

CITY OF SOMERSWORTH

PROPOSED BUDGET

FISCAL YEAR 2015-2016



Willand Pond

Proud Past, Bright Future

CITY OF SOMERSWORTH FISCAL YEAR 2015-2016



PROPOSED

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Robert M. Belmore
City Manager

Scott A. Smith, Director
Finance & Administration

David Sharples, Director
Planning & Community Development

Dean Crombie
Police Chief

Keith Hoyle
Fire Chief

Todd Smith, Director
Public Works & Utilities

Jeni Mosca
Superintendent, SAU 56

Marie D'Agostino
Business Administrator, SAU 56

Dana S. Hilliard
Mayor

Martin Pepin
Councilor
Ward 1

Jennifer G. Soldati
Councilor
Ward 2

Martin P. Dumont Sr.
Councilor
Ward 3

Jonathan McCallion
Councilor
Ward 4

Denis Messier
Councilor
Ward 5

Brian Tapscott
Councilor
At Large

Sean Collins
Councilor
At Large

Dale R. Sprague
Councilor
At Large

David Witham
Councilor
At Large



March 13, 2015

The Honorable Mayor Dana Hilliard and City Council Members
Somersworth City Hall
One Government Way
Somersworth, NH 03878

Dear Mayor Hilliard and City Council Members:

Introduction

In accordance with Article VII of the City Charter, I respectfully submit for your consideration a Proposed Budget for the Fiscal Year 2015-2016. Article VII requires that a budget and budget message be presented to the Council on or before the 15th day of March for the ensuing Fiscal Year. The intent of the budget message, according to Article VII, is to describe the important features of the budget and indicate any major changes for the current year in financial policies, expenditures, and revenues together with the reasons for such changes. The budget message is also intended to summarize the City's debt position and include other information that will assist the Council in understanding the budget as a whole.

As required, the Fiscal Year 2015-2016 budget submission complies with section 7.4.1 of the City Charter, Limitation on Budget Increase, more commonly referred to as the "Tax Cap". This year's budget proposal is limited to a maximum increase in real estate tax revenue of **\$663,817**. The budget I am presenting for your consideration is estimated to increase real estate tax revenue by **\$553,820**, slightly less than that allowed under this section of the City Charter. A detailed analysis of this calculation has been provided in the "Financial Overview" section of the budget document on pages B-1 and B-2.

Presently, the City Council is considering increasing the Assistant Code Officer (Code Compliance Officer) position from part-time to full-time. In anticipation of such action, I have included the necessary funding in the Development Services Department to make this position full-time. This change is yet another action taken by the City Council in effort to continue to improve the City's image and make it a destination location in the seacoast area. I would also note that the City and the School Department have recently undertaken the initiative to review services that may overlap or are similar in function and are looking at ways to combine efforts to improve efficiency and quality of these services, and hopefully do it in a way that will maintain or even reduce costs.

Incorporating new initiatives and maintaining current levels of service continues to be a delicate balancing act as we consider affordability and compliance with the tax cap. The momentum established by the recent improvements to the City's infrastructure and downtown core becomes difficult to maintain with limited resources. Allocating the resources that are available force decisions to reduce or eliminate appropriations that I may otherwise have recommended for your consideration. These appropriations are mainly capital in nature and are as follows:

FY 2015-2020 Capital Improvement Plan Projects

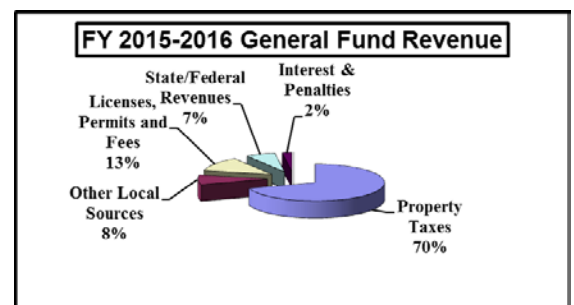
- Reduced the amount for road resurfacing by \$164,000
- A further reduction in the amount for sidewalk capital reserve fund by \$5,000
- Reduced the amount for the facilities maintenance reserve fund by \$5,000
- Eliminated a police cruiser replacement (CIP calls for 2, recommending 1)
- Eliminated request for a Thermal Imaging Camera for FD
- Eliminated request for a City Hall backup generator
- Eliminated request for a Public Works Facility backup generator
- Eliminated request for engineering for future downtown infrastructure improvements
- Eliminated request for road and sidewalk improvements on Constitutional Way

The General Fund proposed budget reflects a decrease of \$1,065,696 (-8.00%) compared to the prior year's approved budget. This simple comparison is misleading due to the fact the prior year's budget includes a supplemental appropriation of \$1,313,888 for infrastructure improvements. If you adjust the prior year's budget for this one-time appropriation and compare annual operating expenditures year over year, the proposed budget reflects an increase of \$248,192 (2.06%). The following detail will provide more insight into the comparative changes of the proposed budget.

Revenues

Fiscal Year 2015-2016 proposed City General Fund appropriations will be supported from the following revenue sources:

- \$8,785,074 in Municipal Property Taxes
- \$1,585,625 in Licenses, Permits and Fees
- \$ 859,331 in Grants and Revenue Sharing
- \$ 280,000 in Interest and Penalties
- \$1,047,455 in Other Local Sources



Stagnant revenues continue to complicate our ability to fund services without directly impacting property taxes. The good news is we are seeing some upward trends in areas like motor vehicle registrations, but the growth in these non-tax revenues are not sufficient to counter the increases in year-over-year appropriations. Staff continues to seek grant funding to support many of the City's initiatives in public safety, public works, and recreation. For example, staff has secured grant funding for improvements to the Mast Point Dam area for recreational opportunities which will be a great community benefit. Moreover, franchise fees derived from a new cable agreement have provided the funding for improvements to our cable access channel, including the unveiling of a new school channel (95). I will continue to encourage staff to find and apply for any and all grant funding that may be available to the City.

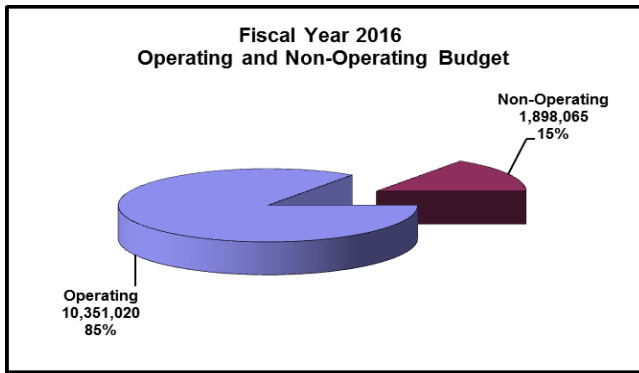
General Fund Appropriations:

Total appropriations proposed for the General Fund are \$12,849,085, technically representing a decrease of 8% as compared to the Fiscal Year 2015 adopted budget. However, as previously mentioned please take note of the amount appropriated under “Transfers to Other Capital Funds”. This includes a one-time supplemental appropriation of \$1,313,888 for capital improvements. If you adjust for this one-time appropriation, the bottom line as adjusted reflects an increase of 2.06%

Salaries and benefits are up slightly at \$253,334 or 3.2%. Health Insurance premiums and State Retirement increases are the major drivers of this increase. Debt service is up due to new bond issues and equipment leases with a net increase of \$71,826 or 5.82%.

The following table is a summary of the General Fund budget by major category:

Total General Fund	FY14 Budget	FY14 Actual	FY15 Budget	FY16 Proposed	Percent
<u>Salaries and Benefits</u>					
Salaries	\$4,294,185	\$4,062,281	\$4,468,563	\$4,527,008	1.31%
Overtime	301,699	\$382,144	\$307,699	\$304,180	-1.14%
Other Pay	223,326	\$248,928	\$230,063	\$232,905	1.24%
Health/Dental Insurance	1,645,769	\$1,425,211	\$1,518,755	\$1,642,609	8.15%
Retirement	895,110	\$889,755	\$926,970	\$982,221	5.96%
Workers Compensation	148,709	\$121,519	\$163,642	\$175,206	7.07%
Other Benefits	278,325	\$255,506	\$293,085	\$297,982	1.67%
Total Salaries and Benefits	\$7,787,123	\$7,385,344	\$7,908,777	\$8,162,111	3.20%
<u>Other Operating</u>					
Telephone and Utilities	\$206,056	\$182,289	\$196,166	\$194,845	-0.67%
Contracted Services	505,617	\$477,373	\$484,163	\$524,758	8.38%
Civic Promotions/Community Support	95,686	\$92,631	\$98,086	\$99,386	1.33%
Contingency	80,000	\$28,837	\$80,000	\$80,000	0.00%
Direct Assistance	144,000	\$82,962	\$144,000	\$144,000	0.00%
Other Operating	1,111,821	\$1,096,218	\$1,144,713	\$1,145,920	0.11%
Total Other Operating	\$2,143,180	\$1,960,310	\$2,147,128	\$2,188,909	1.95%
Total Operating	\$9,930,303	\$9,345,654	\$10,055,905	\$10,351,020	2.93%
<u>Capital and Debt</u>					
Debt Service/Leases	\$1,136,419	\$1,136,419	\$1,234,026	\$1,305,852	5.82%
Capital/Road Maintenance	442,957	\$296,743	\$569,757	\$486,054	-14.69%
Transfers to Other Capital Funds	475,637	\$475,637	\$1,455,093	\$106,159	-92.70%
Total Capital and Debt	\$2,055,013	\$1,908,799	\$3,258,876	\$1,898,065	-41.76%
Total General Fund Budget	\$11,985,316	\$11,254,453	\$13,314,781	\$12,249,085	-8.00%



Operating is 85% of the total proposed budget

Non-operating is 15% of the total proposed budget

Significant changes within the proposed General Fund appropriations are as follows:

Salary and benefit increases (approximate):

Salary Increases	\$ 57,768
Health Insurance Increases	\$123,854
NH State Retirement	\$ 55,251
Wage related benefits (FICA, W/C, etc)	<u>\$ 16,461</u>
Subtotal	\$253,334

Changes due to City Council action:

Net change in Debt Service	\$107,193
Net change in Lease Payments	<u>\$(35,367)</u>
Subtotal	\$ 71,826

Capital Improvement Program not yet acted on by City Council:

City Hall Server Upgrade	\$ 19,868
Fire SCBA Replacement (Year 3 of 4)	\$ 39,630
PW Plow Truck (308) Down payment	\$ 20,820
Maple Street Culvert	\$155,000
Replace Portable Radios – Fire (Year 2 of 4)	\$ 30,640
Buffumsville Road Drainage	\$ 30,000
Snow Equipment - DPW	\$ 5,125
Salmon Falls Road Bridge Imp	<u>\$ 5,000</u>
Subtotal	\$ 306,083

Other Changes to Note:

Reduced appropriation for road resurfacing	\$(164,000)
Reduced transfer to sidewalk capital reserve fund	\$(5,000)
Reduced transfer to facility maintenance fund	\$(5,000)

Water Fund

The total appropriations recommended for the Water Fund reflect a decrease of \$13,512 or (0.66%).

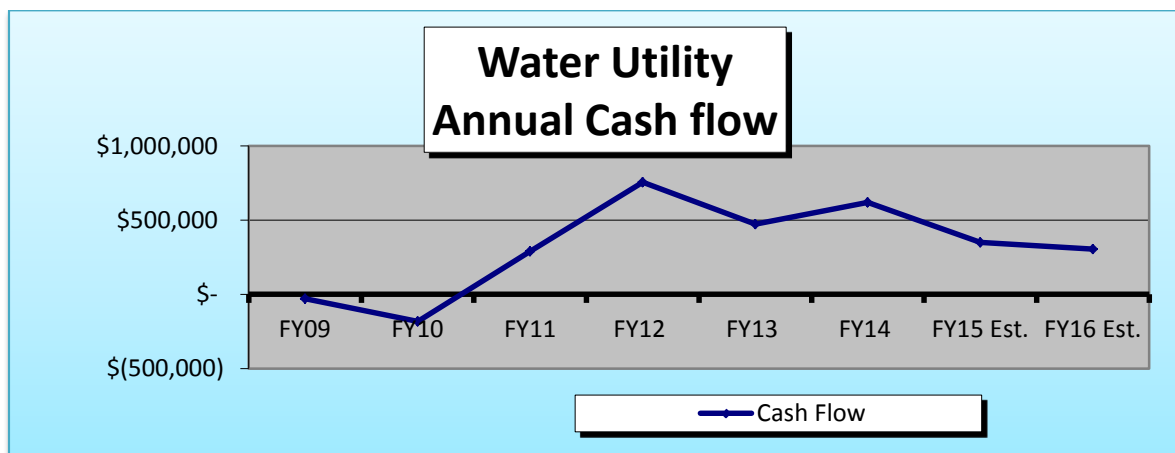
The Water Fund opened FY 2015 with a cash surplus of \$1,457,054, and as of the end of January it was in excess of \$1,800,000. I would like to point out the City, through our consultant engineer Tata & Howard, is in the process of preparing a request for bid to rehabilitate the Rocky Hill Road water tank. The cost of this project is estimated to be approximately \$600,000 and will

extend the life of this water storage tank in excess of 20 years. We are fortunate that due to effective planning and budget oversight we will be able to move forward with this important project without the need of incurring the cost of borrowing funds to pay for this project.

Changes of note are:

- Proposed capital improvements to replace the raw water pumps at the Water Treatment Facility estimated to cost \$66,000 and a new vehicle for Water Distribution at an estimated cost of \$25,000.

The graph is a visual depiction of the annual cash flow for the water utility. The combination of increases in the rate structure and conservative budgeting continue to improve the annual cash flow.



Sewer Fund

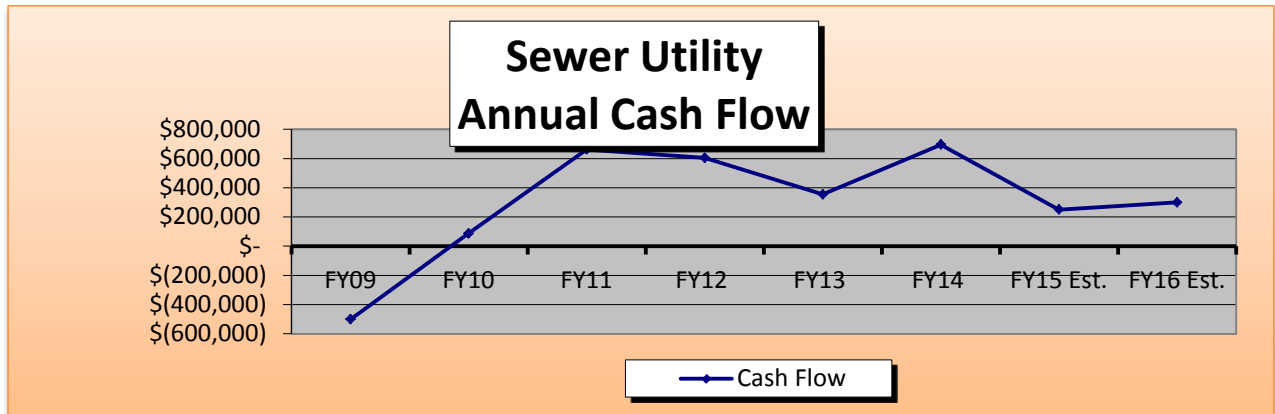
The total appropriations recommended for the Sewer Fund reflect a decrease of \$6,278 or (0.29%).

The Sewer Fund opened FY 2014 with a cash surplus of \$971,692 and as of the end of January it was approximately \$800,000. There are currently two important capital projects on-going worth mentioning. The City has contracted to replace the back-up generator at the Wastewater Treatment facility for a cost not to exceed \$200,000. That project is anticipated to be completed by June 30, 2015. The City has also contracted with Underwood Engineers for badly needed improvements to the Blackwater Road Pump station. That project is currently in the design phase and is estimated to cost approximately \$700,000. As part of the project we will be looking into grants and other funding sources that may be available to assist with this project.

Changes of note are:

- Proposed capital improvements are a sewer line replacement in conjunction with the Maple Street Culvert replacement estimated at \$10,000 and a new payloador at the Wastewater Treatment Facility estimated to cost \$95,000.

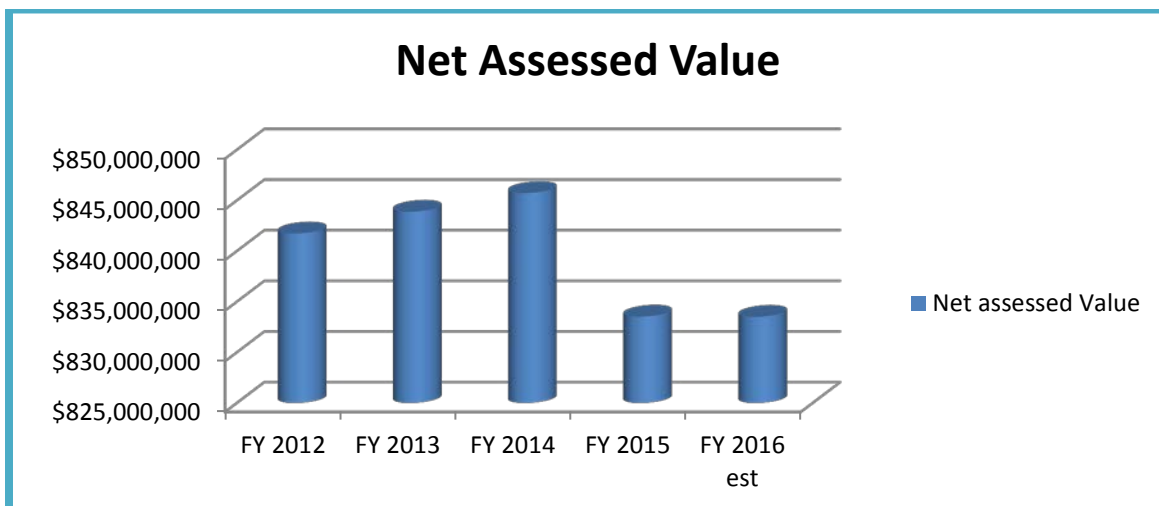
The graph is a visual depiction of the annual cash flow for the sewer utility. The combination of increases in the rate structure and conservative budgeting continue to improve the annual cash flow.



Net Assessed Valuation

The City's net assessed valuation is the final step in calculating the tax rate for a community. Due to a number of factors, the City has struggled to increase, or even maintain the net assessed value from year to year which puts even more pressure on the property tax rate and limits the City's ability to include new initiatives while maintaining basic services. In consultation with our contract assessor, we are estimating no growth in the net assessed value for the upcoming budget year.

The following is a chart listing the City's un-equalized net assessed value since FY 2012:



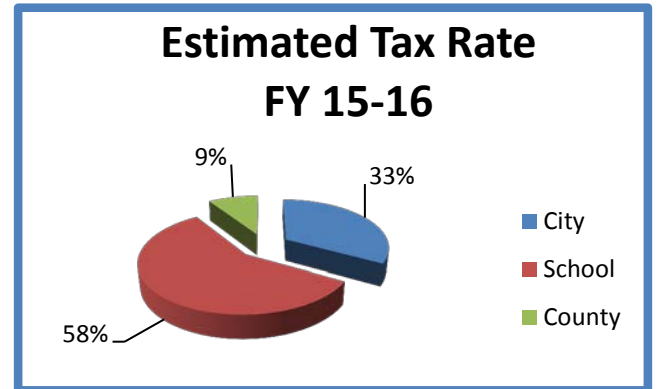
School Department Budget

The School Department's budget is submitted under separate cover. This budget has been reviewed and approved by the School Board and is presented for your consideration.

Tax Rate

If adopted as proposed, the property tax rate is projected to increase \$0.66 (sixty six cents) or 2.1%.

A more detailed breakdown of the tax rate calculation appears in Section B on page B-4 of the budget document.



The following chart provides a comparison of the estimated impact of the tax rate on residents based on the budget as proposed.

	FY2015 Adopted	FY2016 Proposed
	Budget	Budget
Average residential home in Somersworth = \$191,000		
Tax rate per \$1,000 Assessed Value	31.14	31.80
Property Taxes	\$5,948	\$6,074
Rate Change from FY 2015		\$126
% Change from FY 2015		2.1%

Fund Balance

Fund balance retention is important for responsible long-term financial planning. Maintaining a healthy fund balance is important and provides the ability to respond to emergencies or other unanticipated expenditures, and to assist in mitigating dramatic City tax rate fluctuations.

The unassigned budgetary fund balance for the year ending June 30, 2014 was \$3,831,882. The City's fund balance policy states "the City will strive to maintain an unassigned fund balance in the General Fund of 5-17% of total appropriations". The current level is 8.32%, well within the goal as laid out in the policy.

Based on the current status of the City's fund balance I am recommended utilizing \$385,000 to reduce the impact of the proposed budget on the tax rate.

Summary

Notwithstanding the challenges noted throughout this budget transmittal, it is evident that the City Council, School Board, and staff of the City and School remain committed to improving the quality of life in the City of Somersworth. An annual budget is not just a financial document, but a blueprint of how we want to see the City in the future. Increasing the staffing in the Code Office is another step toward improving the appearance of the community. Working together with the residents and business community we will be able to achieve our goal of making Somersworth a destination community in the seacoast region of New Hampshire.

I extend a thank you to all City departments for their cooperation and assistance in the preparation of this proposal, and particular appreciation to Finance Director Scott Smith for all his efforts. This collaborative process has shaped a budget proposal of department programs that lays the foundation for an effective and efficient allocation of resources to meet current Community needs.

I look forward to reviewing this FY 2016 Budget Proposal with the Mayor and City Council.

Respectfully submitted,

A handwritten signature in black ink, reading "Robert M. Belmore". The signature is fluid and cursive, with the first name "Robert" and last name "Belmore" clearly legible.

Robert M. Belmore, ICMA - CM
City Manager

"Proud Past, Bright Future"

Analysis of Tax Cap - Estimate for FY2016 Budget Year
City of Somersworth, NH

	City Portion	School Portion	State Portion	County Portion	Total
A. Prior Fiscal Year Net Amount Raised By Taxes (FY2015 Actual Levy)	8,625,122	12,956,772	1,963,378	2,373,324	25,918,596
B. Multiplied by the National CPI-U (CPI Urban all cities index)	1.6%	1.6%	1.6%	1.6%	1.6%
C. Subtotal (A x B)	138,002	207,308	31,414	37,973	414,697
D. Prior April 1 to March 31 Estimated Net Construction Value	8,000,000	8,000,000	8,000,000	8,000,000	8,000,000
E. Multiplied by Prior Fiscal Year Tax Rate/1,000 of Value (Actual)	10.35	15.54	2.4	2.85	31.14
F. Subtotal (D x E)	82,800	124,320	19,200	22,800	249,120
G. Increase Allowed for FY2016 Tax Levy (C + F)	220,802	331,628	50,614	60,773	663,817
H. FY2016 Amount allowed to be Raised by Taxes (Capped Tax Levy) (A + G)	8,845,924	13,288,400	2,013,992	2,434,097	26,582,413
I. FY2016 Estimated Amount Adopted to be Raised by Taxes	8,785,074	13,248,450	2,003,328	2,434,955	26,471,807
J. Variance between estimated and capped tax levy (H -I)	60,850	39,950	10,664	(858)	110,606
K. Amount required to be absorbed by City and School	(858)	10,664	(10,664)	858	0
L. Amount of Budget Adjustment Required for FY2016 (J +K)	59,992	50,614	0	0	\$110,607

M. Total amount Under the Tax Cap

Consumer Price Index - All Urban Consumers

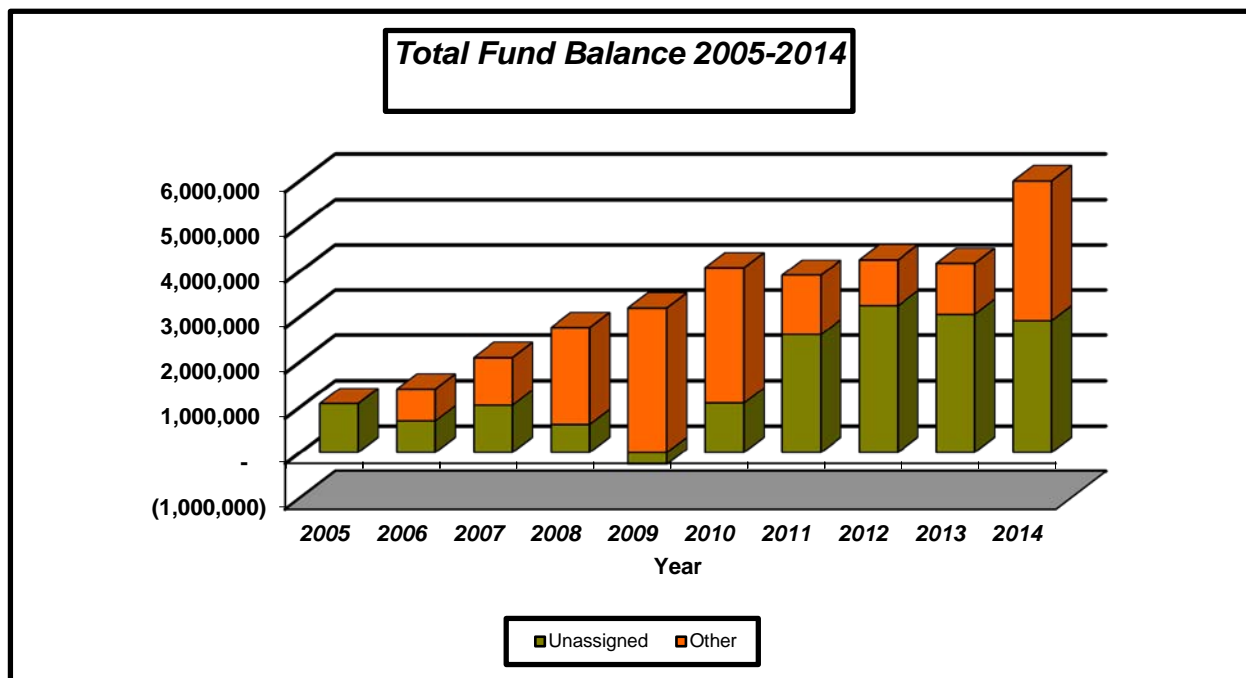
Original Data Value

Series Id: CUUR0000SA0
 Not Seasonally Adjusted
 Area: U.S. city average
 Item: All items
 Base Period: 1982-84=100
 Years: 2004 to 2014

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	Percent Change Annual
2004	185.2	186.2	187.4	188.0	189.1	189.7	189.4	189.5	189.9	190.9	191.0	190.3	188.9	
2005	190.7	191.8	193.3	194.6	194.4	194.5	195.4	196.4	198.8	199.2	197.6	196.8	195.3	3.4%
2006	198.3	198.7	199.8	201.5	202.5	202.9	203.5	203.9	202.9	201.8	201.5	201.8	201.6	3.2%
2007	202.416	203.499	205.352	206.686	207.949	208.352	208.299	207.917	208.490	208.936	210.177	210.036	207.342	2.8%
2008	211.080	211.693	213.528	214.823	216.632	218.815	219.964	219.086	218.783	216.573	212.425	210.228	215.303	3.8%
2009	211.143	212.193	212.709	213.240	213.856	215.693	215.351	215.834	215.969	216.177	216.330	215.949	214.537	-0.4%
2010	216.687	216.741	217.631	218.009	218.178	217.965	218.011	218.312	218.439	218.711	218.803	219.179	218.056	1.6%
2011	220.223	221.309	223.467	224.906	225.964	225.722	225.922	226.545	226.889	226.421	226.230	225.672	224.939	3.2%
2012	226.665	227.663	229.392	230.085	229.815	229.478	229.104	230.379	231.407	231.317	230.221	229.601	229.594	2.1%
2013	230.280	232.166	232.773	232.531	232.945	233.504	233.596	233.877	234.149	233.546	233.069	233.049	232.957	1.5%
2014	233.916	234.781	236.293	237.072	237.900	238.343	238.250	237.852	238.031	237.433	236.151	234.812	236.736	1.6%

General Fund Total Fund Balance

<u>Fiscal Year</u>	<u>Unassigned</u>	<u>Other</u>	<u>Total Fund Balance</u>
2005	1,072,218	-	1,072,218
2006	692,276	702,867	1,395,143
2007	1,040,095	1,047,088	2,087,183
2008	616,105	2,136,592	2,752,697
2009	(258,874)	3,183,638	2,924,764
2010	1,086,704	2,985,525	4,072,229
2011	2,598,386	1,308,909	3,907,295
2012	3,232,783	1,013,791	4,246,574
2013	3,046,522	1,125,686	4,172,208
2014	2,906,643	3,084,028	5,990,671

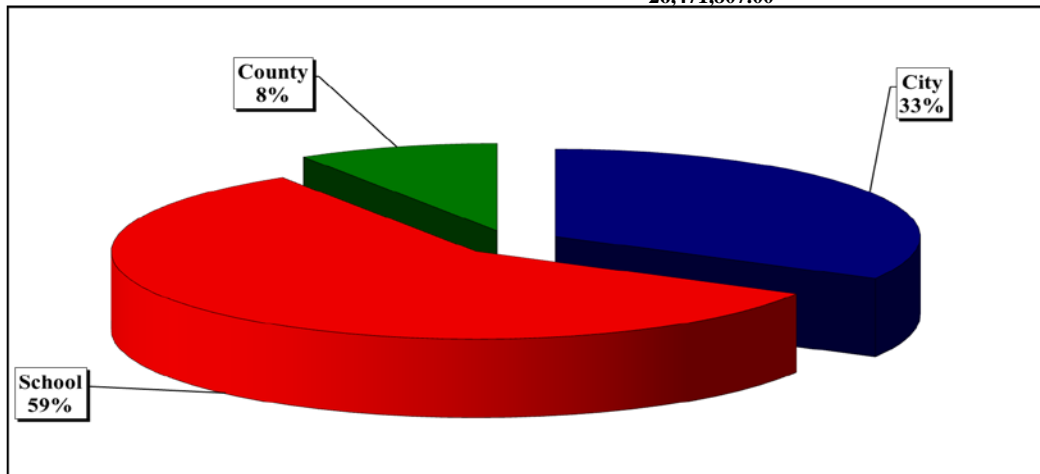


2015/16 Tax Rate Estimate

		Estimated FY15-16 Tax Rate	FY14-15 Tax Rate	Change
CITY PORTION				
Gross Appropriations	16,811,095			
Less: Revenues	8,334,421			
Less: Shared Revenues	-			
Add: Overlay	42,000			
Add: War Service Credits	266,400			
Net Town Appropriation	8,785,074	10.54	10.35	0.19
SCHOOL PORTION				
Net Local School Budget	23,007,141			
Less: Equitable Education Grant	7,755,363			
Less: State Education Taxes	2,003,328			
Net School Tax Total	13,248,450	15.89	15.54	0.35
STATE EDUCATION TAXES				
Equalized Valuation (no utilities)				
Net State Education Total	2,003,328	2.45	2.40	0.05
COUNTY PORTION				
Due to County	2,434,955			
Less: Shared Revenue	-			
Net County Total	2,434,955	2.92	2.85	0.07
Total Tax Rate		31.80	31.14	0.66
Total Property Taxes Assessed	26,471,807			
Less: War Service Credits	(266,400)			
Total Property Tax Commitment	26,205,407			

Net Assessed Valuation (Estimate)

State Education Taxes (No utilities)	818,000,000	2.45	2,003,328.00
All Other Taxes	833,500,000	29.36	24,468,479.00
			<u>26,471,807.00</u>



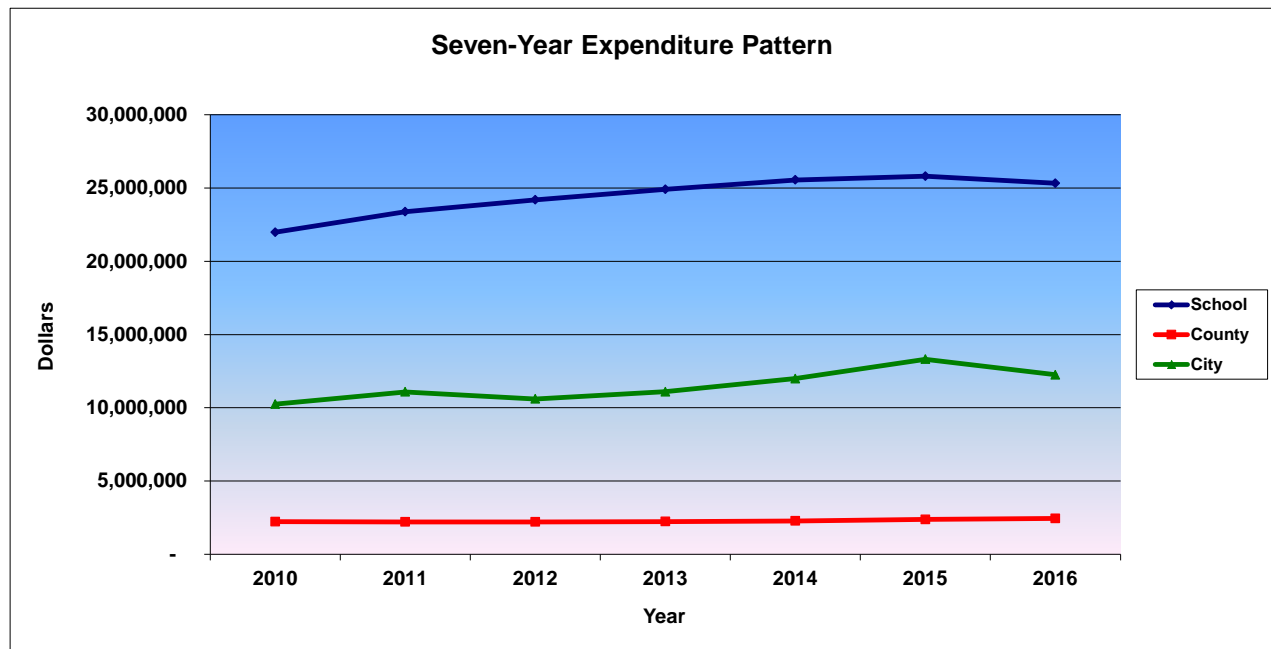
Property Tax Rate (Per \$1,000)

<u>Fiscal Year</u>	<u>City</u>	<u>% of Total</u>	<u>Schools</u>	<u>% of Total</u>	<u>County</u>	<u>% of Total</u>	<u>Total</u>
2010	8.34	32.3%	14.80	57.3%	2.67	10.3%	25.81
2011	9.05	33.1%	15.63	57.2%	2.64	9.7%	27.32
2012	9.21	33.1%	16.00	57.5%	2.62	9.4%	27.83
2013	9.42	32.6%	16.88	58.3%	2.64	9.1%	28.94
2014	10.07	33.0%	17.71	58.1%	2.69	8.8%	30.47
2015	10.35	33.2%	17.94	57.6%	2.85	9.2%	31.14
Estimated - 2016	10.54	33.1%	18.34	57.7%	2.92	9.2%	31.80



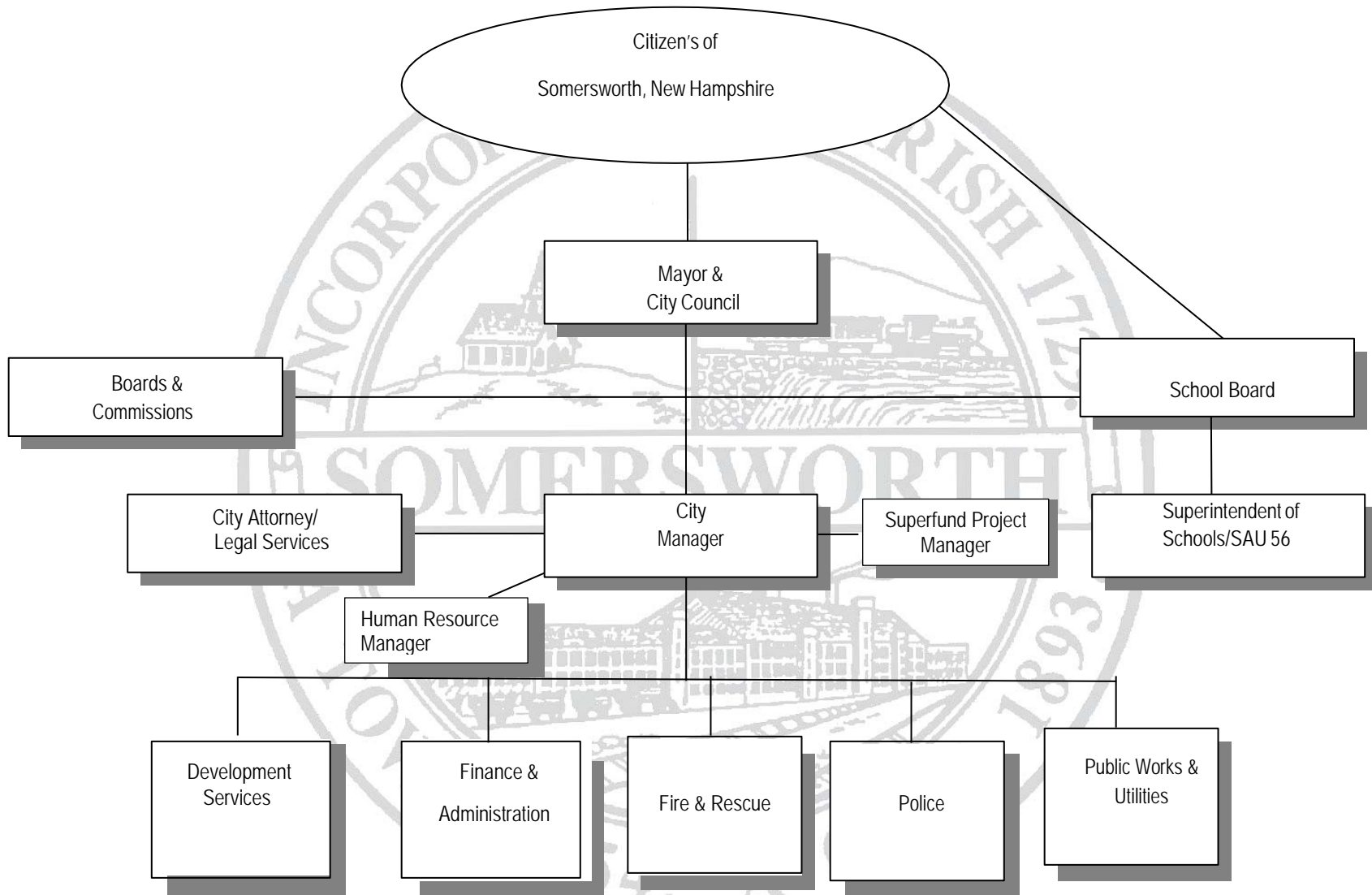
GENERAL FUND EXPENDITURES

	2010	2011	2012	2013	2014	2015	2016
Amount							
School	21,985,778	23,379,295	24,200,556	24,910,000	25,557,232	25,810,232	25,326,609
County	2,223,263	2,211,961	2,207,896	2,230,657	2,271,477	2,373,324	2,434,955
City	10,252,991	11,084,313	10,604,376	11,092,923	11,985,316	13,314,781	12,249,085
Total	34,462,032	36,675,569	37,012,828	38,233,580	39,814,025	41,498,337	40,010,649
Dollar Change							
School	885,499	1,393,517	821,261	709,444	647,232	253,000	(483,623)
County	199,281	(11,302)	(4,065)	22,761	40,820	101,847	61,631
City	285,101	831,322	(479,937)	488,547	892,393	1,329,465	(1,065,696)
Total	1,369,881	2,213,537	337,259	1,220,752	1,580,445	1,684,312	(1,487,688)
Percent Change							
School	4.49%	6.34%	3.51%	2.93%	2.60%	0.99%	-1.874%
County	10.07%	-0.51%	-0.18%	1.03%	1.83%	4.48%	2.597%
City	2.84%	8.11%	-4.33%	4.61%	8.04%	11.09%	-8.004%
Total	4.32%	6.42%	0.92%	3.30%	4.13%	4.23%	-3.585%



City of Somersworth

Organizational Chart



Office of the City Manager

City Government

The City of Somersworth has functioned as a City Council/City Manager form of government since 1985. The City Manager is appointed solely on the basis of their executive and administrative qualifications by the 9-member elected City Council to function as the Chief Administrative Officer of the City, responsible for the proper administration of all departments of the City placed under the Manager's charge. There are four At-Large City Councilors and five Ward Councilors; in addition, there is an elected Mayor who is the presiding officer at meetings of the City Council and serves as an ex-officio member of the City Council. The Mayor is recognized as head of the City Government for all ceremonial purposes, but has no administrative duties.

Under the Council/Manager form of government, the Council establishes policies for operations within the City, and it is the Manager's responsibility to ensure these policies are carried out. The City Manager keeps the City Council informed of the ongoing condition of the City, and provides reports and recommendations as requested by the Council. In general, the City Manager supervises all City property and is responsible for the day-to-day business affairs of the City and oversees expenditure of all funds appropriated for City purposes. The City Manager is responsible for fostering sound financial management practices, facilitating strategic planning for future growth and development as well as operational efficiency, and for maintaining the City's overall commitment to providing high quality services to the Community.

The City Manager is an ex-officio, voting member of the City's Planning Board and is a member of the City's Emergency Management team. According to the City Charter, the City Manager serves as the City's Personnel Director. However, in 2014 the City Council did approve a new Human Resource Manager position to assist in all HR disciplines involved in maintaining a healthy, professional City workforce.

City Department Heads reporting directly to the City Manager include the Director of Finance & Administration, Director of Public Works & Utilities, Director of Planning and Community Development, Fire Chief and Police Chief. The Manager is also charged with the appointment of the City Clerk, Chief Assessor, Tax Collector, City Engineer and such other officers as are necessary to administer the safe, effective and efficient operation of all City departments.

The Executive Assistant to the City Manager performs administrative duties to assist the City Manager, and upon approval, may provide assistance to the Mayor and City Council members. In addition to duties typical of an executive assistant, this position plays a vital role in assisting the City in its mission to communicate with residents keeping them informed of City services and information. This includes maintaining the City Website, the local bulletin board on the cable government channel 22, and preparation of a semi-annual City-wide newsletter, and a monthly e-newsletter.

Office of the City Manager

Annual Budget & Capital Improvement Program

In accordance with Article VII of the City Charter, the City Manager submits to the Council on or before the 15th day of March a budget for the ensuing fiscal year. Additionally, the City Manager prepares and submits to the Council a six year capital program at least three months prior to the final date of submission of the budget. The Capital Improvement Program continues to evolve to show infrastructure projects and programs necessary for continued quality City services in a sustainable strategy over a rolling 6-year time frame. The purpose of the CIP is to assist the City Council in preparing well in advance for capital expenditures to meet the future needs of the Community.

Please accept my invitation to stop by my office to share your thoughts on how we might work together in maintaining the City's commitment to providing high quality services to the Somersworth community. My door is always open.

I encourage you to visit our website www.somersworth.com and while there please consider signing up to receive our City's E-News, The Somersworth Advantage (business E-News), and our Recreation Office E-News.

Sincerely, Bob

Contact Information:

Robert M. Belmore, City Manager; email: bbelmore@somersworth.com

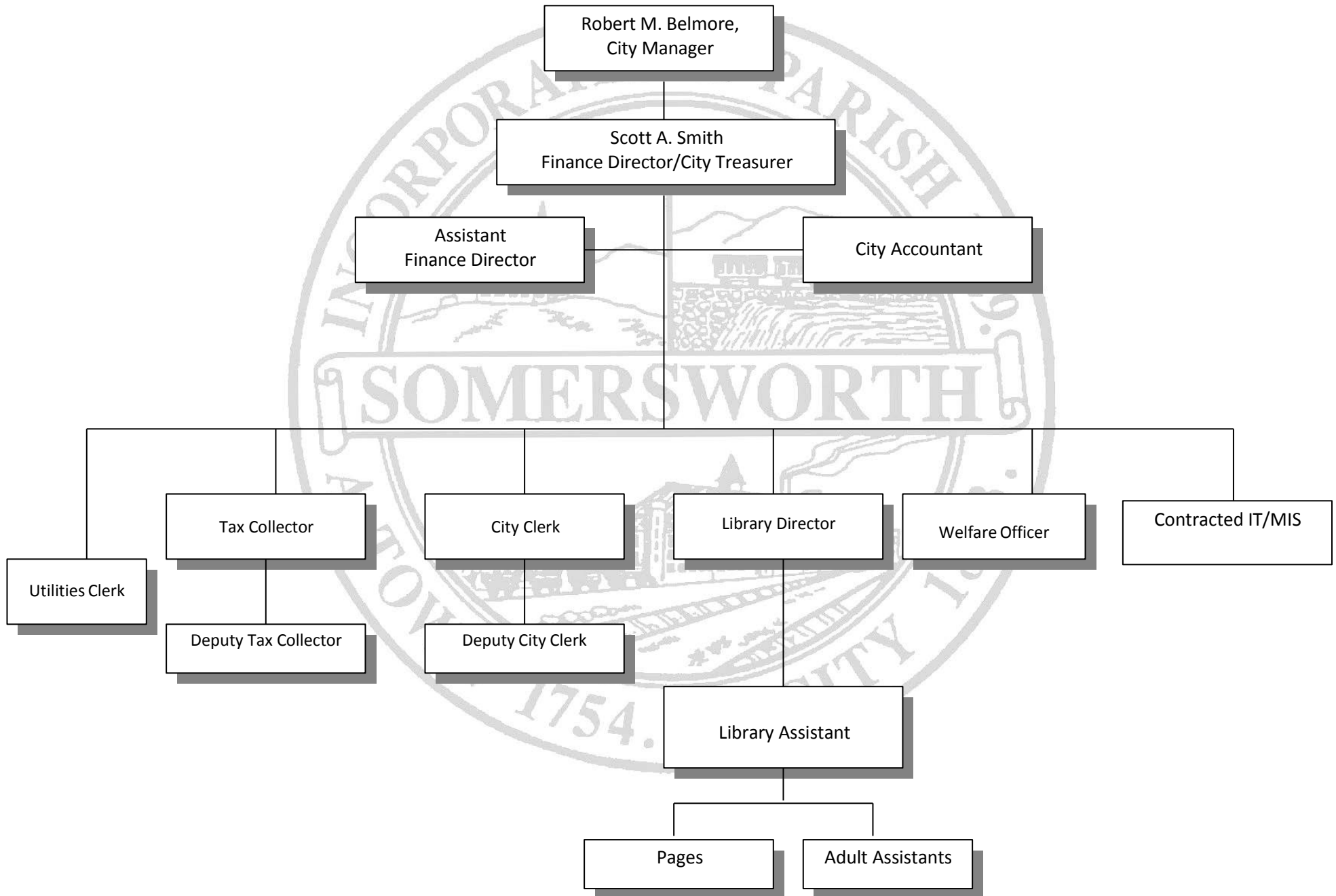
Brenda Ann Breda, Executive Assistant; email: bbreda@somersworth.com

Telephone: 603-692-9503.

City of Somersworth

Organizational Chart

Finance & Administration





DEPARTMENT OF FINANCE AND ADMINISTRATION

NEW PROGRAMS/SERVICES FOR FISCAL YEAR 2016:

- There are no new initiatives or services proposed for the Department of Finance and administration for Fiscal Year 2016.

The programs and services of the Department of Finance and Administration generally consist of the following:

Finance:

- Prepare monthly and annual financial statements. Coordinate with Independent Auditors to audit and express an opinion on those financial statements.
- Assist in the overall preparation of the City's Budget.
- Manage the City's cash flow and oversee investment of excess funds in accordance with the City's Investment Policy.
- Coordinate the sale of bonds for Capital Improvements, and manage the City's debt program.
- Process Payroll, Accounts Payable, and manage employee benefit program.
- Oversee the City's Information Technology.
- Prepare reports as required by various State and Federal regulatory agencies.

City Clerk:

- Issues and retains all vital records as required by State Law.
- Issues various permits and licenses as required by State and Local regulations.
- Acts as Clerk of the City Council, posts meeting notices and public hearing notices, prepares agendas, attends and records minutes of City Council meetings.
- Oversee and conduct elections as required by Federal, State, and Local rules and regulations.

Tax Collector:

- Bills and collects Municipal and State Property Taxes twice each year.
- Provides automobile registrations.
- Collects municipal utility billings and all other miscellaneous revenues received by City Departments.
- The City Tax Collector also serves as the municipal agent for the NH Department of Safety.

Human Services/Welfare Office:

- The Human Services Department serves Somersworth residents who are seeking emergency assistance to prevent homelessness as a result of eviction or foreclosure, as well as for food, utility disconnect notices and prescription expenses.
- The Human Services Department assists and provides referrals to over 1,000 individuals and families per year.
- Over 300 individuals and families are assisted financially with their rent, mortgage, utilities, prescriptions, burial, gasoline and food expenses.
- The remaining individuals and families are assisted with information, referral and support to access other community services such as the Strafford Community Action Program, the Community Food Pantry and the Medication Bridge program.

Library

- The proposed budget will support quality library service for the citizens of the City of Somersworth for 40 hours each week. The services include adding 1500 new best-selling and current books to the collection, maintaining a modest 69-title magazine collection, 4 local and regional newspapers, 7 Internet access computers for public use, a wi-fi hotspot available 24/7, 7 weekly children's programs to encourage reading and literacy and maintaining and increasing an audio-visual collection, including films, documentaries, and books on tape and CD. The budget includes funding for membership in the New Hampshire Downloadable Audiobook Consortium; citizens may borrow over 7,000 audiobooks and 15,000 e-books 24/7 with a library card and password and a computer or other electronic device with Internet access.
- The library joined nhaisLOCAL, the NH State Library consortium of libraries using open source software called Koha to provide an integrated library system (ILS). The Koha ILS replaces the traditional card catalog and date stamps at the Front Desk with an online catalog searchable at the library and anywhere the internet is accessible, and a barcode driven checkout system that patrons can also access from home with their account number and password to renew their books, make requests, reserve books and more.
- Two full-time and three part-time librarians provide expert service to an average of 785 customers weekly. Reference services range from assistance with in-house and on-line searches for information to giving the correct spelling of a difficult word. Librarians direct readers to the latest books that they may wish to read and other books that would interest them based on their reading preferences. The librarians field an average of 150 questions each week, in-person, by telephone, and by e-mail.

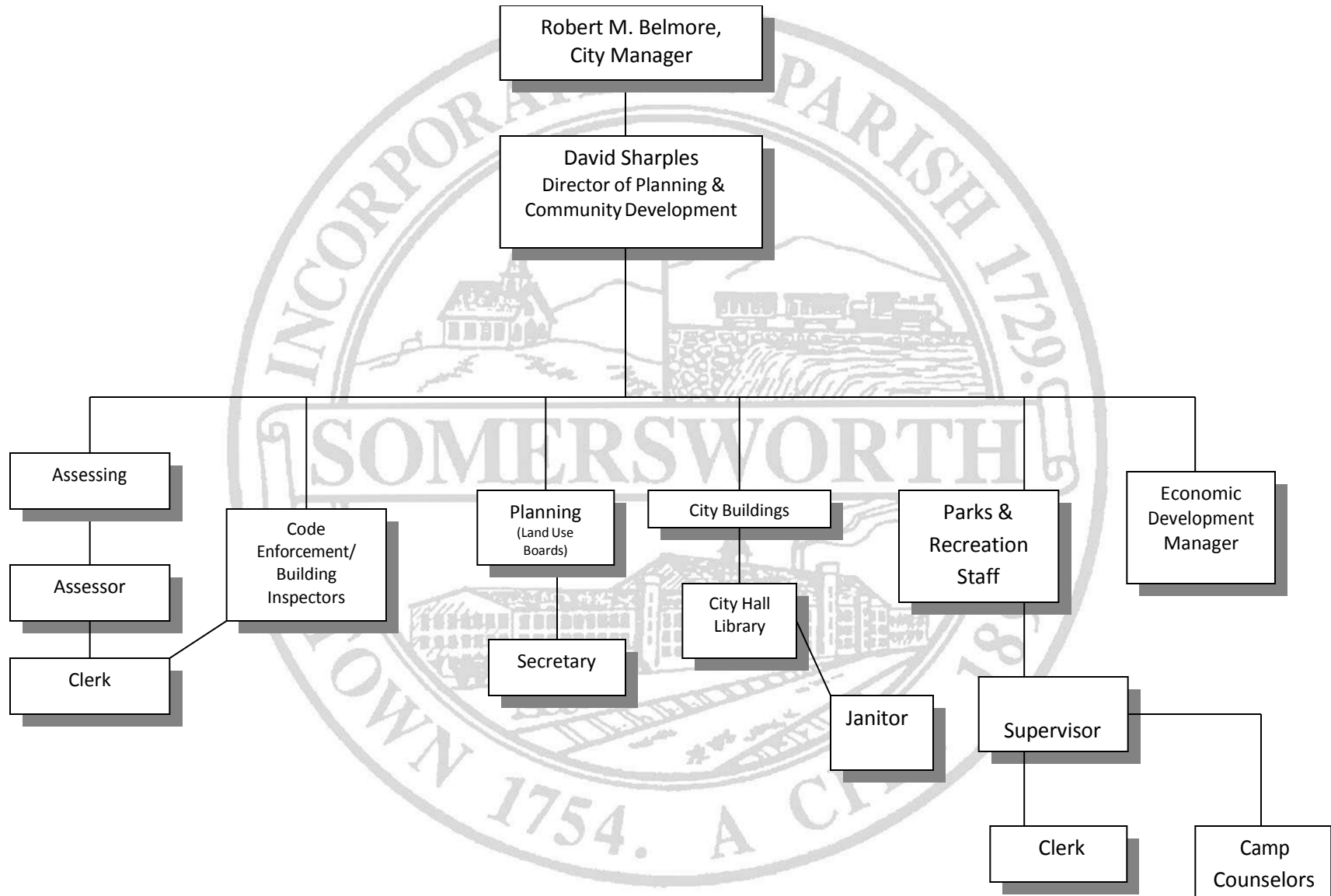
Water/Sewer Utility Billing

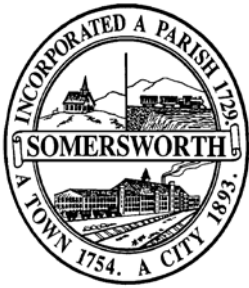
- One full-time employee assigned to the billing office.
- The Utility Billing office is responsible for monthly billing of all water and sewer users in the City of Somersworth. Schedules appointment for distribution crew. Records work orders, creates job work billings, and responds to questions on billing and other water matters.
- Provides support to the Tax Collector's office on an as needed basis.
- Provides support to the Department of Public Works and Utilities.

City of Somersworth

Organizational Chart

Development Services





DEPARTMENT OF DEVELOPMENT SERVICES - 2015

Development Services:

Development Services includes the Division of Economic Development and Planning, and the Office of Assessing, Code Enforcement and the Division of Recreation. The Department focuses on providing excellent customer service and accurate information to the public. All DDS work items, tasks, priorities and budgets are reviewed with the City Manager's office. The Director of Planning and Community Development is responsible for the overall direction and management of the department.

Assessing:

The purpose of the Assessing department is to develop, through an annual appraisal process, equitable assessments for all properties within the City. This assures that each taxpayer pays only their fair share of the annual tax levy of the City. The City contracts with an assessing firm and the Assessor is in the office every Friday. An assessing clerk assists the assessor and the public on a daily basis.



Code Enforcement / Building Inspection:

The Office of Code Enforcement is responsible for the enforcement of all national codes, State regulations, and City ordinances. This includes building, plumbing, mechanical, electrical, life safety, and property maintenance codes. The Chief Building Inspector/Health Officer is full time and a proposed full time Code Compliance Officer (part time last year) and a part time Electrical Inspector. This office strives for pro-active enforcement while providing clear information to the public in a positive manner.



Planning Office:

The Planning Office is responsible for a variety of planning and economic development tasks that includes plan and permit review, meeting with prospective developers/engineers, grant writing and administration, providing staff support to all land use boards, and serving as the main point of contact for individuals seeking permits, and land use codes. The Planning Office focuses on providing the professional planning services to the the City the ideal place to live, work, and play. The office is staffed with a full time Planning Secretary and the Director of Planning and Community Development. This office is currently involved with several infrastructure and economic development projects such as a Transportation Enhancement grant, Somersworth/Berwick bridge rehabilitation, and the Mast Point Dam Revitalization project.



Land Use Boards:

The Planning Board, Zoning Board of Adjustment, Historic District Commission and Conservation Commission are the City's volunteer land use boards. They are staffed by the Director of Planning and Community Development and the Planning Secretary. Staff is responsible for the organizational components and administrative requirements while providing professional planning expertise in all aspects of zoning, Master Plan, Subdivision and Site Review Regulations. The Planning Board is responsible for the initial review of the City Manager's proposed Capital Improvement Plan (CIP) and recommendation of the City's CIP to the City Council.



Economic Development:

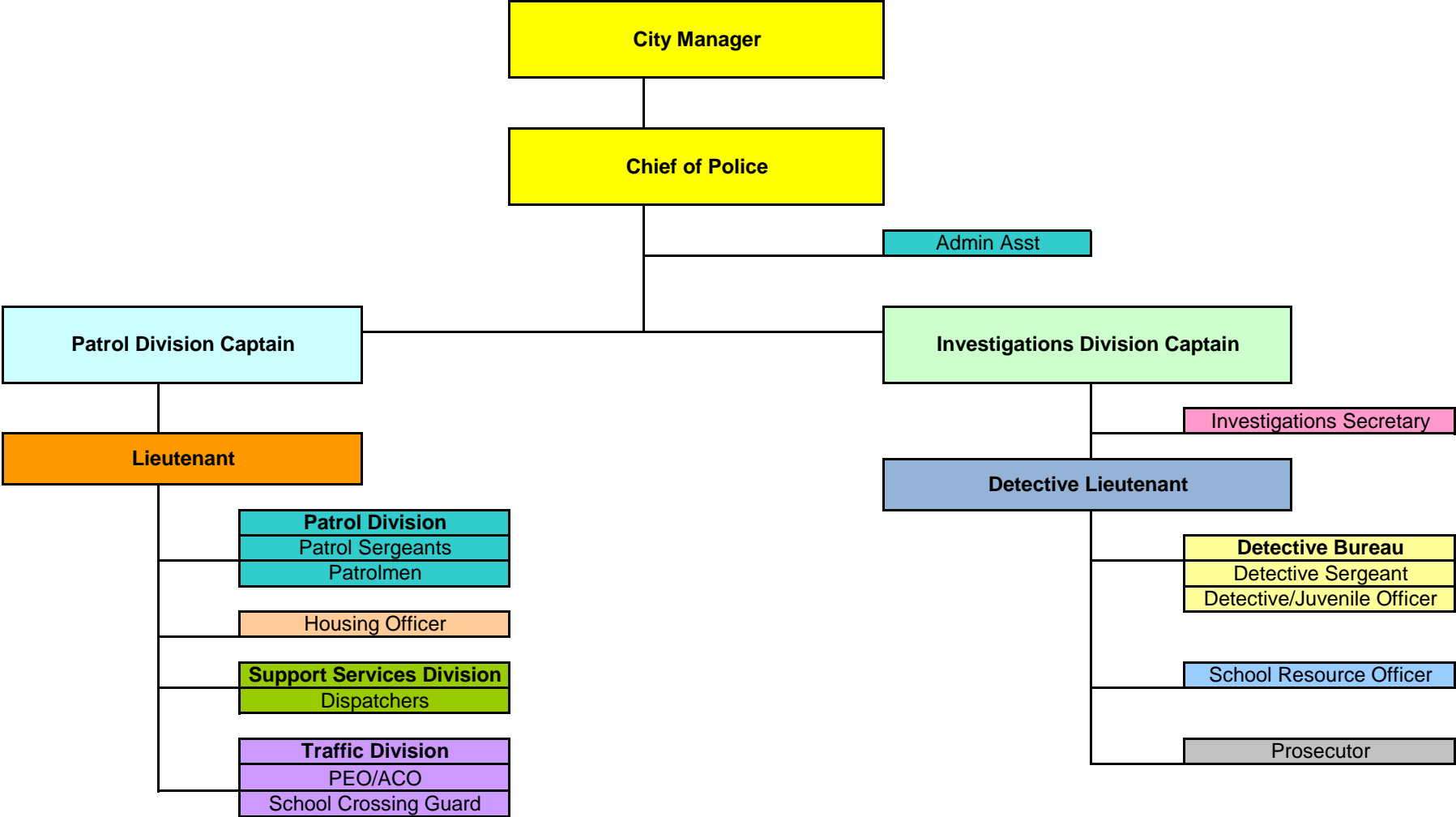
This office consists of a full time Economic Develop Manager (EDM) devoted to economic development and serving the City's residents and business community. The EDM is responsible for creating and implementing the City's economic development efforts. This office focuses on business retention, business relocation and expansion and business advocacy to serve our citizens. This office actively participates with local, regional, and State wide economic development organizations with the ultimate goal of improving the City's economic posture and base.

Parks and Recreation:

The Recreation Office focuses on the programming, activities, and leisure time opportunities for Somersworth residents. There exists a wide range of special events and programs for various age groups throughout the year. In addition to our program offerings, the office is currently involved creating a trail network, a hand carry boat launch, and other improvements at the Mast Point Dam site.



Somersworth Police Department





Somersworth Police Department Services and Responsibilities

- Maintain the safety and security of Somersworth citizens and their property by dispatching first responders (i.e., police, fire and ambulance) for citizens needing assistance.
- Investigate and report on all criminal matters pertaining to the laws of the State of New Hampshire and Somersworth City ordinances.
- Prosecution and court testimony of criminal matters through the Dover District Court and Strafford County Superior Court, working with the Strafford County Attorney's Office.
- Investigation and reporting of motor vehicle accidents.
- Working with DCYF in matters of physical and sexual abuse.
- Assist other agencies such as the ATF, Drug Task Force, DEA and other police departments requesting assistance.
- Enforcement of New Hampshire Motor Vehicle Laws.
- Respond to security alarm activations.
- Delivery and service of paperwork for court appearances.
- Background investigations for Homeland Security and Service Recruiters.
- Message delivery regarding deaths in the family, bad accidents and serious illnesses.
- Enforcement of animal control laws and protection of animals.
- House checks for residents and businesses.
- Fingerprint services for residents seeking employment or background investigations.
- Welfare checks of our residents when concern is expressed to ensure their safety and welfare.

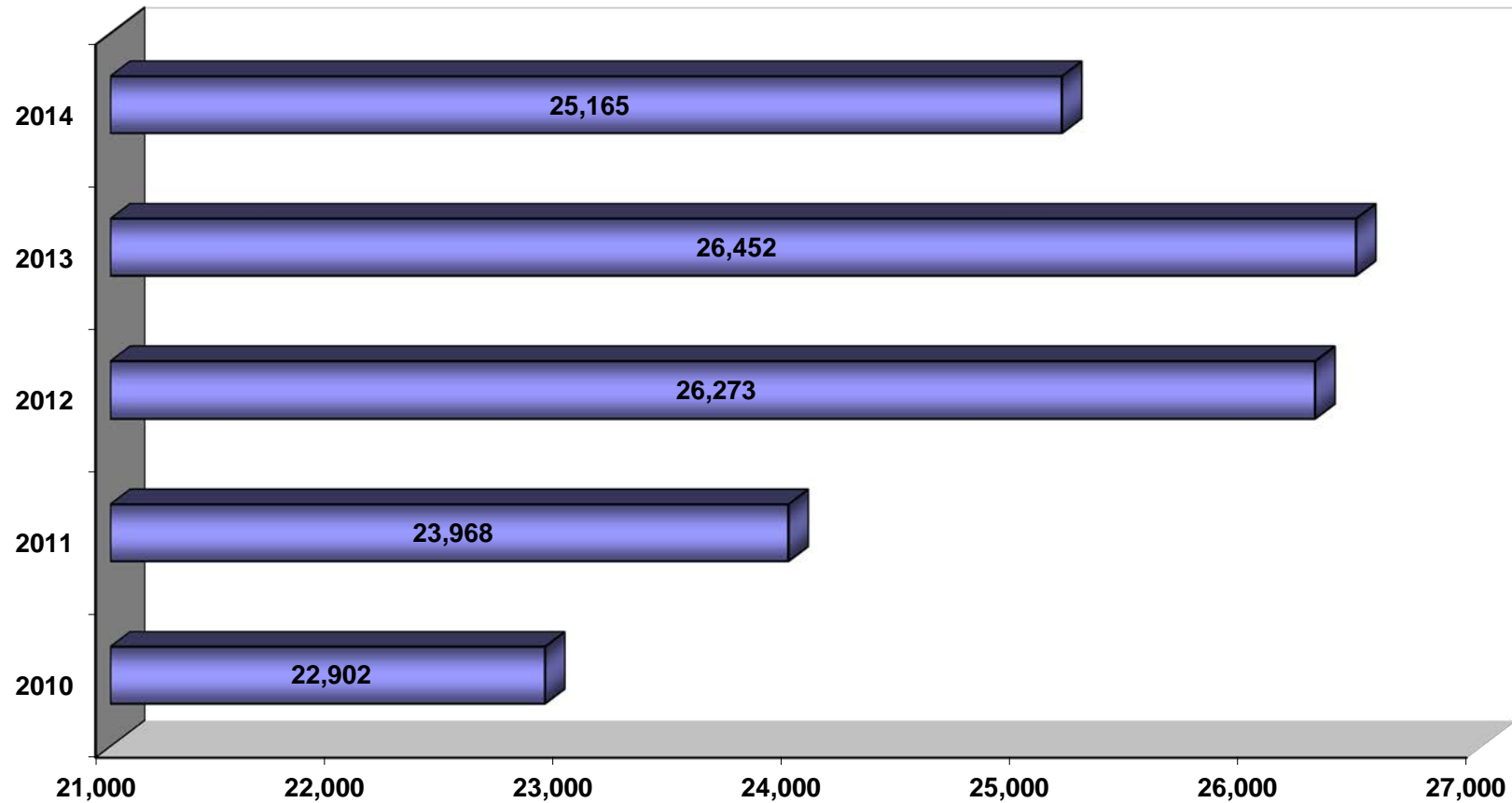


Somersworth Police Department Statistics

	2010	2011	2012	2013	2014
Calls for Service	22,902	23,968	26,273	26,452	25,165
Offenses Committed	3,804	3,450	3,210	2,538	2,816
Total Felonies	448	353	364	321	390
Total Crime Related Incidents	1,455	1,379	1,407	1,178	1,263
Total Non-Crime Related Incidents	2,347	2,618	2,822	2,342	2,185
Total Arrests (On View)	704	638	603	492	533
Total Arrests (Based on Incident/Warrant)	486	390	341	308	381
Total Summons Arrests	352	282	204	182	159
Total Arrests	1,542	1,310	1,148	982	1,073
Total P/C's	257	182	153	168	189
Total Juvenile Arrests	154	128	90	117	97
Total Juvenile Handled (Arrest)	112	100	69	87	68
Total Juvenile Referred (Arrest)	42	28	21	30	29
Total Open Warrants	19	16	32	28	27
Total Restraint Orders	106	110	109	107	82
Stolen Property-Value	208,997	1,036,967	272,510	229,548	295,869
Stolen Property Recovered Value	116,319	58,611	114,153	105,284	64,568
Total Motor Vehicle Accidents	467	453	422	373	435
Total Motor Vehicle Violations-Civil	55	56	5	8	5
Total Motor Vehicle Violations-Warnings	4,165	3,642	2,730	2,868	2,602
Total Motor Vehicle Violations-Arrests	1,098	1,103	1,381	1,290	1,352
Total Parking Tickets	714	670	361	636	325

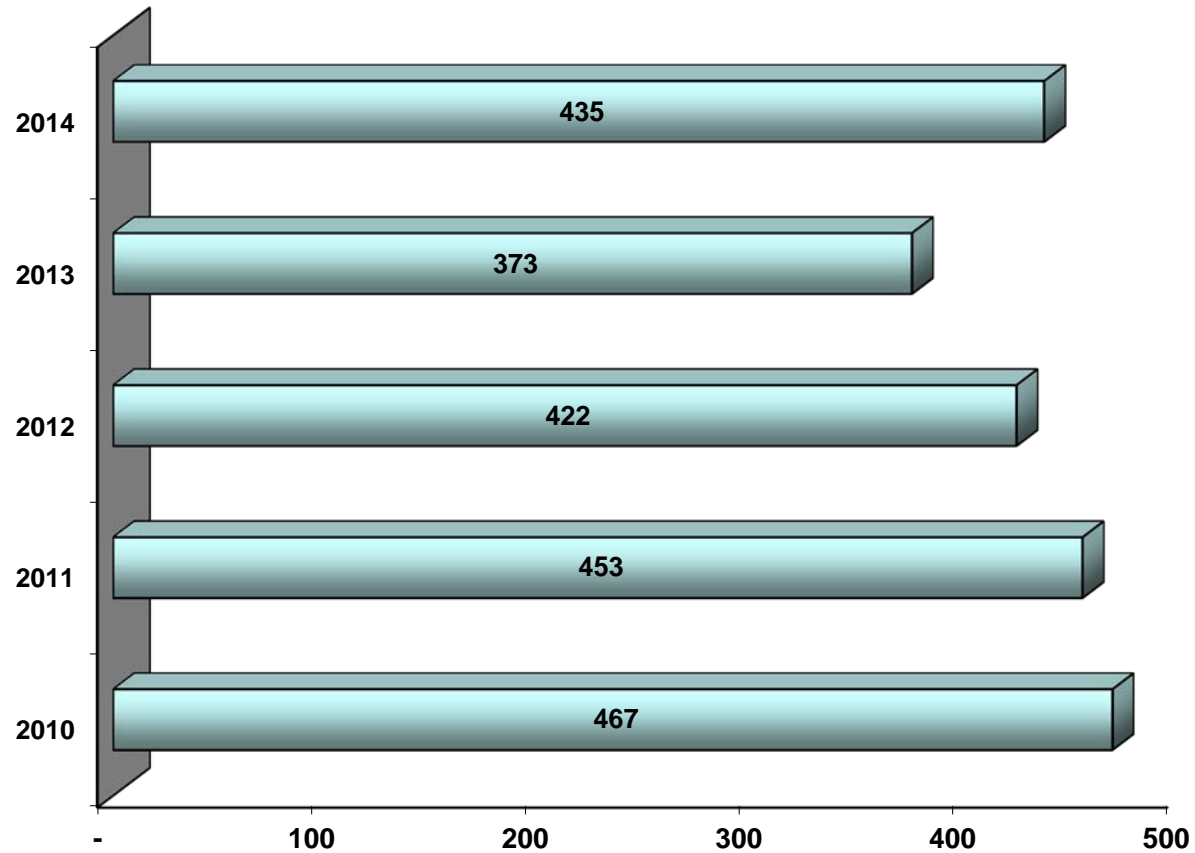


Somersworth Police Department Calls for Service



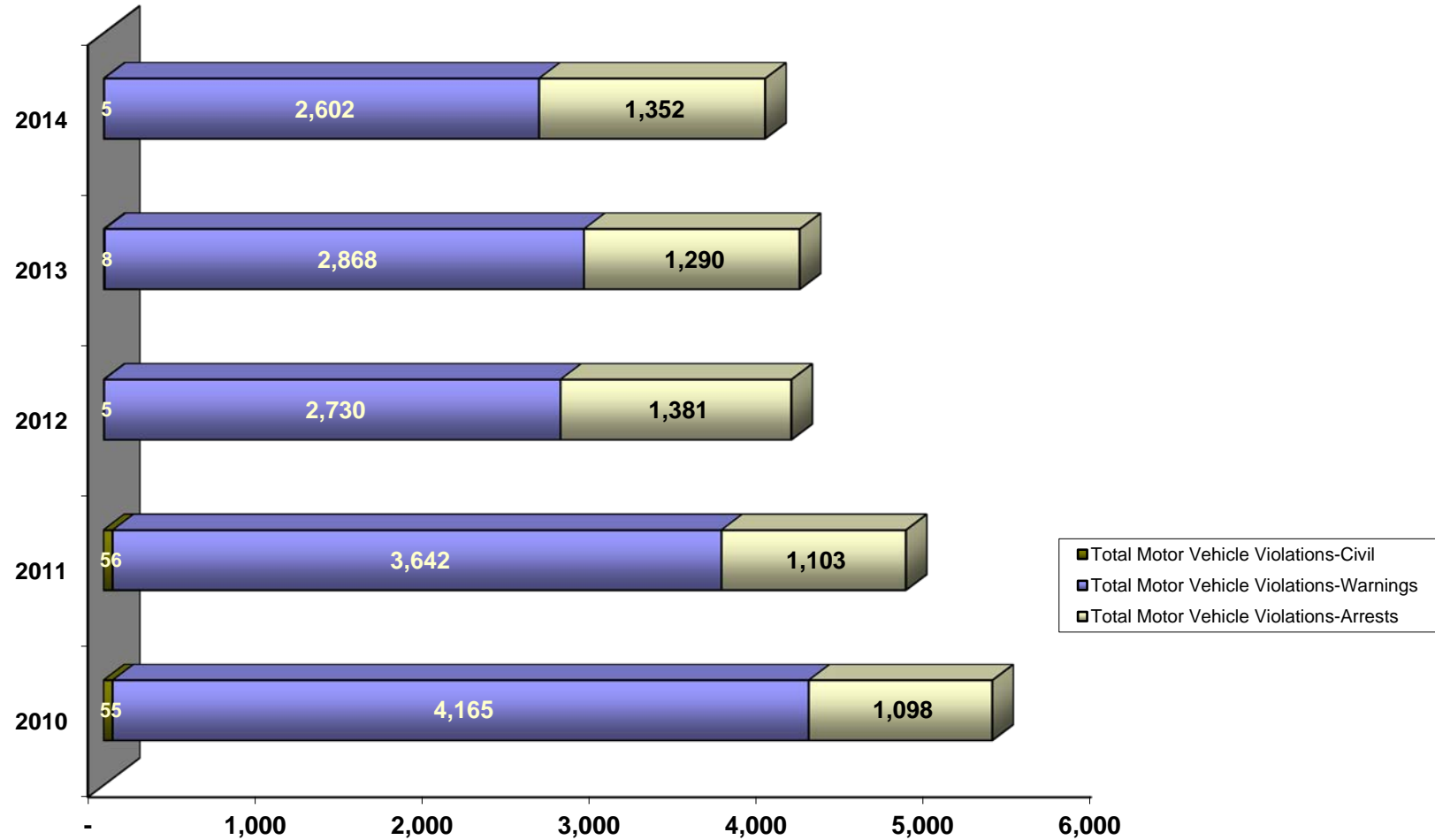


Somersworth Police Department Total Motor Vehicle Accidents



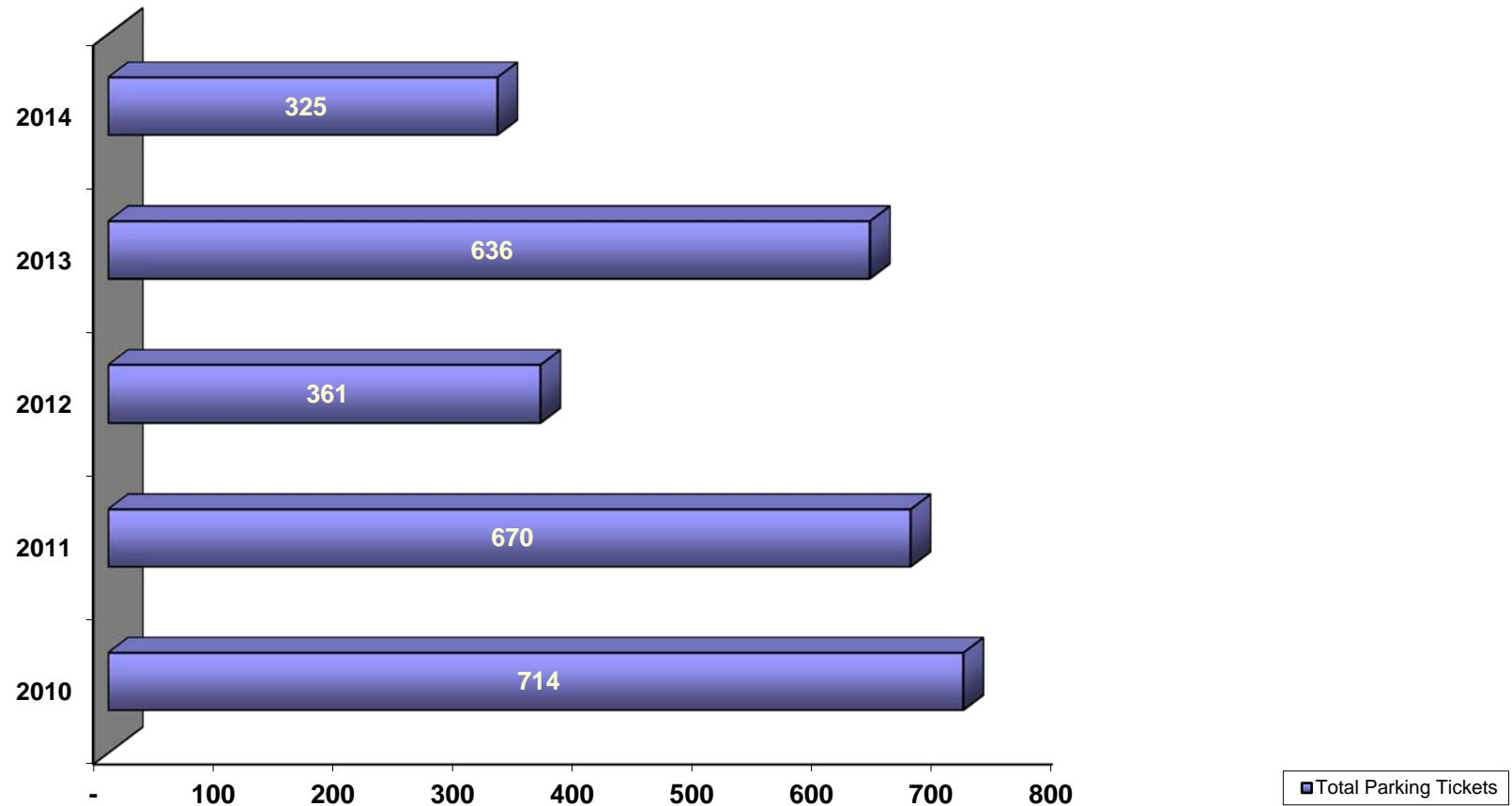


Somersworth Police Department Motor Vehicle Violations



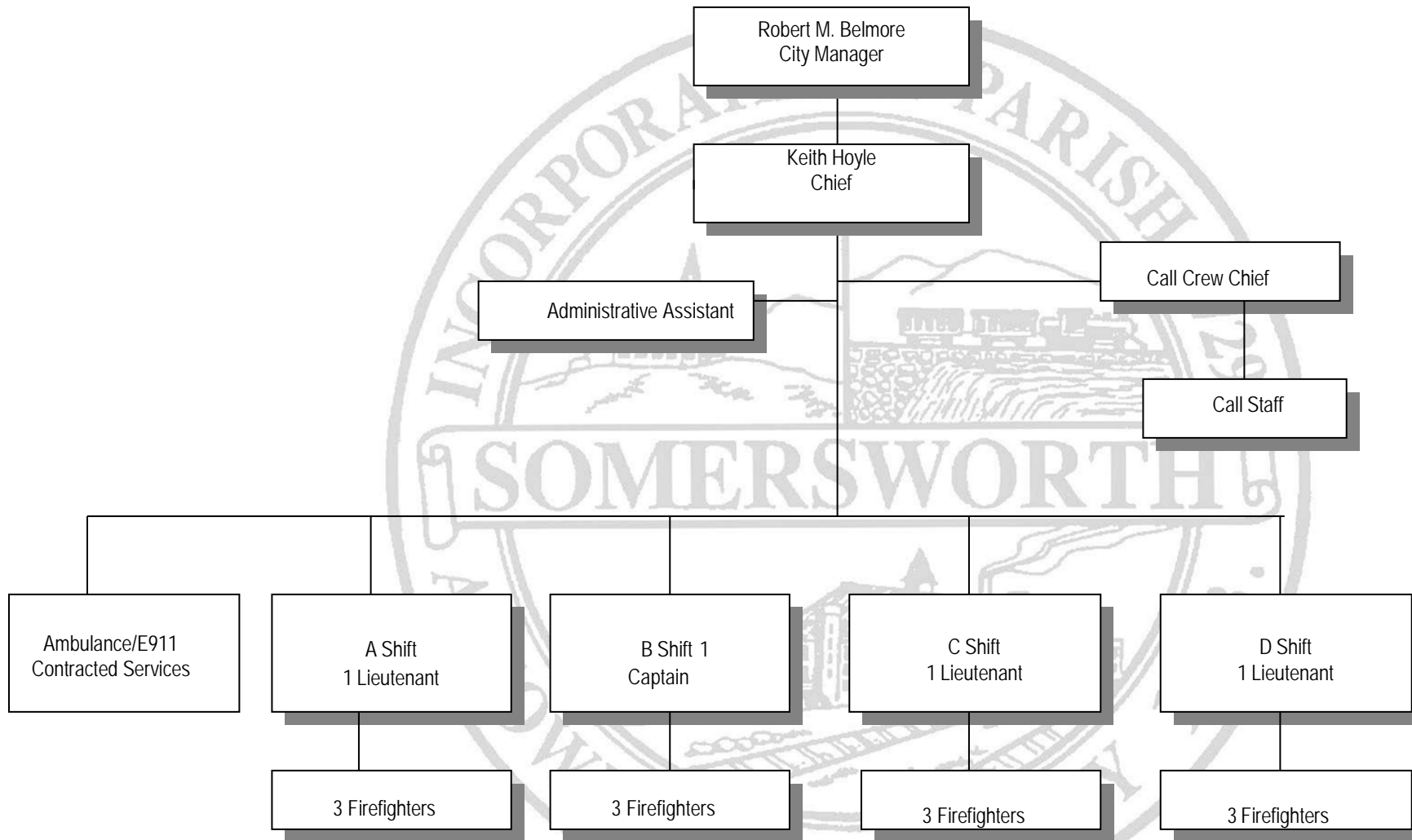


Somersworth Police Department Total Parking Tickets Issued



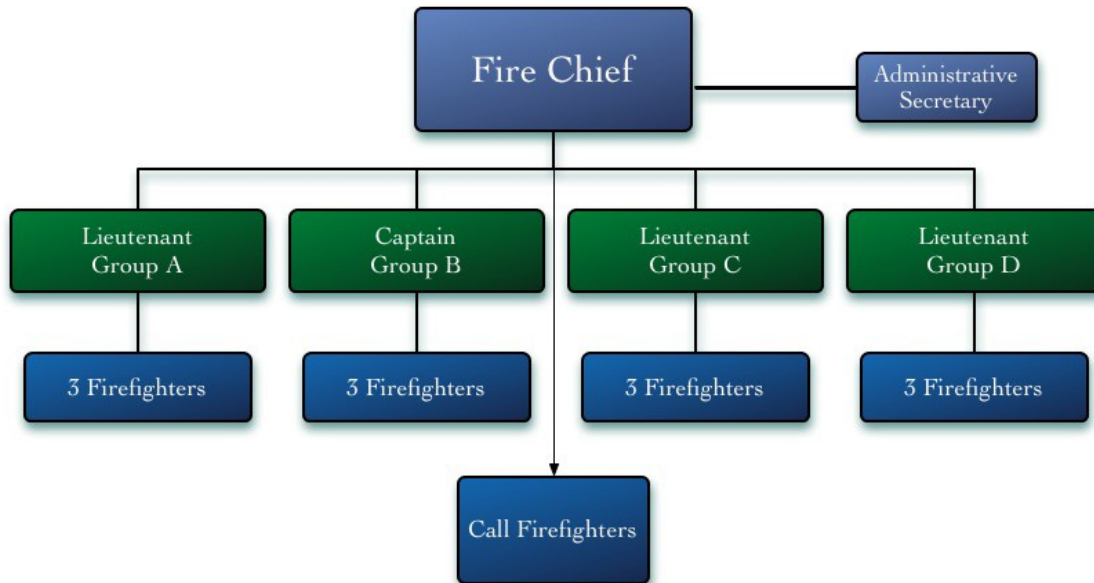
Organizational Chart

Fire & Rescue



SOMERSWORTH FIRE DEPARTMENT

The Somersworth Fire Department is a combination career and on-call public safety agency that provides fire suppression, rescue and emergency medical services. Career personnel include one (1) fire chief/emergency management director, four (4) shift supervisors, twelve (12) firefighters, and one (1) administrative assistant. There are eleven (11) call firefighters, with one of them serving as a fire dispatcher during major incidents.



Officers and firefighters hold numerous certifications in firefighting, apparatus operations, leadership, specialized rescue and emergency medical services. Ten (10) firefighters are certified at the emergency medical technician-basic (EMT-B) level and one (1) firefighter is certified at the emergency medical technician-intermediate (EMT-I) level. The fire department provides first responder services to critical emergency medical incidents, such as heart attacks, respiratory distress, strokes, trauma, and motor vehicle crashes with injury or entrapment.

During fiscal year 2014 (July 1, 2013 through June 30, 2014), the Somersworth Fire Department responded to a total of **1,246** emergency incidents. Responses for FY14 are summarized as follows:

• Building fire	47
• Outside fire	52
• Automobile fire	10
• Emergency Medical calls	595
• Accidental	214
• False Alarms/ Malfunctions	102
• Hazardous Materials Incidents	32
• Hazardous Conditions	98

Somersworth is a community that has a number of significant challenges for firefighting and rescue operations. Those challenges include:

- Congested downtown business district, with older structures. The upper floors of most of these buildings are used for multi-family (apartment) occupancies
- Steep road grades in the hilltop area that create difficulties for aerial ladder operation as well as emergency response during icy conditions
- Low-income multi-family occupancies that are not protected with automatic fire sprinklers. Smoke detectors and carbon monoxide detectors are often missing or inoperable in these occupancies. Since most fatal residential fires occur during sleeping hours, the lack of fire detection dramatically increases the risk to building occupants
- Large, older mill buildings
- Large industrial and retail buildings
- Fast-moving water and dams on the Salmon Falls River
- Bulk transport of hazardous materials on the New Hampshire Northcoast rail line

The Insurance Services Office (ISO) has assigned a municipal fire protection rating of “4” (mid-range on a scale of 1 to 10, 1 being the best). The ISO rating is the basis for fire insurance rates for residential and commercial properties, and is the result of an evaluation of the fire department and the city water system. ISO conducted a re-evaluation of the city’s fire protection capabilities in FY13 which resulted in an improved rating over the last time we were evaluated (1998).

Fortunately, most of the newer large commercial buildings (industrial, office and retail) are protected with automatic fire sprinkler systems. The municipal hydrant system provides protection for all built-up areas of the city.

The Somersworth Fire Department participates in the Seacoast Chief Fire Officers Mutual Aid District (SCFOMAD) and the Interstate Emergency Unit (IEU) mutual aid network. Mutual aid is a well-coordinated, long-standing tradition in New Hampshire. It enables communities to share fire, rescue and EMS resources for major incidents or multiple calls. Examples of mutual aid resources that are available to Somersworth include:

- Firefighting teams and apparatus, including rapid intervention team (RIT)
- Statewide firefighting task forces
- Incident command support
- Specialized communications unit
- Compressed air unit (for re-filling self-contained breathing apparatus)
- Urban search and rescue
- Wilderness search and rescue
- Confined space rescue
- Hazardous materials team
- Dive team
- Mass casualty incident response
- Helicopter medical evacuation
- Disaster sheltering

Although the fire department provides “first responder” emergency medical care to the citizens of Somersworth, advanced life support care (paramedic) and ambulance transport services are provided under contract by American Medical Response (AMR).

Apparatus

Fire department apparatus is designed and equipped to handle a wide variety of fire, rescue and EMS incidents.

Engine 2	1995 Central States 1250 gpm pumper, 1000 gal. tank
Engine 3	2008 Toyne 1500 gpm pumper, 1000 gal. tank
Engine 4	2014 Toyne 1500 gpm pumper, 1000 gal. tank
Truck 1	2006 Smeal 105 ft. aerial ladder, 2000 gpm pump, 300 gal. tank
Forestry 1	1988 Military Humvee with forestry skid unit and snow plow
Car 1	2013 Chevrolet Tahoe
Utility 1	2005 Ford F350 4wd pick-up

The department has a 10hp 14 ft. aluminum boat with trailer for water rescue. We host a regional trailer that is equipped for public health mass immunization events and an air supply van that responds to neighboring communities for mutual aid assistance as well.

Fire Prevention and Community Outreach

Fire prevention is a critical mission of the Somersworth Fire Department. On-duty personnel conduct certificate of occupancy inspections in all new and renovated commercial buildings and conduct inspections when hazard complaints are received.

The department works closely with Development Services and Planning personnel and participates in the city’s Site Review Technical Committee. It is anticipated that fire safety inspection activities will be expanded in the coming months with the implementation of a comprehensive fire pre-planning effort.

The department reviews and issues a variety of permits, including fireworks, open burning, place of assembly permits and oil burner permits. The fire chief also serves as the city forest fire warden (appointed by the NH Division of Forests and Lands).

During October of each year, the department hosts pre-school and elementary school classes for fire safety presentations and equipment demonstrations in conjunction with Fire Prevention Week. We also sponsor a one-day "Open House" at the fire station during Fire Prevention Week highlighting public safety venues. Firefighters participate in safety fairs that are sponsored by retailers such as Home Depot and WalMart. Members of the department are also available to speak to community groups and associations upon request. The Department participates in the annual Senior Picnic. Local 2320 of the International Association of Fire Fighters (IAFF) sponsors the Somersworth Firefighters Toy Bank, which served over 545 children in the city last year.

The fire department participates in the city Joint Loss Management Committee, the Site Review Technical Committee, E-911 Review Committee, and the Traffic Safety Committee.

There were 715 Permits and inspections conducted during the year by the on-duty personnel.

Emergency Management

The fire chief serves as the city's Emergency Management Director and is responsible for coordinating all emergency preparedness and disaster response activities. The city's emergency operations plan (EOP) was updated in 2013; the hazard mitigation plan was recently updated and approved by the NH Division of Homeland Security and Emergency Management.

The fire department collaborates with the Health and Safety Council of Strafford County and "Ready Strafford" to prepare for public health crises and pandemic events. Through a federal grant, the Council purchased a large, enclosed storage trailer for the supplies and equipment needed to establish a regional mass immunization center at the Idlehurst Elementary School. The trailer is housed and maintained at the Somersworth fire station.

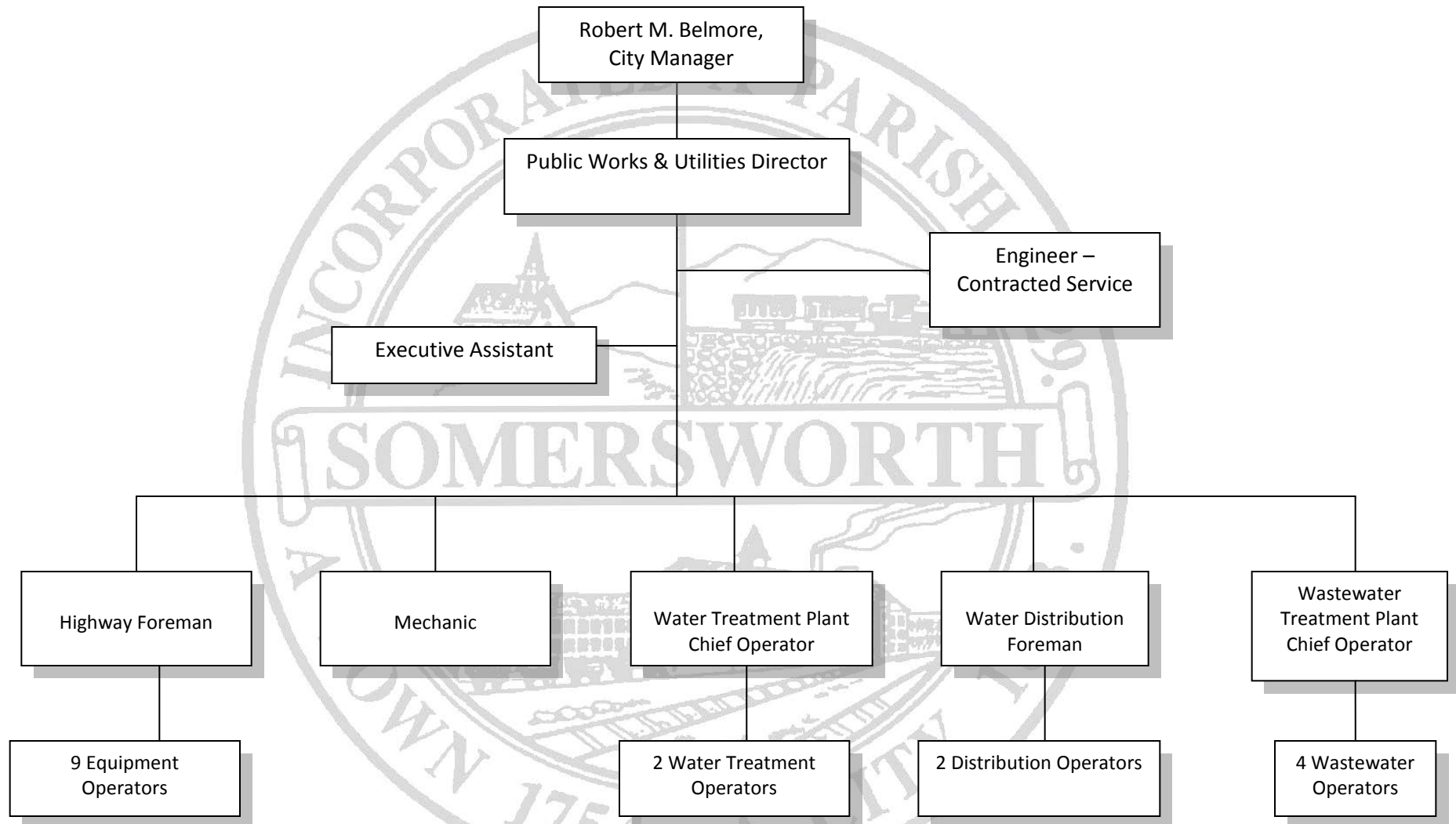
In Conclusion

The dedicated men and women of the Somersworth Fire Department are extremely proud of the level of fire protection and rescue services that they provide to the community, 24-hours per day, 365 days per year. The public is cordially invited to visit the fire station for a tour and more details concerning department operations.

City of Somersworth

Organizational Chart

Public Works & Utilities



Department of Public Works and Utilities

City Government

The Department of Public Works & Utilities is comprised of: the divisions of Highway, Water, Wastewater, and Office of Engineering.

Highway

The division is manned by thirteen (with water distribution) full-time, year-round employees and one seasonal full time employee with approximately a cumulative of over 110 years of service to the City of Somersworth. The division operates and maintains 26 vehicles and pieces of equipment to assist in providing the services above to a community of 12,000 persons within an area of 9.99 square miles. There are approximately 59 miles of roadway, 29 miles of drain lines and appurtenances, and 41 miles of sewer main and appurtenances in the city for which this division is responsible.

Water

The division is manned by three full-time, year-round employees with a cumulative of close to 20 years of service to the City of Somersworth. The division operates and maintains 4 vehicles and pieces of equipment.

The treatment plant technology is state of the art as a result of the completion of a significant upgrade to the plant in 2007-08. To ensure that the water obtained from the Salmon Falls River meets the requirements of the Safe Drinking Water Act and New Hampshire State Regulation, the City purchases quantities of chemicals to perform such process elements as pH adjustment, coagulation of particles in preparation for filtration, corrosion control, and to control the precipitation of dissolved metals into the system. For this fiscal year approximately \$200,000 has been budgeted for these process chemicals.

Waste Water

The division is manned by five full-time, year-round employees with a cumulative of over 60 years of service to the City of Somersworth. The division operates and maintains one vehicle and two pieces of equipment dedicated to checking pump stations, snow plowing of the plant, visitation to industrial customers, and other wastewater related efforts.

The wastewater treatment plant was constructed and first went on line in 1972 and represents a multimillion dollar asset to the City. The plant underwent a significant process upgrade in the early part of the last decade to comply with the terms of a National Pollutant Discharge Elimination System (NPDES) permit that was issued on November 28, 2000.

Office of Engineering

The division is comprised of a contract engineer from a firm who is responsible for the maintenance of records concerning the overall infrastructure of the City Of Somersworth and the development and management of new projects to ensure that the infrastructure is maintained. The contract city engineer also reviews and manages all new development that comes into the city to ensure that the development is compatible with the existing structure and the existing infrastructure is capable of handling it. The contract city engineer is involved with the following: technical planning review, stormwater permit management, issuance of driveway, obstruction and trench opening permits.

Liaison between the Public Works Division and the Department of Development Services to ensure that the decisions made by the Planning Board are compatible with the overall infrastructure needs of the City.

These services have been contracted out to an engineering firm, who provides a seasoned professional engineer to perform them. This year marks the fourth full year of this method of delivery.

Cemeteries

The Department of Public Works provides ground maintenance and security in addition to maintenance oversight for Forest Glade and Horne Cemeteries which are owned by the city. The oversight for the Department of Public Works' efforts is provided by the Cemetery Trustees, who are appointed by the Mayor.

Contact Information:

Todd F. Smith, Director DPW; email: tsmith@somersworth.com

Jennifer D. Nalley, Executive Assistant; email: jnalley@somersworth.com

Telephone: 603-692-4266



General Fund Revenue Estimates

	FY 14-15	FY 15-16
TAXES		
LOCAL PROPERTY TAXES	23,688,818	24,202,079
STATE PROPERTY TAXES	1,963,378	2,003,328
INTEREST AND PENALTIES	250,000	280,000
	25,902,196	26,485,407
LICENSES, PERMITS, AND FEES		
MOTOR VEHICLE PERMITS AND FEES	1,390,000	1,460,000
BUSINESS LICENSES, PERMITS, AND FEES	125,625	125,625
	1,515,625	1,585,625
INTERGOVERNMENTAL		
<u>CITY:</u>		
HIGHWAY BLOCK GRANT	196,115	196,115
MEALS & ROOMS TAX DISTRIBUTION	566,670	566,670
PAYMENT IN LIEU OF TAXES	94,986	94,986
OTHER	1,560	1,560
SUBTOTAL CITY INTERGOVERNMENTAL	859,331	859,331
<u>SCHOOL:</u>		
STATE ADEQUACY GRANT	7,755,363	7,755,363
MEDICAID REIMBURSEMENT	350,000	350,000
BUILDING AID	879,309	879,309
CATASTROPHIC VOCATIONAL AID	441,264	435,000
VOCATIONAL AID	51,000	51,000
TUITION	1,403,646	594,659
MISCELLANEOUS SCHOOL	9,500	9,500
SUBTOTAL SCHOOL INTERGOVERNMENTAL	10,890,082	10,074,831
TOTAL INTERGOVERNMENTAL	11,749,413	10,934,162



General Fund Revenue Estimates

	FY 14-15	FY 15-16
OTHER REVENUE		
INTEREST ON INVESTMENTS	20,000	20,000
INCOME FROM DEPARTMENTS	402,705	402,705
SALE OF CITY PROPERTY	100,000	25,000
LEASE PAYMENTS	129,750	104,750
HYDRO LEASE	110,000	110,000
	762,455	662,455
OTHER FINANCING SOURCES		
USE OF FUND BALANCE - APPROPRIATION	1,313,888	0
USE OF FUND BALANCE - REDUCE TAXES	385,000	385,000
	1,698,888	385,000
TOTAL	41,628,577	40,052,649
INCREASE IN REVENUES FROM PREVIOUS YEAR		-1,575,928
PERCENTAGE OF INCREASE IN REVENUES		-3.79%



GENERAL FUND FY2015-2016 PROPOSED BUDGET

400 ELECTED LEADERSHIP

100 MAYOR-COUNCIL

ACCT NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 BUD	15-16 PROPOSED
0101	Mayor's Salary	2,106	2,106	2,106
0102	Council Salaries	9,339	9,477	9,477
0103	School Board Salaries	8,701	9,477	9,477
1700	FICA/Medicare	1,473	1,611	1,611
1775	Workers' Comp Insurance	35	54	54
3000	Travel & Training	9	500	500
4101	Office Supplies	737	1,000	1,000
4150	Periodicals & Forms	120	200	200
4500	Postage	140	500	500
4900	Miscellaneous Supplies	43	0	0

<i>Mayor-Council</i>	22,704	24,925	24,925
<i>Difference From Previous Budget</i>			0
<i>Percentage Difference From Previous Budget</i>			0.00%



GENERAL FUND FY2015-2016 PROPOSED BUDGET

400 ELECTED LEADERSHIP

100 MAYOR-COUNCIL

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>15-16 PROPOSED</i>	<i>Detail</i>
0101	Mayor's Salary	2,106	Salary per year
0102	Council Salaries	9,477	Salary - Council (1053/yr X 9)
0103	School Board Salaries	9,477	Salary - School Board (1053/yr X 9)
1700	FICA/Medicare	1,611	Salary (21,060) X .0765
1775	Workers' Comp Insurance	54	Insurance
3000	Travel & Training	500	Mileage/Training Reimbursement
4101	Office Supplies	1,000	General office supplies and other miscellaneous needs
4150	Periodicals & Forms	200	Printing of forms, subscriptions
4500	Postage	500	Postage

Mayor-Council

24,925



GENERAL FUND FY2015-2016 PROPOSED BUDGET

400 ELECTED LEADERSHIP**110 CIVIC PROMOTIONS**

ACCT NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 BUD	15-16 PROPOSED
5410	Holiday Decorations	0	4,500	5,000
5411	Memorial Day	800	800	800
5416	Employee Dinner/Appreciation	925	1,000	1,000
5417	Boards Appreciation Dinner	920	1,300	1,300
5419	Holiday Parade/Festival	800	1,300	2,100
<i>Civic Promotions</i>		3,445	8,900	10,200
<i>Difference From Previous Budget</i>				1,300
<i>Percentage Difference From Previous Budget</i>				14.61%



GENERAL FUND FY2015-2016 PROPOSED BUDGET

400 ELECTED LEADERSHIP

110 CIVIC PROMOTIONS

ACCT NUMBER	DESCRIPTION	15-16 PROPOSED	Detail
5410	Holiday Decorations	5,000	Replacement of Holiday decorations to be used on new downtown decorative lights.
5411	Memorial Day	800	Support for Memorial Day - American Legion
5415	Employee Dinner/Appreciation	1,000	Recognition for employees
5416	Boards Appreciation Dinner	1,300	Recognition dinner for Volunteer Boards and Committees
5419	Holiday Parade/Festival	2,100	Support of annual Holiday Parade
		10,200	



GENERAL FUND FY2015-2016 PROPOSED BUDGET

400 ELECTED LEADERSHIP

111 COMMUNITY SUPPORT

ACCT NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 BUD	15-16 PROPOSED
5472	Coast Bus Service	57,986	57,986	57,986
5473	Big Brothers Big Sisters	1,500	1,500	1,500
5474	Community Food Pantry	2,000	2,000	2,000
5475	Sexual Assault Support Services	1,000	1,000	1,000
5477	Youth Safe Haven	3,000	3,000	3,000
5478	Cornerstone VNA	7,500	7,500	7,500
5480	Aids Response	500	500	500
5482	Community Action Program	4,000	4,000	4,000
5483	Festival Association	3,500	3,500	3,500
5484	Homemakers	7,200	7,200	7,200
5488	Somersworth Youth Connection	500	500	500
5489	CASA	500	500	500

<i>Community Support</i>	89,186	89,186	89,186
<i>Difference From Previous Budget</i>			0
<i>Percentage Difference From Previous Budget</i>			0.00%

<i>Total Elected Leadership</i>	115,335	123,011	124,311
<i>Difference From Previous Budget</i>			1,300
<i>Percentage Difference From Previous Budget</i>			1.06%



GENERAL FUND FY2015-2016 PROPOSED BUDGET

400 ELECTED LEADERSHIP

111 COMMUNITY SUPPORT

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>15-16 PROPOSED</i>	<i>Detail</i>
5472	Coast Bus Service	57,986	Request for support = \$81,327
5473	Big Brothers Big Sisters	1,500	Request for support = \$2,500
5474	Community Food Pantry	2,000	Request for support = \$2,000
5475	Sexual Assault Support Services	1,000	Request for support = \$1,000
5477	Youth Safe Haven	3,000	Request for support = \$5,000
5478	Cornerstone VNA	7,500	Request for support = \$9,393
5480	Aids Response	500	Request for support = \$500
5482	Community Action Program	4,000	Request for support = \$5,750
5483	Festival Association	3,500	Request for support = \$5,000
5484	Homemakers	7,200	Request for support = \$8,696
5488	Somersworth Youth Connection	500	Request for support = \$3,000
5489	CASA	500	Request for support = \$500
New Requests for Fiscal Year 2016			
5492	Cross Roads House	0	Request for support = \$2,000
5494	A Safe Place	0	Request for support = \$1,500

89,186

Amounts listed in the detail column is the amount requested by the agency.



GENERAL FUND FY2015-2016 PROPOSED BUDGET

401 CITY MANAGEMENT

120 CITY MANAGER

ACCT NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 BUD	15-16 PROPOSED
0210	City Manager	105,160	107,505	107,559
0240	Executive Assistant	39,437	40,226	41,912
0242	Human Resource Manager	16,875	60,489	59,670
1100	Health/Dental Insurance	48,871	63,361	68,848
1200	Life & Disability	3,308	4,216	4,210
1700	FICA/Medicare	11,898	15,928	15,999
1750	Unemployment Insurance	164	190	190
1775	Workers' Comp Insurance	216	377	411
1780	Retirement	19,532	24,575	25,512
3000	Travel & Training	2,778	4,100	4,100
4101	Office Supplies	4,561	750	750
4102	Computer Supplies	0	0	250
4150	Periodicals & Forms	9	200	200
4400	Vehicle Fuel	733	800	0
4401	Vehicle Allowance	0	0	5,400
4500	Postage	266	200	300
5500	Association Dues	975	1,200	1,200
6300	Fleet Insurance	475	475	0
7101	Computer Supplies	0	250	0
7600	Vehicle Maintenance	114	500	0

<i>City Manager</i>	255,372	325,342	336,511
<i>Difference From Previous Budget</i>			11,169
<i>Percentage Difference From Previous Budget</i>			3.43%



GENERAL FUND FY2015-2016 PROPOSED BUDGET

401 CITY MANAGEMENT

120 CITY MANAGER

ACCT NUMBER	DESCRIPTION	15-16 PROPOSED	Detail
0210	City Manager	107,559	Salary - Reimbursed by water and sewer funds = total of \$35,000
0240	Executive Assistant	41,912	Salary - hourly rate
0240	Human Resource Manager	59,670	Salary-exempt
1100	Health/Dental Insurance	68,848	Health/Dental
1200	Life & Disability	4,210	Insurance
1700	FICA/Medicare	15,999	Salaries (209,141) X .0765
1750	Unemployment Insurance	190	Insurance
1775	Workers' Comp Insurance	411	Insurance
1780	Retirement	25,512	NHRS (11.17%) and 2% ICMA For CM
3000	Travel & Training	4,100	Conferences/Training, Travel for City Manager and HR Manager and other expenses, HR Manager certification(s)
4101	Office Supplies	750	General Office supplies
4102	Computer Supplies	250	Toner, ink, etc.
4150	Periodicals & Forms	200	Letterhead, forms, etc.
4401	Vehicle Allowance	5,400	Monthly vehicle allowance - replaces need for vehicle, fuel, insurance, and repairs.
4500	Postage	300	Postage
5500	Association Dues	1,200	ICMA, State Manager's Association, SHRM, SHRA, for City Manager and HR Manager

336,511



GENERAL FUND FY2015-2016 PROPOSED BUDGET

401 CITY MANAGEMENT

121 ADMINISTRATION

ACCT NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 BUD	15-16 PROPOSED
5100	City Attorney/Legal Services	22,578	40,000	40,000
5101	Litigation	3,723	30,000	30,000
5200	Accounting/Audit Services	10,709	16,500	22,500
5440	Newsletter	0	1,500	1,500
5500	NHMA- Municipal Assoc	8,643	8,643	8,682
5800	Printing	9	300	300
5900	Miscellaneous Services	2,157	3,500	3,500
5901	Advertising	1,607	400	400
5903	Safety/Risk Management	448	400	400
5904	Consultant/s	3,750	5,000	5,000
5905	Internet/Website	3,757	2,800	3,800
6101	Property/Liability Insurance	12,200	13,050	13,964
6200	Public Office/Bonding Insurance	340	364	389
7101	Computer Equipment	917	2,500	2,500
<i>Administration</i>		70,837	124,957	132,935
<i>Difference From Previous Budget</i>				7,978
<i>Percentage Difference From Previous Budget</i>				6.38%
<i>Total City Management</i>		326,209	450,299	469,446
<i>Difference From Previous Budget</i>				19,147
<i>Percentage Difference From Previous Budget</i>				4.25%



GENERAL FUND FY2015-2016 PROPOSED BUDGET

401 CITY MANAGEMENT

121 ADMINISTRATION

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>15-16 PROPOSED</i>	<i>Detail</i>
5100	City Attorney/Legal Services	40,000	legal-City Atty services; labor relations atty; special counsel as needed
5101	Litigation - City Atty	30,000	Litigation - Court action expenses
5200	Accounting/Audit Services	22,500	Annual Auditing services
5440	Newsletter	1,500	Printing and distribution of community newsletter - Bi-annually.
5500	NHMA Dues	8,682	Annual membership dues- New Hampshire Municipal Association
5800	Printing	300	Various printing for the City
5900	Miscellaneous Services	3,500	Other programs, events, etc.
5901	Advertising	400	Legal notices and employment advertisements
5903	Safety/Risk Management	400	Funding for Joint Loss Mgmt. Com. & associated costs
5904	Consultant	5,000	Miscellaneous projects such as web site improvements, etc.
5905	Internet/Website	3,800	Website hosting contract, Internet services (Comcast \$85/mo)
6101	Property/Liability Insurance	13,964	PRIMEX
6200	Public Office/Bonding Insurance	389	PRIMEX
7101	Computer Equipment	2,500	Hardware Maintenance/Repair/Replacement

132,935



GENERAL FUND FY2015-2016 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

300 FINANCE DEPARTMENT

ACCT NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 BUD	15-16 PROPOSED
0220	Finance Director	88,857	90,634	90,634
0240	Asst. Finance Director	46,723	47,651	47,653
0241	City Accountant	42,309	43,153	43,160
0902	Longevity	1,872	1,872	2,288
1100	Health/Dental Insurance	51,538	48,453	52,679
1200	Life & Disability	2,594	2,728	2,766
1700	FICA/Medicare	13,232	14,023	14,056
1750	Unemployment Insurance	159	270	270
1775	Workers' Comp Insurance	311	320	349
1780	State Retirement	19,426	19,742	20,523
3000	Travel & Training	1,775	1,500	1,500
4101	Office Supplies	1,284	1,500	1,500
4150	Periodicals & Forms	1,463	1,500	1,500
4500	Postage	2,084	2,200	2,200
5500	Association Dues	230	230	230
5700	Budget Printing	150	500	500
5905	IT Consultant	22,001	20,016	20,016
6200	Bonding Insurance	2,350	2,515	2,691
7101	Computer Parts/Maintenance	0	750	750
7102	Software Maintenance	6,603	7,860	7,860

<i>Finance Department</i>	304,961	307,417	313,125
<i>Difference From Previous Budget</i>			5,708
<i>Percentage Difference From Previous Budget</i>			1.86%



GENERAL FUND FY2015-2016 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

300 FINANCE DEPARTMENT

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>15-16 PROPOSED</i>	<i>Detail</i>
0220	Finance Director	90,634	Salary- Finance Director
0240	Asst. Finance Director	47,653	Salary-hourly rate
0241	City Accountant	43,160	Salary-hourly rate
0902	Longevity	2,288	Two employees eligible
1100	Health/Dental Insurance	52,679	Health/Dental
1200	Life & Disability	2,766	Employees Insurance
1700	FICA/Medicare	14,056	Salary (183,735) X .0765
1750	Unemployment Insurance	270	Insurance
1775	Workers' Comp Insurance	349	Insurance
1780	State Retirement	20,523	Salary (183,735) X 11.17%
3000	Travel & Training	1,500	GFOA, NHGFOA conferences, other mileage and training expenses.
4101	Office Supplies	1,500	General Office supplies
4150	Periodicals & Forms	1,500	Purchase Orders, checks, other forms
4500	Postage	2,200	Postage for mailing
5500	Association Dues	230	GFOA, NHGFOA, other dues.
5700	Budget Printing	500	Printing expense for annual budget
5905	IT Consultant	20,016	IT Consultant - Combination of on-site support and remote monitoring with BackBay Networks of Somersworth.
6200	Bonding Insurance	2,691	PRIMEX
7101	Computer Parts/Maintenance	750	Replacement of Computer Components
7102	Software Maintenance	7,860	VADAR \$5,700, Portion of offsite storage backup \$2,160.

313,125



GENERAL FUND FY2015-2016 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

310 CITY CLERK

ACCT NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 BUD	15-16 PROPOSED
0240	Deputy City Clerk	40,360	41,167	41,167
0300	City Clerk	52,886	53,944	53,943
0902	Longevity	1,248	1,248	0
1100	Health/Dental Insurance	32,713	31,130	43,720
1200	Life & Disability	1,460	1,559	1,568
1500	Retiree's Life Insurance	534	540	1,080
1700	FICA/Medicare	6,781	7,372	7,276
1750	Unemployment Insurance	106	160	160
1775	Workers' Comp Insurance	163	170	185
1780	State Retirement	10,212	10,378	10,623
3000	Travel & Training	190	500	500
4101	Office Supplies	572	525	525
4500	Postage	550	750	750
5500	Association Dues	60	60	60
5800	Printing	1,383	1,500	1,500
5901	Advertising	2,020	2,000	2,000
5903	Restoration of Vital Records	1,500	1,500	1,500
6200	Bonding Insurance	423	453	485
7102	Software Support	1,794	1,800	1,800
7200	Office Machine/Software	1,050	500	500

<i>City Clerk</i>	156,005	157,256	169,342
<i>Difference From Previous Budget</i>			12,086
<i>Percentage Difference From Previous Budget</i>			7.69%



GENERAL FUND FY2015-2016 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

310 CITY CLERK

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>15-16 PROPOSED</i>	<i>Detail</i>
0240	Deputy City Clerk	41,167	Salary -hourly rate
0300	City Clerk	53,943	Salary
1100	Health/Dental Insurance	43,720	Health/Dental
1200	Life & Disability	1,568	Insurance
1500	Retiree's Life Insurance	1,080	Life Insurance 2 retirees
1700	FICA/Medicare	7,276	Salary (95,110) X .0765
1750	Unemployment Insurance	160	Insurance
1775	Workers' Comp Insurance	185	Insurance
1780	State Retirement	10,623	Salary (95,110) X 11.17%
3000	Travel & Training	500	Training and Mileage Reimbursement
4101	Office Supplies	525	General office supplies
4500	Postage	750	Postage
5500	Association Dues	60	NHTC/TC, IIMC Dues
5800	Printing	1,500	Printing of various documents, permits
5901	Advertising	2,000	Public Hearings, notices, etc.
5903	Restoration of Vital Records	1,500	To restore and bind vital records
6200	Bonding Insurance	485	PRIMEX
7102	Software Support	1,800	Maint agreement VADAR, other hardware/software support
7200	Office Machine/Software	500	General office equipment maintenance

169,342



GENERAL FUND FY2015-2016 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

311 ELECTIONS

ACCT NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 BUD	15-16 PROPOSED
4101	Office Supplies	158	3,700	3,700
4500	Postage	251	350	350
5400	Election Workers	2,315	5,000	4,000
5800	Printing	2,380	3,000	3,000
5901	Advertising	902	700	700
7102	Election Machine Programming	2,017	5,000	3,500
7200	Office Machine/Software	1,000	1,000	1,000
8101	Ward 5 Poll Electricity	182	175	175
8102	Ward 5 Poll Heating Oil	121	350	350
<i>Elections</i>		9,327	19,275	16,775
<i>Difference From Previous Budget</i>				-2,500
<i>Percentage Difference From Previous Budget</i>				-12.97%



GENERAL FUND FY2015-2016 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

311 ELECTIONS

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>15-16 PROPOSED</i>	<i>Detail</i>
4101	Office Supplies	3,700	Replace 3 sets of voting booths (\$3,500) General Office Supplies (\$200)
4500	Postage	350	Postage- average annual
5400	Election Workers	4,000	Wages for election workers, 2 elections
5800	Printing	3,000	Printing of forms, etc.
5901	Advertising	700	Voter registration notifications
7102	Election Machine Programming	3,500	Programming equipment, 2 elections
7200	Office Machine/Software	1,000	Maintenance agreement and equipment
8101	Ward 5 Poll Electricity	175	Electricity
8102	Ward 5 Poll Heating Oil	350	Heating oil

16,775



GENERAL FUND FY2015-2016 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

320 TAX COLLECTOR

ACCT NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 BUD	15-16 PROPOSED
0240	Deputy Tax Collector	40,360	41,167	41,167
0300	Tax Collector	59,763	60,959	60,959
0902	Longevity	1,664	1,664	1,664
1100	Health/Dental Insurance	41,630	39,925	43,720
1200	Life & Disability	1,535	1,634	1,643
1700	FICA/Medicare	7,200	7,940	7,940
1750	Unemployment Insurance	106	91	91
1775	Workers Comp Insurance	176	177	193
1780	State Retirement	10,999	11,178	11,593
3000	Travel & Training	608	425	425
4101	Office Supplies	646	1,300	1,300
4150	Periodicals & Forms	233	240	240
4500	Postage	14,372	11,800	12,000
5500	Association Dues	20	20	20
5800	Printing	952	970	970
5903	Title Search Fees	3,195	3,600	3,600
5904	Register of Deeds	676	1,500	1,900
5905	Notary Renewals	0	0	75
6200	Bonding Insurance	1,765	1,920	2,054
7101	Office Equipment	165	500	0
7200	Office Machine/Software	6,616	6,000	6,800
<i>Tax Collector</i>		192,681	193,010	198,354
<i>Difference From Previous Budget</i>				5,344
<i>Percentage Difference From Previous Budget</i>				2.77%



GENERAL FUND FY2015-2016 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

320 TAX COLLECTOR

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>15-16 PROPOSED</i>	<i>Detail</i>
0240	Deputy Tax Collector	41,167	Salary - hourly rate
0300	Tax Collector	60,959	Salary
0902	Longevity	1,664	One employee eligible
1100	Health/Dental Insurance	43,720	Health/Dental
1200	Life & Disability	1,643	Insurance
1700	FICA/Medicare	7,940	Salary (103,790) X .0765
1750	Unemployment Insurance	91	Insurance
1775	Workers Comp Insurance	193	Insurance
1780	State Retirement	11,593	Salary (103,790) X 11.17%
3000	Travel & Training	425	Mileage and training expenses
4101	Office Supplies	1,300	General office supplies
4150	Periodicals & Forms	240	Subscriptions and forms
4500	Postage	12,000	Postage - Tax Bills and MV Registrations
5500	Association Dues	20	Dues
5800	Printing	970	Tax Bills, other printing
5903	Title Search Fees	3,600	Tax Liens/Deeding research
5904	Register of Deeds	1,900	Recording fees for liens
5905	Notary Renewals	75	Bi-annual renewal for Notary Licenses
6200	Bonding Insurance	2,054	PRIMEX
7200	Office Machine/Software	6,800	Maint agreement VADAR, E-Reg, other hardware/software support

198,354



GENERAL FUND FY2015-2016 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

330 HUMAN SERVICES

ACCT NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 BUD	15-16 PROPOSED
0300	Welfare Officer	45,980	47,310	48,256
1100	Health/Dental Insurance	8,650	8,528	9,424
1200	Life & Disability	719	781	791
1500	Retirees Life Insurance	102	104	104
1700	FICA/Medicare	3,389	3,619	3,692
1750	Unemployment Insurance	53	55	55
1775	Workers Comp Insurance	79	84	92
1780	State Retirement	4,969	5,095	5,390
3000	Travel & Training	311	500	500
4101	Office Supplies	433	500	500
4500	Postage	34	100	100
5485	Direct Relief- Rent	66,338	115,000	115,000
5486	Direct Relief- Rx - Medical	1,708	14,000	11,000
5487	Direct Relief- Utilities	7,352	10,000	10,000
5488	Direct Relief- Other	7,565	5,000	8,000
7200	Office Machine/Software	0	500	500

<i>Human Services</i>	147,682	211,176	213,404
<i>Difference From Previous Budget</i>			2,228
<i>Percentage Difference From Previous Budget</i>			1.06%



GENERAL FUND FY2015-2016 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

330 HUMAN SERVICES

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>15-16 PROPOSED</i>	<i>Detail</i>
0300	Welfare Officer	48,256	Salary, Full time employee
1100	Health/Dental Insurance	9,424	Health/Dental Insurance
1200	Life & Disability	791	Employee insurance
1500	Retirees Life Insurance	104	One Retiree
1700	FICA/Medicare	3,692	Salary (48,256) X .0765
1750	Unemployment Insurance	55	Insurance
1775	Workers Comp Insurance	92	Insurance
1780	State Retirement	5,390	Salary (48,256) X 11.17%
3000	Travel & Training	500	Training and mileage reimbursement
4101	Office Supplies	500	General office supplies
4500	Postage	100	Postage
5485	Direct Relief- Rent	115,000	Rental Assistance
5486	Direct Relief- Rx - Medical	11,000	Prescription and Medical Assistance
5487	Direct Relief- Utilities	10,000	Heat, electric, other assistance
5488	Direct Relief- Other	8,000	Other types of assistance such as food, personal items, burials, etc.
7200	Office Machine/Software	500	Equipment maintenance

213,404



GENERAL FUND FY2015-2016 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

350 LIBRARY

ACCT NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 BUD	15-16 PROPOSED
0240	Library Assistant	35,142	36,513	36,504
0245	Adult Assistants Part Time	28,385	30,413	31,021
0300	Library Director	65,481	66,791	66,791
0902	Longevity	1,664	1,664	1,664
0908	Educational	1,000	1,000	1,000
0940	Pages	3,318	4,352	4,439
1100	Health/Dental Insurance	26,147	25,363	27,897
1200	Life & Disability	1,508	1,612	1,619
1700	FICA/Medicare	10,027	10,766	10,819
1750	Unemployment Insurance	224	200	200
1775	Workers Comp Insurance	232	236	257
1780	State Retirement	11,161	11,414	11,836
3000	Travel & Training	569	400	400
4101	Office Supplies	3,140	2,000	2,000
4150	Periodicals & Forms	2,997	3,200	3,200
4300	Janitorial Supplies	331	450	450
4500	Postage	421	725	700
5500	Association Dues	305	310	310
5600	Telephone	1,098	1,200	1,200
5800	Printing	48	100	80
5901	Advertising	0	100	100
5910	Employee Physicals	111	125	125
6100	Property/Liability Insurance	3,362	3,664	3,920
7100	Computer Maintenance	2,500	800	800
7200	Office Machine/Software	0	2,500	2,500
7700	Books	11,619	13,500	13,500
7701	Audio/Visual	5,175	5,100	5,200
7702	Books - Children	3,487	4,000	4,000
7704	Electronic Resources	1,634	2,600	2,600
8101	Electricity	6,701	8,500	8,500
8102	Water & Sewer	264	360	360
8103	Heating Fuel	3,758	3,000	3,000
8200	Building Maintenance	3,713	4,000	4,000
8400	Janitorial Services	0	2,500	2,500



GENERAL FUND FY2015-2016 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION**350 LIBRARY**

ACCT NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 BUD	15-16 PROPOSED
	<i>Library</i>	235,522	249,458	253,492
	<i>Difference From Previous Budget</i>			4,034
	<i>Percentage Difference From Previous Budget</i>			1.62%
<hr/>				
	<i>Total Finance and Administration</i>	1,046,179	1,137,592	1,164,492
	<i>Difference From Previous Budget</i>			26,900
	<i>Percentage Difference From Previous Budget</i>			2.36%



GENERAL FUND FY2015-2016 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

350 LIBRARY

ACCT NUMBER	DESCRIPTION	15-16 PROPOSED	Detail
0240	Library Assistant	36,504	Salary - hourly rate
0245	Adult Assistants Part Time	31,021	Part time staff.
0300	Library Director	66,791	Salary
0902	Longevity	1,664	One employee eligible
0908	Educational	1,000	One employee eligible
0940	Pages	4,439	Part time assistant
1100	Health/Dental Insurance	27,897	Employees health/dental
1200	Life & Disability	1,619	Employees insurance
1700	FICA/Medicare	10,819	Salary (141,419)X .0765
1750	Unemployment Insurance	200	Insurance
1775	Workers Comp Insurance	257	Insurance
1780	State Retirement	11,836	Salary (105,959) X 11.17%
3000	Travel & Training	400	NELA and NHLA annual conference, NH Trustees annual conference, misc. mileage
4101	Office Supplies	2,000	General office and Library supplies
4150	Periodicals & Forms	3,200	Circulating collection of 100 magazines, newspaper subscriptions for the public's use
4300	Janitorial Supplies	450	General cleaning supplies
4500	Postage	700	Postage, mailing late notices, other mail
5500	Association Dues	310	NHLA, NH Library Trustees, Rochester Area Libraries
5600	Telephone	1,200	Telephone - 3 Lines
5800	Printing	80	Small printing, summer reading program
5901	Advertising	100	Various advertising
5910	Employee Physicals	125	New Employee Physicals
6100	Property/Liability Insurance	3,920	PRIMEX
7100	Computer Maintenance	800	Maintain 15 Computers
7200	Office Machine/Software	2,500	ByWater Solutions - Koha ILS
7700	Books	13,500	Purchase of books
7701	Audio/Visual	5,200	Purchase of videos, DVD's, audio books
7702	Books - Children	4,000	Purchase of children's books
7704	Electronic Resources	2,600	Funding for NH Audiobook Consortium
8101	Electricity	8,500	Electricity based on historical use



GENERAL FUND FY2015-2016 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

350 LIBRARY

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>15-16 PROPOSED</i>	<i>Detail</i>
8102	Water & Sewer	360	Water/Sewer for library
8103	Heating Fuel	3,000	Heating fuel for Library - Natural Gas
8200	Building Maintenance	4,000	Dumbwaiter Inspect and certify, Furnace Maint, fire Alarm and Extinguishers, Replacement of Light Fixture Covers, Plumbing repairs, Carpet & Floor cleaning
8400	Janitorial Services	2,500	Utilizing City Hall janitor for light cleaning, will hire contracted service periodically for complete facility cleanings.

253,492



GENERAL FUND FY2015-2016 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

400 PLANNING

ACCT NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 BUD	15-16 PROPOSED
0220	Director of Planning & Community Development	85,901	87,887	87,887
0240	Planning Secretary	40,360	41,159	41,159
0300	Economic Development Manager	58,162	60,489	60,489
1100	Health/Dental Insurance	67,021	63,015	68,502
1200	Life & Disability	2,717	2,789	2,828
1700	FICA/Medicare	13,223	14,499	14,499
1750	Unemployment Insurance	160	240	240
1775	Workers Comp Insurance	2,997	3,005	3,275
1780	State Retirement	20,253	20,413	21,171
3000	Travel & Training	1,326	1,000	1,000
4101	Office Supplies	581	1,000	1,000
4150	Periodicals & Forms	99	150	150
4500	Postage	3,063	3,000	3,000
5400	Strafford Regional Planning	9,302	9,302	9,497
5500	Association Dues	65	320	320
5800	Copying/Printing	5	100	100
5901	Advertising	2,206	1,700	2,000
7200	Office Machine/Software	945	500	500
<i>Planning</i>		308,385	310,568	317,617
<i>Difference From Previous Budget</i>				7,049
<i>Percentage Difference From Previous Budget</i>				2.27%



GENERAL FUND FY2015-2016 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

400 PLANNING

ACCT NUMBER	DESCRIPTION	15-16 PROPOSED	Detail
0220	Dir. of Planning & Community Development	87,887	Salary
0240	Planning Secretary	41,159	Salary -hourly rate
0300	Economic Development Manager	60,489	Salary
1100	Health/Dental Insurance	68,502	Health/Dental
1200	Life & Disability	2,828	Insurance
1700	FICA/Medicare	14,499	Salary(189,535) X .0765
1750	Unemployment Insurance	240	Insurance
1775	Workers Comp Insurance	3,275	Insurance
1780	State Retirement	21,171	Salary(189,535) X 11.17%
3000	Travel & Training	1,000	NNECAPA, NHPA annual conferences, Municipal Law Lecture series, RSA updates
4101	Office Supplies	1,000	Ink for plotter (\$700) and general office supplies
4150	Periodicals & Forms	150	Publications
4500	Postage	3,000	Postage for general mailing
5400	Strafford Regional Planning	9,497	Annual dues
5500	Association Dues	320	NHPA, National Arbor Day, Friends of Tree City, APA
5800	Copying/Printing	100	Outside printing costs
5901	Advertising	2,000	Meeting postings, other general advertising
7200	Office Machine/Software	500	General equipment maintenance and software support.

317,617



GENERAL FUND FY2015-2016 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

401 ECONOMIC DEVELOPMENT

ACCT NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 BUD	15-16 PROPOSED
3000	Travel & Training	814	1,000	1,000
4101	Office Supplies	208	300	300
4105	Presentations	202	500	500
4150	Periodicals & Forms	0	100	100
4400	Vehicle Fuel	0	300	0
4500	Postage	177	350	350
5500	Association Dues	565	850	850
5601	Cell Phone	625	605	605
5800	Printing	0	200	200
5901	Advertising	3,027	3,000	3,000
7600	Vehicle Maintenance	61	500	0

Economic Development **5,680** **7,705** **6,905**

Difference From Previous Budget -800

Percentage Difference From Previous Budget -10.38%



GENERAL FUND FY2015-2016 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

401 ECONOMIC DEVELOPMENT

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>15-16 PROPOSED</i>	<i>Detail</i>
3000	Travel & Training	1,000	Economic development conferences, travel, other ED training opportunities.
4101	Office Supplies	300	General office supplies
4105	Presentations	500	Hosting annual Chamber Business before hours, other ED events
4150	Periodicals & Forms	100	Subscriptions to "The Registry Review" (\$198 - Split with Assessing)
4500	Postage	350	Mailings to Somersworth Businesses and business recruitment efforts.
5500	Association Dues	850	NHEDA, NEEDA, Seacoast Local, NHCIBOR, Chamber of Commerce
5601	Cell Phone	605	EDM Cell phone
5800	Printing	200	Brochures for City ED and GFDC
5901	Advertising	3,000	Business Review, NH Magazine, subscription top Constant Contact

6,905



GENERAL FUND FY2015-2016 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

410 CODE ENFORCEMENT

ACCT NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 BUD	15-16 PROPOSED
0240	Code Compliance Officer	40,191	39,937	46,220
0300	Code Enforcement Officer	52,886	53,944	53,944
1100	Health/Dental Insurance	28,317	27,566	43,201
1200	Life & Disability	726	852	1,622
1700	FICA/Medicare	6,818	7,182	7,663
1750	Unemployment Insurance	106	105	105
1775	Workers Comp Insurance	4,457	5,018	5,589
1780	State Retirement	5,715	5,810	11,188
3000	Travel & Training	440	500	1,000
4101	Office Supplies	191	500	500
4150	Periodicals & Forms	24	200	200
4400	Vehicle Fuel	1,402	1,200	1,200
4500	Postage	344	400	400
5601	Cell Phones	999	980	980
5700	Contract Services	5,810	5,200	5,200
6300	Fleet Insurance	890	950	1,017
7201	Office Equipment - Computer	0	0	750
7600	Vehicle Maintenance	644	1,000	1,000
7700	Equipment	131	200	200

Code Enforcement **150,091** **151,544** **181,979**

Difference From Previous Budget **30,435**

Percentage Difference From Previous Budget **20.08%**



GENERAL FUND FY2015-2016 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

410 CODE ENFORCEMENT

ACCT NUMBER	DESCRIPTION	15-16 PROPOSED	Detail
0240	Code Compliance Officer	46,220	Salary - Increased from Part to Full Time
0300	Code Enforcement Officer	53,944	Salary
1100	Health/Dental Insurance	43,201	Health/Dental
1200	Life & Disability	1,622	Insurance
1700	FICA/Medicare	7,663	Salary (100,164) X .0765
1750	Unemployment Insurance	105	Insurance
1775	Workers Comp Insurance	5,589	Insurance
1780	State Retirement	11,188	Salary (100,164) X 11.17%
3000	Travel & Training	1,000	NHBO meetings, NHHealthOfficerAssoc, ICC, Seacoast BOA, other training, mileage reimbursement
4101	Office Supplies	500	General office supplies -
4150	Periodicals & Forms	200	Mechanical/Electrical/Plumbing permit forms.
4400	Vehicle Fuel	1,200	based on historical average
4500	Postage	400	Postage for general mailing
5601	Cell Phones	980	Two cell phones
5700	Contract Services	5,200	Contracted part-time Electrical inspector
6300	Fleet Insurance	1,017	PRIMEX
7201	Office Equipment - Computer	750	Replacement Computer
7600	Vehicle Maintenance	1,000	General maintenance - two Code cars
7700	Equipment	200	Tool, testing equipment, etc. for Code Officer's inspections

181,979



GENERAL FUND FY2015-2016 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

420 ASSESSING

ACCT NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 BUD	15-16 PROPOSED
0240	Development Services Clerk	33,764	36,146	36,504
1100	Health/Dental Insurance	9,154	8,880	9,269
1200	Life & Disability	557	605	642
1700	FICA/Medicare	2,509	2,792	2,793
1750	Unemployment Insurance	69	50	50
1775	Workers Comp Insurance	58	63	69
1780	State Retirement	3,636	3,931	4,077
3000	Travel and Training	100	150	150
4101	Office Supplies	112	500	500
4150	Periodicals & Forms	685	670	615
4500	Postage	914	400	550
5700	Contract Services - Assessor	26,219	53,500	57,000
5701	Contract Services - Cycled Inspections	34,502	0	36,500
5903	Revised Tax Maps	480	1,000	1,000
7100	Analytical Program	7,090	6,850	7,290

<i>Assessing</i>	119,849	115,537	157,009
<i>Difference From Previous Budget</i>			41,472
<i>Percentage Difference From Previous Budget</i>			35.89%



GENERAL FUND FY2015-2016 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

420 ASSESSING

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>15-16 PROPOSED</i>	<i>Detail</i>
0240	Development Services Clerk	36,504	Salary -hourly rate
1100	Health/Dental Insurance	9,269	Health/Dental
1200	Life & Disability	642	Insurance
1700	FICA/Medicare	2,793	Salary (36,504) X .0765
1750	Unemployment Insurance	50	Insurance
1775	Workers Comp Insurance	69	Insurance
1780	State Retirement	4,077	Salary (36,504) X 11.17%
3000	Travel and Training	150	Training for assessing clerk
4101	Office Supplies	500	General office supplies
4150	Periodicals & Forms	615	Marshall & Swift Book service
4500	Postage	550	Postage general mailings, call back letters for cycled inspections, welcome packet to new property owners.
5700	Contract Services - Assessor	57,000	Contract for assessing services - Corcoran Associates, year 11 of program
5701	Contract Services - Cycled Inspections	36,500	Contract for Cycled Inspection services - Corcoran Associates, year 4 of 5 year program
5903	Revised Tax Maps	1,000	One full re-fill for printer to print tax maps in-house
7100	Analytical Program	7,290	Patriot software user fee (\$5,290), On-line Tax cards (\$2,000)

157,009



GENERAL FUND FY2015-2016 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

426 RECREATION

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>13-14 ACTUAL</i>	<i>14-15 BUD</i>	<i>15-16 PROPOSED</i>
0241	Recreation Supervisor	33,964	44,179	40,664
0300	Part-time Rec	13,862	12,600	12,600
0301	Trends/Teen Camp	6,578	9,000	9,000
0302	Kids Camp Staff	26,320	34,740	36,670
0307	Granite State Track and Field	150	350	0
1100	Health/Dental Insurance	7,476	16,567	9,269
1200	Life & Disability	466	610	669
1700	FICA/Medicare	6,131	6,951	7,568
1750	Unemployment Insurance	252	282	282
1775	Workers Comp Insurance	1,290	3,418	3,726
1780	State Retirement	3,924	3,681	4,542
3000	Travel & Training	395	500	500
4101	Office Supplies	176	300	300
4202	Parks Repair	4,894	8,000	8,000
4400	Vehicle Fuel	762	650	650
4500	Postage	38	100	100
5432	Children's Activities	0	1,000	0
5434	Special Events	1,489	1,900	1,900
5436	Youth Basketball	2,411	3,600	3,600
5439	Trends/Teen Camp	4,174	6,100	6,100
5440	Kids Camp	11,727	11,310	11,310
5443	Saturday Soccer	592	600	600
5444	Saturday Basketball	747	1,350	1,485
5445	Granite State Track and Field	81	600	600
5500	Association Dues	65	65	65
5601	Cell Phones	374	385	385
5800	Printing	0	100	100



GENERAL FUND FY2015-2016 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

426 RECREATION

ACCT NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 BUD	15-16 PROPOSED
5901	Advertising	342	200	200
5910	Physicals	2,539	2,300	2,250
6100	Property/Liability Insurance	715	765	819
6300	Fleet Insurance	475	508	544
7200	Office Machine/Software	0	500	500
7600	Vehicle Repairs	0	500	500
8101	Electricity	1,128	1,400	1,400
8102	Water & Waste Water	2,092	4,000	4,000
8104	Trash Collection	756	1,200	1,200
8105	Field Maintenance	3,950	4,900	4,900
8200	Facility Maintenance	2,876	3,500	3,500

<i>Recreation</i>	143,209	188,711	180,498
<i>Difference From Previous Budget</i>			-8,213
<i>Percentage Difference From Previous Budget</i>			-4.35%



GENERAL FUND FY2015-2016 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

426 RECREATION

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>15-16 PROPOSED</i>	<i>Detail</i>
0241	Recreation Supervisor	40,664	Salary - hourly rate
0300	Part-time Rec Staff	12,600	Part-time Maintenance (1) - Part-time seasonal Clerical (1)
0301	Trends/Teen Camp	9,000	3 seasonal staff
0302	Kids Camp Staff	36,670	12 seasonal staff
0307	Granite State Track and Field	0	Will use current staff
1100	Health/Dental Insurance	9,269	Health/Dental
1200	Life & Disability	669	Insurance
1700	FICA/Medicare	7,568	Salary(98,934) X .0765
1750	Unemployment Insurance	282	Insurance
1775	Workers Comp Insurance	3,726	Insurance
1780	State Retirement	4,542	Salary(40,664) X 11.17%
3000	Travel & Training	500	CPR First Aid for summer staff, Camp Staff training, 2 seminars for rec staff, mileage reimbursement
4101	Office Supplies	300	General Office Supplies
4202	Parks Repair	8,000	Resurface the splashpad for safety purposes, repair the stairway in the woods at the Noble Pines, repair the infield at the ballfield. Also includes purchase of trash bags, other cleaning supplies, paint, and miscellenous tools and materials to
4401	Vehicle Repairs	650	Repair of Vehicle
4500	Postage	100	Postage for general mailings
5434	Special Events	1,900	Special events, for example candy cane hunt, Easter egg hunt, Valentine's day dance, Pricess Tea party, etc.
5436	Youth Basketball	3,600	Flanagan Gym Rental \$600, referees \$1,380, Tournament entry fees \$900, general supplies \$720
5439	Trends/Teen Camp	6,100	Six teen trips \$3,000, buses \$2,100, Camp supplies \$1,000
5440	Kids Camp	11,310	Camp Shirts \$900, Camp supplies \$1,500, State Park Bus Pass \$675, Rainy Day Trips \$600, Wed. Rainy Day Trips (\$275 ea = \$7,150) other supplies and events \$485
5443	Saturday Soccer	600	T-shirts \$350, goals \$150, Awards \$100



GENERAL FUND FY2015-2016 PROPOSED BUDGET

404 DEVELOPMENT SERVICES
426 RECREATION

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>15-16 PROPOSED</i>	<i>Detail</i>
5444	Saturday Basketball	1,485	Biddy Ball shirts \$600, Awards \$125, supplies \$625
5445	Granite State Track and Field Association Dues	600	Cost for Shirts
5500		65	NH Parks & Recreation Association Dues
5601	Cell Phones	385	1 cell phone - \$32/mo
5800	Printing	100	Printing of forms and registrations
5901	Advertising	200	Program advertising
5910	Physicals	2,250	Physical/Drug tests for seasonal staff
6100	Property/Liability Insurance	819	PRIMEX
6300	Fleet Insurance	544	PRIMEX
7200	Office Machine/Software	500	Computer Hardware/Software maintenance
7600	Vehicle Repairs	500	Maint. of P&R PU Truck
8101	Electricity	1,400	Electricity
8102	Water & Waste Water	4,000	Consistent with prior years' budgeting (\$200/yr) + spray park cost base on prior year's usage
8104	Trash Collection	1,200	Dumpster rental and pickup
8105	Field Maintenance	4,900	Lawn care (fertilization, insect/weed control) at City Parks \$2,035, Irrigation start up and shut down \$365, infield mix at Noble Pines \$1,000, other maintenance and repairs \$1,500.
8200	Facility Maintenance	3,500	General Supplies for Camp Offices, Unanticipated repairs to facilities

180,498



GENERAL FUND FY2015-2016 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

427 CITY HALL

ACCT NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 BUD	15-16 PROPOSED
0240	Part Time Custodian	17,937	17,927	18,291
0242	Cable Operator	2,099	2,000	0
1700	FICA/Medicare	1,530	1,524	1,339
1750	Unemployment Insurance	63	50	50
1775	Workers' Comp Insurance	590	383	417
4101	Office Supplies	3,421	3,000	3,000
4300	Janitorial Supplies	1,223	1,500	1,500
4900	Meeting Supplies	541	600	600
5600	Telephone	10,705	11,000	11,000
5601	Cell Phones	601	900	900
5950	Rentals	3,912	5,200	4,400
7200	Office Machine/Software	17,709	17,500	17,500
7201	Postage Equipment Maint.	3,251	3,600	3,600
8101	Electricity	29,577	30,000	30,000
8102	Water & Sewer	2,289	1,500	1,500
8103	Heating Fuel	4,691	6,000	6,000
8200	Building Maintenance	15,433	12,000	20,000
8201	Maintenance Contracts	3,649	4,150	4,150
8202	Old City Hall	8,637	7,000	8,000
<i>City Hall</i>		127,858	125,834	132,247
<i>Difference From Previous Budget</i>				6,413
<i>Percentage Difference From Previous Budget</i>				5.10%
<i>Total Development Services</i>		855,071	899,899	976,255
<i>Difference From Previous Budget</i>				76,356
<i>Percentage Difference From Previous Budget</i>				8.48%



GENERAL FUND FY2015-2016 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

427 CITY HALL

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>15-16 PROPOSED</i>	<i>Detail</i>
0240	Part Time Custodian	18,291	P/T Employee 25hrs/week
1700	FICA/Medicare	1,339	Salary (18,291) X .0765
1750	Unemployment Insurance	50	Insurance
1775	Workers' Comp Insurance	417	Insurance
4101	Office Supplies	3,000	City Hall copier paper, toner, etc.
4300	Janitorial Supplies	1,500	Cleaning products, toilet paper, paper towels, etc.
4900	Meeting Supplies	600	Meeting expenses
5600	Telephone	11,000	City Hall telephone costs
5601	Cell Phones	900	Verizon
5950	Rentals	4,400	Floor mats, music, other City Hall rentals
7200	Office Machine/Software	17,500	City Hall copier program -\$9,000 Machine Maint agreements \$5,000, Other maint \$3,500
7201	Postage Equipment Maint.	3,600	Postage Machine rental Pitney Bowes (\$644/qtr), supplies \$1,000
8101	Electricity	30,000	City Hall electricity
8102	Water & Sewer	1,500	Water/Sewer bills
8103	Heating Fuel	6,000	Natural Gas based on historical spending
8200	Building Maintenance	20,000	Interior Painting, replacement of one floor unit (Heat/AC), other general building maintenance as needed.
8201	Maintenance Contracts	4,150	Elevator annual service contract
8202	Old City Hall	8,000	Electricity and heat - Natural Gas

132,247



GENERAL FUND FY2014-2015 PROPOSED BUDGET

405 PUBLIC SAFETY

500 POLICE ADMIN

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>13-14 ACTUAL</i>	<i>14-15 BUD</i>	<i>15-16 PROPOSED</i>
0240	Executive Assistant	44,516	45,406	45,406
0300	Police Chief	87,951	89,710	89,710
0601	Secretary	43,245	44,179	45,282
0901	Overtime	0	500	500
0902	Longevity	1,664	1,664	1,664
0905	Administration Holiday	5,052	6,000	6,000
0908	Education Allowance	750	750	750
0980	Leave Payouts	38,068	0	0
1100	Health/Dental Insurance	35,217	33,891	36,856
1200	Life & Disability	2,633	2,733	2,776
1500	Retirees Life Insurance	2,239	2,396	2,239
1700	FICA/Medicare	6,692	7,166	7,250
1750	Unemployment Insurance	160	266	266
1775	Workers Comp Insurance	2,279	2,675	2,915
1780	State Retirement	33,321	34,065	35,525
3000	Travel & Training	460	1,200	1,200
3001	Tuition Reimbursement	0	3,500	3,500
4101	Office Supplies	4,446	5,000	5,000
4150	Periodicals and Forms	3,254	2,000	2,000
4300	Janitorial Supplies	2,523	1,800	1,800
4400	Vehicle Fuel	1,529	1,300	1,300
4500	Postage	2,340	2,100	2,100
4700	Training Supplies	5,183	6,500	7,300
4800	Central Clothing	16,013	12,500	13,000
5300	Cleaning Service - Clothes	120	200	200
5441	Internet Services	0	0	1,800
5500	Association Dues	345	250	250
5800	Printing	974	1,000	1,000



GENERAL FUND FY2015-2016 PROPOSED BUDGET

405 PUBLIC SAFETY

500 POLICE ADMIN

ACCT NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 BUD	15-16 PROPOSED
5900	Police Spots	4,500	4,500	4,500
5901	Advertising	200	500	500
5924	Misc. Supplies	690	650	650
5910	Misc. Physicals	950	1,000	1,000
5926	Pre-Employment Check	471	325	325
5950	Rentals	100	120	120
5951	Testing Fees	770	550	550
6100	Property/Liability Insurance	10,765	11,519	12,325
6200	Police Professional Insurance	32,476	34,749	37,181
6300	Fleet Insurance	5,701	6,100	6,527
7101	Computer Maintenance	30,263	19,415	20,027
7200	Office Machine/Software	6,670	4,000	4,000
7600	Vehicle Maintenance	821	750	750

Police Admin **435,353** **392,929** **406,044**

Difference From Previous Budget **13,115**

Percentage Difference From Previous Budget **3.34%**



GENERAL FUND FY2015-2016 PROPOSED BUDGET

405 PUBLIC SAFETY

500 POLICE ADMIN

ACCT NUMBER	DESCRIPTION	15-16 PROPOSED	Detail
0240	Executive Assistant	45,406	Salary - hourly rate: Police Chief ExAsst
0300	Police Chief	89,710	Salary
0601	Secretary	45,282	Salary - hourly rate
0901	Overtime	500	Overtime
0902	Longevity	1,664	One employee eligible
0905	Administration Holiday	6,000	Contractual agreement
0908	Education Allowance	750	Contractual agreement
1100	Health/Dental Insurance	36,856	Health/Dental Insurance
1200	Life & Disability	2,776	Insurance
1500	Retirees Life Insurance	2,239	Retiree's insurance
1700	FICA/Medicare	7,250	Salary (94,771) X .0765
1750	Unemployment Insurance	266	Insurance
1775	Workers Comp Insurance	2,915	Insurance
1780	State Retirement	35,525	Salary (94,771) X 11.17% + (94,541) X 26.38%
3000	Travel & Training	1,200	Training and mileage reimbursement
3001	Tuition Reimbursement	3,500	Contractual agreement Police Union
4101	Office Supplies	5,000	General office supplies
4150	Periodicals and Forms	2,000	Law books, forms and publications
4300	Janitorial Supplies	1,800	General cleaning supplies
4400	Vehicle Fuel	1,300	Fuel for Chief's car
4500	Postage	2,100	Postage general mailing
4700	Training Supplies	7,300	Ammunition, taser cartridges, other training supplies
4800	Central Clothing	13,000	Uniforms, bullet proof vests, and shoes for officers and dispatchers.
5300	Cleaning Service - Clothes	200	Dry cleaning
5441	Internet Services	1,800	Comcast Internet Service for PD and VPN for cruisers.
5500	Association Dues	250	IACP, NESPN, others
5800	Printing	1,000	Printing letterhead, business cards, etc.



GENERAL FUND FY2015-2016 PROPOSED BUDGET

405 PUBLIC SAFETY

500 POLICE ADMIN

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>15-16 PROPOSED</i>	<i>Detail</i>
5900	Police Spots	4,500	State of NH SPOTS fee (\$1,125/QTR.)
5901	Advertising	500	Employment ads, etc.
5924	Misc. Supplies	650	Other supplies, prisoner food
5910	Misc. Physicals	1,000	Physical exams for new employees
5926	Pre-Employment Check	325	Background and other informational checks
5950	Rentals	120	Rental fees for pagers for SWAT and TAR Team members
5951	Testing Fees	550	Psychological and polygraph testing for new employees
6100	Property/Liability Insurance	12,325	PRIMEX
6200	Police Professional Insurance	37,181	PRIMEX
6300	Fleet Insurance	6,527	PRIMEX
7101	Computer Maintenance	20,027	IMC (Information Mgmt Corp - Police records data base) Maint fee \$11,055, West Subscription \$2,472, Virus Software \$1,200, Hardware \$2,400, backup service including off site storage \$2,500, Multi Agency Bandwidth \$400
7200	Office Machine/Software	4,000	Purchase of equipment and software, machine maint. For copiers, fax, printers.
7600	Vehicle Maintenance	750	Vehicle Maintenance

406,044



GENERAL FUND FY2015-2016 PROPOSED BUDGET

405 PUBLIC SAFETY

510 PATROL

ACCT NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 BUD	15-16 PROPOSED
0600	Patrol Officers	871,508	1,013,091	1,030,680
0601	Specials	39,776	42,848	45,983
0608	Grant Expenses	1,459	7,500	5,000
0901	Overtime	101,342	45,000	45,000
0902	Longevity	2,704	2,912	2,912
0905	Holiday Pay	32,692	38,000	38,000
0906	Clothing Allowance	282	0	300
0907	In-Service Overtime	5,796	13,000	13,000
0908	Education Allowance	6,050	7,300	8,550
0910	Court OT-Witness Fee	6,852	17,000	17,000
1100	Health/Dental Insurance	302,089	345,082	368,530
1200	Life & Disability	13,145	16,310	15,805
1700	FICA/Medicare	16,348	19,863	20,344
1750	Unemployment Insurance	1,141	1,869	1,869
1775	Workers Comp Insurance	26,294	31,325	32,294
1780	State Retirement	268,429	289,382	306,125
3000	Travel & Training	1,266	3,000	3,000
4400	Vehicle Fuel	40,653	46,000	40,000
5300	Cleaning Service - Clothes	3,022	2,500	2,500
5500	Association Dues	340	150	150
5903	Veterinary Services	1,598	2,000	2,000
7400	Police Opr. Eq. Maintenance	688	900	900
7600	Vehicle Maintenance	22,930	20,000	20,000

Patrol **1,766,404** **1,965,032** **2,019,942**

Difference From Previous Budget **54,910**

Percentage Difference From Previous Budget **2.79%**



GENERAL FUND FY2015-2016 PROPOSED BUDGET

405 PUBLIC SAFETY

510 PATROL

ACCT NUMBER	DESCRIPTION	15-16 PROPOSED	Detail
0600	Patrol Officers	1,030,680	Salary - 20 employees - Includes Gross wages for Housing Officer which is partially funded by SHA and SRO which is funded 75% by School Department.
0601	Specials	45,983	One (1) part time officer
0608	Grant Expenses	5,000	DUI Enforcement, other grants - funding supported by Federal and State Grants
0901	Overtime	45,000	Anticipated overtime, Police Chief requested \$55,000
0902	Longevity	2,912	Three employees eligible
0905	Holiday Pay	38,000	Contractual agreement
0906	Clothing Allowance	300	SRO - contracrual agreement
0907	In-Service Overtime	13,000	Overtime based on historical average
0908	Education Allowance	8,550	Contractual agreement
0910	Court OT-Witness Fee	17,000	Court OT partially offset by revenue
1100	Health/Dental Insurance	368,530	Health/Dental for employees
1200	Life & Disability	15,805	Insurance
1700	FICA/Medicare	20,344	Salary (1,160,442) X .0145 + (45,983) X 7.65%
1750	Unemployment Insurance	1,869	Insurance
1775	Workers Comp Insurance	32,294	Insurance
1780	State Retirement	306,125	Salary (1,160,442) X 26.38%
3000	Travel & Training	3,000	Training and mileage reimbursement
4400	Vehicle Fuel	40,000	Gas based on historical use - currently average approximately \$3,150/mo
5300	Cleaning Service - Clothes	2,500	Uniform cleaning
5500	Association Dues	150	Dues - Nat'l Association of School Resource Officers
5903	Veterinary Services	2,000	Animal Health Center vet services, stray dog boarding fees (7 days), Protective Custody/Rabies Holds
7400	Police Opr. Eq. Maintenance	900	Equipment maintenance, radios, radar calibrations, etc.
7600	Vehicle Maintenance	20,000	Maintenance on Vehicles, Tires = \$4,000/year, car washes \$600, other vehicle maintenance

2,019,942



GENERAL FUND FY2015-2016 PROPOSED BUDGET

405 PUBLIC SAFETY

520 INVESTIGATIONS

ACCT NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 BUD	15-16 PROPOSED
0600	Investigators	226,094	250,614	256,494
0901	Overtime	12,437	14,000	12,000
0902	Longevity	1,248	1,248	1,248
0905	Holiday Pay	7,776	8,350	8,350
0906	Clothing Allowance	748	2,000	2,000
0908	Education Allowance	350	350	350
1100	Health/Dental Insurance	81,160	78,693	85,440
1200	Life & Disability	3,468	3,751	3,823
1700	FICA/Medicare	2,753	4,010	4,095
1750	Unemployment Insurance	210	356	356
1775	Workers Comp Insurance	6,497	7,217	7,730
1780	State Retirement	70,972	69,970	73,981
3000	Travel & Training	994	1,500	1,500
4400	Vehicle Fuel	2,546	3,800	3,000
4900	Misc. Supplies	959	450	450
5300	Cleaning Service - Clothes	52	450	450
5500	Association Dues	0	125	125
5900	Miscellaneous Services	0	100	0
7200	Office Machine/Software	0	300	300
7400	Photo Equipment/Printing	540	250	250
7600	Vehicle Maintenance	4,527	1,500	1,500

<i>Investigations</i>	423,330	449,034	463,442
<i>Difference From Previous Budget</i>			14,408
<i>Percentage Difference From Previous Budget</i>			3.21%



GENERAL FUND FY2015-2016 PROPOSED BUDGET

405 PUBLIC SAFETY

520 INVESTIGATIONS

ACCT NUMBER	DESCRIPTION	15-16 PROPOSED	Detail
0600	Investigators	256,494	Salary - 4 employees
0901	Overtime	12,000	Overtime based on historical averages
0902	Longevity	1,248	One employee eligible
0905	Holiday Pay	8,350	Contractual
0906	Clothing Allowance	2,000	Contractual
0908	Education Allowance	350	One employee eligible
1100	Health/Dental Insurance	85,440	Health/Dental employees
1200	Life & Disability	3,823	Insurance
1700	FICA/Medicare	4,095	Salary (280,442) X .0145
1750	Unemployment Insurance	356	Insurance
1775	Workers Comp Insurance	7,730	Insurance
1780	State Retirement	73,981	Salary (280,442) X 26.38%
3000	Travel & Training	1,500	Training and mileage reimbursement
4400	Vehicle Fuel	3,000	Fuel - currently average \$265/mo
4900	Misc. Supplies	450	Investigative supplies such as evidence tape, evidence packaging, supplies, drug testing kits, etc.
5300	Cleaning Service - Clothes	450	Cleaning services - contractual
5500	Association Dues	125	Dues
7200	Office Machine/Software	300	Small equipment and software
7400	Photo Equipment/Printing	250	Film, printing supplies
7600	Vehicle Maintenance	1,500	Vehicle Maintenance

463,442



GENERAL FUND FY2015-2016 PROPOSED BUDGET

405 PUBLIC SAFETY

530 POLICE SUPPORT

ACCT NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 BUD	15-16 PROPOSED
0600	Support Salaries	155,284	171,122	178,180
0601	Part Time Custodian	0	0	8,779
0901	Overtime	12,372	9,000	9,000
0905	Holiday Pay	6,347	5,800	5,800
1100	Health/Dental Insurance	70,027	72,021	86,999
1200	Life & Disability	2,605	3,037	3,139
1700	FICA/Medicare	12,609	14,223	15,435
1750	Unemployment Insurance	213	392	481
1775	Workers Comp Insurance	293	709	773
1780	State Retirement	18,904	20,024	21,556
4102	Hardware & Tools	125	100	100
5300	Cleaning Service - Clothes	0	200	200
5600	Telephone	7,600	8,720	8,720
5601	Cell Phone/Wireless	8,280	6,800	6,800
5700	Building Cleaning Service	9,704	11,026	1,296
7200	Office Machines	359	100	100
7201	Equipment Maintenance	16,130	4,000	4,000
8101	Electricity	24,489	32,161	30,000
8102	Water & Waste Water	790	1,040	1,040
8103	Heating Fuel	23,765	26,000	26,000
8200	Building Maintenance	9,203	7,000	7,000
<i>Police Support</i>		379,100	393,475	415,398
<i>Difference From Previous Budget</i>				21,923
<i>Percentage Difference From Previous Budget</i>				5.57%



GENERAL FUND FY2015-2016 PROPOSED BUDGET

405 PUBLIC SAFETY

530 POLICE SUPPORT

ACCT NUMBER	DESCRIPTION	15-16 PROPOSED	Detail
0600	Support Salaries	178,180	Salary - 4 Full time and 1 shared position (40%), Parking Enforcement Officer
0601	Part Time Custodian	8,779	Position has been reclassified to part time from Contractor - previously paid from line item 5700
0901	Overtime	9,000	Overtime based on historical averages
0905	Holiday Pay	5,800	Contractual
1100	Health/Dental Insurance	86,999	Health/Dental employees
1200	Life & Disability	3,139	Insurance
1700	FICA/Medicare	15,435	Salary (201,759) X .0765
1750	Unemployment Insurance	481	Insurance
1775	Workers Comp Insurance	773	Insurance
1780	State Retirement	21,556	Salary (192,980) X 11.17%
4102	Hardware & Tools	100	Small equipment
5300	Cleaning Service - Clothes	200	Cleaning services
5600	Telephone	8,720	Telephone for Police Department
5601	Cellphones/Wireless	6,800	Sprint Cell Phone/Wireless Cards approx.. \$325/mo., Verizon Cell Phones approx.. \$242/mo.
5700	Building Cleaning Service	1,296	Floor mat rental and cleaning (\$1,296/year), custodian now a part time employee.
7200	Office Machines	100	Small office equipment
7201	Equipment Maintenance	4,000	Maintain all radios, base station, other communications equipment
8101	Electricity	30,000	Electric for Police Facility - average approximately \$2,680/mo.
8102	Water & Waste Water	1,040	Water/Sewer for Police Facility
8103	Heating Fuel	26,000	Heating fuel for Police Facility - Propane
8200	Building Maintenance	7,000	Elevator Inspect. \$500, Telephone maint. \$500, HVAC \$3,000, Security system \$500, other repairs & maint. (plumbing & generator) \$2,500.

415,398



GENERAL FUND FY2015-2016 PROPOSED BUDGET

405 PUBLIC SAFETY

540 TRAFFIC

ACCT NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 BUD	15-16 PROPOSED
0240	Crossing Guard	8,191	10,057	9,729
0600	Regular	9,834	19,658	20,590
0901	Overtime	382	1,000	1,000
0905	Holidays	373	1,050	1,050
1100	Health/Dental Insurance	4,886	10,102	5,561
1200	Life & Disability	94	367	388
1700	FICA/Medicare	1,327	2,430	2,476
1750	Unemployment Insurance	40	142	290
1775	Workers Comp Insurance	390	840	950
1780	State Retirement	1,173	2,338	2,529
5300	Cleaning Service - Clothes	3	100	100

Traffic **26,692** **48,084** **44,663**

Difference From Previous Budget **-3,421**

Percentage Difference From Previous Budget **-7.11%**



GENERAL FUND FY2015-2016 PROPOSED BUDGET

405 PUBLIC SAFETY

540 TRAFFIC

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>15-16 PROPOSED</i>	<i>Detail</i>
0240	Crossing Guard	9,729	Estimated for one (1) part time employee 15 hrs per week
0600	Regular	20,590	Salary one shared employee 60%, Police Support (Dispatch)
0901	Overtime	1,000	Overtime based on historical averages
0905	Holidays	1,050	Contractual
1100	Health/Dental Insurance	5,561	Health/Dental shared employee
1200	Life & Disability	388	Insurance
1700	FICA/Medicare	2,476	Salary (32,369) X .0765
1750	Unemployment Insurance	290	Insurance
1775	Workers Comp Insurance	950	Insurance
1780	State Retirement	2,529	Salary (22,640) X 11.17%
5300	Cleaning Service - Clothes	100	Uniform cleaning

44,663



GENERAL FUND FY2015-2016 PROPOSED BUDGET

405 PUBLIC SAFETY

550 PROSECUTION

ACCT NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 BUD	15-16 PROPOSED
0600	Prosecutor	56,404	58,718	60,174
0901	Overtime	2,715	1,000	1,000
0905	Holiday Pay	2,435	2,600	2,600
0906	Clothing Allowance	400	400	400
1100	Health/Dental Insurance	16,416	16,835	18,318
1200	Life & Disability	767	903	919
1700	FICA/Medicare	1,057	909	931
1750	Unemployment Insurance	51	89	89
1775	Workers Comp Insurance	1,806	1,647	1,756
1780	State Retirement	22,015	15,868	16,929
5300	Cleaning Service - Clothes	217	200	200
5700	Prosecuting Attorney	18,677	19,506	19,506

<i>Prosecution</i>	122,959	118,675	122,822
<i>Difference From Previous Budget</i>			4,147
<i>Percentage Difference From Previous Budget</i>			3.49%



GENERAL FUND FY2015-2016 PROPOSED BUDGET

405 PUBLIC SAFETY

550 PROSECUTION

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>15-16 PROPOSED</i>	<i>Detail</i>
0600	Prosecutor	60,174	Salary F/T police officer - one employee
0901	Overtime	1,000	Overtime based on historical averages
0905	Holiday Pay	2,600	Contractual
0906	Clothing Allowance	400	Contractual
1100	Health/Dental Insurance	18,318	Health/Dental employee
1200	Life & Disability	919	Insurance
1700	FICA/Medicare	931	Salary (64,174) X .0145
1750	Unemployment Insurance	89	Insurance
1775	Workers Comp Insurance	1,756	Insurance
1780	State Retirement	16,929	Salary (64,174) X 26.38%
5300	Cleaning Service - Clothes	200	Cleaning service
5700	Prosecuting Attorney	19,506	Dunnington Law Office - Contracted Services

122,822



GENERAL FUND FY2015-2016 PROPOSED BUDGET

405 PUBLIC SAFETY

570 FIRE ADMINISTRATION

ACCT NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 BUD	15-16 PROPOSED
0240	Administrative Assistant	24,468	24,935	24,935
0300	Fire Chief	86,636	85,020	87,900
0906	Clothing Allowance	252	600	600
1100	Health/Dental Insurance	3,134	5,488	5,488
1200	Life & Disability	1,125	1,148	1,179
1500	Retirees Life Insurance	1,663	1,662	1,662
1700	FICA/Medicare	3,179	3,149	3,181
1750	Unemployment Insurance	108	150	150
1775	Workers Comp Insurance	4,507	5,071	5,242
1780	State Retirement	23,627	23,585	25,632
3000	Travel & Training	865	1,000	1,000
4101	Office Supplies	2,959	2,900	2,900
4150	Periodicals & Forms	631	500	500
4151	Fire Prevention Education	0	250	300
4152	Reference Books	0	250	250
4400	Vehicle Fuel	1,335	1,500	1,500
4500	Postage	166	150	150
5441	Internet Services	839	783	1,200
5500	Association Dues	3,491	4,000	3,700
5600	Telephone	1,844	2,800	2,000
5601	Cell Phones	1,605	1,760	600
5910	Advertising	409	100	100
6100	Property/Liability Insurance	3,200	3,425	3,665
6300	Fleet & Equipment Insurance	418	447	478
7200	Computer/Software Support	2,026	1,735	2,500
7600	Vehicle Maintenance	621	1,000	1,000
8101	Electricity	6,729	8,000	8,000
8102	Water & Wastewater	2,745	1,800	2,000
8103	Heating Fuel	7,202	5,400	6,000

Fire Administration

185,783

188,608

193,812

Difference From Previous Budget

5,204

Percentage Difference From Previous Budget

2.76%



GENERAL FUND FY2015-2016 PROPOSED BUDGET

405 PUBLIC SAFETY

570 FIRE ADMINISTRATION

ACCT NUMBER	DESCRIPTION	15-16 PROPOSED	Detail
0240	Administrative Assistant	24,935	Salary at 28Hrs/week: FC secretary
0300	Fire Chief	87,900	Salary
0906	Clothing Allowance	600	Contractual
1100	Health/Dental Insurance	5,488	Health/Dental employee
1200	Life & Disability	1,179	Insurance
1500	Retirees Life Insurance	1,662	Retiree's insurance
1700	FICA/Medicare	3,181	Salary (87,900X.0145)+(24,935 X.0765)
1750	Unemployment Insurance	150	Insurance
1775	Workers Comp Insurance	5,242	Insurance
1780	State Retirement	25,632	Salary(87,900X 29.16%)
3000	Travel & Training	1,000	Conferences, training, and mileage reimbursement
4101	Office Supplies	2,900	General office supplies
4150	Periodicals & Forms	500	Subscriptions, printing of forms
4151	Fire Prevention Education	300	Supplies to teach youth and community about fire prevention
4152	Reference Books	250	NFPA, IBC
4400	Vehicle Fuel	1,500	Gas based on historical use
4500	Postage	150	Postage for mailings
5441	Internet Services	1,200	Comcast \$65.25/month = aircard for E-4 \$25/mo
5500	Association Dues	3,700	START Haz-Mat, NFPA, IAFC, NHAFC, SCFOA
5600	Telephone	2,000	Telephone for Fire Station
5601	Cell Phones	600	Verizon \$50/mo.
5910	Advertising	100	Advertising for Call FireFighters
6100	Property/Liability Insurance	3,665	PRIMEX
6300	Fleet & Equipment Insurance	478	PRIMEX
7200	Computer/Software Support	2,500	Firehouse Software and NFPA On-line reference.
7600	Vehicle Maintenance	1,000	Tires, oil, other maintenance
8101	Electricity	8,000	Electricity of Fire Station based on historical use
8102	Water & Wastewater	2,000	Water/Sewer for Fire Station
8103	Heating Fuel	6,000	Heating Fuel (Natural gas) for Fire Station based on historical use

193,812



GENERAL FUND FY2015-2016 PROPOSED BUDGET

405 PUBLIC SAFETY

580 FIRE FIGHTING

ACCT NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 BUD	15-16 PROPOSED
0700	Regular Fire Fighters	750,820	785,076	787,941
0901	Overtime Replacement	153,346	142,519	140,000
0902	Longevity	2,912	2,704	2,912
0903	Training	11,554	9,880	10,880
0905	Holiday Pay	49,712	49,570	49,570
0906	Clothing Allowance	11,434	8,800	8,800
0908	Educational Incentive	16,325	19,625	19,625
0909	Call Firemen	23,000	23,000	27,000
0910	Recall	15,401	19,800	19,800
0980	Sick Leave Buyout	0	2,500	2,500
1100	Health/Dental Insurance	340,871	363,267	390,727
1200	Life & Disability	11,519	12,347	12,431
1700	FICA/Medicare	13,361	16,845	17,183
1750	Unemployment Insurance	1,036	940	940
1775	Workers Comp Insurance	49,898	55,616	59,621
1780	State Retirement	278,324	286,186	301,441
3000	Travel & Training	4,483	3,800	3,800
4103	Operating Equipment	9,415	9,400	9,400
4106	Building Maintenance Supplies	1,868	1,650	1,650
4150	Periodicals & Forms	30	0	0
4151	Reference Books	288	50	50
4400	Vehicle Fuel	12,019	9,000	9,000
4402	Other Petroleum & Chemicals	1,882	2,000	2,000
4800	Clothing - Protective	16,456	16,150	17,150
4900	Misc. Supplies	3,028	3,000	3,000
5500	Association Dues	540	500	660
5910	Physicals	3,611	2,600	2,600
6300	Fleet & Equipment Insurance	3,098	3,315	3,547
7500	Equipment Maint & Supplies	6,201	6,500	6,500
7502	EMS Supplies	1,955	1,500	1,500
7600	Vehicle Maintenance	20,125	15,600	15,600
8200	Building Repairs	6,851	4,000	4,000



GENERAL FUND FY2015-2016 PROPOSED BUDGET

405 PUBLIC SAFETY**580 FIRE FIGHTING**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>13-14 ACTUAL</i>	<i>14-15 BUD</i>	<i>15-16 PROPOSED</i>
	<i>Fire Fighting</i>	<i>1,821,363</i>	<i>1,877,740</i>	<i>1,931,828</i>
	<i>Difference From Previous Budget</i>			<i>54,088</i>
	<i>Percentage Difference From Previous Budget</i>			<i>2.88%</i>
<hr/>				
	<i>Total Public Safety</i>	<i>5,160,985</i>	<i>5,433,577</i>	<i>5,597,951</i>
	<i>Difference From Previous Budget</i>			<i>164,374</i>
	<i>Percentage Difference From Previous Budget</i>			<i>3.03%</i>



GENERAL FUND FY2015-2016 PROPOSED BUDGET

405 PUBLIC SAFETY

580 FIRE FIGHTING

ACCT NUMBER	DESCRIPTION	15-16 PROPOSED	Detail
0700	Regular Fire Fighters	787,941	Salary 1 Captain, 3 Lieutenants, 12 Firefighters
0901	Overtime Replacement	140,000	Replacement OT - Fire Chief requested \$142,519 to level fund ot
0902	Longevity	2,912	Three employees eligible
0903	Training	10,880	Pay for In-house training
0905	Holiday Pay	49,570	Contractual
0906	Clothing Allowance	8,800	Contractual
0908	Educational Incentive	19,625	Contractual
0909	Call Firemen	27,000	Salary for Call Fire - presently 11 Call including one Crew Chief, anticipate call force of 20
0910	Recall	19,800	Staffing for emergency call backs
0980	Sick Leave Buyout	2,500	Contractual
1100	Health/Dental Insurance	390,727	Health/Dental insurance employees
1200	Life & Disability	12,431	Insurance
1700	FICA/Medicare	17,183	Salary (1,042,028)X.0145 + (27,000)X.0765
1750	Unemployment Insurance	940	Insurance
1775	Workers Comp Insurance	59,621	Insurance
1780	State Retirement	301,441	Salary (1,033,228) X 29.16%
3000	Travel & Training	3,800	Training and mileage reimbursement
4103	Operating Equipment	9,400	Portable battery replacement \$1,650, flow test SCBA \$3,000, Radio Repair \$2,350 replace broken equip and purchase new small tools \$2,400
4106	Building Maintenance Supplies	1,650	Cleaning supplies
4151	Reference Books	50	Informational material
4400	Vehicle Fuel	9,000	Fuel based on historical averages
4402	Other Petroleum & Chemicals	2,000	Foam at \$25/gal + other misc chemicals
4800	Clothing - Protective	17,150	Replace 6 sets of clothing annually (one for a call ff) (\$2,000/set), plus other replacement hoods, gloves, and boots.
4900	Misc. Supplies	3,000	General supplies.
5500	Association Dues	660	State Firefigter's Association
5910	Physicals	2,600	Estimate for physicals 8 employees at \$300 per employee physical
6300	Fleet & Equipment Insurance	3,547	PRIMEX



GENERAL FUND FY2015-2016 PROPOSED BUDGET

405 PUBLIC SAFETY**580 FIRE FIGHTING**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>15-16 PROPOSED</i>	<i>Detail</i>
7500	Equipment Maint & Supplies	6,500	Operating equipment repair and replacement, includes pump and aerial testing
7502	EMS Supplies	1,500	Oxygen, AED Pads, other disposable EMS supplies
7600	Vehicle Maintenance	15,600	Annual vehicle inspection and preventive maintenance.
8200	Building Repairs	4,000	General building repairs and maintenance

1,931,828



GENERAL FUND FY2015-2016 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

600 PW ADMINISTRATION

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>13-14 ACTUAL</i>	<i>14-15 BUD</i>	<i>15-16 PROPOSED</i>
0220	Director	30,992	82,910	82,910
0240	Administrative Assistant	39,417	40,226	41,912
0241	General Foreman	58,906	57,898	57,907
0500	Highway F/T Salaries	383,309	413,153	412,573
0901	Overtime	59,946	35,000	35,000
0902	Longevity	3,328	2,912	3,328
0906	Clothing Allowance	3,256	3,300	3,300
0912	Standby	12,496	11,680	11,680
0950	Seasonal	10,065	12,000	12,000
1100	Health/Dental Insurance	249,895	260,588	268,161
1200	Life & Disability	8,298	9,940	9,916
1500	Retirees Life Insurance	545	545	545
1700	FICA/Medicare	43,325	50,420	50,537
1750	Unemployment Insurance	693	749	749
1775	Workers Comp Insurance	18,947	45,237	49,308
1780	State Retirement	63,162	69,335	72,048
3000	Travel & Training	1,237	2,000	2,000
4101	Office Supplies	2,121	2,000	2,000
4102	Hardware & Tools	250	2,300	2,100
4103	Paging Units	372	375	375
4400	Vehicle Fuel	603	600	600
4500	Postage	48	125	125
4800	Clothing	1,733	2,700	2,550
4900	Safety Supplies	2,135	3,500	3,500
5441	Internet Services	1,018	1,020	1,020
5600	Telephone	1,920	2,200	2,200
5601	Cell Phones	1,854	2,160	2,160
5700	Contract Serv - DPW Director	64,077	0	0
5901	Advertising	1,770	1,000	1,000
5903	Permits and Fees	676	1,000	1,500



GENERAL FUND FY2015-2016 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

600 PW ADMINISTRATION

ACCT NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 BUD	15-16 PROPOSED
5910	Physicals	1,021	1,500	1,250
5950	Rentals	0	1,500	1,500
6100	Property/Liability Insurance	6,745	7,217	7,722
6300	Fleet & Equipment Insurance	10,926	11,691	12,509
7200	Office Machine/Software	1,333	1,350	1,334
7201	Office Equipment	477	2,500	2,000
7600	Vehicle Maintenance	216	500	500
8101	Electricity	6,068	9,000	9,000
8102	Water and Sewer	632	720	720
8103	Heating Fuel - Propane	12,925	10,000	11,000
8200	Building Maint	3,875	6,400	6,400

PW Administration **1,110,613** **1,169,251** **1,186,939**

Difference From Previous Budget **17,688**

Percentage Difference From Previous Budget **1.51%**



GENERAL FUND FY2015-2016 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

600 PW ADMINISTRATION

ACCT NUMBER	DESCRIPTION	15-16 PROPOSED	Detail
0220	Director	82,910	Salary - \$57,000 reimbursed to General Fund from Water and Sewer Ent. Funds
0240	Administrative Assistant	41,912	Salary - hourly rate
0241	General Foreman	57,907	Salary - hourly rate
0500	Highway F/T Salaries	412,573	Salary - 10 employees
0901	Overtime	35,000	Overtime - Includes snow removal
0902	Longevity	3,328	Two employees eligible
0906	Clothing Allowance	3,300	Annual Uniform Allowance/ 11 Employees
0912	Standby	11,680	52 weeks @ \$32/day
0950	Seasonal	12,000	1 seasonal winter employee
1100	Health/Dental Insurance	268,161	Health/Dental for employees
1200	Life & Disability	9,916	Insurance
1500	Retirees Life Insurance	545	Retiree's insurance
1700	FICA/Medicare	50,537	Salary (660,610) X .0765
1750	Unemployment Insurance	749	Insurance
1775	Workers Comp Insurance	49,308	Insurance
1780	State Retirement	72,048	Salary (645,010) X 11.17%
3000	Travel & Training	2,000	Conferences, training, mileage reimbursement
4100	Office Supplies	2,000	Ink Cartridges, Paper, other general office supplies
4102	Hardware & Tools	2,100	Chain Saw (\$600), other hand tools, shovels, rakes, etc.
4103	Paging Units	375	1 Paging Unit \$31.02/mo
4400	Vehicle Fuel	600	Gas based on historical use
4500	Postage	125	Postage for mailing
4800	Clothing	2,550	Boots (contractual) \$1,800, Winter Coats \$450, rain gear \$300
4900	Safety Supplies	3,500	PPE \$500, traffic cones & signs \$1,000, respirators ea. Employee \$725, chain saw safety \$500, other safety \$775
5441	Internet Services	1,020	Internet via comcast at Public Works Facility \$84/mo
5600	Telephone	2,200	Telephone for Public Works facility
5601	Cell Phones	2,160	Air Card for Foreman, Cell phones Verizon - \$175/mo.



GENERAL FUND FY2015-2016 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

600 PW ADMINISTRATION

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>15-16 PROPOSED</i>	<i>Detail</i>
5901	Advertising	1,000	Public notices, job advertisements
5903	Permits and Fees	1,500	Wetland Permits \$600, dig safe fees \$500, background checks \$200, other
5910	Physicals	1,250	Annual physicals - random drug tests required by DOT
5950	Equipment Rentals	1,500	Rent york rake, roller, compactor, etc.
6100	Property/Liability Insurance	7,722	PRIMEX
6300	Fleet & Equipment Insurance	12,509	PRIMEX
7200	Office Machine/Software	1,334	1/3 of VueWorks Maint agreement (\$1,350)
7201	Office Equipment	2,000	Replacement computer
7600	PW Director Vehicle Maintenance	500	Administration vehicle maintenance
8101	Electricity	9,000	Electricity for PW Facility based on historical use
8102	Water and Sewer	720	Water/Sewer for PW Facility
8103	Heating Fuel - Propane	11,000	Heating fuel (Propane) for PW Facility based on historical use
8200	Building Maint	6,400	Floor tiles (\$500), Pest control (\$300), replace 2 entry doors (\$1,200), oil separator pumping (\$1,200), quarterly custodial serv (\$1,000), annual A/C and Duct cleaning/maint (\$900) other maint

1,186,939



GENERAL FUND FY2015-2016 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

610 STREET MAINTENANCE

ACCT NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 BUD	15-16 PROPOSED
4174	Willand Trail	0	500	0
4175	Hot Top/Patch	18,265	20,000	20,000
4176	Traffic/Street Name Signs	6,256	6,000	6,000
4177	Paint for Roads	13,382	15,250	4,000
4400	Vehicle Fuel	57,896	45,000	45,000
4600	Drainage System Repair	33,254	28,100	28,100
5700	Pavement Marking	12,937	14,710	14,710
5701	Tree/Stump Renewal	0	2,500	2,500
5702	Catch Basin Cleaning	7,458	7,600	7,600
6000	Outside Services	0	250	250
7300	Sweeper Parts	6,185	6,000	6,000
9104	Road Resurfacing	13,133	314,000	150,000
9105	Sidewalks	721	5,000	5,000

<i>Street Maintenance</i>	169,487	464,910	289,160
<i>Difference From Previous Budget</i>			-175,750
<i>Percentage Difference From Previous Budget</i>			-37.80%



GENERAL FUND FY2015-2016 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

610 STREET MAINTENANCE

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>15-16 PROPOSED</i>	<i>Detail</i>
4175	Hot Top/Patch	20,000	General repairs around the City
4176	Traffic/Street Name Signs	6,000	Replacement of Traffic and Street name signs.
4177	Paint for Roads	4,000	Supplies to paint crosswalks, Parking lots, etc. Use approximately 300 gallons of chlorinated rubber paint each year.
4400	Vehicle Fuel	45,000	Fuel for all highway equipment has been moved to this line item
4600	Drainage System Repair	28,100	Rocky Hill Road drainage \$5,000, Rent excavator for ditch clearing \$5,000, crushed stone, gravel, pipe \$7,500, catch basin frames and covers \$2,000hinged manhole covers \$3,600, repair storm drain structures \$5,000
5700	Pavement Marking	14,710	Street Line painting - Contracted Service - entire City in spring of each year
5701	Tree/Stump Renewal	2,500	Tree/Stump removal as needed
5702	Catch Basin Cleaning	7,600	Contract for Catch Basin Cleaning. - 5yr program(complete 20% each year) - 8th year of program
6000	Outside Services	250	Compaction testing services
7300	Sweeper Parts	6,000	Sprockets, Elevator, Belts, 10 sets of gutter brooms, 4 sets of main brooms.
9104	Road Resurfacing	150,000	Road Resurfacing
9105	Sidewalks	5,000	General repairs of sidewalks

289,160



GENERAL FUND FY2015-2016 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

611 SNOW REMOVAL

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>13-14 ACTUAL</i>	<i>14-15 BUD</i>	<i>15-16 PROPOSED</i>
3000	Meal Allotment	760	500	500
4175	Salt and Sand	134,947	115,000	115,000
6000	Outside Services	0	7,500	7,500
7300	Snow Equipment Repair	25,006	22,400	22,400
<i>Snow Removal</i>		<i>160,712</i>	<i>145,400</i>	<i>145,400</i>
<i>Difference From Previous Budget</i>				<i>0</i>
<i>Percentage Difference From Previous Budget</i>				<i>0.00%</i>



GENERAL FUND FY2015-2016 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

611 SNOW REMOVAL

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>15-16 PROPOSED</i>	<i>Detail</i>
3000	Meal Allotment	500	Meals for employees when working 12 continuous hours or more - negotiated benefit
4175	Salt and Sand	115,000	Average cost FY 04 through FY14 was \$119,300
6000	Outside Services	7,500	Contracted Trucking services for snow hauling as needed
7300	Snow Equipment Repair	22,400	Two sets of plow and wing cutting edges (\$15,000), other maint on snow removal equip (\$7,400)
		145,400	



GENERAL FUND FY2015-2016 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

613 STREET LIGHTING

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>13-14 ACTUAL</i>	<i>14-15 BUD</i>	<i>15-16 PROPOSED</i>
5421	Street Lights	122,635	121,000	121,000
5422	Traffic Lights - Utility	7,467	11,100	8,600
5423	Traffic Lights - Maint & Repair	10,882	8,000	11,000

<i>Street Lighting</i>	<i>140,984</i>	<i>140,100</i>	<i>140,600</i>
<i>Difference From Previous Budget</i>			<i>500</i>
<i>Percentage Difference From Previous Budget</i>			<i>0.36%</i>



GENERAL FUND FY2015-2016 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES**613 STREET LIGHTING**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>15-16 PROPOSED</i>	<i>Detail</i>
5421	Street Lights	121,000	Electricity for Street lights
5422	Traffic Lights - Utility	8,600	PSNH (710X12)
5423	Traffic Lights - Maint & Repair	11,000	Estimated maintenance based on historical averages

140,600



GENERAL FUND FY2015-2016 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

620 EQUIPMENT MAINTENANCE

ACCT NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 BUD	15-16 PROPOSED
4102	Hardware & Tools	3,645	2,200	3,800
4401	Heavy Equipment Maintenance	48,515	60,000	60,000
4402	Other Petroleum & Chemicals	3,217	6,000	5,000
4403	Cylinders	952	1,432	1,432
<i>Equipment Maintenance</i>		56,329	69,632	70,232
<i>Difference From Previous Budget</i>				600
<i>Percentage Difference From Previous Budget</i>				0.86%



GENERAL FUND FY2015-2016 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

620 EQUIPMENT MAINTENANCE

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>15-16 PROPOSED</i>	<i>Detail</i>
4102	Hardware & Tools	3,800	On line srvc subscription (\$1,600), tool allowance for mechanic \$300, other necessary tools \$1,900
4401	Heavy Equipment Maintenance	60,000	4 one-ton (\$1,500 each) \$6,000, Six 6-wheelers (\$3,000 ea) \$18,000, Repair gearbox on Kubota \$1,500, replace two one-ton dump bodies \$4,700 other unscheduled parts and repairs \$29,800
4402	Other Petroleum & Chemicals	5,000	Synthetic \$600, hydraulic \$1,400, Heavy Truck oil \$1,500, anti freeze other \$600, other oils/lube, etc. \$900
4403	Cylinders	1,432	Welding gas \$1,000, Rental equipment \$36/month
		70,232	



GENERAL FUND FY2015-2016 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

630 CITY ENGINEER

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>13-14 ACTUAL</i>	<i>14-15 BUD</i>	<i>15-16 PROPOSED</i>
5905	Engineering Consultant	37,592	50,000	50,000
7200	Office Machine Software	0	3,110	3,110
<i>City Engineer</i>		<i>37,592</i>	<i>53,110</i>	<i>53,110</i>
<i>Difference From Previous Budget</i>				<i>0</i>
<i>Percentage Difference From Previous Budget</i>				<i>0.00%</i>



GENERAL FUND FY2015-2016 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

630 CITY ENGINEER

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>15-16 PROPOSED</i>	<i>Detail</i>
5905	Engineering Consultant	50,000	City Engineer Contract w/CMA Engineers
7200	Office Machine Software	3,110	License renewal for Arc view (\$600), AutoCAD (\$800) , ArcIMS (\$1,710)

53,110



GENERAL FUND FY2015-2016 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

650 BUILDINGS AND GROUNDS

ACCT NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 BUD	15-16 PROPOSED
5700	Contract Services	41,527	35,200	35,200
5702	Adopt A Spots/Miscellaneous	847	2,500	2,500
7250	Small Equipment Maint	560	1,000	1,000
<i>Buildings and Grounds</i>		42,934	38,700	38,700
<i>Difference From Previous Budget</i>				0
<i>Percentage Difference From Previous Budget</i>				0.00%



GENERAL FUND FY2015-2016 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES**650 BUILDINGS AND GROUNDS**

ACCT NUMBER	DESCRIPTION	15-16 PROPOSED	Detail
5700	Contract Services	35,200	City contracted out mowing and landscaping of parks and green space
5702	Adopt A Spots/Miscellaneous	2,500	Supplies and materials for adopt a spot program. Mulch - Flowers, signs and sign posts
7250	Small Equipment Maint	1,000	Repairs to mowers, small equipment
		38,700	



GENERAL FUND FY2015-2016 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

660 CEMETERY

ACCT NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 BUD	15-16 PROPOSED
0230	Clerk of Trustees	450	600	600
1700	FICA/Medicare	34	46	46
1750	Unemployment Insurance	2	2	2
3000	Travel/Training	95	120	120
4100	Operating Supplies	42	100	100
4101	Office Supplies	0	100	100
4102	Flowers, Planting, and Trees	134	500	500
8102	Water & Sewer	0	250	250
8200	Building Repairs	2,368	3,600	3,600
8300	Maintenance	1,125	3,500	3,500
<i>Cemetery</i>		4,249	8,818	8,818
<i>Difference From Previous Budget</i>				0
<i>Percentage Difference From Previous Budget</i>				0.00%



GENERAL FUND FY2015-2016 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

660 CEMETERY

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>15-16 PROPOSED</i>	<i>Detail</i>
0230	Clerk of Trustees	600	Stipend for Trustee
1700	FICA/Medicare	46	Stipend (600) X .0765
1750	Unemployment Insurance	2	Insurance
3000	Travel/Training	120	NHCA \$20, NHCA Annual Meeting \$50, NECA \$50
4100	Operating Supplies	100	General operating supplies for cemetery
4101	Office Supplies	100	General office supplies
4102	Flowers, Planting, and Trees	500	Flowers for Seasonal plantings \$200, compost and bark mulch for garden areas \$300
8102	Water & Sewer	250	Water/Sewer bills
8200	Building Repairs	3,600	Roof - Maintenance Building \$3,000, paint white well house/gazebo \$600
8300	Maintenance	3,500	Tree Removal \$1,500, Materials for Roads \$500, Lime and Grass seed \$500, weed control \$1,000

8,818



GENERAL FUND FY2015-2016 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

670 SOLID WASTE COLLECTION

ACCT NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 BUD	15-16 PROPOSED
5423	Curbside Recycling	131,901	140,855	140,855
5424	Public Works Dumpster	9,461	8,500	8,500
5425	HHH Hazardous Waste	1,917	2,000	2,000
5426	Lamprey Apportionment	4,251	4,251	4,251
<i>Solid Waste Collection</i>		147,530	155,606	155,606
<i>Difference From Previous Budget</i>				0
<i>Percentage Difference From Previous Budget</i>				0.00%
<i>Total Public Works and Utilities</i>		1,870,429	2,245,527	2,088,565
<i>Difference From Previous Budget</i>				-156,962
<i>Percentage Difference From Previous Budget</i>				-6.99%



GENERAL FUND FY2015-2016 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

670 SOLID WASTE COLLECTION

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>15-16 PROPOSED</i>	<i>Detail</i>
5423	Curbside Recycling	140,855	Contract currently under renegotiation
5424	Public Works Dumpster	8,500	10 yard dumpster rental
5425	HHH Hazardous Waste	2,000	Participation with Rochester's annual collection.
5426	Lamprey Apportionment	4,251	Lamprey apportionment
		155,606	



GENERAL FUND FY2015-2016 PROPOSED BUDGET

407 OTHER EXPENSES

700 TRANSFER TO DEBT SERVICE

ACCT NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 BUD	15-16 PROPOSED
9700	High St. Corridor - Principal	65,000	65,000	65,000
9701	High St. Corridor - Interest	22,181	18,769	15,356
9704	Road Improvements - Principal	65,000	0	0
9705	Road Improvements - Interest	1,625	0	0
9725	New City Hall - Principal	70,000	70,000	100,000
9726	New City Hall - Interest	30,413	26,912	23,325
9727	Plaza - Principal	30,000	30,000	0
9728	Plaza - Interest	3,038	1,538	0
9729	New City Hall 2 - Principal	30,000	30,000	30,000
9730	New City Hall 2 - Interest	3,666	2,283	876
9731	Landfill 4 - Principal	50,000	50,000	50,000
9732	Landfill 4 - Interest	6,111	3,804	1,461
9733	05 Capital Improvements - Principal	140,000	137,000	137,900
9734	05 Capital Improvements - Interest	17,245	10,320	3,448
9735	New Police Station - Principal	230,000	230,000	230,000
9736	New Police Station - Interest	93,375	81,875	70,375
9737	Downtown Improvements - Prin	0	118,575	116,875
9738	Downtown Improvements - Int	51,609	86,731	80,728
9039	Downtown Imp/Bridge Replace - Prin	0	0	29,400
9740	Downtown Imp/Bridge Replace - Int	0	7,078	19,683
9741	High St Repair - Prin	0	0	90,000
9742	High St Repair - Int	0	28,889	41,540

909,262

998,774

1,105,967

107,193

Transfer to Debt Service

10.73%

Difference From Previous Budget

Percentage Difference From Previous Budget



GENERAL FUND FY2015-2016 PROPOSED BUDGET

407 OTHER EXPENSES

700 TRANSFER TO DEBT SERVICE

ACCT NUMBER	DESCRIPTION	15-16 PROPOSED	Detail
9700	High St. Corridor - Principal Original issue \$1,300,000	65,000	\$325,000 Principal, 42,656 Int. Outstanding
9701	High St. Corridor - Interest	15,356	Final Payment FY2019-2020
9725	New City Hall - Principal Original issue \$1,400,000	100,000	\$450,000 Principal, 78,187 Int. Outstanding
9726	New City Hall - Interest	23,325	Final Payment FY2020-2021
9729	New City Hall 2 - Principal Original issue \$450,000	30,000	\$60,000 Principal, 1,596 Int. Outstanding
9730	New City Hall 2 - Interest	876	Final Payment FY2016-2017
9731	Landfill 4 - Principal Original issue \$750,000	50,000	\$100,000 Principal, 2,661 Int. Outstanding
9732	Landfill 4 - Interest	1,461	Final Payment FY2016-2017
9733	05 Capital Improvements - Prin Original Issue \$1,395,355 plus \$104,645 premium	137,900	\$137,900 Principal, 3,448 Int. Outstanding
9734	05 Capital Improvements - Int	3,448	Final Payment FY2015-2016
9735	New Police Station - Principal Original issue \$3,426,127 plus \$78,873 premium	230,000	\$1,590,000 Principal, 260,719 Int. Outstanding
9736	New Police Station - Interest	70,375	Final Payment FY2021-2022
9737	Downtown Improvements - Prin	116,875	\$1,629,875 Principal, 569,264 Int. Outstanding
9738	Downtown Improvements - Int	80,728	Final Payment FY2028-2029
9439	Downtown Imp/Bridge Replace - Prin	29,400	\$441,000 Principal, 143,840 Int. Outstanding
9740	Downtown Imp/Bridge Replace - Int	19,683	Final Payment FY2029-2030
9741	High St Repair - Prin	90,000	\$859,500 Principal, 218,140 Int. Outstanding
9742	High St Repair - Int	41,540	Final Payment FY2024-2025

1,105,967



GENERAL FUND FY2015-2016 PROPOSED BUDGET

407 OTHER EXPENSES

705 CAPITAL LEASES

ACCT NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 BUD	15-16 PROPOSED
9315	Fire/Pumper Truck	100,530	72,700	72,588
9316	Front End Loader	30,466	0	0
9317	2009 Street Sweeper	35,255	35,255	0
9319	2011 Front End Loader	29,926	29,926	29,926
9320	2012 Sidewalk Plows	30,980	30,981	30,981
9321	2013 DPW Equipment	0	66,390	66,390

Capital Leases **227,157** **235,252** **199,885**

Difference From Previous Budget -35,367

Percentage Difference From Previous Budget -15.03%



GENERAL FUND FY2015-2016 PROPOSED BUDGET

407 OTHER EXPENSES

705 CAPITAL LEASES

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>15-16 PROPOSED</i>	<i>Detail</i>
9315	Fire/Pumper Truck	72,588	Four (4) payments - March 20, 2016, 2017, 2018, 2019
9319	2011 Front End Loader	29,926	One (1) payment left - October 1, 2015
9320	2012 Sidewalk Plows	30,981	Two (2) payments left - December 1, 2015, 2016
9321	2013 DPW Equipment	66,390	Four (4) payments - February 10, 2016, 2017, 2018, 2019
		199,885	



GENERAL FUND FY2015-2016 PROPOSED BUDGET

407 OTHER EXPENSES

710 TRANSFER TO OTHER CAPITAL FUNDS

ACCT NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 BUD	15-16 PROPOSED
9800	Superfund Landfill Monitor	77,152	81,205	56,159
9806	Non-Cap Reserve - Ed. For Persons with Disabilities	0	0	0
9807	Sidewalk Improvement Capital Reserve	50,000	25,000	20,000
9808	Accrued Liability Fund	10,000	10,000	10,000
9809	Hilltop School Rehab/Reconstruction CRF	0	0	0
9810	Facility Maintenance CRF	25,000	25,000	20,000
9811	Transfer to Downtown Project (Supplemental Appropriation)	313,485	0	0
9812	Transfer to High Street Project (Supplemental Appropriation)	0	1,313,888	0
<i>Transfer to Other Capital Funds</i>		475,637	1,455,093	106,159
<i>Difference From Previous Budget</i>				-1,348,934
<i>Percentage Difference From Previous Budget</i>				-92.70%
<i>Total Other Expenses</i>		1,612,056	2,689,119	1,412,011
<i>Difference From Previous Budget</i>				-1,277,108
<i>Percentage Difference From Previous Budget</i>				-47.49%



GENERAL FUND FY2015-2016 PROPOSED BUDGET

407 OTHER EXPENSES

710 TRANSFER TO OTHER CAPITAL FUNDS

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>15-16 PROPOSED</i>	<i>Detail</i>
9800	Superfund Landfill Monitor	56,159	Monitoring costs for superfund landfill engineering, attorney fees, misc. Split - City is responsible for 50.5% - GE 49.5%
9807	Sidewalk Improvement Capital Reserve	20,000	Capital Improvement Program to provide for Sidewalk Maintenance program. Balance in CRF = \$229,000
9808	Accrued Liability Fund	10,000	Expendable trust fund to support liability - employee termination pay for accrued vacation, sick, etc. Balance = \$40,900
9810	Facility Maintenance CRF	20,000	Capital Improvement Program to provide for Unanticipated Facility Maintenance. Balance in CRF = \$51,000

106,159



GENERAL FUND FY2015-2016 PROPOSED BUDGET

408 OTHER EXPENSES**800 CONTINGENCY**

ACCT NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 BUD	15-16 PROPOSED
0999	Contingency	28,837	80,000	80,000
<i>Contingency</i>		<i>28,837</i>	<i>80,000</i>	<i>80,000</i>
<i>Difference From Previous Budget</i>				<i>0</i>
<i>Percentage Difference From Previous Budget</i>				<i>0.00%</i>



GENERAL FUND FY2015-2016 PROPOSED BUDGET

408 OTHER EXPENSES**800 CONTINGENCY**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>15-16 PROPOSED</i>	<i>Detail</i>
0999	Contingency	80,000	Contingency. Includes wages for non-union and CBA's to be negotiated, and other unforeseen emergencies and expenses.
		<i>80,000</i>	



GENERAL FUND FY2015-2016 PROPOSED BUDGET

408 OTHER EXPENSES

900 CAPITAL OUTLAY

ACCT NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 BUD	15-16 PROPOSED
9003	Police Cruiser/s	28,555	34,775	29,971
9041	City Hall Server Upgrade	0	0	19,868
9054	City Hall HVAC Control System	0	17,000	0
9055	Fire SCBA Replacement	44,343	55,764	39,630
9056	PW 1-Ton (203) 10% Downpayment	7,729	0	0
9057	PW Backhoe (504) 10% Downpayment	11,400	0	0
9058	PW Plow Truck (308) 10% Downpayment	16,080	0	20,820
9059	Maple Street Culvert	0	0	155,000
9060	City Wide Revaluation	2,026	37,000	0
9061	Fire Rescue Air Bags	10,512	0	0
9062	Fire Gas Meter Replacement	3,400	0	0
9063	Building Purchase - Old PD	60,000	0	0
9065	PW High Capacity Leaf Vacuum	0	4,756	0
9067	City Hall Exterior Repair	0	30,000	0
9069	Replace Portable Radios - Fire	0	36,000	30,640
9070	Replace Jaws of Life	0	27,000	0
9071	Buffumsville Road Drainage	0	0	30,000
9072	Snow Equipment - DPW	0	13,462	5,125
9075	Salmon Falls Road Bridge Imp	0	0	5,000
<i>Capital Outlay</i>		<i>184,045</i>	<i>255,757</i>	<i>336,054</i>
<i>Difference From Previous Budget</i>				<i>80,297</i>
<i>Percentage Difference From Previous Budget</i>				<i>31.40%</i>
Total General Fund Appropriations			13-14 BUD	14-15 PROPOSED
			\$13,314,781	\$12,249,085

Increase/(Decrease) in Gross G/F Budget	-\$1,065,696
Percentage change in Gross G/F Budget	-8.00%



GENERAL FUND FY2015-2016 PROPOSED BUDGET

408 OTHER EXPENSES

900 CAPITAL OUTLAY

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>15-16 PROPOSED</i>	<i>Detail</i>
9003	Police Cruiser	29,971	CIP-purchase of 1 (one) cruisers
9041	City Hall Server Upgrade	19,868	Upgrade City Server current running MS Exchange 2000. MS support and patches discontinued in April 2015. Beginning to have conflicts with PC's with newer O/S.
9055	Fire SCBA Replacement	39,630	CIP - Year 3 of 4 year replacement program
9058	DPW Plow Truck	20,820	Replace Plow Truck 304 - downpayment toward lease purchase
9059	Maple Street Culvert	155,000	Replace failing Culvert - bid out in spring of 2015
9069	Replace Portable Radios - Fire	30,640	CIP FY 2015-2020 - second year of a four year program to replace portable radios for Fire Department
9071	Buffumsville Road Drainage Improvement	30,000	Replace failing Culvert - bid out in spring of 2015
9072	Snow Equipment - DPW	5,125	Stainless steel sander for sidewalk tractor \$5,125,
9075	Salmon Falls Road Bridge Improvements	5,000	Bridge (a.k.a. Eddy Bridge) preservation project done in conjunction with the State of Maine - represents City's share of engineering. Construction anticipated in FY17.

336,054



GENERAL FUND FY2015-2016 PROPOSED BUDGET

408 OTHER EXPENSES

810 INTERGOVERNMENT ASSESSMENTS

ACCT NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 BUD	15-16 PROPOSED
2500	County Tax	2,271,477	2,373,324	2,434,955
	<i>Intergovernment Assessment</i>	<i>2,271,477</i>	<i>2,373,324</i>	<i>2,434,955</i>
	<i>Difference From Previous Budget</i>			<i>61,631</i>
	<i>Percentage Difference From Previous Budget</i>			<i>2.60%</i>

County estimates of Taxes to be raised as submitted on 1/13/2015 = \$29,682,628

Somersworth's prior years percentage of assessment = 8.2033%

Current Estimate as of 1/13/2015 = (\$29,682,628 X 8.2033%) = \$2,434,955



GENERAL FUND FY2015-2016 PROPOSED BUDGET

409 SCHOOL DEPARTMENT

900 SCHOOL EXPENSES

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>13-14 ACTUAL</i>	<i>14-15 BUD</i>	<i>15-16 PROPOSED</i>
2000	Educational Expenses	23,535,225	23,718,332	23,286,565
2100	Capital Outlay/CIP	0	80,000	0

<i>School Expenses</i>	<i>23,535,225</i>	<i>23,798,332</i>	<i>23,286,565</i>
<i>Difference From Previous Budget</i>			<i>-511,767</i>
<i>Percentage Difference From Previous Budget</i>			<i>-2.15%</i>



GENERAL FUND FY2015-2016 PROPOSED BUDGET

409 SCHOOL DEPARTMENT

910 SCHOOL DEBT SERVICE

ACCT NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 BUD	15-16 PROPOSED
2901	Transfer to Debt - Principal	1,634,687	1,625,281	1,620,707
2902	Transfer to Debt - Interest	333,097	386,619	419,337
<i>School Debt Service</i>		1,967,784	2,011,900	2,040,044
<i>Difference From Previous Budget</i>				28,144
<i>Percentage Difference From Previous Budget</i>				1.40%
<i>Total School Department</i>		25,503,009	25,810,232	25,326,609
<i>Difference From Previous Budget</i>				-483,623
<i>Percentage Difference From Previous Budget</i>				-1.87%



ENTERPRISE FUNDS ESTIMATED REVENUE

	WASTE WATER	WATER	SOLID WASTE
* Rates	\$5.50/100 Cubic Ft.	\$4.11/100 Cubic Ft.	\$1.75 - 30 Gal Bag \$1.20 - 15 Gal Bag
Fees	2,300,000	2,270,000	390,000
Grants	182,152	0	0
Job Work & Merchandise	75,000	75,000	0
	2,557,152	2,345,000	390,000
Gross Budget	2,137,499	2,039,211	385,300
Estimated Budget Surplus/(Deficit)	419,653	305,789	4,700

Rates approved by City Council:

Effective Date		Wastewater		Water		Solid Waste
July 1, 2013						Rates as listed above were effective
		\$5.50/100 Cubic Ft.		\$4.11/100 Cubic Ft.		



WASTE WATER FUND FY 2015-2016 PROPOSED BUDGET

406 ENTERPRISE FUNDS

695 WASTE WATER

ACCT NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 BUD	15-16 PROPOSED
0400	Clerk 40%	13,202	14,605	15,242
0802	WW Plant Operators	249,474	243,781	243,818
0901	WW Plant Overtime	27,630	20,000	25,000
0906	Clothing Allowance	1,500	1,500	1,500
0908	Educational	3,500	3,000	3,500
1100	Health Insurance	124,959	109,454	119,239
1200	Life & Disability	3,936	3,471	3,515
1700	FICA/Medicare	20,782	21,641	22,113
1750	Unemployment Insurance	286	290	290
1775	Workers Compensation	6,792	7,869	8,577
1780	State Retirement	30,826	30,306	32,120
3500	Training/Licenses	691	1,426	1,200
4100	Materials and Supplies	3,047	2,500	2,500
4101	Office Supplies	2,867	1,800	1,800
4400	Vehicle Fuel	2,998	2,600	2,500
4500	Postage	303	300	300
4662	Sodium Hypochloride	19,460	22,050	22,000
4663	Polymer	31,050	35,758	35,758
4668	Defoaming/Other Chemicals	3,484	4,020	3,678
4669	Magnesium	11,902	25,000	23,000
4670	Sodium Bisulfite	31,920	33,000	30,205
4800	Uniforms	721	1,500	1,500
4900	Safety Equipment and Supplies	1,384	1,500	1,500
5100	Litigation	0	5,000	5,000
5200	Audit	2,232	4,000	6,500
5421	Collection System Maintenance	13,927	30,000	25,000
5444	Reimburse City/PW Director	20,000	20,000	20,000
5445	Reimburse City/City Manager	25,000	25,000	25,000
5446	Reimburse City/Finance Dir.	10,000	10,000	10,000
5600	Telephone & Fire Line	2,725	3,000	3,000
5702	Lab Supplies & Testing	18,281	28,178	25,506
5705	Title Search Fees	1,225	2,000	2,000
5910	Physicals	0	1,500	2,500
5905	IT Consultant	2,712	2,500	2,500
5908	Diesel and Petroleum Fuels	0	1,260	1,260
5950	Rent	2,000	2,000	2,000



WASTE WATER FUND FY 2015-2016 PROPOSED BUDGET

406 ENTERPRISE FUNDS

695 WASTE WATER

ACCT NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 BUD	15-16 PROPOSED
6000	Outside Services	24,534	27,325	27,325
6001	Repairs and Maintenance	45,142	52,000	52,000
6002	Solid Waste Disposal	162,808	160,000	160,000
6100	Property/Liability Insurance	49,403	52,550	56,229
6300	Fleet & Equipment Insurance	475	509	665
7201	Office Equipment (Computers)	3,256	9,728	9,200
8101	Electricity	168,244	170,000	170,000
8102	Water	6,927	7,500	7,500
8103	Natural Gas	27,983	36,400	32,020
8109	Propane	37	1,100	880
9313	Blackwater Road Pump Station Improvements	0	60,000	0
9321	SCADA Upgrade	0	35,000	0
9324	Maple Street Culvert	0	0	10,000
9235	Payloader - Tractor Replacement	0	0	95,000
9777	SRF Loan Payment - Principal	546,755	541,957	537,605
9778	SRF Loan Payment - Interest	113,357	201,641	185,392
9779	Downtown Improvements Bond - I	16,516	27,034	25,162
9780	Downtown Improvements Bond - P	0	36,959	37,400
9782	Downtown Imp. Bond 2 - I	0	2,265	0
<i>Waste Water</i>		<i>1,856,252</i>	<i>2,143,777</i>	<i>2,137,499</i>
<i>Difference From Previous Budget</i>				<i>-6,278</i>
<i>Percentage Difference From Previous Budget</i>				<i>-0.29%</i>



WASTE WATER FUND FY 2015-2016 PROPOSED BUDGET

406 ENTERPRISE FUNDS

695 WASTE WATER

ACCT NUMBER	DESCRIPTION	15-16 PROPOSED	Detail
0400	Clerk 40%	15,242	Salary - Billing Clerk at 40%
0802	WW Plant Operators	243,818	Salary - 5 employees at hourly rate
0901	Overtime	25,000	Estimated Overtime
0906	Clothing Allowance	1,500	5 employees uniform allowance
0908	Educational	3,500	Contractual
1100	Health Insurance	119,239	Health/Dental for employees
1200	Life & Disability	3,515	Insurance
1700	FICA/Medicare	22,113	Salary (289,060) X .0765
1750	Unemployment Insurance	290	Insurance
1775	Workers Compensation	8,577	Insurance
1780	State Retirement	32,120	Salary (287,560) X 11.17%
3500	Training/Licenses	1,200	Annual IPP/Lab training, Cert. Training, NHWPCA dues, LANH dues, NEWEA association dues for director.
4100	Materials and Supplies	2,500	Bags for headworks equip (\$1,000), other general supplies (\$1,500)
4101	Office Supplies	1,800	Computer paper, envelopes, other office supplies
4400	Vehicle Fuel	2,500	Fuel for truck, tractor, zero-turn lawnmower
4500	Postage	300	Postage
4662	Sodium Hypochlorite	22,000	Estimate 33,000 gallons at \$.53/gallon
4663	Polymer	35,758	Estimate 3,800 gals at \$10.22/gal
4668	Defoaming/Other Chemicals	3,678	Defoamer and other chemicals used in waste water treatment 440 gals @ 8.36/gal
4669	Magnesium	23,000	Estimate Mag Hydroxide 1500 gals at \$3.00/gal + Sodium Alum 6,000 gal at \$2.95/gal
4670	Sodium Bisulfite	30,205	Estimate 4,842 summer gallons at \$2.19/gallon + 5502 winter gallons at \$4.08/gal
4800	Uniforms	1,500	Boots (\$300/employee) for WWTF Staff
4900	Safety Equipment and Supplies	1,500	PPE for employees
5100	Litigation	5,000	Legal services/litigation.
5200	Audit	6,500	Annual audit of F/S
5421	Collection System Maintenance	25,000	Clean and Televis (\$5,000), easement clearings (\$3,000), manhole repairs/replacements (\$7,000), root treatment - as needed (\$4,000), crushed stone and gravel (\$4,000), main repairs (\$7,000)
5444	Reimburse City/PW Director	20,000	Administrative cost allocation
5445	Reimburse City/City Manager	25,000	Administrative cost allocation
5446	Reimburse City/Finance Dir.	10,000	Administrative cost allocation



WASTE WATER FUND FY 2015-2016 PROPOSED BUDGET

406 ENTERPRISE FUNDS

695 WASTE WATER

ACCT NUMBER	DESCRIPTION	15-16 PROPOSED	Detail
5600	Telephone & Fire Line	3,000	Telephone based on historical averages
5702	Lab Supplies	25,506	Lab supplies only, averages \$1,500 per month, Replace Spectrophotometer \$5,327, other \$2,100
5705	Title Search Fees	2,000	Consultant for deed research to apply liens on overdue accounts.
5910	Physicals	2,500	Physicals
5905	IT Consultant	2,500	City wide IT support with BackBay Networks of Somersworth
5908	Diesel and Petroleum Fuels	1,260	Used for stand-by generators at WWTF and Blackwater Rd. pump station.
5950	Rent	2,000	Split utility billing office rent with Water utility.
6000	Outside Services	27,325	River monitoring \$5,400, Semi-annual Whole effluent toxicity testing \$4,840, annual HVAC services \$2,000, other services as required \$15,000
6001	Repairs and Maintenance	52,000	Replace 2 Chemical feed pumps \$6,000, Repair seven mixers \$19,600, scheduled maintenance on equip \$20,000, other unscheduled \$6,000
6002	Solid Waste Disposal	160,000	Dry sludge disposal - contract currently under negotiations
6100	Property/Liability Insurance	56,229	PRIMEX
6300	Fleet & Equipment Insurance	665	PRIMEX
7201	Office Equipment (Computers)	9,200	Maint of SCADA software (Laviolette) \$2,500, vueWorks support \$1,350, Allen Bradley PLC card \$3,500 WIN-911 \$395, replacement of 2 PC's \$2,000
8101	Electricity	170,000	Electric based on historical averages
8102	Water & Sewer	7,500	Water Utility bills
8103	Natural Gas	32,020	Natural Gas based on historical average
8109	Propane	880	Propane to heat pump stations
9324	Maple Street Culvert	10,000	CIP 2015-2020
9235	Payloader - Tractor Replacement	95,000	CIP FY15-20, replacement, shared project with Water
9777	WWTF Upgrades Loan Payment - Principal	537,605	Two Bonds - \$5,943,952 Prin, \$1,169,309 Int outstanding
9778	WWTF Upgrades Loan Payment - Interest	185,392	Final payment due on large issue FY 2025-2026, on small issue FY 2029-2030
9779	Downtown Improvements Bond - I	25,162	\$521,560 Prin, 177,438 Int outstanding
9780	Downtown Improvements Bond - P	37,400	Final payment FY 2028-2029

2,137,499



WATER FUND FY 2015-2016 PROPOSED BUDGET

406 ENTERPRISE FUNDS

690 WATER DEPARTMENT

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>13-14 ACTUAL</i>	<i>14-15 BUD</i>	<i>15-16 PROPOSED</i>
0400	Office Clerk (60%)	21,442	21,908	22,863
0800	Distribution Salaries	88,243	143,356	133,861
0801	On Call Water Treatment Plant	20,472	20,440	20,440
0802	Water Treatment Plant Labor	136,719	145,986	129,172
0807	On Call (Distribution)	3,696	5,840	5,840
0900	Overtime - Distribution	7,347	7,000	7,000
0901	Overtime - Treatment Plant	12,774	5,000	5,000
0902	Longevity	1,040	1,040	0
0906	Clothing Allowance	3,390	1,800	1,800
0908	Educational	3,800	1,600	1,400
1100	Health/Dental Insurance	129,533	134,114	142,834
1200	Life & Disability	4,527	4,657	5,301
1700	FICA/Medicare	23,148	27,079	25,044
1750	Unemployment Insurance	300	350	350
1775	Workers Comp Insurance	7,515	9,614	10,479
1780	State Retirement	33,969	37,928	36,367
3000	Travel and Training	1,617	3,000	3,000
4101	Office Supplies	4,768	3,500	3,500
4103	Paging Units	402	400	400
4400	Vehicle Fuel	6,546	6,900	6,900
4500	Postage	19,272	20,000	20,000
4654	Safety Materials	3,462	8,150	3,650
4657	Backflow Distribution	185	2,000	1,000
4661	Sodium Hydroxide	42,661	47,000	42,600
4662	Sodium Hypochloride	3,939	8,100	6,752
4664	Polymer Aid	5,039	10,281	10,281
4665	Activated Carbon	10,080	13,500	13,500
4666	Poly Phosphate	18,048	27,072	27,072



WATER FUND FY 2015-2016 PROPOSED BUDGET

406 ENTERPRISE FUNDS

690 WATER DEPARTMENT

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>13-14 ACTUAL</i>	<i>14-15 BUD</i>	<i>15-16 PROPOSED</i>
4668	Pretreatment Supplies	12,054	18,000	18,000
4669	Aluminum Sulphate	62,472	72,200	72,080
4800	Clothing	1,048	1,800	1,800
5100	Litigation	176	5,000	5,000
5200	Audit Costs	2,232	6,250	9,000
5401	Repairs to Mains	21,656	30,000	28,000
5403	Repairs to Services	2,443	14,000	14,000
5404	Repairs to Hydrants	12,400	18,150	10,000
5422	Repairs and Maintenance	25,527	40,000	31,000
5425	Lagoon Cleaning	675	35,000	35,000
5444	Reimb. City/Director	37,000	37,000	37,000
5445	Reimb. City/City Manager	10,000	10,000	10,000
5446	Reimburse City/Finance Dir.	10,000	10,000	10,000
5600	Telephone	5,275	5,000	4,600
5601	Cell Phones	981	800	1,000
5700	Contract Services	21,112	22,000	22,000
5702	Outside Laboratory Costs	9,494	9,240	9,240
5705	Consulting Services	4,445	7,500	7,500
5903	Title Search Fees	1,225	1,500	1,500
5905	IT Consultant	2,712	2,500	2,500
5909	Propane	33,181	33,500	26,000
5910	Physicals	97	100	200
5950	General Office Rent	2,000	2,000	2,000
6100	Building Insurance	24,833	26,250	28,088
6300	Fleet-Auto Insurance	1,900	2,033	2,175
7101	Maintenance Agreement	4,913	4,100	4,100
7201	Office Equipment	5,195	6,000	6,000
7351	Laboratory Expenses	4,636	10,000	10,000
7352	Other Distribution Equipment	2,748	4,000	4,000
7600	Vehicle Maintenance and Supplies	1,990	3,100	3,100
8101	Electricity	129,716	131,000	131,000



WATER FUND FY 2015-2016 PROPOSED BUDGET

406 ENTERPRISE FUNDS

690 WATER DEPARTMENT

ACCT NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 BUD	15-16 PROPOSED
8103	Oil Water Treatment Plant	0	2,100	2,100
8104	Trash Removal	3,139	2,600	2,600
9353	Meters	24,315	33,200	19,100
9383	SCADA Upgrade	0	35,000	0
9384	Downtown Improvements	50,000	0	0
9387	Replace Raw Water Pumps	0	0	66,000
9388	New Vehilce - Distribution	0	0	25,000
9752	Highlift Repayment	49,352	47,847	46,343
		95,000	95,000	95,000
9754	Water Upgrade - NHMBB Pri			
9755	Water Upgrade NHMBB - Int	62,138	57,150	52,162
9756	Water Upgrade SRF - Prin	207,640	214,883	222,378
9757	Water Upgrade SRF - Int	143,783	136,541	129,045
9758	Downtown Improvements- I	35,094	57,052	53,103
9759	Downtown Improvements- P	0	77,999	79,475
9762	High St Bond - P	0	4,813	10,000
9763	High St Bond - I	0	2,900	4,616

<i>Water Department</i>	1,738,529	2,052,723	2,039,211
<i>Difference From Previous Budget</i>			-13,512
<i>Percentage Difference From Previous Budget</i>			-0.66%



WATER FUND FY 2015-2016 PROPOSED BUDGET

406 ENTERPRISE FUNDS

690 WATER DEPARTMENT

ACCT NUMBER	DESCRIPTION	15-16 PROPOSED	Detail
0400	Office Clerk (60%)	22,863	Salary - Billing Clerk at 60%
0800	Distribution Salaries	133,861	Salary - Three employees @ hourly rate
0801	On Call Water Treatment Plant	20,440	On-call pay for Water Treatment staff
0802	Water Treatment Plant Labor	129,172	Salary - Three employees @ hourly rates
0807	On Call (Distribution)	5,840	On-call pay for distribution staff
0900	Overtime - Distribution	7,000	Overtime for Distribution staff
0901	Overtime - Treatment Plant	5,000	Overtime for Water Treatment Plant Staff
0906	Clothing Allowance	1,800	6 employees - uniform allowance
0908	Educational	1,400	Two employees eligible
1100	Health/Dental Insurance	142,834	Health/Dental for employees
1200	Life & Disability	5,301	Insurance
1700	FICA/Medicare	25,044	Salary (327,376) X .0765
1750	Unemployment Insurance	350	Insurance
1775	Workers Comp Insurance	10,479	Insurance
1780	State Retirement	36,367	Salary (325,170) X 11.17%
3000	Travel and Training	3,000	Employee licenses \$600, NEWWA \$200, NHWWA \$100, other training \$2,100
4101	Office Supplies	3,500	General office supplies, paper for billing
4103	Paging Units	400	pager for on-call
4400	Vehicle Fuel	6,900	Fuel based on historical averages
4500	Postage	20,000	Postage for mailings/billing
4654	Safety Materials	3,650	traffic barricades, safety cones, etc., PPE for employees
4657	Backflow Distribution	1,000	Backflow supplies and fittings, Calibration of backflow test units, backflow test kits.
4661	Sodium Hydroxide	42,600	60,000 gals @ .71/gal
4662	Sodium Hypochloride	6,752	Estimate 12,800 gals at \$.5275/gal
4664	Polymer Aid	10,281	Estimate 4,080 lbs at \$2.52/lbs
4665	Activated Carbon	13,500	Estimate 8,000 lbs at \$1.68/lbs
4666	Poly Phosphate	27,072	Estimate 14,400 lbs at \$1.88/lbs
4668	Pretreatment Supplies	18,000	12,400 KMnO4 @ \$2.025/lb and sand 6 tons @\$300/ton delivered



WATER FUND FY 2015-2016 PROPOSED BUDGET

406 ENTERPRISE FUNDS

690 WATER DEPARTMENT

ACCT NUMBER	DESCRIPTION	15-16 PROPOSED	Detail
4669	Aluminum Sulphate	72,080	80,000 gals @ .901/gal
4800	Clothing	1,800	Boots -6 employees \$300/employee
5100	Litigation	5,000	Legal services/litigation.
5200	Audit Costs	9,000	Annual audit of F/S
5401	Repairs to Mains	28,000	Replacement of 3 gate valves in system (\$9,000), two new gate valve installations (\$6,000) parts for water main repairs, repairs for unanticipated water main breaks/emergency repairs
5403	Repairs to Services	14,000	Curb box, curb stop, replacement, parts and service
5404	Repairs to Hydrants	10,000	Purchase 6 Hydrants for replacement on (\$13,000), Hydrant Markers \$1,150, parts for repairs \$4,000
5422	Repairs and Maintenance	31,000	Actiflo replacement parts \$5,000, Online pH probes \$2,900, cleaning vaults/waste tanks \$3,000, backwash pump replacement \$3,700, other R&M as required
5425	Lagoon Cleaning	35,000	Cleaning of lagoon number 1
5440	Reimb. City/Director	37,000	Administrative cost allocation
5441	Reimb. City/City Manager	10,000	Administrative cost allocation
5442	Reimburse City/Finance Dir.	10,000	Administrative cost allocation
5600	Telephone	4,600	Telephone based on historical average
5601	Cell Phones	1,000	Cell phones Verizon \$64/mo.
5700	Contract Services	22,000	BWI \$2,800, RJC \$3,000, Large meter testing program \$3,600, Hach Service Contract \$9,000, compaction testing \$1,200, Lab Instruments \$1,300, other \$1,100
5702	Outside Laboratory Costs	9,240	Required testing - Bacteria 1,300/yr, TOC 750/yr, TTHM 1,500/yr, HAA5 1,500/yr pb-cu 1,600/yr, Backwash 1,200/yr, other misc 1,390/yr
5705	Consulting Services	7,500	Consulting services as needed for distribution system, flow studies, water
5903	Title Search Fees	1,500	Consultant for deed research to apply liens on overdue accounts.
5905	IT Consultant	2,500	City wide IT support with BackBay Networks of Somersworth
5909	Propane	26,000	Propane to heat pump stations and heat WTP. (propane)
5910	Physicals	200	For new employees



WATER FUND FY 2015-2016 PROPOSED BUDGET

406 ENTERPRISE FUNDS

690 WATER DEPARTMENT

ACCT NUMBER	DESCRIPTION	15-16 PROPOSED	Detail
5950	General Office Rent	2,000	Rent of billing office in City Hall - split cost with Sewer Utility
6100	Building Insurance	28,088	PRIMEX
6300	Fleet-Auto Insurance	2,175	PRIMEX
7101	Maintenance Agreement	4,100	Maintenance Agreement for handheld meter readers
7201	Office Equipment	6,000	vueWorks support \$1,350, offsite backup \$720, Folder/Sorter machine \$3,000 correlator tracking, tie cards.
7351	Laboratory Expenses	10,000	Lab testing Reagents, chlorine meter reagents, chlorine meter maint kit, pH salt Bridges, lab equipment
7352	Other Distribution Equipment	4,000	Pipe chain saw cooling reservoir \$600, portable generator \$1,000, other misc equipment \$3,000
7600	Vehicle Maintenance and Supplies	3,100	Vehicle Maintenance
8101	Electricity	131,000	Electricity - estimated to operate updated plant
8103	Oil Water Treatment Plant	2,100	Emergency Generator
8104	Trash Removal	2,600	Dumpster rental
9353	Meters	19,100	Purchase meters for replacement, exchange, testing as needed
9387	Replace Raw Water Pumps	66,000	CIP FY15-20, replacement, shared project with Wastewater
9388	New Vehilce - Distribution	25,000	Ford Transit or similar vehicle - moree effective and effcent for use by Distribution staff
9752	Highlift Repayment	46,343	\$86,667 Prin, \$4,514Int outstanding, Final payment FY 2016-2017
9754	Water Upgrade - NHMBB Pri	95,000	\$1,180,000 Prin, 353,025 Int outstanding
9755	Water Upgrade NHMBB - Int	52,162	Final payment FY 2027-2028
9756	Water Upgrade SRF - Prin	222,378	\$3,699,698 Prin,988,009 Int outstanding
9757	Water Upgrade SRF - Int	129,045	Final payment FY 2027-2028
9758	Downtown Improvements I	53,103	\$1,108,315 Prin,351,463 Int outstanding
9759	Downtown Improvements- P	79,475	Final payment FY 2028-2029
9762	High St Bond - P	10,000	\$100,000 Prin,24,239 Int outstanding
9763	High St Bond - I	4,616	Final payment FY 2024-2025

2,039,211



SOLID WASTE FUND FY 2015-2016 PROPOSED BUDGET

410 ENTERPRISE FUNDS

670 SOLID WASTE DISPOSAL

ACCT NUMBER	DESCRIPTION	13-14 ACTUAL	14-15 BUD	15-16 PROPOSED
4600	Bags	47,522	47,000	47,000
4601	Recycle Bins	3,308	0	3,000
4602	Bulky Waster Stickers	465	200	400
5901	Advertising & Miscellaneous	0	300	300
5427	Bulky Waste Disposal	5,489	6,500	6,500
5700	Collection Service	316,927	327,000	327,000
5200	Audit	179	1,100	1,100

<i>Solid Waste Disposal</i>	373,890	382,100	385,300
<i>Difference From Previous Budget</i>			3,200
<i>Percentage Difference From Previous Budget</i>			0.84%



SOLID WASTE FUND FY 2015-2016 PROPOSED BUDGET

410 ENTERPRISE FUNDS

670 SOLID WASTE DISPOSAL

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>15-16 PROPOSED</i>	<i>Detail</i>
4600	Bags	47,000	Purchase of bags for re-sale to residents
4601	Recycle Bins	3,000	Purchase of Recycle bins for resale to public
4602	Bulky Waster Stickers	400	2,000 Stickers/year
5901	Advertising & Miscellaneous	300	Public notices, etc.
5427	Bulky Waste Disposal	6,500	Pick up of bulky waste based on historical average
5700	Collection Service	327,000	Contract for curbside pickup current in negotiations
5200	Audit	1,100	Annual audit of F/S

385,300

SCHOOL DEPARTMENT FY 2014-2015 PROPOSED BUDGET

PERSONNEL	14-15 BUD	15-16 PROPOSED	CHANGE
IDLEHURST ELEMENTARY SCHOOL			
Principal	1.0	1.0	0.0
Assistant Principal	1.0	1.0	0.0
Guidance	2.0	2.0	0.0
Teachers	37.0	33.0	(4.0)
Clerical	2.0	2.0	0.0
Parprofessionals	26.0	24.0	(2.0)
Other (ESOL Assistant, & Speech Assistant)	2.0	2.0	0.0
Custodians	4.0	4.0	0.0
MAPLE WOOD ELEMENTARY SCHOOL			
Principal	1.0	1.0	0.0
Assistant Principal	Stipend	Stipend	0.0
Guidance	1.0	1.0	0.0
Teachers	20.0	18.0	(2.0)
Clerical	1.0	1.0	0.0
Parprofessionals	18.0	17.0	(1.0)
Other	0.0	0.0	0.0
Custodians	3.0	3.0	0.0
SOMERSWORTH MIDDLE SCHOOL			
Principal	1.0	1.0	0.0
Assistant Principal	1.0	1.0	0.0
Guidance	2.0	2.0	0.0
Teachers	35.0	34.0	(1.0)
Clerical	2.0	2.0	0.0
Parprofessionals	24.0	22.0	(2.0)
Other (Inclusion Program Assistant, Speech Assistant)	2.0	2.0	0.0
Custodians	3.5	3.5	0.0
SOMERSWORTH HIGH SCHOOL			
Principal	1.0	1.0	0.0
Assistant Principal	1.0	1.0	0.0
Guidance	2.0	2.0	0.0
Teachers	37.5	36.5	(1.0)
Clerical	3.0	3.0	0.0
Parprofessionals	13.0	13.0	0.0
Other	2.0	2.0	0.0
Custodians	3.0	2.0	(1.0)
CAREER TECHNICAL CENTER			
Director	1.0	1.0	0.0
Guidance	1.0	1.0	0.0
Teachers	9.5	7.5	(2.0)
Clerical	1.0	1.0	0.0
Parprofessionals	1.0	1.0	0.0
Other	0.0	0.0	0.0
Custodians	2.0	2.0	0.0
OTHER			
Facilities Director	1.0	1.0	0.0
Maintenance	1.0	1.0	0.0
Special Education Liaison	0.5	0.5	0.0

GENERAL FUND REVENUE ESTIMATES

FY 14-15 FY 15-16**SCHOOL:**

STATE ADEQUACY GRANT	7,755,363	7,755,363
MEDICAID REIMBURSEMENT	350,000	350,000
BUILDING AID	879,309	879,309
CATASTROPHIC AID	441,264	435,000
TRI-CITY CAREER TECHNICAL AID	51,000	51,000
TUITION	1,403,646	594,659
MISCELLANEOUS SCHOOL	9,500	9,500
SUBTOTAL SCHOOL INTERGOVERNMENTAL	10,890,082	10,074,831

INCREASE IN REVENUES FROM PREVIOUS YEAR
PERCENTAGE OF INCREASE IN REVENUES

(815,251)
-7.49%

County Commissioners Requested FY 2016 Special Education Budget

1210 Special Education	6,148,481
1260 Bilingual Education	202,240
1280 Gifted and Talented	6,648
2140-2190 Other Professional Services	757,203
SPED Transportation	527,059
SPED Legal Fees and Contingency	<u>6,000</u>
Total	7,647,630

OBJECT CODE	FY 2014-2015 APPROVED BUDGET	FY 2015-2016 V5 PROPOSED BUDGET	FY 2015-2016 \$ CHANGE	FY 2015-2016 % CHANGE	FY 2015-2016 CHANGE EXPLANATION
110-SALARIES	\$11,123,795	\$10,555,944	(\$567,851)	-5.1%	110-SALARIES
Explanation: Personnel, track changes, negotiations, and personnel reductions					(\$567,851)
211-HEALTH INSURANCE	\$3,241,579	\$3,694,595	\$453,016	14.0%	211-HEALTH INSURANCE \$453,016
Explanation: Based on SchoolCare rate increase and staff contribution & co-pay concessions and plan changes					
231-RETIREMENT	\$1,430,561	\$1,488,161	\$57,600	4.0%	231-RETIREMENT \$57,600
Explanation: Rate increase, track changes, negotiations, and personnel reductions					
212-260-OTHER RELATED BENEFITS (dental, life, disability, workers' comp, professional development, etc.).	\$1,365,753	\$1,308,273	(\$57,480)	-4.2%	212-260-OTHER RELATED BENEFITS (dental, life, disability, workers' comp, professional development, etc.). (\$57,480)
Explanation: Based on benefit package and personnel reductions					
310-SAU 56 ASSESSMENT	\$925,735	\$900,879	(\$24,856)	-2.7%	310-SAU 56 ASSESSMENT (\$24,856)
Explanation: Based on approved FY 2015-2016 SAU budget					
320-330-CONTRACTED & PROFESSIONAL SERVICES	\$1,002,464	\$926,600	(\$75,864)	-7.6%	320-330-CONTRACTED & PROFESSIONAL SERVICES
Explanation: SPED - PT/OT Services					\$52,000
Testing Reductions (NWEA)					(\$26,600)
SHS - NEASC accreditation fee					(\$15,000)
Resource Officer					\$2,592
Technology Support Services					(\$88,856)
341-ATHLETICS OFFICIATING	\$11,091	\$11,091	\$0	0.0%	No Change
411-UTILITIES-WATER/SEWER	\$27,300	\$27,300	\$0	0.0%	No Change

OBJECT CODE	FY 2014-2015 APPROVED BUDGET	FY 2015-2016 V5 PROPOSED BUDGET	FY 2015-2016 \$ CHANGE	FY 2015-2016 % CHANGE	FY 2015-2016 CHANGE EXPLANATION
421-431-MAINTENANCE AGREEMENT	\$113,183	\$105,531	(\$7,652)	-6.8%	421-431-MAINTENANCE AGREEMENT
Explanation: Trash Removal Contract Increase Maintenance Contract Increase				0.0% No Change -6.8%	(\$7,652)
432-EQUIPMENT REPAIRS	\$569,123	\$422,863	(\$146,260)	-25.7%	432-EQUIPMENT REPAIRS
Explanation: Equipment Repair & CIP Reduction					(\$146,260)
442-COPIER LEASE	\$66,756	\$63,507	(\$3,249)	-4.9%	442-COPIER LEASE
Explanation: Copier Lease Reduction					(\$3,249)
519-REGULAR TRANSPORTATION	\$1,084,252	\$1,026,855	(\$57,397)	-5.3%	519-REGULAR TRANSPORTATION
Explanation: Regular Ed - Contact Increase & Decrease in Buses from 7 to 6 Special Ed - No Change Career Technical Center - No Change Athletics Field Trips - Bus transportation - Charge Students					(\$57,397) \$0 \$0 \$0 \$0
520-PROPERTY/LIABILITY INSURANCE	\$82,000	\$82,000	\$0	0.0%	520-PROPERTY/LIABILITY INSURANCE
Explanation: No Change					\$0
531-UTILITIES-TELEPHONE	\$24,746	\$24,746	\$0	0.0%	No Change
532-INTERNET ACCESS	\$40,000	\$40,000	\$0	0.0%	No Change
534-POSTAGE	\$5,350	\$4,950	(\$400)	-7.5%	534-POSTAGE
Explanation: Less Elementary Mailings					(\$400)
540-SCHOOL BOARD ADVERTISING	\$6,741	\$6,741	\$0	0.0%	No Change
Explanation: No Change					\$0

OBJECT CODE	FY 2014-2015 APPROVED BUDGET	FY 2015-2016 V5 PROPOSED BUDGET	FY 2015-2016 \$ CHANGE	FY 2015-2016 % CHANGE	FY 2015-2016 CHANGE EXPLANATION
561-562-CAREER TECHNICAL CENTER & OTHER TUITION Explanation: ROTC Tuition Change	\$13,400	\$10,900	(\$2,500)	-18.7%	561-562-CAREER TECHNICAL CENTER & OTHER TUITION (\$2,500)
563-SPED TUITION PRIVATE Explanation: Out-of-District Tuition	\$1,626,876	\$1,615,505	(\$11,371)	-0.7%	563-SPED TUITION PRIVATE (\$11,371)
580- TRAVEL Explanation: No Change	\$10,450	\$10,450	\$0	0.0%	580- TRAVEL \$0
610-GENERAL SUPPLIES Explanation: Supplies	\$333,336	\$290,482	(\$42,854)	-12.9%	610-GENERAL SUPPLIES (\$42,854)
621-UTILITIES-GAS	\$234,500	\$234,500	\$0	0.0%	No Change
622-UTILITIES-ELECTRICITY	\$294,000	\$294,000	\$0	0.0%	No Change
626-TRANSPORTATION-GAS FOR VEHICLE	\$4,120	\$4,120	\$0	0.0%	No Change
640-BOOKS/SUBSCRIPTIONS Explanation: No Change	\$734	\$734	\$0	0.0%	640-BOOKS/SUBSCRIPTIONS \$0
641-642-PRINT/ELECTRONIC MEDIA Explanation: Reduction in Textbook Purchasing & Replacement	\$77,915	\$54,915	(\$23,000)	-29.5%	641-642-PRINT/ELECTRONIC MEDIA (\$23,000)
650-SOFTWARE Explanation: No Change	\$12,964	\$12,964	\$0	0.0%	650-SOFTWARE \$0
730-CUSTODIAL-EQUIPMENT Explanation: No Change	\$1,500	\$1,500	\$0	0.0%	730-CUSTODIAL-EQUIPMENT \$0
734-COMPUTER HARDWARE Explanation: No New Computer at Idlehurst	\$20,304	\$19,304	(\$1,000)	-4.9%	734-COMPUTER HARDWARE (\$1,000)

OBJECT CODE	FY 2014-2015 APPROVED BUDGET	FY 2015-2016 V5 PROPOSED BUDGET	FY 2015-2016 \$ CHANGE	FY 2015-2016 % CHANGE	FY 2015-2016 CHANGE EXPLANATION
737-FURNITURE	\$1,200	\$1,200	\$0	0.0%	737-FURNITURE
Explanation: No Change					\$0
738-739-OTHER EQUIPMENT	\$12,352	\$12,352	\$0	0.0%	738-739-OTHER EQUIPMENT
Explanation: No Change					\$0
810-812-DUES	\$33,603	\$33,603	\$0	0.0%	810-812-DUES
Explanation: No Change					\$0
830-930-DEBT SERVICE-PRINCIPAL & INTEREST	\$2,012,549	\$2,040,044	\$27,495	1.4%	830-930-DEBT SERVICE- PRINCIPAL & INTEREST
Explanation: Debt Service - Principal Debt Service - Interest on school portion of the HVAC \$4.7 & \$1M Bonds					\$27,495
TOTAL	\$25,810,232	\$25,326,609	(\$483,623)	-1.9%	(\$483,623)