



# CITY OF SOMERSWORTH

## Office of the City Manager

**TO:** Mayor Matthew Spencer and City Council Members

**FROM:** Robert M. Belmore, City Manager

**DATE:** Friday, September 13, 2013

**SUBJECT:** City Manager's Report for Monday, September 16, 2013  
City Council Agenda

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*6:45 p.m. Public Hearings*  
**Ordinance No. 5-14 Amend Chapter 19, Zoning Ordinance  
by adding New Section 7 – Conservation Subdivision Ordinance**

**Ordinance No. 6-14 Amend Chapter 20, Building Code**

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### *Unfinished Business (under Section 12 of Agenda)*

#### **Ordinances:**

- A. Ordinance No. 5-14 Amend Chapter 19, Zoning Ordinance, BY Adding New Section 7 – Conservation Subdivision Ordinance.** Reminder, this is a Planning Board recommendation. Dave Sharples, Director of Planning & Community Development will give a summary report prior to the Public Hearing on both Ordinance changes.
- B. Ordinance No. 6-14 Amend Chapter 20, Building Code.**

### *New Business (under Section 13 of Agenda)*

#### **Resolutions:**

- A. Resolution No. 10-14 Authorizing the City Manager to Enter into a Grant Agreement with the State of New Hampshire Department of Resources and Economic Development for a Land and Water Conservation Fund (LWCF) Grant to Conduct the Mast Point Dam Revitalization Project.** Background information was provided to you in the last meeting packet. The Recreation and Finance Committee discussed the project at their meetings on Friday, September 6<sup>th</sup>.

- B. Resolution No. 11-14 Authorizing the City Manager to Contract with Industrial Protection Services, LLC of Wilmington, MA for the Purchase of Self-Contained Breathing Apparatus.** Attached is information provided to the Public Safety and Finance Committee regarding this budgeted equipment purchase. SCBA gear is one of the most critical pieces of equipment for a firefighter and as the Resolution states this is the first year of a four year replacement schedule.
- C. Resolution No. 12-14 To Support Placing the Exit 10 Project Back into the New Hampshire Ten Year Transportation Plan.** I suggest Council rules be suspended so that this can be presented at Wednesday's GACIT hearing. The Government Operations Committee discussed this Resolution at their Friday, September 13th meeting, as noted by their sponsorship. The Committee recommends full Council support.
- D. Resolution No. 13-14 To Authorize the City Manager to Contract with AG Architects, PC of Dover, NH for Architectural Services for the Hilltop School/Building and to Utilize the Hilltop School Property Rehabilitation Capital Reserve Fund.** Attached is an interview panel report recommending the full Council support to award the project to AG Architects.

**Other:**

- A. Discuss October Meeting with State of New Hampshire Legislators.** This was a targeted goal that the City Council set at the annual Goal Setting Workshop, as mentioned by Economic Development Chairman, Councilor McCallion at the last Council meeting. One discussion topic might be a goal to pass enabling legislation to allow more timely code enforcement at the local level.
- B. Discuss N. Pandelena Construction Co. Surety Bid Bond.** I have attached a copy of a letter submitted by Mr. Pandelena and a copy of the check that he provided.

***City Manager's Items (under section 10 of Agenda)***

**A. Informational Items:**

- 1. Downtown Infrastructure Project.** Unless directed differently, I will authorize our construction contractor, Severino, the use of the former Police Station parking lot and approximately 6 parking spaces on Main Street as construction staging areas. This fall the contractor will be primarily working on Main Street.
- 2. City Insurance.** After discussing the renewal proposal received from our present insurance provider, PRIMEX, with the Finance Committee, I will be moving forward with a 3-year agreement with PRIMEX for property liability, workers compensation and unemployment compensation insurances. The Finance Committee did vote to support the renewals.

3. **Willand Pond Eagle Scout Project.** Attached is a memorandum from Director Sharples regarding an Eagle Scout Project proposed by a local Scout, David Brackett. As you will read, it is a very robust, detailed plan. I have given approval for the project to proceed.
4. **SAFER Grant Application.** I have authorized Chief Hoyle to submit for a federal grant to expand our call firefighter force. This \$99,068 grant application would fund 10 more call positions. As you may recall, City Council has noted the expansion of our call firefighter force as an on-going goal.

**B. Attachments:**

1. City Attorney Certifications (6).
2. Department Head Monthly Reports.