



CITY OF SOMERSWORTH

Office of the City Manager

TO: Mayor Dana Hilliard and City Council Members

FROM: Robert M. Belmore, City Manager

DATE: Friday, March 14, 2014

SUBJECT: City Manager's Report for Monday, March 17, 2014
City Council Agenda

5:30 p.m. - City Council Workshop
Re: Presentation from Architect on Hilltop School Building Renovations

6:45 p.m. – Public Hearing
Re: Ordinance No. 12-14 Amending Chapter 13, Police Offenses, Section 3.4.B, Speeds.
Ordinance No. 13-14 Amending Chapter 19, Zoning Ordinance, Tables 4.A.3.9, 4.A.3.10 and 4.A.3
to Permit Chickens in All Residential Districts
Provided that Certain Minimum Criteria have been Met

Unfinished Business (under Section 13 of Agenda)

Ordinances:

- A. Ordinance No. 12-14 Amending Chapter 13, Police Offenses, Section 3.4.B, Speeds.**
- B. Ordinance No. 13-14 Amending Chapter 19, Zoning Ordinance, Tables 4.A.3.9, 4.A.3.10 and 4.A.3 to Permit Chickens in All Residential Districts Provided that Certain Minimum Criteria have been Met.**

Resolutions:

- A. Resolution No. 29-14 To Demolish the Former Police Station and Establish a City Park.** The Public Works & Environment Committee has asked for more information to consider at their next meeting, yet to be scheduled.
- B. Resolution No. 35-14 Amending Resolution No. 17-11 Establishing the Sustainability Committee.**

New Business (under Section 14 of Agenda)

Resolutions:

- A. Resolution No. 36 - 14 Authorizing the City Manager to Sell Tax Deeded Property at 116-118 Green Street.** The Finance Committee is recommending passage. If approved, I will be seeking proposals to market this property with the assistance of a Realtor. Attached is a copy of the property record card, map, and taxed owed.
- B. Resolution No. 37 -14 Authorizing the City Manager to Enter into a Grant Agreement with the Federal Emergency Management Agency (FEMA) to Increase the Size of the City's Call Firefighting Force in the Fire Department to Twenty Members Over the Next Two (2) Years.** The Public Safety and Finance Committees' meetings discussed this Grant with City staff. Attached is a memorandum from Chief Hoyle that provides the Grant funding details and Grant parameters.
- C. Resolution No. 38 -14 To Amend Resolution No. 8-13 To Increase the Number of HVAC Units that can be Replaced in Somersworth Schools.** This action item was discussed at the recent Goal Session and referred to the Finance Committee. Bond Counsel made the determination that a new City Council vote was needed. Bond Counsel has approved the Resolution's language. The Finance Committee voted to support this appropriation. A Public Hearing is required, therefore I recommend 6:45 p.m. on April 7th prior to the next regular Council meeting.

City Manager's Items (under section 10 of Agenda)

A. Information Items:

- 1. City Manager's Proposed Fiscal Year 2014-2015 Budget.** The City Manager's Proposed FY 14/15 Budget and School Department Budget has been submitted in accordance with the City Charter. The Public Hearing is scheduled for Monday, March 31 starting at 5:30 p.m. (Hearing at 6:00 p.m.) The Budget Workshop is scheduled for Saturday, April 5th starting at 8:30 a.m.
- 2. Spirit up Somersworth Event.** The Somersworth Youth Connection and High School Rotary Interact Club are organizing their yearly Community Clean-up day in celebration of Earth Day on Saturday, May 3rd, 8:00 a.m. – 1:00 p.m. I have authorized the Highway Department to assist with staff and equipment. Attached is a copy of the announcement letter.
- 3. City Assessing Office.** I recommend the City Council schedule a workshop with our contracted Assessor/Assessing Firm, Corcoran Consulting Associates, Inc., to discuss the recommended real estate property revaluation and continuing cycled inspection program. Please consider a 6:00 p.m. Workshop prior to the April 21st meeting.

B. Attachments:

- 1. City Attorney Certificates Five (5).
- 2. City Manager letter dated March 5th to FairPoint regarding Downtown Infrastructure Project.
- 3. Department Head Monthly Reports.