



CITY OF SOMERSWORTH

Office of the City Manager

TO: Mayor Dana Hilliard and City Council Members

FROM: Robert M. Belmore, City Manager

DATE: Friday, May 30, 2014

SUBJECT: City Manager's Report for Monday, June 2, 2014
City Council Agenda

6:45 p.m. – Public Hearing

*Re: Ordinance No. 21-14 Amend Chapter 30, Conduct in Public Parks, Section 13, Dog Waste in Parks.
Ordinance No. 22-14 Amend Chapter 30, Conduct in Public Parks, Section 2.2 Definitions.*

Old Business (under Section 13 of Agenda)

Ordinances:

- A. Ordinance No. 21-14 Amend Chapter 30, Conduct in Public Parks, Section 13, Dog Waste in Parks.** As a reminder: This was drafted by Councilor Witham. The Recreation Committee did vote to add their names as sponsors at their May 14th meeting.
- B. Ordinance No. 22-14 Amend Chapter 30, Conduct in Public Parks, Section 2.2 Definitions.** As a reminder: This is being sponsored by the Council's Recreation Committee to rename Pine Street pocket Park to Ash Street Park due to the Street name change.

New Business (under Section 14 of Agenda)

Ordinances:

- A. Ordinance No. 23-14 Transfer Between Departments.** The Public Works budget is over expended due to storm maintenance related costs for sand/salt and repairs. Debt service on the Downtown Bond required an initial interest payment higher than anticipated (budgeted). Absent any last minute emergencies, this is our best projection on any department budget shortfall. I want to underscore that the bottom line of the budget is projected to be in the black by approximately \$350,000. This Ordinance is scheduled to be reviewed by the Finance Committee at their June 5th scheduled meeting. This is a housekeeping action item: that is, the City Charter allows the City Manager to transfer funds within a Department, however it takes Council action to transfer funds between Departments.

Resolutions:

- A. Resolution No. 45-14 Authorizing the City Manager to Issue a Request for Proposals for the Purchase and Redevelopment of the Former Police Station Site.** I have attached a “Draft” Request for Proposals document. Please offer any additions, corrections, or deletions so we have it ready to go should this Resolution pass.

Other:

- A. Vote to Authorize the City Manager to Execute a Deed Conveying Tax Deeded Property Located at 4 Brook Drive, Tax Map 85, Lot16M, Back to the Prior Owner, Erik Carlsen in Consideration of Property Taxes and Penalties Paid.** The manufactured housing unit was deeded to the City. The owner has paid all past due taxes, interest and penalties to exercise his right of redemption. I would respectfully suggest you approve this housekeeping item to allow the resident to keep his property.

City Manager’s Items (under section 10 of Agenda)

A. Information Items:

- 1. Seeds of Faith.** I have attached a copy of a request from Seeds of Faith Ministries Inc. The organization is asking the City to consider deeding the 213 West High Street tax deeded property to them to use as a transitional home. This property was on a list with other tax deeded properties that Council has previously authorized for sale. As you may recall, I am soliciting Realtor proposals to market this property along with others. Unless Council directs me otherwise, I will inform Executive Director, Theresa Tozier of Seeds of Faith that the City intends to continue with the planned sale process.

B. Attachments:

1. City Attorney Certifications Two (2).
2. Hazard Mitigation Assistance Grant - Letter of Intent Approval.
3. AG Architects Final Report on Hilltop School Building Reuse Evaluation.