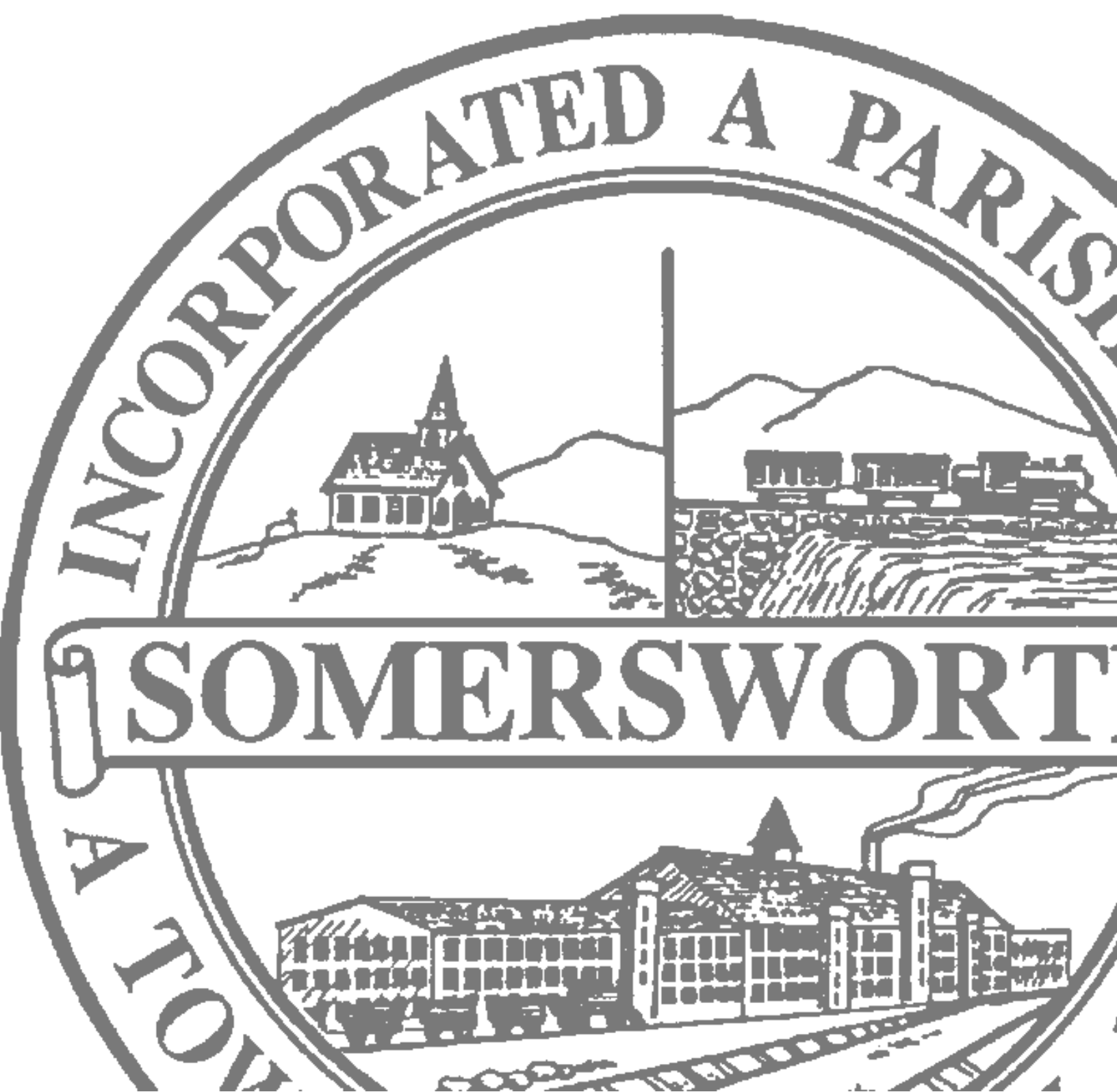




2016 Annual Report
SOMERSWORTH, NEW HAMPSHIRE



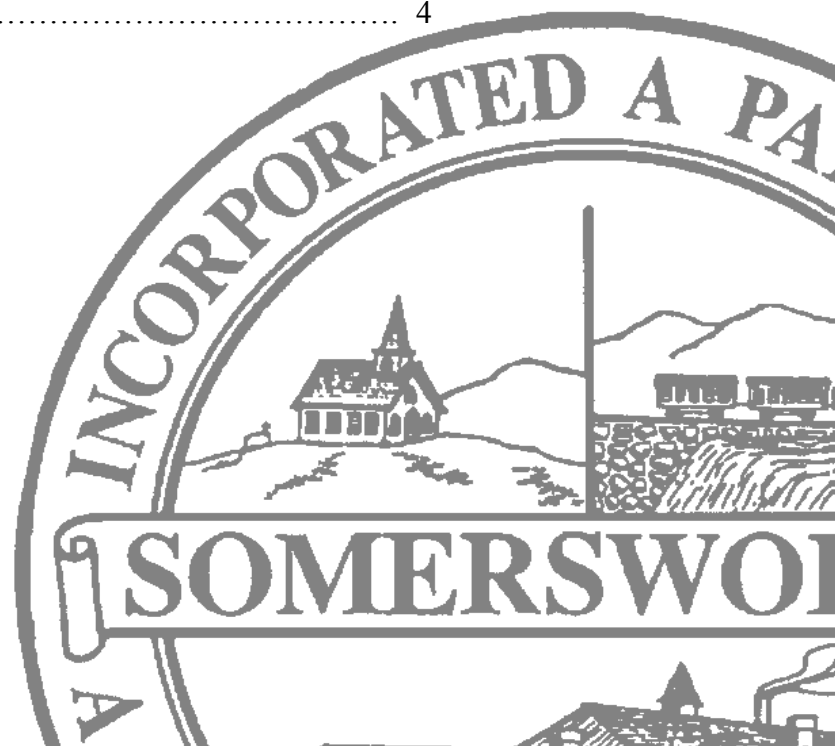
MAYOR & CITY COUNCIL



Pictured: Left to Right Top: Councilor Dale R. Sprague, Councilor David A. Witham, Councilor Martin P. Dumont Sr., Councilor Martin Pepin, Councilor Jonathan McCallion
Left to Right Bottom: Councilor Nancie Cameron, Councilor Jennifer G. Soldati, Mayor Dana S. Hiliard, Councilor Jessica Paradis, Councilor Denis Messier

TABLE OF CONTENTS

Assessing Department	11-12
American Ambulance	30
City Manager.....	14
City Officials	5
Mayor & City Councilors	3
Code Enforcement	15-20
Economic Development and Planning	21-23
Economic Development Update	24-25
Management’s Discussion and Analysis.....	46-53
Fire Department	26-29
Human Services	34
Ordinances	6
Police Department	31-33
Public Library	35-37
Public Works Department	38-39
Recreation Department.....	40-43
Resolutions	7-10
SAU 56 Superintendent of Schools.....	44-45
Table of Contents.....	4



CITY OFFICIALS

MAYOR

Dana S. Hilliard
Term Exp. Jan 2018

CITY MANAGER

Robert M. Belmore

ASSESSOR

Mary Beth Walker
(Corcoran Associates)

CITY ATTORNEY

Mitchell Municipal Group, P.A.

CITY CLERK

Trish Harris

CITY ENGINEER

Scott Bourcier
(Contract, Dubois & King Engineers)

CODE ENFORCEMENT OFFICER

Tim Metivier

DIRECTOR OF PLANNING & COMMUNITY DEVELOPEMENT

David Sharples (Resigned 02/08/2016)
Shanna Saunders (4/13/2016)

DIRECTOR OF FINANCE AND ADMINISTRATION

Scott Smith

ECONOMIC DEVELOPMENT MANAGER

Christine Soutter (Resigned Apr. 2016)
Vacant

HUMAN RESOURCES MANAGER

Linda Corriveau

LIBRARIAN

Debora Longo

DIRECTOR OF PUBLIC WORKS & UTILITIES

Michael Bobinsky

TAX COLLECTOR

Margaret Wagner

WELFARE OFFICER

Krista Morris (Resigned 08/16/2016)
Amy Valliere (8/12/2016)

FIRE CHIEF

Keith Hoyle

POLICE CHIEF

Dean Crombie (Retired 5/30/2016)
David Kretschmar (05/31/2016)

CITY COUNCIL

(Terms Exp. Jan. 2018)

WARD 1

Martin Pepin

WARD 2

Jennifer G. Soldati

WARD 3

Martin P. Dumont, Sr

WARD 4

Jonathan McCallion

WARD 5

Denis Messier

At Large

(Terms Exp. Jan. 2018)
David A. Witham
Dale R. Sprague
Jessica Paradis
Nancie Cameron

SCHOOL BOARD

(Terms Exp. Jan. 2018)

WARD 1

Sean Collins

WARD 2

Dana Rivers

WARD 3

Karen Hiller

WARD 4

Robert Gibson

WARD 5

Kenneth Bolduc

At Large

(Terms Exp. Jan. 2018)
Joanne Pepin
Matthew Hanlon
Donald Austin
Kelly Brennan

ELECTION OFFICIALS

(Terms Exp. Jan. 2018)

WARD 1

Moderator

George Poulin

Ward Clerk

Douglas Watson

Selectmen

Roger Eaton

Supervisor of Checklist

Pam Sawyer (Term Exp. June 2021)

ELECTION OFFICIALS (Cont.)

(Terms Exp. Jan. 2018)

WARD 2

Moderator

Harold Guptill

Selectmen

James Stevens

Supervisor of Checklist

Thomas Sheehan (Term Exp. June 2021)

WARD 3

Moderator

Richard L. Reublinger

Ward Clerk

Carol Salava

Selectmen

Sylvia Johns

Pius Murray

Supervisor of Checklist

Carlene Dumont (Term Exp. Jan. 2018)

WARD 4

Moderator

Megan Dubois (Perreault)

Selectmen

Joanne Hilliard

David Pincince

Supervisor of Checklist

Jeanette Radan (Term Exp. Jan. 2018)

WARD 5

Selectmen

Marie Messier

Cheryl Gagnon

Supervisor of Checklist

Raymond LaPointe (Term Exp. Sep. 2018)

2016 ORDINANCES

1. Ordinance 11-16 Amending Chapter 13 Police Offenses - Left Turn, Somersworth Rail, High St 1/11/2016
2. Ordinance 12-16 Amending Chapter 13 Police Offenses - No Parking, Kings Lane 2/16/2016
3. Ordinance No. 13 –16 Amending Chapter 4, Personnel Rules and Regulations By Amending Section 7.6 Titled “Vacation” and Section 8.2 Titled “Suspension”. 3/7/2016
4. Ordinance No. 14 –16 Amending Chapter 29, Administrative Code By Amending Section 3.5 Titled “Department Head Authority, Duty & Responsibility” and Section 3.6.2 Titled “Common Duties and Responsibilities. 3/7/2016
5. Ordinance 15-16 Supplemental Appropriation for Roof Replacement at The Somersworth Career Technical Center 3/21/2016
6. Ordinance 16-16 Fy2016-2017 Budget 4/4/2016
7. Ordinance 17-16 Supplemental Appropriation to Increase Funds Available in the City’s Municipal and Transportation Improvement Fund 5/2/2016
8. Ordinance 18-16 Amend Chapter 29 Admin Code, Public Works 5/16/2016
9. Ordinance 19-16 Transfer Between Departments 6/6/2016
10. Ordinance 20-16 Amending Chapter 13 Police Offenses, Section 3.1.F.5, 15 Minute Parking 6/6/2016
11. Ordinance 21-16 Amending Chapter 4, Personnel Rules and Regulations 6/6/2016
12. Ordinance 1-17 Supplemental Appropriation For Water Main Improvements Associated With the Fiscal Year 2016-2017 Road Improvement Projects. 8/15/2016
13. Ordinance 2-17 A. Ordinance No. 2-17 Amend Chapter 19, Zoning Ordinance, Section 30.E, Hilltop School Property Overlay District. 09/09/2016
14. Ordinance 3-17 Amending Chapter 13 Police Offenses - Maple Street 10/17/2016
15. Ordinance 4-17 Supplemental Appropriation for Engineering Services For Improvements at the Somersworth Wastewater Treatment Facility. 11/7/2016
16. Ordinance 5-17 City Council Meeting Schedule for 2017 12/5/16

2016 RESOLUTIONS

1. Resolution No.18-16 Authorizing the City Manager to Enter Into a Twenty (20) Year Lease Agreement with the Sober Sisters Recovery to Lease the Building and Approximately 1.41 Acres of Surrounding Property (Formerly The Site of The Malley Farm Boy's Home) Located at 45 Malley Farm Road. 1/11/2016
2. Resolution No. 19-16 Proclamation Declaring January Diversity Month in the City Of Somersworth 1/11/2016
3. Resolution No. 20-16 Adopting the Provisions of New Hampshire RSA Chapter 162-K Municipal Economic Development and Revitalization Districts. 3/7/2016
4. Resolution No. 21-16 To Authorize the City Manager to Notify The State Of New Hampshire and State Of Maine that the City Shall Provide Funding for the Eddy Bridge Project. 3/7/2016
5. Resolution No. 22-16 To Authorize the City Manager to Order Two SUV Style Police Cruisers Which Will be Funded by a Lease Purchase Arrangement. 2/16/2016
6. Resolution No. 23-16 Vote to Authorize The Trustees Of Trust Funds to Release the First Payment Due the Somersworth School District From the Post-Withdrawal Capital Trust Fund. 3/7/2016
7. Resolution No. 24-16 Authorizing the City Manager to Enter Into a Pilot Agreement with Frisbie Memorial Hospital D/B/A Family Care of Somersworth. 3/21/2016
8. Resolution No. 25-16 Increase the Pay of Election Officials and to Add the Position of Assistant Supervisor of the Checklist. 3/21/2016
9. Resolution No. 26-16 To Authorize the City Manager to Enter Into a Contract With Manter Co., Inc. of Danvers, Massachusetts for the Maple Street Culvert Replacement Project. 4/4/2017
10. Resolution No. 27-16 To Request that New Hampshire Fish & Game Ban Hunting on/from Wil-land Pond 3/21/2016
11. Resolution No. 28-16 Authorize the City Manager to Prepare Bid Specifications for Road Resurfacing and Associated Repairs of Selected Streets 3/21/2016
12. Resolution No. 29-16 To Amend Existing Pole Licenses and to Adopt a Pole License Form for All Future Pole Licenses.4/18/2016
13. Resolution No. 30-16 Authorizing the City Manager, to Accept a Fee Interest to a Conservation Parcel of Approximately 97 Acres Identified as Assessor's Map 20 Lot 5 and Located in the Sunningdale Subdivision Development 5/16/2016

2016 RESOLUTIONS

14. Resolution No. 31-16 Authorizing the City Manager to Sell City Tax Deeded Property Located at 16 Winter Street 5/2/2016
15. Resolution No. 32-16 To Authorize the City Manager to Contract with Xylem Water Solutions USA, Inc. Flygt Products of Woburn Massachusetts for the Purchase of Two (2) Raw Water Pumps for the Water Treatment Plant. 4/18/2016
16. Resolution No. 33-16 Proclaiming "Proud Past, Bright Future" as the Official Motto of The City Of Somersworth. 5/2/2016
17. Resolution No. 34-16 To Authorize The Somersworth Housing Authority to Enter Into a Lease Agreement With The Somersworth Early Learning Center. 5/2/2016
18. Resolution No. 36-16 To Authorize The City Manager to Enter Into a Contract With Resource Management Inc. of Holderness, NH for Water Treatment Facility Lagoon Cleaning. 5/16/2016
19. Resolution No. 37-16 To Authorize the City Manager to Solicit Request for Proposals to Develop a Solar Project Pursuant to RSA 362-A on the Somersworth Sanitary Landfill on Blackwater Road . 6/6/2016
20. Resolution No. 38-16 To Seek to Establish a Sister City Relationship with Thetford Mines, Quebec 6/20/2016
21. Resolution No. 39-16 Authorizing the City Manager to Engage in Discussions with the Strafford County Administration to Explore the Feasibility of a County Property Tax Assessing Program to Include The City Of Somersworth. 6/20/2016
22. Resolution No. 40-16 Authorizing The City Manager to Engage in Discussions with the City Managers of the Cities Of Rochester and Dover to Explore the Feasibility of Joint City Fire Administrative Services. 6/20/2016
23. Resolution No. 41-16 To Authorize the City Manager to Purchase a Replacement 6-Wheel Dump/Plow Truck for Use By the Department of Public Works. 6/20/2016
24. Resolution No. 42-16 To Authorize the City Manager to Utilize the New Hampshire State Bid List for Certain Fiscal Year 2016-2017 General Fund Budgeted City Vehicles 6/20/2016
25. Resolution No. 43-16 To Authorize the City Manager to Enter Into a Contract with Southworth-Milton of Londonderry, New Hampshire for the Purchase of a New Replacement Front-End Loader for the Wastewater Treatment Facility. 6/20/2016

2016 RESOLUTIONS

26. Resolution No. 44-16 To Amend Council Resolution No. 28-16 By Removing High Street (Blackwater Road To South Street) From the Approved Selected Streets for Bid Specifications for Road Resurfacing and Associated Repairs. 6/20/2016
27. Resolution No 1-17 To Authorize the School Department to Utilize a Portion of the Cable Franchise Fee to Purchase Equipment Necessary for the Purpose of Instruction and Broadcasting at the Career Technical Center. 7/25/2016
28. Resolution No 2-17 Authorizing the City Manager to Sign a Lease/Purchase Agreement for the Purchase of City Vehicles. 7/25/2016
29. Resolution No 3-17 Resolution No. 3-17 Authorize the City Manager to Contract with 2 Way Communications Inc., of Newington, NH for the Purchase of Portable Radios for the Fire Department. 7/25/2016
30. Resolution No 4-17 Resolution No. 4-17 Authorize the City Manager to Contract with Industrial Protection Services LLC., of Wilmington, Massachusetts for the Purchase of Self-Contained Breathing Apparatus for the Fire Department. 7/25/2016
31. Resolution No 5-17 Resolution No. 5-17 Authorize the City Manager to Execute the 2016 Justice Assistance Grant Program. 7/25/2016
32. Resolution No 6-17 Authorize the City Manager to Contract with Severino Trucking Co., Inc. of Candia, NH for Road and Utility Improvements on Memorial Drive, Alicia Street, Wiggin Court, Down Street, a Portion of Indigo Hill Road From Green Street to Main Street, and a Portion of Indigo Hill Road From Williams Street to Green Street. 7/25/2016
33. Resolution No 7-17 To Authorize the City Manager to Contract with Dubois and King Engineers of Bedford, New Hampshire for Professional Engineering Services Associated with the Fiscal Year 2016-2017 Road Improvement Projects. 7/25/2016
34. Resolution No 8-17 To Authorize the City to Use Funding From the Municipal and Transportation Fund for The Fiscal Year 2016-2017 Road Improvement Projects. 7/25/2016
35. Resolution No 9-17 To Authorize the City to Use Funding From the Sidewalk Capital Reserve Fund for Sidewalk Improvements Associated with the Fiscal Year 2016-2017 Road Improvement Projects. 7/25/2016
36. Resolution No 10-17 To Authorize the City Manager to Amend the Contract with Severino Trucking Co., Inc. of Candia, NH for the Required Sewer Line Improvements on Memorial Drive. 8/15/2017
37. Resolution No 11-17 To Authorize the City Manager to Request Proposals for the Re-Use of Hilltop School in Accordance With the Recommendations of the Hilltop Commission. 9/19/2016

2016 RESOLUTIONS

38. Resolution No 12-17 To Authorize the City Manager to Waive Ordinance Chapter 13D (Noise/ Nuisance Control) for Severino Trucking Company, Inc. and/or its Subcontractors to Permit Night Work as Needed as Part of the FY 16/17 Road Improvement Project. 8/15/2017
39. Resolution No 13-17 To Authorize the City Manager to Purchase a One-Ton Replacement Truck for Use By the Water Department Utilizing the New Hampshire State Bid List. 08/15/2016
40. Resolution No 14-17 To Authorize the City Manager to Purchase a One-Ton Replacement Truck For Use By the Wastewater Department Utilizing the New Hampshire State Bid List. 9/06/2016
41. Resolution No 15-17 To Notify the City Tax Collector That the City Council Shall Accept a Tax Deed on Property Located at 1 Winter Street, Tax Map/Lot Number 11-181a. 10/17/2016
42. Resolution No 16-17 To Notify the City Tax Collector That the City Council Shall Not Accept a Tax Deed on Properties Located on Wexford Lane Subject to an Unredeemed Tax Lien. 10/17/2016
43. Resolution No 17-17 To Notify the City Tax Collector That the City Council Shall Not Accept a Tax Deed on Certain Properties Subject to an Unredeemed Tax Lien. 10/17/2016
44. Resolution No 18-17 To Authorize the City Manager to Execute a Contract Change Order With Severino Trucking For Extending Improvements to the Indigo Hill Road Project 10/03/2016
45. Resolution No 19-17 To Authorize the City Manager to Contract With Wright-Pierce Engineers of Portsmouth, N.H. For Engineering Services at the Somersworth Wastewater Treatment Facility. 11/07/2016
46. Resolution No 20-17 Authorize The Somersworth Housing Authority to Sell Property Located at 35 Bartlett Avenue to The Somersworth Early Learning Center. 12/05/2016
47. Resolution No 21-17 To Authorize the City Manager to Execute a Letter of Intent With NH Solar Garden Of Portsmouth, NH, to Develop a Solar Project Pursuant to RSA 362-A on the Somersworth Sanitary Landfill on Blackwater Road. 12/05/2016
48. Resolution No 22-17 Naming Sunningdale Drive, Firefly Circle and Assigning Addresses, if Required 12/05/2016
49. Resolution No 23-17 Naming Bears Way, Wolfs Lane and Dudley Court at Regan Estates, Route 108 and Assigning Addresses, if Required. 12/05/2016

ASSESSING

City Assessor	Marybeth Walker	692-9518	mwalker@somersworth.com
Assessing Clerk	Christien DuBois	692-9520	cdubois@somersworth.com

<u>Board of Assessors</u>
Philip Munck
James Cowan
Patty Roberge LeHoullier

The Assessing Office is responsible for ensuring equitable property assessments, which distribute the City's tax burden in accordance with New Hampshire State Statutes. The City Assessor functions and responsibilities are provided by Marybeth Walker, CHNA, through Corcoran Consulting Associates, Inc. The company provides data collectors and appraisers certified by the NH State Department of Revenue to perform the various functions required of them over the course of the year.

The Assessing Office provides the following functions:

1. Adequately manage and maintain exemptions and credits, current use management, timber and gravel yield taxes and other statutory assessing obligations;
2. Perform field inspections to collect data for all new construction and properties with active building permits;
3. Perform field inspections on all properties which have transferred during the contract period and verify the circumstances surrounding all sales;
4. Perform field inspections and other studies to review all abatement requests;
5. Meet with taxpayers wishing to discuss their valuations;
6. Meet with the City Administration and/or Board of Assessors.

For 2016, the Assessing Department continued with the 4-year Cycled Inspection program. Each year of this process the City will be inspecting approximately 25% of all properties to verify the existing tax assessment data and make corrections if needed. During year 5 the City will perform a City-wide revaluation, as mandated by New Hampshire State Statutes. The next Revaluation is scheduled for 2019

ASSESSING

2016 Summary Inventory of Valuation

	Value
Residential (land & building)	\$592,441,691
Commercial/Industrial (land & building)	\$235,436,104
Current Use Land (per RSA 79-A)	140,233
Utilities	\$15,519,300
Valuation Before Exemptions	\$843,537,328
Net Taxable Valuation (value after exemptions- used to compute municipal, county and local tax rates)	\$839,494,228

2016 Exemptions

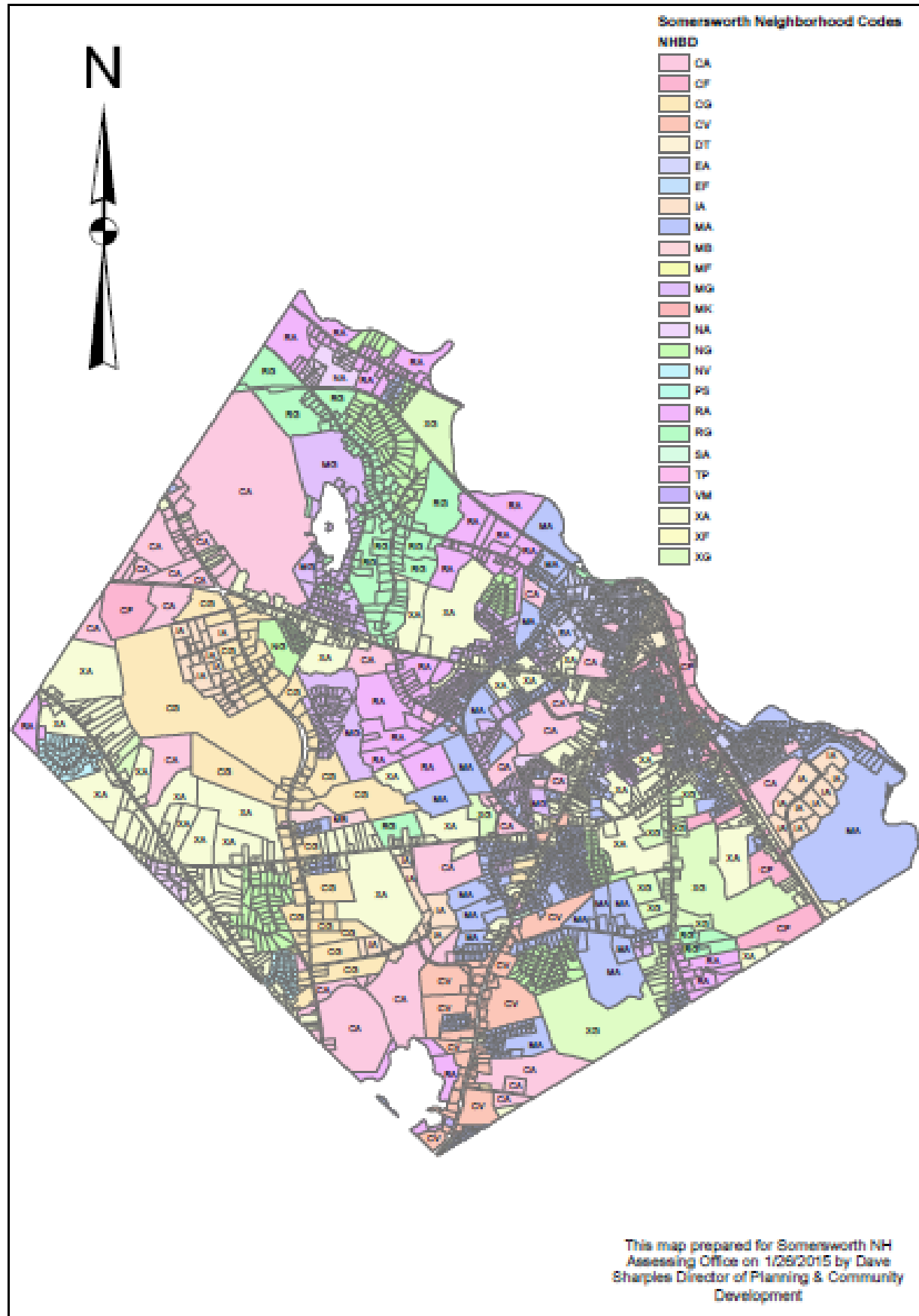
	Exemption/Credit Amount*	Total Exemptions/ Credits Granted	Assessed Valuation
Exemptions			
<u>Blind:</u>	\$25,000	6	\$149,500
<u>Elderly:</u>	\$45,000, 65-74 years of age \$50,000, 75-79 years of age \$55,000, 80+ years of age	70	\$3,724,100
Credits			
<u>Veteran:</u>			
Std. Vet. Credit	\$500	411	\$205,500
Service Connected Disability	\$1,400	31	\$43,400
*An exemption is granted in an amount off of the assessed value of the property. A credit is granted in an amount deducted from the tax billings.			

AVAILABLE ONLINE!

Property record cards can now be found at www.patriotproperties.com.

Tax maps can now be found at <http://www.somersworth.com/departments-services/development/development-services/assessing/>

SOMERSWORTH NH NEIGHBORHOOD MAP



CITY MANAGER

City Government

The City of Somersworth has functioned as a City Council/City Manager form of government since 1985. The City Manager is appointed by the City Council to function as the Chief Administrative Officer of the City, responsible for the proper administration of all departments of the City. Under the Council/Manager form of government, the Council establishes policies for operations within the City, and it is the Manager's responsibility to ensure these policies are carried out. There are Four (4) At-Large City Councilors and Five (5) Ward Councilors; in addition, there is an elected Mayor who is the presiding officer at meetings of the City Council and serves as an ex-officio member of the City Council.

In general, the City Manager supervises all City property and is responsible for the day-to-day business affairs of the City and oversees expenditure of all funds appropriated for City purposes. City Department Heads reporting directly to the City Manager include the Manager of Human Resources, Director of Finance & Administration, Director of Public Works & Utilities, Director of Planning & Community Development, Fire Chief and Police Chief. In addition, the City Manager is an ex-officio voting member of the City's Planning Board and is a member of the City's Emergency Management Team.

Annual Budget & Capital Improvement Program

In accordance with Article VII of the City Charter, the City Manager submits to the Council on or before the 15th day of March a budget for the ensuing fiscal year. Additionally, the City Manager prepares and submits to the Council a six year capital program at least three months prior to the final date of submission of the budget. The Capital Improvement Program has continued to evolve to show infrastructure projects and programs necessary for continued City services in a sustainable strategy over a rolling 6-year time frame. The purpose of the CIP is to assist the City Council in preparing well in advance for capital expenditures to meet the future needs of the community.

I encourage you to visit our website www.somersworth.com and while there, please consider signing up to receive our electronic newsletters: "City Connection" our City's e-News; and also our Recreation Office Newsletter, as well as emergency and other timely e-Blasts.

Read on to learn more about each City Department. Also, please accept my invitation to stop by to learn more about your City government or to share your thoughts on how we might work together in maintaining the City's overall commitment to providing high quality services to the Somersworth community. My door is always open.

Regards, Bob

Contact Information: Robert M. Belmore, City Manager; email: rbelmore@somersworth.com

Brenda A. Breda, Executive Assistant; email: bbreda@somersworth.com

Phone: (603) 692-9503

CODE ENFORCEMENT

Tim Metivier, Code/Health Officer
tmetivier@somersworth.com; 692-9522

Jeannie Wood, Code Compliance Officer
jwoodcco@somersworth.com; 692-9521

Hank Feenstra, Electrical Inspector
hfeenstra@somersworth.com; 603-692-9520

Christien DuBois, Code Clerk
cdubois@somersworth.com; 692-9520

The Code Enforcement Department is responsible for ensuring the integrity of Somersworth's existing and future built environment through implementation and enforcement of the City's building, electrical, plumbing and life safety codes.

The Inspection Department provides services in five general areas:

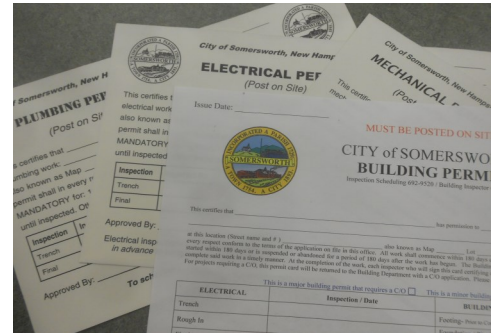
Plan Review and Code Consulting: The inspectors review all documentation associated with each construction project, discuss technical aspects with clients, and inform them of any design deficiencies in meeting City codes.

Permit Issuance: Permits are required for all new construction and general renovations, such as remodeling projects, repairs and replacements. Any expansion of electrical, plumbing, mechanical or fire protection systems also requires a permit. The Department coordinates and processes final permit documentation and issues permits to the licensed contractor or homeowner doing the work.

Construction Inspections: The Department performs a series of inspections as the work progresses to ensure it conforms to City codes, and notifies responsible parties of the results.

Construction Completion: The inspectors perform final site inspections and if the building, electrical, plumbing, mechanical and/or fire system work meets codes, they issue a Certificate of Occupancy or sign off on the final building permit inspection, where necessary.

Code Enforcement: The inspectors also investigate claims of building, electrical, plumbing, mechanical and zoning code violations. We also dedicate much effort into property maintenance compliance.



Applications for building permits may be submitted during City Hall hours. Forms can be downloaded from the Department's Web page.

CODE ENFORCEMENT

2016 Code Enforcement Department Year in Review

Permits issued

- 303 Building permits
 - ◇ 214 Minor Building Permits
 - ◇ 37 Major Building Permits
 - ⇒ 7 Major Commercial Permits
 - ⇒ 37 Minor Commercial Permits
 - ⇒ 30 Major Residential Permits
 - ⇒ 229 Minor Residential Permits
- 184 Electrical Permits
 - ◇ 51 Commercial
 - ◇ 133 Residential
- 47 Plumbing Permits
 - ◇ 21 Commercial
 - ◇ 42 Residential
- 153 Mechanical Permits
 - ◇ 32 Commercial
 - ◇ 121 Residential
- 31 Demolition Permits
 - ◇ 5 Commercial
 - ◇ 26 Residential
- 30 Certificates of Occupancies (CO)
 - ◇ 15 Commercial
 - ◇ 17 Residential

(CO's are not only for new construction)



CODE ENFORCEMENT

Estimated total cost of building construction for 2016 is:

Total Estimated Construction Cost \$18,203,690.00

Total Residential Construction.....\$6,268,726.00

Total Commercial Construction.....\$11,634,964.00

(Actual cost of construction may vary. These amounts are based on information provided by the applicants on the permit application)

Permit Fees Collected for 2016 are:

Total permit receipts\$131,347.00

Residential receipts.....\$73,271.00

Commercial receipts.....\$58,076.00

(Amounts were rounded to the nearest dollar)



There were 25 newly completed residential structures built added or modified to a new unit:

◇ Single Family Homes.....8

◇ Manufactured Homes.....6

◇ Duplex Homes.....1

◇ Multi Family Buildings (N. Mill).....1

• Total new living units29

(There were 14 living units added to the mills. There were 3 relocated manufactured homes that don't reflect as new or added living units in the city. The duplex is a converted 1 unit)

CODE ENFORCEMENT



5 Significant projects that began in the City were:

- o The relocation of Empire Beauty School, and a new microbrewery, Bad Lab, to the newly constructed plaza on High St.
- o 10,787 sq. ft. addition to Hilltop Chevy, a car dealership on Route 108,
- o A complete renovation of an old store front in the downtown on High St that once held Woolworth's 5 & 10 in the 60's
- o Staples Office Supply relocating to an empty, for nearly 20 years, theater at Tri-City Plaza

The renovation of warehouse space in the basement of the North Mills into 14 additional luxury studio apartments.

Code Compliance Activity

The Code Enforcement Department sent many letters, visited with, or had other forms of communication with various property owners concerning property maintenance and has requested corrections based on observations or complaints.

Letters set to Property owners.....	556
Total corrections documented.....	480
Court appearances.....	17

(Multiple corrections or court appearances may be associated to one property owner. Some actions may have been initiated in the previous year)

CODE ENFORCEMENT

Code enforcement officers play a vital role in keeping our community safe and appealing by monitoring and enforcing a variety of applicable ordinances, codes, and regulations related to zoning, land use, nuisance housing, building codes, health and safety, blight, graffiti and other matters of public concern.



out a permit.

Code enforcement is driven by complaints in conjunction with more “systematic windshield surveys” in which officers drive through the City peering through their windshield to identify apparent violations of existing codes and ordinances. Common violations include junk in the yard, tall grass, too many people living in a home, hoarding and building without a permit.

When violations have been identified, code enforcement officers will educate the property owner, tenant or responsible party by either making verbal contact, leaving a notice on their door or sending a written notice. A reasonable period of time is provided to correct the offense, and a re-inspection is conducted to verify compliance. In 2016, 556 notifications were made regarding violations.



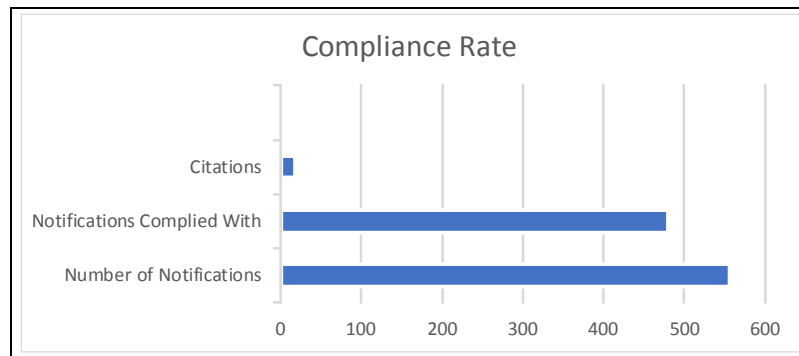
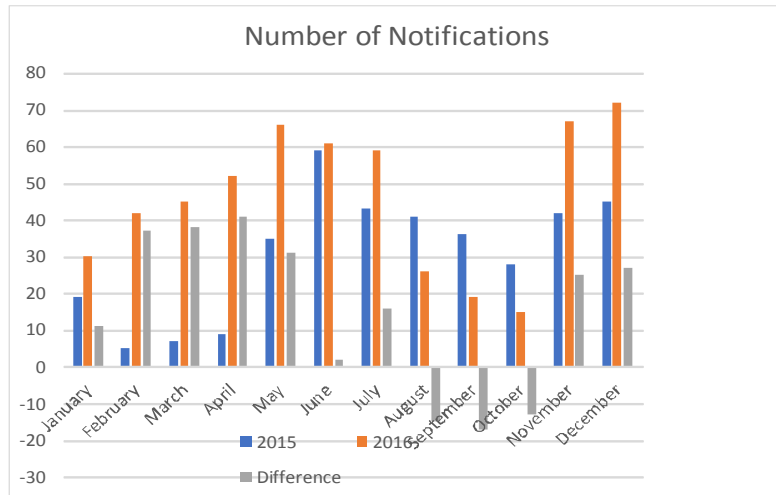
In the event of continued noncompliance, a second notice is issued to the responsible party, and a final deadline is established. Code enforcement officers reserve the right to provide deadline extensions for good cause. Most code violations are resolved quickly once the responsible party is notified. The goal of code enforcement is to obtain voluntary compliance through education. In 2016, 480 violations were brought into compliance.

A small number of code enforcement cases result in the issuance of a criminal citation due to continued, egregious or repetitive noncompliance. These matters are heard before Dover Circuit Court. Violations of the City of Somersworth Ordinances are subject to a \$100 fine for a first offence and \$250 find for second and subsequent offenses. In 2016, there were 17 court appearance for violations.



CODE ENFORCEMENT

Below are two charts showing the total number of notices generated for 2016 and the compliance rate for those notices.



ECONOMIC DEVELOPMENT AND PLANNING

Staff Information:

Director of Planning and Community Development, Shanna B. Saunders, 692-9517,
ssaunders@somersworth.com

Planning Secretary, Tracy Gora, 692-9519, tgora@somersworth.com

Overview

The Division of Economic Development and Planning provides research and advisory/administrative support for an array of comprehensive and land use planning functions within the City of Somersworth. The department provides staff support to a number of City Council appointed boards and commissions including the Planning Board, Zoning Board of Adjustment, Historic District Commission, and the Conservation Commission. The office is administered in a manner designed to fulfill the objectives of the Master Plan, provide applicants with efficient application processing services and provide citizens appropriate opportunities to participate in land use decisions.

Principle Activities

- Development and maintenance of the City's Master Plan.
- Review private development projects for consistency and conformity with the Master Plan and the community's vision.
- Form planning policies and standards that will ensure a high quality living and working environment for Somersworth neighborhoods and districts.
- Provide assistance to citizens in understanding and applying the policies of the Master Plan and the provisions of the City's land use regulations.
- Anticipate and act on the need for new plans, policies, and regulation changes.
- Review and research all applications and proposals submitted for approval from Land Use Boards.

Planning Board

The Planning Board meets the third Wednesday of each month and consists of 9 members and up to 5 alternates. The Planning Board is responsible for reviewing: site plan applications, subdivision applications, conditional use permit applications, extension and amendment requests, conceptual/design review requests, ordinance amendment proposals and for conducting site visits. The Planning Board also has workshop meetings as needed to discuss ordinance amendment proposals, rules of procedure, application requirements, and other items as necessary.

ECONOMIC DEVELOPMENT AND PLANNING

The Planning Board reviewed the following:

	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
Conditional Use Permit applications	1	2	3	2	2	2
Major Site Plan applications	6	4	4	9	5	12
Subdivision applications	1	3	4	3	0	5
Site Walks conducted	1	3	0	1	1	0
Conceptual/Design reviews	1	0	1	0	0	0
Plan amendment requests	2	0	2	0	2	3
Plan extension requests	0	1	0	0	0	1

The Board also reviewed four voluntary merger requests and the 2018-2023 Capital Improvement Plan (CIP).

Historic District Commission

The Historic District Commission (HDC) meets the fourth Wednesday of each month and is responsible for reviewing projects that fall under the Historic Overlay District. The HDC has the following powers and duties: maintain a survey and inventory of all historic properties in the City, establish and adopt guidelines and standards to be used by the Commission in reviewing and passing on applications for a Certificate of Appropriateness, review applications for a Certificate of Appropriateness as required by the Zoning Ordinance, among other duties.

	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
Applications reviewed by the HDC	19	25	17	15	20	18

Conservation Commission

The Conservation Commission meets the second Wednesday of each month and is responsible for reviewing conditional use permit applications, State Wetland Permit applications, easements, conservation land and conducting site walks.

ECONOMIC DEVELOPMENT AND PLANNING

Zoning Board of Adjustment

The Zoning Board of Adjustment (ZBA) meets the first Wednesday of each month and is responsible for reviewing: variance applications, special exception applications, equitable waivers of dimensional requirements and appeals of an administrative decision.

The ZBA reviewed the following:

	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
Variance applications	9	18	19	15	11	21
Special Exception applications	1	1	1	0	2	2
Equitable Waiver applications	1	0	1	0	0	0
Appeals from an Administrative Decision	0	1	0	0	0	2

Site Review Technical Committee

The Site Review Technical Committee meets the first Wednesday of each month and reviews site plan and subdivision applications before they are sent to the Planning Board.

Strafford Regional Planning Commission Representatives

Brian Tapscott

William Connor

Mark Fearis

Community Development

The following is a list of development that was approved within the City in the last year:

- **Dairy Queen**, 184 Tri City Plaza, approved to redevelop the site for a new restaurant.
- **Sumner Printing**, 433 Route 108, approved for a building addition.
- **SW Cole**, 10 Center Road, approved for a parking lot expansion.
- **B Well Fitness**, 30 Willand Drive, approved for a new building for a fitness studio.
- **Tri City Dodge**, 189 Route 108, approved for an auto detailing building.
- **Somersworth Storage**, 240 Route 108, approved to expand existing storage facility by adding three-story, climate controlled unit.
- **Cumberland Farms**, 216 Route 108, approved for a new retail motor fuel outlet.

ECONOMIC DEVELOPMENT UPDATE

Staff Information:

Interim Economic Development Manager, Shanna B. Saunders
603-692-9519

ssaunders@somersworth.com

Overview:

The Economic Development office supports new and existing businesses through outreach, research, resource development, partnerships with local, State and Federal agencies and various initiatives that support economic prosperity.

The ED Manager works within the Department of Development Services and serves as the point of contact for existing and potential businesses. The EDM meets with local businesses offering support and assistance with access to local, State and Federal resources. The EDM also works to address City-specific issues that affect the business community. Recruitment of new businesses is done through the Economic Development office and is often done in partnership with the State's business recruitment team and a regional recruitment partnership.



In 2016 the City welcomed a variety of new businesses and approved several business expansion proposals. The following is a summary of development and other economic development efforts of the City:

New and expanding business:

- The City welcomed many new businesses to the area including: Gold Rush Pawn, Trackside Taco in Downtown, Bad Lab Brewery on High Street, Aclara, Mattress Firm, Elements Massage, Priceless Floors, and Townsend Energy
- Continental Restaurant on High Street was renovated and is under new ownership
- Sumner Printing expanded their business on Route 108
- Old Rail Pizza moved from downtown to its expanded location at 400 High Street.
- Dairy Queen renovated the front lot on the Briixmore property at Tri-City Plaza
- Walmart purchased and renovated the former Sunoco Gas Station off of Walton's Way.
- Somersworth Storage constructed a 3 story climate controlled storage center at 240 Route 108
- Cumberland Farms purchased land 216 Route 108 and constructed a new gas station and convenience store.
- Tri-City Dodge constructed a new auto detailing building at their dealership on Route 108
- Mr. B's TaeKwon Do moved its business to a newly constructed building at 30 Willand Drive
- Prime Storage was approved for an expansion of their self storage site on Whitehouse Rd.
- SW Cole expanded their business to include more on site equipment storage at their location

ECONOMIC DEVELOPMENT UPDATE

Municipal efforts:

- The City continues to offer the Community Revitalization Tax Relief program and the Economic Development Zone designation for Somersworth Businesses that grow and expand.
- The City continued participation in the update of the Comprehensive Economic Development Strategy (CEDS) through the Strafford Regional Planning Commission.
- The City has participated in the Strafford Regional Planning Commission Brownfields Advisory Committee and participated in Assessments of the former Police Station and Hilltop School. The former Breton's Cleaner's was obtained by the City and funding was secured from DES to demolition the building. The City hopes to obtain future funding for soil remediation.

FIRE DEPARTMENT



195 Maple St., Somersworth NH 03878

Business: (603) 692-3457

Fax: (603) 692-5147

Business Hours: 8-4 M-F

EMERGENCY RESPONSES

The Somersworth Fire Department responded to 1373 emergency incidents in FY16 – a decrease of 101 incidents or 7% over FY15. The main reason for the decrease in call volume was fewer storms of all types over the year, which decreased emergencies. EMS calls now comprise 46% of our responses.

Fire damage in FY16 totaled over \$400,000 as one home was destroyed and four others received significant damage. One civilian lost her life in an Indigo Hill Road fire while one teenager received significant burns in a home on Grand Street. The number of times we responded on mutual aid to our neighboring communities (Dover, Durham, Farmington, Madbury, Milton, Newington, Portsmouth, Rochester, and Rollinsford in NH: and in Maine – Berwick, Eliot, Lebanon, North Berwick and South Berwick) increased slightly in FY16 to 56.

FIRE PREVENTION & EDUCATION

The number of inspections conducted and Permits issued by the Department in FY16 increased to 740. The Department began to inspect 3 family and above residences.

The Fire Prevention Regulations and Fireworks Regulations enacted by the City Council in FY12 for the most part are working, with less adherence to the rules around the 4th of July however. The city is in conformance with the state of New Hampshire as it relates to Fire Prevention rules and regulations.

Firefighters conducted public fire safety education sessions in the public schools; in businesses such as Contitech, GE and Velcro; fire station tours during Annual Fire Prevention Week activities; Home Depot, Rite Aid, Walmart and The Works Safety Day participation; the Children's Festival; the Pumpkin Festival; National Night Out, the Seniors picnic and the Memorial Day

FIRE DEPARTMENT

We also held the annual “Open House” event at the fire station during Fire Prevention Week in October. In December, the firefighters’ union and the Department, aided by many Somersworth citizens and businesses, contributed toys to nearly 450 children through the Firefighters Toy Bank.

The American Red Cross designated Somersworth as one of its 2016 municipalities that received free smoke detectors for low and middle income families. Over 500 homes were visited.

TRAINING

American Ambulance, the city’s EMS provider, continued re-certifying our personnel on CPR and basic EMT skills.

Career firefighters attended training sponsored by the NH Firefighters Cancer Initiative, NH Fire Academy, Seacoast Fire Chiefs Association, FEMA, Primex and the U.S. Navy.

Several career firefighters became certified in Plans Review, Water Rescue, Fire Instructor and Fire Investigation.

Two call firefighters attended training at the National Fire Academy in Maryland.

We received 8 tablets and some exercise equipment through the FEMA SAFER Act grant to use for training.

GRANTS

The federal FEMA Act grant for \$99,068 that was awarded to us for recruitment and retention of call firefighters in 2014 concluded this year. The original grant for 10 new call firefighters was increased to 14 new members with the associated increase in protective gear and training. We still are on target to have 20 call firefighters by 2017.

PERSONNEL

Captain Marc Vaillancourt and Lieutenant Ken Vincent retired after a combined 69 years on the job for the city. Their experience will be impossible to replace in the short term. Firefighters Parks Christenbury and Jessica Plante resigned.

Matt Moore was promoted to Lieutenant and the Department will hold a promotional examination this summer to establish a hiring list for further promotions.

FIRE DEPARTMENT

Greg Guilmette was named the Senior Crew Chief for the Call Force, while Mike Landry and Brandon Smith were promoted to Crew Chief.

OTHER

American Ambulance continued to deliver excellent EMS services to the city, with an average 4 minute response time to calls and provided education sessions to citizens and school children on CPR and first aid. They also initiated a first in the nation program to teach families who had heroin-addicted members about CPR and the use of naran.

Along with the Somersworth Police, American Ambulance and SAU 56, we participated in the bi-annual “Fatal Reality” scenario drill for the juniors and seniors at the High School before prom.

The “Fire Station Advisory Committee” appointed by the Mayor continued to meet to determine the Fire Department’s present and future needs and if the existing station can serve these needs. They are scheduled to report to the City Council during the summer of 2016.

The Department continues to participate in the Mayor’s “Drug Task Force”.

The Department also continued to participate in the “Active Shooter Committee” with members from the Police Department, SAU 56 and American Ambulance.

We purchased 6 new self-contained breathing apparatus under the city CIP Plan and placed them in service on Engine 3. In the final year of this project in FY17 we will replace the units on Engine 2.

Strafford County House of Correction work-release personnel painted portions of the fire station and landscaped the grounds at no labor costs to the city.

New fire protection systems were approved and inspected at Bad Lab micro-brewery; 67-71 High St.; the Car Wash on Rt. 108; Empire Beauty School; Two Doors Down Lounge; 448 High St.; Rite Aid; and 151 Indigo Hill Rd.

EMERGENCY MANAGEMENT

The city was awarded federal reimbursement from FEMA for partial expenses incurred during a January snowstorm which was declared a disaster by the state.

FIRE DEPARTMENT

With assistance from the Strafford County Planning Commission, the city was able to craft a new Multi-hazard Mitigation Plan which was approved by FEMA.

The city will be receiving some posters and public service announcements from NH Homeland Security and Safety highlighting a new campaign to get citizens to report suspicious activity to the police. This program was created to assist with the terrorism issue.

Housing and the Library opened “Cooling Centers” for several days throughout the summer when temperatures peaked over 90 degrees and the humidity was oppressive.

We continue to participate with other Strafford County municipalities in the “Ready Strafford” organization – a state vendor providing emergency management and public health assistance to communities in the county.

Some staff took the American Red Cross “Managing Shelters” course in Rochester.

EMERGENCY RESPONSES

Structure Fires	69
Outside Fires	52
Automobile Fires	4
Motor Vehicle Accidents	104
Accidental/Public Assistance	313
False Alarms/Malfunctions	83
Hazardous Materials Incidents	36
Hazardous Conditions	83
Emergency Medical Calls	629

VEHICLES

Car 1: 2013 Chevrolet Tahoe 4WD
Car 2: 2007 Chevrolet Impala
Engine 2: 1996 Central States 1500 gpm pumper
Engine 3: 2008 Toyne 1500 gpm pumper
Engine 4: 2014 Toyne 1500 gpm pumper
Truck 1: 2006 Smeal 105 ft. aerial ladder
Forestry 1: 1988 GM Hummer 4WD 200 gallon brush fire vehicle
Utility 1: 2005 Ford F-350 4WD
Air Van: 1989 Chevrolet (owned by Community Mutual Aid Association)
Trailer: Strafford County Emergency Management/ Public Health unit

We thank the citizens of Somersworth for their support and their efforts to practice fire safety throughout the year.

AMERICAN AMBULANCE



July 2016 – June 2017 Yearly Report

Number of Responses: 1672

Response Time Average: 4 minutes 36 seconds

Community Initiatives

- Opioid Task Force

- Active School Shooter Group Participation

Trainings

- Recreation Department Heartsaver CPR and First Aid

- BLS Refresher Training

- ALS Refresher Training

- Hands Only CPR for City Officials

- School Teacher Hands Only CPR for Maplewood and Idlehurst

Miscellaneous events or representation provided

- National Night Out Attendance

- Somersworth Blue Grass Festival

- Somersworth Food Truck Festival

- Governor's NH Coordinating Board – Member

- Commissioner of Safety's NH Trauma Medical Review Committee - Member

- NH Medical Control Board – Attendance

- Prehospital Acute Stroke Care Committee – Member

- NH Stroke Advisory Committee – BOD Member

Phone 603-480-5600

183 Route 108, Somersworth, New Hampshire 03878

Fax 603-319-5002

POLICE DEPARTMENT



Somersworth Police Department

12 Lilac Lane
Somersworth, NH 03878
(603) 692-3131

2016 brought a change in leadership of our Department. Chief Dean Crombie retired in May of 2016 after 42 years of service to the City. The Council appointed David Kretschmar, former Investigations Division Captain to the position of Chief of Police.

Under Chief Kretschmar's leadership, we have experienced a change in policing philosophy.

Our new mission statement is: *"The mission of the Somersworth Police Department is to improve the quality of life by preserving the peace and safety of the community through the formation of community partnerships, creating positive interaction between the public and the police while continuing to fairly enforce the laws of the State of New Hampshire and the ordinances of the City of Somersworth in accordance with the Constitution of the United States of America."*

CAR Initiative: In September, we began a new initiative we call "Community Access to Recovery" which is a Seacoast wide initiative aimed at providing help to those suffering from substance misuse disorders. We are partnering with Avis Goodwin, Wentworth Douglass Hospital and volunteer Recovery Coaches.

Operation Granite Hammer:



Our Department, in conjunction with Strafford County Sheriff's Drug Task Force, has conducted numerous police details aimed at arresting Drug Traffickers in our City.



New Cruiser Design: Our marked police fleet has seen an upgrade in not only vehicle but also the colors and marked design. We purchased Ford Explorers and will be phasing out the Dodge chargers. These SUV's have better handling in our winter climate.

POLICE DEPARTMENT

Highway Safety Grants:

We received grant funding to provide a variety of special and specific law enforcement efforts including an assortment of enforcement initiatives. The New Hampshire Highway Safety Agency allowed us to increase motor vehicle enforcement by providing grant funds. The added enforcement included DWI, speeding and enforcement of the new “hands free” law.

We also received grant funding to install new E-Ticket Equipment in 5 of our cruisers. This new equipment will allow our officers to scan licenses and issue e-citations, as well as electronically submit accident reports.

Justice Assistance Grant

The Department were very pleased to be awarded a grant from the Department of Justice for \$14,390.00 that will be used for training supplies and to outfit our cruisers with new modems with GPS that allow our officers to work in the field more efficiently. We were also able to purchase new rifles to replace aging equipment.



Free Active Shooter (ALICE) Training for Businesses: We began offering free ALICE stands for Alert-Lockdown-Inform-Counter-Evacuate. All City Hall employees have been trained.

Other Department Matters:

- Captain Timothy McLin was promoted to the succeed Chief Kretschmar as the Division Commander of the Investigations Division.
- Lieutenant Matt Duval was promoted to and assumed the responsibility as the Patrol Lieutenant in charge of the Support Services Division and Parking.
- Detective Eric Chandler has been assigned to the Family Justice Center located in Rochester. This center allows victim's access to all services specific to family related investigations. Detective Chandler is assigned to the facility on a rotating basis.
- Lieutenant Matt Duval continues to be assigned to our Strafford County Accident Reconstruction Team. He has received very specialized training into major accident causes and other technical aspects of an accident scene.

Somersworth Crime tips are still received at 692-9111 or email at crimeline@somersworth.com. Anyone wishing to provide anonymous tips should contact SPD through either source. All leads are held with the strictest of confidence.

POLICE DEPARTMENT

2016 City Totals Case Activity Statistics

Calls for Service	20,573
Total Offenses Committed:	2,334
Total Felonies	326
Total Crime Related Incidents:	960
Total Non-Crime Related Incidents:	1,968
Total Arrests (On View):	510
Total Arrests (Based on Incident/Warrants)	338
Total Summons Arrests:	113
Total Arrests:	961
Total P/C's:	188
Total Juvenile Arrests:	68
Total Juveniles Handled (Arrest):	44
Total Juveniles Referred (Arrest):	24
Total Open Warrants:	25
Total Restraint Orders:	102
Stolen Property-Value	\$499,591
Stolen Property Recovered Value	\$48,610
Total Motor Vehicle Accidents	447
Total Motor Vehicle Violations-Civil	4
Total Motor Vehicle Violations-Warnings	2,329
Total Motor Vehicle Violation-Arrests	754
Total Parking Tickets	186



HUMAN SERVICES

The Somersworth Human Services Department continues to carry out the legal tasks and responsibilities of RSA 165 – general assistance. City assistance continues to be the “safety net” for residents facing eviction, foreclosure, homelessness, hunger, utility shut-offs, and inability to obtain prescription medications.

There were 72 new cases opened in calendar year 2016, compared to 86 new cases in 2015 and 114 new cases in 2014. A total of 117 households (298 individuals) received direct city assistance, totaling \$124,708.09. In addition, the Human Services Department managed the *Salvation Army* fund and assisted families and individuals with food and clothing

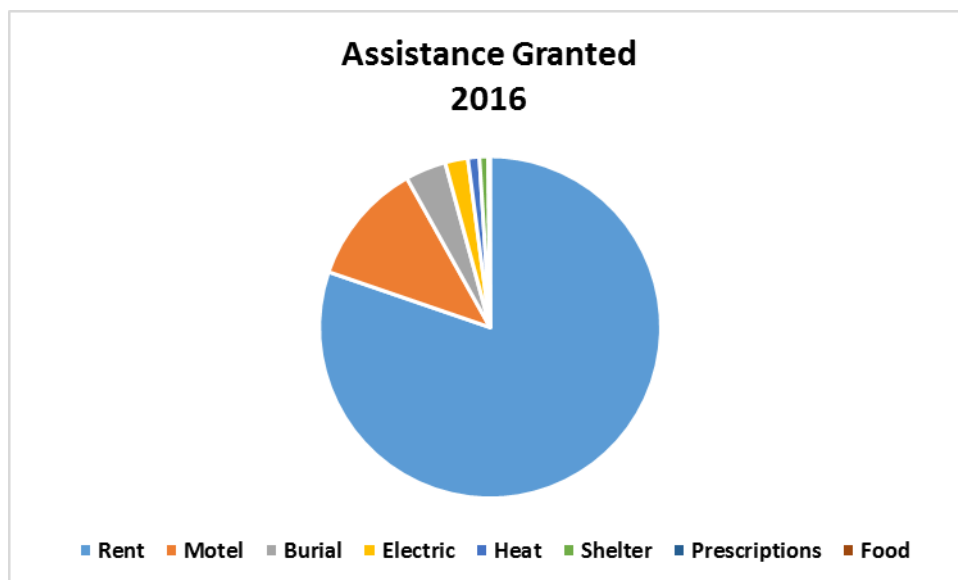
Rent is the most common request for assistance to prevent eviction and homelessness, followed by burials, electric, heat, homeless shelters, prescriptions and food.

Making referrals to other agencies is a vital role of the Human Services Department, as it reduces the burden on City assistance and aids individuals in becoming self-sufficient. A total of 294 referrals were made in 2016. There are many organizations and agencies that we refer to, but we are especially grateful to all the help provided by Strafford County Community Action (CAP), The Community Food Pantry, The Somersworth Housing Authority, The Homeless Shelter for Strafford County, My Friend’s Place, The Share Fund of Somersworth, Crossroads Homeless Shelter, Goodwin Community Health Center, and the Department of Health & Human Services.

If anyone is interested in making a donation, this office can always use diapers, wipes, personal and household products. Lastly, thank you to the taxpayers of Somersworth for your contribution towards maintaining the safety net for those who are in need in our community.

Respectfully submitted,

Amy Valliere
Welfare Officer



PUBLIC LIBRARY

SOMERSWORTH PUBLIC LIBRARY

25 Main Street

Somersworth, NH 03878

603.692.4587

Website: www.somersworth.com/library

Online Catalog: <http://somersworth.nhais.bywatersolutions.com>



LIBRARY STAFF

Debora Longo, Library Director

library@somersworth.com; ext. 223

Linda Wheeler, Front Desk Assistant

Barbara Stamm, Front Desk Assistant

Elaine Pomroy, Page

Michelle Baker, Library Assistant

libraryassistant@somersworth.com; ext. 221

BOARD OF TRUSTEES

Judy Goodnow, Chairperson

Laurene M. Anderson-Ashe

Donna Donovan

Arlene Labrie

Pius Charles Murray

HOURS

Tues – Thu, 11am – 7:00pm

Friday, 9am – 5:00pm

Sat (Sept. – May) 9am – 5:00pm

Sat (June – Aug.) 9am – 1:00pm

Closed Sunday and Monday

The projects and initiatives for 2016 included:



- Maintained the children's story time and summer reading programs through the work of the Library Director, the Library Assistant and staff and volunteers who assisted in preparing craft materials and activities for the children who participated. Each week, 15 – 20 children attend the two story time programs. In July and August 2016, 60 children read for the summer

reading program in conjunction with their school's summer reading program. The library's theme was *Ready, Set, Read*, reading stories and doing crafts and activities that featured sports, games and other activities that get us up and moving. The staff also attended all the Festivals in the city: WinterFest, the Somersworth International Children's Festival, PumpkinFest and the Winter Gala, providing programming for children at each one, from storytelling to crafts.



Somersworth Early Childhood Coalition

- We are still participating in the national and state initiative of **1000 Books Before Kindergarten**. The program supports parents reading to their children which research has proven to be the path to independent reading for children. Currently, several dozen children are working toward the goal; they all have received their tote bag. The library also became a partner of the Somersworth Early Childhood Coalition to support the Somersworth Ready Together program so all the city's children will be ready to succeed when they enter kindergarten in the fall.

PUBLIC LIBRARY



- The library hosted one author visit this year. Local author, actor and musician Ross Bachelder gave his audience a great evening of stories and music as he spoke about his new book, *Happy Dawg Walks the Sad Man: The Remarkably Varied Adventures of a Confirmed Arts Multiple*. He has been immersed in the arts scene in the Seacoast area for many years, and his tales of that experience made for a delightful evening.



- The library continued bringing fine art experiences to the community with two exhibits in 2016. Elma Caudle's acrylic paintings and prints were on display in the summer. She is an artist from Ossipee who heard of our artist display program through the director of the Rochester Museum of Fine Arts. And, we were pleased to welcome Don Chick, a master photographer based in Rochester. His portrait photography amazed everyone with how he captured people's expressions and interests.



- The Friends of the Somersworth Public Library continue to support the library with the purchase of four museum passes for free or reduced admission to Strawberry Banke Museum, Seacoast Science Center, Children's Museum of NH and the Museum of Fine Arts Boston. The Friends purchased the remainder of the new, high-backed chairs for the new and refinished tables on each level of the library. They also purchased three long folding tables to use for their book sales. We all thank the Somersworth Festival Association for the use of their tables for over 15 years. The Friends regular meetings are the second Wednesday at 7:00pm in January, April, June, and October, and they welcome all who would like to assist them in their goal of supporting the library's mission.
- The Front Desk Assistants, Linda Wheeler and Barbara Stamm, began offering regular displays of books from our collection to the library's patrons. Each month they fill the corner display area at the Front Desk and the table by the rear entrance with books and movies about various and usually timely topics. This highlights different areas of the library's collection, and helps busy patrons find more reading opportunities right on the main level. They inspired the Director to join them and we've added a third display by the new non-fiction shelves. And, Elaine Pomroy, Library Page, keeps shelf tops in the Children's Room stocked with changing displays of biographies, new books, readers, and picture books.

PUBLIC LIBRARY

Through dedication and hard work of an experienced and professional staff, the library was able to loan the following items to its patrons last year. If citizens had purchased all these items individually for their own use, they would have spent over \$810,000.00.

12,973	Novels
11,170	Picture Books, Readers, and Chapter Books for Children
10,022	Motion Pictures, Documentaries, etc.
5,013	Non-Fiction Books
3,340	e-Books
2,494	Downloadable audiobooks
2779	Audiobooks
2675	Interlibrary Loan Books
170	Museum Passes
619	Downloadable magazines

PUBLIC WORKS AND UTILITIES DEPARTMENT

Staff Information:

Director of Public Works and Utilities, Michael Bobinsky, 692-4266

mbobinsky@somersworth.com

Interim General Foreman, Ed Hardy, 692-4266

ehardy@somersworth.com

Executive Assistant, Jennifer Gosselin, 692-4266

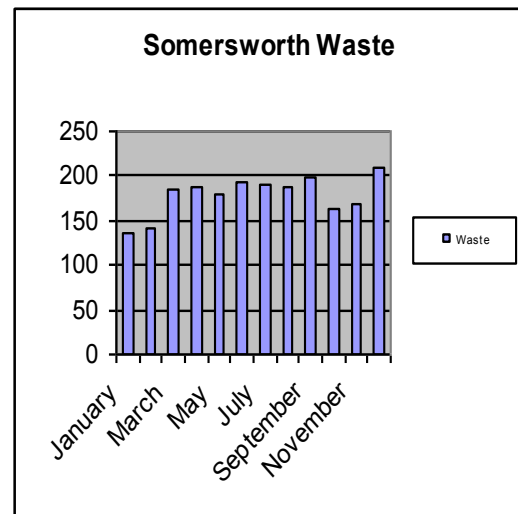
jnalley@somersworth.com

Forest Glade Cemetery

There were seven (7) full casket burials and seven (7) cremains burials in Forest Glade throughout the year. New this year was the introduction of private contractors to assist the Department with burial service needs due to resource limitations. Although Highway Division provided a few burials in 2016, the Department is shifting most burials to a grave excavation contractor, rather than in-house. This way the scope of a project is not disrupted by cemetery events and we now have a contractor dedicated to meeting our needs in the cemetery. Although the new section of the Cemetery has been completed, we will continue selling lots in the old section before moving into the new section. Highway staff continues to provide general landscape clean up at the Cemetery including spring and fall clean up while supervising a private landscape contractor that provides mowing services during the growing season. Department staff provide support to the Cemetery Trustees who meet monthly and provide policy guidance to City staff on the operations, maintenance and budgeting of Forest Glade Cemetery.

Solid Waste & Recycling

The City generated about the same solid waste and recycling tonnage in 2016 when compared to 2015. The total waste picked up curbside including trash and recycling was 2,880.11 tons. One year's worth of recycling weighed in at 742.62 tons and solid waste weighed in at 2,137.49 tons. The chart to the right shows monthly totals in tons for solid waste. These totals only include residential solid waste picked up at the curbside.



Metal waste, such as air conditioners and refrigerators, picked up curbside as well as dropped off at the Public Works Facility totaled 13.26 pounds. Residents also recycled 390 gallons of waste oil and 17.81 tons of electronics, such as computers and televisions.

Service Calls

Throughout the year, the Public Works and Utilities Department receives calls from residents regarding questions or concerns with the City infrastructure, facilities, and services. Items of

PUBLIC WORKS AND UTILITIES DEPARTMENT

interest include trash pickup, bulky waste disposal, brush and bagged leaves disposal, street and sidewalk conditions, drainage concerns, traffic issues, water meter upgrades, final meter readings, and much more. During 2016, approximately 60% of our calls requesting service relate to some aspect of our residential solid waste programs, and 40% relate to road and sidewalk questions or concerns. During the past year staff worked on updating its work order tracking system with Geographic Information System (GIS) mapping capabilities.

Highway

The winter of 2015-16 involved more freezing rain events than snow and the Department spent approximately 60% of its snow removal budget during this period. In addition the Department responded to twelve (12) snow and ice events that required highway crews to treat the road for snow or ice. Approximately 40 inches of snow fell during the winter and storm conditions necessitating the use of approximately 2,000 tons of sand and salt to maintain the city's roads. While a standard amount of salt and sand was used on City streets and sidewalks, snow fall totals represent about 50% of what the Somersworth area normally receives for annual snowfall totals. Significant projects performed by the highway crews during the year included correcting long standing drainage issues on Cinnamon Ridge and Myrtle Street. In addition, following City Council approval, and use of pavement condition assessment data, Department staff initiated a major road rehabilitation project with Severino Trucking involving the following streets to be reconstructed or resurfaced: Memorial Drive, Indigo Hill Road (Main Street to Davis Street), Alicia Court and Wiggins Drive and Down Street. Work on Indigo Hill Road will carry over to the 2016-2017 construction season due to the size and complexity of the project.

Water & Wastewater

The City treated a total of 535 million gallons of wastewater last year creating an average daily flow of 1.4 million gallons per day into the plant. Our highest daily flow, in which over 2.6 million gallons of water was treated, was January 10th. The lowest daily flow occurred on September 4th, in which 680,000 gallons of water was treated. Additionally, the City treated a total of 253,000 gallons of septage.

The water treatment plant processed 521,373,553 gallons of water for consumption in 2016, creating an average daily production of 1,428,421 gallons per day. The water plant processed the highest volume of water at 2,168,000 gallons of water on May 11, 2016.

RECREATION DEPARTMENT

Kristen Ducharme, Recreation Supervisor

kducharme@somersworth.com

(603)-692-9508

Mona Potter, Recreation Clerk

mpotter@somersworth.com

(603)-692-9507

Hours of Operation

Monday – Friday, 8:00 a.m. – 4:30 p.m.

City Hall, Second Floor

1 Government Way

Somersworth, NH 03878

Vision

The Recreation Department strives to offer a diversity of programs, activities, trips and events for all members of the community. We extend our offerings from toddlers to seniors, and do our best to encourage and include anyone with an interest to participate. We seek to cultivate an atmosphere at our recreation areas for all community members and visitors to enjoy. We strive to provide recreational use that is compatible within our park's cultural and natural resources.

Mission

The mission for the Recreation Department is to enhance the quality of life by providing superior, safe, and enjoyable programs and recreation areas for all members of the community.

2016 Overview

2016 was a very successful year for Somersworth Recreation as we completed several park improvements that will ultimately lead to new recreational opportunities for our children and residents. As our community grows we continually evaluate our parks and programs to implement new ideas that will impact and meet the needs of this diverse community.

Park Improvements & Maintenance

We are excited to report we are currently working on several park improvements. Due to the growing population and needs for a variety of recreational opportunities our department strives to create better open spaces and public parks that will offer something for everyone. The Mast Point Dam Recreation Area is now home to a beautiful trail system that abuts the Salmon Falls River and affords spectacular views. This park has over a mile of trails, two picnic areas, a hand carry boat launch, new park signage, improved access and parking, and much more. We're excited to offer these new recreational activities for our community and visiting patrons to enjoy.

Millennium Park will undergo a big transformation in 2016 as the Sunningdale Developer will be performing several upgrades at the park with the help of our Public Works crew. The playground structure will be replaced with a new structure and a new swing set. Park seating will be improved and the park house will become ADA accessible allowing more of our community members the opportunity to enjoy this park. Millennium Park is also home base for many of the Recreation Departments special events. These upgrades will allow for a better experience and will increase the safety of this park.

RECREATION DEPARTMENT

Our Department is happy to report we now have five surveillance cameras at Noble Pines Park. We're hoping this added security will deter future acts of vandalism and will help us protect the equipment the City has worked hard to install here.

Somersworth Recreation and Department of Public Works have teamed up to tackle a maintenance plan for our City Parks. Rec staff and DPW staff currently meet to discuss the needs within our City Parks. Our goal is to provide safe, enjoyable outdoor spaces that allow our community to gather, play, explore, and experience the various recreation activities provided.

We are also committed to developing a long term maintenance plan. This will serve as a guide to our Capital Improvements Plan, park repair budget allocation, and will help us identify items that should be addressed for the overall safety of our parks. We feel park maintenance will continue to be an important topic for our department as our population grows.



Mast Point Dam



Millennium Park playground

RECREATION DEPARTMENT

Recreation Special Events & Programs

Somersworth Recreation runs several special events throughout the year. Our goal in 2016 was to reach out to local businesses and community members to help support our growing special events such as our Flashlight Candy Cane Hunt, Father/Daughter Valentine's Dance, Easter Egg Hunt, and more. Our Annual Flashlight Candy Cane Hunt is a wonderful example of local businesses and our community coming together to offer a great experience for the benefit of our children. We had several businesses donate sweet treats, inflatable decorations, and more. We also receive a lot of support from the High School's Interact Club, CTC Culinary Program, Boy Scout Troops, and parent volunteers. We would not be able to run successful events without this support and truly appreciate our community's interest to become more involved. We look forward to continuing these partnerships in the future.

Our Recreation Programs are thriving and we continue to see growing numbers at our Kids Camp and Trends Camp. Summer Camp staff and the Recreation Supervisor have worked closely together over the past year to develop a strong 8-week program geared towards keeping kids active, outside, and having fun. Each year we work together to implement new ideas to offer more activities to our diverse population of children. We are constantly evaluating our program and making changes to keep our kids safe, engaged, and enjoying summer vacation to its fullest.

Somersworth Recreation continually seeks opportunities to get more involved within our community and we are dedicated to providing recreational opportunities to a growing population. We're excited to join forces with the Somersworth Youth Connection (SYC) to participate and help plan the annual Spirit-up Somersworth Day in May. This important event receives a lot of support from community members and serves as a great way to not only beautify our parks and open spaces but gather as a community to make change happen. We are also excited to join forces with the Somersworth Prevention Coalition to host the annual National Night Out in August.



2016 Easter Egg-Stravaganza Egg Hunt @ Millennium Park

RECREATION DEPARTMENT



2016 Flashlight Candy Cane Hunt



2016 Kids Camp



2016 Summer Camp at Noble Pines Park



2016 3/4 Grade Boys Travel

SAU 56 SUPERINTENDENT OF SCHOOLS

2016-2017 School Year

First let me start off by saying it has been a wonderful seven (7) years here as the Superintendent of Schools for SAU 56. I want to thank our students, staff, families and you the community for all the support through my tenure. This community emulates the motto; “Proud Past, Bright Future.”

The highlights for this school year truly demonstrate the notion of Bright Future. We opened the doors on the first day of school to a \$6.5 million dollar renovated Career Technical Center that has become the spotlight for the community. We have ten (10) vibrant programs to enhance the concept of Career and College skills for the 21st Century. We have added a performing arts center, the first in this area and in the state. We also updated our broadcasting capabilities as I am sure you have seen on Channel 95 the City’s Educational Channel. The addition of a medical assisting program also a highlight to the center and the first in the state. The intent of this program to assist our Route108 medical mile with highly qualified students who will be ready for the job market soon. The update to all our programs have enriched our offerings for our students as well as those from the sending districts that we are part of the tri-city area agreement. A special thanks to the City Council and you the taxpayer for making this a reality for Somersworth students.

Other school highlights include the Middle School renewing their NELMS Spotlight Award and being recognized within the New England Region as a high functioning middle school. Our students are very lucky to have the opportunity to be educated holistically, including mind, body and soul. We have established an early childhood coalition called Somersworth Ready Together with a mission of focusing on ages 0-5 and Kindergarten readiness. We are working closely with United Way and the NH Charitable Association as well as many stakeholders within the city to provide interactive events for parents and their youngsters. We also continue our focus on STEAM, the arts, music, athletics, clubs and many other activities. Another big award this year was the SYC grant. We applied once again for a five (5) year cycle and were awarded funds to continue our afterschool program. This is great news as the grant process was very competitive this cycle with 13 districts applying and only 8 receiving funding. Not only were we awarded funding our grant scored the highest in the state.

Our city partnership continues to thrive and allows us to examine cost savings every step of the way. We now have a Council/School Board sub-committee that meets monthly along with the Mayor, City Manager and myself to keep the lines of communication open and dialogue flowing between the two elected bodies.

SAU 56 SUPERINTENDENT OF SCHOOLS

Lastly we spent the year focused on empathy and compassion, two of our personal wellness standards. We have five (5) imperatives that have become the core of what we do. The five include the following; active and engaged citizens, effective communicators, critical thinkers, life-long learners and cultivators of our personal wellness. Our empathy and compassion was our theme for this school year. How do we model that for our students, each other and our community?

On behalf of the Somersworth School District, thank you for all that you do for our students.

Respectfully,

Jeni A. Mosca Superintendent of Schools

MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the City of Somersworth, we offer readers this narrative overview and analysis of the financial activities of the City of Somersworth for the fiscal year ended June 30, 2016. We encourage readers to consider the information here in conjunction with additional information that we have furnished in our letter of transmittal.

A. OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the basic financial statements. The basic financial statements are comprised of three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-Wide Financial Statements. The government-wide financial statements are designed to provide readers with a broad overview of our finances in a manner similar to a private-sector business.

The statement of net position presents information on all assets, deferred outflows of resources, liabilities, and deferred inflows of resources with the balance reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position is improving or deteriorating.

The statement of activities presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities include general government, public safety, highways and streets, health and welfare, culture and recreation, and education. The business-type activities include water, sewer, and solid waste activities.

Fund financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be divided into three categories: governmental funds, proprietary funds and fiduciary funds.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources

MANAGEMENT'S DISCUSSION AND ANALYSIS

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

An annual appropriated budget is adopted for the general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

Proprietary funds. Proprietary funds are maintained as follows:

Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. Specifically, enterprise funds are used to account for water, sewer, and solid waste operations.

Proprietary funds provide the same type of information as the business-type activities reported in the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the water, sewer, and solid waste operations, only the water and sewer are major funds.

Fiduciary funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the City's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

Notes to financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other information. In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information which is required to be disclosed by the *Governmental Accounting Standards Board*.

B. FINANCIAL HIGHLIGHTS

- As of the close of the current fiscal year, the total assets and deferred outflows of resources exceeded liabilities and deferred inflows of resources by \$15,723,643, presented as "net position" shown on the Statement of Net Position for the Total Primary Government. The City's Net Position increased by \$6,905,166 compared to the prior year.
- As of the close of the current fiscal year, governmental funds reported combined ending fund balances of \$6,398,854, a change of (\$476,764) in comparison with the prior year.
- At the end of the current fiscal year, unassigned fund balance for the general fund was \$4,195,743, a change of \$313,003 in comparison with the prior year. Due to City Council action, \$885,000 of the General Fund fund balance has been designated for future years' expenditures and classified as committed.

MANAGEMENT'S DISCUSSION AND ANALYSIS

- Total bonds payable at the close of the current fiscal year was \$31,123,012, a change of (\$3,660,438) in comparison to the prior year.

C. GOVERNMENT-WIDE FINANCIAL ANALYSIS

The following is a summary of condensed government-wide financial data for the current and prior fiscal years. All amounts are presented in thousands.

	Governmental		Business-Type		Total	
	Activities		Activities			
	2016	2015	2016	2015	2016	2015
Current and other Assets	\$25,518	\$23,054	\$6,276	\$5,690	\$31,794	\$28,744
Capital Assets	46,791	43,491	20,257	20,693	67,048	64,184
Total Assets	72,309	66,545	26,533	26,383	98,842	92,928
Total deferred outflow of resources	2,556	2,411	60	58	2,616	2,469
Long-term Liabilities outstanding	52,784	54,077	11,921	12,825	64,705	66,902
Other Liabilities	6,822	4,527	1,232	1,366	8,054	5,893
Total Liabilities	59,606	58,604	13,153	14,191	72,759	72,795
Total deferred inflow of resources	12,926	13,684	49	100	12,975	13,784
Net Position:						
Invested in capital assets, net	26,609	20,944	8,302	7,746	34,911	28,690
Restricted	588	1,233	-	-	588	1,233
Unrestricted (Deficit)	(24,864)	(25,509)	5,089	4,404	(19,775)	(21,105)
Total Net Position	\$2,333	(\$3,332)	\$13,391	\$12,150	\$15,724	\$8,818

MANAGEMENT'S DISCUSSION AND ANALYSIS

CHANGES IN NET POSITION

	Governmental Activities		Business-Type Activities		Total	
	<u>2016</u>	<u>2015</u>	<u>2016</u>	<u>2015</u>	<u>2016</u>	<u>2015</u>
Revenues:						
Program revenues:						
Charges for services	\$ 1,351	\$2,445	\$ 5,489	\$ 5,302	\$ 6,840	\$ 7,747
Operating grants and contributions	11,649	11,880	-	-	11,649	11,880
Capital grants and contributions	3,637	677	47	51	3,684	728
General revenues:						
Taxes	24,574	23,517	-	-	24,574	23,517
Licenses and Permits	1,943	1,731	-	-	1,943	1,731
Intergovernmental	563	567	-	-	563	567
Interest	72	47	-	-	72	47
Miscellaneous	<u>1,029</u>	<u>307</u>	<u>37</u>	<u>34</u>	<u>1,066</u>	<u>341</u>
Total revenues	44,818	41,171	5,573	5,387	50,391	46,558
Expenses:						
General government	1,892	1,835	-	-	1,892	1,835
Public safety	6,110	5,641	-	-	6,110	5,641
Highways and streets	2,386	2,235	-	-	2,386	2,235
Health and welfare	254	264	-	-	254	264
Culture and recreation	462	449	-	-	462	449
School department	27,492	27,080	-	-	27,492	27,080
Interest	557	571	-	-	557	571
Other	-	-	-	-	-	-
Water operations	-	-	1,797	1,945	1,797	1,945
Sewer operations	-	-	2,135	2,036	2,135	2,036
Solid waste operations	-	-	400	391	400	391
Total expenses	<u>39,153</u>	<u>38,075</u>	<u>4,332</u>	<u>4,372</u>	<u>43,485</u>	<u>42,447</u>
Change in net position before transfers	5,665	3,096	1,241	1,015	6,906	4,111
Transfers in (out)	-	-	-	-	-	-
Change in net position	5,665	3,096	1,241	1,015	6,906	4,111
Net position – beginning, as restated	<u>(3,332)</u>	<u>(6,428)</u>	<u>12,150</u>	<u>11,135</u>	<u>8,818</u>	<u>4,707</u>
Net position - end of the year	<u>\$2,333</u>	<u>(\$3,332)</u>	<u>\$13,391</u>	<u>\$12,150</u>	<u>\$15,724</u>	<u>\$8,818</u>

MANAGEMENT'S DISCUSSION AND ANALYSIS

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. At the close of the most recent fiscal year, total net position was \$15,723,643, a change of \$6,905,166 from the prior year as restated.

The largest portion of the City's net position, \$34,910,875 reflects our investment in capital assets (e.g., land, buildings, machinery and equipment), less any related debt used to acquire those assets that is still outstanding. These capital assets are used to provide services to citizens; consequently, these assets are not available for future spending. Although the investment in capital assets is reported net of accumulated depreciation, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of net position, \$587,820 represents resources that are subject to external restrictions on how they may be used. The remaining balance of (\$19,775,052) represents a deficit in unrestricted net position. This deficit is due to the implementation of GASB 68 whereby the City must report our proportionate share of the net pension liability for the New Hampshire Retirement System.

Governmental activities. Governmental activities for the year resulted in a change in net position of \$5,664,823. Key elements of this change are as follows:

	Governmental <u>Activities</u>
General fund operating results, as disclosed in Exhibit D	\$ 349,088
School Capital Projects Fund	(957,051)
Non-major funds – operating results	131,199
Other GAAP accruals – see Exhibit D in the financial statements	<u>4,081,367</u>
Total	<u>\$6,141,587</u>

Business-Type Activities. Business-type activities for the year resulted in a change in net position of \$1,240,343. Key elements of this change are as follows:

Water Fund	\$ 699,639
Sewer Fund	528,727
Solid Waste Fund	<u>11,977</u>
Total	<u>\$1,240,343</u>

MANAGEMENT'S DISCUSSION AND ANALYSIS

D. FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

As noted earlier, fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. The focus of governmental funds is to provide information on near-term inflows, outflows and balances of spendable resources. Such information is useful in assessing financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, governmental funds reported combined ending fund balances of \$6,398,854, as restated, a change of (\$476,764) in comparison with the prior year. Key elements of this change are as follows:

	Governmental <u>Funds</u>
General fund operating results, as disclosed below	\$ 349,088
School Capital Projects Fund	(957,051)
Non-major fund operating results	<u>131,199</u>
Total	<u>(\$ 476,764)</u>

The general fund is the main operating fund. At the end of the current fiscal year, unassigned fund balance of the general fund was \$4,195,743 while total fund balance was \$5,706,455. As a measure of the general fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total fund expenditures.

The fund balance of the general fund increased by \$349,088 during the current fiscal year. Key factors in this change are as follows:

	General <u>Fund</u>
Actual revenues in excess of budgeted amounts	\$ 970,271
Actual expenditures less than appropriated amounts	463,813
Property tax collections exceeding (less than) net tax levy	80,879
Use of fund balance as funding source	(1,703,000)
Excess of prior year encumbrances over current year	593,952
Non-budgetary Revenues and Expenses:	
Capital Reserve Funds	(19,920)
Landfill Trust Fund	<u>(37,357)</u>
Total	\$349,088

MANAGEMENT'S DISCUSSION AND ANALYSIS

For the purposes of the Governmental Accounting Standards Board statement 54, the activity of the capital reserve funds and the landfill trust fund are included with the General Fund. However, for budgetary purposes, the capital reserve funds and the landfill trust fund are not budgeted items.

Proprietary funds. Proprietary funds provide the same type of information found in the business-type activities reported in the government-wide financial statements, but in more detail.

Unrestricted net position of the enterprise funds at the end of the year are \$5,089,045, a change of \$684,407 in comparison with the prior year.

Other factors concerning the finances of proprietary funds have already been addressed in the entity-wide discussion of business-type activities.

E. GENERAL FUND BUDGETARY HIGHLIGHTS

The original budget adopted by the City Council increased by \$1,670,281. On July 20, 2015, the City Council adopted Ordinance 25-15 providing a supplemental appropriation in the amount of \$502,281 to rehabilitate the Rocky Hill Road water tank. On September 21, 2015, the City Council adopted Ordinance 6-16 providing a supplemental appropriation in the amount of \$297,000 for road resurfacing projects. On April 4, 2016, the City Council adopted Ordinance 15-16 providing a supplemental appropriation in the amount of \$371,000 to replace the roof at the Somersworth Career Technical Center. On May 16, 2016, the City Council adopted Ordinance 17-16 providing a supplemental appropriation in the amount of \$500,000 as an operating transfer to the Municipal and Transportation Fund.

F. CAPITAL ASSET AND DEBT ADMINISTRATION

Capital assets.

Total investment in capital assets for governmental and business-type activities at year-end amounted to \$ 67,084,519 (net of accumulated depreciation), a change of \$2,863,831 from the prior year. This investment in capital assets includes land, buildings and system, improvements, and machinery and equipment.

Long-term debt.

At the end of the current fiscal year, total bonded debt outstanding was \$ 31,123,012, all of which was backed by the full faith and credit of the government.

Additional information on capital assets and long-term debt can be found in the footnotes to the financial statements.

MANAGEMENT'S DISCUSSION AND ANALYSIS

G. ECONOMIC FACTORS

Fiscal year 2016 was a year of continuous improvement for the City with continued infrastructure improvements. Interest in the City as a business destination continues to grow.

The City has over 300 businesses of varying size and industry. Situated between two hospitals in neighboring communities Somersworth has over 40 businesses in the medical industry. The City also has a sizable automobile sales and service industry which is one of the areas of growth with both Hilltop Chevy and Roger's Automotive expanding their footprint.

Somersworth's manufacturing companies remain healthy with one entity showing continual growth year over year. The City also has a number of contract manufacturers that reported either incremental growth or steady state of business. .

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the City of Somersworth's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

Office of Finance Director
City of Somersworth
One Government Way
Somersworth, New Hampshire 03878

SERVICE DIRECTORY

Adopt-A-Spot Program.....	692-4266
Auto Registration	692-9555
Birth/Marriage/Death Certificates	692-9511
Blocked Storm Drains	692-4266
Building Permits and Inspections	692-9522
Compost Facility	692-4266
Council Agenda Information	692-9511
Dog Licenses	692-9511
Elections/Voter Registration	692-9511
Emergency Welfare Assistance	692-9509
Historical Reference Questions	692-4587
Library Information	692-4587
Marriage Licenses	692-9511
Museum Pass Reservations	692-4587
Pay-Per-Bags/Bulky Waste Stickers	692-9511
Police (Non Emergency)	692-3131
Road Repairs	692-4266
Property Maintenance Inspections	692-9521
Property Taxes	692-9555
Recycling Information	692-4266
Service Agency Referrals	692-9509
Sewer Backups	692-4266
Snow Ban Information	692-9131
Street Light Problems	692-4266
Traffic Light Problems	692-4266
Trash Information	692-4266
Water Main Breaks	692-9523
Water/Sewer Bills	692-9523
Water/Sewer Payments	692-9555

This image shows a full page of white paper with horizontal ruling lines. The lines are evenly spaced and extend across the width of the page. At the top center, the word "NOTES" is printed in a large, black, serif font. Below the title, there are approximately 20 horizontal lines for writing.