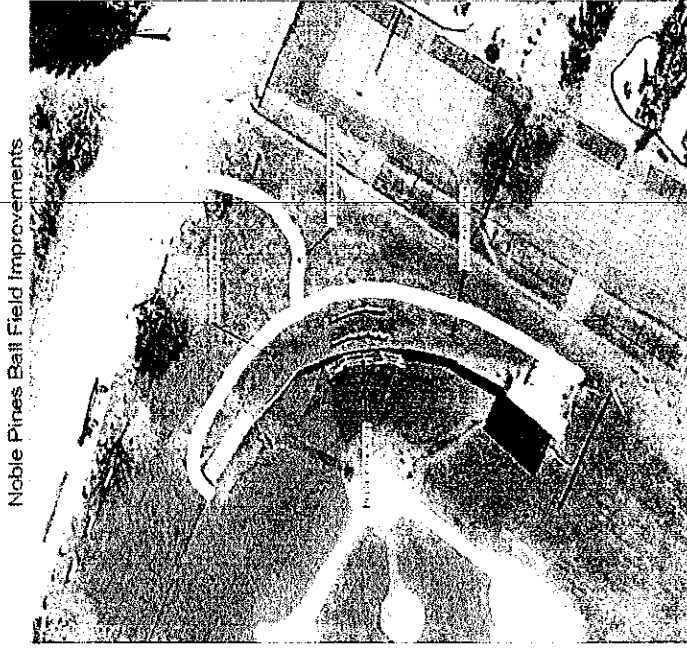
Project Title:		Noble Pines Ballfield Enhancement Project	
Department:	Submitted By:	Date:	Priority:
Development Services	Dave Sharples	October 16, 2013	III
		Project Cost:	\$43,000

1. General Project Description? This project would make significant improvements to the Noble Pines ballfield area by replacing the backstop, adding seating, and the development of an esplanade that would connect the seating and provide improved access to the concession stand.

2. How will this expenditure improve service, productivity, or lower operating cost to the City of Somersworth? This project will improve the Noble Pines ballfield area by providing increased seating capacity and access to the concession stand. It will result in an even higher quality place to enjoy a ballgame.

3. Is this a replacement item? Yes in part and No in part.
If NOT, How was the need previously met? The backstop would be a replacement item. The current access to the concession stand is over sloped ground and there are only three wooden benches and several metal benches to sit and watch the game but they are also accessed over sloped ground. Currently visitors have to navigate over the sloped grass areas to access seating and the concession stand. Current visitors also sit on the grass to watch an event.

4. List name of firm and price of quotes received.
 No formal quotes but determined pricing based on research
 Seating - \$3,000
 Backstop - \$15,000
 Esplanade - \$25,000 (based on City Engineer estimate)



Noble Pines Ball Field Improvements

Total Project Funds:	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20	Total
Sources:							
General Fund						\$43,000	\$43,000
Bonds							\$0
Grant							\$0
Enterprise Fund							\$0
Other							\$0
Totals	\$0	\$0	\$0	\$0	\$0	\$43,000	\$43,000
Commence FY:	Quarter:					Prior Years' Funding	
						Total Project	\$43,000

Millennium Park

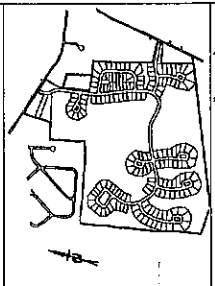


PREPARED FOR:

TWELVE MONTH, LLC.
7B EMERY LANE
STRATHAM N.H. 03885

BEALS ASSOCIATES PLLC

70 PORTSMOUTH AVE. STRATHAM, N.H. 03885
PHONE: 603-883-4880, FAX: 603-883-4885



LOCATION LEGEND 1"=1000'

PROFILE SCALES:
HORIZONTAL 1"=40' VERTICAL 1"=4'

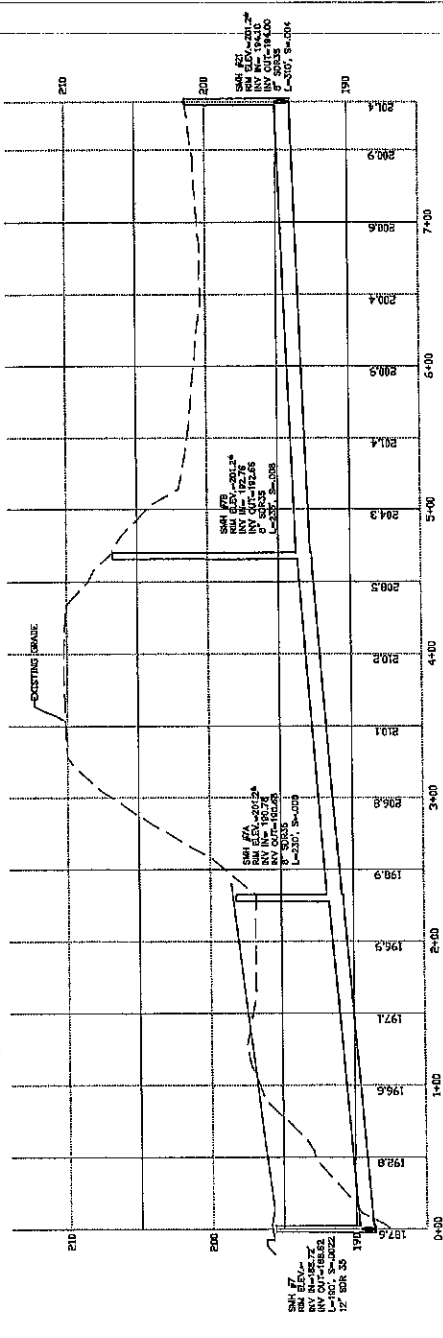
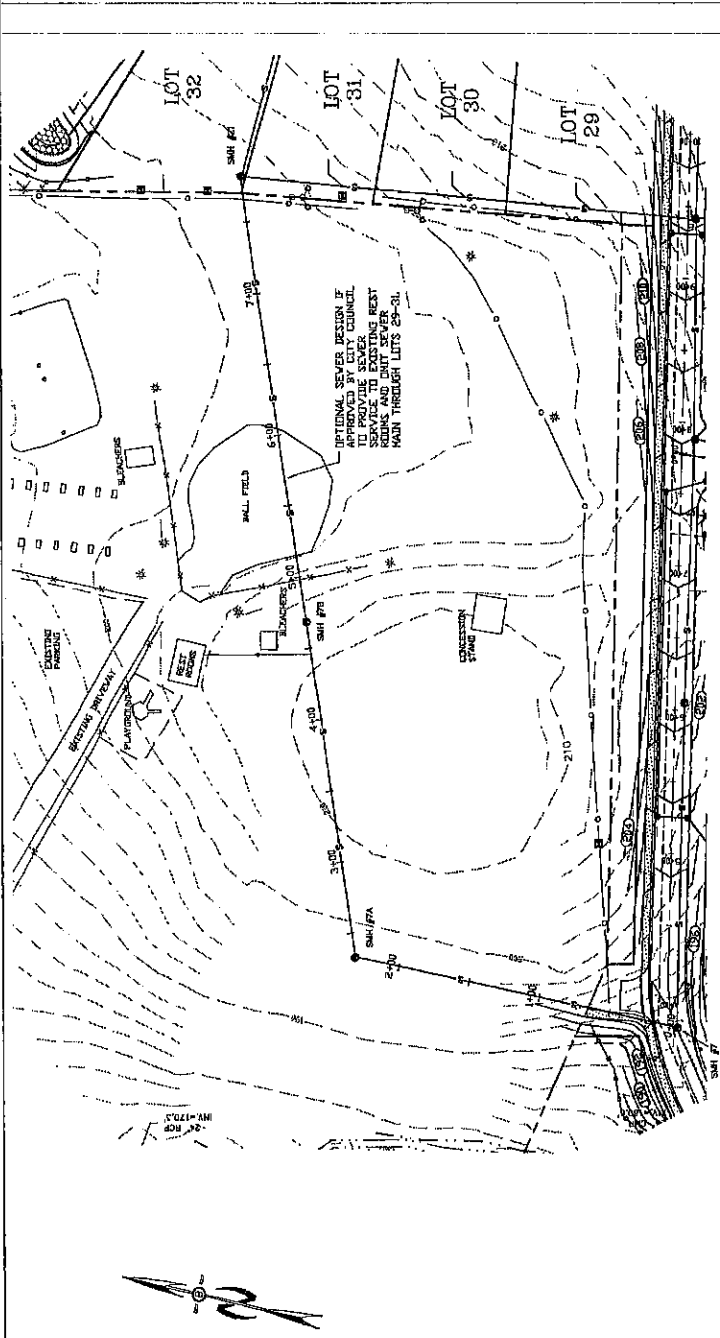


REVISIONS	DATE	BY	CHK

PARK AREA SEWER PROFILE

PLAN FOR:
THE VILLAGES AT SUNNINGDALE
STACKPOLE ROAD / GREEN ST.
SOMERSWORTH, NH

DATE: APRIL 2004
PROJECT: N02726
SCALE: 1"=40'
SHEET NO. 14 OF 30



MITCHELL MUNICIPAL GROUP, P.A.

ATTORNEYS AT LAW
25 BEACON STREET EAST
LACONIA, NEW HAMPSHIRE 03246

WALTER L. MITCHELL
JUDITH E. WHITE LAW
LAURA SPECTOR-MORGAN
STEVEN M. WHITLEY

TELEPHONE (603) 524-3885
FACSIMILE (603) 524-0745

April 29, 2014

CERTIFICATION

Re: City of Somersworth, New Hampshire

Ordinance No. 15-14

Title: AMEND CHAPTER 13, POLICE OFFENSES,
SECTION 3.1.D NO PARKING ANYTIME

This is to confirm that in accordance with Somersworth City Council Rules and Regulations #17 (D)1, we have reviewed the above referenced ordinance, after it passed a first reading. To our examination it is in correct technical form, and to our understanding is not repugnant to the laws and constitution of the State of New Hampshire nor the Charter and Ordinances of the City of Somersworth.

MITCHELL MUNICIPAL GROUP, P.A.
City Attorney

Date: _____

4/29/14

by: _____



MITCHELL MUNICIPAL GROUP, P.A.

ATTORNEYS AT LAW
25 BEACON STREET EAST
LACONIA, NEW HAMPSHIRE 03246

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LAURA SPECTOR-MORGAN
STEVEN M. WHITLEY

TELEPHONE (603) 524-3885
FACSIMILE (603) 524-0745

April 29, 2014

CERTIFICATION

Re: City of Somersworth, New Hampshire

Ordinance No. 16-14

Title: AMEND CHAPTER 13. POLICE OFFENSES.
SECTION 3.1.F TIME LIMITED PARKING

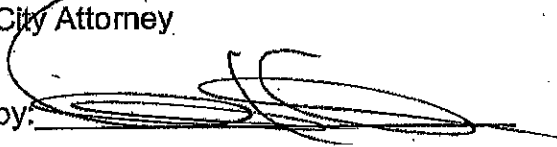
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MITCHELL MUNICIPAL GROUP, P.A.
City Attorney

Date: _____

4/29/14

by: _____



MITCHELL MUNICIPAL GROUP, P.A.

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TELEPHONE (603) 524-3885
FACSIMILE (603) 524-0745

April 29, 2014

CERTIFICATION

Re: City of Somersworth, New Hampshire

Ordinance No. 17-14

Title: AMEND THE CITY OF SOMERSWORTH ZONING ORDINANCE -
ADD A NEW SECTION 31 - BACKYARD CHICKEN ORDINANCE

This is to confirm that in accordance with Somersworth City Council Rules and Regulations #17 (D)1, we have reviewed the above referenced ordinance, after it passed a first reading. To our examination it is in correct technical form, and to our understanding is not repugnant to the laws and constitution of the State of New Hampshire nor the Charter and Ordinances of the City of Somersworth.

MITCHELL MUNICIPAL GROUP, P.A.
City Attorney

Date: _____

4/29/14

by: _____



MITCHELL MUNICIPAL GROUP, P.A.

ATTORNEYS AT LAW
25 BEACON STREET EAST
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FACSIMILE (603) 524-0745

April 29, 2014

CERTIFICATION

Re: City of Somersworth, New Hampshire

Ordinance No. 18-14

Title: AMEND CHAPTER 19, ZONING ORDINANCE,
SECTION 25. DEFINITIONS

This is to confirm that in accordance with Somersworth City Council Rules and Regulations #17 (D)1, we have reviewed the above referenced ordinance, after it passed a first reading. To our examination it is in correct technical form, and to our understanding is not repugnant to the laws and constitution of the State of New Hampshire nor the Charter and Ordinances of the City of Somersworth.

MITCHELL MUNICIPAL GROUP, P.A.
City Attorney

Date: _____

4/29/14

by: _____



MITCHELL MUNICIPAL GROUP, P.A.

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25 BEACON STREET EAST
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April 29, 2014

CERTIFICATION

Re: City of Somersworth, New Hampshire

Ordinance No. 19-14

Title: AMENDING CHAPTER 19, ZONING ORDINANCE,
TABLE 4.A.5 PRINCIPAL USES

This is to confirm that in accordance with Somersworth City Council Rules and Regulations #17 (D)1, we have reviewed the above referenced ordinance, after it passed a first reading. To our examination it is in correct technical form, and to our understanding is not repugnant to the laws and constitution of the State of New Hampshire nor the Charter and Ordinances of the City of Somersworth.

MITCHELL MUNICIPAL GROUP, P.A.
City Attorney

Date: _____

4/29/14

by: _____

