

CITY OF SOMERSWORTH FISCAL YEAR 2016-2017

TABLE OF CONTENTS

City Manager Budget Message.....	A-1
Financial Overview.....	B-1
Proposed Budget - General Fund	C-1
Proposed Budget - Enterprise Funds	C-94
School Department Submittal.....	D-1

Robert M. Belmore
City Manager

Scott A. Smith, Director
Finance & Administration

Robert M. Belmore, Interim Director
Planning & Community Development

Dean Crombie
Police Chief

Keith Hoyle
Fire Chief

Michael Bobinsky Director
Public Works & Utilities

Jeni Mosca
Superintendent, SAU 56

Marie D'Agostino
Business Administrator, SAU 56



PROPOSED

Dana S. Hilliard
Mayor

Martin Pepin
Councilor
Ward 1

Jennifer G. Soldati
Councilor
Ward 2

Martin P. Dumont Sr.
Councilor
Ward 3

Jonathan McCallion
Councilor
Ward 4

Denis Messier
Councilor
Ward 5

Nancie Cameron
Councilor
At Large

Jessica Paradis
Councilor
At Large

Dale R. Sprague
Councilor
At Large

David Witham
Councilor
At Large



March 12, 2016

The Honorable Mayor Dana Hilliard and City Council Members
Somersworth City Hall
One Government Way
Somersworth, NH 03878

Dear Mayor Hilliard and City Council Members:

Introduction

In accordance with Article VII of the City Charter, I respectfully submit for your consideration a Proposed Budget for the Fiscal Year 2016-2017. Article VII requires that a budget and budget message be presented to the Council on or before the 15th day of March for the ensuing Fiscal Year. The intent of the budget message, according to Article VII, is to describe the important features of the budget and indicate any major changes for the current year in financial policies, expenditures, and revenues together with the reasons for such changes. The budget message is also intended to summarize the City's debt position and include other information that will assist the Council in understanding the budget as a whole.

As required, the Fiscal Year 2016-2017 budget submission complies with section 7.4.1 of the City Charter, Limitation on Budget Increase, more commonly referred to as the "Tax Cap". This year's budget proposal is limited to a maximum increase in real estate tax revenue of **\$451,706**. The budget I am presenting for your consideration is estimated to increase real estate tax revenue by **\$444,343**, slightly less than that allowed under this section of the City Charter. A detailed analysis of this calculation has been provided in the "Financial Overview" section of the budget document on pages B-1 and B-2.

As the City continues to focus on capital improvements, it is imperative we seek ways to fund improvements with minimal impact on the tax rate. Historically, we have met much of the City's fleet requirements by recycling used police cruisers and reusing them in other departments. It is becoming evident this is no longer efficient or effective. In order to upgrade our fleet and improve our overall fleet integrity, this budget recommends a small down payment to be used for a lease purchase arrangement to replace a number of vehicles. In addition to two SUV style police cruisers that have already been approved by City Council, we are recommending the purchase of a fuel efficient vehicle to be used by Code Enforcement, a replacement pick-up truck for the Recreation Department, a replacement pick-up truck for the Police Department to be used for parking enforcement and animal control, an SUV style vehicle for the Department of Public Works, a one-ton plow truck, and a large plow truck, both mainly for snow operations to be used by the Department of Public Works.

Other ways we look to provide funding for capital improvements are through the use of capital reserve funds. This budget recommends continued funding for the Sidewalk Capital Reserve Fund, the Accrued Liability Fund, and the Facility Maintenance Capital Reserve Fund. In addition to these funds, the City collects an additional \$5 on motor vehicle registrations for the Municipal and Transportation Improvement Fund. The City Council recently passed a Resolution to use a portion of this fund for improvements to the Eddy Bridge on Salmon Falls Road connecting Somersworth and Berwick, Maine. This project would be a three party agreement between the City, the State of New Hampshire, and the State of Maine. This is an excellent opportunity to work collaboratively with other communities to improve infrastructure in and around our community.

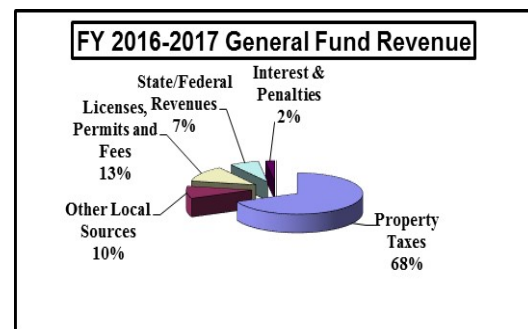
There is one personnel recommendation in the proposed budget I would like to mention. With the improvements to the downtown core, and our continued emphasis on image, I am recommending a seasonal position in the Department of Public Works with the sole focus of cleaning and maintaining the appearance of the downtown area. Similar to the seasonal approach we take with assisting snow operations in the winter, this is recommended to be a 40 hour per week position through the warmer seasonal months.

The General Fund proposed budget appropriations reflect a decrease of \$147,529 (-1.19%) compared to the prior year's approved budget. However, revenues have been adjusted downward by \$250,000 due to the use of fund balance authorized through a supplemental appropriation for road resurfacing, thereby creating a small increase in the amount required to be collected in property taxes. Following in this report is a more detailed analysis of this information.

Revenues

Fiscal Year 2016-2017 proposed City General Fund appropriations will be supported from the following revenue sources:

- \$8,590,846 in Municipal Property Taxes
- \$1,579,625 in Licenses, Permits and Fees
- \$ 898,106 in Grants and Revenue Sharing
- \$ 280,000 in Interest and Penalties
- \$1,203,455 in Other Local Sources



The challenge every year continues to be funding increasing costs with limited revenues. As non-tax revenue continues to lag, it puts pressure on the property tax base to continue to fund the same basic services each year. We continue to look for ways to address this issue through the use of debt and lease/purchase arrangements, capital reserve funding, and grants and other revenues. Most recently the City has accepted a COPS hiring grant to help in funding an additional police officer. We have been increasing the number of on-call firefighters through a federal SAFER grant, and we are currently considering moving forward with a three-party agreement with the State of NH and State of Maine to fund improvement to the Eddy Bridge on Salmon Falls Road. We will continue to look for opportunities to fund services and improvements in ways that will minimize the impact on the local property tax.

General Fund Appropriations:

Total appropriations proposed for the General Fund are \$12,250,596, representing a decrease of 1% as compared to the Fiscal Year 2016 adopted budget.

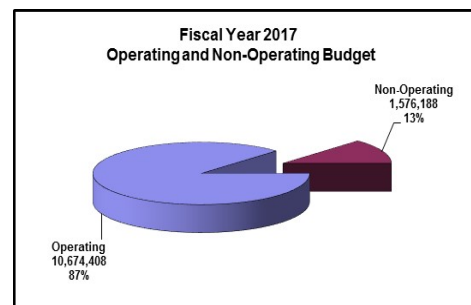
Salaries and benefits are up \$350,933 or 4.3%. Health Insurance and Workers Compensation premiums are the major drivers of this increase. Debt service is down approximately \$200,000 due to the retirement of debt, and capital improvements are down \$346,000 mainly due to reduced funding recommended for road resurfacing. Unfortunately, these decisions must be made in order to comply with the tax cap.

The following table is a summary of the General Fund budget by major category:

Total General Fund	FY15 Budget	FY15 Actual	FY16 Budget	FY17 Proposed	Percent
<u>Salaries and Benefits</u>					
Salaries	\$4,519,913	\$4,258,328	\$4,578,508	\$4,658,451	1.75%
Overtime	\$284,819	\$363,160	\$280,300	\$290,430	3.61%
Other Pay	210,443	\$213,840	\$209,910	\$203,847	-2.89%
Health/Dental Insurance	1,518,755	\$1,419,623	\$1,618,484	\$1,827,515	12.92%
Retirement	962,970	\$897,175	\$982,221	\$1,002,187	2.03%
Workers Compensation	163,642	\$123,950	\$175,206	\$207,773	18.59%
Other Benefits	293,085	\$269,150	\$297,982	\$303,341	1.80%
Total Salaries and Benefits	\$7,953,627	\$7,545,226	\$8,142,611	\$8,493,544	4.31%
<u>Other Operating</u>					
Telephone and Utilities	\$189,166	\$175,638	\$192,765	\$190,714	-1.06%
Contracted Services	448,253	\$449,015	\$473,323	\$471,583	-0.37%
Civic Promotions/Community Support	98,086	\$92,891	\$98,886	\$96,386	-2.53%
Contingency	80,000	\$22,822	\$80,000	\$80,000	0.00%
Direct Assistance	144,000	\$109,571	\$144,000	\$144,000	0.00%
Other Operating	1,141,573	\$1,147,009	\$1,152,575	\$1,198,181	3.96%
Total Other Operating	\$2,101,078	\$1,996,946	\$2,141,549	\$2,180,864	1.84%
Total Operating	\$10,054,705	\$9,542,172	\$10,284,160	\$10,674,408	3.79%
<u>Capital and Debt</u>					
Debt Service/Leases	\$1,235,226	\$1,235,078	\$1,305,852	\$1,104,681	-15.41%
Capital/Road Maintenance	569,757	\$712,239	\$701,954	\$355,909	-49.30%
Transfers to Other Capital Funds	1,455,093	\$1,455,093	\$106,159	\$115,598	8.89%
Total Capital and Debt	\$3,260,076	\$3,402,410	\$2,113,965	\$1,576,188	-25.44%
Total General Fund Budget	\$13,314,781	\$12,944,582	\$12,398,125	\$12,250,596	-1.19%

Operating is 87% of the total proposed budget

Non-operating is 13% of the total proposed budget



Significant changes within the proposed General Fund appropriations are as follows:

Salary and benefit increases (approximate):

Salary Increases	\$ 84,010
Health Insurance Increases	\$209,031
NH State Retirement	\$ 19,966
Wage related benefits (FICA, W/C, etc)	<u>\$ 37,926</u>
Subtotal	\$350,933

Changes due to City Council action:

Net change in Debt Service	(\$221,780)
Net change in Lease Payments	<u>\$ 20,609</u>
Subtotal	(\$201,171)

Capital Improvement Program not yet acted on by City Council:

City Hall HVAC Air Exchange	\$ 37,000
Fire SCBA Replacement (Year 4 of 4)	\$ 41,612
Tax Increment Finance District	\$ 15,000
Replace Portable Radios – Fire (Year 2 of 4)	\$ 32,172
Snow Equipment - DPW	\$ 12,950
Plotter –Dev. Services GIS	\$ 4,000
DPW –Heavy Equipment Jacks	\$ 5,175
Fire Hose Replacement	\$ 15,000
City Hall Phone System Replacement	\$ 15,000
Down-payment on Vehicle Lease	\$ 20,000
Bldg. Maintenance – DPW Bathroom	<u>\$ 8,000</u>
Subtotal	\$ 205,909

Other Changes to Note:

Reduced appropriation for road resurfacing	\$(297,000)
Reduced transfer to sidewalk capital reserve fund	\$(5,000)
Reduced transfer to facility maintenance fund	\$(5,000)

Water Fund

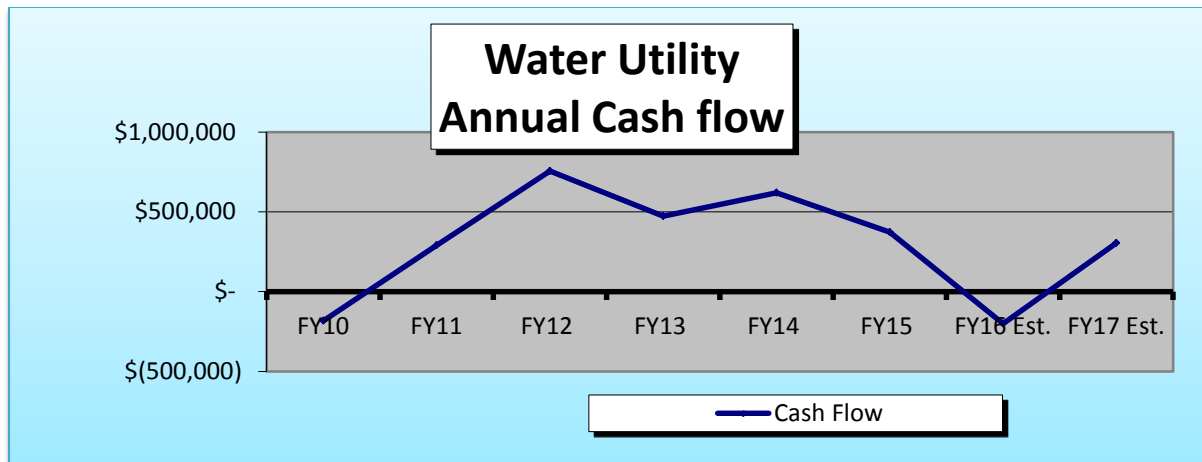
The total appropriations recommended for the Water Fund reflect a decrease of \$500,775 or (19.7%). This large decrease is due to a one-time appropriation for the rehabilitation of the Rocky Hill Road standpipe.

The Water Fund opened FY 2016 with a cash surplus of \$1,830,700, and as of the end of February it was approximately \$1,500,000. The reduction in cash in the water fund is due specifically to dedicating funds for the Rocky Hill Road standpipe project recently completed. The current rate structure will support the budget, and I do not recommend any rate changes at this time.

Changes of note are:

- Proposed capital improvements to replace a 1-ton vehicle and the purchase of a new data collecting unit for monthly meter reading. Also, due to a successful refunding of a State revolving loan, we have achieved a reduction of \$36,000 in that debt payment.

The graph is a visual depiction of the annual cash flow for the water utility. The combination of increases in the rate structure and conservative budgeting continue to improve the annual cash flow.



Sewer Fund

The total appropriations recommended for the Sewer Fund reflect an increase of \$5,999 or 0.29%.

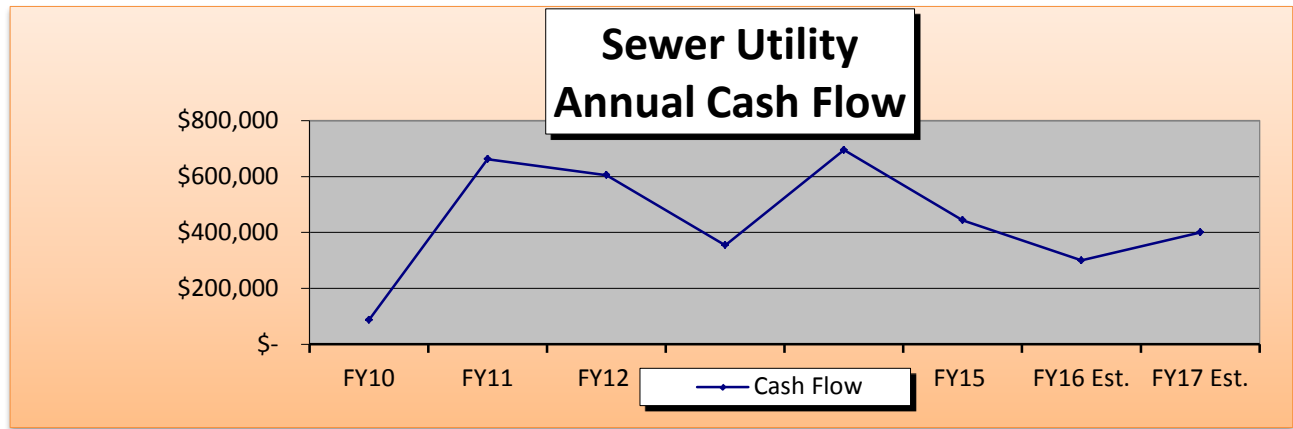
The Sewer Fund opened FY 2016 with a cash surplus of \$1,415,237 and as of the end of February it was approximately \$1,600,000. The City has contracted with Underwood Engineers for badly needed improvements to the Blackwater Road Pump station. That project is currently in the design phase and should be in a position to be bid in the near future. The estimated cost is approximately \$750,000. The City will be investigating opportunities for grants and other funding sources that may be available to assist with this project.

The City has also contracted with Wright/Pierce Engineers to study and report on improvements that may be needed at the Wastewater Treatment Facility. Demands on specific processes at the facility may be nearing capacity and may require improvements. This is not an issue with the facilities ability to handle the amount of flow, it is a somewhat technical issue and requires more explanation that can be included in this budget report. The report and details will be presented to Council in the very near future.

Changes of note are:

- Proposed capital improvements is a one-ton utility vehicle.

The graph is a visual depiction of the annual cash flow for the sewer utility. The combination of increases in the rate structure and conservative budgeting continue to improve the annual cash flow.

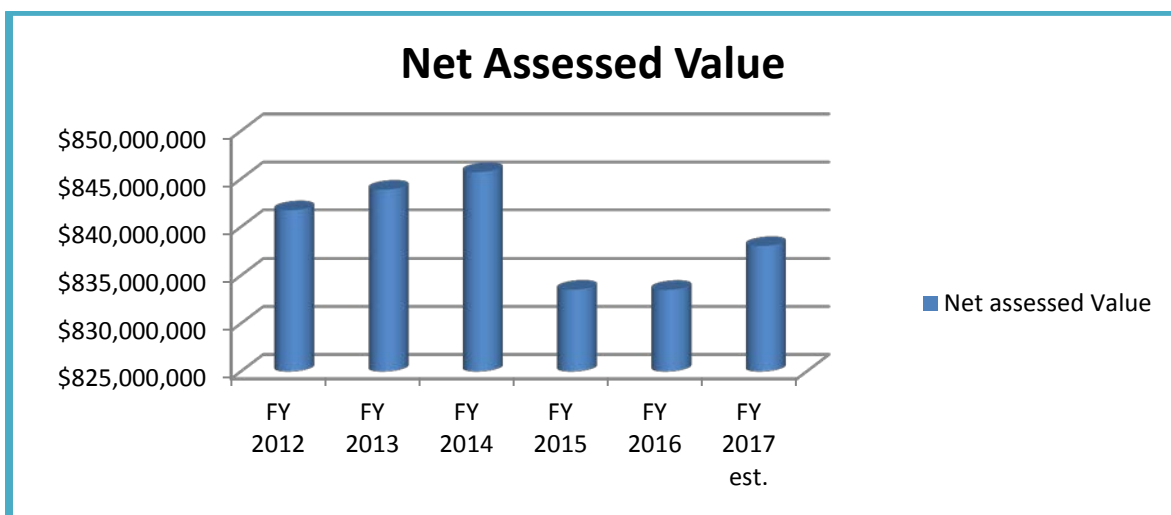


Net Assessed Valuation

The City's net assessed valuation is the final step in calculating the tax rate for a community. Another challenge for any community is expanding the tax base in a manner that shares the cost of services without expanding the services required. Furthermore, Somersworth is small community which complicates the ability to actually expand the tax base. We believe with the investment in our downtown, implementing incentives such as RSA 79-E and Economic Revitalization Zones as well as pursuing a local tax increment finance district/s, we will continue to place more in our tool box to assist with expanding our tax base.

In consultation with our contract assessor, we are estimating small growth in the net assessed value for the upcoming budget year.

The following is a chart listing the City's un-equalized net assessed value since FY 2012:



School Department Budget

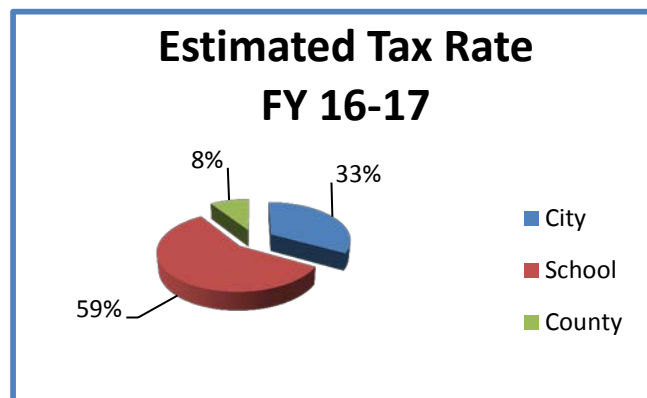
The School Department's budget is submitted under separate cover. This budget has been reviewed and approved by the School Board and is presented for your consideration.

Tax Rate

If adopted as proposed, the property tax rate is projected to increase \$0.39 (thirty-nine cents) or 1.2%.

A more detailed breakdown of the tax rate calculation appears in Section B on page B-4 of the budget document.

The following chart provides a comparison of the estimated impact of the tax rate on residents based on the budget as proposed. The City's contract assessor has reported that the current average residential home in Somersworth is assessed at approximately \$180,000.



	FY2016 Adopted	FY2017 Proposed
Average residential home in Somersworth = \$180,000	Budget	Budget
Tax rate per \$1,000 Assessed Value	32.25	32.64
Property Taxes	\$5,805	\$5,875
Rate Change from FY 2016		\$70
% Change from FY 2016		1.2%

Fund Balance

Fund balance retention is important for responsible long-term financial planning. Maintaining a healthy fund balance is important and provides the ability to respond to emergencies or other unanticipated expenditures, and to assist in mitigating dramatic City tax rate fluctuations.

The unassigned budgetary fund balance for the year ending June 30, 2015 was \$4,726,310. The City's fund balance policy states "the City will strive to maintain an unassigned fund balance in the General Fund of 5-17% of total appropriations". The current level is 10.24%, well within the goal as laid out in the policy.

Based on the current status of the City's fund balance I am recommended utilizing \$535,000 to reduce the impact of the proposed budget on the tax rate.

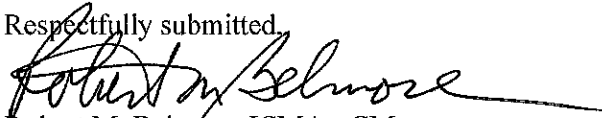
Summary

As we put the final touches on another annual budget submittal, I can't help but reflect on what a privilege it is to be even a small part of the revitalization going on in Somersworth. The downtown improvements have come to a very successful completion. Through the use of grants and the abilities of staff we have made substantial improvements in our parks. The Somersworth Schools also continue to see improvements, evident most recently by the upgrades just started at the Career Technical Center. The City's efforts to step up property maintenance compliance are on-going and have already shown signs of success. The City and School continue to look for opportunities to collaborate providing services in ways that are more effective and efficient. It is an exciting time in Somersworth. I look forward to continue our work in making Somersworth a vibrant and highly sought after community in which to live, work, and play.

I extend a thank you to all City departments for their cooperation and assistance in the preparation of this proposal, and particular appreciation to Finance Director Scott Smith for all his efforts. This collaborative process has shaped a budget proposal of department programs that lays the foundation for an effective and efficient allocation of resources to meet current Community needs.

I look forward to reviewing this FY 2017 Budget Proposal with the Mayor and City Council.

Respectfully submitted,



Robert M. Belmore, ICMA - CM
City Manager

"Proud Past, Bright Future"

Analysis of Tax Cap - Estimate for FY2017 Budget Year
City of Somersworth, NH

	City Portion	School Portion	State Portion	County Portion	Total
A. Prior Fiscal Year Net Amount Raised By Taxes (FY2016 Actual Levy)	8,451,375	14,047,276	2,003,328	2,374,369	26,876,348
B. Multiplied by the National CPI-U (CPI Urban all cities index)	0.1%	0.1%	0.1%	0.1%	0.1%
C. Subtotal (A x B)	8,451	14,047	2,003	2,374	26,876
D. Prior April 1 to March 31 Estimated Net Construction Value	13,173,000	13,173,000	13,173,000	13,173,000	13,173,000
E. Multiplied by Prior Fiscal Year Tax Rate/1,000 of Value (Actual)	10.12	16.83	2.45	2.85	32.25
F. Subtotal (D x E)	133,311	221,702	32,274	37,543	424,829
G. Increase Allowed for FY2017 Tax Levy (C + F)	141,762	235,749	34,277	39,917	451,706
H. FY2017 Amount allowed to be Raised by Taxes (Capped Tax Levy) (A + G)	8,593,137	14,283,025	2,037,605	2,414,286	27,328,054
I. FY2017 Estimated Amount Adopted to be Raised by Taxes	8,590,846	14,370,206	1,950,396	2,409,243	27,320,691
J. Variance between estimated and capped tax levy (H -I)	2,291	(87,181)	87,209	5,043	7,363
K. Amount required to be absorbed by City and School	5,043	87,209	(87,209)	(5,043)	0
L. Amount of Budget Adjustment Required for FY2016 (J +K)	7,335	28	0	0	\$7,363

M. Total amount Under/(Over) the Tax Cap

Consumer Price Index - All Urban Consumers

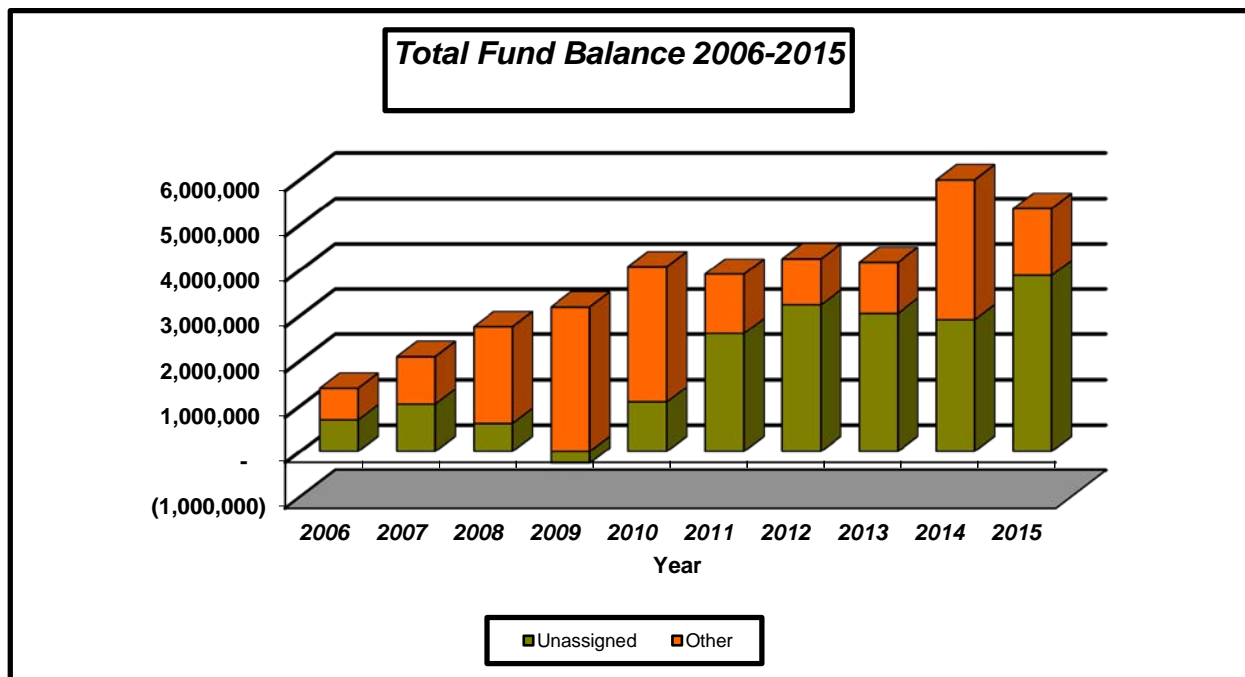
Original Data Value

Series Id: CUUR0000SA0
 Not Seasonally Adjusted
 Area: U.S. city average
 Item: All items
 Base Period: 1982-84=100
 Years: 2005 to 2015

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	Percent Change Annual
2005	190.7	191.8	193.3	194.6	194.4	194.5	195.4	196.4	198.8	199.2	197.6	196.8	195.3	
2006	198.3	198.7	199.8	201.5	202.5	202.9	203.5	203.9	202.9	201.8	201.5	201.8	201.6	3.2%
2007	202.416	203.499	205.352	206.686	207.949	208.352	208.299	207.917	208.490	208.936	210.177	210.036	207.342	2.8%
2008	211.080	211.693	213.528	214.823	216.632	218.815	219.964	219.086	218.783	216.573	212.425	210.228	215.303	3.8%
2009	211.143	212.193	212.709	213.240	213.856	215.693	215.351	215.834	215.969	216.177	216.330	215.949	214.537	-0.4%
2010	216.687	216.741	217.631	218.009	218.178	217.965	218.011	218.312	218.439	218.711	218.803	219.179	218.056	1.6%
2011	220.223	221.309	223.467	224.906	225.964	225.722	225.922	226.545	226.889	226.421	226.230	225.672	224.939	3.2%
2012	226.665	227.663	229.392	230.085	229.815	229.478	229.104	230.379	231.407	231.317	230.221	229.601	229.594	2.1%
2013	230.280	232.166	232.773	232.531	232.945	233.504	233.596	233.877	234.149	233.546	233.069	233.049	232.957	1.5%
2014	233.916	234.781	236.293	237.072	237.900	238.343	238.250	237.852	238.031	237.433	236.151	234.812	236.736	1.6%
2015	233.707	234.722	236.119	236.599	237.805	238.638	238.654	238.316	237.945	237.838	237.336	236.525	237.017	0.1%

General Fund Total Fund Balance

<u>Fiscal Year</u>	<u>Unassigned</u>	<u>Other</u>	<u>Total Fund Balance</u>
2006	692,276	702,867	1,395,143
2007	1,040,095	1,047,088	2,087,183
2008	616,105	2,136,592	2,752,697
2009	(258,874)	3,183,638	2,924,764
2010	1,086,704	2,985,525	4,072,229
2011	2,598,386	1,308,909	3,907,295
2012	3,232,783	1,013,791	4,246,574
2013	3,046,522	1,125,686	4,172,208
2014	2,906,643	3,084,028	5,990,671
2015	3,882,740	1,474,627	5,357,367

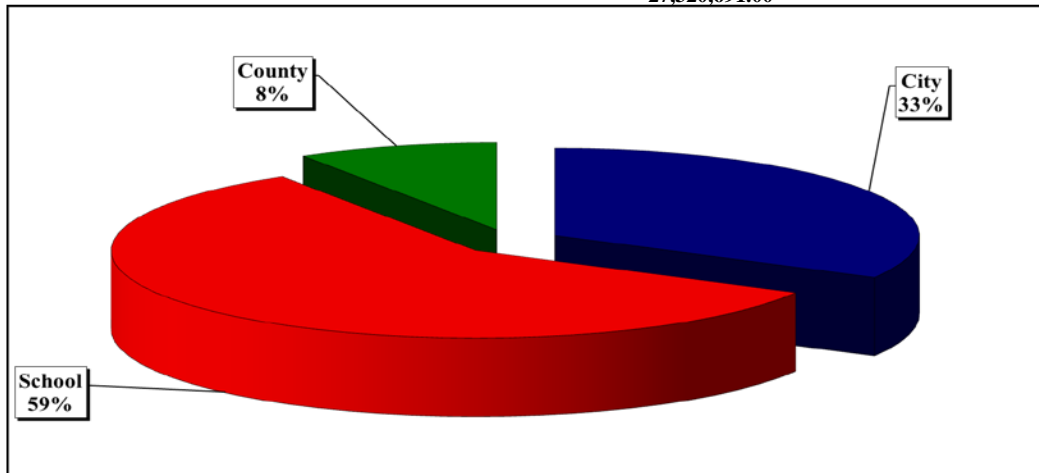


2016/17 Tax Rate Estimate

		Estimated FY16-17 Tax Rate	FY15-16 Tax Rate	Change
CITY PORTION				
Gross Appropriations	16,921,618			
Less: Revenues	8,642,208			
Less: Shared Revenues	-			
Add: Overlay	51,636			
Add: War Service Credits	259,800			
Net Town Appropriation	8,590,846	10.25	10.12	0.13
SCHOOL PORTION				
Net Local School Budget	23,876,066			
Less: Equitable Education Grant	7,555,464			
Less: State Education Taxes	1,950,396			
Net School Tax Total	14,370,206	17.15	16.83	0.32
STATE EDUCATION TAXES				
Equalized Valuation (no utilities)				
Net State Education Total	1,950,396	2.37	2.45	(0.08)
COUNTY PORTION				
Due to County	2,409,243			
Less: Shared Revenue	-			
Net County Total	2,409,243	2.87	2.85	0.02
Total Tax Rate		32.64	32.25	0.39
Total Property Taxes Assessed				
	27,320,691			
Less: War Service Credits	(259,800)			
Total Property Tax Commitment	27,060,891			

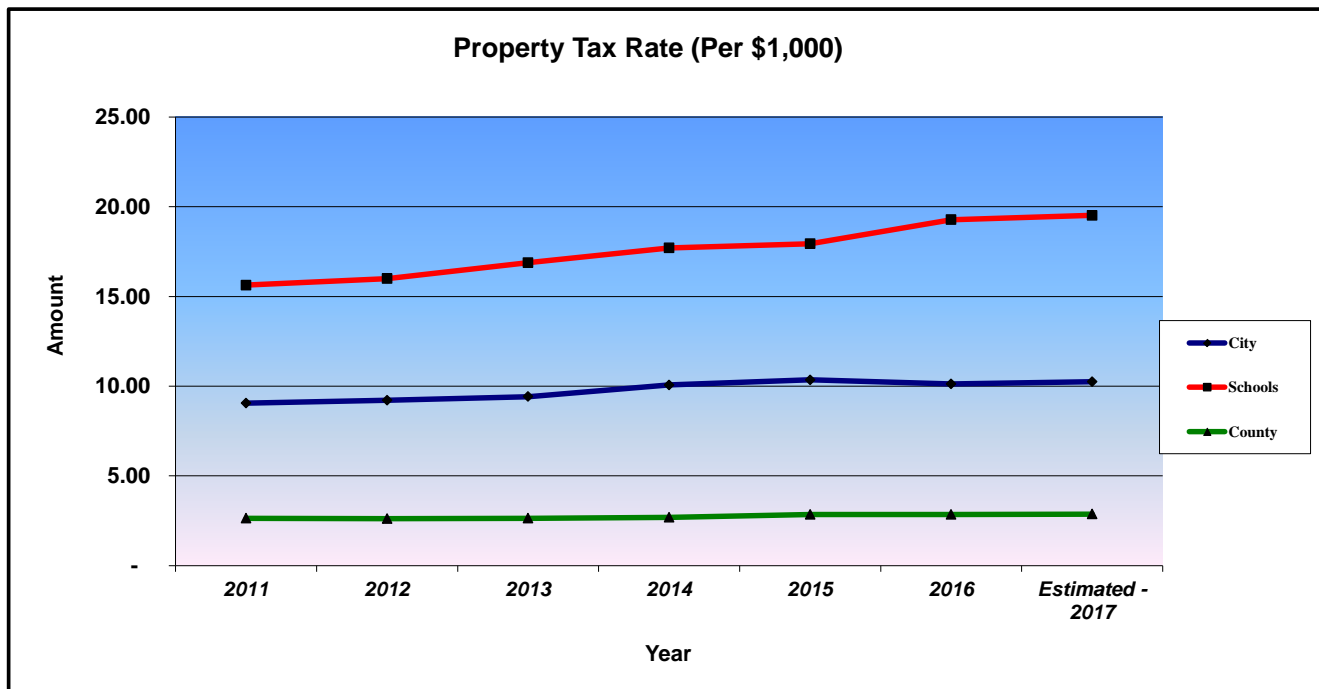
Net Assessed Valuation (Estimate)

State Education Taxes (No utilities)	823,000,000	2.37	1,950,396.00
All Other Taxes	838,000,000	30.27	25,370,295.00
			27,320,691.00



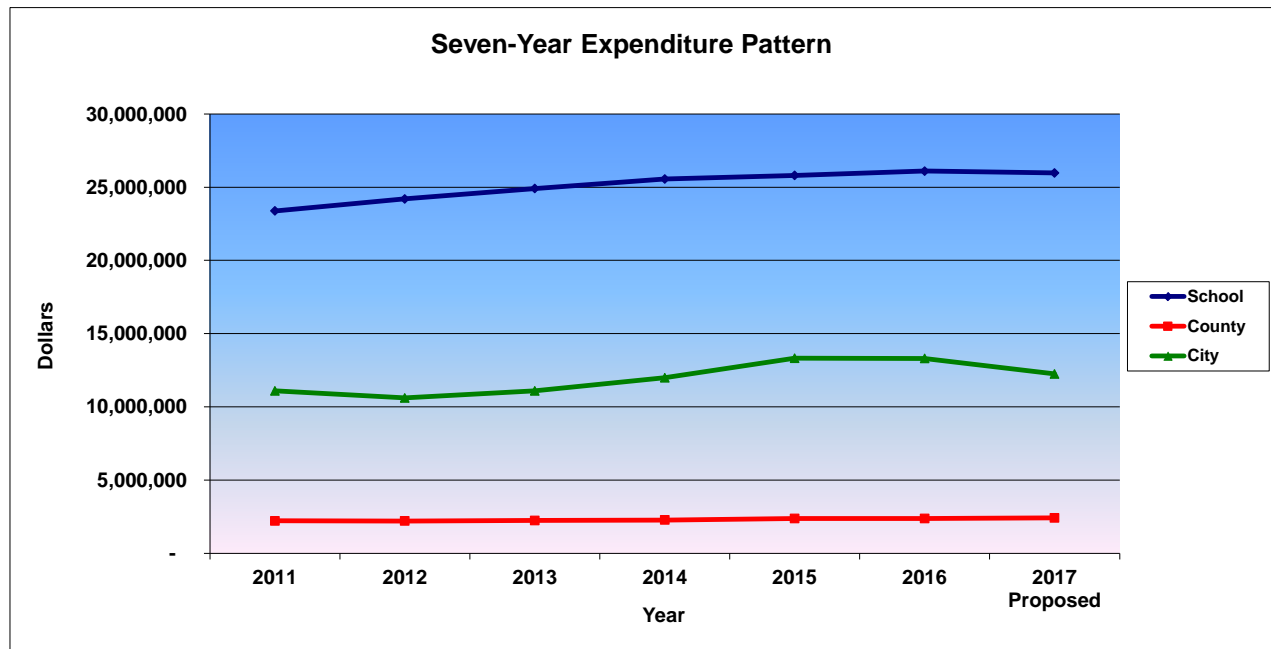
Property Tax Rate (Per \$1,000)

<u>Fiscal Year</u>	<u>City</u>	<u>% of Total</u>	<u>Schools</u>	<u>% of Total</u>	<u>County</u>	<u>% of Total</u>	<u>Total</u>
2011	9.05	33.1%	15.63	57.2%	2.64	9.7%	27.32
2012	9.21	33.1%	16.00	57.5%	2.62	9.4%	27.83
2013	9.42	32.6%	16.88	58.3%	2.64	9.1%	28.94
2014	10.07	33.0%	17.71	58.1%	2.69	8.8%	30.47
2015	10.35	33.2%	17.94	57.6%	2.85	9.2%	31.14
2016	10.12	31.4%	19.28	59.8%	2.85	8.8%	32.25
Estimated - 2017	10.25	31.4%	19.52	59.8%	2.87	8.8%	32.64



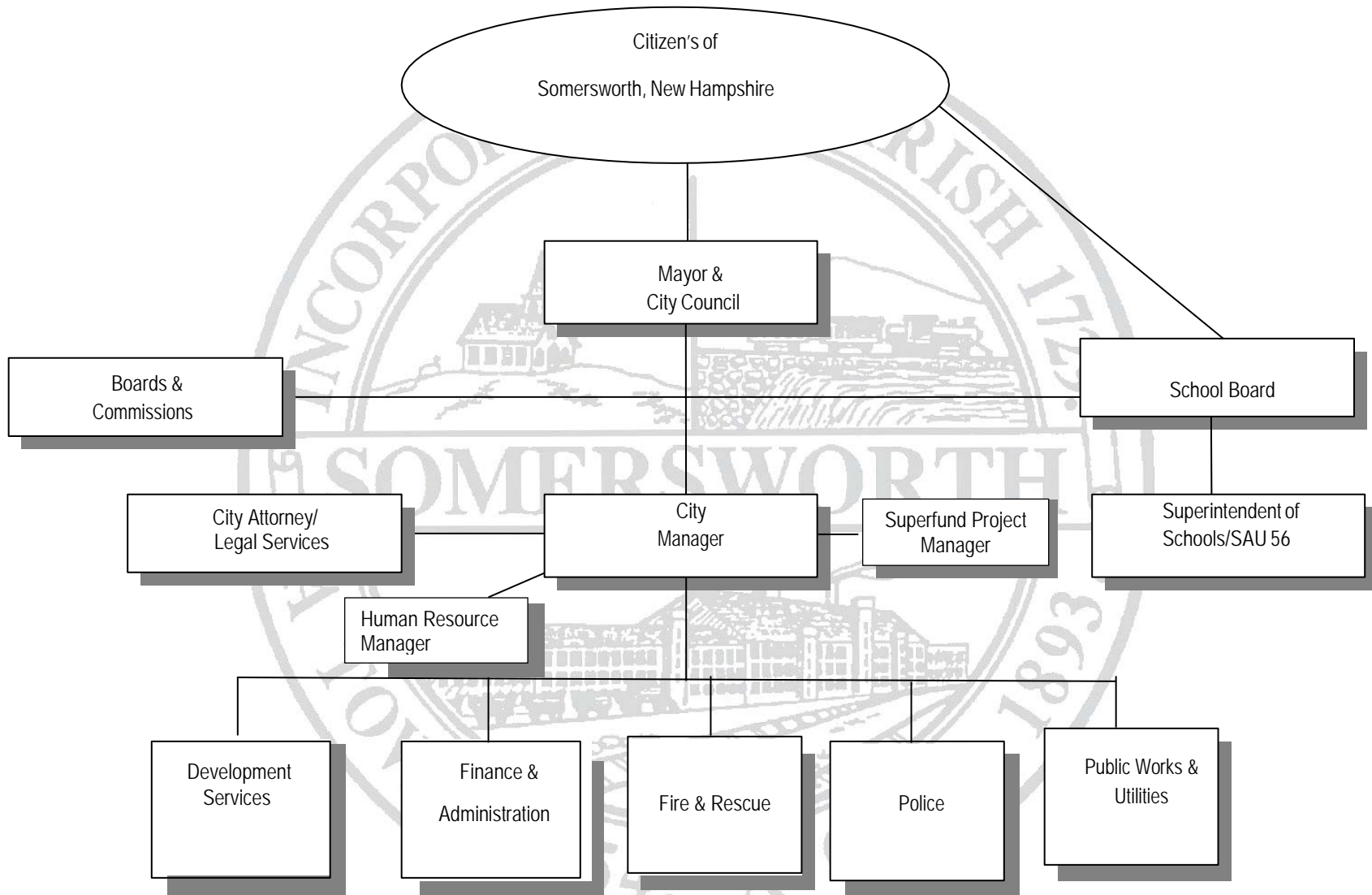
GENERAL FUND EXPENDITURES

	2011	2012	2013	2014	2015	2016	2017 Proposed
Amount							
School	23,379,295	24,200,556	24,910,000	25,557,232	25,810,232	26,102,271	25,973,820
County	2,211,961	2,207,896	2,230,657	2,271,477	2,373,324	2,374,369	2,409,243
City	11,084,313	10,604,376	11,092,923	11,985,316	13,314,781	13,298,125	12,250,596
Total	36,675,569	37,012,828	38,233,580	39,814,025	41,498,337	41,774,765	40,633,659
Dollar Change							
School	885,499	821,261	709,444	647,232	253,000	292,039	(128,451)
County	199,281	(4,065)	22,761	40,820	101,847	1,045	34,874
City	285,101	(479,937)	488,547	892,393	1,329,465	(16,656)	(1,047,529)
Total	1,369,881	337,259	1,220,752	1,580,445	1,684,312	276,428	(1,141,106)
Percent Change							
School	6.34%	3.51%	2.93%	2.60%	0.99%	1.13%	-0.492%
County	-0.51%	-0.18%	1.03%	1.83%	4.48%	0.04%	1.469%
City	8.11%	-4.33%	4.61%	8.04%	11.09%	-0.13%	-7.877%
Total	6.42%	0.92%	3.30%	4.13%	4.23%	0.67%	-2.732%



City of Somersworth

Organizational Chart



Office of the City Manager

City Government

The City of Somersworth has functioned as a City Council/City Manager form of government since 1985. The City Manager is appointed solely on the basis of their executive and administrative qualifications by the 9-member elected City Council to function as the Chief Administrative Officer of the City, responsible for the proper administration of all departments of the City placed under the Manager's charge. There are four At-Large City Councilors and five Ward Councilors; in addition, there is an elected Mayor who is the presiding officer at meetings of the City Council and serves as an ex-officio member of the City Council. The Mayor is recognized as head of the City Government for all ceremonial purposes, but has no administrative duties.

Under the Council/Manager form of government, the Council establishes policies for operations within the City, and it is the Manager's responsibility to ensure these policies are carried out. The City Manager keeps the City Council informed of the ongoing condition of the City, and provides reports and recommendations as requested by the Council. In general, the City Manager supervises all City property and is responsible for the day-to-day business affairs of the City and oversees expenditure of all funds appropriated for City purposes. The City Manager is responsible for fostering sound financial management practices, facilitating strategic planning for future growth and development as well as operational efficiency, and for maintaining the City's overall commitment to providing high quality services to the Community.

The City Manager is an ex-officio, voting member of the City's Planning Board and is a member of the City's Emergency Management team. According to the City Charter, the City Manager serves as the City's Personnel Director. However, in 2014 the City Council did approve a new Human Resource Manager position to assist in all HR disciplines involved in maintaining a healthy, professional City workforce.

City Department Heads reporting directly to the City Manager include the Director of Finance & Administration, Director of Public Works & Utilities, Director of Planning and Community Development, Fire Chief and Police Chief. The Manager is also charged with the appointment of the City Clerk, Chief Assessor, Tax Collector, City Engineer and such other officers as are necessary to administer the safe, effective and efficient operation of all City departments.

The Executive Assistant to the City Manager performs administrative duties to assist the City Manager, and upon approval, may provide assistance to the Mayor and City Council members. In addition to duties typical of an executive assistant, this position plays a vital role in assisting the City in its mission to communicate with residents keeping them informed of City services and information. This includes maintaining the City Website, the local bulletin board on the cable government channel 22, and preparation of a semi-annual City-wide newsletter, and a monthly e-newsletter.

Office of the City Manager

Annual Budget & Capital Improvement Program

In accordance with Article VII of the City Charter, the City Manager submits to the Council on or before the 15th day of March a budget for the ensuing fiscal year. Additionally, the City Manager prepares and submits to the Council a six year capital program at least three months prior to the final date of submission of the budget. The Capital Improvement Program continues to evolve to show infrastructure projects and programs necessary for continued quality City services in a sustainable strategy over a rolling 6-year time frame. The purpose of the CIP is to assist the City Council in preparing well in advance for capital expenditures to meet the future needs of the Community.

Please accept my invitation to stop by my office to share your thoughts on how we might work together in maintaining the City's commitment to providing high quality services to the Somersworth community. My door is always open.

I encourage you to visit our website www.somersworth.com and while there please consider signing up to receive our City's E-News, The Somersworth Advantage (business E-News), and our Recreation Office E-News.

Sincerely, Bob

Contact Information:

Robert M. Belmore, City Manager; email: bbelmore@somersworth.com

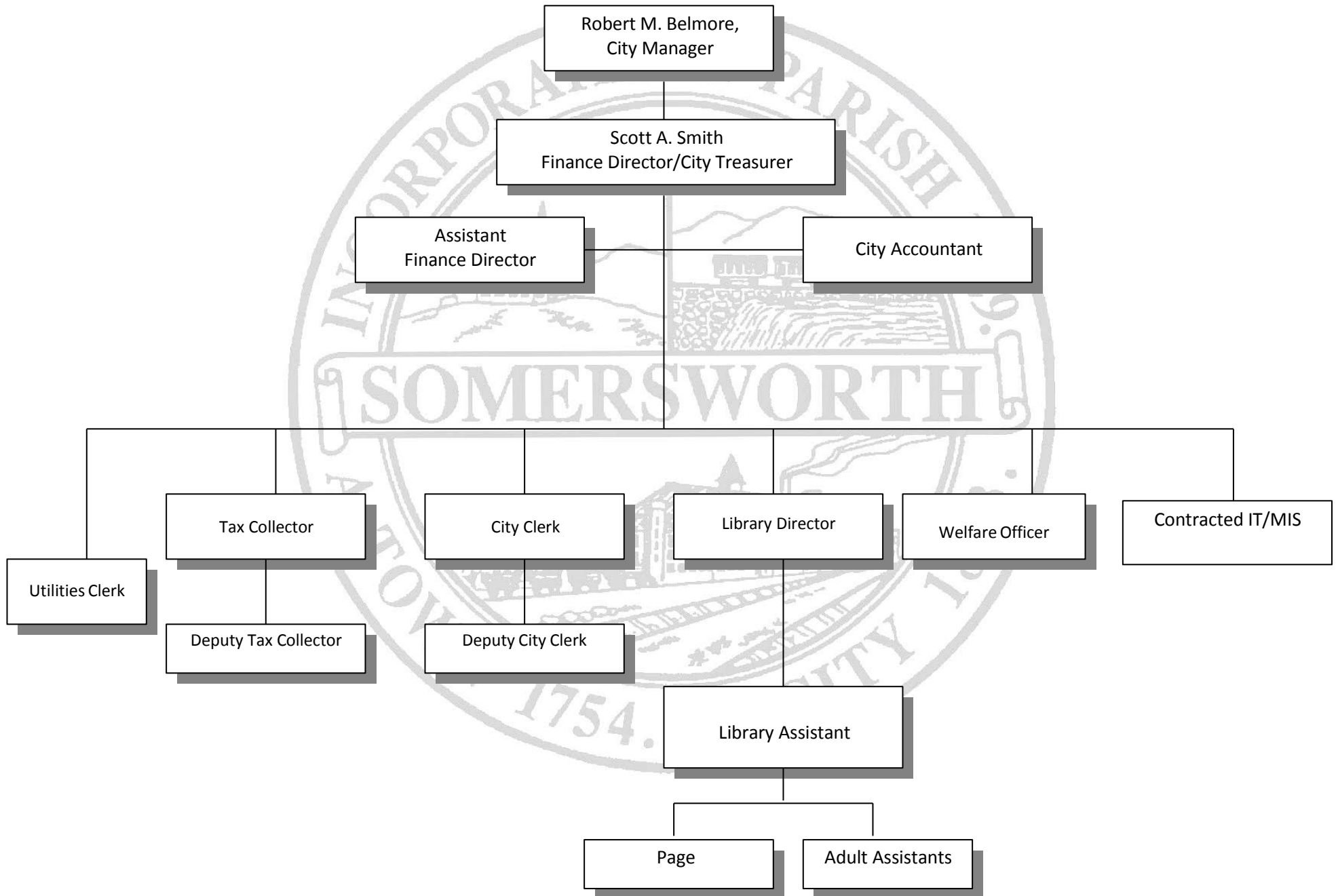
Brenda Ann Breda, Executive Assistant; email: bbreda@somersworth.com

Telephone: 603-692-9503.

City of Somersworth

Organizational Chart

Finance & Administration





DEPARTMENT OF FINANCE AND ADMINISTRATION

NEW PROGRAMS/SERVICES FOR FISCAL YEAR 2017:

- Fiscal Year 17 is the first year the City has included the operations of our cable access channels (Government Access channel 22, School Access channel 95). Due to increased demand, the City has included a part-time cable access coordinator, camera operators, equipment and other requirements. This budget detail can be found after the enterprise fund budgets.

The programs and services of the Department of Finance and Administration generally consist of the following:

Finance:

- Prepare monthly and annual financial statements. Coordinate with Independent Auditors to audit and express an opinion on those financial statements.
- Assist in the overall preparation of the City's Budget.
- Manage the City's cash flow and oversee investment of excess funds in accordance with the City's Investment Policy.
- Coordinate the sale of bonds for Capital Improvements, and manage the City's debt program.
- Process Payroll, Accounts Payable, and manage employee benefit program.
- Oversee the City's Information Technology.
- Prepare reports as required by various State and Federal regulatory agencies.

City Clerk:

- Issues and retains all vital records as required by State Law.
- Issues various permits and licenses as required by State and Local regulations.
- Acts as Clerk of the City Council, posts meeting notices and public hearing notices, prepares agendas, attends and records minutes of City Council meetings.
- Oversee and conduct elections as required by Federal, State, and Local rules and regulations.

Tax Collector:

- Bills and collects Municipal and State Property Taxes twice each year.
- Provides automobile registrations.
- Collects municipal utility billings and all other miscellaneous revenues received by City Departments.
- The City Tax Collector also serves as the municipal agent for the NH Department of Safety.

Human Services/Welfare Office:

- The Human Services Department serves Somersworth residents who are seeking emergency assistance to prevent homelessness as a result of eviction or foreclosure, as well as for food, utility disconnect notices and prescription expenses.
- The Human Services Department assists and provides referrals to over 1,000 individuals and families per year.
- Over 300 individuals and families are assisted financially with their rent, mortgage, utilities, prescriptions, burial, gasoline and food expenses.
- The remaining individuals and families are assisted with information, referral and support to access other community services such as the Strafford Community Action Program, the Community Food Pantry and the Medication Bridge program.

Library

- The proposed budget will support quality library service for the citizens of the City of Somersworth for 40 hours each week. The services include adding 1500 new best-selling and current books to the collection, maintaining a modest 69-title magazine collection, 4 local and regional newspapers, 7 Internet access computers for public use, a wi-fi hotspot available 24/7, 7 weekly children's programs to encourage reading and literacy and maintaining and increasing an audio-visual collection, including films, documentaries, and books on tape and CD. The budget includes funding for membership in the New Hampshire Downloadable Audiobook Consortium; citizens may borrow over 7,000 audiobooks and 15,000 e-books 24/7 with a library card and password and a computer or other electronic device with Internet access.
- The library joined nhaisLOCAL, the NH State Library consortium of libraries using open source software called Koha to provide an integrated library system (ILS). The Koha ILS replaces the traditional card catalog and date stamps at the Front Desk with an online catalog searchable at the library and anywhere the internet is accessible, and a barcode driven checkout system that patrons can also access from home with their account number and password to renew their books, make requests, reserve books and more.
- Two full-time and three part-time librarians provide expert service to an average of 785 customers weekly. Reference services range from assistance with in-house and on-line searches for information to giving the correct spelling of a difficult word. Librarians direct readers to the latest books that they may wish to read and other books that would interest them based on their reading preferences. The librarians field an average of 150 questions each week, in-person, by telephone, and by e-mail.

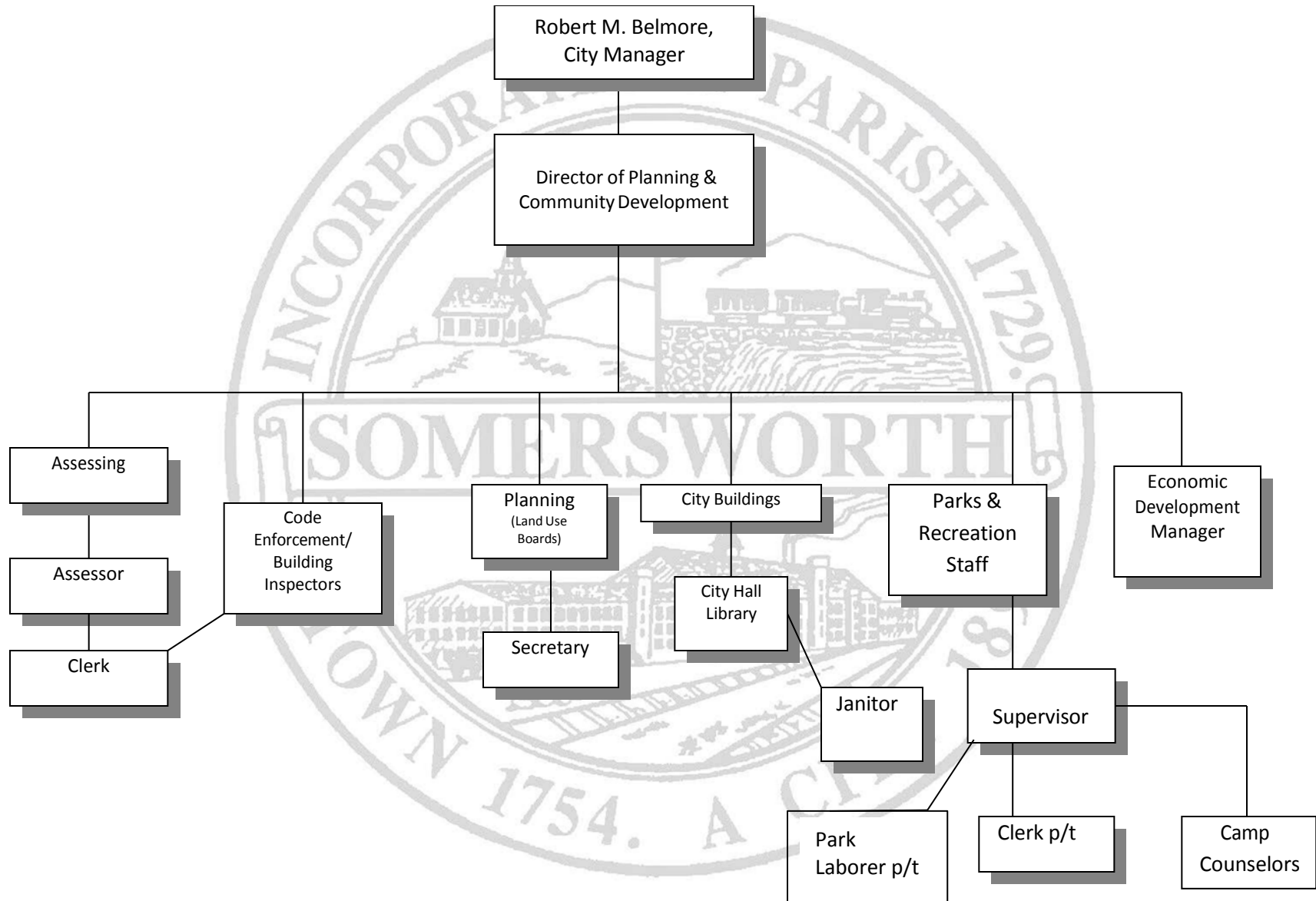
Water/Sewer Utility Billing

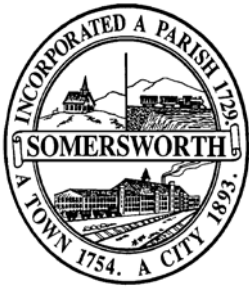
- One full-time employee assigned to the billing office.
- The Utility Billing office is responsible for monthly billing of all water and sewer users in the City of Somersworth. Schedules appointment for distribution crew. Records work orders, creates job work billings, and responds to questions on billing and other water matters.
- Provides support to the Tax Collector's office on an as needed basis.
- Provides support to the Department of Public Works and Utilities.

City of Somersworth

Organizational Chart

Development Services





DEPARTMENT OF DEVELOPMENT SERVICES - 2016

Development Services:

Development Services includes the Division of Economic Development and Planning, the Offices of Assessing and Code Enforcement and the Division of Recreation. The Department focuses on providing excellent customer service and accurate information to the public. All DDS work items, tasks, priorities and budgets are reviewed with the City Manager's office. The Director of Planning and Community Development is responsible for the overall direction and management of the department.

Assessing:

The purpose of the Assessing department is to develop, through an annual appraisal process, equitable assessments for all properties within the City. This assures that each taxpayer pays only their fair share of the annual tax levy of the City. The City contracts with an assessing firm to perform these duties. The Assessor is in the office every Friday and an assessing clerk assists the assessor and the public on a daily basis.



Code Enforcement / Building Inspection:

The Office of Code Enforcement is responsible for the enforcement of all national codes, State regulations, and City ordinances. This includes building, plumbing, mechanical, electrical, life safety, and property maintenance codes. The Chief Building Inspector/Health Officer is full time with a full time Code Compliance Officer and a part time Electrical Inspector. This office strives for pro-active enforcement while providing clear information to the public in a positive manner.



Planning Office:

The Planning Office is responsible for a variety of planning and economic development tasks that includes plan and permit review, meeting with prospective developers/engineers, grant writing and administration, providing staff support to all land use boards, and serving as the main point of contact for individuals seeking permits, and land use codes. The Planning Office focuses on providing the professional planning services to the the City the ideal place to live, work, and play. The office is staffed with a full time Planning Secretary and the Director of Planning and Community Development. This office is currently in a transition with the departure of Director Dave Sharples. The City has hired a new Director, Shanna Saunders who begins in April and brings with her over ten years planning experience with the City of Laconia, NH.



Land Use Boards:

The Planning Board, Zoning Board of Adjustment, Historic District Commission and Conservation Commission are the City's volunteer land use boards. They are staffed by the Director of Planning and Community Development and the Planning Secretary. Staff is responsible for the organizational components and administrative requirements while providing professional planning expertise in all aspects of zoning, Master Plan, Subdivision and Site Review Regulations. The Planning Board is responsible for the initial review of the City Manager's proposed Capital Improvement Plan (CIP) and recommendation of the City's CIP to the City Council.



Economic Development:

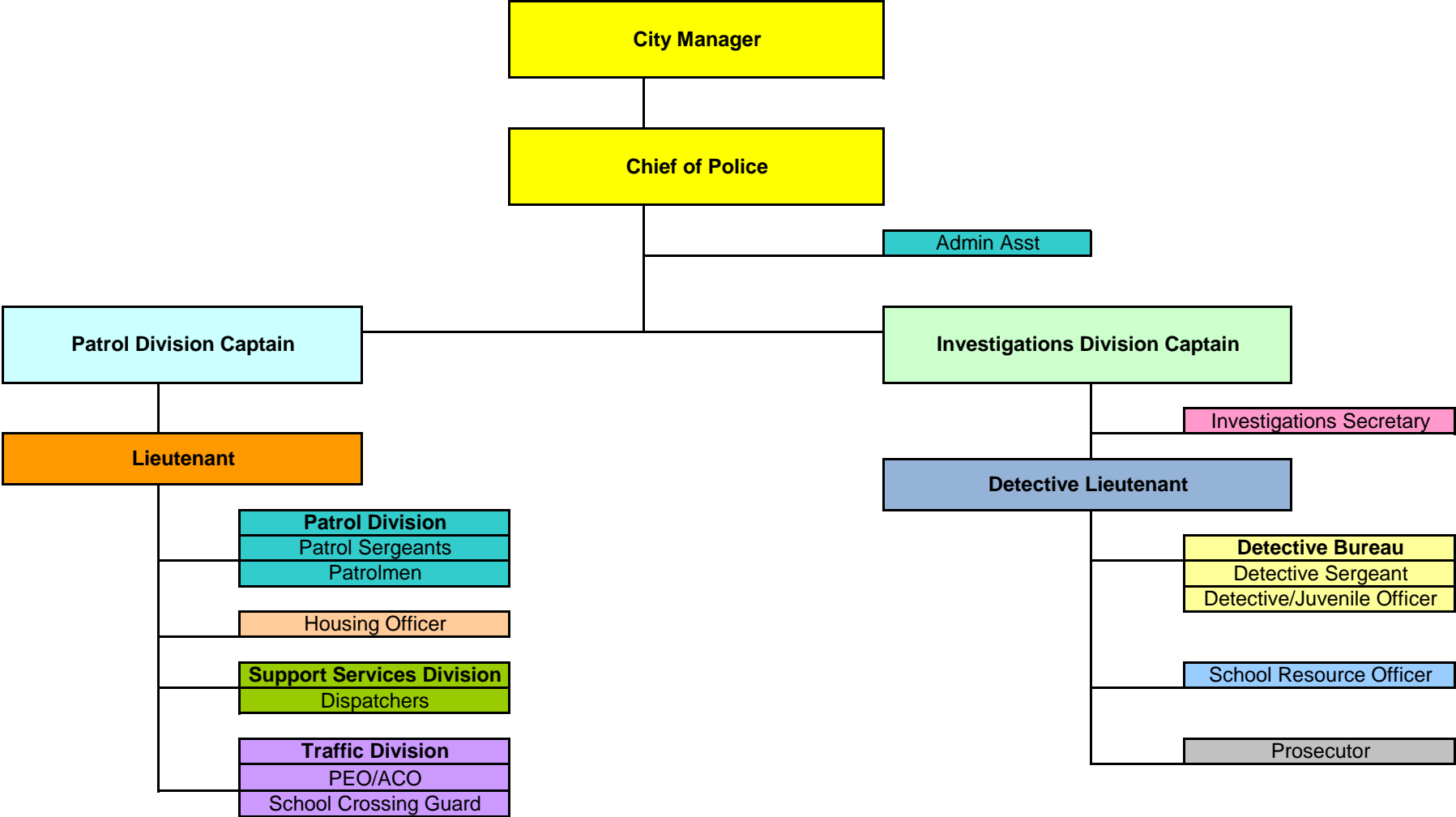
This office consists of a full time Economic Development Manager (EDM) devoted to economic development and serving the City's residents and business community. The EDM is responsible for creating and implementing the City's economic development efforts. This office focuses on business retention, business relocation and expansion and business advocacy to serve our citizens. This office actively participates with local, regional, and State wide economic development organizations with the ultimate goal of improving the City's economic posture and base.

Parks and Recreation:

The Recreation Office focuses on the programming, activities, and leisure time opportunities for Somersworth residents. There exists a wide range of special events and programs for various age groups throughout the year. In addition to our program offerings, the office is currently involved in creating a trail network, a hand carry boat launch, and other improvements at the Mast Point Dam site.



Somersworth Police Department





Somersworth Police Department Services and Responsibilities

- Maintain the safety and security of Somersworth citizens and their property by dispatching first responders (i.e., police, fire and ambulance) for citizens needing assistance.
- Investigate and report on all criminal matters pertaining to the laws of the State of New Hampshire and Somersworth City ordinances.
- Prosecution and court testimony of criminal matters through the Dover District Court and Strafford County Superior Court, working with the Strafford County Attorney's Office.
- Investigation and reporting of motor vehicle accidents.
- Working with DCYF in matters of physical and sexual abuse.
- Assist other agencies such as the ATF, Drug Task Force, DEA and other police departments requesting assistance.
- Enforcement of New Hampshire Motor Vehicle Laws.
- Respond to security alarm activations.
- Delivery and service of paperwork for court appearances.
- Background investigations for Homeland Security and Service Recruiters.
- Message delivery regarding deaths in the family, bad accidents and serious illnesses.
- Enforcement of animal control laws and protection of animals.
- House checks for residents and businesses.
- Fingerprint services for residents seeking employment or background investigations.
- Welfare checks of our residents when concern is expressed to ensure their safety and welfare.

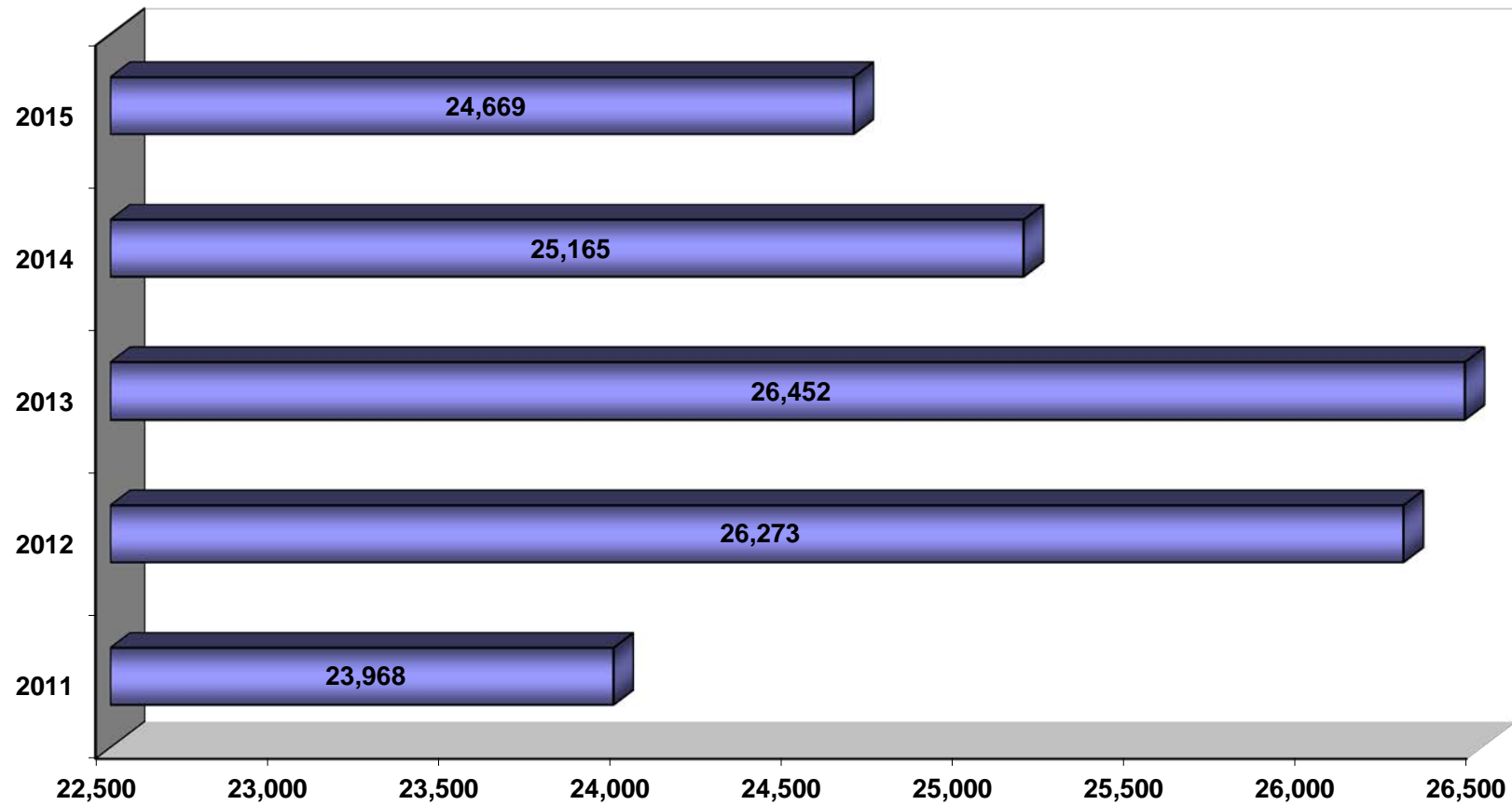


Somersworth Police Department Statistics

	2011	2012	2013	2014	2015
Calls for Service	23,968	26,273	26,452	25,165	24,669
Offenses Committed	3,450	3,210	2,538	2,816	2,670
Total Felonies	353	364	321	390	393
Total Crime Related Incidents	1,379	1,407	1,178	1,263	1,025
Total Non-Crime Related Incidents	2,618	2,822	2,342	2,185	2,020
Total Arrests (On View)	638	603	492	533	569
Total Arrests (Based on Incident/Warrant)	390	341	308	381	351
Total Summons Arrests	282	204	182	159	137
Total Arrests	1,310	1,148	982	1,073	1,057
Total P/C's	182	153	168	189	196
Total Juvenile Arrests	128	90	117	97	84
Total Juvenile Handled (Arrest)	100	69	87	68	53
Total Juvenile Referred (Arrest)	28	21	30	29	31
Total Open Warrants	16	32	28	27	31
Total Restraint Orders	110	109	107	82	78
Stolen Property-Value	1,036,967	272,510	229,548	295,869	274,879
Stolen Property Recovered Value	58,611	114,153	105,284	64,568	31,141
Total Motor Vehicle Accidents	453	422	373	435	477
Total Motor Vehicle Violations-Civil	56	5	8	5	2
Total Motor Vehicle Violations-Warnings	3,642	2,730	2,868	2,602	3,104
Total Motor Vehicle Violations-Arrests	1,103	1,381	1,290	1,352	1,246
Total Parking Tickets	670	361	636	325	496

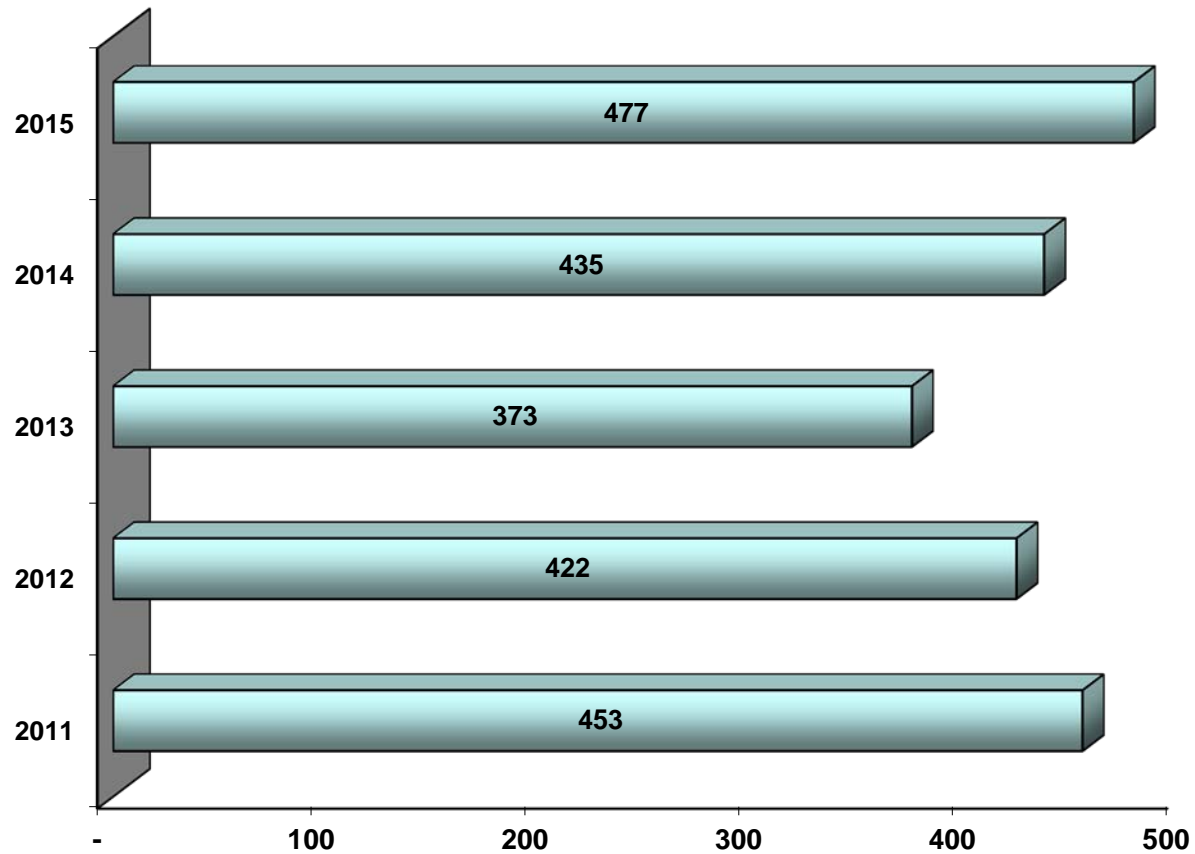


Somersworth Police Department Calls for Service



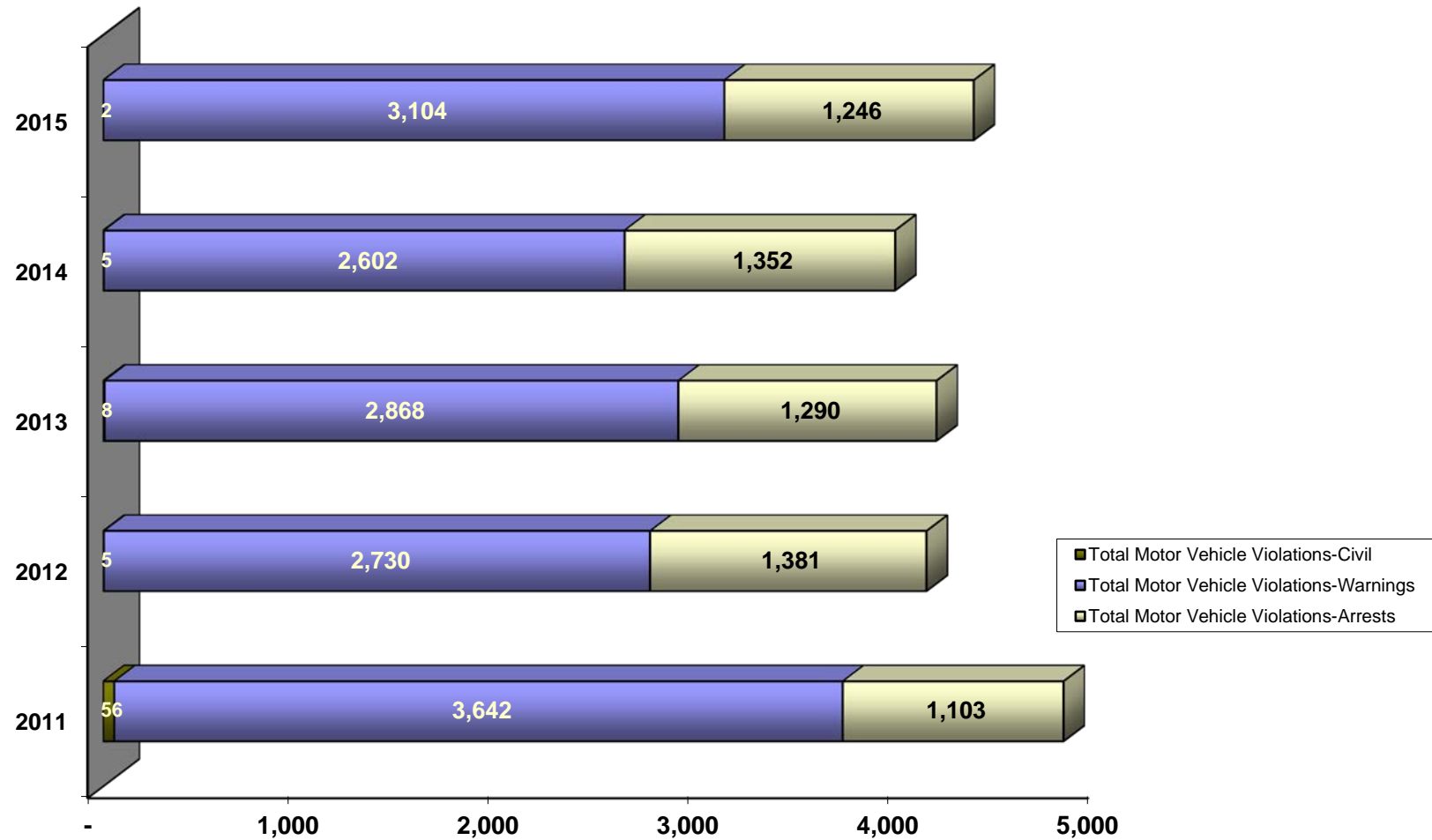


Somersworth Police Department Total Motor Vehicle Accidents



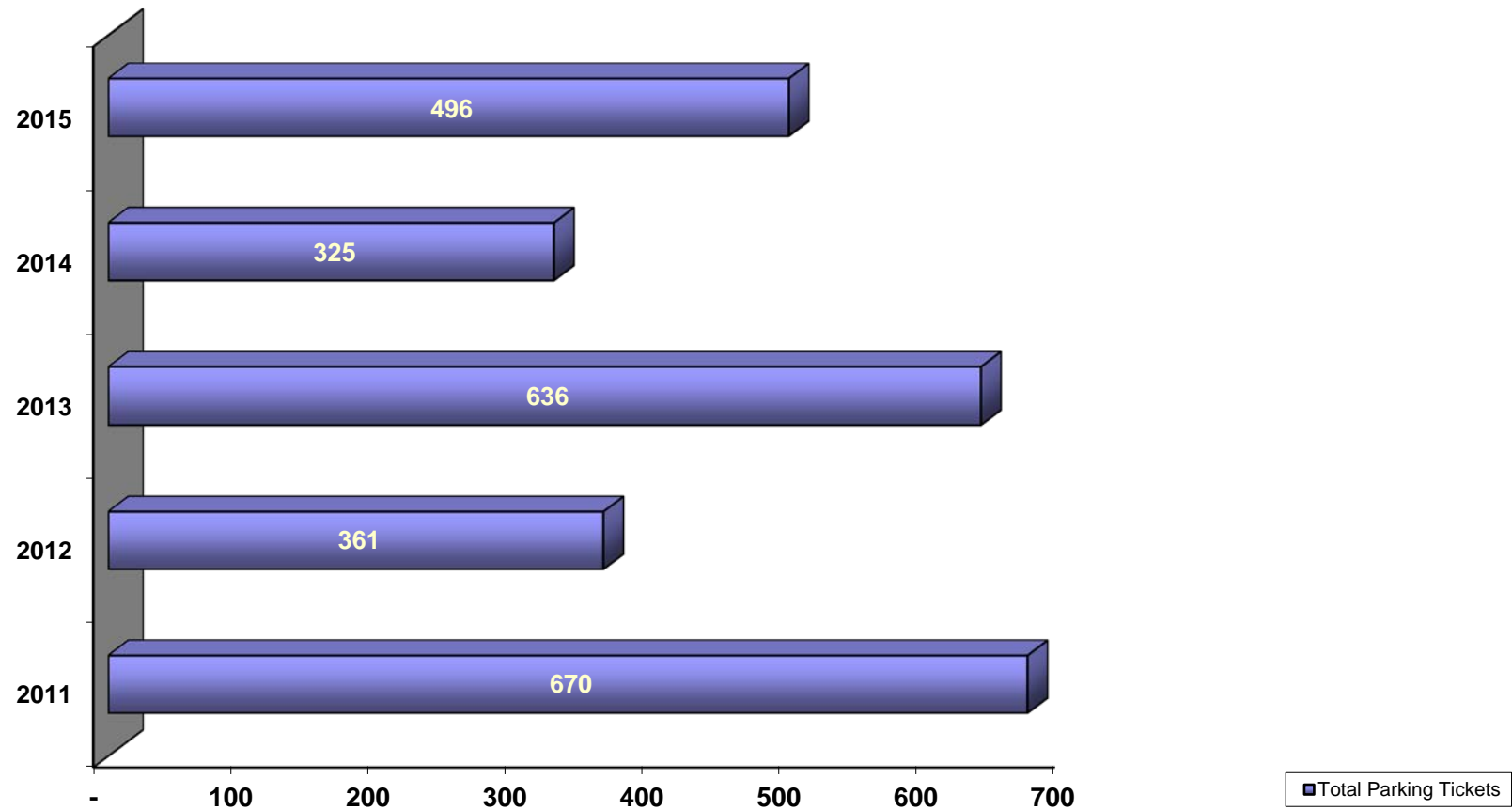


Somersworth Police Department Motor Vehicle Violations



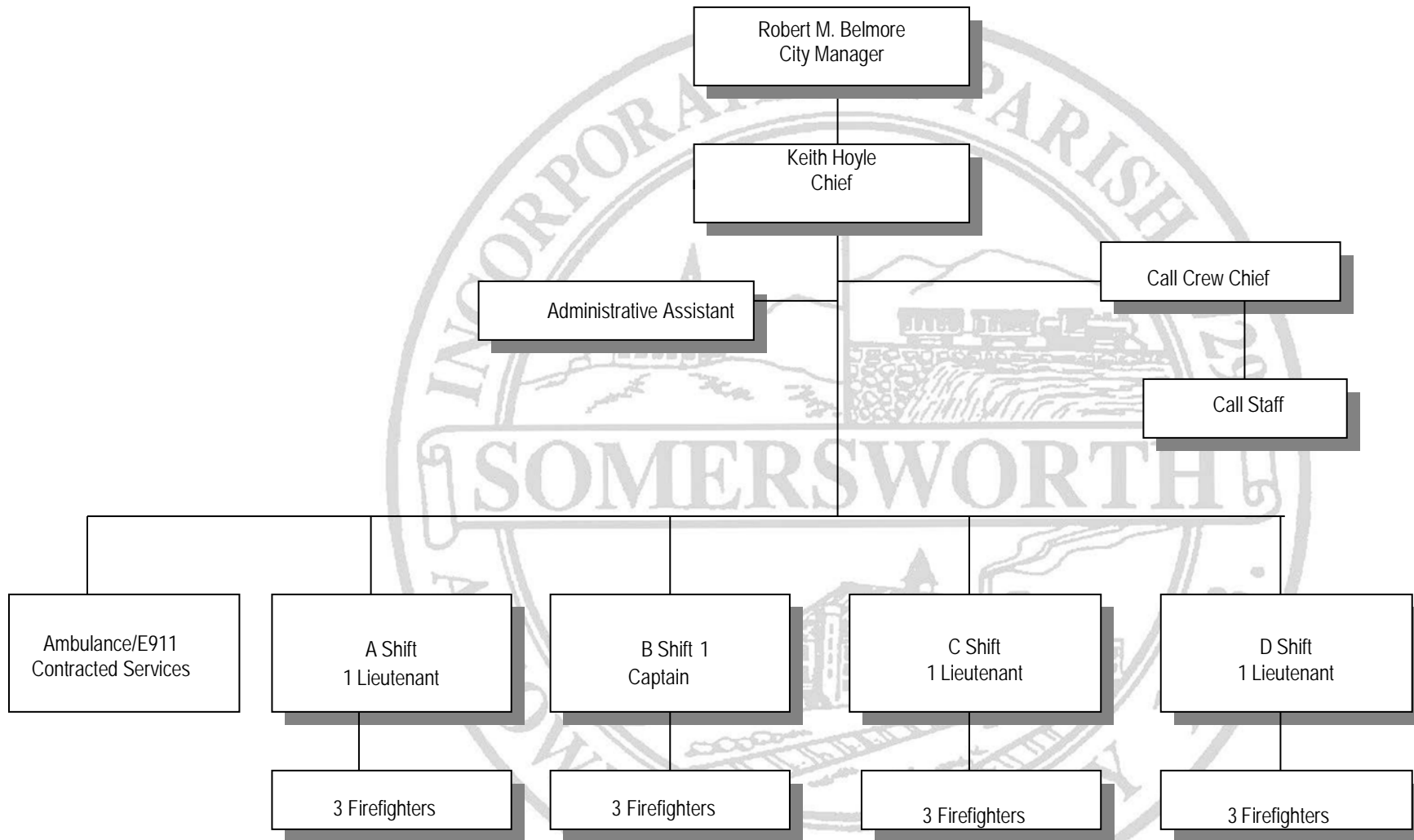


Somersworth Police Department Total Parking Tickets Issued



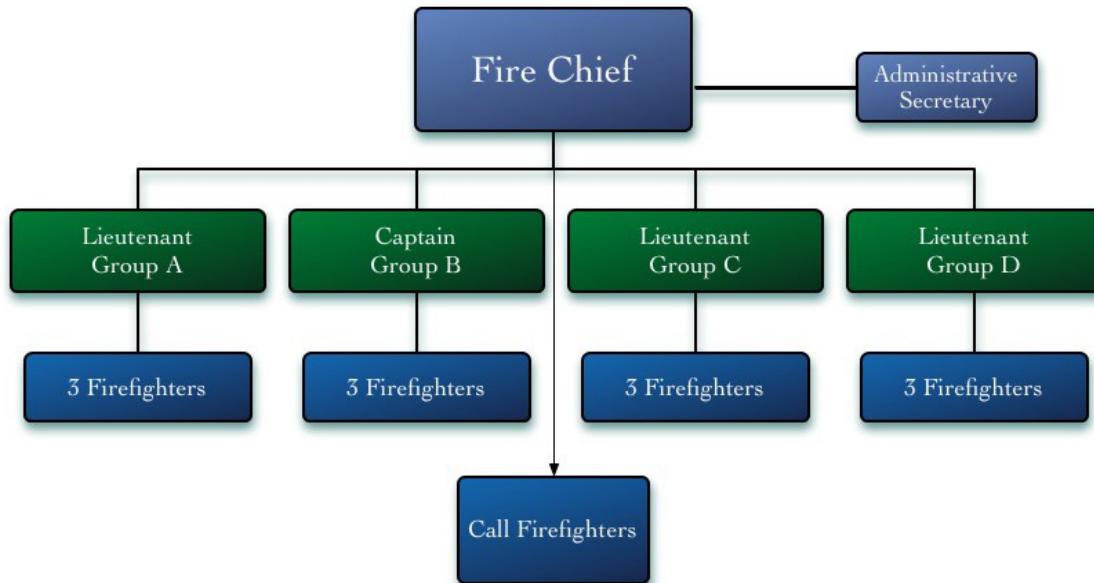
Organizational Chart

Fire & Rescue



SOMERSWORTH FIRE DEPARTMENT

The Somersworth Fire Department is a combination career and on-call public safety agency that provides fire suppression, rescue and emergency medical services. Career personnel include one (1) fire chief/emergency management director, four (4) shift supervisors, twelve (12) firefighters, and one (1) administrative assistant. There are fifteen (15) call firefighters, with one of them serving as a fire dispatcher during major incidents.



Officers and firefighters hold numerous certifications in firefighting, apparatus operations, leadership, specialized rescue and emergency medical services. Ten (10) firefighters are certified at the emergency medical technician-basic (EMT-B) level and one (1) firefighter is certified at the emergency medical technician-advanced (EMT-A) level. The fire department provides first responder services to critical emergency medical incidents, such as heart attacks, respiratory distress, strokes, trauma, and motor vehicle crashes with injury or entrapment.

During fiscal year 2015 (July 1, 2014 through June 30, 2015), the Somersworth Fire Department responded to a total of **1,474** emergency incidents. Responses for FY15 are summarized as follows:

• Building fire	65
• Outside fire	46
• Automobile fire	5
• Emergency Medical calls	654
• Accidental	283
• False Alarms/ Malfunctions	96
• Hazardous Materials Incidents	36
• Hazardous Conditions	177
• Motor Vehicle Accidents	112

Somersworth is a community that has a number of significant challenges for firefighting and rescue operations. Those challenges include:

- Congested downtown business district, with older structures. The upper floors of most of these buildings are used for multi-family (apartment) occupancies
- Steep road grades in the hilltop area that create difficulties for aerial ladder operation as well as emergency response during icy conditions
- Low-income multi-family occupancies that are not protected with automatic fire sprinklers. Smoke detectors and carbon monoxide detectors are often missing or inoperable in these occupancies. Since most fatal residential fires occur during sleeping hours, the lack of fire detection dramatically increases the risk to building occupants
- Large, older mill buildings
- Large industrial and retail buildings
- Fast-moving water and dams on the Salmon Falls River
- Bulk transport of hazardous materials on the New Hampshire Northcoast rail line

The Insurance Services Office (ISO) has assigned a municipal fire protection rating of “4” (mid-range on a scale of 1 to 10, 1 being the best). The ISO rating is the basis for fire insurance rates for residential and commercial properties, and is the result of an evaluation of the fire department and the city water system. ISO conducted a re-evaluation of the city’s fire protection capabilities in FY13 which resulted in an improved rating over the last time we were evaluated (1998).

Fortunately, most of the newer large commercial buildings (industrial, office and retail) are protected with automatic fire sprinkler systems. The municipal hydrant system provides protection for all built-up areas of the city.

The Somersworth Fire Department participates in the Seacoast Chief Fire Officers Mutual Aid District (SCFOMAD) and the Interstate Emergency Unit (IEU) mutual aid network. Mutual aid is a well-coordinated, long-standing tradition in New Hampshire. It enables communities to share fire, rescue and EMS resources for major incidents or multiple calls. Examples of mutual aid resources that are available to Somersworth include:

- Firefighting teams and apparatus, including rapid intervention team (RIT)
- Statewide firefighting task forces
- Incident command support
- Specialized communications unit
- Compressed air unit (for re-filling self-contained breathing apparatus)
- Urban search and rescue
- Wilderness search and rescue
- Confined space rescue
- Hazardous materials team
- Dive team
- Mass casualty incident response
- Helicopter medical evacuation
- Disaster sheltering

Although the fire department provides “first responder” emergency medical care to the citizens of Somersworth, advanced life support care (paramedic) and ambulance transport services are provided under contract by American Medical Response (AMR).

We received a two year federal grant in FY14 which concludes in May 2016 and enables Somersworth to double the size of its call firefighting force.

Apparatus

Fire department apparatus is designed and equipped to handle a wide variety of fire, rescue and EMS incidents.

Engine 2	1995 Central States 1250 gpm pumper, 1000 gal. tank
Engine 3	2008 Toyne 1500 gpm pumper, 1000 gal. tank
Engine 4	2014 Toyne 1500 gpm pumper, 1000 gal. tank
Truck 1	2006 Smeal 105 ft. aerial ladder, 2000 gpm pump, 300 gal. tank
Forestry 1	1988 Military Humvee with forestry skid unit and snow plow
Air 1	1988 Chevrolet cargo van (owned by Community Mutual Aid)
Car 1	2013 Chevrolet Tahoe
Car 2	2007 Chevrolet Impala
Utility 1	2005 Ford F350 4wd pick-up

The department has a 10hp 14 ft. aluminum boat with trailer for water rescue. We host a regional trailer that is equipped for public health mass immunization events.

Fire Prevention and Community Outreach

Fire prevention is a critical mission of the Somersworth Fire Department. On-duty personnel conduct certificate of occupancy inspections in all new and renovated commercial buildings and conduct inspections when hazard complaints are received.

The department works closely with Development Services and Planning personnel and participates in the city’s Site Review Technical Committee. It is anticipated that fire safety inspection activities will be expanded in the coming months with the implementation of a comprehensive fire pre-planning effort.

The department reviews and issues a variety of permits, including fireworks, open burning, place of assembly permits and oil burner permits. The fire chief also serves as the city forest fire warden (appointed by the NH Division of Forests and Lands).

During October of each year, the department hosts pre-school and elementary school classes for fire safety presentations and equipment demonstrations in conjunction with Fire Prevention Week. We also sponsor a one-day "Open House" at the fire station during Fire Prevention Week highlighting public safety venues. Firefighters participate in safety fairs that are sponsored by retailers such as Home Depot and WalMart. Members of the department are also available to speak to community groups and associations upon request. The Department participates in the annual Senior Picnic. Local 2320 of the International Association of Fire Fighters (IAFF) sponsors the Somersworth Firefighters Toy Bank, which served over 500 children in the city last year.

The fire department participates in the city Joint Loss Management Committee, the Site Review Technical Committee, E-911 Review Committee, and the Traffic Safety Committee.

There were 688 Permits and inspections conducted during the year by the on-duty personnel.

Emergency Management

The fire chief serves as the city's Emergency Management Director and is responsible for coordinating all emergency preparedness and disaster response activities. The city's emergency operations plan (EOP) was updated in 2013; the hazard mitigation plan is undergoing updating now in conjunction with Strafford County and the state Homeland Security/Emergency Management Division.

The fire department collaborates with Ready Strafford, the Health and Safety organization under contract with Strafford County to prepare for public health crises and pandemic events. Through a federal grant, the Council purchased a large, enclosed storage trailer for the supplies and equipment needed to establish a regional mass immunization center at the Idlehurst Elementary School. The trailer is housed and maintained at the Somersworth fire station.

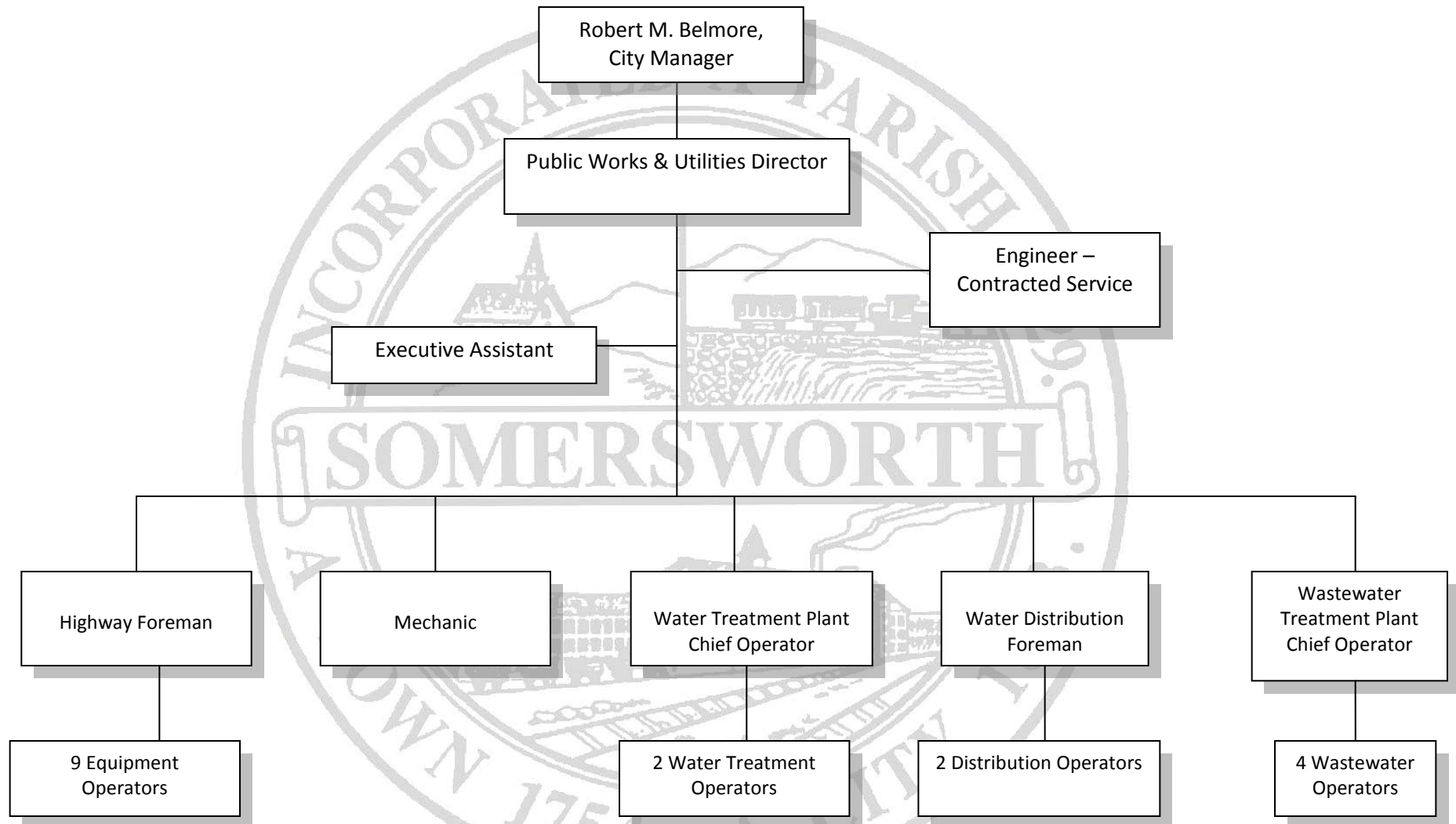
In Conclusion

The dedicated men and women of the Somersworth Fire Department are extremely proud of the level of fire protection and rescue services that they provide to the community, 24-hours per day, 365 days per year. The public is cordially invited to visit the fire station for a tour and more details concerning department operations.

City of Somersworth

Organizational Chart

Public Works & Utilities



Department of Public Works and Utilities

City Government

The Department of Public Works & Utilities is comprised of: the divisions of Highway, Solid Waste and Recycling, Water Treatment Storage and Distribution, Wastewater, and Office of Engineering.

Highway

The division is manned by thirteen (with water distribution) full-time, year-round employees and one seasonal full time employee with approximately a cumulative of over 110 years of service to the City of Somersworth. The division operates and maintains 26 vehicles and pieces of equipment to assist in providing the services above to a community of 12,000 persons within an area of 9.99 square miles. There are approximately 59 miles of roadway, 29 miles of drain lines and appurtenances, and 41 miles of sewer main and appurtenances in the city for which this division is responsible. The Highway division coordinates mowing and landscape services at various public spaces, including parks, traffic islands, downtown landscaped areas and residential cul-de-sac. Much of the mowing of parks and open spaces is accomplished under contract services; the division also maintains the City's stormwater and sewer collection system.

Water

The division is manned by three full-time, year-round employees with a cumulative of close to 20 years of service to the City of Somersworth. The division operates and maintains 4 vehicles and pieces of equipment.

The treatment plant technology is state of the art as a result of the completion of a significant upgrade to the plant in 2007-08. To ensure that the water obtained from the Salmon Falls River meets the requirements of the Safe Drinking Water Act and New Hampshire State Regulation, the City purchases quantities of chemicals to perform such process elements as pH adjustment, coagulation of particles in preparation for filtration, corrosion control, and to control the precipitation of dissolved metals into the system. For this fiscal year approximately \$200,000 has been budgeted for these process chemicals. Water Storage is provided by the Noble Pines and Rocky Hill Road water storage tanks and allows for total storage capacity of 2 million gallons. Treated water is pumped directly into the distribution system from the Water Treatment Plant.

The water distribution system includes approximately 72 miles of piping ranging in size from 2" to 16" in diameter and has approximately 500 public and private hydrants. Staff supports approximately 3,400 water meters in residential and commercial property for billing purposes.

Waste Water

The division is manned by five full-time, year-round employees with a cumulative of over 60 years of service to the City of Somersworth. The division operates and maintains one vehicle and two pieces of equipment dedicated to checking pump stations, snow plowing of the plant, visitation to industrial customers, and other wastewater related efforts.

The wastewater treatment plant was constructed and first went on line in 1972 and represents a multimillion dollar asset to the City. The plant underwent a significant process upgrade in the early part of the last decade to comply with the terms of a National Pollutant Discharge Elimination System (NPDES) permit that was issued on November 28, 2000. The Wastewater Treatment Plant is rated for 2.4 million gallons per day (MGD) and utilizes an activated sludge system for biological nutrient removal

Solid Waste and Recycling/Bulky Waste Services

Residential curbside collection of solid waste and recycling is provided under a contract arrangement. The City operates with a pay per bag system and the Department administers the program including warehousing, ordering and distributing the bags to participating retail outlets. Residential curbside recycling is provided under contract as well.

The Public Works Department serves as liaison between the residents and the contractor that removes household trash and recyclables. We maintain a Bulky Waste System that is partly user-paid, partly provided at no charge by the City. We administer the City's Pay-Per-Bag trash disposal system including warehousing, ordering and distributing the bags. The Department manages customer service inquiries about the program as well.

Office of Engineering

The division is comprised of a contract engineer from a firm who is responsible for the maintenance of records concerning the overall infrastructure of the City Of Somersworth and the development and management of new projects to ensure that the infrastructure is maintained. The contract city engineer also reviews and manages all new development that comes into the city to ensure that the development is compatible with the existing structure and the existing infrastructure is capable of handling it. The contract city engineer is involved with the following: technical planning review, stormwater permit management, issuance of driveway, obstruction and trench opening permits.

Liaison between the Public Works Department and the Department of Development Services exists to ensure that the decisions made by the Planning Board are compatible with the overall infrastructure needs of the City.

These services have been contracted out to an engineering firm, who provides a seasoned professional engineer to perform them. This year marks the fifth full year of this method of delivery.

Cemeteries

The Department of Public Works provides ground maintenance and security in addition to maintenance oversight for Forest Glade and Horne Cemeteries which are owned by the city. The oversight for the Department of Public Works' efforts is provided by the Cemetery Trustees, who are appointed by the Mayor.

Contact Information:

Michael J. Bobinsky, Director of Public Works and Utilities; email:

mbobinsky@somersworth.com

Jennifer D. Nalley, Executive Assistant; email: jnalley@somersworth.com

Telephone: 603-692-4266



General Fund Revenue Estimates

	FY 15-16	FY 16-17
TAXES		
LOCAL PROPERTY TAXES	24,561,584	25,058,860
STATE PROPERTY TAXES	2,003,328	1,950,396
INTEREST AND PENALTIES	280,000	280,000
	26,844,912	27,289,256
LICENSES, PERMITS, AND FEES		
MOTOR VEHICLE PERMITS AND FEES	1,460,000	1,460,000
BUSINESS LICENSES, PERMITS, AND FEES	119,625	119,625
	1,579,625	1,579,625
INTERGOVERNMENTAL		
<u>CITY:</u>		
HIGHWAY BLOCK GRANT	220,750	220,750
MEALS & ROOMS TAX DISTRIBUTION	563,506	563,506
PAYMENT IN LIEU OF TAXES	112,356	112,356
OTHER	1,494	1,494
SUBTOTAL CITY INTERGOVERNMENTAL	898,106	898,106
<u>SCHOOL:</u>		
STATE ADEQUACY GRANT	7,803,111	7,555,464
MEDICAID REIMBURSEMENT	350,000	375,000
BUILDING AID	879,309	850,556
CATASTROPHIC VOCATIONAL AID	435,000	400,000
VOCATIONAL AID	51,000	40,000
TUITION	523,747	423,198
MISCELLANEOUS SCHOOL	9,500	9,000
SUBTOTAL SCHOOL INTERGOVERNMENTAL	10,051,667	9,653,217
TOTAL INTERGOVERNMENTAL	10,949,773	10,551,323



General Fund Revenue Estimates

	FY 15-16	FY 16-17
OTHER REVENUE		
INTEREST ON INVESTMENTS	20,000	20,000
INCOME FROM DEPARTMENTS	408,705	418,705
SALE OF CITY PROPERTY	25,000	25,000
LEASE PAYMENTS	104,750	104,750
HYDRO LEASE	110,000	110,000
	668,455	678,455
OTHER FINANCING SOURCES		
USE OF FUND BALANCE - APPROPRIATION	297,000	0
USE OF FUND BALANCE - REDUCE TAXES	535,000	535,000
	832,000	535,000
TOTAL	40,874,765	40,633,659
INCREASE IN REVENUES FROM PREVIOUS YEAR		-241,106
PERCENTAGE OF INCREASE IN REVENUES		-0.59%



GENERAL FUND FY2016-2017 PROPOSED BUDGET

400 ELECTED LEADERSHIP

100 MAYOR-COUNCIL

ACCT NUMBER	DESCRIPTION	14-15 ACTUAL	15-16 BUD	16-17 PROPOSED
0101	Mayor's Salary	2,106	2,106	2,106
0102	Council Salaries	9,302	9,477	9,477
0103	School Board Salaries	9,038	9,477	9,477
1700	FICA/Medicare	1,469	1,611	1,611
1775	Workers' Comp Insurance	34	54	54
3000	Travel & Training	39	500	500
4101	Office Supplies	714	1,000	1,000
4150	Periodicals & Forms	0	200	200
4500	Postage	37	500	500
4900	Miscellaneous Supplies	332	0	0

<i>Mayor-Council</i>	23,072	24,925	24,925
<i>Difference From Previous Budget</i>			0
<i>Percentage Difference From Previous Budget</i>			0.00%



GENERAL FUND FY2016-2017 PROPOSED BUDGET

400 ELECTED LEADERSHIP

100 MAYOR-COUNCIL

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>16-17 PROPOSED</i>	<i>Detail</i>
0101	Mayor's Salary	2,106	Salary per year
0102	Council Salaries	9,477	Salary - Council (1053/yr X 9)
0103	School Board Salaries	9,477	Salary - School Board (1053/yr X 9)
1700	FICA/Medicare	1,611	Salary (21,060) X .0765
1775	Workers' Comp Insurance	54	Insurance
3000	Travel & Training	500	Mileage/Training Reimbursement
4101	Office Supplies	1,000	General office supplies and other miscellaneous needs
4150	Periodicals & Forms	200	Printing of forms, subscriptions
4500	Postage	500	Postage

Mayor-Council

24,925



GENERAL FUND FY2016-2017 PROPOSED BUDGET

400 ELECTED LEADERSHIP

110 CIVIC PROMOTIONS

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>14-15 ACTUAL</i>	<i>15-16 BUD</i>	<i>16-17 PROPOSED</i>
5410	Decorations/Banners	0	5,000	5,000
5411	Memorial Day	800	800	800
5416	Employee Appreciation	383	1,000	1,000
5417	Boards Appreciation Dinner	1,222	1,300	1,300
5419	Holiday Parade/Festival	1,300	2,100	2,600
<i>Civic Promotions</i>		<i>3,705</i>	<i>10,200</i>	<i>10,700</i>
<i>Difference From Previous Budget</i>				<i>500</i>
<i>Percentage Difference From Previous Budget</i>				<i>4.90%</i>



GENERAL FUND FY2016-2017 PROPOSED BUDGET

400 ELECTED LEADERSHIP

110 CIVIC PROMOTIONS

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>16-17 PROPOSED</i>	<i>Detail</i>
5410	Decorations/Banners	5,000	Decorations/Banners and associated costs.
5411	Memorial Day	800	Support for Memorial Day - American Legion
5415	Employee Appreciation	1,000	Recognition for employees
5416	Boards Appreciation Dinner	1,300	Recognition dinner for Volunteer Boards and Committees
5419	Holiday Parade/Festival	2,600	Support of annual Holiday Parade

10,700



GENERAL FUND FY2016-2017 PROPOSED BUDGET

400 ELECTED LEADERSHIP

111 COMMUNITY SUPPORT

ACCT NUMBER	DESCRIPTION	14-15 ACTUAL	15-16 BUD	16-17 PROPOSED
5472	Coast Bus Service	57,986	57,986	57,986
5473	Big Brothers Big Sisters	1,500	1,500	1,500
5474	Community Food Pantry	2,000	2,000	2,000
5475	Haven (Sexual Assault Support Services)	1,000	1,000	1,000
5477	Youth Safe Haven	3,000	3,000	0
5478	Cornerstone VNA	7,500	7,500	7,500
5482	Community Action Program	4,000	4,000	4,000
5483	Festival Association	3,500	3,500	3,500
5484	Homemakers	7,200	7,200	7,200
5488	Somersworth Youth Connection	1,000	1,000	1,000
5489	CASA	500	0	0

<i>Community Support</i>	89,186	88,686	85,686
<i>Difference From Previous Budget</i>			-3,000
<i>Percentage Difference From Previous Budget</i>			-3.38%

<i>Total Elected Leadership</i>	115,963	123,811	121,311
<i>Difference From Previous Budget</i>			-2,500
<i>Percentage Difference From Previous Budget</i>			-2.02%



GENERAL FUND FY2016-2017 PROPOSED BUDGET

400 ELECTED LEADERSHIP

111 COMMUNITY SUPPORT

ACCT NUMBER	DESCRIPTION	16-17 PROPOSED	Detail
5472	Coast Bus Service	57,986	Request for support = \$83,438
5473	Big Brothers Big Sisters	1,500	Request for support = \$1,500
5474	Community Food Pantry	2,000	Request for support = \$2,000
5475	Haven (Sexual Assault Support Services)	1,000	Request for support = \$1,000
5477	Youth Safe Haven	0	No request, understanding is organization has ceased operations.
5478	Cornerstone VNA	7,500	Request for support = \$9,393
5480	Aids Response	0	Request for support = \$500
5482	Community Action Program	4,000	Request for support = \$5,000
5483	Festival Association	3,500	Request for support =
5484	Homemakers	7,200	Request for support = \$11,633
5488	Somersworth Youth Connection	1,000	Request for support = \$3,000
5489	CASA	0	Request for support = \$500
New Requests for Fiscal Year 2016			
5479	American Red Cross	0	Request for support = \$5,446

85,686

Amounts listed in the detail column is the amount requested by the agency.



GENERAL FUND FY2016-2017 PROPOSED BUDGET

401 CITY MANAGEMENT

120 CITY MANAGER

ACCT NUMBER	DESCRIPTION	14-15 ACTUAL	15-16 BUD	16-17 PROPOSED
0210	City Manager	107,659	107,559	109,710
0240	Executive Assistant	41,940	41,912	44,458
0242	Human Resource Manager	59,666	59,670	61,777
1100	Health/Dental Insurance	63,374	68,848	77,776
1200	Life & Disability	4,117	4,210	4,306
1700	FICA/Medicare	15,543	15,999	16,520
1750	Unemployment Insurance	160	190	190
1775	Workers' Comp Insurance	371	411	489
1780	Retirement	24,269	25,512	26,315
3000	Travel & Training	2,988	4,100	4,100
4101	Office Supplies	643	750	750
4102	Computer Supplies	0	250	250
4150	Periodicals & Forms	60	200	200
4400	Vehicle Fuel	59	0	0
4401	Vehicle Allowance	5,400	5,400	5,400
4500	Postage	415	300	300
5500	Association Dues	892	1,200	1,200
6300	Fleet Insurance	475	0	0

<i>City Manager</i>	328,031	336,511	353,741
<i>Difference From Previous Budget</i>			17,230
<i>Percentage Difference From Previous Budget</i>			5.12%



GENERAL FUND FY2016-2017 PROPOSED BUDGET

401 CITY MANAGEMENT

120 CITY MANAGER

ACCT NUMBER	DESCRIPTION	16-17 PROPOSED	Detail
0210	City Manager	109,710	Salary - Reimbursed by water and sewer funds = total of \$35,000
0240	Executive Assistant	44,458	Salary - hourly rate
0240	Human Resource Manager	61,777	Salary-exempt
1100	Health/Dental Insurance	77,776	Health/Dental
1200	Life & Disability	4,306	Insurance
1700	FICA/Medicare	16,520	Salaries (215,945) X .0765
1750	Unemployment Insurance	190	Insurance
1775	Workers' Comp Insurance	489	Insurance
1780	Retirement	26,315	NHRS (11.17%) and 2% ICMA For CM
3000	Travel & Training	4,100	Conferences/Training, Travel for City Manager and HR Manager and other expenses, HR Manager certification(s)
4101	Office Supplies	750	General Office supplies
4102	Computer Supplies	250	Toner, ink, etc.
4150	Periodicals & Forms	200	Letterhead, forms, etc.
4401	Vehicle Allowance	5,400	Monthly vehicle allowance - replaces need for vehicle, fuel, insurance, and repairs.
4500	Postage	300	Postage
5500	Association Dues	1,200	ICMA, State Manager's Association, SHRM, SHRA, for City Manager and HR Manager

353,741



GENERAL FUND FY2016-2017 PROPOSED BUDGET

401 CITY MANAGEMENT

121 ADMINISTRATION

ACCT NUMBER	DESCRIPTION	14-15 ACTUAL	15-16 BUD	16-17 PROPOSED
5100	City Attorney/Legal Services	17,673	40,000	40,000
5101	Litigation	11,887	30,000	30,000
5200	Accounting/Audit Services	18,742	22,500	22,500
5440	Newsletter	0	1,500	1,500
5500	NHMA- Municipal Assoc	8,782	8,682	8,880
5800	Printing	0	300	300
5900	Miscellaneous Services	1,827	3,500	3,500
5901	Advertising	0	400	400
5903	Safety/Risk Management	0	400	400
5904	Consultant/s	143	5,000	5,000
5905	Internet/Website	4,358	3,800	3,800
6101	Property/Liability Insurance	13,050	13,964	14,941
6200	Public Office/Bonding Insurance	364	389	417
7101	Computer Equipment	3,444	2,500	2,500
<i>Administration</i>		80,271	132,935	134,138
<i>Difference From Previous Budget</i>				1,203
<i>Percentage Difference From Previous Budget</i>				0.90%
<i>Total City Management</i>		408,301	469,446	487,879
<i>Difference From Previous Budget</i>				18,433
<i>Percentage Difference From Previous Budget</i>				3.93%



GENERAL FUND FY2016-2017 PROPOSED BUDGET

401 CITY MANAGEMENT

121 ADMINISTRATION

ACCT NUMBER	DESCRIPTION	16-17 PROPOSED	Detail
5100	City Attorney/Legal Services	40,000	City Atty services; labor relations atty; special counsel as needed
5101	Litigation - City Atty	30,000	Litigation - Court action expenses
5200	Accounting/Audit Services	22,500	Annual Auditing services
5440	Newsletter	1,500	Printing of community newsletter - Bi-annually.
5500	NHMA Dues	8,880	Annual membership dues- New Hampshire Municipal Association
5800	Printing	300	Various printing for the City
5900	Miscellaneous Services	3,500	Other programs, events, etc.
5901	Advertising	400	Legal notices and employment advertisements
5903	Safety/Risk Management	400	Funding for Joint Loss Mgmt. Com. & associated costs
5904	Consultant	5,000	Miscellaneous projects such as web site improvements, etc.
5905	Internet/Website	3,800	Website hosting contract, Internet services (Comcast \$85/mo)
6101	Property/Liability Insurance	14,941	PRIMEX
6200	Public Office/Bonding Insurance	417	PRIMEX
7101	Computer Equipment	2,500	Hardware Maintenance/Repair/Replacement

134,138



GENERAL FUND FY2016-2017 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

300 FINANCE DEPARTMENT

ACCT NUMBER	DESCRIPTION	14-15 ACTUAL	15-16 BUD	16-17 PROPOSED
0220	Finance Director	90,627	90,634	92,447
0240	Asst. Finance Director	47,654	47,653	48,610
0241	City Accountant	43,152	43,160	44,018
0902	Longevity	2,288	2,288	2,288
1100	Health/Dental Insurance	48,388	52,679	59,651
1200	Life & Disability	2,783	2,766	2,805
1700	FICA/Medicare	13,584	14,056	14,333
1750	Unemployment Insurance	160	270	270
1775	Workers' Comp Insurance	358	349	415
1780	State Retirement	19,411	20,523	20,928
3000	Travel & Training	430	1,500	1,500
4101	Office Supplies	2,717	1,500	1,500
4150	Periodicals & Forms	959	1,500	1,500
4500	Postage	2,024	2,200	2,200
5500	Association Dues	190	230	230
5700	Budget Printing	435	500	500
5905	IT Consultant	22,250	20,016	22,250
6200	Bonding Insurance	2,515	2,691	2,879
7101	Computer Parts/Maintenance	1,124	750	750
7102	Software Maintenance	6,798	7,860	9,712
<i>Finance Department</i>		307,848	313,125	328,786
<i>Difference From Previous Budget</i>				15,661
<i>Percentage Difference From Previous Budget</i>				5.00%



GENERAL FUND FY2016-2017 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

300 FINANCE DEPARTMENT

ACCT NUMBER	DESCRIPTION	16-17 PROPOSED	Detail
0220	Finance Director	92,447	Salary- Finance Director
0240	Asst. Finance Director	48,610	Salary-hourly rate
0241	City Accountant	44,018	Salary-hourly rate
0902	Longevity	2,288	Two employees eligible
1100	Health/Dental Insurance	59,651	Health/Dental
1200	Life & Disability	2,805	Employees Insurance
1700	FICA/Medicare	14,333	Salary (187,363) X .0765
1750	Unemployment Insurance	270	Insurance
1775	Workers' Comp Insurance	415	Insurance
1780	State Retirement	20,928	Salary (187,363) X 11.17%
3000	Travel & Training	1,500	GFOA, NHGFOA conferences, other mileage and training expenses.
4101	Office Supplies	1,500	General Office supplies
4150	Periodicals & Forms	1,500	Purchase Orders, checks, other forms
4500	Postage	2,200	Postage for mailing
5500	Association Dues	230	GFOA, NHGFOA, other dues.
5700	Budget Printing	500	Printing expense for annual budget
5905	IT Consultant	22,250	IT Consultant - Combination of on-site support and remote monitoring with BackBay Networks.
6200	Bonding Insurance	2,879	PRIMEX
7101	Computer Parts/Maintenance	750	Replacement of Computer Components
7102	Software Maintenance	9,712	VADAR \$5,700, Tyler Tech. \$1,852 Portion of offsite storage backup \$2,160.

328,786



GENERAL FUND FY2016-2017 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

310 CITY CLERK

ACCT NUMBER	DESCRIPTION	14-15 ACTUAL	15-16 BUD	16-17 PROPOSED
0240	Deputy City Clerk	41,164	41,167	41,991
0300	City Clerk	58,081	53,943	49,270
0902	Longevity	1,664	0	0
1100	Health/Dental Insurance	29,706	43,720	49,231
1200	Life & Disability	1,435	1,568	1,527
1500	Retiree's Life Insurance	534	1,080	1,080
1700	FICA/Medicare	7,243	7,276	6,981
1750	Unemployment Insurance	106	160	160
1775	Workers' Comp Insurance	190	185	221
1780	State Retirement	10,840	10,623	10,194
3000	Travel & Training	613	500	750
4101	Office Supplies	785	525	525
4500	Postage	530	750	750
5500	Association Dues	60	60	60
5800	Printing	0	1,500	1,500
5901	Advertising	2,243	2,000	2,000
5903	Restoration of Vital Records	1,377	1,500	1,500
6200	Bonding Insurance	453	485	519
7102	Software Support	1,992	1,800	1,800
7200	Office Machine/Software	863	500	500

<i>City Clerk</i>	159,879	169,342	170,559
<i>Difference From Previous Budget</i>			1,217
<i>Percentage Difference From Previous Budget</i>			0.72%



GENERAL FUND FY2016-2017 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

310 CITY CLERK

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>16-17 PROPOSED</i>	<i>Detail</i>
0240	Deputy City Clerk	41,991	Salary -hourly rate
0300	City Clerk	49,270	Salary
1100	Health/Dental Insurance	49,231	Health/Dental
1200	Life & Disability	1,527	Insurance
1500	Retiree's Life Insurance	1,080	Life Insurance 2 retirees
1700	FICA/Medicare	6,981	Salary (91,261) X .0765
1750	Unemployment Insurance	160	Insurance
1775	Workers' Comp Insurance	221	Insurance
1780	State Retirement	10,194	Salary (91,261) X 11.17%
3000	Travel & Training	750	Training and Mileage Reimbursement
4101	Office Supplies	525	General office supplies
4500	Postage	750	Postage
5500	Association Dues	60	NHTC/TC, IIMC Dues
5800	Printing	1,500	Printing of various documents, permits
5901	Advertising	2,000	Public Hearings, notices, etc.
5903	Restoration of Vital Records	1,500	To restore and bind vital records
6200	Bonding Insurance	519	PRIMEX
7102	Software Support	1,800	Maint agreement VADAR, other hardware/software support
7200	Office Machine/Software	500	General office equipment maintenance

170,559



GENERAL FUND FY2016-2017 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

311 ELECTIONS

ACCT NUMBER	DESCRIPTION	14-15 ACTUAL	15-16 BUD	16-17 PROPOSED
4101	Election Supplies	2,988	3,700	700
4500	Postage	387	350	350
5400	Election Workers	4,580	4,000	7,500
5800	Printing	1,600	3,000	4,500
5901	Advertising	757	700	700
7102	Election Machine Programming	3,454	3,500	3,500
7200	Office Machine/Software	1,000	1,000	1,000
8101	Ward 5 Poll Electricity	172	175	175
8102	Ward 5 Poll Heating Oil	0	350	350

<i>Elections</i>	14,938	16,775	18,775
<i>Difference From Previous Budget</i>			2,000
<i>Percentage Difference From Previous Budget</i>			11.92%



GENERAL FUND FY2016-2017 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

311 ELECTIONS

ACCT NUMBER	DESCRIPTION	16-17 PROPOSED	Detail
4101	Office Supplies	700	General Election Supplies including meals for election workers during elections
4500	Postage	350	Postage- average annual
5400	Election Workers	7,500	Wages for election workers, 2 elections, increased stipend for election workers
5800	Printing	4,500	Printing of forms, etc.
5901	Advertising	700	Voter registration notifications
7102	Election Machine Programming	3,500	Programming equipment, 2 elections
7200	Office Machine/Software	1,000	Maintenance agreement and equipment
8101	Ward 5 Poll Electricity	175	Electricity
8102	Ward 5 Poll Heating Oil	350	Heating oil

18,775



GENERAL FUND FY2016-2017 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

320 TAX COLLECTOR

ACCT NUMBER	DESCRIPTION	14-15 ACTUAL	15-16 BUD	16-17 PROPOSED
0240	Deputy Tax Collector	40,704	41,167	41,991
0300	Tax Collector	60,953	60,959	62,178
0902	Longevity	1,664	1,664	1,664
1100	Health/Dental Insurance	39,965	43,720	49,231
1200	Life & Disability	1,652	1,643	1,665
1700	FICA/Medicare	7,308	7,940	8,096
1750	Unemployment Insurance	106	91	120
1775	Workers' Comp Insurance	188	193	230
1780	State Retirement	10,933	11,593	11,822
3000	Travel & Training	393	425	425
4101	Office Supplies	779	1,300	1,300
4150	Periodicals & Forms	251	240	325
4500	Postage	12,798	12,000	12,300
5500	Association Dues	0	20	20
5800	Printing	806	970	1,020
5903	Title Search Fees	2,709	3,600	3,500
5904	Register of Deeds	3,358	1,900	1,900
5905	Notary Renewals	0	75	75
6200	Bonding Insurance	1,920	2,054	2,198
7101	Office Equipment	141	0	0
7200	Office Machine/Software	6,577	6,800	6,800
<i>Tax Collector</i>		193,205	198,354	206,860
<i>Difference From Previous Budget</i>				8,506
<i>Percentage Difference From Previous Budget</i>				4.29%



GENERAL FUND FY2016-2017 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

320 TAX COLLECTOR

ACCT NUMBER	DESCRIPTION	16-17 PROPOSED	Detail
0240	Deputy Tax Collector	41,991	Salary - hourly rate
0300	Tax Collector	62,178	Salary
0902	Longevity	1,664	One employee eligible
1100	Health/Dental Insurance	49,231	Health/Dental
1200	Life & Disability	1,665	Insurance
1700	FICA/Medicare	8,096	Salary (105,833) X .0765
1750	Unemployment Insurance	120	Insurance
1775	Workers' Comp Insurance	230	Insurance
1780	State Retirement	11,822	Salary (105,833) X 11.17%
3000	Travel & Training	425	Mileage and training expenses
4101	Office Supplies	1,300	General office supplies
4150	Periodicals & Forms	325	Subscriptions and forms
4500	Postage	12,300	Postage - Tax Bills and MV Registrations
5500	Association Dues	20	Dues
5800	Printing	1,020	Tax Bills, other printing
5903	Title Search Fees	3,500	Tax Liens/Deeding research
5904	Register of Deeds	1,900	Recording fees for liens
5905	Notary Renewals	75	Bi-annual renewal for Notary Licenses
6200	Bonding Insurance	2,198	PRIMEX
7200	Office Machine/Software	6,800	Maint agreement VADAR, E-Reg, other hardware/software support

206,860



GENERAL FUND FY2016-2017 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

330 HUMAN SERVICES

ACCT NUMBER	DESCRIPTION	14-15 ACTUAL	15-16 BUD	16-17 PROPOSED
0300	Welfare Officer	47,816	48,256	45,900
1100	Health/Dental Insurance	8,539	9,424	10,420
1200	Life & Disability	767	791	757
1500	Retirees Life Insurance	102	104	104
1700	FICA/Medicare	3,515	3,692	3,511
1750	Unemployment Insurance	53	55	60
1775	Workers' Comp Insurance	93	92	109
1780	State Retirement	5,050	5,390	5,127
3000	Travel & Training	245	500	500
4101	Office Supplies	187	500	500
4500	Postage	36	100	100
5485	Direct Relief- Rent	87,476	115,000	115,000
5486	Direct Relief- Rx - Medical	677	11,000	5,000
5487	Direct Relief- Utilities	3,926	10,000	10,000
5488	Direct Relief- Other	14,589	8,000	14,000
7200	Office Machine/Software	0	500	500

<i>Human Services</i>	173,072	213,404	211,588
<i>Difference From Previous Budget</i>			-1,816
<i>Percentage Difference From Previous Budget</i>			-0.85%



GENERAL FUND FY2016-2017 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

330 HUMAN SERVICES

ACCT NUMBER	DESCRIPTION	16-17 PROPOSED	Detail
0300	Welfare Officer	45,900	Salary, Full time employee
1100	Health/Dental Insurance	10,420	Health/Dental Insurance
1200	Life & Disability	757	Employee insurance
1500	Retirees Life Insurance	104	One Retiree
1700	FICA/Medicare	3,511	Salary (45,900) X .0765
1750	Unemployment Insurance	60	Insurance
1775	Workers' Comp Insurance	109	Insurance
1780	State Retirement	5,127	Salary (45,900) X 11.17%
3000	Travel & Training	500	Training and mileage reimbursement
4101	Office Supplies	500	General office supplies
4500	Postage	100	Postage
5485	Direct Relief- Rent	115,000	Rental Assistance
5486	Direct Relief- Rx - Medical	5,000	Prescription and Medical Assistance
5487	Direct Relief- Utilities	10,000	Heat, electric, other assistance
5488	Direct Relief- Other	14,000	Other types of assistance such as food, personal items, burials, etc.
7200	Office Machine/Software	500	Equipment maintenance

211,588



GENERAL FUND FY2016-2017 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

350 LIBRARY

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>14-15 ACTUAL</i>	<i>15-16 BUD</i>	<i>16-17 PROPOSED</i>
0240	Library Assistant	37,363	36,504	38,864
0245	Adult Assistants Part Time	28,396	31,021	31,021
0300	Library Director	66,786	66,791	68,127
0902	Longevity	1,664	1,664	1,664
0908	Educational	1,000	1,000	1,000
0940	Pages	1,592	4,439	4,439
1100	Health/Dental Insurance	25,488	27,897	26,253
1200	Life & Disability	1,645	1,619	1,695
1700	FICA/Medicare	10,097	10,819	11,101
1750	Unemployment Insurance	216	200	220
1775	Workers' Comp Insurance	266	257	275
1780	State Retirement	11,287	11,836	12,248
3000	Travel & Training	367	400	400
4101	Office Supplies	1,886	2,000	2,000
4150	Periodicals & Forms	2,727	3,200	3,200
4300	Janitorial Supplies	62	450	450
4500	Postage	44	700	400
5500	Association Dues	280	310	305
5600	Telephone	1,019	1,200	1,200
5800	Printing	58	80	380
5901	Advertising	245	100	100
5910	Employee Physicals	50	125	125
6100	Property/Liability Insurance	3,664	3,920	4,194
7100	Computer Maintenance	0	800	500
7200	Office Machine/Software	0	2,500	1,500
7700	Books	11,597	13,500	13,500
7701	Audio/Visual	4,856	5,200	5,200
7702	Books - Children	2,951	4,000	4,000
7704	Electronic Resources	1,930	2,600	2,600
8101	Electricity	7,108	8,500	8,100
8102	Water & Sewer	284	360	360
8103	Heating Fuel	2,865	3,000	3,000
8200	Building Maintenance	2,522	4,000	4,000
8400	Janitorial Services	0	2,500	1,250



GENERAL FUND FY2016-2017 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION**350 LIBRARY**

ACCT NUMBER	DESCRIPTION	14-15 ACTUAL	15-16 BUD	16-17 PROPOSED
	<i>Library</i>	230,315	253,492	253,671
	<i>Difference From Previous Budget</i>			179
	<i>Percentage Difference From Previous Budget</i>			0.07%
<hr/>				
	<i>Total Finance and Administration</i>	1,079,257	1,164,492	1,190,239
	<i>Difference From Previous Budget</i>			25,747
	<i>Percentage Difference From Previous Budget</i>			2.21%



GENERAL FUND FY2016-2017 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

350 LIBRARY

ACCT NUMBER	DESCRIPTION	16-17 PROPOSED	Detail
0240	Library Assistant	38,864	Salary - hourly rate
0245	Adult Assistants Part Time	31,021	Part time staff.
0300	Library Director	68,127	Salary
0902	Longevity	1,664	One employee eligible
0908	Educational	1,000	One employee eligible
0940	Pages	4,439	Part time assistant
1100	Health/Dental Insurance	26,253	Employees health/dental
1200	Life & Disability	1,695	Employees insurance
1700	FICA/Medicare	11,101	Salary (145,115)X .0765
1750	Unemployment Insurance	220	Insurance
1775	Workers' Comp Insurance	275	Insurance
1780	State Retirement	12,248	Salary (109,655) X 11.17%
3000	Travel & Training	400	NELA and NHLA annual conference, NH Trustees annual conference, misc. mileage
4101	Office Supplies	2,000	General office and Library supplies
4150	Periodicals & Forms	3,200	Circulating collection of 100 magazines, newspaper subscriptions for the public's use
4300	Janitorial Supplies	450	General cleaning supplies
4500	Postage	400	Postage, mailing late notices, other mail
5500	Association Dues	305	NHLA, NH Library Trustees, Rochester Area Libraries
5600	Telephone	1,200	Telephone - 3 Lines
5800	Printing	380	Small printing, summer reading program
5901	Advertising	100	Various advertising
5910	Employee Physicals	125	New Employee Physicals
6100	Property/Liability Insurance	4,194	PRIMEX
7100	Computer Maintenance	500	Maintain 15 Computers
7200	Office Machine/Software	1,500	ByWater Solutions - Koha ILS
7700	Books	13,500	Purchase of books
7701	Audio/Visual	5,200	Purchase of videos, DVD's, audio books
7702	Books - Children	4,000	Purchase of children's books
7704	Electronic Resources	2,600	Funding for NH Audiobook Consortium
8101	Electricity	8,100	Electricity based on historical use



GENERAL FUND FY2016-2017 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

350 LIBRARY

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>16-17 PROPOSED</i>	<i>Detail</i>
8102	Water & Sewer	360	Water/Sewer for library
8103	Heating Fuel	3,000	Heating fuel for Library - Natural Gas
8200	Building Maintenance	4,000	Dumbwaiter Inspect and certify, Furnace Maint, fire Alarm and Extinguishers, Replacement of Light Fixture Covers, Plumbing repairs, Carpet & Floor cleaning
8400	Janitorial Services	1,250	Utilizing City Hall janitor for light cleaning, will hire contracted service periodically for complete facility cleanings.
		253,671	



GENERAL FUND FY2016-2017 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

400 PLANNING

ACCT NUMBER	DESCRIPTION	14-15 ACTUAL	15-16 BUD	16-17 PROPOSED
0220	Director of Planning & Community Development	86,318	87,887	92,400
0240	Planning Secretary	41,164	41,159	41,991
0300	Economic Development Manager	60,463	60,489	61,699
1100	Health/Dental Insurance	63,064	68,502	77,697
1200	Life & Disability	2,836	2,828	2,869
1700	FICA/Medicare	13,457	14,499	15,000
1750	Unemployment Insurance	160	240	240
1775	Workers' Comp Insurance	3,082	3,275	3,898
1780	State Retirement	19,849	21,171	21,903
3000	Travel & Training	682	1,000	1,500
4101	Office Supplies	420	1,000	1,000
4150	Periodicals & Forms	0	150	100
4500	Postage	1,978	3,000	3,000
5400	Strafford Regional Planning	9,302	9,497	9,507
5500	Association Dues	15	320	320
5800	Copying/Printing	0	100	0
5901	Advertising	1,548	2,000	2,000
7200	Office Machine/Software	0	500	500
<i>Planning</i>		304,339	317,617	335,624
<i>Difference From Previous Budget</i>				18,007
<i>Percentage Difference From Previous Budget</i>				5.67%



GENERAL FUND FY2016-2017 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

400 PLANNING

ACCT NUMBER	DESCRIPTION	16-17 PROPOSED	Detail
0220	Dir. of Planning & Community Development	92,400	Salary
0240	Planning Secretary	41,991	Salary -hourly rate
0300	Economic Development Manager	61,699	Salary
1100	Health/Dental Insurance	77,697	Health/Dental
1200	Life & Disability	2,869	Insurance
1700	FICA/Medicare	15,000	Salary(196,090) X .0765
1750	Unemployment Insurance	240	Insurance
1775	Workers' Comp Insurance	3,898	Insurance
1780	State Retirement	21,903	Salary(196,090) X 11.17%
3000	Travel & Training	1,500	NNECAPA, NHPA annual conferences, Municipal Law Lecture series, RSA updates
4101	Office Supplies	1,000	Ink for plotter (\$700) and general office supplies
4150	Periodicals & Forms	100	Publications
4500	Postage	3,000	Postage for general mailing
5400	Strafford Regional Planning	9,507	Annual dues
5500	Association Dues	320	NHPA, National Arbor Day, Friends of Tree City, APA
5901	Advertising	2,000	Meeting postings, other general advertising
7200	Office Machine/Software	500	General equipment maintenance and software support.

335,624



GENERAL FUND FY2016-2017 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

401 ECONOMIC DEVELOPMENT

ACCT NUMBER	DESCRIPTION	14-15 ACTUAL	15-16 BUD	16-17 PROPOSED
3000	Travel & Training	689	1,000	1,000
4101	Office Supplies	166	300	300
4105	Presentations	297	500	500
4150	Periodicals & Forms	0	100	0
4500	Postage	178	350	350
5500	Association Dues	870	850	850
5601	Cell Phone	472	605	605
5800	Printing	0	200	0
5901	Advertising	3,864	3,000	3,000

<i>Economic Development</i>	6,536	6,905	6,605
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<i>Difference From Previous Budget</i>			-300
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<i>Percentage Difference From Previous Budget</i>			-4.34%
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GENERAL FUND FY2016-2017 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

401 ECONOMIC DEVELOPMENT

ACCT NUMBER	DESCRIPTION	16-17 PROPOSED	Detail
3000	Travel & Training	1,000	Economic development conferences, travel, other ED training opportunities.
4101	Office Supplies	300	General office supplies
4105	Presentations	500	Hosting annual Chamber Business before hours, other ED events
4500	Postage	350	Mailings to Somersworth Businesses and business recruitment efforts.
5500	Association Dues	850	NHEDA, NEEDA, Seacoast Local, NHCIBOR, Chamber of Commerce
5601	Cell Phone	605	EDM Cell phone
5901	Advertising	3,000	Business Review, NH Magazine, subscription to Constant Contact
		6,605	



GENERAL FUND FY2016-2017 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

410 CODE ENFORCEMENT

ACCT NUMBER	DESCRIPTION	14-15 ACTUAL	15-16 BUD	16-17 PROPOSED
0240	Code Compliance Officer	34,069	46,220	46,220
0300	Code Enforcement Officer	53,940	53,944	55,023
1100	Health/Dental Insurance	26,234	43,201	56,932
1200	Life & Disability	853	1,622	1,624
1700	FICA/Medicare	6,372	7,663	7,745
1750	Unemployment Insurance	108	105	120
1775	Workers' Comp Insurance	4,262	5,589	6,651
1780	State Retirement	6,212	11,188	11,309
3000	Travel & Training	395	1,000	1,000
4101	Office Supplies	391	500	500
4150	Periodicals & Forms	185	200	200
4400	Vehicle Fuel	796	1,200	1,200
4500	Postage	193	400	400
5601	Cell Phones	1,104	980	980
5700	Contract Services	5,554	5,200	5,700
6300	Fleet Insurance	950	1,017	1,088
7201	Office Equipment - Computer	0	750	750
7600	Vehicle Maintenance	1,459	1,000	1,000
7700	Equipment	38	200	200

Code Enforcement **143,114** **181,979** **198,642**

Difference From Previous Budget **16,663**

Percentage Difference From Previous Budget **9.16%**



GENERAL FUND FY2016-2017 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

410 CODE ENFORCEMENT

ACCT NUMBER	DESCRIPTION	16-17 PROPOSED	Detail
0240	Code Compliance Officer	46,220	Salary
0300	Code Enforcement Officer	55,023	Salary
1100	Health/Dental Insurance	56,932	Health/Dental
1200	Life & Disability	1,624	Insurance
1700	FICA/Medicare	7,745	Salary (101,243) X .0765
1750	Unemployment Insurance	120	Insurance
1775	Workers' Comp Insurance	6,651	Insurance
1780	State Retirement	11,309	Salary (101,243) X 11.17%
3000	Travel & Training	1,000	NHBO meetings, NHHealthOfficerAssoc, ICC, Seacoast BOA, other training, mileage
4101	Office Supplies	500	General office supplies -
4150	Periodicals & Forms	200	Mechanical/Electrical/Plumbing permit forms.
4400	Vehicle Fuel	1,200	based on historical average
4500	Postage	400	Postage for general mailing
5601	Cell Phones	980	Two cell phones
5700	Contract Services	5,700	Contracted part-time Electrical inspector
6300	Fleet Insurance	1,088	PRIMEX
7201	Office Equipment - Computer	750	Replacement Computer
7600	Vehicle Maintenance	1,000	General maintenance - two Code cars
7700	Equipment	200	Tool, testing equipment, etc. for Code Officer's inspections

198,642



GENERAL FUND FY2016-2017 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

420 ASSESSING

ACCT NUMBER	DESCRIPTION	14-15 ACTUAL	15-16 BUD	16-17 PROPOSED
0240	Development Services Clerk	35,810	36,504	38,864
1100	Health/Dental Insurance	8,534	9,269	10,420
1200	Life & Disability	633	642	667
1700	FICA/Medicare	2,643	2,793	2,973
1750	Unemployment Insurance	53	50	60
1775	Workers' Comp Insurance	70	69	82
1780	State Retirement	3,781	4,077	4,341
3000	Travel and Training	51	150	150
4101	Office Supplies	69	500	500
4150	Periodicals & Forms	569	615	615
4500	Postage	2,147	550	550
5700	Contract Services - Assessor	34,515	42,000	42,000
5701	Contract Services - Cycled Inspections	0	36,500	36,500
5903	Revised Tax Maps	0	1,000	1,000
7100	Analytical Program	7,090	7,290	7,290

<i>Assessing</i>	95,965	142,009	146,012
<i>Difference From Previous Budget</i>			4,003
<i>Percentage Difference From Previous Budget</i>			2.82%



GENERAL FUND FY2016-2017 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

420 ASSESSING

ACCT NUMBER	DESCRIPTION	16-17 PROPOSED	Detail
0240	Development Services Clerk	38,864	Salary -hourly rate
1100	Health/Dental Insurance	10,420	Health/Dental
1200	Life & Disability	667	Insurance
1700	FICA/Medicare	2,973	Salary (38,864) X .0765
1750	Unemployment Insurance	60	Insurance
1775	Workers' Comp Insurance	82	Insurance
1780	State Retirement	4,341	Salary (38,864) X 11.17%
3000	Travel and Training	150	Training for assessing clerk
4101	Office Supplies	500	General office supplies
4150	Periodicals & Forms	615	Marshall & Swift Book service
4500	Postage	550	Postage general mailings, call back letters for cycled inspections, welcome packet to new property owners.
5700	Contract Services - Assessor	42,000	Contract for assessing services - Corcoran Associates, year 12 of program
5701	Contract Services - Cycled Inspections	36,500	Contract for Cycled Inspection services - Corcoran Associates, year 5 of 5 year program
5903	Revised Tax Maps	1,000	One full re-fill for printer to print tax maps in-house
7100	Analytical Program	7,290	Patriot software user fee (\$5,290), On-line Tax cards (\$2,000)

146,012



GENERAL FUND FY2016-2017 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

426 RECREATION

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>14-15 ACTUAL</i>	<i>15-16 BUD</i>	<i>16-17 PROPOSED</i>
0241	Recreation Supervisor	39,894	40,664	41,478
0300	Part-time Rec	8,469	12,600	12,600
0301	Trends/Teen Camp	3,385	9,000	9,000
0302	Kids Camp Staff	23,202	36,670	36,670
1100	Health/Dental Insurance	7,930	9,269	10,420
1200	Life & Disability	584	669	695
1700	FICA/Medicare	5,648	7,568	7,631
1750	Unemployment Insurance	235	282	280
1775	Workers' Comp Insurance	1,431	3,726	4,433
1780	State Retirement	3,927	4,542	4,633
3000	Travel & Training	70	500	500
4101	Office Supplies	247	300	300
4202	Parks Repair	997	8,000	8,000
4400	Vehicle Fuel	461	650	650
4500	Postage	12	100	100
5432	Children's Activities	132	0	0
5434	Special Events	1,487	1,900	1,900
5436	Youth Basketball	1,663	3,600	3,600
5439	Trends/Teen Camp	4,457	6,100	6,100
5440	Kids Camp	9,611	11,310	11,310
5443	Saturday Soccer	380	600	700
5444	Saturday Basketball	1,165	1,485	1,485
5445	Granite State Track and Field	344	600	500
5500	Association Dues	60	65	70
5601	Cell Phones	307	385	384
5800	Printing	0	100	0



GENERAL FUND FY2016-2017 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

426 RECREATION

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>14-15 ACTUAL</i>	<i>15-16 BUD</i>	<i>16-17 PROPOSED</i>
5901	Advertising	134	200	200
5910	Physicals	2,111	2,250	2,220
6100	Property/Liability Insurance	765	819	876
6300	Fleet Insurance	508	544	582
7200	Office Machine/Software	863	500	500
7600	Vehicle Repairs	194	500	500
8101	Electricity	1,162	1,400	1,400
8102	Water & Waste Water	2,781	4,000	3,500
8104	Trash Collection	981	1,200	1,200
8105	Field Maintenance	7,671	4,900	4,900
8200	Facility Maintenance	2,304	3,500	3,500

Recreation ***135,569*** ***180,498*** ***182,817***

Difference From Previous Budget ***2,319***

Percentage Difference From Previous Budget ***1.28%***



GENERAL FUND FY2016-2017 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

426 RECREATION

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>16-17 PROPOSED</i>	<i>Detail</i>
0241	Recreation Supervisor	41,478	Salary - hourly rate
0300	Part-time Rec Staff	12,600	Part-time Maintenance (1) - Part-time seasonal Clerical (1)
0301	Trends/Teen Camp	9,000	3 seasonal staff
0302	Kids Camp Staff	36,670	12 seasonal staff
1100	Health/Dental Insurance	10,420	Health/Dental
1200	Life & Disability	695	Insurance
1700	FICA/Medicare	7,631	Salary(99,748) X .0765
1750	Unemployment Insurance	280	Insurance
1775	Workers' Comp Insurance	4,433	Insurance
1780	State Retirement	4,633	Salary(41,478) X 11.17%
3000	Travel & Training	500	CPR First Aid for summer staff, Camp Staff training, 2 seminars for rec staff, mileage reimbursement
4101	Office Supplies	300	General Office Supplies
4202	Parks Repair	8,000	General park repairs including plumbing, electrical, lighting, building, fencing, playing surface and equipment repairs. Also includes trash bags, other cleaning supplies, paint, and miscellenous tools and materials to conduct repairs. Larger expenses include wood chip
4401	Vehicle Repairs	650	Repair of Vehicle
4500	Postage	100	Postage for general mailings
5434	Special Events	1,900	Candy Cane Hunt - Candy Canes = \$170; Cookies & Cocoa = \$100; Total = \$300; Easter Egg Hunt - Toy & Candy filled eggs = \$600; Valentine's Dinner Dance - DJ = \$350; Drinks = \$50; Candy/Prizes = \$150; Balloons = \$35; Flanagan Center Gym Rental = \$600; Ice packs = \$64; 2 Game balls = \$100; 4 pumps = \$32; 6 scorebooks = \$48; Referee payments @ \$30 a game for 46 games = \$1380; End of season banquet = \$476; Tournament entry fees for each team @ \$150 for 6 teams = \$900;
5436	Youth Basketball	3,600	Six teen trips \$3,000, buses \$2,100, Camp supplies \$1,000
5439	Trends/Teen Camp	6,100	



GENERAL FUND FY2016-2017 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

426 RECREATION

ACCT NUMBER	DESCRIPTION	16-17 PROPOSED	Detail
5440	Kids Camp	11,310	Camp Shirts \$900, Camp supplies \$1,500, State Park Bus Pass \$675, Rainy Day Trips \$600, Wed. Rainy Day Trips (\$275 ea = \$7,150) other supplies and events \$485
5443	Saturday Soccer	700	T-shirts \$450, goals \$150, Awards \$100
5444	Saturday Basketball	1,485	4 game balls = \$200; T-shirts for Biddy Basketball = \$600; Award medals & ribbons = \$125; Rec. Jerseys - \$560;
5445	Granite State Track and Field	500	Cost for Shirts
5500	Association Dues	70	NH Parks & Recreation Association Dues
5601	Cell Phones	384	1 cell phone - \$32/mo
5901	Advertising	200	Program advertising
5910	Physicals	2,220	Physical/Drug tests for seasonal staff
6100	Property/Liability Insurance	876	PRIMEX
6300	Fleet Insurance	582	PRIMEX
7200	Office Machine/Software	500	Computer Hardware/Software maintenance
7600	Vehicle Repairs	500	Maint. of P&R PU Truck
8101	Electricity	1,400	Electricity
8102	Water & Waste Water	3,500	Consistent with prior years' budgeting (\$200/yr) + spray park cost base on prior year's usage
8104	Trash Collection	1,200	Dumpster rental and pickup
8105	Field Maintenance	4,900	Lawn Care services contact = \$2,035; Ground wasp pesticide = \$350; Irrigation Activation = \$250; Irrigation Shut Down = \$115; Irrigation Maintenance = \$400; Tree Work = \$250; Infield Mix = \$1,000; Unforeseen expenses = \$500;
8200	Facility Maintenance	3,500	General Supplies for Camp Offices - Toilet paper, paper towels, soap, etc = \$500; Electrical & plumbing repairs = \$500; Miscellaneous repairs to park buildings/structures= \$2,500

182,817



GENERAL FUND FY2016-2017 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

427 CITY HALL

ACCT NUMBER	DESCRIPTION	14-15 ACTUAL	15-16 BUD	16-17 PROPOSED
0240	Part Time Custodian	18,219	18,291	18,655
1700	FICA/Medicare	1,460	1,339	1,427
1750	Unemployment Insurance	56	50	60
1775	Workers' Comp Insurance	625	417	497
4101	Office Supplies	2,896	3,000	3,000
4300	Janitorial Supplies	1,153	1,500	1,500
4900	Meeting Supplies	389	600	300
5600	Telephone	9,220	11,000	11,000
5601	Cell Phones	653	900	700
5950	Rentals	4,185	4,400	4,000
7200	Office Machine/Software	11,531	17,500	17,500
7201	Postage Equipment Maint.	3,227	3,600	3,600
8101	Electricity	27,051	30,000	30,000
8102	Water & Sewer	1,293	1,500	1,500
8103	Heating Fuel	3,247	6,000	6,000
8200	Building Maintenance	13,839	20,000	30,000
8201	Maintenance Contracts	3,759	4,150	4,150
8202	Old City Hall	7,097	8,000	8,000
<i>City Hall</i>		109,901	132,247	141,889
<i>Difference From Previous Budget</i>				9,642
<i>Percentage Difference From Previous Budget</i>				7.29%
<i>Total Development Services</i>		795,424	961,255	1,011,589
<i>Difference From Previous Budget</i>				50,334
<i>Percentage Difference From Previous Budget</i>				5.24%



GENERAL FUND FY2016-2017 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

427 CITY HALL

ACCT NUMBER	DESCRIPTION	16-17 PROPOSED	Detail
0240	Part Time Custodian	18,655	P/T Employee 25hrs/week
1700	FICA/Medicare	1,427	Salary (18,655) X .0765
1750	Unemployment Insurance	60	Insurance
1775	Workers' Comp Insurance	497	Insurance
4101	Office Supplies	3,000	City Hall copier paper, toner, etc.
4300	Janitorial Supplies	1,500	Cleaning products, toilet paper, paper towels, etc.
4900	Meeting Supplies	300	Meeting expenses
5600	Telephone	11,000	City Hall telephone costs
5601	Cell Phones	700	Verizon
5950	Rentals	4,000	Floor mats, music, other City Hall rentals
7200	Office Machine/Software	17,500	City Hall copier program -\$9,000 Machine Maint agreements \$5,000, Other maint \$3,500
7201	Postage Equipment Maint.	3,600	Postage Machine rental Pitney Bowes (\$644/qtr), supplies \$1,000
8101	Electricity	30,000	City Hall electricity
8102	Water & Sewer	1,500	Water/Sewer bills
8103	Heating Fuel	6,000	Natural Gas based on historical spending
8200	Building Maintenance	30,000	General building maintenance that includes payment for joint agreement with the School for Facilities Manager (\$17,825 = base of \$15K plus rollups), and repairs and/or routine maintenance of the HVAC system, fire extinguishers, ceiling tiles, windows, roof, electrical, lighting, etc.
8201	Maintenance Contracts	4,150	Elevator annual service contract
8202	Old City Hall	8,000	Electricity and heat - Natural Gas

141,889



GENERAL FUND FY2016-2017 PROPOSED BUDGET

405 PUBLIC SAFETY

500 POLICE ADMIN

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>14-15 ACTUAL</i>	<i>15-16 BUD</i>	<i>16-17 PROPOSED</i>
0240	Executive Assistant	45,403	45,406	45,406
0300	Police Chief	89,703	89,710	91,504
0601	Secretary	44,176	45,282	45,282
0901	Overtime	0	500	500
0902	Longevity	1,664	1,664	0
0905	Administration Holiday	5,498	5,000	6,000
0908	Education Allowance	750	750	750
0980	Leave Payouts	14,008	0	0
1100	Health/Dental Insurance	33,926	27,807	41,448
1200	Life & Disability	2,761	2,776	2,796
1500	Retirees Life Insurance	2,243	2,239	2,396
1700	FICA/Medicare	6,715	7,250	8,620
1750	Unemployment Insurance	160	266	266
1775	Workers' Comp Insurance	2,520	2,915	3,469
1780	State Retirement	33,324	35,525	35,519
3000	Travel & Training	493	1,200	1,000
3001	Tuition Reimbursement	0	3,500	3,500
4101	Office Supplies	5,566	5,000	4,500
4150	Periodicals and Forms	796	2,000	1,500
4300	Janitorial Supplies	1,610	1,800	1,800
4400	Vehicle Fuel	1,112	1,300	1,000
4500	Postage	506	2,100	1,500
4700	Training Supplies	6,447	7,300	7,000
4800	Central Clothing	17,482	13,000	9,000
5300	Cleaning Service - Clothes	215	200	250
5441	Internet Services	1,056	1,800	0
5500	Association Dues	325	250	250
5800	Printing	90	1,000	1,000



GENERAL FUND FY2016-2017 PROPOSED BUDGET

405 PUBLIC SAFETY

500 POLICE ADMIN

ACCT NUMBER	DESCRIPTION	14-15 ACTUAL	15-16 BUD	16-17 PROPOSED
5900	Police Spots	4,125	4,500	4,500
5901	Advertising	338	500	500
5924	Misc. Supplies	432	650	650
5910	Misc. Physicals	829	1,000	500
5926	Pre-Employment Check	316	325	325
5950	Rentals	92	120	120
5951	Testing Fees	480	550	550
6100	Property/Liability Insurance	11,519	12,325	13,188
6200	Police Professional Insurance	34,749	37,181	37,181
6300	Fleet Insurance	6,100	6,527	6,527
7101	Computer Maintenance	37,377	20,027	20,136
7200	Office Machine/Software	5,442	4,000	4,000
7600	Vehicle Maintenance	2,151	750	750

<i>Police Admin</i>	422,499	395,995	405,183
<i>Difference From Previous Budget</i>			9,188
<i>Percentage Difference From Previous Budget</i>			2.32%



GENERAL FUND FY2016-2017 PROPOSED BUDGET

405 PUBLIC SAFETY

500 POLICE ADMIN

ACCT NUMBER	DESCRIPTION	16-17 PROPOSED	Detail
0240	Executive Assistant	45,406	Salary - hourly rate: Police Chief ExAsst
0300	Police Chief	91,504	Salary
0601	Secretary	45,282	Salary - hourly rate
0901	Overtime	500	Overtime
0905	Administration Holiday	6,000	Contractual agreement
0908	Education Allowance	750	Contractual agreement
1100	Health/Dental Insurance	41,448	Health/Dental Insurance
1200	Life & Disability	2,796	Insurance
1500	Retirees Life Insurance	2,396	Retiree's insurance
1700	FICA/Medicare	8,620	Salary (94,688) X .0765 + (94,554) X .0145
1750	Unemployment Insurance	266	Insurance
1775	Workers' Comp Insurance	3,469	Insurance
1780	State Retirement	35,519	Salary (94,688) X 11.17% + (94,554) X 26.38%
3000	Travel & Training	1,000	Training and mileage reimbursement
3001	Tuition Reimbursement	3,500	Contractual agreement Police Union
4101	Office Supplies	4,500	General office supplies
4150	Periodicals and Forms	1,500	Law books, forms and publications
4300	Janitorial Supplies	1,800	General cleaning supplies
4400	Vehicle Fuel	1,000	Fuel for Chief's car
4500	Postage	1,500	Postage general mailing
4700	Training Supplies	7,000	Ammunition, taser cartridges, other training supplies
4800	Central Clothing	9,000	Uniforms, bullet proof vests, and shoes for officers and dispatchers.
5300	Cleaning Service - Clothes	250	Dry cleaning
5500	Association Dues	250	Chief of Police Association
5800	Printing	1,000	Printing letterhead, business cards, etc.



GENERAL FUND FY2016-2017 PROPOSED BUDGET

405 PUBLIC SAFETY

500 POLICE ADMIN

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>16-17 PROPOSED</i>	<i>Detail</i>
5900	Police Spots	4,500	State of NH SPOTS fee (\$1,125/QTR.)
5901	Advertising	500	Employment ads, etc.
5924	Misc. Supplies	650	Other supplies, prisoner food
5910	Misc. Physicals	500	Physical exams for new employees
5926	Pre-Employment Check	325	Background and other informational checks
5950	Rentals	120	Rental fees for pagers for SWAT and TAR Team members
5951	Testing Fees	550	Psychological and polygraph testing for new employees
6100	Property/Liability Insurance	13,188	PRIMEX
6200	Police Professional Insurance	37,181	PRIMEX
6300	Fleet Insurance	6,527	PRIMEX
7101	Computer Maintenance	20,136	IMC (Information Mgmt Corp - Police records data base) Maint fee \$11,764, West Subscription \$2,472, Virus Software \$500, Hardware \$2,400, backup service including off site storage \$2,500, Multi Agency Bandwidth \$500
7200	Office Machine/Software	4,000	Purchase of equipment and software, machine maint. For copiers, fax, printers.
7600	Vehicle Maintenance	750	Vehicle Maintenance

405,183



GENERAL FUND FY2016-2017 PROPOSED BUDGET

405 PUBLIC SAFETY

510 PATROL

ACCT NUMBER	DESCRIPTION	14-15 ACTUAL	15-16 BUD	16-17 PROPOSED
0600	Patrol Officers	889,337	1,030,680	1,101,365
0601	Specials	40,514	45,983	47,796
0608	Grant Expenses	4,180	5,000	5,000
0901	Overtime	70,289	45,000	50,000
0902	Longevity	2,912	2,912	2,912
0905	Holiday Pay	33,694	38,000	38,000
0906	Clothing Allowance	0	300	300
0907	In-Service Overtime	10,468	13,000	10,500
0908	Education Allowance	6,050	6,675	8,200
0910	Court OT-Witness Fee	10,425	17,000	13,000
1100	Health/Dental Insurance	297,395	357,235	424,101
1200	Life & Disability	14,223	15,805	17,691
1700	FICA/Medicare	17,946	20,344	21,481
1750	Unemployment Insurance	1,171	1,869	1,958
1775	Workers' Comp Insurance	24,599	32,294	38,430
1780	State Retirement	249,488	306,125	324,139
3000	Travel & Training	1,038	3,000	3,000
4400	Vehicle Fuel	31,811	40,000	35,000
5300	Cleaning Service - Clothes	3,036	2,500	3,000
5500	Association Dues	40	150	150
5903	Veterinary Services	904	2,000	1,200
7400	Police Opr. Eq. Maintenance	1,033	900	900
7600	Vehicle Maintenance	26,895	20,000	23,000

Patrol **1,737,446** **2,006,772** **2,171,123**

Difference From Previous Budget **164,351**

Percentage Difference From Previous Budget **8.19%**



GENERAL FUND FY2016-2017 PROPOSED BUDGET

405 PUBLIC SAFETY

510 PATROL

ACCT NUMBER	DESCRIPTION	16-17 PROPOSED	Detail
0600	Patrol Officers	1,101,365	Salary - 21 employees - Includes Gross wages for SRO which is funded 75% by School Department and gross wages for new officer funded partially with COPS Grant..
0601	Specials	47,796	One (1) part time officer
0608	Grant Expenses	5,000	DUI Enforcement, other grants - funding supported by Federal and State Grants
0901	Overtime	50,000	Anticipated overtime, Police Chief requested \$55,000
0902	Longevity	2,912	Three employees eligible
0905	Holiday Pay	38,000	Contractual agreement
0906	Clothing Allowance	300	SRO - contracrual agreement
0907	In-Service Overtime	10,500	Overtime based on historical average
0908	Education Allowance	8,200	Contractual agreement
0910	Court OT-Witness Fee	13,000	Court OT partially offset by revenue
1100	Health/Dental Insurance	424,101	Health/Dental for employees
1200	Life & Disability	17,691	Insurance
1700	FICA/Medicare	21,481	Salary (1,229,287) X .0145 + (47,796) X7.65%
1750	Unemployment Insurance	1,958	Insurance
1775	Workers' Comp Insurance	38,430	Insurance
1780	State Retirement	324,139	Salary (1,228,927) X 26.38%
3000	Travel & Training	3,000	Training and mileage reimbursement
4400	Vehicle Fuel	35,000	Gas based on historical use - currently average approximately \$2,900/mo
5300	Cleaning Service - Clothes	3,000	Uniform cleaning
5500	Association Dues	150	Dues - Nat'I Association of School Resource Officers
5903	Veterinary Services	1,200	Animal Health Center vet services, stray dog boarding fees (7 days), Protective Custody/Rabies Holds
7400	Police Opr. Eq. Maintenance	900	Equipment maintenance, radios, radar calibrations, etc.
7600	Vehicle Maintenance	23,000	Maintenance on Vehicles, Tires = \$4,000/year, car washes \$600, other vehicle maintenance

2,171,123



GENERAL FUND FY2016-2017 PROPOSED BUDGET

405 PUBLIC SAFETY

520 INVESTIGATIONS

ACCT NUMBER	DESCRIPTION	14-15 ACTUAL	15-16 BUD	16-17 PROPOSED
0600	Investigators	250,577	256,494	262,668
0901	Overtime	9,279	12,000	12,750
0902	Longevity	1,248	1,248	1,248
0905	Holiday Pay	6,940	8,350	8,350
0906	Clothing Allowance	795	2,000	1,200
0908	Education Allowance	350	350	350
1100	Health/Dental Insurance	78,010	81,659	90,982
1200	Life & Disability	3,763	3,823	3,941
1700	FICA/Medicare	2,789	4,095	4,155
1750	Unemployment Insurance	210	356	356
1775	Workers' Comp Insurance	6,744	7,730	9,199
1780	State Retirement	69,888	73,981	75,596
3000	Travel & Training	847	1,500	1,500
4400	Vehicle Fuel	2,590	3,000	2,500
4900	Misc. Supplies	328	450	450
5300	Cleaning Service - Clothes	19	450	200
5500	Association Dues	0	125	125
7200	Office Machine/Software	553	300	3,800
7400	Photo Equipment/Printing	0	250	250
7600	Vehicle Maintenance	2,796	1,500	1,500

<i>Investigations</i>	437,724	459,661	481,120
<i>Difference From Previous Budget</i>			21,459
<i>Percentage Difference From Previous Budget</i>			4.67%



GENERAL FUND FY2016-2017 PROPOSED BUDGET

405 PUBLIC SAFETY

520 INVESTIGATIONS

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>16-17 PROPOSED</i>	<i>Detail</i>
0600	Investigators	262,668	Salary - 4 employees
0901	Overtime	12,750	Overtime based on historical averages
0902	Longevity	1,248	One employee eligible
0905	Holiday Pay	8,350	Contractual
0906	Clothing Allowance	1,200	Contractual
0908	Education Allowance	350	One employee eligible
1100	Health/Dental Insurance	90,982	Health/Dental employees
1200	Life & Disability	3,941	Insurance
1700	FICA/Medicare	4,155	Salary (286,566) X .0145
1750	Unemployment Insurance	356	Insurance
1775	Workers' Comp Insurance	9,199	Insurance
1780	State Retirement	75,596	Salary (286,566) X 26.38%
3000	Travel & Training	1,500	Training and mileage reimbursement
4400	Vehicle Fuel	2,500	Fuel - currently average \$200/mo
4900	Misc. Supplies	450	Investigative supplies such as evidence tape, evidence packaging, supplies, drug testing kits, etc.
5300	Cleaning Service - Clothes	200	Cleaning services - contractual
5500	Association Dues	125	Dues
7200	Office Machine/Software	3,800	Small equipment and software, yearly maintenance updates for the cell phone forensic decoder - \$3500.00.
7400	Photo Equipment/Printing	250	Film, printing supplies
7600	Vehicle Maintenance	1,500	Vehicle Maintenance

481,120



GENERAL FUND FY2016-2017 PROPOSED BUDGET

405 PUBLIC SAFETY

530 POLICE SUPPORT

ACCT NUMBER	DESCRIPTION	14-15 ACTUAL	15-16 BUD	16-17 PROPOSED
0600	Support Salaries	170,632	178,180	175,982
0601	Part Time Custodian	3,496	8,779	8,955
0901	Overtime	7,463	9,000	9,000
0905	Holiday Pay	7,897	5,800	5,800
1100	Health/Dental Insurance	74,278	86,999	81,389
1200	Life & Disability	2,833	3,139	3,115
1700	FICA/Medicare	13,725	15,435	15,280
1750	Unemployment Insurance	264	481	481
1775	Workers' Comp Insurance	772	773	920
1780	State Retirement	19,652	21,556	21,310
4102	Hardware & Tools	0	100	100
5300	Cleaning Service - Clothes	0	200	100
5600	Telephone	6,803	8,720	8,720
5601	Cell Phone/Wireless	8,556	6,800	8,000
5700	Building Cleaning Service	6,022	1,296	1,296
7200	Office Machines	0	100	100
7201	Equipment Maintenance	22,060	4,000	4,000
8101	Electricity	29,440	30,000	30,000
8102	Water & Waste Water	703	1,040	1,040
8103	Heating Fuel	16,672	23,000	20,000
8200	Building Maintenance	11,287	7,000	10,000
<i>Police Support</i>		402,556	412,398	405,588
<i>Difference From Previous Budget</i>				-6,810
<i>Percentage Difference From Previous Budget</i>				-1.65%



GENERAL FUND FY2016-2017 PROPOSED BUDGET

405 PUBLIC SAFETY

530 POLICE SUPPORT

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>16-17 PROPOSED</i>	<i>Detail</i>
0600	Support Salaries	175,982	Salary - 4 Full time and 1 shared position (40%), Parking Enforcement Officer
0601	Part Time Custodian	8,955	Part time position
0901	Overtime	9,000	Overtime based on historical averages
0905	Holiday Pay	5,800	Contractual
1100	Health/Dental Insurance	81,389	Health/Dental employees
1200	Life & Disability	3,115	Insurance
1700	FICA/Medicare	15,280	Salary (199,737) X .0765
1750	Unemployment Insurance	481	Insurance
1775	Workers' Comp Insurance	920	Insurance
1780	State Retirement	21,310	Salary (190,782) X 11.17%
4102	Hardware & Tools	100	Small equipment
5300	Cleaning Service - Clothes	100	Cleaning services
5600	Telephone	8,720	Telephone for Police Department
5601	Cellphones/Wireless	8,000	Sprint Cell Phone/Wireless Cards approx.. \$325/mo., Verizon Cell Phones approx.. \$342/mo.
5700	Building Cleaning Service	1,296	Floor mat rental and cleaning (\$1,296/year), custodian now a part time employee.
7200	Office Machines	100	Small office equipment
7201	Equipment Maintenance	4,000	Maintain all radios, base station, other communications equipment
8101	Electricity	30,000	Electric for Police Facility - average approximately \$2,500/mo.
8102	Water & Waste Water	1,040	Water/Sewer for Police Facility
8103	Heating Fuel	20,000	Heating fuel for Police Facility - Propane
8200	Building Maintenance	10,000	Elevator Inspect. \$500, Telephone maint. \$500, HVAC \$3,000, Security system \$500, other repairs & maint. (plumbing & generator) \$2,500, other misc.repairs \$3,000

405,588



GENERAL FUND FY2016-2017 PROPOSED BUDGET

405 PUBLIC SAFETY

540 TRAFFIC

ACCT NUMBER	DESCRIPTION	14-15 ACTUAL	15-16 BUD	16-17 PROPOSED
0240	Crossing Guard	2,768	9,729	8,123
0600	Regular	19,593	20,590	20,387
0901	Overtime	1,475	1,000	1,000
0905	Holidays	519	1,050	1,050
1100	Health/Dental Insurance	8,336	5,561	6,248
1200	Life & Disability	548	388	386
1700	FICA/Medicare	1,804	2,476	2,338
1750	Unemployment Insurance	70	290	142
1775	Workers' Comp Insurance	70	950	996
1780	State Retirement	2,225	2,529	2,506
5300	Cleaning Service - Clothes	57	100	250

Traffic **37,465** **44,663** **43,426**

Difference From Previous Budget **-1,237**

Percentage Difference From Previous Budget **-2.77%**



GENERAL FUND FY2016-2017 PROPOSED BUDGET

405 PUBLIC SAFETY

540 TRAFFIC

ACCT NUMBER	DESCRIPTION	16-17 PROPOSED	Detail
0240	Crossing Guard	8,123	Estimated for one (1) part time employee 15 hrs per week
0600	Regular	20,387	Salary one shared employee 60%, Police Support (Dispatch)
0901	Overtime	1,000	Overtime based on historical averages
0905	Holidays	1,050	Contractual
1100	Health/Dental Insurance	6,248	Health/Dental shared employee
1200	Life & Disability	386	Insurance
1700	FICA/Medicare	2,338	Salary (30,560) X .0765
1750	Unemployment Insurance	142	Insurance
1775	Workers' Comp Insurance	996	Insurance
1780	State Retirement	2,506	Salary (22,437) X 11.17%
5300	Cleaning Service - Clothes	250	Uniform cleaning
		43,426	



GENERAL FUND FY2016-2017 PROPOSED BUDGET

405 PUBLIC SAFETY

550 PROSECUTION

ACCT NUMBER	DESCRIPTION	14-15 ACTUAL	15-16 BUD	16-17 PROPOSED
0600	Prosecutor	58,714	60,174	60,174
0901	Overtime	1,778	1,000	1,000
0905	Holiday Pay	2,258	2,600	2,600
0906	Clothing Allowance	400	400	400
1100	Health/Dental Insurance	16,857	18,318	20,623
1200	Life & Disability	906	919	919
1700	FICA/Medicare	1,019	931	931
1750	Unemployment Insurance	47	89	89
1775	Workers' Comp Insurance	1,830	1,756	2,092
1780	State Retirement	20,369	16,929	16,929
5300	Cleaning Service - Clothes	172	200	250
5700	Prosecuting Attorney	17,120	19,506	18,678

Prosecution **121,472** **122,822** **124,685**

Difference From Previous Budget **1,863**

Percentage Difference From Previous Budget **1.52%**



GENERAL FUND FY2016-2017 PROPOSED BUDGET

405 PUBLIC SAFETY

550 PROSECUTION

ACCT NUMBER	DESCRIPTION	16-17 PROPOSED	Detail
0600	Prosecutor	60,174	Salary F/T police officer - one employee
0901	Overtime	1,000	Overtime based on historical averages
0905	Holiday Pay	2,600	Contractual
0906	Clothing Allowance	400	Contractual
1100	Health/Dental Insurance	20,623	Health/Dental employee
1200	Life & Disability	919	Insurance
1700	FICA/Medicare	931	Salary (64,174) X .0145
1750	Unemployment Insurance	89	Insurance
1775	Workers' Comp Insurance	2,092	Insurance
1780	State Retirement	16,929	Salary (64,174) X 26.38%
5300	Cleaning Service - Clothes	250	Cleaning service
5700	Prosecuting Attorney	18,678	Dunnington Law Office - Contracted Services

124,685



GENERAL FUND FY2016-2017 PROPOSED BUDGET

405 PUBLIC SAFETY

570 FIRE ADMINISTRATION

ACCT NUMBER	DESCRIPTION	14-15 ACTUAL	15-16 BUD	16-17 PROPOSED
0240	Administrative Assistant	25,023	24,935	25,422
0300	Fire Chief	83,600	87,900	91,504
0906	Clothing Allowance	143	600	600
1100	Health/Dental Insurance	6,383	5,488	6,649
1200	Life & Disability	1,205	1,179	1,198
1500	Retirees Life Insurance	1,586	1,662	1,662
1700	FICA/Medicare	3,194	3,181	3,281
1750	Unemployment Insurance	105	150	120
1775	Workers' Comp Insurance	4,669	5,242	6,238
1780	State Retirement	22,703	25,632	26,683
3000	Travel & Training	115	1,000	1,000
4101	Office Supplies	1,283	2,900	2,900
4150	Periodicals & Forms	0	500	500
4151	Fire Prevention Education	274	300	500
4152	Reference Books	0	250	0
4400	Vehicle Fuel	1,083	1,500	1,500
4500	Postage	126	150	200
5441	Internet Services	854	1,200	1,000
5500	Association Dues	3,631	3,700	3,700
5600	Telephone	1,662	2,000	2,000
5601	Cell Phones	955	600	600
5910	Advertising	0	100	100
6100	Property/Liability Insurance	3,425	3,665	3,922
6300	Fleet & Equipment Insurance	447	478	511
7200	Computer/Software Support	2,081	2,500	2,500
7600	Vehicle Maintenance	1,609	1,000	1,000
8101	Electricity	6,184	8,000	8,000
8102	Water & Wastewater	2,714	2,000	2,000
8103	Heating Fuel	5,851	6,000	6,000

<i>Fire Administration</i>	180,904	193,812	201,290
<i>Difference From Previous Budget</i>			7,478
<i>Percentage Difference From Previous Budget</i>			3.86%



GENERAL FUND FY2016-2017 PROPOSED BUDGET

405 PUBLIC SAFETY

570 FIRE ADMINISTRATION

ACCT NUMBER	DESCRIPTION	16-17 PROPOSED	Detail
0240	Administrative Assistant	25,422	Salary at 28Hrs/week: FC secretary
0300	Fire Chief	91,504	Salary
0906	Clothing Allowance	600	Contractual
1100	Health/Dental Insurance	6,649	Health/Dental employee
1200	Life & Disability	1,198	Insurance
1500	Retirees Life Insurance	1,662	Retiree's insurance
1700	FICA/Medicare	3,281	Salary (92,104X.0145)+(25,422 X.0765)
1750	Unemployment Insurance	120	Insurance
1775	Workers' Comp Insurance	6,238	Insurance
1780	State Retirement	26,683	Salary(91,504X 29.16%)
3000	Travel & Training	1,000	Conferences, training, and mileage reimbursement
4101	Office Supplies	2,900	General office supplies
4150	Periodicals & Forms	500	Subscriptions, printing of forms
4151	Fire Prevention Education	500	Supplies to teach youth and community about fire prevention
4400	Vehicle Fuel	1,500	Gas based on historical use
4500	Postage	200	Postage for mailings
5441	Internet Services	1,000	Comcast \$58/month = aircard for E-4 \$25/mo
5500	Association Dues	3,700	START Haz-Mat, NFPA, IAFC, NHAFC, SCFOA
5600	Telephone	2,000	Telephone for Fire Station
5601	Cell Phones	600	Verizon \$50/mo.
5910	Advertising	100	Advertising for Call FireFighters
6100	Property/Liability Insurance	3,922	PRIMEX
6300	Fleet & Equipment Insurance	511	PRIMEX
7200	Computer/Software Support	2,500	Firehouse Software and NFPA On-line reference.
7600	Vehicle Maintenance	1,000	Tires, oil, other maintenance
8101	Electricity	8,000	Electricity of Fire Station based on historical use
8102	Water & Wastewater	2,000	Water/Sewer for Fire Station
8103	Heating Fuel	6,000	Heating Fuel (Natural gas) for Fire Station based on historical use

201,290



GENERAL FUND FY2016-2017 PROPOSED BUDGET

405 PUBLIC SAFETY

580 FIRE FIGHTING

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>14-15 ACTUAL</i>	<i>15-16 BUD</i>	<i>16-17 PROPOSED</i>
0700	Regular Fire Fighters	770,238	787,941	774,292
0901	Overtime Replacement	175,630	140,000	140,000
0902	Longevity	2,912	2,912	2,912
0903	Training	5,961	10,880	10,880
0905	Holiday Pay	51,005	49,570	49,570
0906	Clothing Allowance	9,504	8,800	8,800
0908	Educational Incentive	19,125	19,625	19,125
0909	Call Firemen	23,000	27,000	30,000
0910	Recall	24,122	19,800	19,800
0980	Sick Leave Buyout	1,748	2,500	2,500
1100	Health/Dental Insurance	357,339	390,727	468,675
1200	Life & Disability	12,724	12,431	12,426
1700	FICA/Medicare	13,978	17,183	17,199
1750	Unemployment Insurance	947	940	940
1775	Workers' Comp Insurance	50,374	59,621	70,949
1780	State Retirement	285,780	301,441	299,729
3000	Travel & Training	2,098	3,800	3,800
4103	Operating Equipment	3,640	9,400	7,500
4106	Building Maintenance Supplies	1,451	1,650	1,650
4151	Reference Books	0	50	50
4400	Vehicle Fuel	10,511	9,000	9,000
4402	Other Petroleum & Chemicals	1,942	2,000	2,000
4800	Clothing - Protective	15,538	17,150	17,150
4900	Misc. Supplies	2,438	3,000	3,000
5500	Association Dues	660	660	660
5910	Physicals	3,207	2,600	2,600
6300	Fleet & Equipment Insurance	3,315	3,547	3,795
7500	Equipment Maint & Supplies	7,286	6,500	6,500
7502	EMS Supplies	221	1,500	1,200
7600	Vehicle Maintenance	14,484	15,600	15,600
8200	Building Repairs	2,783	4,000	6,000



GENERAL FUND FY2016-2017 PROPOSED BUDGET

405 PUBLIC SAFETY**580 FIRE FIGHTING**

ACCT NUMBER	DESCRIPTION	14-15 ACTUAL	15-16 BUD	16-17 PROPOSED
	<i>Fire Fighting</i>	<i>1,873,957</i>	<i>1,931,828</i>	<i>2,008,302</i>
	<i>Difference From Previous Budget</i>			<i>76,474</i>
	<i>Percentage Difference From Previous Budget</i>			<i>3.96%</i>
	<i>Total Public Safety</i>	<i>5,214,024</i>	<i>5,567,951</i>	<i>5,840,717</i>
	<i>Difference From Previous Budget</i>			<i>272,766</i>
	<i>Percentage Difference From Previous Budget</i>			<i>4.90%</i>



GENERAL FUND FY2016-2017 PROPOSED BUDGET

405 PUBLIC SAFETY

580 FIRE FIGHTING

ACCT NUMBER	DESCRIPTION	16-17 PROPOSED	Detail
0700	Regular Fire Fighters	774,292	Salary 1 Captain, 3 Lieutenants, 12 Firefighters
0901	Overtime Replacement	140,000	Replacement OT
0902	Longevity	2,912	Three employees eligible
0903	Training	10,880	Pay for In-house training
0905	Holiday Pay	49,570	Contractual
0906	Clothing Allowance	8,800	Contractual
0908	Educational Incentive	19,125	Contractual
0909	Call Firemen	30,000	Salary for Call Fire - presently 15 Call including one Crew Chief, anticipate call force of 20
0910	Recall	19,800	Staffing for emergency call backs
0980	Sick Leave Buyout	2,500	Contractual
1100	Health/Dental Insurance	468,675	Health/Dental insurance employees
1200	Life & Disability	12,426	Insurance
1700	FICA/Medicare	17,199	Salary (1,027,879)X.0145 + (30,000)X.0765
1750	Unemployment Insurance	940	Insurance
1775	Workers' Comp Insurance	70,949	Insurance
1780	State Retirement	299,729	Salary (1,027,879) X 29.16%
3000	Travel & Training	3,800	Training and mileage reimbursement
4103	Operating Equipment	7,500	Portable battery replacement \$1,650, flow test SCBA \$3,000, Radio Repair \$2,350 replace broken equip and purchase new small tools \$500
4106	Building Maintenance Supplies	1,650	Cleaning supplies
4151	Reference Books	50	Informational material
4400	Vehicle Fuel	9,000	Fuel based on historical averages
4402	Other Petroleum & Chemicals	2,000	Foam at \$25/gal + other misc chemicals
4800	Clothing - Protective	17,150	Replace 6 sets of clothing annually (one for a call ff) (\$2,000/set), plus other replacement hoods, gloves, and boots.



GENERAL FUND FY2016-2017 PROPOSED BUDGET

405 PUBLIC SAFETY

580 FIRE FIGHTING

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>16-17 PROPOSED</i>	<i>Detail</i>
4900	Misc. Supplies	3,000	General supplies.
5500	Association Dues	660	State Firefigter's Association
5910	Physicals	2,600	Estimate for physicals 8 employees at \$300 per employee physical
6300	Fleet & Equipment Insurance	3,795	PRIMEX
7500	Equipment Maint & Supplies	6,500	Operating equipment repair and replacement, includes pump and aerial testing
7502	EMS Supplies	1,200	Oxygen, AED Pads, other disposable EMS supplies
7600	Vehicle Maintenance	15,600	Annual vehicle inspection and preventive maintenance.
8200	Building Repairs	6,000	General building repairs and maintenance

2,008,302



GENERAL FUND FY2016-2017 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

600 PW ADMINISTRATION

ACCT NUMBER	DESCRIPTION	14-15 ACTUAL	15-16 BUD	16-17 PROPOSED
0220	Director	62,731	82,910	92,400
0240	Administrative Assistant	41,165	41,912	42,748
0241	General Foreman	64,659	57,907	48,562
0500	Highway F/T Salaries	348,151	412,573	401,290
0901	Overtime	62,700	35,000	35,000
0902	Longevity	3,328	3,328	1,664
0906	Clothing Allowance	2,768	3,300	3,300
0912	Standby	13,616	11,680	13,600
0950	Seasonal	10,080	12,000	24,000
1100	Health/Dental Insurance	225,878	268,161	259,369
1200	Life & Disability	9,369	9,916	9,774
1500	Retirees Life Insurance	545	545	545
1700	FICA/Medicare	43,821	50,537	50,686
1750	Unemployment Insurance	843	749	780
1775	Workers Comp Insurance	21,390	49,308	58,677
1780	State Retirement	61,115	72,048	70,956
3000	Travel & Training	631	2,000	2,750
4101	Office Supplies	2,345	2,000	2,100
4102	Hardware & Tools	895	2,100	1,500
4103	Paging Units	352	375	375
4400	Vehicle Fuel	0	600	600
4500	Postage	160	125	125
4800	Clothing	2,416	2,550	2,550
4900	Safety Supplies	2,908	3,500	3,500
5441	Internet Services	991	1,020	1,020
5600	Telephone	1,674	2,200	2,200
5601	Cell Phones	2,281	2,160	2,160
5700	Contract Serv - DPW Director	19,961	0	0
5901	Advertising	1,067	1,000	1,000
5903	Permits and Fees	1,156	1,500	1,000



GENERAL FUND FY2016-2017 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

600 PW ADMINISTRATION

ACCT NUMBER	DESCRIPTION	14-15 ACTUAL	15-16 BUD	16-17 PROPOSED
5910	Physicals	1,504	1,250	1,250
5950	Rentals	0	1,500	1,500
6100	Property/Liability Insurance	7,217	7,722	8,263
6300	Fleet & Equipment Insurance	11,691	12,509	13,385
7200	Office Machine/Software	1,333	1,334	1,333
7201	Office Equipment	1,346	2,000	5,450
7600	Vehicle Maintenance	0	500	400
8101	Electricity	6,844	9,000	8,000
8102	Water and Sewer	1,012	720	720
8103	Heating Fuel - Propane	14,385	11,000	12,000
8200	Building Maint	7,270	6,400	7,350

PW Administration **1,061,598** **1,186,939** **1,193,882**

Difference From Previous Budget **6,943**

Percentage Difference From Previous Budget **0.58%**



GENERAL FUND FY2016-2017 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

600 PW ADMINISTRATION

ACCT NUMBER	DESCRIPTION	16-17 PROPOSED	Detail
0220	Director	92,400	Salary - \$57,000 reimbursed to General Fund from Water and Sewer Ent. Funds
0240	Administrative Assistant	42,748	Salary - hourly rate
0241	General Foreman	48,562	Salary - hourly rate
0500	Highway F/T Salaries	401,290	Salary - 10 employees
0901	Overtime	35,000	Overtime - Includes snow removal
0902	Longevity	1,664	One employee eligible
0906	Clothing Allowance	3,300	Annual Uniform Allowance/ 11 Employees
0912	Standby	13,600	52 weeks @ \$32/day
0950	Seasonal	24,000	1 seasonal winter employee - 1 seasonal summer employee with focus on Downtown cleaning and maintenance
1100	Health/Dental Insurance	259,369	Health/Dental for employees
1200	Life & Disability	9,774	Insurance
1500	Retirees Life Insurance	545	Retiree's insurance
1700	FICA/Medicare	50,686	Salary (662,564) X .0765
1750	Unemployment Insurance	780	Insurance
1775	Workers' Comp Insurance	58,677	Insurance
1780	State Retirement	70,956	Salary (635,234) X 11.17%
3000	Travel & Training	2,750	Conferences, training, mileage reimbursement
4100	Office Supplies	2,100	Ink Cartridges, Paper, other general office supplies
4102	Hardware & Tools	1,500	Chain Saw (\$600), other hand tools, shovels, rakes, etc.
4103	Paging Units	375	1 Paging Unit \$31.02/mo
4400	Vehicle Fuel	600	Gas based on historical use
4500	Postage	125	Postage for mailing
4800	Clothing	2,550	Boots (contractual) \$1,800, Winter Coats \$450, rain gear \$300
4900	Safety Supplies	3,500	PPE \$500, traffic cones & signs \$1,000, respirators ea. Employee \$725, chain saw safety \$500, other safety \$775
5441	Internet Services	1,020	Internet via comcast at Public Works Facility \$85/mo
5600	Telephone	2,200	Telephone for Public Works facility
5601	Cell Phones	2,160	Air Card for Foreman, Cell phones Verizon - \$175/mo.



GENERAL FUND FY2016-2017 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

600 PW ADMINISTRATION

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>16-17 PROPOSED</i>	<i>Detail</i>
5901	Advertising	1,000	Public notices, job advertisements
5903	Permits and Fees	1,000	Wetland Permits \$400, dig safe fees \$500, background checks \$100, other
5910	Physicals	1,250	Annual physicals - random drug tests required by DOT
5950	Equipment Rentals	1,500	Rent york rake, roller, compactor, etc.
6100	Property/Liability Insurance	8,263	PRIMEX
6300	Fleet & Equipment Insurance	13,385	PRIMEX
7200	Office Machine/Software	1,333	1/3 of VueWorks Maint agreement (\$1,333)
7201	Office Equipment	5,450	Replacement computer, New Base station for communications (\$3,950)
7600	PW Director Vehicle Maintenance	400	Administration vehicle maintenance
8101	Electricity	8,000	Electricity for PW Facility based on historical use
8102	Water and Sewer	720	Water/Sewer for PW Facility
8103	Heating Fuel - Propane	12,000	Heating fuel (Propane) for PW Facility based on historical use
8200	Building Maint	7,350	Floor tiles (\$500), Pest control (\$300), replace 2 entry doors (\$1,200), oil separator pumping (\$1,200), quarterly custodial serv (\$1,000), annual A/C and Duct cleaning/maint (\$900) other maint

1,193,882



GENERAL FUND FY2016-2017 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

610 STREET MAINTENANCE

ACCT NUMBER	DESCRIPTION	14-15 ACTUAL	15-16 BUD	16-17 PROPOSED
4175	Hot Top/Patch	16,230	20,000	20,000
4176	Traffic/Street Name Signs	4,945	6,000	6,000
4177	Paint for Roads	683	4,000	3,000
4400	Vehicle Fuel	48,253	45,000	45,000
4600	Drainage System Repair	11,629	28,100	15,000
5700	Pavement Marking	131	14,710	15,048
5701	Tree/Stump Renewal	4,138	2,500	2,500
5702	Catch Basin Cleaning	6,890	7,600	7,600
6000	Outside Services	0	250	250
7300	Sweeper Parts	5,018	6,000	6,000
9104	Road Resurfacing	309,997	447,000	150,000
9105	Sidewalks	0	5,000	5,000

<i>Street Maintenance</i>	407,914	586,160	275,398
<i>Difference From Previous Budget</i>			-310,762
<i>Percentage Difference From Previous Budget</i>			-53.02%



GENERAL FUND FY2016-2017 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

610 STREET MAINTENANCE

ACCT NUMBER	DESCRIPTION	16-17 PROPOSED	Detail
4175	Hot Top/Patch	20,000	General repairs around the City
4176	Traffic/Street Name Signs	6,000	Replacement of Traffic and Street name signs.
4177	Paint for Roads	3,000	Supplies to paint crosswalks, Parking lots, etc. Use approximately 300 gallons of chlorinated rubber paint each year.
4400	Vehicle Fuel	45,000	Fuel for all highway equipment has been moved to this line item
4600	Drainage System Repair	15,000	Rocky Hill Road drainage \$5,000, Rent excavator for ditch clearing \$5,000, crushed stone, gravel, pipe \$7,500, catch basin frames and covers \$2,000, hinged manhole covers \$3,600, repair storm drain structures \$5,000
5700	Pavement Marking	15,048	Street Line painting - Contracted Service - entire City in spring of each year
5701	Tree/Stump Renewal	2,500	Tree/Stump removal as needed
5702	Catch Basin Cleaning	7,600	Contract for Catch Basin Cleaning. - 5yr program (complete 20% each year) - 9th year of program
6000	Outside Services	250	Compaction testing services
7300	Sweeper Parts	6,000	Sprockets, Elevator, Belts, 10 sets of gutter brooms, 4 sets of main brooms.
9104	Road Resurfacing	150,000	Road Resurfacing
9105	Sidewalks	5,000	General repairs of sidewalks

275,398



GENERAL FUND FY2016-2017 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

611 SNOW REMOVAL

ACCT NUMBER	DESCRIPTION	14-15 ACTUAL	15-16 BUD	16-17 PROPOSED
3000	Meal Allotment	1,453	500	500
4175	Salt and Sand	148,774	115,000	115,000
6000	Outside Services	23,408	7,500	7,500
7300	Snow Equipment Repair	44,723	22,400	27,400
<i>Snow Removal</i>		218,357	145,400	150,400
<i>Difference From Previous Budget</i>				5,000
<i>Percentage Difference From Previous Budget</i>				3.44%



GENERAL FUND FY2016-2017 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

611 SNOW REMOVAL

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>16-17 PROPOSED</i>	<i>Detail</i>
3000	Meal Allotment	500	Meals for employees when working 12 continuous hours or more - negotiated benefit
4175	Salt and Sand	115,000	Average cost FY 05 through FY15 was \$119,000
6000	Outside Services	7,500	Contracted Trucking services for snow hauling as needed
7300	Snow Equipment Repair	27,400	Cutting edges (\$8,500), other maint on snow removal equip (\$18,900)
		<i>150,400</i>	



GENERAL FUND FY2016-2017 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

613 STREET LIGHTING

ACCT NUMBER	DESCRIPTION	14-15 ACTUAL	15-16 BUD	16-17 PROPOSED
5421	Street Lights	125,504	100,000	125,000
5422	Traffic Lights - Utility	8,305	8,600	8,600
5423	Traffic Lights - Maint & Repair	6,656	11,000	11,000

<i>Street Lighting</i>	140,465	119,600	144,600
<i>Difference From Previous Budget</i>			25,000
<i>Percentage Difference From Previous Budget</i>			20.90%



GENERAL FUND FY2016-2017 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES**613 STREET LIGHTING**

ACCT NUMBER	DESCRIPTION	16-17 PROPOSED	Detail
5421	Street Lights	125,000	Electricity for Street lights
5422	Traffic Lights - Utility	8,600	Eversource (710X12)
5423	Traffic Lights - Maint & Repair	11,000	Estimated maintenance based on historical averages

144,600



GENERAL FUND FY2016-2017 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

620 EQUIPMENT MAINTENANCE

ACCT NUMBER	DESCRIPTION	14-15 ACTUAL	15-16 BUD	16-17 PROPOSED
4102	Hardware & Tools	1,900	3,800	3,800
4401	Heavy Equipment Maintenance	52,208	60,000	60,000
4402	Other Petroleum & Chemicals	3,896	5,000	7,500
4403	Cylinders	591	1,432	1,432
<i>Equipment Maintenance</i>		58,595	70,232	72,732
<i>Difference From Previous Budget</i>				2,500
<i>Percentage Difference From Previous Budget</i>				3.56%



GENERAL FUND FY2016-2017 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

620 EQUIPMENT MAINTENANCE

ACCT NUMBER	DESCRIPTION	16-17 PROPOSED	Detail
4102	Hardware & Tools	3,800	On line srvc subscription (\$1,600), tool allowance for mechanic \$300, other necessary tools \$1,900
4401	Heavy Equipment Maintenance	60,000	New Loader Tires, \$9,900, repair gearbox on Kabota,\$1,500, anticipated repairs to six 6-wheeled vehices,\$18,000, sand blast and paint #201 and #202, \$5,000 other unanticipated repairs/supplies \$25,600
4402	Other Petroleum & Chemicals	7,500	Synthetic \$600, hydraulic \$1,400, Heavy Truck oil \$1,500, anti freeze other \$600, other oils/lube, etc. \$900
4403	Cylinders	1,432	Welding gas \$1,000, Rental equipment \$36/month

72,732



GENERAL FUND FY2016-2017 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

630 CITY ENGINEER

ACCT NUMBER	DESCRIPTION	14-15 ACTUAL	15-16 BUD	16-17 PROPOSED
5905	Engineering Consultant	45,505	50,000	50,000
7200	Office Machine Software	0	3,110	3,110
<i>City Engineer</i>		45,505	53,110	53,110
<i>Difference From Previous Budget</i>				0
<i>Percentage Difference From Previous Budget</i>				0.00%



GENERAL FUND FY2016-2017 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES**630 CITY ENGINEER**

ACCT NUMBER	DESCRIPTION	16-17 PROPOSED	Detail
5905	Engineering Consultant	50,000	City Engineer Contract w/CMA Engineers
7200	Office Machine Software	3,110	License renewal for Arc view (\$600), AutoCAD (\$800) , ArcIMS (\$1,710)
		53,110	



GENERAL FUND FY2016-2017 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

650 BUILDINGS AND GROUNDS

ACCT NUMBER	DESCRIPTION	14-15 ACTUAL	15-16 BUD	16-17 PROPOSED
5700	Contract Services	30,746	35,200	35,200
5702	Adopt A Spots/Miscellaneous	471	2,500	1,975
7250	Small Equipment Maint	1,457	1,000	1,000
<i>Buildings and Grounds</i>		32,674	38,700	38,175
<i>Difference From Previous Budget</i>				-525
<i>Percentage Difference From Previous Budget</i>				-1.36%



GENERAL FUND FY2016-2017 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

650 BUILDINGS AND GROUNDS

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>16-17 PROPOSED</i>	<i>Detail</i>
5700	Contract Services	35,200	City contracted out mowing and landscaping of parks and green space
5702	Adopt-A-Spots/Miscellaneous	1,975	Supplies and materials for Adopt-A-Spot program. Mulch - Flowers, signs and sign posts
7250	Small Equipment Maint	1,000	Repairs to mowers, small equipment
		38,175	



GENERAL FUND FY2016-2017 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

660 CEMETERY

ACCT NUMBER	DESCRIPTION	14-15 ACTUAL	15-16 BUD	16-17 PROPOSED
0230	Clerk of Trustees	450	600	0
1700	FICA/Medicare	34	46	0
1750	Unemployment Insurance	2	2	0
3000	Travel/Training	70	120	270
4100	Operating Supplies	0	100	75
4101	Office Supplies	0	100	75
4102	Flowers, Planting, and Trees	0	500	500
8102	Water & Sewer	0	250	150
8200	Building Repairs	107	3,600	3,600
8300	Maintenance	5,575	3,500	4,100

Cemetery **6,238** **8,818** **8,770**

Difference From Previous Budget -48

Percentage Difference From Previous Budget -0.54%



GENERAL FUND FY2016-2017 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

660 CEMETERY

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>16-17 PROPOSED</i>	<i>Detail</i>
3000	Travel/Training	270	NHCA \$20, NHCA Annual Meeting \$50, NECA \$50
4100	Operating Supplies	75	General operating supplies for cemetery
4101	Office Supplies	75	General office supplies
4102	Flowers, Planting, and Trees	500	Flowers for Seasonal plantings \$200, compost and bark mulch for garden areas \$300
8102	Water & Sewer	150	Water/Sewer bills
8200	Building Repairs	3,600	Roof - Maintenance Building \$3,000, paint white well house/gazebo \$600
8300	Maintenance	4,100	Tree Removal \$2,100, Materials for Roads \$500, Lime and Grass seed \$500, weed control \$1,000

8,770



GENERAL FUND FY2016-2017 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

670 SOLID WASTE COLLECTION

ACCT NUMBER	DESCRIPTION	14-15 ACTUAL	15-16 BUD	16-17 PROPOSED
5423	Curbside Recycling	138,513	140,855	140,855
5424	Public Works Dumpster	9,546	8,500	8,500
5425	HHH Hazardous Waste	1,761	2,000	2,000
5426	Lamprey Apportionment	4,251	4,251	4,251
<i>Solid Waste Collection</i>		154,070	155,606	155,606
<i>Difference From Previous Budget</i>				0
<i>Percentage Difference From Previous Budget</i>				0.00%
<i>Total Public Works and Utilities</i>		2,125,416	2,364,565	2,092,673
<i>Difference From Previous Budget</i>				-271,892
<i>Percentage Difference From Previous Budget</i>				-11.50%



GENERAL FUND FY2016-2017 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

670 SOLID WASTE COLLECTION

ACCT NUMBER	DESCRIPTION	16-17 PROPOSED	Detail
5423	Curbside Recycling	140,855	Estimated 778 tons single stream X \$181/ton (7/1/16-6/30/17)
5424	Public Works Dumpster	8,500	10 yard dumpster rental
5425	HHH Hazardous Waste	2,000	Participation with Rochester's annual collection.
5426	Lamprey Apportionment	4,251	Lamprey apportionment

155,606



GENERAL FUND FY2016-2017 PROPOSED BUDGET

407 OTHER EXPENSES

700 TRANSFER TO DEBT SERVICE

ACCT NUMBER	DESCRIPTION	14-15 ACTUAL	15-16 BUD	16-17 PROPOSED
9700	High St. Corridor - Principal	65,000	65,000	65,000
9701	High St. Corridor - Interest	18,769	15,356	11,944
9725	New City Hall - Principal	70,000	100,000	70,000
9726	New City Hall - Interest	26,912	23,325	18,200
9727	Plaza - Principal	30,000	0	0
9728	Plaza - Interest	1,538	0	0
9729	New City Hall 2 - Principal	30,000	30,000	30,000
9730	New City Hall 2 - Interest	2,275	876	720
9731	Landfill 4 - Principal	50,000	50,000	50,000
9732	Landfill 4 - Interest	3,812	1,461	1,200
9733	05 Capital Improvements - Principal	137,000	137,900	0
9734	05 Capital Improvements - Interest	10,320	3,448	0
9735	New Police Station - Principal	230,000	230,000	230,000
9736	New Police Station - Interest	81,875	70,375	45,625
9737	Downtown Improvements - Prin	118,575	116,875	116,875
9738	Downtown Improvements - Int	86,732	80,728	74,475
9039	Downtown Imp/Bridge Replace - Prin	0	29,400	29,400
9740	Downtown Imp/Bridge Replace - Int	11,806	19,683	18,184
9741	High St Repair - Prin	0	90,000	85,500
9742	High St Repair - Int	25327	41,540	37,064
		999,941	1,105,967	884,187
				-221,780
				-20.05%

Transfer to Debt Service

Difference From Previous Budget

Percentage Difference From Previous Budget



GENERAL FUND FY2016-2017 PROPOSED BUDGET

407 OTHER EXPENSES

700 TRANSFER TO DEBT SERVICE

ACCT NUMBER	DESCRIPTION	16-17 PROPOSED	Detail
9700	High St. Corridor - Principal Original issue \$1,300,000	65,000	\$260,000 Principal, 27,300 Int. Outstanding
9701	High St. Corridor - Interest	11,944	Final Payment FY2019-2020
9725	New City Hall - Principal Original issue \$1,400,000	70,000	\$350,000 Principal, 54,862 Int. Outstanding
9726	New City Hall - Interest	18,200	Final Payment FY2020-2021
9729	New City Hall 2 - Principal Original issue \$450,000	30,000	\$30,000 Principal, 720 Int. Outstanding
9730	New City Hall 2 - Interest	720	Final Payment FY2016-2017
9731	Landfill 4 - Principal Original issue \$750,000	50,000	\$50,000 Principal, 1,200 Int. Outstanding
9732	Landfill 4 - Interest	1,200	Final Payment FY2016-2017
9735	New Police Station - Principal Original issue \$3,426,127 plus \$78,873 premium	230,000	\$1,360,000 Principal, 123,700 Int. Outstanding
9736	New Police Station - Interest	45,625	Final Payment FY2021-2022
9737	Downtown Improvements - Prin	116,875	\$1,513,000 Principal, 488,536 Int. Outstanding
9738	Downtown Improvements - Int	74,475	Final Payment FY2028-2029
9439	Downtown Imp/Bridge Replace - Prin	29,400	\$411,600 Principal, 124,156 Int. Outstanding
9740	Downtown Imp/Bridge Replace - Int	18,184	Final Payment FY2029-2030
9741	High St Repair - Prin	85,500	\$769,500 Principal, 176,600 Int. Outstanding
9742	High St Repair - Int	37,064	Final Payment FY2024-2025

884,187



GENERAL FUND FY2016-2017 PROPOSED BUDGET

407 OTHER EXPENSES

705 CAPITAL LEASES

ACCT NUMBER	DESCRIPTION	14-15 ACTUAL	15-16 BUD	16-17 PROPOSED
9315	Fire/Pumper Truck	72,587	72,588	72,588
9317	2009 Street Sweeper	35,255	0	0
9319	2011 Front End Loader	29,926	29,926	0
9320	2012 Sidewalk Plows	30,980	30,981	30,981
9321	2013 DPW Equipment	66,390	66,390	66,390
9322	Financial Software	0	0	50,535
<i>Capital Leases</i>		235,138	199,885	220,494
<i>Difference From Previous Budget</i>				20,609
<i>Percentage Difference From Previous Budget</i>				10.31%



GENERAL FUND FY2016-2017 PROPOSED BUDGET

407 OTHER EXPENSES

705 CAPITAL LEASES

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>16-17 PROPOSED</i>	<i>Detail</i>
9315	Fire/Pumper Truck	72,588	Three (3) payments - March 20, 2017, 2018, 2019
9320	2012 Sidewalk Plows	30,981	One (1) payments left - December 1, 2016
9321	2013 DPW Equipment	66,390	Three (3) payments - February 10, 2017, 2018, 2019
9322	Financial Software	50,535	Four (4) payments - July 1, 2016, 2017, 2018, 2019
		220,494	



GENERAL FUND FY2016-2017 PROPOSED BUDGET

407 OTHER EXPENSES

710 TRANSFER TO OTHER CAPITAL FUNDS

ACCT NUMBER	DESCRIPTION	14-15 ACTUAL	15-16 BUD	16-17 PROPOSED
9800	Superfund Landfill Monitor	81,205	56,159	75,598
9806	Non-Cap Reserve - Ed. For Persons with Disabilities	0	0	0
9807	Sidewalk Improvement Capital Reserve	25,000	20,000	15,000
9808	Accrued Liability Fund	10,000	10,000	10,000
9809	Hilltop School Rehab/Reconstruction CRF	0	0	0
9810	Facility Maintenance CRF	25,000	20,000	15,000
9811	Transfer to Downtown Project (Supplemental Appropriation)	180,000	0	0
9812	Transfer to High Street Project (Supplemental Appropriation)	1,133,888	0	0

<i>Transfer to Other Capital Funds</i>	1,455,093	106,159	115,598
<i>Difference From Previous Budget</i>			9,439
<i>Percentage Difference From Previous Budget</i>			8.89%

<i>Total Other Expenses</i>	2,690,172	1,412,011	1,220,279
<i>Difference From Previous Budget</i>			-191,732
<i>Percentage Difference From Previous Budget</i>			-13.58%



GENERAL FUND FY2016-2017 PROPOSED BUDGET

407 OTHER EXPENSES

710 TRANSFER TO OTHER CAPITAL FUNDS

ACCT NUMBER	DESCRIPTION	16-17 PROPOSED	Detail
9800	Superfund Landfill Monitor	75,598	Monitoring costs for superfund landfill engineering, attorney fees, misc. Total budget = \$149,698 - GE Share = (\$149,698 X 49.5% = \$74,100)
9807	Sidewalk Improvement Capital Reserve	15,000	Capital Improvement Program to provide for Sidewalk Maintenance program. Balance in CRF = \$249,000
9808	Accrued Liability Fund	10,000	Expendable trust fund to support liability - employee termination pay for accrued vacation, sick, etc. Balance = \$50,700
9810	Facility Maintenance CRF	15,000	Capital Improvement Program to provide for Unanticipated Facility Maintenance. Balance in CRF = \$71,000

115,598

Description	Balance 12/31/2015
Municipal Transportation Fund	\$143,213.00
Post- Withdrawal Rollinsford	\$165,486.00
Somersworth/Berwick Bridge CRF	\$15,239.00
Education for Persons with Disabilities	\$101,489.00
Sidewalk CRF	\$248,940.00
Accrued Liability Fund	\$50,692.00
Building Maintenance	\$71,004.00
Hilltop Reconstruction/Rehabilitation	\$23,813.00
Total Capital/Non-Capital	\$819,876.00



GENERAL FUND FY2016-2017 PROPOSED BUDGET

408 OTHER EXPENSES

800 CONTINGENCY

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>14-15 ACTUAL</i>	<i>15-16 BUD</i>	<i>16-17 PROPOSED</i>
0999	Contingency	21,062	80,000	80,000
	<i>Contingency</i>	<i>21,062</i>	<i>80,000</i>	<i>80,000</i>
	<i>Difference From Previous Budget</i>			<i>0</i>
	<i>Percentage Difference From Previous Budget</i>			<i>0.00%</i>



GENERAL FUND FY2016-2017 PROPOSED BUDGET

408 OTHER EXPENSES**800 CONTINGENCY**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>16-17 PROPOSED</i>	<i>Detail</i>
0999	Contingency	80,000	Contingency. Includes wages for non-union and CBA's to be negotiated, and other unforeseen emergencies and expenses.
		<i>80,000</i>	



GENERAL FUND FY2016-2017 PROPOSED BUDGET

408 OTHER EXPENSES

900 CAPITAL OUTLAY

ACCT NUMBER	DESCRIPTION	14-15 ACTUAL	15-16 BUD	16-17 PROPOSED
9003	Police Cruiser/s	29,880	29,971	0
9041	City Hall Server Upgrade	0	19,868	0
9054	City Hall HVAC Air Exchange	16,565	0	37,000
9055	Fire SCBA Replacement	55,761	39,630	41,612
9058	PW Plow Truck (308) 10% Downpayment	0	0	0
9059	Maple Street Culvert	0	155,000	0
9060	City Wide Revaluation	38,414	0	0
9065	PW High Capacity Leaf Vacuum	4,387	0	0
9066	Tax Increment Financing District	0	0	15,000
9067	City Hall Exterior Repair	36,250	0	0
9069	Replace Portable Radios - Fire	36,000	0	32,172
9070	Replace Jaws of Life	25,872	0	0
9071	Buffumsville Road Drainage	0	0	0
9072	Snow Equipment - DPW	12,810	5,125	12,950
9075	Salmon Falls Road Bridge Imp	0	5,000	0
9078	Plotter	0	0	4,000
9079	DPW - Heavy Equipment Jacks	0	0	5,175
9080	Fire Hose Replacement	0	0	15,000
9081	City Hall Phone System Replacement	0	0	15,000
9082	Downpayment on Vehicle Leases (5%)	0	0	20,000
9083	Building Maint/DPW Bathroom Repair	0	0	8,000
<i>Capital Outlay</i>		255,939	254,594	205,909
<i>Difference From Previous Budget</i>				-48,685
<i>Percentage Difference From Previous Budget</i>				-19.12%
Total General Fund Appropriations			15-16 BUD \$12,398,125	16-17 PROPOSED \$12,250,596

Increase/(Decrease) in Gross G/F Budget	-\$147,529
Percentage change in Gross G/F Budget	-1.19%



GENERAL FUND FY2016-2017 PROPOSED BUDGET

408 OTHER EXPENSES

900 CAPITAL OUTLAY

ACCT NUMBER	DESCRIPTION	16-17 PROPOSED	Detail
9054	City Hall HVAC Air Exchange Unit	37,000	CIP - Replace Roof Top air exchange unit that is no longer functional
9055	Fire SCBA Replacement	41,612	4th and final year of a 4 year program. Have purchased 19 of 25 units, this will complete by purchasing remaining 6 units.
9066	Tax Increment Financing District	15,000	Consultant to conduct analysis for creation of a TIF District.
9069	Replace Portable Radios - Fire	32,172	Year 2 of a 4 year replacement program recommended in CIP.
9072	Snow Equipment - DPW	12,950	Two sets of wing blades for heavy truck and a snow-pusher for backhoe (506).
9078	Plotter	4,000	Plotter replacement in Planning for printing maps/plans.
9079	DPW - Heavy Equipment Jacks	5,175	Heavy Duty lifts/jacks for equipment maintenance division.
9080	Fire Hose Replacement	15,000	\$15,000 to replace 16 and 21 year old hose which is beyond its useful life • 12 lengths of 4 inch supply hose • 20 lengths of 2 ½ inch hose • 24 lengths of 1 ¾ inch hose • 8 lengths of forestry hose
9081	City Hall Phone System Replacement	15,000	Replace phone equipment in City Hall - 10+ years old.
9082	Downpayment on Vehicle Leases (5%)	20,000	5% downpayment on lease/purchase arrangement on a variety of vehicles: see below
9083	Building Maint/DPW Bathroom Repair	8,000	Remodel/Repair Bathroom at DPW
		205,909	

Vehicles included with the lease/purchase arrangement in Account 9082:

Two Police Cruisers (SUV Style Vehicles)

Code Office – New Vehicle

Recreation – Pick-Up Truck Replacement

Parking Enforcement/Animal Control: Pick-Up Truck Replacement

DPW Plow Truck – 304

DPW 1-Ton Truck – 202

DPW – SUV: New vehicle for Director



GENERAL FUND FY2016-2017 PROPOSED BUDGET

408 OTHER EXPENSES

810 INTERGOVERNMENT ASSESSMENTS

ACCT NUMBER	DESCRIPTION	14-15 ACTUAL	15-16 BUD	16-17 PROPOSED
2500	County Tax	2,373,324	2,374,369	2,409,243
	<i>Intergovernment Assessment</i>	<i>2,373,324</i>	<i>2,374,369</i>	<i>2,409,243</i>
	<i>Difference From Previous Budget</i>			<i>34,874</i>
	<i>Percentage Difference From Previous Budget</i>			<i>1.47%</i>

County estimates of Taxes to be raised as submitted on 1/12/2016 = \$30,118,545

Somersworth's prior years percentage of assessment = 7.9992%

Current Estimate as of 1/12/2016 = (\$30,118,545 X 7.9992%) = \$2,409,243



GENERAL FUND FY2016-2017 PROPOSED BUDGET

409 SCHOOL DEPARTMENT

900 SCHOOL EXPENSES

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>14-15 ACTUAL</i>	<i>15-16 BUD</i>	<i>16-17 PROPOSED</i>
2000	Educational Expenses	22,502,266	24,062,227	23,937,242
2100	Capital Outlay/CIP	0	0	0

<i>School Expenses</i>	<i>22,502,266</i>	<i>24,062,227</i>	<i>23,937,242</i>
<i>Difference From Previous Budget</i>			<i>-124,985</i>
<i>Percentage Difference From Previous Budget</i>			<i>-0.52%</i>



GENERAL FUND FY2016-2017 PROPOSED BUDGET

409 SCHOOL DEPARTMENT

910 SCHOOL DEBT SERVICE

ACCT NUMBER	DESCRIPTION	14-15 ACTUAL	15-16 BUD	16-17 PROPOSED
2901	Transfer to Debt - Principal	1,625,281	1,620,707	1,571,501
2902	Transfer to Debt - Interest	387,268	419,337	465,077
<i>School Debt Service</i>		2,012,549	2,040,044	2,036,578
<i>Difference From Previous Budget</i>				-3,466
<i>Percentage Difference From Previous Budget</i>				-0.17%
<i>Total School Department</i>		24,514,814	26,102,271	25,973,820
<i>Difference From Previous Budget</i>				-128,451
<i>Percentage Difference From Previous Budget</i>				-0.49%



ENTERPRISE FUNDS ESTIMATED REVENUE

	WASTE WATER	WATER	SOLID WASTE
* Rates	\$5.50/100	\$4.11/100	\$1.80 - 30 Gal Bag
	Cubic Ft.	Cubic Ft.	\$1.25 - 15 Gal Bag
Fees	2,300,000	2,270,000	402,000
Grants	169,346	0	0
Job Work & Merchandise	75,000	75,000	0
	2,544,346	2,345,000	402,000
Gross Budget	2,143,498	2,040,717	401,700
Estimated Budget Surplus/(Deficit)	400,848	304,283	300

Rates approved by City Council:

Effective Date		Wastewater		Water		Solid Waste
July 1, 2013					January 1, 2016	
		\$5.50/100		\$4.11/100		\$1.80 - 30 Gal Bag
		Cubic Ft.		Cubic Ft.		\$1.25 - 15 Gal Bag
					January 1, 2017	\$1.85 - 30 Gal Bag
						\$1.30 - 15 Gal Bag



WASTE WATER FUND FY 2016-2017 PROPOSED BUDGET

406 ENTERPRISE FUNDS

695 WASTE WATER

ACCT NUMBER	DESCRIPTION	14-15 ACTUAL	15-16 BUD	16-17 PROPOSED
0400	Clerk 40%	13,947	15,242	13,767
0802	WW Plant Operators	235,789	243,818	248,781
0901	WW Plant Overtime	25,462	25,000	25,000
0906	Clothing Allowance	1,332	1,500	1,500
0908	Educational	3,500	3,500	2,900
1100	Health Insurance	109,765	119,239	129,586
1200	Life & Disability	4,301	3,515	3,560
1700	FICA/Medicare	20,401	22,113	22,334
1750	Unemployment Insurance	287	290	290
1775	Workers' Compensation	2,225	8,577	10,207
1780	State Retirement	28,525	32,120	32,611
3000	Travel	0	0	1,270
3500	Training/Licenses	1,051	1,200	1,451
4100	Materials and Supplies	2,593	2,500	2,500
4101	Office Supplies	1,224	1,800	1,800
4400	Vehicle Fuel	1,631	2,500	2,000
4500	Postage	256	300	300
4662	Sodium Hypochloride	12,171	22,000	19,470
4663	Polymer	35,190	35,758	37,544
4668	Defoaming/Other Chemicals	1,969	3,678	3,678
4669	Magnesium	13,249	23,000	20,000
4670	Sodium Bisulfite	25,236	30,205	29,820
4800	Uniforms	313	1,500	1,500
4900	Safety Equipment and Supplies	940	1,500	1,500
5100	Litigation	0	5,000	5,000
5200	Audit	2,333	6,500	6,500
5421	Collection System Maintenance	4,610	25,000	25,000
5444	Reimburse City/PW Director	20,000	20,000	20,000
5445	Reimburse City/City Manager	25,000	25,000	25,000
5446	Reimburse City/Finance Dir.	10,000	10,000	10,000
5600	Telephone & Fire Line	2,545	3,000	3,000
5702	Lab Supplies & Testing	24,456	25,506	28,563
5705	Title Search Fees	2,900	2,000	2,000
5910	Physicals	0	2,500	500
5905	IT Consultant	2,900	2,500	2,500
5908	Diesel and Petroleum Fuels	0	1,260	1,008
5950	Rent	2,000	2,000	2,000



WASTE WATER FUND FY 2016-2017 PROPOSED BUDGET

406 ENTERPRISE FUNDS

695 WASTE WATER

ACCT NUMBER	DESCRIPTION	14-15 ACTUAL	15-16 BUD	16-17 PROPOSED
6000	Outside Services	25,149	27,325	28,694
6001	Repairs and Maintenance	44,690	52,000	59,900
6002	Solid Waste Disposal	165,416	160,000	188,100
6100	Property/Liability Insurance	52,835	56,229	60,165
6300	Fleet & Equipment Insurance	509	665	778
7201	Office Equipment (Computers)	3,597	9,200	5,700
8101	Electricity	140,921	170,000	175,000
8102	Water	5,760	7,500	7,500
8103	Natural Gas	25,321	32,020	32,020
8109	Propane	118	880	1,600
9324	Maple Street Culvert	0	10,000	0
9235	Payloader - Tractor Replacement	0	95,000	0
9326	One-Ton Utility Truck	0	0	57,284
9777	SRF Loan Payment - Principal	542,397	537,605	543,272
9778	SRF Loan Payment - Interest	193,977	185,392	164,125
9779	Downtown Improvements Bond - I	27,754	25,162	23,214
9780	Downtown Improvements Bond - P	37,944	37,400	37,400
9781	Financial Software Lease	0	0	14,306
<i>Waste Water</i>		1,904,490	2,137,499	2,143,498
<i>Difference From Previous Budget</i>				5,999
<i>Percentage Difference From Previous Budget</i>				0.28%



WASTE WATER FUND FY 2016-2017 PROPOSED BUDGET

406 ENTERPRISE FUNDS

695 WASTE WATER

ACCT NUMBER	DESCRIPTION	16-17 PROPOSED	Detail
0400	Clerk 40%	13,767	Salary - Billing Clerk at 40%
0802	WW Plant Operators	248,781	Salary - 5 employees at hourly rate
0901	Overtime	25,000	Estimated Overtime
0906	Clothing Allowance	1,500	5 employees uniform allowance
0908	Educational	2,900	Contractual
1100	Health Insurance	129,586	Health/Dental for employees
1200	Life & Disability	3,560	Insurance
1700	FICA/Medicare	22,334	Salary (291,948) X .0765
1750	Unemployment Insurance	290	Insurance
1775	Workers' Compensation	10,207	Insurance
1780	State Retirement	32,611	Salary (291,948) X 11.17%
3000	Travel	1,270	APWA National Conference, WEFTEC Annual Conference - Boston
3500	Training/Licenses	1,451	Annual IPP/Lab training, Cert. Training, NHWPCA dues, LANH dues, NEWEA association dues for director.
4100	Materials and Supplies	2,500	Bags for headworks equip (\$1,000), other general supplies (\$1,500)
4101	Office Supplies	1,800	Computer paper, envelopes, other office supplies
4400	Vehicle Fuel	2,000	Fuel for truck, tractor, zero-turn lawnmower
4500	Postage	300	Postage
4662	Sodium Hypochlorite	19,470	Estimate 33,000 gallons at \$.59/gallon
4663	Polymer	37,544	Estimate 3,800 gals at \$9.88/gal
4668	Defoaming/Other Chemicals	3,678	Defoamer and other chemicals used in waste water treatment 440 gals @ 8.36/gal
4669	Magnesium	20,000	Estimate Mag Hydroxide 1500 gals at \$3.00/gal + Sodium Alum 6,500 gal at \$2.99/gal
4670	Sodium Bisulfite	29,820	Estimate 5,000summer gallons at \$2.03/gallon + 4,000 winter gallons at \$3.92/gal
4800	Uniforms	1,500	Boots (\$300/employee) for WWTF Staff
4900	Safety Equipment & Supplies	1,500	PPE for employees
5100	Litigation	5,000	Legal services/litigation.
5200	Audit	6,500	Annual audit of F/S
5421	Collection System Maintenance	25,000	Clean and Televis (\$5,000), easement clearings (\$3,000), manhole repairs/replacements (\$7,000), root treatment - as needed (\$4,000), crushed stone and gravel (\$4,000), main repairs (\$7,000)
5444	Reimburse City/PW Director	20,000	Administrative cost allocation
5445	Reimburse City/City Manager	25,000	Administrative cost allocation
5446	Reimburse City/Finance Dir.	10,000	Administrative cost allocation



WASTE WATER FUND FY 2016-2017 PROPOSED BUDGET

406 ENTERPRISE FUNDS

695 WASTE WATER

ACCT NUMBER	DESCRIPTION	16-17 PROPOSED	Detail
5600	Telephone & Fire Line	3,000	Telephone based on historical averages
5702	Lab Supplies	28,563	Lab supplies only, averages \$1,500 per month, Replace IPP Composite Sampler \$3,381 Replace bacteria analysis/sealer, \$4,609 QA/QC \$1,000, Other \$1,500
5705	Title Search Fees	2,000	Consultant for deed research to apply liens on overdue accounts.
5910	Physicals	500	Physicals
5905	IT Consultant	2,500	City wide IT support with BackBay Networks of Somersworth
5908	Diesel and Petroleum Fuels	1,008	Used for stand-by generators at WWTF and Blackwater Rd. pump station.
5950	Rent	2,000	Split utility billing office rent with Water utility.
6000	Outside Services	28,694	River monitoring \$5,500, Semi-annual Whole effluent toxicity testing \$4,840, annual HVAC services \$2,000, other services as required \$15,000
6001	Repairs and Maintenance	59,900	Replace 1 Chemical feed pumps \$3,600, Replace 20hp motor \$3,100, Repair seven mixers \$19,600, scheduled maintenance on equip \$20,000, other unscheduled \$6,000
6002	Solid Waste Disposal	188,100	Dry sludge disposal - contract currently under negotiations
6100	Property/Liability Insurance	60,165	PRIMEX
6300	Fleet & Equipment Insurance	778	PRIMEX
7201	Office Equipment (Computer)	5,700	Maint of SCADA software (Laviolette) \$2,500, vueWorks support \$1,350, replacement of 2 PC's \$1,850
8101	Electricity	175,000	Electric based on historical averages
8102	Water & Sewer	7,500	Water Utility bills
8103	Natural Gas	32,020	Natural Gas based on historical average
8109	Propane	1,600	Propane to heat pump stations
9326	One-Ton Utility Truck	57,284	
9777	WWTF Upgrades Loan Payment - Principal	543,272	Two Bonds - \$5,406,347 Prin, \$983,916 Int outstanding
9778	WWTF Upgrades Loan Payment - Interest	164,125	Final payment due on large issue FY 2025-2026, on small issue FY 2029-2030
9779	Downtown Improvements I	23,214	\$484,160 Prin, 152,276 Int outstanding
9780	Downtown Improvements I	37,400	Final payment FY 2028-2029
9781	Financial Software Lease	14,306	Four (4) payments - July 1, 2016, 2017, 2018, 2019

2,143,498



WATER FUND FY 2016-2017 PROPOSED BUDGET

406 ENTERPRISE FUNDS

690 WATER DEPARTMENT

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>14-15 ACTUAL</i>	<i>15-16 BUD</i>	<i>16-17 PROPOSED</i>
0400	Office Clerk (60%)	21,204	22,863	20,651
0800	Distribution Salaries	103,068	133,861	139,569
0801	On Call Water Treatment Plant	17,238	20,440	20,440
0802	Water Treatment Plant Labor	101,238	129,172	132,880
0807	On Call (Distribution)	5,382	5,840	5,840
0900	Overtime - Distribution	7,666	7,000	7,000
0901	Overtime - Treatment Plant	14,923	5,000	5,000
0906	Clothing Allowance	1,839	1,800	1,800
0908	Educational	1,450	1,400	1,400
1100	Health/Dental Insurance	99,431	142,834	152,968
1200	Life & Disability	4,170	5,301	4,381
1700	FICA/Medicare	19,914	25,044	25,595
1750	Unemployment Insurance	417	350	420
1775	Workers' Comp Insurance	2,187	10,479	12,470
1780	State Retirement	26,764	36,367	37,373
3000	Travel and Training	1,794	3,000	3,000
4101	Office Supplies	3,590	3,500	3,500
4103	Paging Units	373	400	400
4400	Vehicle Fuel	4,252	6,900	6,900
4500	Postage	18,414	20,000	20,000
4654	Safety Materials	2,694	3,650	3,650
4657	Backflow Distribution	875	1,000	1,000
4661	Sodium Hydroxide	36,308	42,600	42,600
4662	Sodium Hypochloride	5,066	6,752	6,700
4664	Polymer Aid	5,000	10,281	9,000
4665	Activated Carbon	13,440	13,500	13,500
4666	Poly Phosphate	9,096	27,072	25,000



WATER FUND FY 2016-2017 PROPOSED BUDGET

406 ENTERPRISE FUNDS

690 WATER DEPARTMENT

ACCT NUMBER	DESCRIPTION	14-15 ACTUAL	15-16 BUD	16-17 PROPOSED
4668	Pretreatment Supplies	1,668	18,000	12,000
4669	Aluminum Sulphate	57,829	72,080	62,400
4800	Clothing	699	1,800	1,800
5100	Litigation	479	5,000	5,000
5200	Audit Costs	2,333	9,000	9,000
5401	Repairs to Mains	27,339	28,000	28,000
5403	Repairs to Services	0	14,000	15,000
5404	Repairs to Hydrants	7,757	10,000	8,863
5422	Repairs and Maintenance	0	31,000	36,500
5425	Lagoon Cleaning	29,041	35,000	51,000
5444	Reimb. City/Director	37,000	37,000	37,000
5445	Reimb. City/City Manager	10,000	10,000	10,000
5446	Reimburse City/Finance Dir.	10,000	10,000	10,000
5600	Telephone	4,833	4,600	4,600
5601	Cell Phones	0	1,000	1,000
5700	Contract Services	62,023	22,000	65,000
5702	Outside Laboratory Costs	6,386	9,240	13,515
5705	Consulting Services	2,418	7,500	7,500
5903	Title Search Fees	51	1,500	1,500
5905	IT Consultant	2,900	2,500	2,500
5909	Propane	30,347	26,000	26,000
5910	Physicals	643	200	200
5950	General Office Rent	2,000	2,000	2,000
6100	Building Insurance	26,535	28,088	30,054
6300	Fleet-Auto Insurance	2,033	2,175	2,328
7101	Maintenance Agreement	1,376	4,100	1,000
7201	Office Equipment	3,755	6,000	6,000
7351	Laboratory Expenses	8,014	10,000	10,000
7352	Other Distribution Equipment	3,468	4,000	4,000
7600	Vehicle Maintenance and Supplies	2,687	3,100	3,100
8101	Electricity	104,236	131,000	131,000



WATER FUND FY 2016-2017 PROPOSED BUDGET

406 ENTERPRISE FUNDS

690 WATER DEPARTMENT

ACCT NUMBER	DESCRIPTION	14-15 ACTUAL	15-16 BUD	16-17 PROPOSED
8103	Oil Water Treatment Plant	0	2,100	1,500
8104	Trash Removal	3,223	2,600	3,700
9353	Meters	6,795	19,100	21,525
9382	Rocky Hill Road Standpipe	0	502,281	0
9383	SCADA Upgrade	0	0	0
9384	Downtown Improvements	0	0	0
9387	Replace Raw Water Pumps	0	66,000	0
9388	New Vehilce - Distribution	0	25,000	0
9389	Replace Truck 205 (1-Ton)	0	0	42,094
9390	Data Collection Unit	0	0	11,000
9752	Highlift Repayment	47,847	46,343	44,838
		95,000	95,000	95,000
9754	Water Upgrade - NHMBB Pri			
9755	Water Upgrade NHMBB - Int	52,162	52,162	47,176
9756	Water Upgrade SRF - Prin	222,378	222,378	198,000
9757	Water Upgrade SRF - Int	129,045	129,045	116,787
9758	Downtown Improvements- I	53,103	53,103	50,642
9759	Downtown Improvements- P	79,475	79,475	79,475
9762	High St Bond - P	0	10,000	9,500
9763	High St Bond - I	2,900	4,616	4,118
9764	Financial Software Lease	0	0	14,465

<i>Water Department</i>	1,667,571	2,541,492	2,040,717
<i>Difference From Previous Budget</i>			-500,775
<i>Percentage Difference From Previous Budget</i>			-19.70%



WATER FUND FY 2016-2017 PROPOSED BUDGET

406 ENTERPRISE FUNDS

690 WATER DEPARTMENT

ACCT NUMBER	DESCRIPTION	16-17 PROPOSED	Detail
0400	Office Clerk (60%)	20,651	Salary - Billing Clerk at 60%
0800	Distribution Salaries	139,569	Salary - Three employees @ hourly rate
0801	On Call Water Treatment Plant	20,440	On-call pay for Water Treatment staff
0802	Water Treatment Plant Labor	132,880	Salary - Three employees @ hourly rates
0807	On Call (Distribution)	5,840	On-call pay for distribution staff
0900	Overtime - Distribution	7,000	Overtime for Distribution staff
0901	Overtime - Treatment Plant	5,000	Overtime for Water Treatment Plant
0906	Clothing Allowance	1,800	6 employees - uniform allowance
0908	Educational	1,400	Two employees eligible
1100	Health/Dental Insurance	152,968	Health/Dental for employees
1200	Life & Disability	4,381	Insurance
1700	FICA/Medicare	25,595	Salary (334,580) X .0765
1750	Unemployment Insurance	420	Insurance
1775	Workers' Comp Insurance	12,470	Insurance
1780	State Retirement	37,373	Salary (334,580) X 11.17%
3000	Travel and Training	3,000	Employee licenses \$600, NEWWA \$200, NHWWA \$100, other training \$2,100
4101	Office Supplies	3,500	General office supplies, paper for billing
4103	Paging Units	400	pager for on-call
4400	Vehicle Fuel	6,900	Fuel based on historical averages
4500	Postage	20,000	Postage for mailings/billing
4654	Safety Materials	3,650	traffic barricades, safety cones, etc., PPE for employees
4657	Backflow Distribution	1,000	Backflow supplies and fittings, Calibration of backflow test units, backflow test kits.
4661	Sodium Hydroxide	42,600	60,000 gals @ .7651/gal
4662	Sodium Hypochloride	6,700	Estimate 12,800 gals at \$.5869/gal
4664	Polymer Aid	9,000	Estimate 4,080 lbs at \$2.48/lbs
4665	Activated Carbon	13,500	Estimate 8,000 lbs at \$1.68/lbs
4666	Poly Phosphate	25,000	Estimate 14,400 lbs at \$1.88/lbs
4668	Pretreatment Supplies	12,000	12,400 KMnO4 @ \$2.025/lb and sand 6 tons @\$300/ton delivered
4669	Aluminum Sulphate	62,400	80,000 gals @ .78/gal
4800	Clothing	1,800	Boots -6 employees \$300/employee



WATER FUND FY 2016-2017 PROPOSED BUDGET

406 ENTERPRISE FUNDS

690 WATER DEPARTMENT

ACCT NUMBER	DESCRIPTION	16-17 PROPOSED	Detail
5100	Litigation	5,000	Legal services/litigation.
5200	Audit Costs	9,000	Annual audit of F/S
5401	Repairs to Mains	28,000	Replacement of 3 gate valves in system (\$12,000), other parts for water main repairs, repairs for unanticipated water main breaks/emergency repairs
5403	Repairs to Services	15,000	Curb box, curb stop, replacement, parts and service
5404	Repairs to Hydrants	8,863	Purchase 2 Hydrants for replacement on (\$4,200), Hydrant Markers \$663, parts for repairs \$4,000
5422	Repairs and Maintenance	36,500	Actiflo replacement parts \$5,000, Online pH probes \$2,900, cleaning vaults/waste tanks \$3,000, backwash pump replacement \$3,700, other R&M as required
5425	Lagoon Cleaning	51,000	Cleaning of lagoon number 1
5440	Reimb. City/Director	37,000	Administrative cost allocation
5441	Reimb. City/City Manager	10,000	Administrative cost allocation
5442	Reimburse City/Finance Dir.	10,000	Administrative cost allocation
5600	Telephone	4,600	Telephone based on historical average
5601	Cell Phones	1,000	Cell phones Verizon \$64/mo.
5700	Contract Services	65,000	BWI \$2,800, RJC \$3,000, Large meter testing program \$3,600, Hach Service Contract \$9,600, compaction testing \$1,200, Lab Instruments \$1,300, other \$1,100, Contractor to perform Backflow Testing - City Bills customers
5702	Outside Laboratory Costs	13,515	Required testing - Surface Water Testing \$4,275, Bacteria 1,300/yr, TOC 750/yr, TTHM 1,500/yr, HAA5 1,500/yr pb-cu 1,600/yr, Backwash 1,200/yr, other misc 1,390/yr
5705	Consulting Services	7,500	Consulting services as needed for distribution system, flow studies, water modeling, well fields, WTF.
5903	Title Search Fees	1,500	Consultant for deed research to apply liens on overdue accounts.
5905	IT Consultant	2,500	City wide IT support with BackBay Networks of Somersworth
5909	Propane	26,000	Propane to heat pump stations and heat WTP. (propane)
5910	Physicals	200	For new employees



WATER FUND FY 2016-2017 PROPOSED BUDGET

406 ENTERPRISE FUNDS

690 WATER DEPARTMENT

ACCT NUMBER	DESCRIPTION	16-17 PROPOSED	Detail
5950	General Office Rent	2,000	Rent of billing office in City Hall - split cost with Sewer Utility
6100	Building Insurance	30,054	PRIMEX
6300	Fleet-Auto Insurance	2,328	PRIMEX
7101	Maintenance Agreement	1,000	Maintenance Agreement for handheld meter readers
7201	Office Equipment	6,000	vueWorks support \$1,350, offsite backup \$720, Folder/Sorter machine \$3,000 correlator tracking, tie cards.
7351	Laboratory Expenses	10,000	Lab testing Reagents, chlorine meter reagents, chlorine meter maint kit, pH salt Bridges, lab equipment
7352	Other Distribution Equipment	4,000	Various equipment needed for distribution repairs \$4,000
7600	Vehicle Maintenance and Supplies	3,100	Vehicle Maintenance
8101	Electricity	131,000	Electricity - estimated to operate updated plant
8103	Oil Water Treatment Plant	1,500	Emergency Generator
8104	Trash Removal	3,700	Dumpster rental
9353	Meters	21,525	Purchase meters for replacement, exchange, testing as needed
9389	Replace Truck 205 (1-Ton)	42,094	CIP FY17-22, replacement 1-ton truck for distribution
9390	Data Collection Unit	11,000	MRX920 DCU, Software & Training plus laptop for use.
9752	Highlift Repayment	44,838	\$43,333 Prin, \$1,505 Int outstanding, Final payment FY 2016-2017
9754	Water Upgrade - NHMBB Pri	95,000	\$1,085,000 Prin, 268,620 Int outstanding
9755	Water Upgrade NHMBB - Int	47,176	Final payment FY 2027-2028
9756	Water Upgrade SRF - Prin	198,000	\$3,193,000 Prin, 748,387 Int outstanding
9757	Water Upgrade SRF - Int	116,787	Final payment FY 2027-2028
9758	Downtown Improvements I	50,642	\$1,028,840 Prin, 298,360 Int outstanding
9759	Downtown Improvements- P	79,475	Final payment FY 2028-2029
9762	High St Bond - P	9,500	\$85,500 Prin, 19,623 Int outstanding
9763	High St Bond - I	4,118	Final payment FY 2024-2025
9764	Financial Software Lease	14,465	Four (4) payments - July 1, 2016, 2017, 2018, 2019

2,040,717



SOLID WASTE FUND FY 2016-2017 PROPOSED BUDGET

410 ENTERPRISE FUNDS
670 SOLID WASTE DISPOSAL

ACCT NUMBER	DESCRIPTION	14-15 ACTUAL	15-16 BUD	16-17 PROPOSED
4600	Bags	49,081	47,000	49,000
4601	Recycle Bins	0	3,000	3,000
4602	Bulky Waster Stickers	565	400	400
5901	Advertising & Miscellaneous	0	300	300
5427	Bulky Waste Disposal	8,561	6,500	8,500
5700	Collection Service	332,242	327,000	340,000
5200	Audit	186	1,100	500

<i>Solid Waste Disposal</i>	390,635	385,300	401,700
<i>Difference From Previous Budget</i>			16,400
<i>Percentage Difference From Previous Budget</i>			4.26%



SOLID WASTE FUND FY 2016-2017 PROPOSED BUDGET

410 ENTERPRISE FUNDS

670 SOLID WASTE DISPOSAL

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>16-17 PROPOSED</i>	<i>Detail</i>
4600	Bags	49,000	Purchase of bags for re-sale to residents
4601	Recycle Bins	3,000	Purchase of Recycle bins for resale to public
4602	Bulky Waster Stickers	400	2,000 Stickers/year
5901	Advertising & Miscellaneous	300	Public notices, etc.
5427	Bulky Waste Disposal	8,500	Pick up of bulky waste based on historical average
5700	Collection Service	340,000	Estimated 2,138 tons MSW X FY16-17 contract of \$159/ton
5200	Audit	500	Annual audit of F/S

401,700



CABLE FUND FY 2016-2017 PROPOSED BUDGET

409 OTHER EXPENSES
990 CABLE FUND

ACCT NUMBER	DESCRIPTION	14-15 ACTUAL	15-16 BUD	16-17 PROPOSED
0220	Cable Coordinator	0	0	19,687
0240	Camera Operators	0	0	2,400
1700	FICA/Medicare	0	0	1,690
1750	Unemployment Insurance	0	0	180
1775	Workers' Comp Insurance	0	0	50
3000	Travel/Training	0	0	600
4100	Operating Supplies	0	0	2,500
5100	Legal Services	0	0	2,500
5700	Contract Services	0	0	5,500
7201	Operating Equipment	0	0	50,000

Cable Fund **0** **0** **85,107**

Difference From Previous Budget **85,107**

Percentage Difference From Previous Budget **0.00%**



CABLE FUND FY 2016-2017 PROPOSED BUDGET

409 OTHER EXPENSES

990 CABLE FUND

ACCT NUMBER	DESCRIPTION	16-17 PROPOSED	Detail
0220	Cable Coordinator	19,687	Cable TV Coordinator 20hrs/week
0240	Camera Operators	2,400	Camera operators for meeting broadcasts
1700	FICA/Medicare	1,690	(22,087) X .0765
1750	Unemployment Insurance	180	Insurance
1775	Workers' Comp Insurance	50	Insurance
3000	Travel/Training	600	NHCCM Monthly meetings
4100	Operating Supplies	2,500	Various electronic equipment for broadcasting and streaming
5100	Legal Services	2,500	Cable TV Franchise agreement
5700	Contract Services	5,500	Live and Archived streaming
7201	Operating Equipment	50,000	Equipment for broadcasting and instruction from CTC \$34,000 (See Below), other replacement equipment as needed.

85,107

EQUIPMENT REQUEST	QUANTITY	PRICE PER ITEM	ESTIMATED COST
Teacher computer workstation	1		\$2,000
Studio Lighting Grid			\$3,866
Studio Curtains -			\$7,977
Panasonic DSLR GH4	1	2,179	\$2,179
Zoom lens	1	720	\$720
Tripod	3	\$530	\$1,590
Studio Camera	2	\$2,495	\$4,990
B4 lens adapter	2	\$250	\$500
B4 zoom lens	2	\$375	\$750
Base Station	1	\$1,399	\$1,399
Head phones and stand	6	\$420	\$2,520
ATEM 1 M/E	1	\$2,370	\$2,370
48" UHD Monitor	1	\$600	\$600
40" Monitor	1	\$320	\$320
Rode NTG2w/boom mic	1	\$599	\$599
Rode Link Newsshooter	1	\$499	\$499
C Stands/Arms/Boom Mounts			\$720
iPad Pro	1	\$999	\$999
			\$34,599

SCHOOL DEPARTMENT FY 2016-2017 PROPOSED BUDGET

PERSONNEL	15-16 BUD	16-17 PROPOSED	CHANGE
IDLEHURST ELEMENTARY SCHOOL			
Principal	1.0	1.0	0.0
Assistant Principal	1.0	1.0	0.0
Guidance	2.0	2.0	0.0
Teachers	36.1	36.1	0.0
Clerical	2.0	2.0	0.0
Parprofessionals	25.5	25.5	0.0
Other (ESOL Assistant, & Speech Assistant)	2.0	2.0	0.0
Custodians	5.0	5.0	0.0
MAPLE WOOD ELEMENTARY SCHOOL			
Principal	1.0	1.0	0.0
Assistant Principal	Stipend	Stipend	0.0
Guidance	1.0	1.0	0.0
Teachers	19.5	19.5	0.0
Clerical	1.0	1.0	0.0
Parprofessionals	18.0	18.0	0.0
Other	0.0	0.0	0.0
Custodians	3.0	3.0	0.0
SOMERSWORTH MIDDLE SCHOOL			
Principal	1.0	1.0	0.0
Assistant Principal	1.0	1.0	0.0
Guidance	2.0	2.0	0.0
Teachers	35.5	35.5	0.0
Clerical	2.0	2.0	0.0
Parprofessionals	26.0	26.0	0.0
Other (Inclusion Program Assistant, Speech Assistant)	1.0	1.0	0.0
Custodians	3.5	3.5	0.0
SOMERSWORTH HIGH SCHOOL			
Principal	1.0	1.0	0.0
Assistant Principal	1.0	1.0	0.0
Guidance	2.0	2.0	0.0
Teachers	37.5	37.5	0.0
Clerical	3.0	3.0	0.0
Parprofessionals	17.0	17.0	0.0
Other	2.0	2.0	0.0
Custodians	3.0	3.0	0.0
CAREER TECHNICAL CENTER			
Director	1.0	1.0	0.0
Guidance	1.0	1.0	0.0
Teachers	8.0	8.0	0.0
Clerical	1.0	1.0	0.0
Parprofessionals	1.0	1.0	0.0
Other	0.0	0.0	0.0
Custodians	2.0	2.0	0.0
OTHER			
Facilities Director	1.0	1.0	0.0
Maintenance	1.0	1.0	0.0
Special Education Liaison	0.5	0.5	0.0

GENERAL FUND REVENUE ESTIMATES

FY 15-16 FY 16-17**SCHOOL:**

STATE ADEQUACY GRANT	7,803,111	7,555,464
MEDICAID REIMBURSEMENT	375,000	375,000
BUILDING AID	850,556	850,556
CATASTROPHIC AID	400,000	400,000
TRI-CITY CAREER TECHNICAL AID	40,000	40,000
TUITION	574,000	423,198
MISCELLANEOUS SCHOOL	9,000	9,000

SUBTOTAL SCHOOL INTERGOVERNMENTAL

10,051,667 9,653,217

INCREASE IN REVENUES FROM PREVIOUS YEAR
PERCENTAGE OF INCREASE IN REVENUES

(398,450)
-3.96%

County Commissioners Requested FY 2017 Special Education Budget

1210 Special Education	6,111,471
1260 Bilingual Education	234,589
1280 Gifted and Talented	6,648
2140-2190 Other Professional Services	773,183
SPED Transportation	527,059
SPED Legal Fees and Contingency	<u>7,000</u>
Total	7,659,950

SOMERSWORTH SCHOOL DEPARTMENT APPROVED BUDGET FY 2015-2016
by **OBJECT CODE**

OBJECT CODE	FY 2015-2016 APPROVED BUDGET	FY 2016-2017 V5 PROPOSED BUDGET	FY 2016-2017 \$ CHANGE	FY 2016-2017 % CHANGE	FY 2016-2017 CHANGE EXPLANATION
110-SALARIES	\$10,974,761	\$11,007,693	\$32,932	0.3%	110-SALARIES
Explanation: Personnel, track changes, negotiations, and personnel reductions					\$32,932
211-HEALTH INSURANCE	\$3,785,845	\$4,080,382	\$294,537	7.8%	211-HEALTH INSURANCE
Explanation: Based on SchoolCare rate increase and staff contribution & co-pay concessions and plan changes					\$294,537
231-RETIREMENT	\$1,531,524	\$1,569,242	\$37,718	2.5%	231-RETIREMENT
Explanation: Rate increase, track changes, negotiations, and personnel reductions					\$37,718
212-260-OTHER RELATED BENEFITS (dental, life, disability, workers' comp, professional development, etc.).	\$1,352,263	\$1,360,108	\$7,845	0.6%	212-260-OTHER RELATED BENEFITS (dental, life, disability, workers' comp, professional development, etc.).
Explanation: Based on benefit package and personnel reductions					\$7,845
310-SAU 56 ASSESSMENT	\$925,056	\$836,744	(\$88,312)	-9.5%	310-SAU 56 ASSESSMENT
Explanation: Based on approved FY 2016-2017 SAU budget					(\$88,312)
320-330-CONTRACTED & PROFESSIONAL SERVICES	\$935,200	\$952,753	\$17,553	1.9%	320-330-CONTRACTED & PROFESSIONAL SERVICES
Explanation: SPED - PT/OT Services					\$7,455
SPED Contracted Services					\$5,521
Resource Officer					\$3,577
SPED Legal Services					\$1,000

February 04, 2016

SOMERSWORTH SCHOOL DEPARTMENT APPROVED BUDGET FY 2015-2016
by **OBJECT CODE**

OBJECT CODE	FY 2015-2016 APPROVED BUDGET	FY 2016-2017 V5 PROPOSED BUDGET	FY 2016-2017 \$ CHANGE	FY 2016-2017 % CHANGE	FY 2016-2017 CHANGE EXPLANATION
341-ATHLETICS OFFICIATING	\$11,091	\$11,091	\$0	0.0%	No Change
411-UTILITIES-WATER/SEWER	\$27,300	\$27,300	\$0	0.0%	No Change
421-431-MAINTENANCE AGREEMENT	\$105,531	\$103,731	(\$1,800)	-1.7%	421-431-MAINTENANCE AGREEMENT
Explanation:					
Trash Removal Contract Increase				0.0%	No Change
Maintenance Contract Decrease (Cost per copy)				-1.7%	(\$1,800)
432-EQUIPMENT REPAIRS	\$441,525	\$386,525	(\$55,000)	-12.5%	432-EQUIPMENT REPAIRS
Explanation:					(\$55,000)
Maintenance Contingency Reduction					
442-COPIER LEASE	\$63,506	\$65,466	\$1,960	3.1%	442-COPIER LEASE
Explanation:					\$1,960
Copier Lease Reduction					
519-REGULAR TRANSPORTATION	\$1,089,186	\$1,063,866	(\$25,320)	-2.3%	519-REGULAR TRANSPORTATION
Explanation:					
Regular Ed - Contact Increase & Decrease by Restructuring Bus Routes					(\$27,060)
Special Ed - No Change					\$0
Career Technical Center - No Change					\$1,740
Athletics					\$0
Field Trips					\$0
520-PROPERTY/LIABILITY INSURANCE	\$82,000	\$89,140	\$7,140	8.7%	520-PROPERTY/LIABILITY INSURANCE
Explanation:					\$7,140
New Primex Contract					
531-UTILITIES-TELEPHONE	\$24,746	\$24,746	\$0	0.0%	No Change
532-INTERNET ACCESS	\$40,000	\$40,000	\$0	0.0%	No Change

February 04, 2016

SOMERSWORTH SCHOOL DEPARTMENT APPROVED BUDGET FY 2015-2016
by **OBJECT CODE**

OBJECT CODE	FY 2015-2016 APPROVED BUDGET	FY 2016-2017 V5 PROPOSED BUDGET	FY 2016-2017 \$ CHANGE	FY 2016-2017 % CHANGE	FY 2016-2017 CHANGE EXPLANATION
534-POSTAGE	\$5,057	\$5,057	\$0	0.0%	534-POSTAGE
Explanation:					\$0
No Change					
540-SCHOOL BOARD ADVERTISING	\$6,741	\$6,741	\$0	0.0%	No Change
Explanation:					\$0
No Change					
561-562-CAREER TECHNICAL CENTER & OTHER TUITION	\$10,900	\$10,900	\$0	0.0%	561-562-CAREER TECHNICAL CENTER & OTHER TUITION
Explanation:					\$0
No Change					
563-SPED TUITION PRIVATE	\$1,615,504	\$1,264,828	(\$350,676)	-21.7%	563-SPED TUITION PRIVATE
Explanation:					(\$350,676)
Out-of-District Tuition Savings					
580- TRAVEL	\$11,150	\$10,450	(\$700)	-6.3%	580- TRAVEL
Explanation:					(\$700)
CTC Budget Reallocation					
610-GENERAL SUPPLIES	\$325,349	\$326,847	\$1,498	0.5%	610-GENERAL SUPPLIES
Explanation:					\$1,498
CTC Budget Reallocation					
621-UTILITIES-GAS	\$234,500	\$234,500	\$0	0.0%	No Change
622-UTILITIES-ELECTRICITY	\$294,000	\$294,000	\$0	0.0%	No Change
626-TRANSPORTATION-GAS FOR VEHICLE	\$4,120	\$4,120	\$0	0.0%	No Change
640-BOOKS/SUBSCRIPTIONS	\$734	\$734	\$0	0.0%	640-BOOKS/SUBSCRIPTIONS
Explanation:					\$0
No Change					

February 04, 2016

SOMERSWORTH SCHOOL DEPARTMENT APPROVED BUDGET FY 2015-2016
by **OBJECT CODE**

OBJECT CODE	FY 2015-2016 APPROVED BUDGET	FY 2016-2017 V5 PROPOSED BUDGET	FY 2016-2017 \$ CHANGE	FY 2016-2017 % CHANGE	FY 2016-2017 CHANGE EXPLANATION
641-642-PRINT/ELECTRONIC MEDIA	\$76,985	\$77,915	\$930	1.2%	641-642-PRINT/ELECTRONIC MEDIA
Explanation:					\$930
CTC Budget Reallocation					
650-SOFTWARE	\$17,744	\$12,964	(\$4,780)	-26.9%	650-SOFTWARE
Explanation:					(\$4,780)
CTC Budget Reallocation					
730-CUSTODIAL-EQUIPMENT	\$1,500	\$1,500	\$0	0.0%	730-CUSTODIAL-EQUIPMENT
Explanation:					\$0
No Change					
734-COMPUTER HARDWARE	\$20,304	\$20,304	\$0	0.0%	734-COMPUTER HARDWARE
Explanation:					\$0
No Change					
737-FURNITURE	\$1,200	\$1,200	\$0	0.0%	737-FURNITURE
Explanation:					\$0
No Change					
738-739-OTHER EQUIPMENT	\$12,002	\$12,352	\$350	2.9%	738-739-OTHER EQUIPMENT
Explanation:					\$350
CTC Budget Reallocation					
810-812-DUES	\$34,903	\$34,043	(\$860)	-2.5%	810-812-DUES
Explanation:					(\$860)
CTC Budget Reallocation					
830-930-DEBT SERVICE-PRINCIPAL & INTEREST	\$2,040,044	\$2,036,578	(\$3,466)	-0.2%	830-930-DEBT SERVICE-PRINCIPAL & INTEREST
Explanation:					
Debt Service - Principal					(\$3,466)
Debt Service - Interest					
TOTAL	\$26,102,271	\$25,973,820	(\$128,451)	-0.5%	(\$128,451)

February 04, 2016