



CITY OF SOMERSWORTH

Office of the City Manager

TO: Mayor Matthew Spencer and City Council Members

FROM: Robert M. Belmore, City Manager

DATE: Friday, June 14, 2013

SUBJECT: City Manager's Report for Monday, June 17, 2013
City Council Agenda

**6:00 p.m. Presentation on Water Distribution System Evaluation by Wright-Pierce Engineers:
Engineers Richard Davee and Christopher Berg; a copy of their presentation is attached.**

Unfinished Business (under Section 13 of Agenda)

Other:

- A. Adopted FY 2014 Budget: Discuss Increasing the Use of Fund Balance Revenue (Councilor Tapscott).** The Finance Committee discussed the use of Fund Balance at their Friday, June 14th meeting. Attached is a chart that tracks the use of fund balance over the last 7 years and another copy of how additional use of Fund Balance may affect the projected tax rate.
- B. Berwick, ME Request to Install a Natural Gas Line and/or Sleeve; and a Utility Sleeve in Somersworth's Right-of-Way.** The Public Works & Environment Committee discussed these requests at their Friday, June 14th meeting. Attached is a letter and updated email from the Berwick Town Manager regarding Berwick's request. The meeting clarified that the request is for an all purpose Utility Sleeve-only.

New Business (under Section 14 of Agenda)

Ordinances:

- A. Ordinance No. 16-13 Amend Chapter 19, Zoning Ordinance, Section 25 – Definitions.** Please review the attached memorandum from Director Sharples regarding the Zoning Ordinance changes being forwarded by the Planning Board. Please note that the Board did hold a Public Hearing. I recommend the City Council schedule a Public Hearing prior to the next City Council meeting on July 15th at 6:15 p.m. in accordance with past practice.
- B. Ordinance No. 17-13 Amend Chapter 19, Zoning Ordinance – Table of Uses, Table 4.A.5.**
See comments noted under Ordinance No. 16-13.

C. Ordinance No. 18-13 Supplemental Appropriation for the Purchase of the Former Somersworth Police Station. A Public Hearing should be considered prior to the next regular meeting on July 15th at 6:45 p.m. A two-thirds vote of City Council will be required to pass this appropriation. Should City Council approve the appropriation, further authorization should be provided to move forward with the purchase of this property.

D. Ordinance No. 19-13 Amend Chapter 13, Police Offenses, Section 3.D No Parking Anytime. There seemed to be Council consensus at the last meeting to address this request through a Public Hearing process. Therefore, respectfully I suggest a Hearing prior to the next regular Council meeting at 6:30 p.m. This action item is in reference to the Traffic Safety Committee's recommendation concerning an Otis Road parking issue at this location.

Other:

A. Vote to Authorize City Manager to Sign a Contract Amendment with Geosyntec Consultants, Inc., for the Addition of Clean Fill to the Landfill Cover at the Sanitary Landfill Superfund Site. I have attached a copy of the proposed Contract (Amendment). Both the Public Works Committee and Finance Committee received a briefing at their June 14th meetings. Presently, the total projected cost is \$75,900. Funding: over the years the City has realized a funding surplus in the Superfund Annual Monitoring Operational Costs that has accumulated to approximately \$95,000. As previously reported to Council, it appears that this EPA required project will be covered by the accumulated surplus being held in escrow to meet the requirements of the Superfund Consent Decree and associated actions being mandated by the EPA. Special Council to the City/Environmental Attorney Mark Beliveau has reviewed the proposed contract. He has offered some language changes to the copy provided to you that I will be working to complete. I recommend Council vote to approve this authorization.

B. Letter from Chief Dean Crombie. Attached is a letter from Chief Crombie regarding the closing of Mt. Vernon St. for the purpose of having a block party as approved by the City Licensing Board.

City Manager's Items (under section 10 of Agenda)

A. Informational Items:

- 1. City Engineer.** I have attached a copy of a memorandum from City Engineer Joseph Ducharme regarding an update on some of his present City assignments.
- 2. Liberty Mutual Community Service Project.** Attached is memorandum outlining Liberty Mutual's community service program being provided to the City; it will include work at the Willand Pond footbridge/trail and some grounds work at the Noble Pines Park.
- 3. Ward 5 – Messier Building.** The Fire Chief is coordinating the County crew painting the former fire station, which is the present Ward 5 voting location; i.e., free labor!

B. Attachments:

1. Department Head Reports.