



CITY OF SOMERSWORTH
Office of the City Manager

TO: Mayor Dana Hilliard and City Council Members

FROM: Robert M. Belmore, City Manager

DATE: Friday, September 16, 2016

SUBJECT: City Manager's Report for Monday, September 19, 2016
City Council Agenda

Unfinished Business (under Section 13 of Agenda)

Resolutions

- A. Resolution No. 11-17 To Authorize the City Manager to Request Proposals for the Re-use of Hilltop School in Accordance with the Recommendations of the Hilltop Commission.** The Economic Development Committee met on this past Thursday to review this Resolution. As you will hear, the Committee is recommending the Request for Proposal move forward without any change to this Draft RFP submitted by City staff.

New Business (under Section 14 of Agenda)

Resolutions

- A. Resolution No. 15 – 17 To Notify the City Tax Collector that the City Council Shall Accept a Tax Deed on Property Located at 1 Winter Street, Tax Map/Lot Number 11-181a.** The Finance Committee reviewed a list of properties attached to this report and the Committee will be sponsoring Resolutions that will be introduced at the next Council meeting. The NH Department of Environmental Services hired engineering firm, GZA, will be moving forward with their site work in anticipation of the City applying for a Brownfield's Grant this fall. I am still hopeful that we can meet the application deadline, but it is critical that the engineering work is completed in time.

It is my understanding that the City Council will need to accept the property for the City to forward. The Finance Committee is sponsoring this Resolution for discussion and an eventual vote at one of the upcoming City Council Meetings. Unless Council directs differently, I will arrange for our Environmental Counsel, Attorney Mark Beliveau, to attend an October Council meeting.

Other

- A. Vote for Re-adoption of the City of Somersworth Investment Policy.** This is an annual housekeeping action item for the City Council. City staff supports re-adoption without any amendments. Attached is a copy of the City Investment Policy. The Finance Committee recommends re-adoption.

City Manager's Items (under section 10 of Agenda)

A. Informational Items

- 1. Former Police Station Site.** Attached is a copy of the Phase I Environmental Site Assessment conducted by the engineering firm of Credere Associates, engaged for this project through the Strafford Regional Planning Commission's (SRPC) Brownfield's Grant Program. Staff is contacting SRPC to determine if this project can receive additional funding to move forward with Phase II work.
- 2. Natural Resource Assessment Event.** The Somersworth Conservation Commission and its partners will be having a walking tour at Mast Point Dam Park on Wednesday, September 21st at 5:30 p.m. Attached is a brochure which outlines the event.
- 3. Skyhaven Airport Advisory Council – Member Appointment.** I have appointed Public Works Director Mike Bobinsky to the Skyhaven Airport Advisory Committee as a City representative as authorized under NH RSA 422:37 (g).

B. Attachments:

- 1. City Attorney Certification One (1).**
- 2. Department Head Reports.**
- 3. Report: Combining the Fire Department Administrations of Rochester, Somersworth and Dover submitted to the Tri-City Coalition on September 15, 2016.**
- 4. Email Correspondence from Ross Forester Re: Iraq War Veteran's Memorial (Resolution No. 31-15) to Living Memorial at Malley Farm.**