



CITY OF SOMERSWORTH
Office of the City Manager

TO: Mayor Dana Hilliard and City Council Members

FROM: Robert M. Belmore, City Manager

DATE: Friday, October 16, 2015

SUBJECT: City Manager's Report for Monday, October 19, 2015
City Council Agenda

6:45pm Public Hearing
Re: Ordinance No. 9-16 Amend Chapter 13 Police Offenses, Section 3.1.D., No Parking Anytime.

Lay on the Table (under Section 12 of Agenda)

Ordinances

- A. Ordinance No. 24-15 Amend Chapter 13, Police Offenses, Section 3.G, Permits and Reserved Parking (Re-referred to the Public Safety Committee).**
- B. Resolution No. 5-16 Elderly Tax Exemption (Referred to Finance Committee).** This Resolution is written to be effective next year. Therefore, the tax impact would not be realized this fiscal year. The projected tax rate impact if adopted (0.03 cents). (Referred to Finance Committee).

Unfinished Business (under Section 13 of Agenda)

Ordinances

- A. Ordinance No. 9-16 Amend Chapter 13 Police Offenses, Section 3.1.D., No Parking Anytime.** The Traffic Safety Committee reviewed this proposed Ordinance change at their September 16th meeting and supports the proposed change to Pemberton Lane.

Resolutions

- A. Resolution No. 9-16 To Participate in the HealthTrust, Inc.** The Finance Committee is sponsoring this Resolution that our Health Insurance Provider is requiring.

New Business (under Section 14 of Agenda)

Resolutions

- A. Resolution No. 10-16 To Authorize the City Manager to Contract with Dubois and King of Bedford, NH for General Engineering Services.** City staff went out for proposals a second time after receiving no response the first time. Staff interviewed the two (2) firms that responded and recommends Dubois and King. The Public Works & Environment Committee has accepted this recommendation. Dubois & King presently provides plan review services for the Planning Board. The funding for Engineering Services is in the Public Works Department budget, presently it is funded at \$50,000.
- B. Resolution No. 11-16 Authorizing the City Manager to Enter into a Grant Agreement with the United States Department of Justice COPS Hiring Program to Add One Additional Police Officer.** Public Safety Committee has forwarded this Resolution for full council consideration. If approved, the Grant requires the City to keep the position fully funded for an additional twelve (12) months after the Grant period ends. Should a new police officer be hired for six (6) months of this fiscal year the City's share would be approximately \$10,000.
- C. Resolution No. 12-16 Adopting the Recommendations of the Mayor's Task Force as Somersworth's Master Plan for Addressing the Heroin Crisis.**
- D. Resolution No. 13-16 Authorizing the City Manager to sell City Tax Deeded Property Located at 644 Sherwood Glen.** Attached is a copy of the property record card for this manufactured housing unit and a picture of the exterior and interior. The Finance Committee supports this Resolution.

Other

- A. Vote for Re-adoption of the City of Somersworth Investment Policy.** This is an annual housekeeping action item for the City Council. City staff supports re-adoption without any amendments. Attached is a copy of the City Investment Policy. The Finance Committee recommends re-adoption.

City Manager's Items (under section 10 of Agenda)

A. Information Items:

- 1. Tax Rate.** The Department of Revenue Administration has set the City's 2015 Tax Rate at \$32.25. This is an increase of \$1.11 over last year's rate. It is 12¢ less than the projected increase that Council considered at the current Fiscal Year Budget Adoption date (\$1.23). The City's total assessed value was finalized higher than early projections which brought the tax rate down a bit.

City Manager's Items Continued (under section 10 of Agenda)

- 2. High Street Repair.** The Finance Committee and Public Works & Environment Committee approved a crack sealing pavement repair to High Street from Blackwater Road to Sinclair Avenue. See attached information.
- 3. Library Drain Line Repair.** Severino successfully completed the repair on Main Street. See attached information.

B. Attachments:

- 1.** City Attorney Certifications Two (2).
- 2.** Department Head Reports.
- 3.** Finance Committee Documents.