

CITY OF SOMERSWORTH

FISCAL YEAR

2008-2009

**PROPOSED
BUDGET**



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FISCAL YEAR

2008-2009

PROPOSED BUDGET

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City Manager

Scott A. Smith
Finance & Administration

Craig Wheeler
Development Services

Dean Crombie
Police

Don Messier
Fire

John Jackman
Public Works & Utilities

Karen Soule
Superintendent, SAU 56

Dr. Diane Law
Assistant Superintendent

Marie Dagostino
Business Administrator

Michael Micucci
Mayor

Martin Pepin
Councilor
Ward 1

Michael Watman
Councilor
Ward 2

Dale Spainhower
Councilor
Ward 3

Jonathan McCallion
Councilor
Ward 4

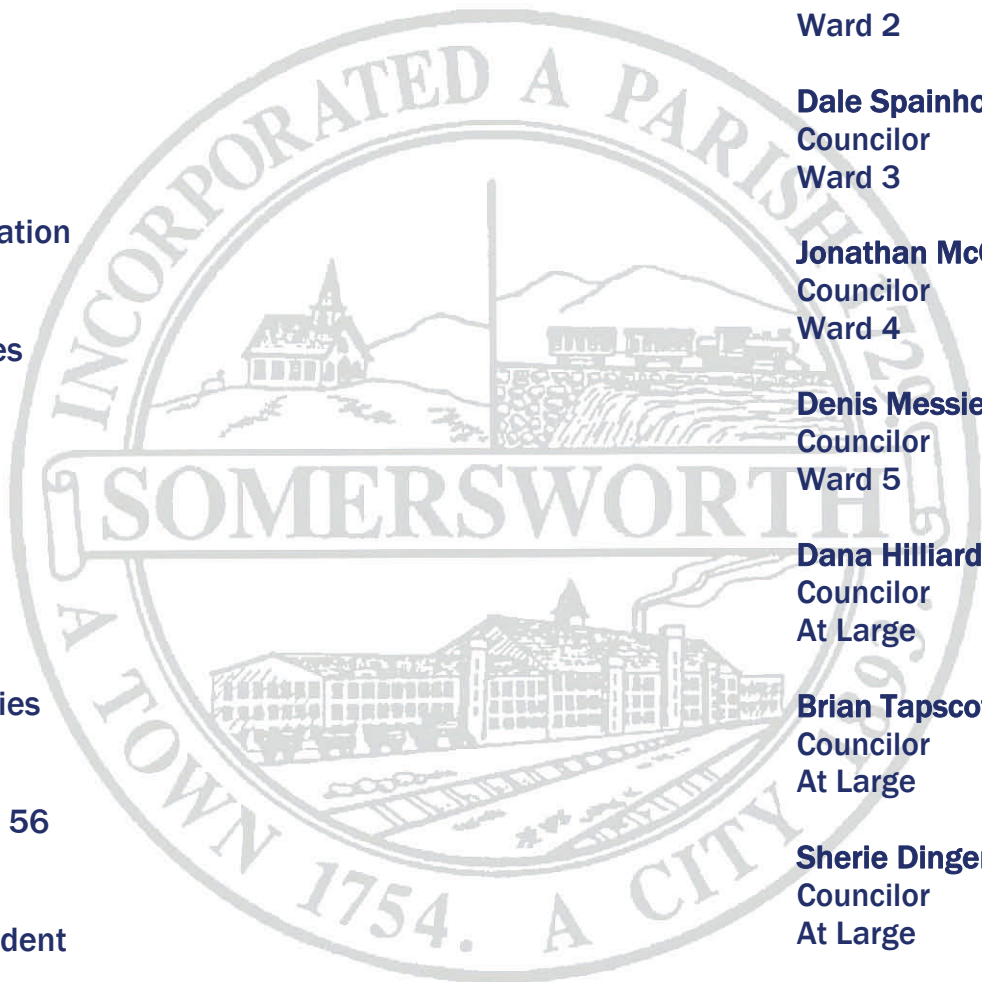
Denis Messier
Councilor
Ward 5

Dana Hilliard
Councilor
At Large

Brian Tapscott
Councilor
At Large

Sherie Dinger
Councilor
At Large

Arvid "Jim" Wiggin
Councilor
At Large





March 14, 2008

The Honorable Mayor Michael Micucci and City Council Members
Somersworth City Hall
One Government Way
Somersworth, NH 03878

Dear Mayor Micucci and City Council Members:

Introduction

In accordance with Article VI of the City Charter, I respectfully submit for your consideration a Proposed Budget for the Fiscal Year 2008-2009. Article VI requires that a budget and budget message be presented to the Council on or before the 15th day of March for the ensuing Fiscal Year.

The intent of the budget message, according to Article VI, is to describe the important features of the budget and indicate any major changes for the current year in financial policies, expenditures, and revenues together with the reasons for such changes. The budget message is also intended to summarize the City's debt position and include other information that will assist the Council in understanding the budget as a whole.

In an effort to continue improvements made in prior year's budget submittals, a section entitled "Capital Leases" has been moved from the Public Works operating budget and grouped in the Other Expenses category with Debt Service. Historically, the City has maintained capital lease payments within the operating portion of departmental budgets. Changes due to new or expired capital leases can skew the comparison of operating expenses from year to year.

This budget includes a recommendation to continue to fund the Capital Reserve Fund established by City Council for a city-wide revaluation. This appropriation represents the second year of a three year plan to fund a full measure and list of the entire City.

I requested City departments to include the following information as supporting documentation:

- An organizational chart of their respective department by position title
- A brief narrative to support the budget that should include the following sections:
 - ➔ Budget Comments: to describe any significant changes in the budget request, new personnel requested, or new programs and services under consideration.
 - ➔ Programs and Services: a description of each department within the budget request, a description of services provided, and any statistical information that may be of use during budget deliberations.

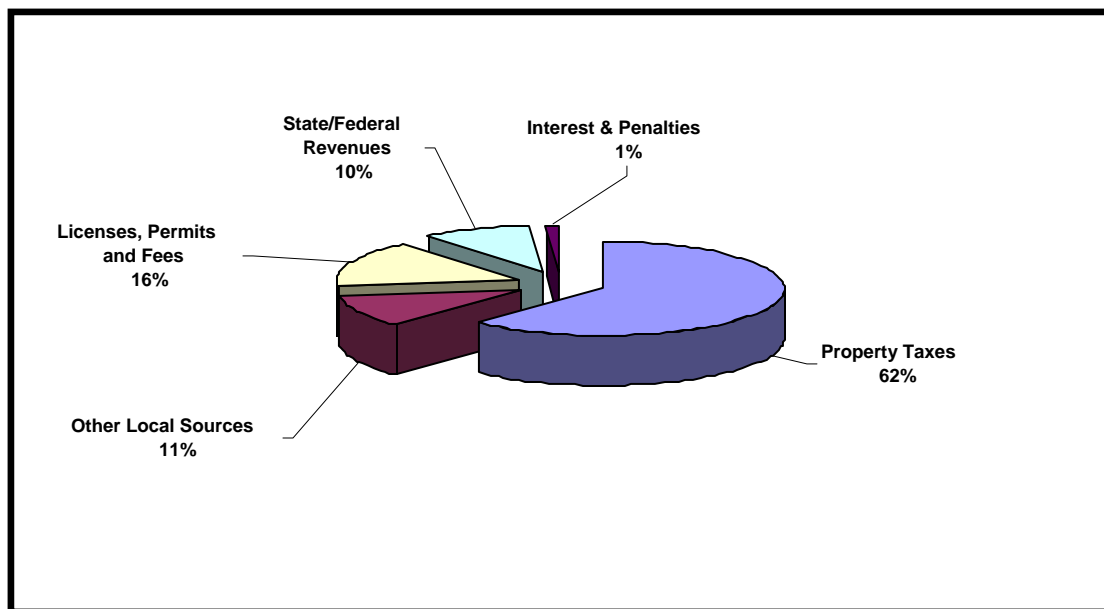
You will find this information in the budget document. The intent is to provide a more descriptive explanation of the services provided to the community, and the staffing requirements to provide these services.

Notwithstanding the information noted above, the budget document is largely consistent with that of prior budget documents. Detail has been provided for each line item briefly describing the types of expenditures anticipated for each line item.

Revenues

Fiscal Year 2008-2009 proposed City General Fund appropriations will be supported from the following revenue sources:

- ⇒ \$ 6,522,155 in Municipal Property Taxes
- ⇒ \$ 1,701,125 in Licenses, Permits and Fees
- ⇒ \$ 1,011,711 in State/Federal Grants and State Revenue Sharing
- ⇒ \$ 115,000 in Interest and Penalties
- ⇒ \$ 1,165,538 in Other Local Sources (including \$100,000 from Fund Balance)



Revenue estimates for fiscal 2008-2009 from sources other than property taxes remain virtually unchanged in the aggregate. However, a closer inspection will reveal the following significant changes:

Reductions:

- ⇒ Reduction in second year of Fire SAFER Grant \$ 25,000
- ⇒ Reduction in Motor Vehicle Permits based on actual \$ 40,000
- ⇒ Reduction in Interest on Investments based on current markets \$ 45,000
- ⇒ Reduction in amount recommended to be used from fund balance \$100,000

Increases:

- ⇒ Sale of City Property – Anticipated Land Sales \$190,000

General Fund Appropriations:

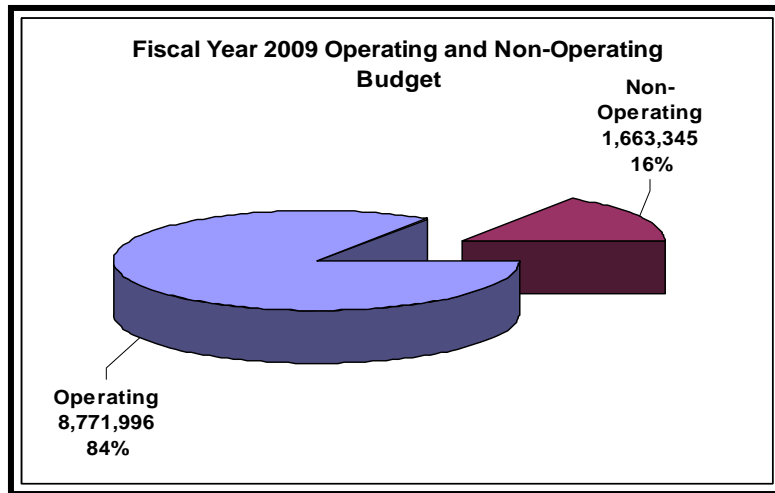
Total appropriations proposed for the General Fund are \$10,435,341 representing a 4.09% increase over the Fiscal Year 2008 adopted budget.

Included in the proposed budget is a recommendation to increase the schedule of two administrative assistant positions in Development Services from 37 hours to 40 hours per week to remain consistent with the operations of City Hall. In addition, there is a recommendation to increase the Welfare Officer position to full time from the current 30 hours per week.

With the two exceptions noted above, there are no recommendations for increase in staffing throughout the proposed budget.

The following table is a summary of the General Fund budget by major category:

Total General Fund	FY07	FY07	FY08	FY09	Percent Change
	Budget	Actual	Budget	Recommended	
<u>Salaries and Benefits</u>					
Salaries	3,754,774	3,721,462	3,951,679	4,111,798	4.05%
Overtime	194,386	222,487	201,950	220,912	9.39%
Other Pay	194,626	175,274	192,603	196,982	2.27%
Health/Dental Insurance	1,174,675	1,124,375	1,131,653	1,244,773	10.00%
Retirement	362,828	346,803	460,570	479,120	4.03%
Workers Compensation	89,795	101,333	97,840	105,122	7.44%
Other Benefits	260,765	227,752	243,801	249,001	2.13%
Total Salaries and Benefits	6,031,849	5,919,486	6,280,096	6,607,708	5.22%
<u>Other Operating</u>					
Telephone and Utilities	148,275	164,874	151,298	178,680	18.10%
Contracted Services	355,801	341,546	315,945	335,147	6.08%
Civic Promotions/Community Support	115,110	111,467	108,183	123,271	13.95%
Contingency	120,000	0	140,000	120,000	-14.29%
Direct Assistance	200,000	95,164	160,000	143,000	-10.63%
Other Operating	1,276,287	1,242,760	1,265,055	1,264,190	-0.07%
Total Other Operating	2,215,473	1,955,811	2,140,481	2,164,288	1.11%
Total Operating	8,247,322	7,875,297	8,420,577	8,771,996	4.17%
<u>Capital and Debt</u>					
Debt Service/Leases	958,201	954,709	1,138,894	1,194,428	4.88%
Capital/Road Maintenance	980,500	974,262	465,988	468,917	0.63%
Total Capital and Debt	1,938,701	1,928,971	1,604,882	1,663,345	3.64%
Total General Fund Budget	10,186,023	9,804,268	10,025,459	10,435,341	4.09%



Operating is 84% of the total proposed budget

Non-operating is 16% of the total proposed budget

Significant changes within the proposed General Fund appropriations are as follows:

Salary and benefit increases (approximate):

Welfare Officer – Full Time	\$ 10,000
Increase hours – 2 staff in Development Services	\$ 7,500
Salary Increases – Union Contracts	
Approved by Council	\$140,000
Health Insurance Increases (estimated)	\$110,000
NH Retirement System	<u>\$ 20,000</u>
Subtotal	\$287,500

Increases due to recent City Council action:

Fire Rescue/Pumper Lease Purchase	\$ 88,304
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Capital Improvement Program not yet acted on by City Council:

Police Cruiser (two)	\$ 47,512
Park Repairs – Phase 1	\$ 22,000
Library Handicap Access	\$ 13,780
Fire Station – Front Drive Repairs	\$ 13,125
Front End Loader – 10% down payment	<u>\$ 14,500</u>
Subtotal	\$110,917

Other one-time expenditures not part of Capital Improvement Program

Library Microfilm Reader/Printer	\$ 6,500
Library Security System	\$ 6,000
Thermal Imaging Camera	\$ 12,000
Main Street – Drainage Easement	\$ 10,500
Deer Creek Cul-de-sac	<u>\$ 23,000</u>
Subtotal	\$ 58,000

Other Changes to Note:

Increase in Community Support	\$ 15,000
Decrease in Contingency	\$ 20,000
Decease in Direct Assistance	<u>\$ 17,000</u>
Subtotal	\$ 22,000

Water Fund

Coinciding with the preparation of the Fiscal Year 2009 budget, the City has solicited proposals to contract out the operation of the Water Treatment Facility. Part of this project includes an analysis to compare the results of the proposals to continued operation of the facility by City staff. Given the timing of this project, the Water Fund budget has been prepared reflecting current operations. Adjustments to the proposed budget may need to occur before adoption pending action taken by the City Council as a result of the ongoing analysis.

The total appropriations recommended for the Water Fund reflect an increase of \$555,892, or 36.9%. The increase is due to the first year of debt service payments for the \$6,900,000 water treatment plant upgrade. The net increase in debt service is \$584,390, reflecting a modest decrease of \$28,498 throughout the balance of the budget.

In anticipation of the pending debt service increase, as well as an ongoing cash flow deficit, Council took action to increase the Water Rates 25% each year over a four year period beginning July 1, 2007. The following table reflects the impact of the increase in rates and the ability of the current rate structure to cover the costs of operations from a projected cash flow perspective:

Water Fund		Fiscal Year 2006-2007	Projected Fiscal Year 2007-2008	Proposed Fiscal Year 2008-2009
Revenue	Usage Fee per 100 Cubic feet	\$1.60	\$2.00	\$2.50
	Revenues			
	Usage Fee Revenue	\$1,028,537	\$1,250,000	\$1,500,000
	Connection Fee and Other Revenues	\$246,516	\$230,000	\$200,000
	Treatment Upgrade 1990 - Grant	\$34,294	\$32,461	\$30,615
	Total Revenues	\$1,309,347	\$1,512,461	\$1,730,615
Expenditures	Operation & Maintenance			
	Operation & Maintenance Materials	\$1,291,207	\$1,130,427	\$1,159,865
	Capital Outlay	\$129,270	\$47,200	\$0
	Total O & M	\$1,420,477	\$1,177,627	\$1,159,865
	Existing Bond Debt Service			
	Total Existing Bond Debt	\$273,133	\$330,227	\$903,881
	Total Yearly Cost			
	Total O & M	\$1,420,477	\$1,177,627	\$1,159,865
	Total Bond Debt	\$273,133	\$330,227	\$903,881
	Total Yearly Cost	\$1,693,610	\$1,507,854	\$2,063,746
	Net Cash Flow	(\$384,263)	\$4,607	(\$333,131)
	Cash Equivalents	(\$710,375)	(\$705,768)	(\$1,038,899)

Sewer Fund

Coinciding with the preparation of the Fiscal Year 2009 budget, the City has solicited proposals to contract out the operation of the Wastewater Treatment Facility. The Wastewater Treatment Facility is currently under a contract to provide labor to operate the facility. Part of this project includes an analysis to compare the results of the proposals to an analysis of the impact of returning the operations of the facility to City staff. Given the timing of this project, the Sewer Fund budget has been prepared reflecting current operations. Adjustments to the proposed budget may need to occur before adoption pending action taken by the City Council as a result of the ongoing analysis.

The total appropriations recommended for the Sewer Fund reflects a decrease of \$31,803, or (1.4%). Operations as recommended are consistent with the prior year.

A rate increase of 10% effective July 1, 2007, was the final rate increase of a four year 40% increase as a result of Council action. Unfortunately, rate increases as effectuated did not keep pace with appropriations in light of the \$12,000,000 Wastewater Treatment plant upgrade. *As of the date of this budget message there has been no formal action taken by Council, although it is understood Council will be reviewing the rates before final adoption of the budget.* The following table reflects the anticipated results of the sewer fund based on the rate structure as it currently exists.

Sewer Fund		Fiscal Year 2006-2007	Projected Fiscal Year 2007-2008	Proposed Fiscal Year 2008-2009
Revenue	Usage Fee per 100 Cubic feet	\$2.65	\$2.91	\$2.91
	Revenues			
	Usage Fee Revenue	\$1,149,560	\$1,260,000	\$1,260,000
	Connection Fee and Other Revenues	\$179,432	\$200,000	\$200,000
	State/Federal Grants	\$311,792	\$506,059	\$212,313
	Total Revenues	\$1,640,784	\$1,966,059	\$1,672,313
Expenditures	Operation & Maintenance			
	Operation & Maintenance Materials	\$1,319,497	\$1,369,720	\$1,371,173
	Capital Outlay	\$216,750	\$15,250	\$0
	Total O & M	\$1,536,247	\$1,384,970	\$1,371,173
	Existing Bond Debt Service			
	Total Existing Bond Debt	\$876,336	\$858,348	\$840,342
	Total Yearly Cost			
	Total O & M	\$1,536,247	\$1,384,970	\$1,371,173
	Total Bond Debt	\$876,336	\$858,348	\$840,342
	Total Yearly Cost	\$2,412,583	\$2,243,318	\$2,211,515
	Net Cash Flow	(\$771,799)	(\$277,259)	(\$539,202)
	Cash Equivalents	(\$125,447)	(\$402,706)	(\$941,908)

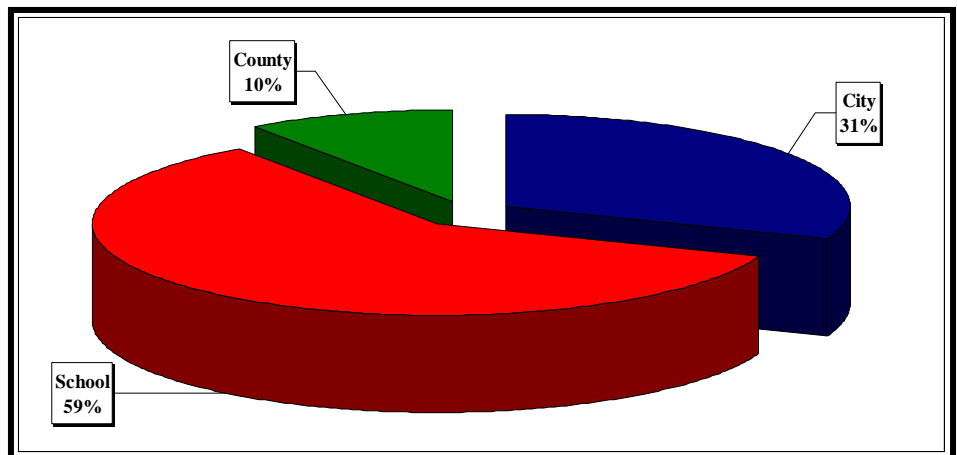
School Department Budget

The School Department's budget is submitted under separate cover. This budget has been reviewed and approved by the School Board and is presented for your consideration.

Tax Rate

If adopted as proposed, the property tax rate is projected to increase \$1.73 or 7.7%. The current tax rate of \$22.50 would increase to \$24.23.

A more detailed breakdown of the tax rate calculation is presented in Section B on page B-2.



The slight increase in the City's portion of the tax rate is the result of a budget that represents the same basic services as provided during the prior budget.

Appropriations have increases as a result of prior Council action such as the increase in Capital Lease payments and the resolution of collective bargaining agreements. Benefits costs such as health insurance have increased as well. The budget has been designed to reflect our health provider's guaranteed maximum premium increase of 10%.

The following chart provides a comparison of the estimated impact of the tax rate on residents based on the budget as proposed.

Average residential home in Somersworth = \$205,000	FY2008 Adopted Budget	FY2009 Proposed Budget
Tax rate per \$1,000 Assessed Value	22.50	24.23
Property Taxes	\$4,613	\$4,967
Rate Change from FY 2008 % Change from FY 2008		\$355 7.7%

Fund Balance

The overall fund balance for the City grew by approximately 49% for the period ending June 30, 2007. The primary reason of the increase was actual revenues reported were greater than revenue estimates. The unreserved/undesignated portion of the total fund balance is \$1,040,095 as of June 30, 2007, representing approximately 50% of the total fund balance.

The City's auditors reserved \$760,000 of that which would typically be unreserved to address deficits in the School's food service program and the City's debt service fund.

Included with the budget proposal is a recommendation to utilize \$100,000 of the unreserved/undesignated fund balance. That amount is one half of the amount applied to the Fiscal Year 2008 budget.

Summary

The adoption of the Budget is perhaps one of the most important actions faced by the City Council each year. In order to continue providing the highest level of services to our residents, consideration must be given to the maintenance and/or upgrade of the City's infrastructure, such as roads, sidewalks, public facilities, and providing basic municipal services. The budget document will outline those policy decisions adopted by the City Council and then charged to the City Manager to implement in the most cost-effective manner.

In the coming year I will look for City Council direction regarding the future of the Hilltop Elementary School and the soon to be vacated Police Station. These City-owned buildings will need improvement funding should the City Council designate the properties for community use. I have not addressed the immediate nor long-term needs of these buildings in this year's proposed budget. In addition, I suggest the City engage in a dialogue with the Summersworth Historical Society for the long-term intended use of the former Municipal Offices to include addressing a funding approach for needed improvements to that city-owned building.

I would like to mention a couple major accomplishments in response to Council action that have occurred during Fiscal year 2008:

- The new Somersworth Police Facility is essentially complete and expected to be operational before the conclusion of the current fiscal year.
- The upgrade to the Somersworth Water Treatment Facility is substantially complete, and all the new processes are currently on-line.

These two projects are a positive improvement to the infrastructure and services of the community. It is with the support of Mayor and Council, the residents of the City, and the dedication and hard work of City staff that these valuable projects have been brought to fruition.

In a continuation of last year's budget process, I directed City departments to level fund or reduce appropriations wherever possible. We will continue to look to historical trends in spending to use as a basis for forecasting future appropriations. This year presented additional challenges due to the increasing cost of energy such as gasoline, diesel, heating oil, and electricity. This translates into increases in materials and supplies as well, increasing the cost to provide the same level of services. As a rule, City departments are instructed to be conservative while estimating increases in these funding areas.

As part of the process, I met with each department to review their submittals. Subsequently, I felt compelled to request department heads to review their budgets and present reductions. The combination of our meetings and their recommendations resulted in reductions to the General Fund budget originally proposed by departments in excess of \$240,000. Understanding the current economic conditions, the proposed City budget has been designed to assist the Council in establishing a tax rate that attempts to minimize the financial impact on residents and maintain the current level of services.

I would like to thank all the City departments and the Finance Department for their cooperation and assistance in the preparation of this budget proposal. The result of these efforts is a budget proposal of department programs (not including school or county) that lays the foundation for an effective and efficient allocation of available resources to meet community needs.

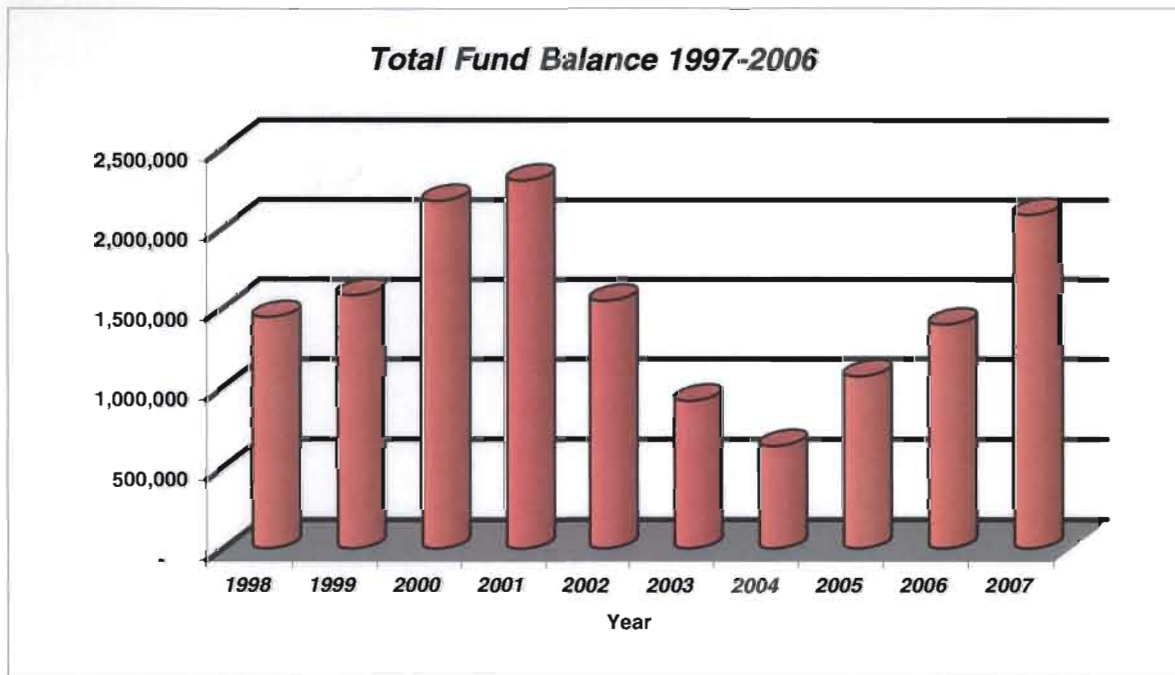
I look forward to reviewing this Fiscal Year 2008-2009 Budget Proposal with the Mayor and City Council.

Respectfully submitted,

Robert M. Belmore
City Manager

General Fund Total Fund Balance

<u>Fiscal Year</u>	<u>Amount</u>
1998	1,443,003
1999	1,580,038
2000	2,173,342
2001	2,301,849
2002	1,542,391
2003	919,970
2004	636,962
2005	1,072,218
2006	1,395,143
2007	2,087,183

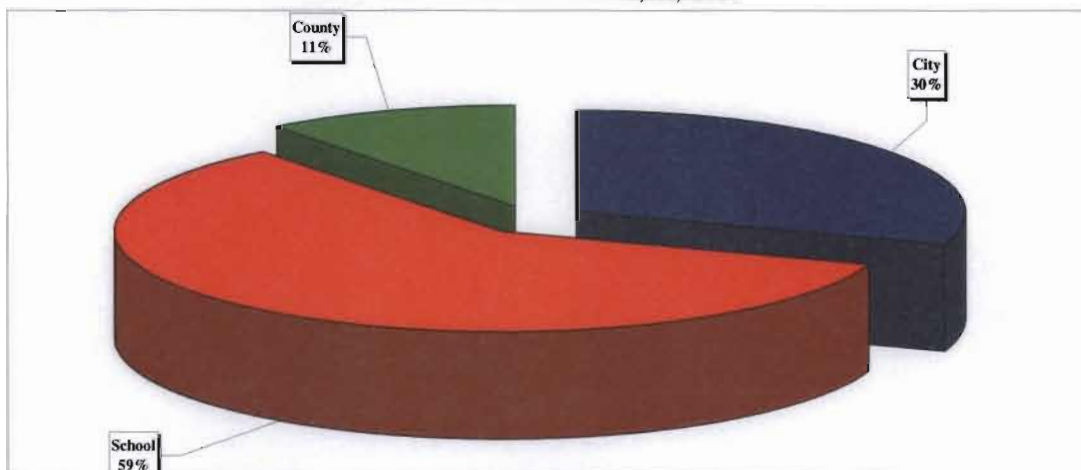


2008/09 Tax Rate Estimate

CITY PORTION		Estimated FY08-09 Tax Rate	FY07-08 Tax Rate	Change
Gross Appropriations	15,265,060			
Less: Revenues	8,823,022			
Less: Shared Revenues	195,083			
Add: Overlay	43,000			
Add: War Service Credits	<u>232,200</u>			
Net Town Appropriation	6,522,155	7.34	7.05	0.29
SCHOOL PORTION				
Net Local School Budget	19,041,138			
Less: Equitable Education Grant	6,338,043			
Less: State Education Taxes	<u>2,103,734</u>			
Net School Tax Total	10,599,361	11.93	10.79	1.14
STATE EDUCATION TAXES				
Equalized Valuation (no utilities)				
Net State Education Total	2,103,734	2.39	2.42	(0.03)
COUNTY PORTION				
Due to County	2,316,507			
Less: Shared Revenue	<u>29,892</u>			
Net County Total	2,286,615	2.57	2.24	0.33
Total Tax Rate		<u>24.23</u>	<u>22.50</u>	<u>1.73</u>
Total Property Taxes Assessed	21,511,865			
Less: War Service Credits	<u>(232,200)</u>			
Total Property Tax Commitment	21,279,665			

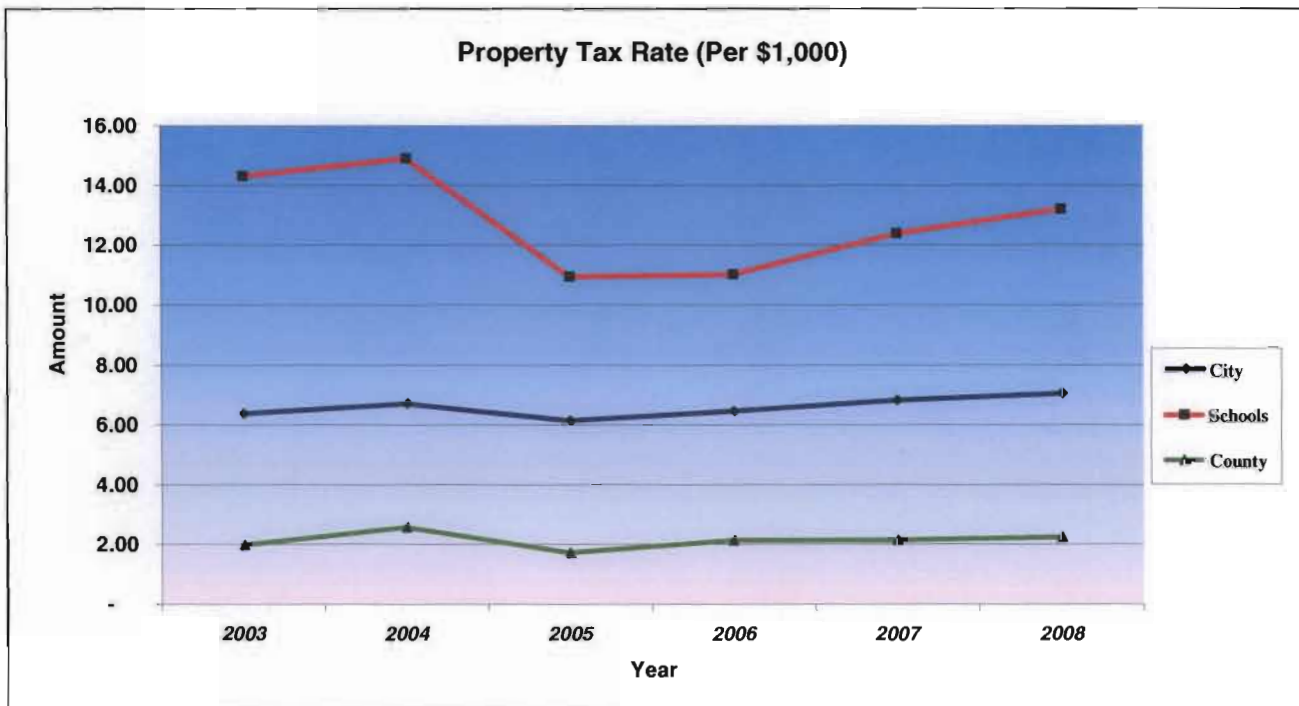
Net Assessed Valuation (Estimate)

State Education Taxes (No utilities)	879,401,110	2.39	2,103,734.00
All Other Taxes	888,774,510	21.84	19,408,131.00
			<u>21,511,865.00</u>



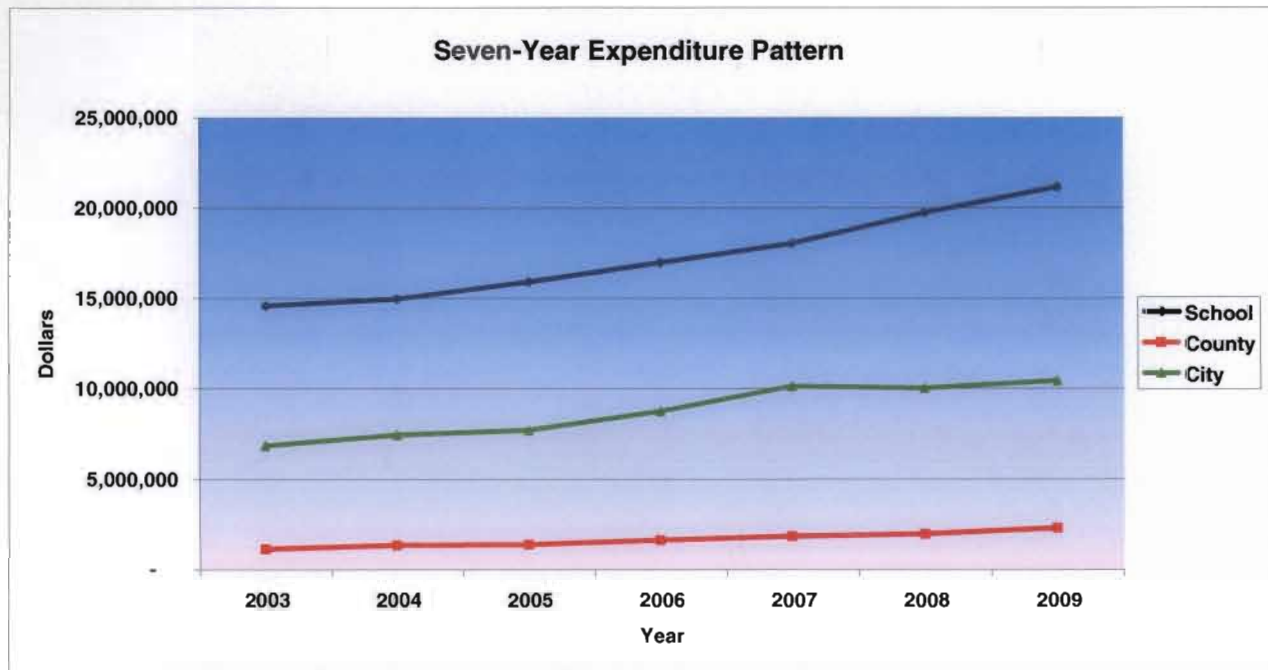
Property Tax Rate (Per \$1,000)

<u>Fiscal Year</u>	<u>City</u>	<u>% of Total</u>	<u>Schools</u>	<u>% of Total</u>	<u>County</u>	<u>% of Total</u>	<u>Total</u>
2003	6.37	28.1%	14.31	63.2%	1.97	8.7%	22.65
2004	6.71	27.8%	14.90	61.6%	2.57	10.6%	24.18
2005	6.14	32.6%	10.95	58.2%	1.72	9.1%	18.81
2006	6.46	32.9%	11.02	56.2%	2.13	10.9%	19.61
2007	6.82	31.9%	12.39	58.0%	2.14	10.0%	21.35
2008	7.05	31.3%	13.21	58.7%	2.24	10.0%	22.50
Estimated - 2009	7.34	30.3%	14.32	59.1%	2.57	10.6%	24.23



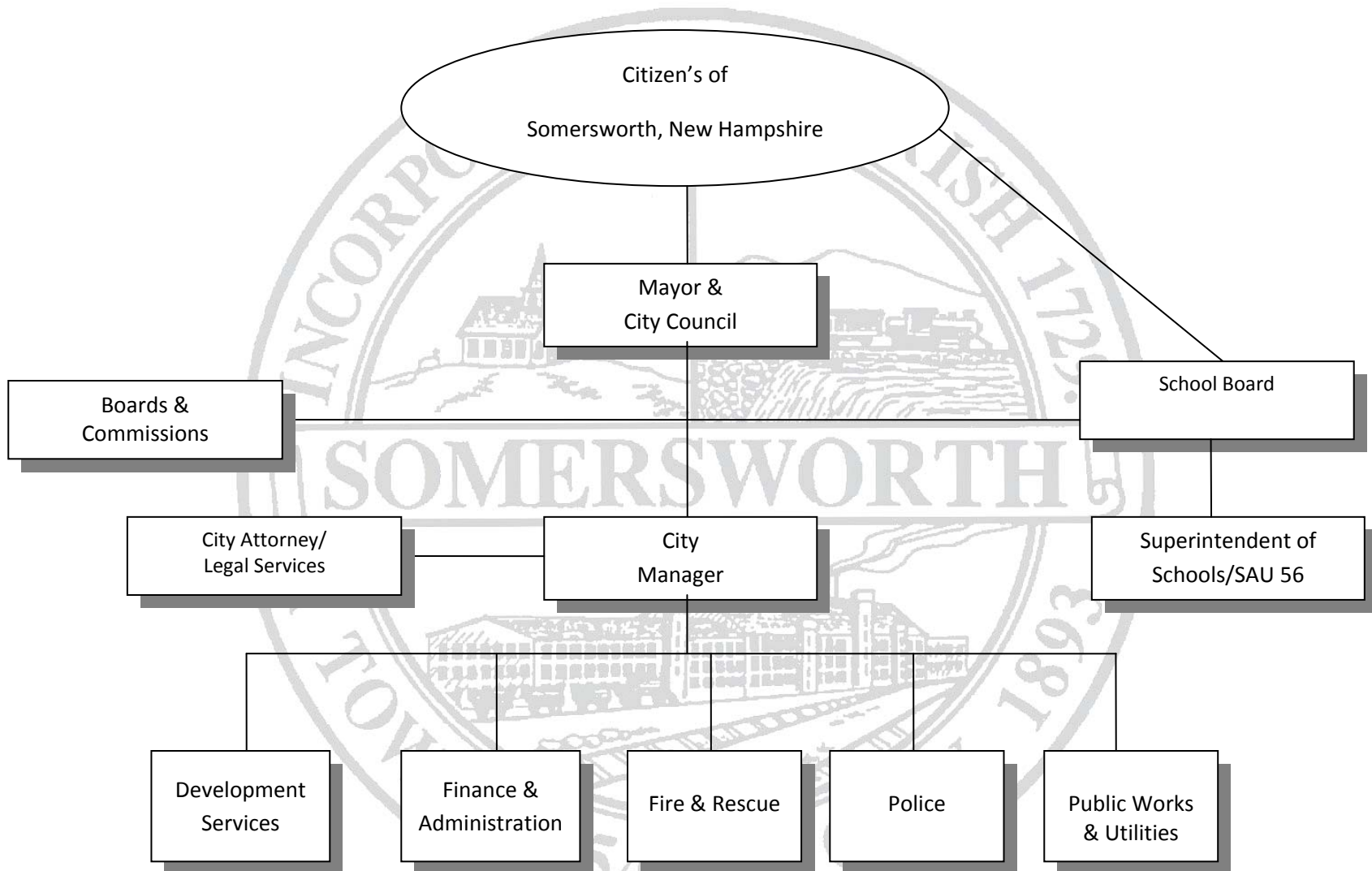
GENERAL FUND EXPENDITURES

	2003	2004	2005	2006	2007	2008	2009
Amount							
School	14,572,308	14,949,877	15,890,439	16,971,770	18,039,473	19,737,014	21,158,513
County	1,147,851	1,366,642	1,388,955	1,642,676	1,850,956	1,979,358	2,316,507
City	6,845,633	7,448,733	7,713,236	8,754,966	10,127,983	10,025,459	10,435,341
Total	22,565,792	23,765,252	24,992,630	27,369,412	30,018,412	31,741,831	33,910,361
Dollar Change							
School	758,667	377,569	940,562	1,081,331	1,067,703	1,697,541	1,421,499
County	47,851	218,791	22,313	253,721	208,280	128,402	337,149
City	(11,680)	603,100	264,503	1,041,730	1,373,017	(102,524)	409,882
Total	794,838	1,199,460	1,227,378	2,376,782	2,649,000	1,723,419	2,168,530
Percent Change							
School	5.5%	2.6%	6.3%	6.8%	6.3%	9.4%	7.2%
County	4.4%	19.1%	1.6%	18.3%	12.7%	6.9%	17.0%
City	-0.2%	8.8%	3.6%	13.5%	15.7%	-1.0%	4.1%
Total	3.7%	5.3%	5.2%	9.5%	9.7%	5.7%	6.8%



City of Somersworth

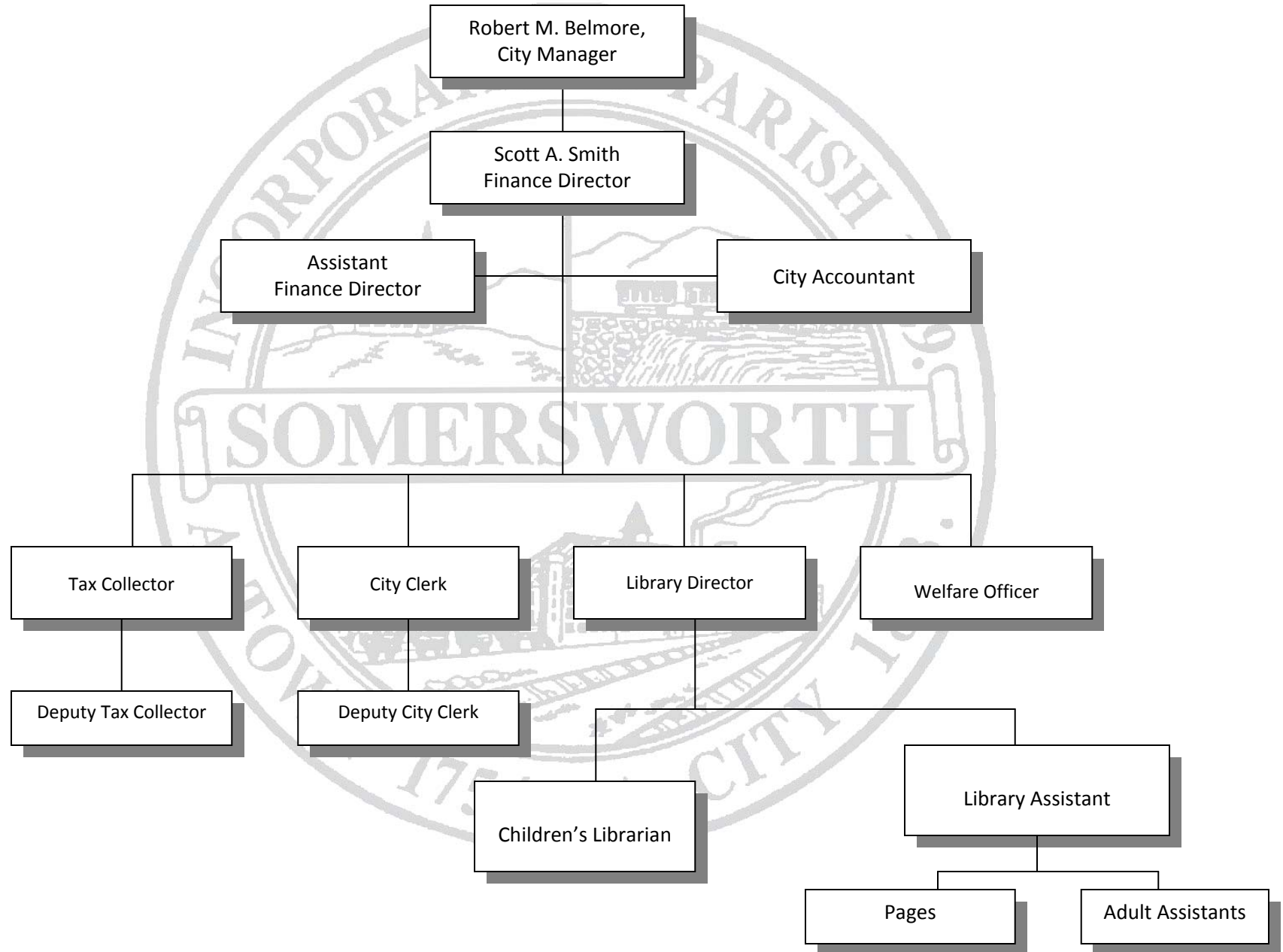
Organizational Chart



City of Somersworth

Organizational Chart

Finance & Administration





DEPARTMENT OF FINANCE AND ADMINISTRATION

NEW PROGRAMS/SERVICES FOR FISCAL YEAR 2009:

Finance Department:

In an effort to improve our ability to use and maintain technology throughout the City, we are recommending the addition of an IT Consultant on a continual basis. Currently we keep a consultant on contract through trouble calls, and requests for service.

The recommendation is to contract for a consultant to be on-site one day a week, 8 hours each day. This position would be shared by all City Departments with duties coordinated through the Finance Department. The goal would be to improve efficiency, and improve our ability to troubleshoot problems before they impact services. Furthermore, we will improve our ability to plan for future needs in a more informed and systematic order.

Somersworth Public Library:

In the Capital Outlay section there are some improvements recommended at the Public Library. In addition to those outlined in the FY2009-2014 Capital Improvement Program is the request to purchase a new microfilm reader/printer, and the installation of a security system.

The existing microfilm reader/printer at the library needs to be replaced. Purchased secondhand in the mid-1990s, the present machine no longer prints, and the film advance and rewind device works erratically. The best buy in this specialized market is a reconditioned Canon MS400 Digital Desktop Reader/Printer. This reader/printer will provide reliable access to the library's microfilm collection of current and historical local newspapers and vital records for researchers, students, and all interested in the city's history.

The library requests a security system to provide protection for the staff and public and to protect the City's investment when the library is closed. While not failsafe, an alarm would alert the police to intruders and would allow for a quick response to problems in the library during the hours of operation. With the Police Department moving out to Blackwater Road in 2008, their presence next door will no longer be a deterrent to keep the library secure.

The programs and services of the Department of Finance and Administration generally consist of the following:

Finance Department:

- Prepare monthly and annual financial statements. Coordinate with Independent Auditors to audit and express an opinion on those financial statements.
- Assist in the overall preparation of the City's Budget.
- Manage the City's cash flow and oversee investment of excess funds in accordance with the City's Investment Policy.
- Coordinate the sale of bonds for Capital Improvements, and manage the City's debt program.
- Process Payroll, Accounts Payable, and manage employee benefit program.
- Oversee the City's Information Technology.
- Prepare reports as required by various State and Federal regulatory agencies.

City Clerk:

- Issues and retains all vital records as required by State Law.
- Issues various permits and licenses as required by State and Local regulations.
- Acts as Clerk of the City Council, posts meeting notices and public hearing notices, prepares agendas, attends and records minutes of City Council meetings.
- Oversee and conduct elections as required by Federal, State, and Local rules and regulations.

Tax Collector:

- Bills and collects Municipal and State Property Taxes twice each year.
- Provides automobile registrations.
- Collects municipal utility billings and all other miscellaneous revenues received by City Departments.
- The City Tax Collector also serves as the municipal agent for the NH Department of Safety.

Human Services:

- The Human Services Department serves Somersworth residents who are seeking emergency assistance to prevent homelessness as a result of eviction or foreclosure, as well as for food, utility disconnect notices and prescription expenses.
- The Human Services Department assists and provides referrals to over 1,000 individuals and families per year.
- Over 300 individuals and families are assisted financially with their rent, mortgage, utilities, prescriptions, burial, gasoline and food expenses.
- The remaining individuals and families are assisted with information, referral and support to access other community services such as the Strafford Community Action Program, the Community Food Pantry and the Medication Bridge program

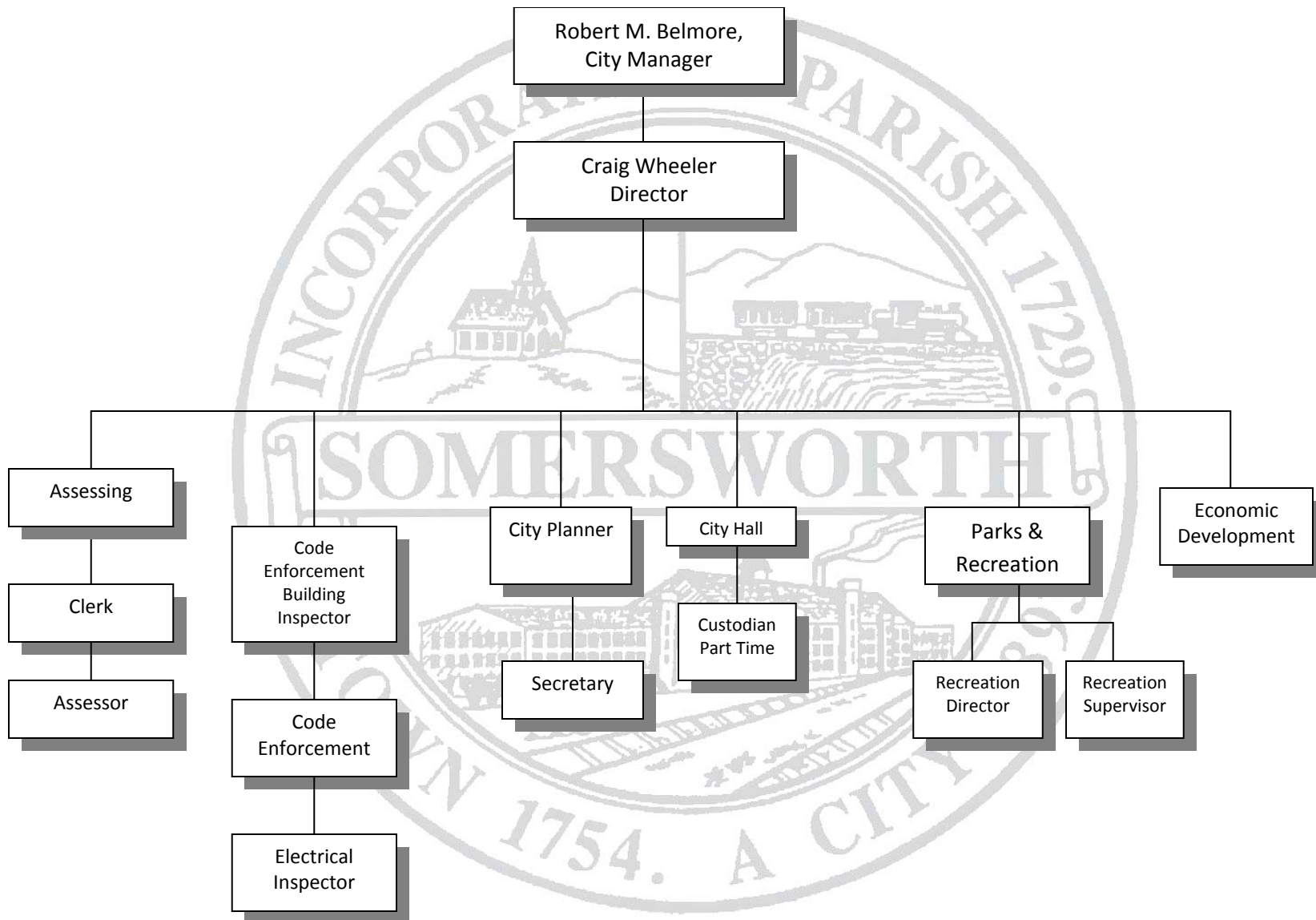
Library

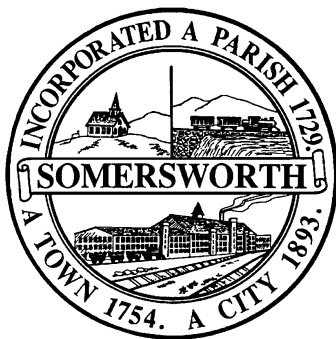
- The proposed budget will support quality library service for the citizens of the City of Somersworth for 59 hours each week. The services include adding 1500 new best-selling and current books to the collection, maintaining a modest 69-title magazine collection, 4 local and regional newspapers, 4 Internet access computers for public use, 7 weekly children's programs to encourage reading and literacy and maintaining and increasing an audio-visual collection, including films, documentaries, and books on tape and CD. The budget includes funding for membership in the New Hampshire Downloadable Audiobook Consortium; citizens may borrow over 1800 audiobooks 24/7 with a library card and password and a computer with Internet access.
- Three full-time and three part-time librarians provide expert service to an average of 785 customers weekly. Reference services range from assistance with in-house and on-line searches for information to giving the correct spelling of a difficult word. Librarians direct readers to the latest books that they may wish to read and other books that would interest them based on their reading preferences. The librarians field an average of 150 questions each week, in-person, by telephone, and by e-mail.

City of Somersworth

Organizational Chart

Development Services





DEPARTMENT OF DEVELOPMENT SERVICES

Development Services:

The Department of Development Services is one of the five major departments organized within the City and directly responsible to the City Manager. All DDS work items, tasks, priorities and budget are reviewed with the City Manager's office. The Director is responsible for the overall direction and management of the department. He also serves on the Board of Directors for the Somersworth Chamber of Commerce and Somersworth Main Street Board.

Assessing:

The purpose of the Assessing department is to develop, through an annual appraisal process, equitable assessments for all properties within the City. This assures that each taxpayer pays only their fair share of the annual tax levy of the City. The City "contracts" with an assessing services and the assessor is in the office every Friday. The assessing clerk and assists the assessor and the public on a daily basis.

Code Enforcement / Building Inspection:

The Office of Code Enforcement strives for pro-active enforcement of all national codes, State regulations, and City ordinances as adopted through NH State Statutes and mandated by City zoning and building regulations. This includes building, plumbing, mechanical, electrical, life safety, and property maintenance codes. The Chief Building Inspector and Health Officer is a part time Assistant Code Officer and there is a part time Electrical Inspector.

Land Use Board:

The Planning Board, Zoning Board of Adjustment, Historic District Commission and Conservation Commission are the City's volunteer land use boards. They are staffed by a full time Planner and secretary. Staff is responsible for the organizational components and administrative requirements while providing professional planning expertise in all aspects of zoning, Master Plan, Subdivision and Site Review Regulations. The Planning Board is responsible for the initial review of the City Manager's proposed Capital Improvement Plan (CIP) and recommendation of the City's CIP to the City Council.

City Owned Buildings:

Maintenance and custodial responsibilities for City Hall are managed through this division. A part time custodian is assigned to City Hall.

Parks and Recreation:

Parks and Recreation entails two separate areas of activity. Recreation focuses on the programming, activities, and leisure time opportunities for Somersworth residents. There exists a wide range of special events and programs for various age groups throughout the year.

Park maintenance and programming are covered in this category. There are two full time employees assigned to over see this activity. In the summer, time part time staff is engaged to

provide the summer camp opportunities and activities in the playgrounds. Park maintenance is covered by seasonal part time staff. There are the two full time staff, a Recreation Director and Recreation Supervisor.

Special Projects:

Special projects and grants are managed through this office. Currently the Plan New Hampshire Grant for the reuse of HillTop School, Housing Conservation Planning Program (HCPP) Grant from Office of Energy and Planning (OEP) and Willand Pond Grant submitted in conjunction with Dover are being managed and administrated by Development Services staff.

Economic Development:

Business retention, business relocation and expansion and business advocacy are administrated and coordinated though this division. Additionally we actively participate with local, regional, and State wide economic development organizations.

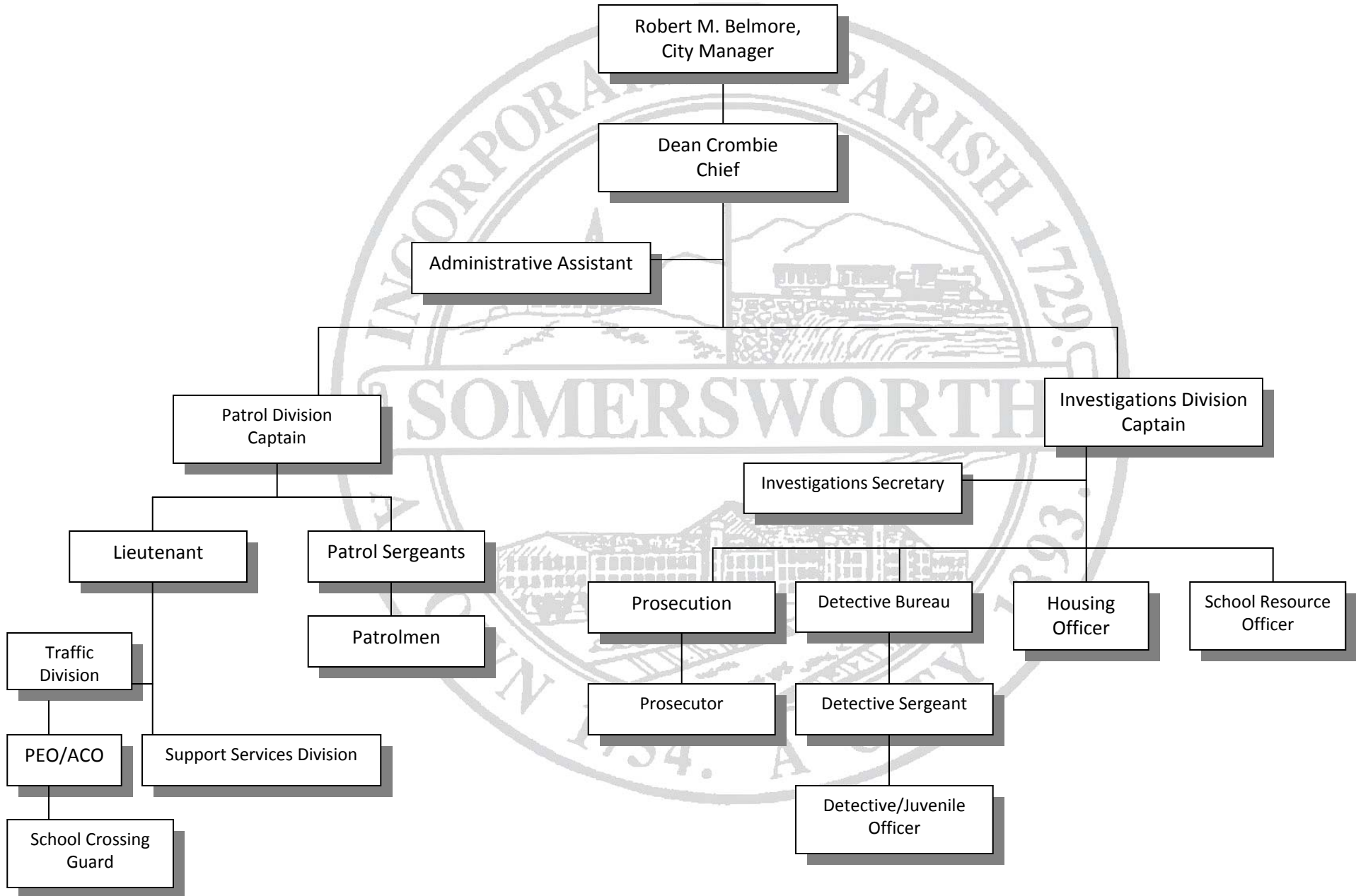
Strafford Regional Planning Commission:

The City is a contributing partner to the Regional Planning Commission. Somersworth has three representatives that serve as Commissioners on the Board of the Planning Commission. The Commission is active in the Metropolitan Planning Organization and serves as the financial conduit for regional transportation improvement project grants for the City. Additionally, staff from the Planning Commission has provided specific technical planning (wetland buffer language) expertise to the land use boards i.e. Conservation Commission.

City of Somersworth

Organizational Chart

Police





SOMERSWORTH POLICE DEPARTMENT

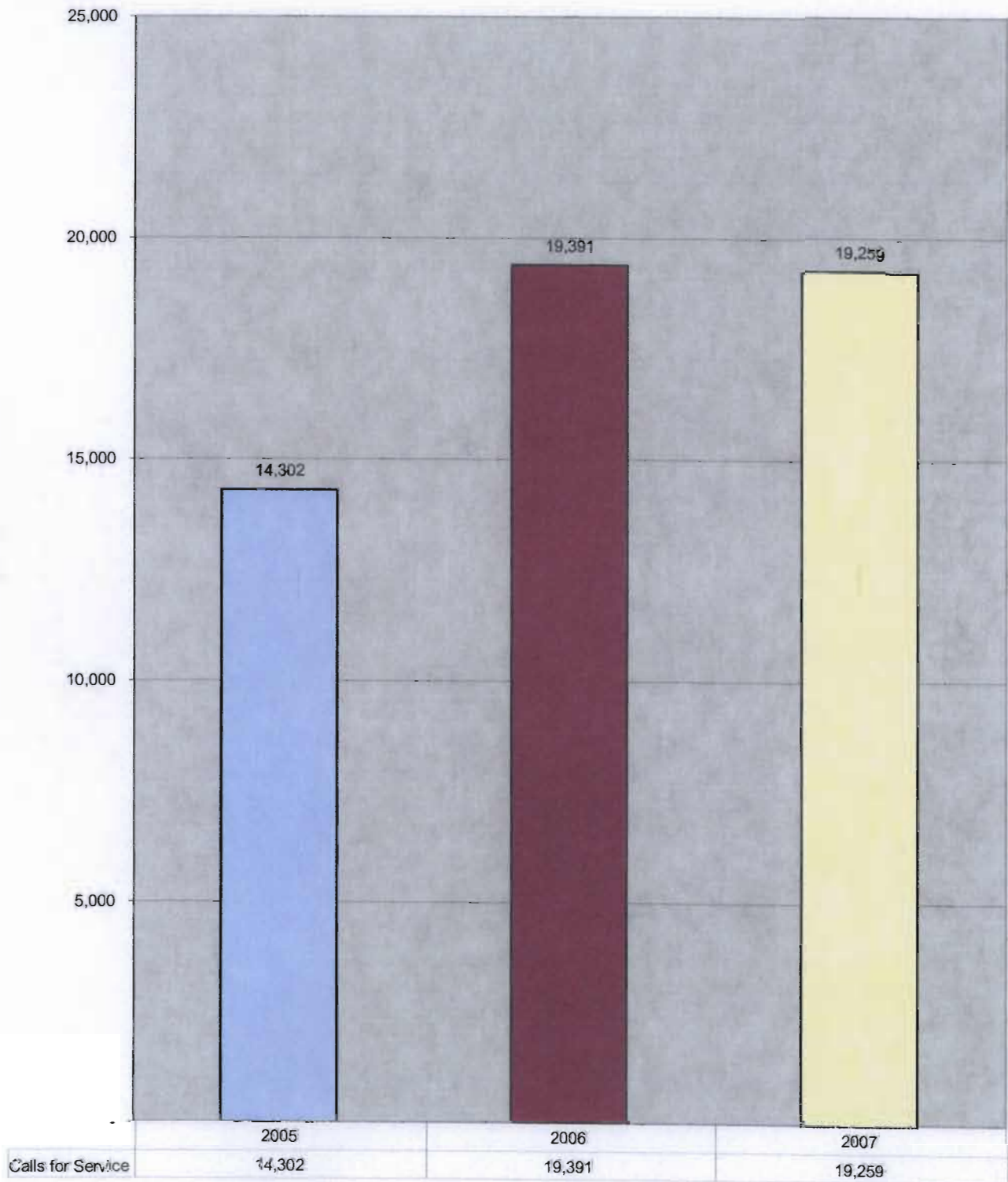
- Maintain the safety and security of Somersworth citizens and their property by dispatching first responders (i.e., police, fire and ambulance) for citizens needing assistance.
- Investigate and report on all criminal matters pertaining to the laws of the State of New Hampshire and Somersworth City ordinances.
- Prosecution and court testimony of criminal matters through the Dover District Court and Strafford County Superior Court, working with the Strafford County Attorney's Office.
- Investigation and reporting of motor vehicle accidents.
- Working with DCYF in matters of physical and sexual abuse.
- Assist other agencies such as the ATF, Drug Task Force, DEA and other police departments requesting assistance.
- Enforcement of New Hampshire Motor Vehicle Laws.
- Respond to security alarm activations.
- Delivery and service of paperwork for court appearances.
- Traffic Control.
- Background investigations for Homeland Security and Service Recruiters.
- Message delivery regarding deaths in the family, bad accidents and serious illnesses.
- Enforcement of animal control laws and protection of animals.
- House checks for residents and businesses.
- Fingerprint services for residents seeking employment or background investigations.
- Welfare checks of our residents when concern is expressed to ensure their safety and welfare.

Somersworth Police Department
Statistics

	2005	2006	2007
Calls for Service	14,302	19,391	19,259
Offenses Committed	2,437	3,100	3,088
Total Felonies	265	308	333
Total Crime Related Incidents	1,281	1,334	1,433
Total Non-Crime Related Incidents	1,633	1,742	1,947
Total Arrests (On View)	536	760	592
Total Arrests (Based on Incident/Warrant)	347	475	405
Total Summons Arrests	227	276	206
Total Arrests	1,110	1,511	1,203
Total P/C's	115	182	123
Total Juvenile Arrests	150	134	124
Total Juvenile Handled (Arrest)	121	98	92
Total Juvenile Referred (Arrest)	29	32	26
Total Open Warrants	47	28	35
Total Restraint Orders	-	82	114
Stolen Property-Value	239,724	222,550	254,397
Stolen Property Recovered Value	63,606	186,583	99,645

Total Motor Vehicle Accidents	454	432	440
Total Motor Vehicle Violations-Civil	9	15	43
Total Motor Vehicle Violations-Warnings	2,239	3,743	2,842
Total Motor Vehicle Violations-Arrests	751	1,329	864
Total Parking Tickets	1,097	975	1,382

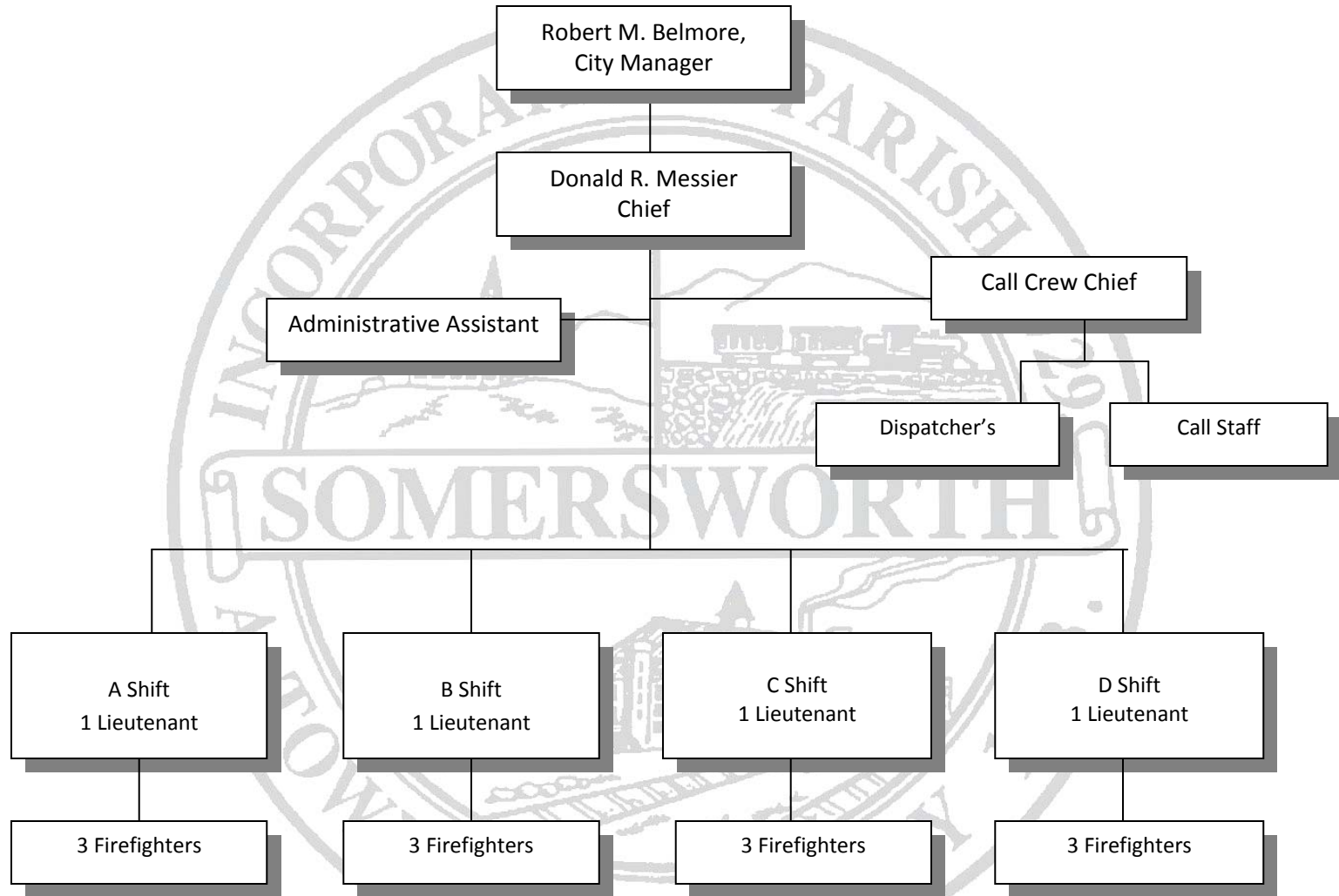
Somersworth Police Calls for Service



City of Somersworth

Organizational Chart

Fire & Rescue





Somersworth Fire Department

Somersworth Fire Department is combination fire department. It is comprised of a full-time Chief, Part-time Administrative Assistant, Four Lieutenants, Twelve Firefighters, 7 On-Call Firefighters and two On-Call Dispatchers.

The Chief is assisted by a part time administrative assistant, working alongside me, coordinating the day-to-day activities of the department. The assistant's duties include payroll, budget administration, and assistance with inspection tracking activities and overall office and clerical support.

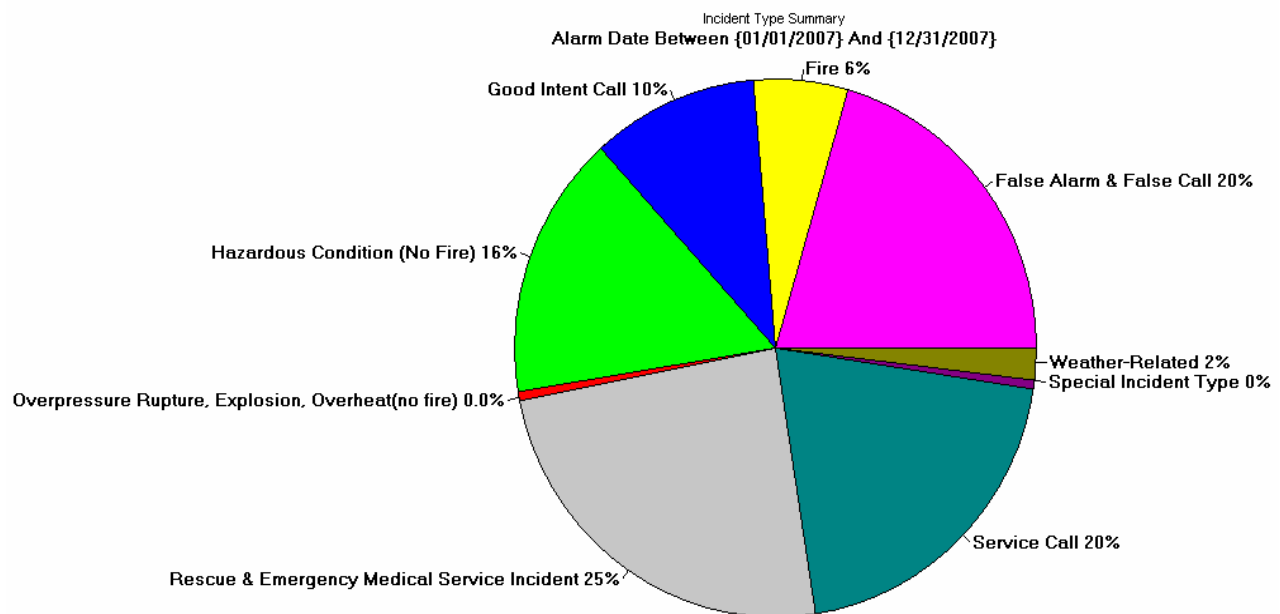
The department's sixteen fulltime (career) fire personnel are assigned to one of four, four person groups or shifts. Each shift is comprised of 1 Lieutenant and 3 Firefighters. Each shift will work a minimum of 42 hours per week within an eight week period. This consists of 2 consecutive day shifts from 7:00 am to 6:00 pm and then 2 consecutive night shifts from 6:00 pm to 7:00 am. Once the four day cycle is complete, the members receive four consecutive days off before beginning the next "tour" of 2 days and 2 nights.

The Lieutenant assigned to each group or shift serves as the supervisor for the three firefighters assigned to the shift. The Lieutenant's job is to ensure the daily activities of the department are carried out. Among these task are determining the needed resources to provide an effective response for emergency calls and coordinating the crew responses. In addition, Lieutenants also conduct and/or coordinate training and perform various inspections and administrative tasks assigned by the Chief. Some of these tasks include Fire Investigations, Juvenile Fire Setter Program, Oversight of vehicle and equipment maintenance, Emergency Medical activities and certifications, personal protective equipment and station maintenance.

Augmenting and supporting the full time (career) personnel is a call firefighting force of seven personnel under the direction of a Call Department Crew Chief. Call firefighters are called on to assist the full time force at major incidents or situations; occasions that require a multi-company response such as back-to-back calls or protracted, lengthy incidents. The call force also retains the services of two on-call emergency communications dispatchers. Call firefighters must be certified to perform their duties and must also train alongside full time personnel to keep their skills current and proficient. For training purposes, all call firefighters are assigned to a shift or company.

Training continues to be a major part of the department's daily tasks. This may include use of the Fire and Emergency Training Network satellite television (a 24-hour-a-day training site with on-line quiz activities) to hands on drills and exercises coordinated by Shift Officers.

Last year the Department responded to 1,123 calls for service. These responses include, structure, vehicle and brush fires, emergency medical, hazardous material, ice/water rescue and alarm activations to mention a few. Over the past five years we have seen a 37% increase in our call volume.



Of the key daily activities carried out by the department, in-between emergency responses, is the company inspection program. It is one of the most important services the Fire Department delivers. In performing in-service company inspections the department can impact the safety of more people than through most any of its other activities, the company inspection is designed to insure that existing buildings have properly maintained their fire safety systems to help enhance life safety and any unsafe conditions that could lead to fire are identified and corrected, the program is all about “protection through prevention”.

The company inspection program is intended to be carried out by shift personnel on an annual basis. The goal is to inspect and audit (re-inspections conducted for code corrections) all commercial, retail, industrial and multi-family dwellings in the City of Somersworth once a year. The City is divided into four inspection districts that are broken down by shift. The districts or zones are rotated annually among the shifts as

another benefit of the program is the familiarization of fire personnel with building layouts and occupancies that they may need to respond to.

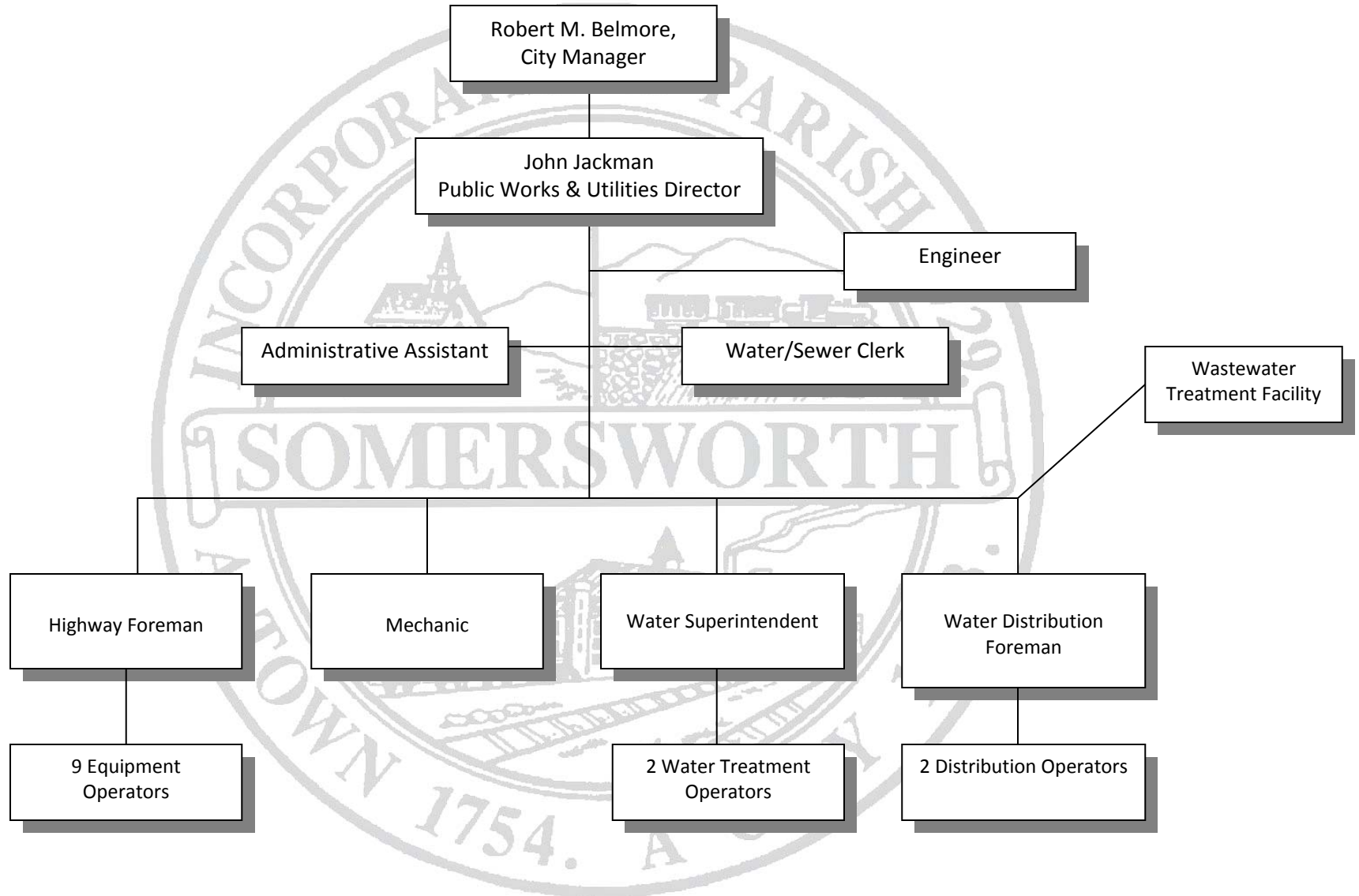
Since these inspections are carried out by so-called “in service” personnel and not a stand alone inspection division, the personnel must remain poised to respond to emergencies. As such, it is commonplace to find all four shift members and their rig (Engine) parked alongside the road or inspecting an apartment building or business. As important as the inspection is, they may need to leave at a moment's notice to respond to a call as a team of trained personnel.

In addition to all the activities of the department, the Chief serves in the position of Emergency Management Director. This position requires emergency planning for natural and manmade disasters, hazardous materials incidents and public health emergencies such as pandemic planning. Planning is coordinated with all City Departments including the School District and the Southern Strafford Community Health Coalition.

City of Somersworth

Organizational Chart

Public Works & Utilities





SOMERSWORTH PUBLIC WORKS & UTILITIES

The primary purpose of the Somersworth Public Works Department (SPW) is to help to build and maintain a great community by providing essential services for daily life in Somersworth, New Hampshire. To provide our residents, merchants, and colleagues with high quality maintenance of the City's infrastructure in a cost effective and efficient manner that promotes and protects Somersworth's quality of life.

To maintain all city streets and sidewalks, street signs and lights, build and maintain a public sewer infrastructure, manage the City's water supply and distribution, manage the collections and disposal of solid waste, and implement and improve environmental managerial practices. Working in partnership with our citizens, the SPW professionals are dedicated to providing high quality services with integrity, creativity and excellence.

SPW serves a city population of 12,500 and provides water & sewer services to 3,000 households.

The department is comprised of five operating divisions:

- Water Treatment Plant
 - Manages operation and maintains the city's Water Treatment Facilities, 4 Millions Gallon per Day (MGD) and water distribution system made up of 57 miles of pipe, 400 public hydrants and 65 private hydrants, providing high quality water at the lowest possible cost.
- Waste Water Treatment Plant
 - Maintains, operates and repairs the an advanced nutrient removal 2.5 MGD Wastewater Facility, Industrial Pretreatment Program, 3 pump stations, 35 miles of sewer and 1050 sewer manholes. On the storm drainage systems, which are part of the EPA M4 communities, we maintain 20 miles of drain line, culverts, 900 catch basins, 750 drain manholes, to provide a safe and clean environment for the community.
- Right-of-Way Maintenance
 - Maintains 54 miles of streets and 22 miles of sidewalks, miles of sewer and drainage right of ways, trees, traffic signs and traffic signals to promote safe and effective thoroughfares, while enhancing the beauty of our City.
 - The SPW removes snow, treats ice, patches holes and utility trenches, sweeps, removes leaves and litter and keeps the edges up on all City roads and sidewalks.
- Fleet Service and Management
 - Services and maintains city vehicles and equipment.
- Forest Glade Cemetery Administration

- We conduct the sale of the lots, perform burials, place foundations for stones and markers and administer the contract with the private company that mows the grass and trims the bushes.
- Engineering
 - Technical planning review, storm-water permit, E911 Committee, road & sidewalk design, construction inspection, driveway & sewer permits.

The SPW staff provides assistance to a number of programs that enhance services and further the development of a great community, such as the:

- Somersworth Pollution Prevention Program (SPPP)
- Water Conservation Program
- Tree City Program
- Adopt-A-Spot Program
- Dig Safe
- Somersworth International Children's Festival
- Pumpkin Festival
- Winter Fest

SPW is accountable for long-range planning and management of the City's Water and Sewer enterprise funds and for ensuring that the systems are replaced in a timely manner.

The Somersworth Public Works department is dedicated to working with Somersworth residents to build and maintain a community that is a great place to live and work.



General Fund Revenue Estimates

	FY 07-08	FY 08-09
TAXES		
LOCAL PROPERTY TAXES	17,232,966	19,175,860
STATE PROPERTY TAXES	2,085,018	2,103,734
LAND USE CHANGE TAX	0	0
RESIDENT TAXES	70,000	70,000
INTEREST AND PENALTIES	105,000	115,000
	19,492,984	21,464,594
LICENSES, PERMITS, AND FEES		
MOTOR VEHICLE PERMITS AND FEES	1,550,000	1,510,000
BUSINESS LICENSES, PERMITS, AND FEES	191,125	191,125
	1,741,125	1,701,125
INTERGOVERNMENTAL		
<u>CITY:</u>		
FEMA GRANT	0	0
FIRE - SAFER GRANT	105,000	80,000
SHARED REVENUES	392,348	392,348
HIGHWAY BLOCK GRANT	185,059	193,354
RAILROAD TAX	640	642
LANDFILL GRANT	1,993	1,993
BUSINESS PROFITS TAX	502,190	502,190
PAYMENT IN LIEU OF TAXES	66,159	66,159
SUBTOTAL CITY INTERGOVERNMENTAL	1,253,389	1,236,686
<u>SCHOOL:</u>		
STATE ADEQUACY GRANT	6,338,043	6,338,043
MEDICAID REIMBURSEMENT	170,000	150,000
BUILDING AID	171,462	161,085
CATASTROPHIC VOCATIONAL AID	244,318	200,000
VOCATIONAL AID	130,015	110,000
TUITION	1,188,114	1,491,290
MISCELLANEOUS SCHOOL	5,000	5,000
SUBTOTAL SCHOOL INTERGOVERNMENTAL	8,246,952	8,455,418
TOTAL INTERGOVERNMENTAL	9,500,341	9,692,104



General Fund Revenue Estimates

OTHER REVENUE

INTEREST ON INVESTMENTS	205,000	160,000
INCOME FROM DEPARTMENTS	384,288	384,288
SALE OF CITY PROPERTY	10,000	200,000
LEASE PAYMENTS	95,950	106,750
HYDRO LEASE	110,000	110,000
	<u>805,238</u>	<u>961,038</u>

OTHER FINANCING SOURCES

TRANSFER IN FROM FRP/ESCROW	45,000	34,500
USE OF FUND BALANCE	200,000	100,000
	<u>245,000</u>	<u>134,500</u>

TOTAL

<u>31,784,688</u>	<u>33,953,361</u>
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INCREASE IN REVENUES FROM PREVIOUS YEAR	2,168,673
PERCENTAGE OF INCREASE IN REVENUES	6.82%



GENERAL FUND FY2008-2009 PROPOSED BUDGET

400 ELECTED LEADERSHIP**100 MAYOR-COUNCIL**

ACCT NUMBER	DESCRIPTION	06-07 ACTUAL	07-08 BUD	08-09 PROPOSED
0101	Mayor's Salary	2,250	4,300	4,300
0102	Council Salaries	19,750	22,000	22,000
1700	FICA/Medicare	1,683	2,012	2,012
1750	Unemployment Insurance	3	0	0
1775	Workers' Comp Insurance	53	14	14
3000	Travel & Training	0	0	0
4101	Office Supplies	0	600	600
4150	Periodicals & Forms	0	200	200
4500	Postage	104	100	100
4900	Miscellaneous Supplies	590	0	0

<i>Mayor-Council</i>	24,433	29,226	29,226
<i>Difference From Previous Budget</i>			0
<i>Percentage Difference From Previous Budget</i>			0.00%



GENERAL FUND FY2008-2009 PROPOSED BUDGET

400 ELECTED LEADERSHIP**100 MAYOR-COUNCIL**

ACCT NUMBER	DESCRIPTION	08-09 PROPOSED	Detail
0101	Mayor's Salary	4,300	Salary
0102	Council Salaries	22,000	Salary
1700	FICA/Medicare	2,012	Salary (26,300) X .0765
1775	Workers' Comp Insurance	14	Insurance
4101	Office Supplies	600	General office supplies
4150	Periodicals & Forms	200	Printing of forms, subscriptions
4500	Postage	100	Postage

*Mayor-Council***29,226**



GENERAL FUND FY2008-2009 PROPOSED BUDGET

400 ELECTED LEADERSHIP**110 CIVIC PROMOTIONS**

ACCT NUMBER	DESCRIPTION	06-07 ACTUAL	07-08 BUD	08-09 PROPOSED
5410	Holiday Decorations	4,278	2,500	2,500
5411	Memorial Day	835	800	800
5412	Pride Day	3,617	3,000	3,000
5413	Civic Recognition	77	0	0
5414	Contributions	0	0	0
5415	Employee Dinner/Appreciation	691	900	900
5416	Boards Appreciation Dinner	1,281	1,000	1,000
5417	Pumpkin Festival	432	0	0
5418	Christmas Parade/Festival	648	700	700

Civic Promotions **11,859** **8,900** **8,900**

Difference From Previous Budget **0**

Percentage Difference From Previous Budget **0.00%**



GENERAL FUND FY2008-2009 PROPOSED BUDGET

400 ELECTED LEADERSHIP**110 CIVIC PROMOTIONS**

ACCT NUMBER	DESCRIPTION	08-09 PROPOSED	Detail
5410	Holiday Decorations	2,500	Placing and removing decorations \$1,400, PSNH electricity \$800, replacement bulbs \$300
5411	Memorial Day	800	Support for Memorial Day - American Legion
5412	Pride Day	3,000	Fire works, other expenses
5415	Employee Dinner/Appreciation	900	Recognition for employees
5416	Boards Appreciation Dinner	1,000	Recognition dinner for Land Use Boards and Committees
5418	Christmas Parade/Festival	700	Music and Parade/Festival expenses
		8,900	



GENERAL FUND FY2008-2009 PROPOSED BUDGET

400 ELECTED LEADERSHIP

111 COMMUNITY SUPPORT

ACCT NUMBER	DESCRIPTION	06-07 ACTUAL	07-08 BUD	08-09 PROPOSED
5410	Main Street Program	25,000	25,000	15,000
5472	Coast Bus Service	44,392	44,065	46,917
5473	Big Brothers Big Sisters	1,500	1,500	1,500
5474	Community Food Pantry	1,500	1,500	1,500
5475	Sexual Assault Support Services	1,000	1,000	1,000
5476	Homeless Center -- County	1,500	1,500	3,000
5477	Youth Safe Haven	3,000	3,000	3,000
5478	Rochester Visiting Nurses	9,500	9,500	11,477
5480	Aids Response	50	500	1,000
5481	American Red Cross	0	0	500
5482	Community Action Program	4,000	4,000	4,000
5483	Festival Association	2,500	2,500	5,000
5484	Homemakers	5,218	5,218	16,977
5485	Great Bay Services	0	0	3,500
<i>Community Support</i>		99,160	99,283	114,371
<i>Difference From Previous Budget</i>				15,088
<i>Percentage Difference From Previous Budget</i>				15.20%
<i>Total Elected Leadership</i>		135,452	137,409	152,497
<i>Difference From Previous Budget</i>				15,088
<i>Percentage Difference From Previous Budget</i>				10.98%

**All agencies have submitted these specific funding requests.
Amounts listed are exactly what was requested.**



GENERAL FUND FY2008-2009 PROPOSED BUDGET

400 ELECTED LEADERSHIP

111 COMMUNITY SUPPORT

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>08-09 PROPOSED</i>	<i>Detail</i>
5410	Main Street Program	15,000	Continued support for program, Somersworth has been a Main St. community for approximately 6 years
5472	Coast Bus Service	46,917	Request for support - 25% of revenue need to be municipal to secure federal funding
5473	Big Brothers Big Sisters	1,500	Request for support
5474	Community Food Pantry	1,500	Request for support
5475	Sexual Assault Support Services	1,000	Request for support
5476	Homeless Center -- County	3,000	Request for support
5477	Youth Safe Haven	3,000	Request for support
5478	Rochester Visiting Nurses	11,477	Supplemental costs for home care and other services
5480	Aids Response	1,000	Request for support
5481	American Red Cross	500	Request for support
5482	Community Action Program	4,000	Request for support
5483	Festival Association	5,000	International Children's Festival and Kids Konzerts
5484	Homemakers	16,977	Provide home healthcare and adult day care services
5485	Great Bay Services	3,500	Request for support - Services for people with developmental disabilities in the Seacoast area

114,371

All agencies have submitted these specific funding requests.

Amounts listed are exactly what was requested.



GENERAL FUND FY2008-2009 PROPOSED BUDGET

401 CITY MANAGEMENT**120 CITY MANAGER**

ACCT NUMBER	DESCRIPTION	06-07 ACTUAL	07-08 BUD	08-09 PROPOSED
0210	City Manager	92,336	92,700	96,408
0240	Executive Assistant	31,513	36,400	37,586
1100	Health Insurance	26,170	25,853	27,609
1200	Life & Disability	1,680	1,698	1,731
1700	FICA/Medicare	9,473	9,876	10,251
1750	Unemployment Insurance	97	61	61
1775	Workers' Comp Insurance	273	255	288
1780	Retirement	9,353	13,137	13,639
3000	Travel & Training	2,989	3,000	3,000
4101	Office Supplies	629	1,000	1,000
4102	Computer Supplies	0	800	500
4150	Periodicals & Forms	0	900	500
4400	Vehicle Fuel	891	600	800
4500	Postage	165	200	200
5500	Association Dues	819	900	900
5902	Public Relations	34	300	200
6300	Fleet Insurance	366	367	316
7200	Office Machine/Software	2,037	100	250
7600	Vehicle Maintenance	706	1,000	1,000

<i>City Manager</i>	<i>179,531</i>	<i>189,147</i>	<i>196,239</i>
<i>Difference From Previous Budget</i>			<i>7,092</i>
<i>Percentage Difference From Previous Budget</i>			<i>3.75%</i>



GENERAL FUND FY2008-2009 PROPOSED BUDGET

401 CITY MANAGEMENT**120 CITY MANAGER**

ACCT NUMBER	DESCRIPTION	08-09 PROPOSED	Detail
0210	City Manager	96,408	Salary - Reimbursed by water and sewer funds; total of \$35,000
0240	Executive Assistant	37,586	Salary
1100	Health/Dental Insurance	27,609	Health/Dental 2 employees
1200	Life & Disability	1,731	Insurance 2 employees
1700	FICA/Medicare	10,251	Salaries (133,994) X .0765
1750	Unemployment Insurance	61	Insurance 2 employees
1775	Workers' Comp Insurance	288	Insurance 2 employees
1780	Retirement	13,639	NHRS (8.74%) and 2% ICMA
3000	Travel & Training	3,000	Conferences, Travel and other training
4101	Office Supplies	1,000	General Office supplies
4102	Computer Supplies	500	Toner, ink, etc.
4150	Periodicals & Forms	500	Letterhead, forms, etc.
4400	Vehicle Fuel	800	Gas
4500	Postage	200	Postage
5500	Association Dues	900	ICMA, NHMMA, other
5902	Public Relations	200	Miscellaneous
6300	Fleet Insurance	316	Automobile
7200	Office Machine/Software	250	Maintenance of computers, printers, software
7600	Vehicle Maintenance	1,000	Oil Changes, tires, other maint.

196,239



GENERAL FUND FY2008-2009 PROPOSED BUDGET

401 CITY MANAGEMENT**121 ADMINISTRATION**

ACCT NUMBER	DESCRIPTION	06-07 ACTUAL	07-08 BUD	08-09 PROPOSED
1400	Educational Reimb./Intern	0	1,000	1,000
5100	City Attorney/Legal Services	49,911	35,000	35,000
5101	Litigation	25,002	30,000	30,000
5200	Accounting/Audit Services	17,000	17,000	17,000
5440	Newsletter	4,067	5,000	5,000
5500	Local Government Center	7,161	7,200	7,542
5800	Printing	51	1,000	1,000
5900	Miscellaneous Services	2,490	5,000	5,000
5901	Advertising	132	1,000	1,000
5903	Safety/Risk Management	1,500	1,500	1,500
5904	Consultant	2,123	5,000	5,000
5905	Internet/Website	414	1,500	2,000
5910	Postage	989	500	500
6101	Property/Liability Insurance	6,335	7,760	7,918
6200	Public Office/Bonding Insurance	261	262	485
7100	IT Services	3,420	5,000	0
7101	Computer Equipment	0	0	2,500

<i>Administration</i>	120,856	123,722	122,445
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<i>Difference From Previous Budget</i>			-1,277
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<i>Percentage Difference From Previous Budget</i>			-1.03%
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<i>Total City Management</i>	300,387	312,869	318,684
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<i>Difference From Previous Budget</i>			5,815
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<i>Percentage Difference From Previous Budget</i>			1.86%
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GENERAL FUND FY2008-2009 PROPOSED BUDGET

401 CITY MANAGEMENT**121 ADMINISTRATION**

ACCT NUMBER	DESCRIPTION	08-09 PROPOSED	Detail
1400	Educational Reimb./Intern	1,000	Intern stipend and employee training
5100	City Attorney/Legal Services	35,000	Legal services and labor consultant
5101	Litigation	30,000	Litigation
5200	Accounting/Audit Services	17,000	Auditing services
5440	Newsletter	5,000	Printing and distribution of community newsletter - Bi-annually
5500	Local Government Center	7,542	Dues - Local Government Center
5800	Printing	1,000	Various printing for the City
5900	Miscellaneous Services	5,000	Other programs, Chamber events, etc.
5901	Advertising	1,000	Legal notices and employment advertisements
5903	Safety/Risk Management	1,500	Funding for Joint Loss Mgmt. Com.
5904	Consultant	5,000	Service - miscellaneous projects
5905	Internet/Website	2,000	Website hosting contract (GovOffice \$760), Internet services (Comcast)
5910	Postage	500	Postage
6101	Property/Liability Insurance	7,918	LGC - PLT
6200	Public Office/Bonding Insurance	485	LGC - PLT
7101	Computer Equipment	2,500	Hardware Maintenance/Repair/Replacement

122,445



GENERAL FUND FY2008-2009 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

300 FINANCE DEPARTMENT

ACCT NUMBER	DESCRIPTION	06-07 ACTUAL	07-08 BUD	08-09 PROPOSED
0220	Finance Director	60,355	75,668	78,128
0240	Asst. Finance Director	41,514	41,392	42,744
0241	City Accountant	35,755	35,755	37,211
0902	Longevity	1,456	1,456	1,456
1100	Health Insurance	37,035	39,830	42,379
1200	Life & Disability	1,454	1,624	1,652
1700	FICA/Medicare	10,403	11,802	12,205
1750	Unemployment Insurance	134	91	91
1775	Workers' Comp Insurance	173	305	346
1780	State Retirement	9,438	13,483	13,944
3000	Travel & Training	746	1,500	1,500
4101	Office Supplies	1,718	2,000	2,000
4150	Periodicals & Forms	1,539	1,500	1,500
4500	Postage	1,751	1,600	1,800
5500	Association Dues	210	400	215
5700	Budget Printing	577	500	500
5905	IT Consultant	0	0	24,960
6200	Bonding Insurance	1,421	1,420	1,580
7101	Computer Parts/Maintenance	0	500	500
7102	Software Maintenance	3,728	6,000	5,700
7200	Office Equipment Maintenance	319	0	0

Finance Department **209,727** **236,826** **270,411**

Difference From Previous Budget **33,585**

Percentage Difference From Previous Budget **14.18%**



GENERAL FUND FY2008-2009 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

300 FINANCE DEPARTMENT

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>08-09 PROPOSED</i>	<i>Detail</i>
0220	Finance Director	78,128	Salary- Finance Director
0240	Asst. Finance Director	42,744	Salary
0241	City Accountant	37,211	Salary
0902	Longevity	1,456	Two employees eligible
1100	Health/Dental Insurance	42,379	Health/Dental three employees
1200	Life & Disability	1,652	Three employees Insurance
1700	FICA/Medicare	12,205	Salary (159,539) X .0765
1750	Unemployment Insurance	91	Insurance
1775	Workers' Comp Insurance	346	Insurance
1780	State Retirement	13,944	Salary (159,539) X .0874
3000	Travel & Training	1,500	GFOA, NHGFOA conferences, other mileage and training expenses.
4101	Office Supplies	2,000	General Office supplies
4150	Periodicals & Forms	1,500	Purchase Orders, checks, other forms
4500	Postage	1,800	Postage for mailing
5500	Association Dues	215	GFOA, NHGFOA, other dues.
5700	Budget Printing	500	Printing expense for annual budget
5905	IT Consultant	24,960	IT Consultant - on-site one day per week 8 hours a day for 48 weeks. Funds are being centralized from other Departments at a net increase of \$10,000 to implement plan.
6200	Bonding Insurance	1,580	LGC - PLT
7101	Computer Parts/Maintenance	500	Hardware support/replacement
7102	Software Maintenance	5,700	VADAR, other software support.

270,411



GENERAL FUND FY2008-2009 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION**310 CITY CLERK**

ACCT NUMBER	DESCRIPTION	06-07 ACTUAL	07-08 BUD	08-09 PROPOSED
0240	Deputy City Clerk	25,215	33,093	35,443
0300	City Clerk	67,052	45,500	46,979
0902	Longevity	624	624	832
0908	Educational	250	0	0
1100	Health Insurance	17,750	25,598	27,244
1200	Life & Disability	755	930	952
1500	Retiree's Life Insurance	216	234	258
1700	FICA/Medicare	7,098	6,060	6,369
1750	Unemployment Insurance	72	61	61
1775	Workers' Comp Insurance	686	157	179
1780	State Retirement	6,335	6,924	7,276
3000	Travel & Training	0	500	500
4101	Office Supplies	858	500	500
4500	Postage	650	750	750
5500	Association Dues	150	160	160
5800	Printing	0	1,500	1,500
5901	Advertising	1,608	750	1,200
5903	Restoration of Vital Records	2,344	2,400	2,400
6200	Bonding Insurance	370	370	370
7102	Software Support	1,532	1,500	1,500
7200	Office Machine/Software	150	1,200	1,000

City Clerk **133,715** **128,811** **135,473**

Difference From Previous Budget **6,662**

Percentage Difference From Previous Budget **5.17%**



GENERAL FUND FY2008-2009 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION**310 CITY CLERK**

ACCT NUMBER	DESCRIPTION	08-09 PROPOSED	Detail
0240	Deputy City Clerk	35,443	Salary
0300	City Clerk	46,979	Salary
0902	Longevity	832	One employee eligible
1100	Health/Dental Insurance	27,244	Health/Dental 2 employees
1200	Life & Disability	952	Insurance 2 employees
1500	Retiree's Life Insurance	258	Life Insurance 1 retiree
1700	FICA/Medicare	6,369	Salary (83,254) X .0765
1750	Unemployment Insurance	61	Insurance
1775	Workers' Comp Insurance	179	Insurance
1780	State Retirement	7,276	Salary (83,254) X .0874
3000	Travel & Training	500	Travel and Mileage
4101	Office Supplies	500	General office supplies
4500	Postage	750	Postage
5500	Association Dues	160	NHTC/TC, IIMC Dues
5800	Printing	1,500	Printing of various documents, permits
5901	Advertising	1,200	Public Hearings, notices, etc.
5903	Restoration of Vital Records	2,400	To restore and bind vital records
6200	Bonding Insurance	370	LGC-PLT
7102	Software Support	1,500	Maint agreement VADAR, other hardware/software support
7200	Office Machine/Software	1,000	One computer replacement and general office equipment maintenance

135,473



GENERAL FUND FY2008-2009 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION**311 ELECTIONS**

ACCT NUMBER	DESCRIPTION	06-07 ACTUAL	07-08 BUD	08-09 PROPOSED
3000	Travel & Training	222	500	250
4101	Office Supplies	97	200	2,600
4500	Postage	128	200	300
5400	Election Workers	4,955	5,500	5,300
5800	Printing	485	500	500
5901	Advertising	719	1,000	1,000
7102	Election Machine Programming	2,095	2,200	2,000
7200	Office Machine/Software	875	1,015	875
8101	Ward 5 Poll Electricity	125	150	150
8102	Ward 5 Poll Heating Oil	0	250	500
8200	Special Election Contingency	0	0	5,200

Elections **9,701** **11,515** **18,675**

Difference From Previous Budget **7,160**

Percentage Difference From Previous Budget **62.18%**



GENERAL FUND FY2008-2009 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION**311 ELECTIONS**

ACCT NUMBER	DESCRIPTION	08-09 PROPOSED	Detail
3000	Travel & Training	250	Training, mileage reimbursement on election issues
4101	Office Supplies	2,600	Replace 3 sets of voting booths. There are currently 10 sets total, 5 need to be replaced. The recommendation is to replace 3 this year and 2 (pending approval) next year.
4500	Postage	300	Postage for voter registration notifications
5400	Election Workers	5,300	Wages for election workers, 2 elections
5800	Printing	500	Printing of forms, etc.
5901	Advertising	1,000	Voter registration notifications
7102	Election Machine Programming	2,000	Programming equipment, 2 elections plus potential election for charter change
7200	Office Machine/Software	875	Maintenance agreement and equipment
8101	Ward 5 Poll Electricity	150	Electricity
8102	Ward 5 Poll Heating Oil	500	Heating oil
8200	Special Election Contingency	5,200	Appropriation available for a special election in response to possible election for Charter Commission

18,675



GENERAL FUND FY2008-2009 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

320 TAX COLLECTOR

ACCT NUMBER	DESCRIPTION	06-07 ACTUAL	07-08 BUD	08-09 PROPOSED
0240	Deputy Tax Collector	36,825	35,755	36,920
0241	Tax Clerk - Part Time	10,138	13,104	13,535
0300	Tax Collector	51,474	51,417	53,088
0902	Longevity	832	832	832
1100	Health Insurance	34,640	32,819	34,914
1200	Life & Disability	1,001	997	1,002
1700	FICA/Medicare	7,600	7,735	7,985
1750	Unemployment Insurance	90	91	91
1775	Workers Comp Insurance	218	200	224
1780	State Retirement	6,153	7,692	7,939
3000	Travel & Training	265	750	600
4101	Office Supplies	491	1,000	800
4150	Periodicals & Forms	205	250	250
4500	Postage	8,690	7,000	9,000
5500	Association Dues	20	20	20
5800	Printing	943	1,000	1,000
5903	Title Search Fees	3,093	3,000	3,100
5904	Register of Deeds	1,398	1,000	1,000
5905	Notary Renewals	75	0	0
6200	Bonding Insurance	1,123	1,123	1,149
7200	Office Machine/Software	4,597	4,000	5,000

Tax Collector **169,871** **169,785** **178,449**

Difference From Previous Budget **8,664**

Percentage Difference From Previous Budget **5.10%**



GENERAL FUND FY2008-2009 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION**320 TAX COLLECTOR**

ACCT NUMBER	DESCRIPTION	08-09 PROPOSED	Detail
0240	Deputy Tax Collector	36,920	Salary
0241	Tax Clerk - Part Time	13,535	Salary - 18 hours/week
0300	Tax Collector	53,088	Salary
0902	Longevity	832	One employee eligible
1100	Health/Dental Insurance	34,914	Health/Dental 2 employees
1200	Life & Disability	1,002	Two employees insurance
1700	FICA/Medicare	7,985	Salary (104,375) X .0765
1750	Unemployment Insurance	91	Insurance
1775	Workers Comp Insurance	224	Insurance
1780	State Retirement	7,939	Salary (90,840) X .0874
3000	Travel & Training	600	Mileage and training expenses
4101	Office Supplies	800	General office supplies
4150	Periodicals & Forms	250	Subscriptions and forms
4500	Postage	9,000	Postage - Tax and Resident bills
5500	Association Dues	20	Dues
5800	Printing	1,000	Tax Bills, other printing
5903	Title Search Fees	3,100	Tax Liens/Deeding research
5904	Register of Deeds	1,000	Recording fees for liens
6200	Bonding Insurance	1,149	LGC-PLT
7200	Office Machine/Software	5,000	Maint agreement VADAR, other hardware/software support

178,449



GENERAL FUND FY2008-2009 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

330 HUMAN SERVICES

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>06-07 ACTUAL</i>	<i>07-08 BUD</i>	<i>08-09 PROPOSED</i>
0240	Welfare Replacement	765	1,851	1,851
0300	Welfare Officer	33,208	33,743	43,888
1100	Health Insurance	491	578	7,669
1200	Life & Disability	0	0	502
1500	Retirees Life Insurance	48	47	47
1700	FICA/Medicare	2,529	2,723	3,499
1750	Unemployment Insurance	31	30	30
1775	Workers Comp Insurance	52	68	98
1780	State Retirement	0	0	3,836
3000	Travel & Training	486	500	500
4100	Office Supplies	179	300	300
4500	Postage	232	300	250
5471	Direct Relief- General	95,165	0	0
5485	Direct Relief- Rent	0	125,600	115,000
5486	Direct Relief- Rx - Medical	0	20,200	15,000
5487	Direct Relief- Utilities	0	12,400	10,000
5488	Direct Relief- Other	0	1,800	3,000
5500	Association Dues	64	40	52
7200	Office Machine/Software	1,073	800	500

<i>Human Services</i>	<i>134,323</i>	<i>200,980</i>	<i>206,022</i>
<i>Difference From Previous Budget</i>			<i>5,042</i>
<i>Percentage Difference From Previous Budget</i>			<i>2.51%</i>

Prior year offsetting revenue totaled **\$22,986**
This revenue is reimbursement for relief granted



GENERAL FUND FY2008-2009 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION**330 HUMAN SERVICES**

ACCT NUMBER	DESCRIPTION	08-09 PROPOSED	Detail
0240	Welfare Replacement	1,851	Coverage for Vacations, emergencies, etc.
0300	Welfare Officer	43,888	Salary, Full time employee for FY2009
1100	Health/Dental Insurance	7,669	Health/Dental Insurance 1 employee
1200	Life & Disability	502	One employee insurance
1500	Retirees Life Insurance	47	One Retiree
1700	FICA/Medicare	3,499	Salary (45,739) X .0765
1750	Unemployment Insurance	30	Insurance
1775	Workers Comp Insurance	98	Insurance
1780	State Retirement	3,836	Salary (43,888) X .0874
3000	Travel & Training	500	Training and mileage reimbursement
4100	Office Supplies	300	General office supplies
4500	Postage	250	Postage
5485	Direct Relief- Rent	115,000	Rental Assistance
5486	Direct Relief- Rx - Medical	15,000	Prescription and Medical Assistance
5487	Direct Relief- Utilities	10,000	Heat, electric, other assistance
5488	Direct Relief- Other	3,000	Other types of assistance
5500	Association Dues	52	NHLWA
7200	Office Machine/Software	500	Equipment maintenance

206,022



GENERAL FUND FY2008-2009 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION**350 LIBRARY**

ACCT NUMBER	DESCRIPTION	06-07 ACTUAL	07-08 BUD	08-09 PROPOSED
0240	Library Assistant	35,773	35,755	36,920
0241	Children's Librarian	39,437	39,437	40,726
0245	Adult Assistants Part Time	31,283	31,915	32,872
0300	Library Director	56,337	56,337	58,168
0902	Longevity	1,248	1,248	1,248
0908	Educational	1,000	1,000	1,000
0940	Pages	5,380	6,541	6,737
1100	Health Insurance	43,904	41,589	44,253
1200	Life & Disability	1,527	1,092	1,514
1700	FICA/Medicare	12,990	13,176	13,592
1750	Unemployment Insurance	212	152	152
1775	Workers Comp Insurance	77	359	406
1780	State Retirement	9,104	11,692	12,067
3000	Travel & Training	471	600	600
4100	Office Supplies	3,139	3,200	3,200
4150	Periodicals & Forms	4,661	4,800	4,800
4300	Janitorial Supplies	501	700	700
4500	Postage	862	1,140	1,140
5500	Association Dues	475	475	520
5600	Telephone	2,274	1,900	1,900
5800	Printing	0	200	200
5901	Advertising	137	200	200
5925	Employee Physicals	0	0	208
6100	Property/Liability Insurance	3,500	3,632	4,079
7100	Computer Maintenance	2,187	2,500	2,500
7200	Office Machine/Software	290	800	500
7700	Books	14,297	17,000	17,000
7701	Audio/Visual	8,175	8,500	8,500
7702	Books - Children	8,432	7,500	7,500
7703	Public Programs	0	250	250
7704	Electronic Resources	0	0	0
8101	Electricity	7,986	10,000	10,000
8102	Water & Sewer	159	176	250
8103	Heating Fuel	2,572	3,000	3,000
8200	Building Maintenance	5,115	3,000	4,480
8400	Janitorial Services	4,680	5,500	4,900



GENERAL FUND FY2008-2009 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION**350 LIBRARY**

ACCT NUMBER	DESCRIPTION	06-07 ACTUAL	07-08 BUD	08-09 PROPOSED
	<i>Library</i>	<i>308,185</i>	<i>315,366</i>	<i>326,082</i>
	<i>Difference From Previous Budget</i>			<i>10,716</i>
	<i>Percentage Difference From Previous Budget</i>			<i>3.40%</i>
<hr/>				
	<i>Total Finance and Administration</i>	<i>965,522</i>	<i>1,063,283</i>	<i>1,135,112</i>
	<i>Difference From Previous Budget</i>			<i>71,829</i>
	<i>Percentage Difference From Previous Budget</i>			<i>6.76%</i>



GENERAL FUND FY2008-2009 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION

350 LIBRARY

ACCT NUMBER	DESCRIPTION	08-09 PROPOSED	Detail
0240	Library Assistant	36,920	Salary
0241	Children's Librarian	40,726	Salary
0245	Adult Assistants Part Time	32,872	Three part time employees
0300	Library Director	58,168	Salary
0902	Longevity	1,248	Two employees eligible
0908	Educational	1,000	One employee eligible
0940	Pages	6,737	Part time assistant
1100	Health/Dental Insurance	44,253	Three employees health/dental
1200	Life & Disability	1,514	Three employees insurance
1700	FICA/Medicare	13,592	Salary (177,671)X .0765
1750	Unemployment Insurance	152	Insurance
1775	Workers Comp Insurance	406	Insurance
1780	State Retirement	12,067	Salary (138,062) X .0874
3000	Travel & Training	600	NELA and NHLA annual conference, NH Trustees annual conference, misc. mileage
4100	Office Supplies	3,200	General office supplies
4150	Periodicals & Forms	4,800	Circulating collection of 100 magazines, newspaper subscriptions for the public's use
4300	Janitorial Supplies	700	General cleaning supplies
4500	Postage	1,140	Postage, mailing late notices, other mail
5500	Association Dues	520	American Library Assoc., NELA, NHLA, NH Library Trustees, Rochester Area Libraries
5600	Telephone	1,900	Telephone
5800	Printing	200	Small printing, summer reading program
5901	Advertising	200	Various advertising
5925	Employee Physicals	208	New Employee Physicals
6100	Property/Liability Insurance	4,079	LGC-PLT
7100	Computer Maintenance	2,500	Replacement Hardware - 3 replacement computers
7200	Office Machine/Software	500	Spectrum - Software maintenance
7700	Books	17,000	Purchase of books
7701	Audio/Visual	8,500	Purchase of videos, DVD's
7702	Books - Children	7,500	Purchase of children's books
7703	Public Programs	250	Matching funds for grants for speakers
8101	Electricity	10,000	Electricity based on historical use
8102	Water & Sewer	250	Water/Sewer for library



GENERAL FUND FY2008-2009 PROPOSED BUDGET

403 FINANCE AND ADMINISTRATION**350 LIBRARY**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>08-09 PROPOSED</i>	<i>Detail</i>
8103	Heating Fuel	3,000	Heating fuel for Library - Natural Gas
8200	Building Maintenance	4,480	Dumbwaiter Inspect and certify, Furnace Maint, fire Alarm and Extinguishers, Replacement of Light Fixture Covers, Painting
8400	Janitorial Services	4,900	8 hours cleaning/week, contracted service.
		326,082	



GENERAL FUND FY2008-2009 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

400 PLANNING

ACCT NUMBER	DESCRIPTION	06-07 ACTUAL	07-08 BUD	08-09 PROPOSED
0220	Development Services Director	74,360	75,668	78,128
0240	Planning Secretary	32,477	31,746	35,443
0300	Planner	52,364	52,374	54,066
1100	Health Insurance	43,362	39,404	42,583
1200	Life & Disability	1,678	1,653	1,668
1700	FICA/Medicare	12,111	12,196	12,824
1750	Unemployment Insurance	113	91	91
1775	Workers Comp Insurance	5,805	2,631	2,964
1780	State Retirement	10,893	13,966	14,651
3000	Travel & Training	1,087	2,000	2,000
4100	Office Supplies	1,949	1,500	1,500
4150	Periodicals & Forms	252	250	250
4500	Postage	3,363	4,000	4,000
5400	Strafford Regional Planning	8,542	9,029	9,363
5500	Association Dues	255	500	500
5800	Copying/Printing	55	750	500
5901	Advertising	3,303	3,500	3,500
7200	Office Machine/Software	1,423	2,500	750
<i>Planning</i>		253,393	253,758	264,781
<i>Difference From Previous Budget</i>				11,023
<i>Percentage Difference From Previous Budget</i>				4.34%

Prior year offsetting revenue totaled **\$66,059**



GENERAL FUND FY2008-2009 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

400 PLANNING

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>08-09 PROPOSED</i>	<i>Detail</i>
0220	Development Services Director	78,128	Salary
0240	Planning Secretary	35,443	Salary- Hours increased from 37 to 40/week to be consistent with other City Hall staff. Also secretary for land use boards, takes minutes for planning and zoning boards.
0300	Planner	54,066	Salary
1100	Health/Dental Insurance	42,583	Health/Dental three employees
1200	Life & Disability	1,668	Insurance three employees
1700	FICA/Medicare	12,824	Salary(167,637) X .0765
1750	Unemployment Insurance	91	Insurance three employees
1775	Workers Comp Insurance	2,964	Insurance three employees
1780	State Retirement	14,651	Salary (167,637) X .0874
3000	Travel & Training	2,000	Conferences, training, mileage reimbursement
4100	Office Supplies	1,500	General office supplies
4150	Periodicals & Forms	250	Publications
4500	Postage	4,000	Postage for general mailing
5400	Strafford Regional Planning	9,363	Annual dues
5500	Association Dues	500	Dues
5800	Copying/Printing	500	Outside printing costs
5901	Advertising	3,500	Meeting postings, other general advertising
7200	Office Machine/Software	750	General equipment maintenance and software support.

264,781



GENERAL FUND FY2008-2009 PROPOSED BUDGET

404 DEVELOPMENT SERVICES**401 ECONOMIC DEVELOPMENT**

ACCT NUMBER	DESCRIPTION	06-07 ACTUAL	07-08 BUD	08-09 PROPOSED
3000	Travel & Training	1,609	2,000	1,500
4100	Office Supplies	535	300	300
4105	Presentations	119	1,000	1,000
4150	Periodicals & Forms	347	200	200
4500	Postage	0	100	100
5500	Association Dues	563	1,000	1,000
5600	Cell Phone	283	300	300
5700	Contract Services	112	500	500
5800	Printing	0	1,000	1,000
5901	Advertising	3,834	3,000	3,000

Economic Development **7,403** **9,400** **8,900**

Difference From Previous Budget -500

Percentage Difference From Previous Budget -5.32%



GENERAL FUND FY2008-2009 PROPOSED BUDGET

404 DEVELOPMENT SERVICES**401 ECONOMIC DEVELOPMENT**

ACCT NUMBER	DESCRIPTION	08-09 PROPOSED	Detail
3000	Travel & Training	1,500	Conferences, training, mileage reimbursement
4100	Office Supplies	300	General office supplies
4105	Presentations	1,000	Printing and other costs associated with presentations
4150	Periodicals & Forms	200	General forms and subscriptions
4500	Postage	100	Postage for mailings
5500	Association Dues	1,000	Chamber, Econ Dev., planning memberships
5600	Cell Phone	300	Cell Phone Service
5700	Contract Service	500	Contracted/outside services
5800	Printing	1,000	Printing of documents, plans, etc.
5901	Advertising	3,000	Business Review, NH Magazine, Millyard Communications, marketing the community through regional co-op.
		<hr/>	
		8,900	



GENERAL FUND FY2008-2009 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

410 CODE ENFORCEMENT

ACCT NUMBER	DESCRIPTION	06-07 ACTUAL	07-08 BUD	08-09 PROPOSED
0240	Assistant Code Officer	36,305	34,694	35,826
0300	Code Enforcement Officer	41,634	45,500	46,979
1100	Health Insurance	19,003	14,022	14,930
1200	Life & Disability	453	534	518
1700	FICA/Medicare	6,022	6,135	6,335
1750	Unemployment Insurance	62	61	61
1775	Workers Comp Insurance	3,959	3,704	4,166
1780	State Retirement	2,841	3,977	4,106
3000	Travel & Training	915	1,100	1,000
4100	Office Supplies	946	500	500
4150	Periodicals & Forms	105	500	300
4400	Vehicle Fuel	788	1,100	1,100
4500	Postage	130	300	300
5600	Cell Phones	561	500	500
5700	Contract Services	5,090	4,000	4,000
6300	Fleet Insurance	733	733	632
7600	Vehicle Maintenance	348	500	500
7700	Equipment	95	450	250

<i>Code Enforcement</i>	<i>119,990</i>	<i>118,310</i>	<i>122,003</i>
<i>Difference From Previous Budget</i>			<i>3,693</i>
<i>Percentage Difference From Previous Budget</i>			<i>3.12%</i>

Prior year offsetting revenue totaled (Building Permits)	\$71,359
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GENERAL FUND FY2008-2009 PROPOSED BUDGET

404 DEVELOPMENT SERVICES**410 CODE ENFORCEMENT**

ACCT NUMBER	DESCRIPTION	08-09 PROPOSED	Detail
0240	Assistant Code Officer	35,826	Salary - 4 days/week, 32 hours/week
0300	Code Enforcement Officer	46,979	Salary
1100	Health Insurance	14,930	Health/Dental two employees
1200	Life & Disability	518	Insurance
1700	FICA/Medicare	6,335	Salary (82,805) X .0765
1750	Unemployment Insurance	61	Insurance
1775	Workers Comp Insurance	4,166	Insurance
1780	State Retirement	4,106	Salary (46,979) X .0874
3000	Travel & Training	1,000	NHBO meetings, other training, mileage reimbursement
4100	Office Supplies	500	General office supplies
4150	Periodicals & Forms	300	Subscriptions, forms, etc.
4400	Vehicle Fuel	1,100	Based on historical usage
4500	Postage	300	Postage for general mailing
5600	Cell Phones	500	Two cell phones
5700	Contract Services	4,000	Contracted Electrical inspector
6300	Fleet Insurance	632	LGC-PLT
7600	Vehicle Maintenance	500	General maintenance
7700	Equipment	250	Office equipment

122,003



GENERAL FUND FY2008-2009 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

420 ASSESSING

ACCT NUMBER	DESCRIPTION	06-07 ACTUAL	07-08 BUD	08-09 PROPOSED
0240	Development Services Clerk	33,370	33,074	36,920
1100	Health Insurance	20,303	18,956	20,163
1200	Life & Disability	86	426	452
1700	FICA/Medicare	2,534	2,530	2,824
1750	Unemployment Insurance	31	30	30
1775	Workers Comp Insurance	72	65	79
1780	State Retirement	2,271	2,891	3,227
3000	Travel & Training	0	100	0
4101	Office Supplies	694	900	900
4150	Periodicals & Forms	0	100	100
4500	Postage	175	100	200
4900	Registry Fees	97	100	100
5500	Association Dues	20	50	20
5700	Contract Services - Assessor	59,707	57,750	52,500
5903	Revised Tax Maps	0	1,000	1,000
7100	Analytical Program	4,000	4,500	4,450
7101	New Computer Server	7,821	0	0

<i>Assessing</i>	<i>131,181</i>	<i>122,572</i>	<i>122,965</i>
<i>Difference From Previous Budget</i>			<i>393</i>
<i>Percentage Difference From Previous Budget</i>			<i>0.32%</i>



GENERAL FUND FY2008-2009 PROPOSED BUDGET

404 DEVELOPMENT SERVICES**420 ASSESSING**

ACCT NUMBER	DESCRIPTION	08-09 PROPOSED	Detail
0240	Development Services Clerk	36,920	Salary- Hours increased from 37 to 40/week to be consistent with other City Hall staff. Also clerk for both assessing and building/codes offices.
1100	Health/Dental Insurance	20,163	One employee health/dental
1200	Life & Disability	452	Insurance
1700	FICA/Medicare	2,824	Salary (36,920) X .0765
1750	Unemployment Insurance	30	Insurance
1775	Workers Comp Insurance	79	Insurance
1780	State Retirement	3,227	Salary (36,920) X .0874
3000	Travel & Training	0	Training and mileage reimbursement
4101	Office Supplies	900	General office supplies
4150	Periodicals & Forms	100	Forms and subscriptions
4500	Postage	200	Postage general mailings
4900	Registry Fees	100	Fees paid to registry of deeds
5500	Association Dues	20	NHAAO
5700	Contract Services - Assessor	52,500	Contract for assessing services - Corcoran Associates, year 6 of program
5903	Revised Tax Maps	1,000	Update Tax Maps
7100	Analytical Program	4,450	Patriot software user fee

122,965



GENERAL FUND FY2008-2009 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

426 RECREATION

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>06-07 ACTUAL</i>	<i>07-08 BUD</i>	<i>08-09 PROPOSED</i>
0240	Recreation Director	42,783	42,782	44,173
0241	Recreation Assistant	31,711	30,930	31,928
0300	Part-time Rec Maintenance	63,510	5,000	11,720
0301	Trends/Teen Camp	1,460	8,192	9,810
0302	Kids Camp Staff	5,799	28,534	36,360
0303	Funshine staff	0	2,720	0
0304	Kids on the Move Staff	0	22,217	19,080
0305	Saturday Soccer Staff	0	300	300
0306	Saturday Basketball Staff	0	600	600
0307	Hershey Track Staff	0	600	600
1100	Health Insurance	19,355	18,304	20,163
1200	Life & Disability	886	867	868
1700	FICA/Medicare	11,193	10,645	11,825
1750	Unemployment Insurance	386	409	320
1775	Workers Comp Insurance	4,519	4,236	5,131
1780	State Retirement	5,114	6,442	6,651
3000	Travel & Training	2,309	800	1,500
4100	Office Supplies	614	500	500
4201	Recreational Supplies	680	0	150
4202	Parks Repair	1,866	3,000	3,000
4400	Vehicle Fuel	343	1,000	500
4401	Vehicle Repairs	0	150	150
4500	Postage	114	250	213
5434	Special Events	2,730	2,100	1,188
5436	Youth Basketball	5,163	0	3,691
5439	Trends/Teen Camp	1,887	10,000	9,600
5440	Kids Camp	868	13,000	12,000
5441	Funshine	0	2,850	0
5442	Kids on the Move	0	4,000	4,000
5443	Saturday Soccer	253	8,900	6,835
5444	Saturday Basketball	0	2,100	1,080
5445	Hershey Track	0	560	525
5500	Association Dues	75	0	70
5600	Cell Phones	0	1,000	750
5700	Contract Services	1,044	500	560
5800	Printing	0	500	250



GENERAL FUND FY2008-2009 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

426 RECREATION

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>06-07 ACTUAL</i>	<i>07-08 BUD</i>	<i>08-09 PROPOSED</i>
5901	Advertising	505	500	500
5910	Physicals	408	3,000	3,000
6100	Property/Liability Insurance	158	527	752
6300	Fleet Insurance	366	345	316
7200	Office Machine/Software	1,718	1,000	1,000
8101	Electricity	1,265	2,000	2,000
8102	Water & Waste Water	951	1,500	2,300
8104	Trash Collection	1,567	1,600	1,600
8105	Field Maintenance	13,962	10,000	10,000
8200	Facility Maintenance	1,149	1,000	1,000
9997	Program Expenses	0	0	0

Recreation **226,711** **255,460** **268,559**

Difference From Previous Budget **13,099**

Percentage Difference From Previous Budget **5.13%**

PROGRAM INFORMATION

	2007-2008	Est 2008-2009
Part-time Staff	60,443	66,750
Program Cost	38,560	34,040
Grant Proceeds	(6,000)	(6,000)
Program Rev	(93,715)	(93,715)
Net Cost to City	<u>(712)</u>	<u>1,075</u>



GENERAL FUND FY2008-2009 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

426 RECREATION

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>08-09 PROPOSED</i>	<i>Detail</i>
0240	Recreation Director	44,173	Salary
0241	Recreation Assistant	31,928	Salary
0300	Part-time Rec Staff	11,720	Part-time Maintenance - 2 staff
0301	Trends/Teen Camp	9,810	6 seasonal staff
0302	Kids Camp Staff	36,360	13 seasonal staff
0303	Funshine staff	0	3 seasonal staff
0304	Kids on the Move Staff	19,080	6 seasonal staff
0305	Saturday Soccer Staff	300	1 staff
0306	Saturday Basketball Staff	600	2 staff
0307	Hershey Track Staff	600	1 seasonal staff
1100	Health/Dental Insurance	20,163	Health/Dental two employees
1200	Life & Disability	868	Insurance
1700	FICA/Medicare	11,825	Salary(154,571) X .0765
1750	Unemployment Insurance	320	Insurance
1775	Workers Comp Insurance	5,131	Insurance
1780	State Retirement	6,651	Salary(76,101) X .0874
3000	Travel & Training	1,500	Conferences, training, mileage reimbursement
4100	Office Supplies	500	General Office Supplies
4201	Recreational Supplies	150	Program Supplies
4202	Parks Repair	3,000	General Maintenance of Parks
4400	Vehicle Fuel	500	Gas
4401	Vehicle Repairs	150	Repair of Vehicle
4500	Postage	213	Postage for general mailings
5434	Special Events	1,188	Special events
5436	Youth Basketball	3,691	Costs to operate Youth Basketball
5439	Trends/Teen Camp	9,600	Costs to operate Teen Camp
5440	Kids Camp	12,000	Cost to operate Kids Camp
5442	Kids on the Move	4,000	Cost to operate program
5443	Saturday Soccer	6,835	Cost to operate program
5444	Saturday Basketball	1,080	Cost to operate program
5445	Hershey Track	525	Cost to operate program
5500	Association Dues	70	NHPRA Dues
5600	Cell Phones	750	2 cell phones
5700	Contract Services	560	Contract Services
5800	Printing	250	Printing of forms and registrations
5901	Advertising	500	Program advertising



GENERAL FUND FY2008-2009 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

426 RECREATION

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>08-09 PROPOSED</i>	<i>Detail</i>
5910	Physicals	3,000	Physical/Drug tests for seasonal staff
6100	Property/Liability Insurance	752	LGC-PLT
6300	Fleet Insurance	316	LGC-PLT
7200	Office Machine/Software	1,000	Computer Hardware/Software maintenance
8101	Electricity	2,000	Electricity
8102	Water & Waste Water	2,300	Water/Sewer
8104	Trash Collection	1,600	Dumpster rental and pickup
8105	Field Maintenance	10,000	General maintenance of fields
8200	Facility Maintenance	1,000	General maintenance of field buildings

268,559

PROGRAM INFORMATION

	<i>2007-2008</i>	<i>Est 2008-2009</i>
<i>Trends/Teen Camp</i>		
Staff Cost	8,192	9,810
Program Cost	10,000	9,600
Program Rev	(15,570)	(16,500)
Net Cost to City	2,622	2,910
<i>Kids Camp</i>		
Staff Cost	28,534	36,360
Program Cost	13,000	12,000
Program Rev	(36,600)	(48,000)
Net Cost to City	4,934	360
<i>Kids on the Move</i>		
Staff Cost	22,217	19,080
Program Cost	4,000	4,000
Grant Proceeds	(6,000)	(6,000)
Program Rev	(20,150)	(14,280)
Net Cost to City	67	2,800



GENERAL FUND FY2008-2009 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

426 RECREATION

PROGRAM INFORMATION (continued)

	<i>2007-2008</i>	<i>Est 2008-2009</i>
<i>Saturday Soccer</i>		
Staff Cost	300	300
Program Cost	8,900	6,835
Program Rev	(15,095)	(13,500)
Net Cost to City	<u>(5,895)</u>	<u>(6,365)</u>
<i>Saturday Basketball</i>		
Staff Cost	600	600
Program Cost	2,100	1,080
Program Rev	(5,600)	(6,925)
Net Cost to City	<u>(2,900)</u>	<u>(5,245)</u>
<i>Hershey Track</i>		
Staff Cost	600	600
Program Cost	560	525
Program Rev	(700)	(500)
Net Cost to City	<u>460</u>	<u>625</u>



GENERAL FUND FY2008-2009 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

427 CITY HALL

ACCT NUMBER	DESCRIPTION	06-07 ACTUAL	07-08 BUD	08-09 PROPOSED
0240	Part Time Custodian	13,644	15,886	16,406
0542	Cable Operator	1,038	2,500	2,000
1700	FICA/Medicare	1,148	1,407	1,408
1750	Unemployment Insurance	34	30	30
1775	Workers' Comp Insurance	42	476	477
3000	Travel & Training	156	100	0
4100	Office Supplies	3,036	3,000	3,000
4102	Hardware & Tools	0	100	100
4300	Janitorial Supplies	1,150	2,000	2,000
4900	Meeting Supplies	591	1,000	650
5600	Telephone	18,825	16,500	15,564
5950	Rentals	6,464	6,000	6,000
7150	Computer (Server) Equipment	213	2,000	0
7200	Office Machine/Software	21,580	15,000	22,104
7201	Postage Equipment Maint.	3,013	3,000	3,600
7202	Computer Server Maint.	2,096	2,000	0
8101	Electricity	30,682	25,000	30,000
8102	Water & Sewer	488	750	600
8103	Heating Fuel	4,283	5,000	5,000
8200	Building Maintenance	11,714	10,000	5,000
8201	Maintenance Contracts	11,181	12,000	10,000
8202	Old City Hall	2,478	2,000	6,500

<i>City Hall</i>	133,856	125,749	130,439
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<i>Difference From Previous Budget</i>			4,690
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<i>Percentage Difference From Previous Budget</i>			3.73%
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<i>Total Development Services</i>	872,533	885,249	917,647
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<i>Difference From Previous Budget</i>			32,398
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<i>Percentage Difference From Previous Budget</i>			3.66%
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GENERAL FUND FY2008-2009 PROPOSED BUDGET

404 DEVELOPMENT SERVICES

427 CITY HALL

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>08-09 PROPOSED</i>	<i>Detail</i>
0240	Part Time Custodian	16,406	P/T Employee (12.62 @ 25hrs/week)
0542	Cable Operator	2,000	Stipend for cable operators
1700	FICA/Medicare	1,408	Salary (18,406) X .0765
1750	Unemployment Insurance	30	Insurance
1775	Workers' Comp Insurance	477	Insurance
4100	Office Supplies	3,000	City Hall copier paper, toner, etc.
4102	Hardware & Tools	100	Minor tools and hardware
4300	Janitorial Supplies	2,000	Cleaning products, toilet paper, paper towels, etc.
4900	Meeting Supplies	650	Meeting expenses
5600	Telephone	15,564	City Hall telephone costs
5950	Rentals	6,000	Floor mats, music, other City Hall rentals
7200	Office Machine/Software	22,104	Konica/Minolta Lease \$14,256, CIT Tech Lease \$3,348, Seacoast Business Machine Maint agreement \$4,500
7201	Postage Equipment Maint.	3,600	Postage Machine rental Pitney Bowes \$3,168 plus supplies)
8101	Electricity	30,000	City Hall electricity
8102	Water & Sewer	600	Water/Sewer bills
8103	Heating Fuel	5,000	Natural Gas based on historical spending
8200	Building Maintenance	5,000	General City Hall maintenance
8201	Maintenance Contracts	10,000	Elevator (Otis \$3,150), HVAC systems, boiler, (Control Tech \$6,496).
8202	Old City Hall	6,500	Electricity and heat - Natural Gas

130,439



GENERAL FUND FY2008-2009 PROPOSED BUDGET

405 PUBLIC SAFETY**500 POLICE ADMIN**

ACCT NUMBER	DESCRIPTION	06-07 ACTUAL	07-08 BUD	08-09 PROPOSED
0240	Executive Assistant	39,437	39,437	40,726
0300	Police Chief	72,657	72,657	78,128
0601	Secretary	35,354	38,272	39,624
0901	Overtime	0	500	1,000
0902	Longevity	1,664	1,664	1,664
0905	Administration Holiday	3,436	3,630	5,016
0908	Education Allowance	750	750	750
1100	Health Insurance	29,382	27,936	29,681
1200	Life & Disability	1,648	1,606	1,650
1500	Retirees Life Insurance	902	810	1,095
1700	FICA/Medicare	5,757	6,260	6,607
1750	Unemployment Insurance	95	91	91
1775	Workers Comp Insurance	1,626	1,512	1,803
1780	State Retirement	12,622	16,040	17,084
3000	Travel & Training	1,187	1,600	1,600
3001	Tuition Reimbursement	907	6,000	6,000
4101	Office Supplies	4,389	4,120	5,000
4150	Periodicals and Forms	1,443	2,971	2,971
4300	Janitorial Supplies	1,650	1,250	1,800
4400	Vehicle Fuel	1,016	800	1,200
4500	Postage	2,241	3,000	3,000
4700	Training Supplies	4,304	4,500	4,500
4800	Central Clothing	8,094	13,000	13,000
5300	Cleaning Service - Clothes	98	200	200
5441	Internet Service	4,417	2,540	3,540
5500	Association Dues	495	500	500
5700	DARE	0	500	500
5800	Printing	2,315	2,000	2,000



GENERAL FUND FY2008-2009 PROPOSED BUDGET

405 PUBLIC SAFETY**500 POLICE ADMIN**

ACCT NUMBER	DESCRIPTION	06-07 ACTUAL	07-08 BUD	08-09 PROPOSED
5900	Police Spots	4,500	4,500	4,500
5903	Advertising	842	500	600
5924	Misc. Supplies	1,635	1,500	1,500
5925	Misc. Physicals	483	1,000	650
5926	Pre-Employment Check	303	400	300
5950	Rentals	645	150	0
5951	Testing Fees	520	450	550
6100	Property/Liability Insurance	2,453	2,453	4,910
6200	Police Professional Insurance	25,396	25,396	25,396
6300	Fleet Insurance	4,397	4,397	4,397
7101	Computer Maintenance	14,210	14,675	11,625
7200	Office Machine/Software	6,009	5,665	6,000
7201	Office Equipment	71	0	0
7600	Vehicle Maintenance	1,429	1,050	1,050

<i>Police Admin</i>	300,779	316,282	332,208
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<i>Difference From Previous Budget</i>			15,926
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<i>Percentage Difference From Previous Budget</i>			5.04%
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Prior year offsetting revenue totaled	\$127,651
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GENERAL FUND FY2008-2009 PROPOSED BUDGET

405 PUBLIC SAFETY

500 POLICE ADMIN

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>08-09 PROPOSED</i>	<i>Detail</i>
0240	Executive Assistant	40,726	Salary
0300	Police Chief	78,128	Salary
0601	Secretary	39,624	Salary
0901	Overtime	1,000	Overtime
0902	Longevity	1,664	One employee eligible
0905	Administration Holiday	5,016	Contractual agreement
0908	Education Allowance	750	Contractual agreement
1100	Health/Dental Insurance	29,681	Health/Dental Insurance
1200	Life & Disability	1,650	Insurance
1500	Retirees Life Insurance	1,095	Retiree's insurance
1700	FICA/Medicare	6,607	Salary (86,366) X .0765
1750	Unemployment Insurance	91	Insurance
1775	Workers Comp Insurance	1,803	Insurance
1780	State Retirement	17,084	Salary (86,366) X .0874 + (80,542) X .1184
3000	Travel & Training	1,600	Training and mileage reimbursement
3001	Tuition Reimbursement	6,000	Contractual agreement Police Union
4101	Office Supplies	5,000	General office supplies
4150	Periodicals and Forms	2,971	Forms and publications
4300	Janitorial Supplies	1,800	General cleaning supplies
4400	Vehicle Fuel	1,200	Gas
4500	Postage	3,000	Postage general mailing
4700	Training Supplies	4,500	Ammunition, other training supplies
4800	Central Clothing	13,000	Uniforms, bullet proof vests, and shoes for officers and dispatchers.
5300	Cleaning Service - Clothes	200	Dry cleaning
5441	Internet Service	3,540	Internet via T1 line Paetec \$295/month)
5500	Association Dues	500	IACP, NHMM, others
5700	DARE	500	Supplies for DARE program
5800	Printing	2,000	Printing letterhead, business cards, etc



GENERAL FUND FY2008-2009 PROPOSED BUDGET

405 PUBLIC SAFETY**500 POLICE ADMIN**

ACCT NUMBER	DESCRIPTION	08-09 PROPOSED	Detail
5900	Police Spots	4,500	State of NH SPOTS fee (\$1,125/QTR.)
5903	Advertising	600	Employment ads, etc.
5924	Misc. Supplies	1,500	Other supplies, prisoner food
5925	Misc. Physicals	650	Physical exams for new employees
5926	Pre-Employment Check	300	Background and other informational checks
5951	Testing Fees	550	Psych testing for new employees
6100	Property/Liability Insurance	4,910	LGC-PLT
6200	Police Professional Insurance	25,396	LGC-PLT
6300	Fleet Insurance	4,397	LGC-PLT
7101	Computer Maintenance	11,625	IMC Maint fee \$8,325, Secure USA \$1,000, Virus Software \$1,000, Hardware \$1,500
7200	Office Machine/Software	6,000	Purchase of equipment and software
7600	Vehicle Maintenance	1,050	Vehicle Maintenance

332,208



GENERAL FUND FY2008-2009 PROPOSED BUDGET

405 PUBLIC SAFETY

510 PATROL

ACCT NUMBER	DESCRIPTION	06-07 ACTUAL	07-08 BUD	08-09 PROPOSED
0600	Patrol Officers	747,868	879,798	921,421
0601	Specials	31,171	13,000	13,000
0606	School Resource Officer	22,536	40,375	36,940
0608	Grant Expenses	2,196	2,500	3,500
0901	Overtime	42,085	42,000	42,000
0902	Longevity	2,704	2,912	2,080
0905	Holiday Pay	24,015	26,600	30,000
0906	Clothing Allowance	0	0	300
0907	In-Service Overtime	6,383	9,000	8,000
0908	Education Allowance	6,325	6,950	8,600
0910	Court OT-Witness Fee	16,454	17,000	17,000
1100	Health/Dental Insurance	283,204	308,109	326,923
1200	Life & Disability	9,008	10,447	10,678
1700	FICA/Medicare	13,202	15,227	16,508
1750	Unemployment Insurance	639	638	638
1775	Workers Comp Insurance	14,740	17,821	18,712
1780	State Retirement	83,176	124,336	126,669
3000	Travel & Training	2,098	5,000	5,000
4400	Vehicle Fuel	29,687	30,000	32,000
4401	Vehicle Supplies	3,957	3,376	3,376
5300	Cleaning Service - Clothes	2,137	3,000	4,300
5500	Association Dues	0	200	200
5903	Veterinary Services	6,132	6,693	6,693
7400	Police Opr. Eq. Maintenance	1,540	650	650
7600	Vehicle Maintenance	11,199	6,500	6,500
9402	Voice Recorder	2,300	0	2,000

<i>Patrol</i>	1,364,756	1,572,132	1,643,688
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<i>Difference From Previous Budget</i>			71,556
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<i>Percentage Difference From Previous Budget</i>			4.55%
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GENERAL FUND FY2008-2009 PROPOSED BUDGET

405 PUBLIC SAFETY

510 PATROL

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>08-09 PROPOSED</i>	<i>Detail</i>
0600	Patrol Officers	921,421	Salary - 20 employees
0601	Specials	13,000	Special officers to fill vacancies
0606	School Resource Officer	36,940	SRO - Reimbursed proportionally by School District
0608	Grant Expenses	3,500	DUI Enforcement, other grants
0901	Overtime	42,000	Anticipated overtime, Police Chief requested \$43,470
0902	Longevity	2,080	Three employees eligible
0905	Holiday Pay	30,000	Contractual agreement
0906	Clothing Allowance	300	SRO Clothing allowance per union contract
0907	In-Service Overtime	8,000	Overtime based on historical average
0908	Education Allowance	8,600	Contractual agreement
0910	Court OT-Witness Fee	17,000	Court OT partially offset by revenue
1100	Health/Dental Insurance	326,923	Health/Dental for 21 employees
1200	Life & Disability	10,678	Insurance
1700	FICA/Medicare	16,508	Salary (1,069,841) X .0145 + (13,000) X 7.65%
1750	Unemployment Insurance	638	Insurance
1775	Workers Comp Insurance	18,712	Insurance
1780	State Retirement	126,669	Salary (1,069,841) X .1184
3000	Travel & Training	5,000	Training and mileage reimbursement
4400	Vehicle Fuel	32,000	Gas based on historical average
4401	Vehicle Supplies	3,376	Tires, oil, etc.
5300	Cleaning Service - Clothes	4,300	Uniform cleaning
5500	Association Dues	200	Dues
5903	Veterinary Services	6,693	Animal Health Center vet services, stray dog boarding fees (7 days), Protective Custody/Rabies Holds
7400	Police Opr. Eq. Maintenance	650	Equipment maintenance, radios, etc
7600	Vehicle Maintenance	6,500	Maintenance
9402	Voice Recorder	2,000	Estimated maintenance agreement on new recorder

1,643,688



GENERAL FUND FY2008-2009 PROPOSED BUDGET

405 PUBLIC SAFETY

520 INVESTIGATIONS

ACCT NUMBER	DESCRIPTION	06-07 ACTUAL	07-08 BUD	08-09 PROPOSED
0600	Investigators	147,962	155,126	160,389
0901	Overtime	10,739	11,500	11,500
0902	Longevity	832	832	1,040
0905	Holiday Pay	3,829	4,500	4,300
0906	Clothing Allowance	0	0	900
0908	Education Allowance	625	625	625
1100	Health/Dental Insurance	51,484	44,686	47,791
1200	Life & Disability	1,544	1,644	1,644
1700	FICA/Medicare	1,491	1,604	1,677
1750	Unemployment Insurance	95	91	91
1775	Workers Comp Insurance	4,437	3,048	3,388
1780	State Retirement	16,478	20,434	21,164
3000	Travel & Training	947	2,200	2,000
4102	Clothing Reimbursement	0	1,200	0
4400	Vehicle Fuel	2,013	2,200	2,500
4900	Misc. Supplies	135	350	300
5300	Cleaning Service - Clothes	88	700	600
5500	Association Dues	0	100	100
5900	Miscellaneous Services	0	1,200	1,000
5950	Rentals	74	100	0
7200	Office Machine/Software	0	150	150
7400	Photo Equipment/Printing	457	1,500	1,000
7600	Vehicle Maintenance	1,748	1,500	1,500

<i>Investigations</i>	244,978	255,290	263,659
<i>Difference From Previous Budget</i>			8,369
<i>Percentage Difference From Previous Budget</i>			3.28%



GENERAL FUND FY2008-2009 PROPOSED BUDGET

405 PUBLIC SAFETY**520 INVESTIGATIONS**

ACCT NUMBER	DESCRIPTION	08-09 PROPOSED	Detail
0600	Investigators	160,389	Salary - 3 employees
0901	Overtime	11,500	Overtime based on historical averages
0902	Longevity	1,040	One employee eligible
0905	Holiday Pay	4,300	Contractual
0906	Clothing Allowance	900	Contractual
0908	Education Allowance	625	One employee eligible
1100	Health/Dental Insurance	47,791	Health/Dental 3 employees
1200	Life & Disability	1,644	Insurance
1700	FICA/Medicare	1,677	Salary (115,668) X .0145
1750	Unemployment Insurance	91	Insurance
1775	Workers Comp Insurance	3,388	Insurance
1780	State Retirement	21,164	Salary (178,754) X .1184
3000	Travel & Training	2,000	Training and mileage reimbursement
4400	Vehicle Fuel	2,500	Gas
4900	Misc. Supplies	300	Investigative supplies
5300	Cleaning Service - Clothes	600	Cleaning services
5500	Association Dues	100	Dues
5900	Miscellaneous Services	1,000	Other departmental expense
7200	Office Machine/Software	150	Small equipment and software
7400	Photo Equipment/Printing	1,000	Film, printing supplies
7600	Vehicle Maintenance	1,500	Vehicle Maintenance

263,659



GENERAL FUND FY2008-2009 PROPOSED BUDGET

405 PUBLIC SAFETY**530 POLICE SUPPORT**

ACCT NUMBER	DESCRIPTION	06-07 ACTUAL	07-08 BUD	08-09 PROPOSED
0600	Support Salaries	153,807	164,154	159,830
0901	Overtime	6,294	7,000	7,000
0905	Holiday Pay	3,323	3,600	3,700
1100	Health Insurance	31,025	28,457	40,132
1200	Life & Disability	1,696	1,803	2,179
1700	FICA/Medicare	12,467	13,369	13,045
1750	Unemployment Insurance	183	182	164
1775	Workers Comp Insurance	352	351	367
1780	State Retirement	9,463	13,710	14,904
4102	Hardware & Tools	91	500	250
5300	Cleaning Service - Clothes	28	1,000	500
5600	Telephone	16,050	15,000	16,200
5700	Building Cleaning Service	5,185	5,800	5,800
7200	Office Machines	0	500	250
7201	Equipment Maintenance	5,475	4,000	5,000
8101	Electricity	13,259	15,000	20,076
8102	Water & Waste Water	3,304	2,625	6,400
8103	Heating Fuel	5,259	5,000	9,000
8200	Building Maintenance	3,310	2,000	1,000

<i>Police Support</i>	270,571	284,051	305,797
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<i>Difference From Previous Budget</i>			21,746
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<i>Percentage Difference From Previous Budget</i>			7.66%
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GENERAL FUND FY2008-2009 PROPOSED BUDGET

405 PUBLIC SAFETY

530 POLICE SUPPORT

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>08-09 PROPOSED</i>	<i>Detail</i>
0600	Support Salaries	159,830	Salary - 4 Full time and 1 shared position (40%), Parking Enforcement Officer
0901	Overtime	7,000	Overtime based on historical averages
0905	Holiday Pay	3,700	Contractual
1100	Health/Dental Insurance	40,132	Health/Dental 4 employees and 1 shared 40%
1200	Life & Disability	2,179	Insurance
1700	FICA/Medicare	13,045	Salary (170,530) X .0765
1750	Unemployment Insurance	164	Insurance
1775	Workers Comp Insurance	367	Insurance
1780	State Retirement	14,904	Salary (170,530) X .0874
4102	Hardware & Tools	250	Small equipment
5300	Cleaning Service - Clothes	500	Cleaning services
5600	Telephone	16,200	Telephone for Police department
5700	Building Cleaning Service	5,800	Cleaning Service Police Dept 8 hours per week
7200	Office Machines	250	Small office equipment
7201	Equipment Maintenance	5,000	Maintain all radios, base station, other communications equipment
8101	Electricity	20,076	Electric for Police Facility
8102	Water & Waste Water	6,400	Water/Sewer for Police Facility
8103	Heating Fuel	9,000	Heating fuel for Police Facility - Heating Oil
8200	Building Maintenance	1,000	Repairs and Maintenance Police Facility

305,797



GENERAL FUND FY2008-2009 PROPOSED BUDGET

405 PUBLIC SAFETY**540 TRAFFIC**

ACCT NUMBER	DESCRIPTION	06-07 ACTUAL	07-08 BUD	08-09 PROPOSED
0240	Crossing Guard	3,122	11,950	7,886
0600	Regular	26,029	31,470	19,506
0901	Overtime	168	0	1,000
0902	Longevity	624	624	0
0905	Holidays	0	0	1,552
1100	Health Insurance	14,635	13,714	4,479
1200	Life & Disability	361	383	450
1700	FICA/Medicare	2,317	3,369	2,290
1750	Unemployment Insurance	44	91	49
1775	Workers Comp Insurance	626	821	610
1780	State Retirement	1,661	2,805	1,928
5300	Cleaning Service - Clothes	12	400	300
7201	Equipment Maintenance	0	500	250

<i>Traffic</i>	49,599	66,127	40,300
<i>Difference From Previous Budget</i>			-25,827
<i>Percentage Difference From Previous Budget</i>			-39.06%



GENERAL FUND FY2008-2009 PROPOSED BUDGET

405 PUBLIC SAFETY**540 TRAFFIC**

ACCT NUMBER	DESCRIPTION	08-09 PROPOSED	Detail
0240	Crossing Guard	7,886	Estimated for part time employees
0600	Regular	19,506	Salary one shared employee 60%, Police Support (Dispatch)
0901	Overtime	1,000	Overtime based on historical averages
0905	Holidays	1,552	Contractural
1100	Health/Dental Insurance	4,479	Health/Dental one shared employee 60%
1200	Life & Disability	450	Insurance
1700	FICA/Medicare	2,290	Salary (29,944) X .0765
1750	Unemployment Insurance	49	Insurance
1775	Workers Comp Insurance	610	Insurance
1780	State Retirement	1,928	Salary (22,058) X .0874
5300	Cleaning Service - Clothes	300	Uniform cleaning
7201	Equipment Maintenance	250	Small equipment maintenance

40,300



GENERAL FUND FY2008-2009 PROPOSED BUDGET

405 PUBLIC SAFETY**550 PROSECUTION**

ACCT NUMBER	DESCRIPTION	06-07 ACTUAL	07-08 BUD	08-09 PROPOSED
0600	Prosecutor	50,465	53,581	48,671
0901	Overtime	490	950	1,500
0902	Longevity	624	624	0
0905	Holiday Pay	2,253	2,473	2,249
0906	Clothing Allowance	0	300	300
0908	Education Allowance	900	900	0
1100	Health Insurance	19,606	18,668	18,418
1200	Life & Disability	547	540	540
1700	FICA/Medicare	806	853	764
1750	Unemployment Insurance	32	30	30
1775	Workers Comp Insurance	1,084	1,034	996
1780	State Retirement	6,332	6,965	6,242
5300	Cleaning Service - Clothes	241	200	200
5700	Prosecuting Attorney	17,846	18,945	19,506

<i>Prosecution</i>	<i>101,226</i>	<i>106,063</i>	<i>99,416</i>
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<i>Difference From Previous Budget</i>			<i>-6,647</i>
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<i>Percentage Difference From Previous Budget</i>			<i>-6.27%</i>
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GENERAL FUND FY2008-2009 PROPOSED BUDGET

405 PUBLIC SAFETY**550 PROSECUTION**

ACCT NUMBER	DESCRIPTION	08-09 PROPOSED	Detail
0600	Prosecutor	48,671	Salary - one employee
0901	Overtime	1,500	Overtime based on historical averages
0905	Holiday Pay	2,249	Contractual
0906	Clothing Allowance	300	Contractual
1100	Health/Dental Insurance	18,418	Health/Dental one employee
1200	Life & Disability	540	Insurance
1700	FICA/Medicare	764	Salary (52,720) X .0145
1750	Unemployment Insurance	30	Insurance
1775	Workers Comp Insurance	996	Insurance
1780	State Retirement	6,242	Salary (52,720) X .1184
5300	Cleaning Service - Clothes	200	Cleaning service
5700	Prosecuting Attorney	19,506	Dunnington Law Office Contracted Services

99,416



GENERAL FUND FY2008-2009 PROPOSED BUDGET

405 PUBLIC SAFETY

570 FIRE ADMINISTRATION

ACCT NUMBER	DESCRIPTION	06-07 ACTUAL	07-08 BUD	08-09 PROPOSED
0240	Administrative Assistant	18,914	18,462	20,660
0300	Fire Chief	69,269	69,269	74,532
0906	Clothing Allowance	610	600	600
1100	Health Insurance	19,696	18,321	20,163
1200	Life & Disability	655	648	661
1500	Retirees Life Insurance	706	683	780
1700	FICA/Medicare	2,427	2,426	2,661
1750	Unemployment Insurance	69	61	61
1775	Workers Comp Insurance	2,662	2,179	2,534
1780	State Retirement	9,940	11,123	11,866
3000	Travel & Training	257	250	425
4100	Office Supplies	2,567	1,100	2,000
4150	Periodicals & Forms	259	200	200
4151	Fire Prevention Education	496	500	500
4152	Reference Books	166	150	700
4400	Vehicle Fuel	2,968	800	1,600
4401	Vehicle Maintenance	0	0	0
4500	Postage	215	150	150
5441	Internet Services	1,095	720	770
5500	Association Dues	2,948	2,900	3,035
5600	Telephone	5,564	3,500	5,000
5910	Advertising	102	0	0
6100	Property/Liability Insurance	1,869	1,869	2,141
6200	Errors & Omission Insurance	0	300	300
6300	Fleet & Equipment Insurance	366	366	316
7200	Computer/Software Support	890	950	950
7600	Vehicle Maintenance	1,118	300	1,000
8101	Electricity	6,706	6,500	6,000
8102	Water & Waste Water	1,014	897	1,200
8103	Heating Fuel	6,294	5,000	5,000
9500	Command/Forestry Vehicle Lease	7,619	7,619	0
9501	Ladder Truck Purchase	616,000	0	0

Fire Administration

783,461

157,843

165,805

Difference From Previous Budget

7,962

Percentage Difference From Previous Budget

5.04%



GENERAL FUND FY2008-2009 PROPOSED BUDGET

405 PUBLIC SAFETY

570 FIRE ADMINISTRATION

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>08-09 PROPOSED</i>	<i>Detail</i>
0240	Administrative Assistant	20,660	Salary at 28Hrs/week
0300	Fire Chief	74,532	Salary
0906	Clothing Allowance	600	Contractual
1100	Health/Dental Insurance	20,163	Health/Dental one employee
1200	Life & Disability	661	Insurance
1500	Retirees Life Insurance	780	Retiree's insurance
1700	FICA/Medicare	2,661	Salary(74,532X.0145)+(20,660*.0765)
1750	Unemployment Insurance	61	Insurance
1775	Workers Comp Insurance	2,534	Insurance
1780	State Retirement	11,866	Salary(74,532X.1592)
3000	Travel & Training	425	Conferences, training, and mileage reimbursement
4100	Office Supplies	2,000	General office supplies
4150	Periodicals & Forms	200	Subscriptions, printing of forms
4151	Fire Prevention Education	500	Supplies to teach youth and community about fire prevention
4152	Reference Books	700	Informational materials
4400	Vehicle Fuel	1,600	Gas based on historical use
4500	Postage	150	Postage for mailings
5441	Internet Services	770	Comcast \$64/month
5500	Association Dues	3,035	IAFC, International Code Council, etc.
5600	Telephone	5,000	Telephone for Fire Station
6100	Property/Liability Insurance	2,141	LGC-PLT
6200	Errors & Omission Insurance	300	LGC-PLT
6300	Fleet & Equipment Insurance	316	LGC-PLT
7200	Computer/Software Support	950	Outside consulting and software support
7600	Vehicle Maintenance	1,000	Tires, oil, other maintenance
8101	Electricity	6,000	Electricity of Fire Station based on historical use
8102	Water & Waste Water	1,200	Water/Sewer for Fire Station
8103	Heating Fuel	5,000	Heating Fuel (Natural gas) for Fire Station based on historical use

165,805



GENERAL FUND FY2008-2009 PROPOSED BUDGET

405 PUBLIC SAFETY**580 FIRE FIGHTING**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>06-07 ACTUAL</i>	<i>07-08 BUD</i>	<i>08-09 PROPOSED</i>
0700	Regular Fire Fighters	592,864	652,746	663,675
0901	Overtime Replacement	91,969	80,000	95,912
0902	Longevity	2,912	3,328	3,328
0903	Training	8,242	7,000	7,000
0905	Holiday Pay	38,626	41,995	41,995
0906	Clothing Allowance	8,402	9,600	8,400
0908	Educational Incentive	11,876	17,975	18,475
0909	Call Firemen	23,999	21,000	21,000
0910	Recall	28,940	16,000	16,000
0980	Sick Leave Buyout	0	1,408	2,766
0990	Staff Meetings	19,277	0	0
1100	Health Insurance	218,262	222,326	245,657
1200	Life & Disability	6,942	7,679	7,816
1700	FICA/Medicare	11,480	13,643	12,739
1750	Unemployment Insurance	650	456	456
1775	Workers Comp Insurance	28,710	26,237	27,521
1780	State Retirement	113,423	132,144	136,522
3000	Travel & Training	1,917	2,000	2,000
4103	Operating Equipment	549	7,800	7,800
4106	Building Maintenance Supplies	3,069	1,650	2,000
4150	Periodicals & Forms	0	50	50
4151	Reference Books	0	200	800
4400	Vehicle Fuel	7,677	5,000	7,000
4401	Vehicle Supplies	263	2,100	0
4402	Other Petroleum & Chemicals	485	500	1,400
4800	Clothing - Protective	10,872	9,000	10,000
4900	Misc. Supplies	4,318	3,500	3,500
5500	Association Dues	270	1,000	1,000
5910	Physicals	2,508	1,600	5,000
6300	Fleet & Equipment Insurance	2,895	2,895	2,895
7500	Equipment Maint & Supplies	4,530	6,000	6,000
7502	EMS Supplies	431	500	500
7600	Vehicle Maintenance	5,114	8,700	8,700
8201	Building Repairs	0	2,000	1,500
9502	Pumper Lease	58,700	0	0



GENERAL FUND FY2008-2009 PROPOSED BUDGET

405 PUBLIC SAFETY**580 FIRE FIGHTING**

ACCT NUMBER	DESCRIPTION	06-07 ACTUAL	07-08 BUD	08-09 PROPOSED
	<i>Fire Fighting</i>	<i>1,310,172</i>	<i>1,308,032</i>	<i>1,369,407</i>
	<i>Difference From Previous Budget</i>			<i>61,375</i>
	<i>Percentage Difference From Previous Budget</i>			<i>4.69%</i>
	<i>Total Public Safety</i>	<i>4,425,542</i>	<i>4,065,820</i>	<i>4,220,280</i>
	<i>Difference From Previous Budget</i>			<i>154,460</i>
	<i>Percentage Difference From Previous Budget</i>			<i>3.80%</i>

Estimated Federal SAFER Grant for Fiscal Year 2008-2009 = \$80,000



GENERAL FUND FY2008-2009 PROPOSED BUDGET

405 PUBLIC SAFETY

580 FIRE FIGHTING

ACCT NUMBER	DESCRIPTION	08-09 PROPOSED	Detail
0700	Regular Fire Fighters	663,675	Salary 4 Lieutenants, 12 Firefighters (3 added with SAFER Grant)
0901	Overtime Replacement	95,912	OT- Actual amount requested by Chief
0902	Longevity	3,328	Four employees eligible
0903	Training	7,000	Pay for In-house training
0905	Holiday Pay	41,995	Contractual
0906	Clothing Allowance	8,400	Contractual
0908	Educational Incentive	18,475	Contractual
0909	Call Firemen	21,000	Salary for Call Fire
0910	Recall	16,000	Staffing call backs
0980	Sick Leave Buyout	2,766	Contractual
1100	Health/Dental Insurance	245,657	Health/Dental insurance 16 employees
1200	Life & Disability	7,816	Insurance
1700	FICA/Medicare	12,739	Salary (767,724)X.0145 + (21,000)X.0765
1750	Unemployment Insurance	456	Insurance
1775	Workers Comp Insurance	27,521	Insurance
1780	State Retirement	136,522	Salary (857,551) X .1592
3000	Travel & Training	2,000	Training and mileage reimbursement
4103	Operating Equipment	7,800	Replace 1000' of 4" hose (\$4,220) and portable battery replacement (\$1,210), flow test SCBA \$1,330, misc operating equipment
4106	Building Maintenance Supplies	2,000	Cleaning supplies
4150	Periodicals & Forms	50	Subscriptions
4151	Reference Books	800	Informational material
4400	Vehicle Fuel	7,000	Gas based on historical averages
4402	Other Petroleum & Chemicals	1,400	100 gallons of foam at \$14/gal
4800	Clothing - Protective	10,000	Replace 5 sets of clothing annually (\$1,700/set) plus other replacement hoods, gloves, and boots.
4900	Misc. Supplies	3,500	General supplies
5500	Association Dues	1,000	Community Mutual Aid \$500, NH Firemans Assoc, NHRS Call Firefighters (\$6 ea/yr)
5910	Physicals	5,000	Estimate for physicals and hep-B shots
6300	Fleet & Equipment Insurance	2,895	LGC-PLT
7500	Equipment Maint & Supplies	6,000	Operating equipment repair and replacement
7502	EMS Supplies	500	AED Pads, other supplies
7600	Vehicle Maintenance	8,700	Annual vehicle inspection and preventive maintenance
8201	Building Repairs	1,500	General maintenance

1,369,407



GENERAL FUND FY2008-2009 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

600 PW ADMINISTRATION

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>06-07 ACTUAL</i>	<i>07-08 BUD</i>	<i>08-09 PROPOSED</i>
0220	Director	74,933	75,668	78,128
0240	Administrative Assistant	41,991	39,437	36,079
0241	General Foreman	50,405	50,294	48,587
0500	Highway F/T Salaries	332,980	340,700	372,537
0505	P/T Custodian	0	3,816	0
0901	Overtime	18,966	18,000	20,000
0902	Longevity	5,824	6,032	3,744
0912	Standby	5,012	4,480	4,480
0913	Shift Differential	0	1,000	250
0950	Seasonal	0	12,000	12,000
1100	Health Insurance	175,370	174,162	209,459
1200	Life & Disability	5,232	6,096	6,285
1500	Retirees Life Insurance	272	323	410
1700	FICA/Medicare	39,250	42,184	44,164
1750	Unemployment Insurance	553	410	395
1775	Workers Comp Insurance	27,108	27,160	28,952
1780	State Retirement	28,069	46,812	49,408
3000	Travel & Training	1,703	3,000	2,500
4100	Office Supplies	1,358	1,200	1,200
4102	Hardware & Tools	2,036	2,000	2,000
4103	Paging Units	944	1,000	1,000
4150	Periodicals & Forms	210	400	400
4400	Vehicle Fuel	578	1,200	1,200
4500	Postage	81	100	100
4800	Clothing	1,017	1,200	1,000
4900	Safety Supplies	626	2,000	1,200
5300	Uniforms	5,716	5,000	5,000
5441	Internet Services	4,267	0	3,540
5600	Telephone	8,235	7,500	3,240
5605	Cell Phones	0	1,000	1,020
5701	Contracted Cleaning Services	167	0	650
5900	Physicals	2,217	1,500	1,500
5901	Advertising	945	350	350
5903	Permits and Fees	985	500	500



GENERAL FUND FY2008-2009 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES**600 PW ADMINISTRATION**

ACCT NUMBER	DESCRIPTION	06-07 ACTUAL	07-08 BUD	08-09 PROPOSED
5950	Rentals	2,682	1,500	1,500
6100	Property/Liability Insurance	3,474	3,475	4,206
6300	Fleet & Equipment Insurance	9,527	9,258	7,272
7200	Office Machine/Software	481	500	500
7201	Office Equipment	937	1,500	1,500
7300	Operator Equipment Insurance	1,072	500	0
7600	Vehicle Maintenance	192	750	500
8101	Electricity	7,194	8,000	7,500
8102	Water and Sewer	49	1,000	500
8103	Heating Fuel - Propane	13,487	10,000	11,000
8200	Building Maint	9,071	6,000	5,000
8201	Boiler Maint	1,142	0	0

*PW Administration***886,358****919,007****980,756***Difference From Previous Budget***61,749***Percentage Difference From Previous Budget***6.72%**



GENERAL FUND FY2008-2009 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

600 PW ADMINISTRATION

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>08-09 PROPOSED</i>	<i>Detail</i>
0220	Director	78,128	Salary - \$57,000 reimbursed to General Fund from Water and Sewer Ent. Funds
0240	Administrative Assistant	36,079	Salary
0241	General Foreman	48,587	Salary
0500	Highway F/T Salaries	372,537	Salary - 10 employees (Last FY one employee budgeted for only 8 months, this FY for entire 12 months)
0901	Overtime	20,000	Overtime - Includes snow removal
0902	Longevity	3,744	Five employees eligible
0912	Standby	4,480	Employees available for emergency call back
0913	Shift Differential	250	Second and Third shift pay
0950	Seasonal	12,000	4 seasonal winter employees as wing men and sidewalk plow
1100	Health Insurance	209,459	Health/Dental for 13 employees
1200	Life & Disability	6,285	Insurance
1500	Retirees Life Insurance	410	Retiree's insurance
1700	FICA/Medicare	44,164	Salary (577,305) X .0765
1750	Unemployment Insurance	395	Insurance
1775	Workers Comp Insurance	28,952	Insurance
1780	State Retirement	49,408	Salary (565,305) X .0874
3000	Travel & Training	2,500	Conferences, training, mileage reimbursement
4100	Office Supplies	1,200	Ink Cartridges, Paper, other general office supplies
4102	Hardware & Tools	2,000	Small handtools and hardware
4103	Paging Units	1,000	6 Paging Units
4150	Periodicals & Forms	400	Printing of forms, subscriptions
4400	Vehicle Fuel	1,200	Gas based on historical use
4500	Postage	100	Postage for mailing
4800	Clothing	1,000	Boots (contractural), protective clothing (Bergeron)
4900	Safety Supplies	1,200	Goggles, masks, other safety supplies
5300	Uniforms	5,000	Cleaning of uniforms
5441	Internet Services	3,540	Internet vis T1 line at Public Works Facility
5600	Telephone	3,240	Telephone for Public Works facility
5605	Cell Phones	1,020	Cell phones
5701	Contracted Cleaning Services	650	General Linen - Floor mats for office area
5900	Physicals	1,500	Annual physicals - random drug tests required by DOT



GENERAL FUND FY2008-2009 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES**600 PW ADMINISTRATION**

ACCT NUMBER	DESCRIPTION	08-09 PROPOSED	Detail
5901	Advertising	350	Public notices, job advertisements
5903	Permits and Fees	500	Various State permits
5950	Equipment Rentals	1,500	Rent of various equipment such as excavator
6100	Property/Liability Insurance	4,206	LGC-PLT
6300	Fleet & Equipment Insurance	7,272	LGC-PLT
7200	Office Machine/Software	500	Maintenance of office equipment/ 1 software license
7201	Office Equipment	1,500	Purchase of small office equipment
7600	PW Director Vehicle Maintenance	500	Administration vehicle maintenance
8101	Electricity	7,500	Electricity for PW Facility based on historical use
8102	Water and Sewer	500	Water/Sewer for PW Facility
8103	Heating Fuel - Propane	11,000	Heating fuel (Propane) for PW Facility based on historical use
8200	Building Maint	5,000	General maintenance and repairs for PW Facility including pest control

980,756



GENERAL FUND FY2008-2009 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

610 STREET MAINTENANCE

ACCT NUMBER	DESCRIPTION	06-07 ACTUAL	07-08 BUD	08-09 PROPOSED
4174	Willand Trail	498	0	0
4175	Hot Top/Patch	18,206	20,000	20,000
4176	Traffic Signs	4,204	5,000	5,000
4177	Paint for Roads	1,288	2,000	2,000
4178	Street Name Signs	4,196	3,000	3,000
4400	Vehicle Fuel	24,629	30,000	34,000
4600	Drainage System Repair	0	10,000	10,000
5700	Pavement Marking	10,742	10,000	11,000
5701	Tree/Stump Renewal	3,067	3,000	3,000
5702	Catch Basin Cleaning	0	0	7,200
7300	Sweeper Parts	0	5,000	3,000
9104	Road Resurfacing	297,310	250,000	300,000
9105	Sidewalks	3,477	10,000	10,000
9106	Rocky Hill Road Repairs	0	10,000	0

<i>Street Maintenance</i>	367,617	358,000	408,200
<i>Difference From Previous Budget</i>			50,200
<i>Percentage Difference From Previous Budget</i>			14.02%



GENERAL FUND FY2008-2009 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

610 STREET MAINTENANCE

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>08-09 PROPOSED</i>	<i>Detail</i>
4175	Hot Top/Patch	20,000	General repairs around the City
4176	Traffic Signs	5,000	Replacement of Traffic signs
4177	Paint for Roads	2,000	Supplies to paint crosswalks, Parking lots, etc.
4178	Street Name Signs	3,000	Street sign replacement
4400	Vehicle Fuel	34,000	Fuel for all highway equipment has been moved to this line item
4600	Drainage System Repair	10,000	\$10,000 used for general repairs to drain structures
5700	Pavement Marking	11,000	Street Line painting - Contracted Service - Entire City
5701	Tree/Stump Renewal	3,000	Tree/Stump removal - Contracted service
		7,200	Contract for Catch Basin Cleaning. PWD recommended a two year program (there are approximately 900 catch basins) at \$40 per catch basin. The City Manager is recommending a 5yr program(complete 20% each year)
5702	Catch Basin Cleaning		
7300	Sweeper Parts	3,000	Maintenance of sweeper moved to this Dept.
9104	Road Resurfacing	300,000	Paving of streets (cost estimate does not include any sidewalk or utility work)
9105	Sidewalks	10,000	General repairs of sidewalks

408,200



GENERAL FUND FY2008-2009 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES**611 SNOW REMOVAL**

ACCT NUMBER	DESCRIPTION	06-07 ACTUAL	07-08 BUD	08-09 PROPOSED
0951	Snow Seasonal	140	0	0
3000	Meal Allotment	459	1,000	750
4175	Salt and Sand	87,049	90,000	95,000
4400	Vehicle Fuel	10,424	0	0
7300	Snow Equipment Repair	8,520	12,000	12,000
7301	Snow Plow Damage	121	1,000	1,000

<i>Snow Removal</i>	<i>106,713</i>	<i>104,000</i>	<i>108,750</i>
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<i>Difference From Previous Budget</i>			<i>4,750</i>
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<i>Percentage Difference From Previous Budget</i>			<i>4.57%</i>
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GENERAL FUND FY2008-2009 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES**611 SNOW REMOVAL**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>08-09 PROPOSED</i>	<i>Detail</i>
3000	Meal Allotment	750	Meals for employees when working 12 continuous hours or more
4175	Salt and Sand	95,000	Average cost FY 03 through FY07 was \$98,876
7300	Snow Equipment Repair	12,000	Repair and maintenance of snow equipment, plow trucks, sidewalk plow.
7301	Snow Plow Damage	1,000	Fix damage to property caused by plows
		<i>108,750</i>	



GENERAL FUND FY2008-2009 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES**613 STREET LIGHTING**

ACCT NUMBER	DESCRIPTION	06-07 ACTUAL	07-08 BUD	08-09 PROPOSED
5421	Street Lights	94,177	93,000	95,000
5422	Traffic Lights Maint & Repair	14,472	13,000	13,650

<i>Street Lighting</i>	<i>108,649</i>	<i>106,000</i>	<i>108,650</i>
<i>Difference From Previous Budget</i>			<i>2,650</i>
<i>Percentage Difference From Previous Budget</i>			<i>2.50%</i>



GENERAL FUND FY2008-2009 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES**613 STREET LIGHTING**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>08-09 PROPOSED</i>	<i>Detail</i>
5421	Street Lights	95,000	Electricity for Street lights
5422	Traffic Lights Maint & Repair	13,650	Maintenance of traffic lights

108,650



GENERAL FUND FY2008-2009 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES**620 EQUIPMENT MAINTENANCE**

ACCT NUMBER	DESCRIPTION	06-07 ACTUAL	07-08 BUD	08-09 PROPOSED
4401	Heavy Equipment Maintenance	39,670	40,000	39,000
4402	Other Petroleum & Chemicals	3,851	4,000	4,000
4403	Cylinders	790	900	2,200
4600	Hardware & Tools	2,066	2,000	1,000
7250	Operator Equipment Maint.	1,119	0	0

<i>Equipment Maintenance</i>	47,496	46,900	46,200
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<i>Difference From Previous Budget</i>			-700
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<i>Percentage Difference From Previous Budget</i>			-1.49%
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GENERAL FUND FY2008-2009 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES**620 EQUIPMENT MAINTENANCE**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>08-09 PROPOSED</i>	<i>Detail</i>
4401	Heavy Equipment Maintenance	39,000	Maintenance of Heavy Equipment - Public Works
4402	Other Petroleum & Chemicals	4,000	Oil, Grease, antifreeze etc.
4403	Cylinders	2,200	Rental of welding cylinders and filling of cylinders
4600	Hardware & Tools	1,000	Purchase/replacement of asphalt blades, welding tips, other small parts
		46,200	



GENERAL FUND FY2008-2009 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES

630 CITY ENGINEER

ACCT NUMBER	DESCRIPTION	06-07 ACTUAL	07-08 BUD	08-09 PROPOSED
0240	Engineering Intern	10,542	7,112	1,000
0300	City Engineer	68,481	68,616	68,616
0301	Superfund Project Manager	3,349	5,000	4,000
1100	Health Insurance	19,600	18,321	20,163
1200	Life & Disability	643	636	636
1500	Retirees Life Insurance	258	234	258
1700	FICA/Medicare	5,973	6,176	5,632
1750	Unemployment Insurance	75	90	90
1775	Workers Comp Insurance	4,058	3,728	4,061
1780	State Retirement	4,669	5,997	5,997
3000	Travel & Training	1,081	500	1,275
4100	Office Supplies	638	750	750
4400	Vehicle Fuel	36	0	0
4500	Postage	6	100	1,200
5800	Printing	317	400	400
7200	Office Machine Software	1,596	3,110	3,110
7201	New Plotter	2,350	0	0

City Engineer **123,672** **120,770** **117,188**

Difference From Previous Budget -3,582

Percentage Difference From Previous Budget -2.97%



GENERAL FUND FY2008-2009 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES**630 CITY ENGINEER**

ACCT NUMBER	DESCRIPTION	08-09 PROPOSED	Detail
0240	Engineering Intern	1,000	Stipend for college Intern to assist with projects.
0300	City Engineer	68,616	Salary
0301	Superfund Project Manager	4,000	Salary for Project Manager
1100	Health/Dental Insurance	20,163	Health/Dental one employee
1200	Life & Disability	636	Insurance
1500	Retirees Life Insurance	258	Retiree's life insurance
1700	FICA/Medicare	5,632	Salary (\$73,728) X .0765
1750	Unemployment Insurance	90	Insurance
1775	Workers Comp Insurance	4,061	Insurance
1780	State Retirement	5,997	Salary (\$68,616) X .0874
3000	Travel & Training	1,275	Conferences, training, mileage reimbursement
4100	Office Supplies	750	General office supplies
4500	Postage	1,200	Postage for mailing, E-911 committee mailings
5800	Printing	400	Forms, business cards, letterhead
7200	Office Machine Software	3,110	License renewal for Arc view (\$600), AutoCAD (\$800) , ArcIMS (\$1,710)

117,188



GENERAL FUND FY2008-2009 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES**650 BUILDINGS AND GROUNDS**

ACCT NUMBER	DESCRIPTION	06-07 ACTUAL	07-08 BUD	08-09 PROPOSED
0500	Seasonal Help Grounds	22,086	24,500	29,920
1700	FICA/Medicare	1,736	1,874	2,289
1750	Unemployment	31	90	120
1775	Workers Compensation	0	1,479	1,806
5702	Adopt A Spots/Miscellaneous	1,311	1,000	1,000
7250	Small Equipment Maint	0	1,500	750

Buildings and Grounds **25,164** **30,443** **35,885**

Difference From Previous Budget **5,442**

Percentage Difference From Previous Budget **17.88%**



GENERAL FUND FY2008-2009 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES**650 BUILDINGS AND GROUNDS**

ACCT NUMBER	DESCRIPTION	08-09 PROPOSED	Detail
0500	Seasonal Help Grounds	29,920	Summer seasonal help - 4 employees at \$11/hr (3 for 14 weeks, one for 26 weeks)
1700	FICA/Medicare	2,289	Salary (\$29,920) X .0765
1750	Unemployment	120	Insurance
1775	Workers Compensation	1,806	Insurance
5702	Adopt A Spots/Miscellaneous	1,000	Supplies and materials for adopt a spot program.
7250	Small Equipment Maint	750	Repairs to mowers, small equipment reclassified from equipment maintenance budget

35,885



GENERAL FUND FY2008-2009 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES**660 CEMETERY**

ACCT NUMBER	DESCRIPTION	06-07 ACTUAL	07-08 BUD	08-09 PROPOSED
0230	Clerk of Trustees	450	600	600
1700	FICA/Medicare	34	46	46
1750	Unemployment Insurance	2	2	2
4100	Operating Supplies	160	250	250
4101	Office Supplies	102	200	200
4102	Flowers, Planting, and Trees	630	500	800
5700	Equipment Purchases	10,312	2,500	2,500
8102	Water & Sewer	0	250	250
8200	Building Repairs	4,950	0	3,000
8300	Maintenance	390	4,000	500

Cemetery **17,030** **8,348** **8,148**

Difference From Previous Budget -200

Percentage Difference From Previous Budget -2.40%



GENERAL FUND FY2008-2009 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES**660 CEMETERY**

ACCT NUMBER	DESCRIPTION	08-09 PROPOSED	Detail
0230	Clerk of Trustees	600	Stipend for Trustee
1700	FICA/Medicare	46	Stipend (600) X .0765
1750	Unemployment Insurance	2	Insurance
4100	Operating Supplies	250	General operating supplies for cemetery
4101	Office Supplies	200	General office supplies
4102	Flowers, Planting, and Trees	800	Planting for cemetery
5700	Equipment Purchases	2,500	Mower replacement
8102	Water & Sewer	250	Water/Sewer bills
8200	Building Repairs	3,000	Painting and Repairing AS well house, razing and rebuilding GS well house, gravel road repairs.
8300	Maintenance	500	Maintenance of cremation, burial area, road repair, Chapel, and wells.

8,148



GENERAL FUND FY2008-2009 PROPOSED BUDGET

408 OTHER EXPENSES

900 CAPITAL OUTLAY

ACCT NUMBER	DESCRIPTION	06-07 ACTUAL	07-08 BUD	08-09 PROPOSED
9001	Update Telephone System - Library	0	4,000	0
9002	Computer Software - CIP	0	10,000	0
9003	Police Cruiser/s	45,952	21,489	47,512
9004	Voice Recorder - Police	0	17,499	0
9005	Replace Furnace at Fire Station	0	7,000	0
9006	Master Plan Update	0	0	0
9007	Impact Fee Ordinance	0	20,000	0
9008	City Hall - Heating System	0	40,000	0
9009	Memorial Dr. Tennis Court	0	50,000	0
9010	Engineering for Drainage repairs on Washington Street	0	6,000	0
9011	Engine 3 - Replacement	0	40,000	0
9013	Park Repair - Phase 1	0	0	22,000
9014	Library Handicapped Access	0	0	13,780
9015	Fire Station Front Drive Repairs	0	0	13,125
9017	Library Microfilm Reader/Printer	0	0	6,500
9018	Library Security System	0	0	6,000
9019	Thermal Imaging Camera	0	0	12,000
9020	Front End Loader (10% Down Payment)	0	0	14,500
9021	Main St. Drainage Improvement	0	0	10,500
9022	Deer Creek Cul-de-Sac	0	0	23,000
<i>Capital Outlay</i>		45,952	215,988	168,917
<i>Difference From Previous Budget</i>				-47,071
<i>Percentage Difference From Previous Budget</i>				-21.79%

	<u>07-08 BUD</u>	<u>08-09 PROPOSED</u>
<i>Total General Fund Appropriations for Fiscal 08-09 =</i>	<u>\$10,025,459</u>	<u>\$10,435,341</u>

Percentage Change	4.088%
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GENERAL FUND FY2008-2009 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES**670 SOLID WASTE COLLECTION**

ACCT NUMBER	DESCRIPTION	06-07 ACTUAL	07-08 BUD	08-09 PROPOSED
5423	Curbside Recycling	134,895	150,000	150,000
5424	Public Works Dumpster	4,452	4,200	4,200
5425	HHH Hazardous Waste	7,874	16,000	16,000
5426	Lamprey Apportionment	3,515	3,515	2,921
<i>Solid Waste Collection</i>		150,736	173,715	173,121
<i>Difference From Previous Budget</i>				-594
<i>Percentage Difference From Previous Budget</i>				-0.34%
<i>Total Public Works and Utilities</i>		1,833,435	1,867,183	1,986,898
<i>Difference From Previous Budget</i>				119,715
<i>Percentage Difference From Previous Budget</i>				6.41%



GENERAL FUND FY2008-2009 PROPOSED BUDGET

406 PUBLIC WORKS AND UTILITIES**670 SOLID WASTE COLLECTION**

ACCT NUMBER	DESCRIPTION	08-09 PROPOSED	Detail
5423	Curbside Recycling	150,000	Contract Service - recycling pickup (\$160.25/ton 7/1/08-12/31/08, \$165.00/ton 1/1/09-06/30/09)
5424	Public Works Dumpster	4,200	10 yard dumpster rental
5425	HHH Hazardous Waste	16,000	Level Funded
5426	Lamprey Apportionment	2,921	Lamprey apportionment

173,121



GENERAL FUND FY2008-2009 PROPOSED BUDGET

407 OTHER EXPENSES

700 TRANSFER TO DEBT SERVICE

ACCT NUMBER	DESCRIPTION	06-07 ACTUAL	07-08 BUD	08-09 PROPOSED
9700	High St. Corridor - Principal	65,000	65,000	65,000
9701	High St. Corridor - Interest	45,663	42,413	39,162
9704	Road Improvements - Principal	65,000	65,000	65,000
9705	Road Improvements - Interest	23,806	20,719	17,632
9723	Route 16 Assessment - Principal	6,544	6,544	6,544
9724	Route 16 Assessment - Interest	1,335	990	496
9725	New City Hall - Principal	65,000	65,000	65,000
9726	New City Hall - Interest	53,250	50,082	46,912
9727	Plaza - Principal	35,000	35,000	35,000
9728	Plaza - Interest	14,950	13,244	11,538
9729	New City Hall 2 - Principal	30,000	30,000	30,000
9730	New City Hall 2 - Interest	14,141	12,904	11,641
9731	Landfill 4 - Principal	50,000	50,000	50,000
9732	Landfill 4 - Interest	23,569	21,507	19,401
9733	05 Capital Improvements - Principal	140,455	140,000	140,000
9734	05 Capital Improvements - Interest	65,554	59,246	52,246
9735	New Police Station - Principal	0	226,127	230,000
9736	New Police Station - Interest	93,008	157,679	146,276

<i>Transfer to Debt Service</i>	792,275	1,061,455	1,031,848
<i>Difference From Previous Budget</i>			-29,607
<i>Percentage Difference From Previous Budget</i>			-2.79%



GENERAL FUND FY2008-2009 PROPOSED BUDGET

407 OTHER EXPENSES**700 TRANSFER TO DEBT SERVICE**

ACCT NUMBER	DESCRIPTION	08-09 PROPOSED	Detail
9700	High St. Corridor - Principal Original issue \$1,300,000	65,000	\$780,000 Principal, 245,639 Int. Outstanding
9701	High St. Corridor - Interest	39,162	Final Payment FY2019-2020
9704	Road Improvements - Principal Original issue \$1,000,000	65,000	\$390,000 Principal, 58,175 Int. Outstanding
9705	Road Improvements - Interest	17,632	Final Payment FY2013-2014
9723	Route 16 Assessment - Principal	6,544	Assessment from Debt Service Fund- Prin
9724	Route 16 Assessment - Interest	496	Assessment from Debt Service Fund- Int
9725	New City Hall - Principal Original issue \$1,400,000	65,000	\$920,000 Principal, 337,575 Int. Outstanding
9726	New City Hall - Interest	46,912	Final Payment FY2020-2021
9727	Plaza - Principal Original issue \$475,000	35,000	\$230,000 Principal, 44,762 Int. Outstanding
9728	Plaza - Interest	11,538	Final Payment FY2014-2015
9729	New City Hall 2 - Principal Original issue \$450,000	30,000	\$270,000 Principal, 56,330 Int. Outstanding
9730	New City Hall 2 - Interest	11,641	Final Payment FY2016-2017
9731	Landfill 4 - Principal Original issue \$750,000	50,000	\$450,000 Principal, 93,879 Int. Outstanding
9732	Landfill 4 - Interest	19,401	Final Payment FY2016-2017
9733	05 Capital Improvements - Prin Original Issue \$1,395,355 plus \$104,645 premium	140,000	\$1,114,900 Principal, 222,238 Int. Outstanding
9734	05 Capital Improvements - Int	52,246	Final Payment FY2015-2016
9735	New Police Station - Principal Original issue \$3,426,127 plus \$78,873 premium	230,000	\$3,200,000 Principal, 1,061,544 Int. Outstanding
9736	New Police Station - Interest	146,276	Final Payment FY2021-2022

1,031,848



GENERAL FUND FY2008-2009 PROPOSED BUDGET

407 OTHER EXPENSES**705 CAPITAL LEASES**

ACCT NUMBER	DESCRIPTION	06-07 ACTUAL	07-08 BUD	08-09 PROPOSED
9306	2002 Dump Truck	11,417	0	0
9309	Sidewalk Plow	14,173	14,173	14,173
9310	2006 1 Ton 4x4	7,127	7,128	7,128
9311	2006 1 Ton 4x4	7,127	7,128	7,128
9312	New Plow Lease	0	25,430	23,840
9313	New Plow Lease	0	23,580	22,007
9314	Vehicle Lift	7,270	0	0
9315	Fire/Pumper Truck	0	0	88,304

*Capital Leases***47,114****77,439****162,580***Difference From Previous Budget***85,141***Percentage Difference From Previous Budget***109.95%**



GENERAL FUND FY2008-2009 PROPOSED BUDGET

407 OTHER EXPENSES**705 CAPITAL LEASES**

ACCT NUMBER	DESCRIPTION	08-09 PROPOSED	Detail
9309	Sidewalk Plow	14,173	Sidewalk Plow - One payment left Aug 5, 2008
9310	2006 1 Ton 4x4	7,128	1 Ton 4X4 - Two payments left; Feb 15, 2009, Feb 15, 2010
9311	2006 1 Ton 4x4	7,128	1 Ton 4X4 - Two payments left; Feb 15, 2009, Feb 15, 2010
9312	New Plow Lease	23,840	Three payments left, June 5, 2009, 2010, 2011
9313	New Plow Lease	22,007	Three payments left, June 5, 2009, 2010, 2011
9315	Fire/Pumper Truck	88,304	5 year lease, approved by Council on March 3, 2008
		<hr/>	
		162,580	

This portion of the budget has been relocated from the Public Works and Utilities budget, and now includes all City lease/purchase agreements for the purchase of equipment. The intent is to better represent costs that are capitalized along with debt service, and provide a better reflection of departmental operating costs on a year by year comparative basis.



GENERAL FUND FY2008-2009 PROPOSED BUDGET

407 OTHER EXPENSES**710 TRANSFER TO OTHER CAPITAL FUNDS**

ACCT NUMBER	DESCRIPTION	06-07 ACTUAL	07-08 BUD	08-09 PROPOSED
9800	Superfund Landfill Monitor	115,582	95,950	80,878
9802	Route 16 Debt Service Fund	20,000	20,000	40,000
9803	High Street Debt Service Fund	27,814	27,814	0
9804	Revaluation Capital Reserve	0	55,000	100,000
<i>Transfer to Other Capital Funds</i>		163,396	198,764	220,878
<i>Difference From Previous Budget</i>				22,114
<i>Percentage Difference From Previous Budget</i>				11.13%
<i>Total Other Expenses</i>		1,002,785	1,337,658	1,415,306
<i>Difference From Previous Budget</i>				77,648
<i>Percentage Difference From Previous Budget</i>				5.80%



GENERAL FUND FY2008-2009 PROPOSED BUDGET

407 OTHER EXPENSES**710 TRANSFER TO OTHER CAPITAL FUNDS**

ACCT NUMBER	DESCRIPTION	08-09 PROPOSED	Detail
9800	Superfund Landfill Monitor	80,878	Monitor superfund landfill, there continues to be <i>NO</i> money included in this request for "re-use" consulting work
9802	Contribution - Debt Service Fund	40,000	Contribution to Debt Service Fund
9804	Revaluation Capital Reserve Fund	100,000	Second year of funding a Capital Reserve Fund for a City revaluation. Expectation is one additional year of funding required to proceed with project. This project will include a City-wide measure and list inspection of buildings and land.

220,878



GENERAL FUND FY2008-2009 PROPOSED BUDGET

408 OTHER EXPENSES**800 CONTINGENCY**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>06-07 ACTUAL</i>	<i>07-08 BUD</i>	<i>08-09 PROPOSED</i>
0999	Contingency	0	140,000	120,000

Contingency ***0*** ***140,000*** ***120,000***

Difference From Previous Budget *-20,000*

Percentage Difference From Previous Budget *-14.29%*



GENERAL FUND FY2008-2009 PROPOSED BUDGET

408 OTHER EXPENSES**800 CONTINGENCY**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>08-09 PROPOSED</i>	<i>Detail</i>
0999	Contingency	120,000	Contingency. Includes wages for non-union and CBA's to be negotiated, also potential retirement payouts

120,000



GENERAL FUND FY2008-2009 PROPOSED BUDGET

408 OTHER EXPENSES

900 CAPITAL OUTLAY

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>08-09 PROPOSED</i>	<i>Detail</i>
9003	Police Cruiser	47,512	CIP-purchase of 2 (two) cruisers
9013	Park Repair - Phase 1	22,000	Year one of a proposed two year program to improve City parks - to be paid with Parks & Recreation Fees
9014	Library Handicapped Access	13,780	Year one of a multi-year phase in of ADA recommended improvements contained in the 1998 Tennant/Wallace report
9015	Fire Station Front Drive Repairs	13,125	Grind, regrade, and repave front drive way at Fire Station
9017	Library Microfilm Reader/Printer	6,500	Replace 15 year old reader with a Canon MS-400 reader/printer - to be paid with Municipal Escrow Fees
9018	Library Security System	6,000	Install a security system with motion sensors and panic alarms - to be paid with Municipal Escrow Fees
9019	Thermal Imaging Camera	12,000	Replace one at Fire Station
9020	Front End Loader (10% Down Payment)	14,500	Replace 1986 444d John Deere front end loader - Lease/Purchase down payment
9021	Main St. (Murdo Easement)	10,500	Repair City Drainage easement (adjacent to Murdo Property) on Main Street
9022	Deer Creek Cul-de-Sac	23,000	Repair/Repave Cul-de-Sac, layout of cul-de-sac creates plowing difficulties and drainage concerns

168,917



GENERAL FUND FY2008-2009 PROPOSED BUDGET

408 OTHER EXPENSES**810 INTERGOVERNMENT ASSESSMENTS**

ACCT NUMBER	DESCRIPTION	06-07 ACTUAL	07-08 BUD	08-09 PROPOSED
2500	County Tax	1,850,956	1,979,358	2,316,507
<i>Intergovernment Assessment</i>		<i>1,850,956</i>	<i>1,979,358</i>	<i>2,316,507</i>
<i>Difference From Previous Budget</i>				<i>337,149</i>
<i>Percentage Difference From Previous Budget</i>				<i>17.03%</i>

County estimates of Taxes to be raised as of 2/28/08 = \$26,782,600

Somersworth's prior years percentage of assesment = 8.6493%

Current Estimate as of 2/28/08 = (\$26,782,600 X 8.6493%) = \$2,316,507



GENERAL FUND FY2008-2009 PROPOSED BUDGET

409 SCHOOL DEPARTMENT**900 SCHOOL EXPENSES**

ACCT NUMBER	DESCRIPTION	06-07 ACTUAL	07-08 BUD	08-09 PROPOSED
2000	Educational Expenses	17,582,889	19,154,080	20,443,760
2100	Capital Outlay/CIP	0	0	130,000

<i>School Expenses</i>	<i>17,582,889</i>	<i>19,154,080</i>	<i>20,573,760</i>
<i>Difference From Previous Budget</i>			<i>1,419,680</i>
<i>Percentage Difference From Previous Budget</i>			<i>7.41%</i>



GENERAL FUND FY2008-2009 PROPOSED BUDGET

409 SCHOOL DEPARTMENT**910 SCHOOL DEBT SERVICE**

ACCT NUMBER	DESCRIPTION	06-07 ACTUAL	07-08 BUD	08-09 PROPOSED
2901	Transfer to Debt - Principal	460,000	410,000	410,000
2902	Transfer to Debt - Interest	197,710	172,934	174,753
<i>School Debt Service</i>		657,710	582,934	584,753
<i>Difference From Previous Budget</i>				1,819
<i>Percentage Difference From Previous Budget</i>				0.31%
<i>Total School Department</i>		18,240,599	19,737,014	21,158,513
<i>Difference From Previous Budget</i>				1,421,499
<i>Percentage Difference From Previous Budget</i>				7.20%



ENTERPRISE FUNDS ESTIMATED REVENUE

	WASTE WATER	WATER	SOLID WASTE
* Rates	\$2.91/100	\$2.50/100	\$1.75 - 30 Gal Bag
	Cubic Ft.	Cubic Ft.	\$1.20 - 15 Gal Bag
Fees	1,260,000	1,500,000	396,500
Grants	212,313	30,615	0
Job Work & Merchandise	200,000	200,000	0
Interest Income	0	0	0
Use of Fund Balance	0	0	0
	1,672,313	1,730,615	396,500
Gross Budget	2,211,515	2,063,746	389,270
Estimated Budget Surplus/(Deficit)	(539,202)	(333,131)	7,230

** Sewer rates are pending Council Review for a July 1, 2008 Increase*

** Water rate effective July 1, 2008*



WASTE WATER FUND FY 2008-2009 PROPOSED BUDGET

406 ENTERPRISE FUNDS

695 WASTE WATER

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>06-07 ACTUAL</i>	<i>07-08 BUD</i>	<i>08-09 PROPOSED</i>
0400	Clerk 40%	0	14,302	14,768
1100	Health & Dental	0	7,322	7,801
1200	Life & Disability	0	114	114
1700	FICA/Medicare	0	1,094	1,130
1750	Unemployment Insurance	0	12	12
1775	Workers Compensation	0	28	32
1780	State Retirement	0	1,250	1,291
3500	Training/Licenses	0	750	750
4100	Materials and Supplies	5,076	8,000	3,000
4101	Office Supplies	0	0	2,000
4900	Safety Equipment and Supplies	87	1,000	1,000
5200	Audit	2,400	2,400	2,400
5421	Collection System Maintenance	20,608	30,000	30,000
5440	Reimburse City/City Manager	25,000	25,000	25,000
5441	Reimburse City/PW Director	20,000	20,000	20,000
5600	Telephone & Fire Line	1,086	7,500	7,500
5700	Operations Contract	582,805	565,000	593,250
5705	Consulting Services	0	20,000	0
5900	Electricity	139,461	150,000	160,000
5901	Natural Gas	19,379	50,000	120,000
5902	Polymer	21,861	20,500	20,593
5903	Sodium Hypochloride	46,633	41,000	24,516
5904	Lab Supplies & Testing	19,303	20,000	15,000
5905	Magnesium	65,053	55,000	47,919
5906	Defoaming/Other Chemicals	27,852	18,000	17,985
5907	Sodium Bisulfite	37,656	37,000	25,899
5908	Heating Oil	60,987	30,000	0
5909	Propane	1,738	2,000	2,000
6000	Outside Services	3,007	20,000	11,000
6001	Repairs and Maintenance	27,745	30,000	20,000
6002	Solid Waste Disposal	192,173	79,000	79,000
6003	Turgeon Street Sewer Line	1,000	0	0
6004	Joyce Street Sewer Line	30,100	0	0
6005	William Street Sewer Line	29,000	0	0
6006	Guy Street Sewer Line	52,150	0	0
6007	Depot Street Sewer Line	4,500	0	0



WASTE WATER FUND FY 2008-2009 PROPOSED BUDGET

410 ENTERPRISE FUNDS

695 WASTE WATER

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>06-07 ACTUAL</i>	<i>07-08 BUD</i>	<i>08-09 PROPOSED</i>
6008	Down Street Sewer Line	0	6,000	0
6009	Morrison Street Sewer Line	0	6,000	0
6010	Prospect Street Sewer Line	0	3,250	0
6100	Property/Liability Insurance	12,348	12,348	13,264
6300	Fleet & Equipment Insurance	1,099	1,100	949
7200	Office Equipment (Computers)	0	0	2,000
8102	Water & Sewer	0	0	1,000
9775	Bond/Loan Principal	15,000	0	0
9776	Bond/Loan Interest	47	0	0
9777	SRF Loan Payment - Principal	516,200	516,231	516,231
9778	SRF Loan Payment - Interest	321,708	342,117	324,111
9800	Transfer -Debt Service Fund	100,000	100,000	100,000
<i>Waste Water</i>		<i>2,403,062</i>	<i>2,243,318</i>	<i>2,211,515</i>
<i>Difference From Previous Budget</i>				<i>-31,803</i>
<i>Percentage Difference From Previous Budget</i>				<i>-1.42%</i>



WASTE WATER FUND FY 2008-2009 PROPOSED BUDGET

406 ENTERPRISE FUNDS

695 WASTE WATER

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>08-09 PROPOSED</i>	<i>Detail</i>
0400	Clerk 40%	14,768	Salary - Billing Clerk at 40%
1100	Health & Dental	7,801	Health/Dental one employee at 40%
1200	Life & Disability	114	Insurance at 40%
1700	FICA/Medicare	1,130	Salary (14,768) X .0765
1750	Unemployment Insurance	12	Insurance at 40%
1775	Workers Compensation	32	Insurance at 40%
1780	State Retirement	1,291	Salary (14,768) X .0874
3500	Training/Licenses	750	Training, mileage reimbursement
4100	Materials and Supplies	3,000	Oil, Grease, cleaning supplies, other general maintenance supplies
4101	Office Supplies	2,000	Computer paper, envelopes, other office supplies
4900	Safety Equipment and Supplies	1,000	Goggles, gloves, other safety equipment.
5200	Audit	2,400	Annual audit of F/S
5421	Collection System Maintenance	30,000	Maintenance to sewer lines and other infrastructure
5440	Reimburse City/City Manager	25,000	Administrative cost allocation
5441	Reimburse City/PW Director	20,000	Administrative cost allocation
5600	Telephone & Fire Line	7,500	Telephone based on historical averages
5700	Operations Contract	593,250	Operations contract assuming 5% increase - Currently seeking RFP's and contract value to be adjusted accordingly
5900	Electricity	160,000	Electric based on historical averages
5901	Natural Gas	120,000	Natural Gas based on historical average
5902	Polymer	20,593	Estimate 2,664 gals at \$7.73/gal
5903	Sodium Hypochloride	24,516	Estimate 36,053 gallons at \$.68/gallon
5904	Lab Supplies	15,000	Lab supplies only, averages \$1,250 per month
5905	Magnesium	47,919	Estimate 17,114 gals at \$2.80/gal
5906	Defoaming/Other Chemicals	17,985	Defoamer and other chemicals used in waste water treatment 1650 gals @ 10.90/gal
5907	Sodium Bisulfite	25,899	Estimate 12,063 gallons at \$2.147/gallon
5909	Propane	2,000	Propane to heat pump stations
6000	Outside Services	11,000	River monitoring \$2,500 and lab certification \$150, outside analysis for sludge and toxins, \$6,500, other testing
6001	Repairs and Maintenance	20,000	General repairs and maintenance



WASTE WATER FUND FY 2008-2009 PROPOSED BUDGET

406 ENTERPRISE FUNDS**695 WASTE WATER**

ACCT NUMBER	DESCRIPTION	08-09 PROPOSED	Detail
6002	Solid Waste Disposal	79,000	Grit disposal (\$5,000), Dry sludge disposal (\$40,000), sludge during downtime of dryer (\$34,000)
6100	Property/Liability Insurance	13,264	LGC-PLT
6300	Fleet & Equipment Insurance	949	LGC-PLT
7200	Office Equipment (Computers)	2,000	Replace 2 (two) Computers
8102	Water & Sewer	1,000	Water Utility bills
9777	SRF Loan Payment - Principal	516,231	\$9,292,165 Prin, \$3,079,051 Int outstanding
9778	SRF Loan Payment - Interest	324,111	Final payment due FY 2025-2026
9800	Transfer - Debt Service Fund	100,000	Transfer to Debt Service Fund

2,211,515



WATER FUND FY 2008-2009 PROPOSED BUDGET

406 ENTERPRISE FUNDS

690 WATER DEPARTMENT

ACCT NUMBER	DESCRIPTION	06-07 ACTUAL	07-08 BUD	08-09 PROPOSED
0400	Office Clerk (60%)	36,065	21,453	22,152
0800	Distribution Salaries	134,462	128,648	125,174
0801	PN Call Water Treatment Plant	13,800	14,600	14,600
0802	Water Treatment Plant Labor	83,714	110,737	129,168
0807	On Call (Distribution)	9,351	5,000	5,000
0900	Overtime - Distribution	0	0	20,000
0901	Overtime - Treatment Plant	58,745	45,000	25,000
0902	Longevity	1,872	1,872	832
0906	Clothing Allowance	750	1,200	1,450
0908	Educational	2,400	2,400	2,500
1100	Health Insurance	100,758	93,426	102,172
1200	Life & Disability	2,965	3,334	3,035
1700	FICA/Medicare	25,841	25,315	26,460
1750	Unemployment Insurance	214	200	200
1775	Workers Comp Insurance	6,360	6,366	6,275
1780	State Retirement	23,072	28,921	30,230
3000	Travel and Training	2,062	2,000	2,000
3500	Training/Licenses	440	0	0
4101	Office Supplies	1,861	2,500	2,000
4102	Clothing Purchase	1,771	2,000	2,000
4401	Vehicle Fuel	2,406	5,500	5,500
4402	Vehicle Maintenance and Supplies	5,913	5,000	5,000
4500	Postage	5,759	7,300	6,000
4651	Meter Department Supplies	94	0	0
4652	Dumpster Rental	2,083	1,500	1,500
4653	Fuel for Power and Heat	22,698	0	0
4654	Safety Materials	2,924	3,000	3,000
4657	Backflow Distribution	338	2,000	500
4660	W.T.P. Analytical	259	0	0
4661	Sodium Hydroxide	3,522	7,000	38,000
4662	Sodium Hypochloride	6,522	8,800	8,500
4663	Coagulant Polymer	34,688	25,725	0
4664	Polymer Aid	0	3,000	4,500
4665	Activated Carbon	0	12,000	13,000
4666	Poly Phosphate	2,063	11,000	6,000
4667	Chlorine Tablets	1,800	500	500



WATER FUND FY 2008-2009 PROPOSED BUDGET

406 ENTERPRISE FUNDS

690 WATER DEPARTMENT

ACCT NUMBER	DESCRIPTION	06-07 ACTUAL	07-08 BUD	08-09 PROPOSED
4668	Pretreatment Supplies	20,336	12,500	7,500
4669	Aluminum Sulphate	0	25,000	52,000
4900	Contingency	0	20,000	0
5200	Audit Costs	6,000	6,000	6,000
5400	Repairs to Distribution Structure	1,607	2,000	3,000
5401	Repairs to Mains	65,035	35,000	67,000
5403	Repairs to Services	11,406	25,000	15,000
5404	Repairs to Hydrants	4,529	7,000	16,600
5405	Repairs to Meters	194	0	0
5406	Repairs to Equipment	51	0	0
5420	Repairs - WSS & Equip. We	1,776	0	0
5422	Repairs and Maintenance	55,642	30,000	30,000
5423	Well Equipment and Supplies	255	500	0
5424	Purification of City Well	367	0	0
5440	Reimb. City/City Manager	10,000	10,000	10,000
5441	Reimb. City/Director	37,000	37,000	37,000
5600	Telephone	8,279	7,500	6,500
5601	Cell Phones	0	1,800	960
5700	Contract Services	7,397	13,500	8,000
5702	Outside Laboratory Costs	7,456	17,240	17,240
5705	Consulting Services	0	25,000	0
5800	Printing/Advertising	1,525	2,000	1,650
5909	Propane	0	1,500	15,000
5950	General Office Rent	3,090	3,090	3,090
6100	Building Insurance	9,491	9,500	8,502
6101	Liability Insurance	2,900	2,900	2,900
6300	Fleet-Auto Insurance	1,099	1,100	675
7200	Office Equipment	5,222	6,000	6,000
7351	Laboratory Expenses	13,557	7,000	7,000
7352	Other Distribution Equipment	7,769	8,000	5,000
8103	Oil Water Treatment Plant	3,191	15,000	1,000
8111	Purchased Power	126,982	150,000	150,000
9350	Distribution Mains - Pipe	3,282	0	0
9351	Services	26,188	0	0



WATER FUND FY 2008-2009 PROPOSED BUDGET

406 ENTERPRISE FUNDS

690 WATER DEPARTMENT

ACCT NUMBER	DESCRIPTION	06-07 ACTUAL	07-08 BUD	08-09 PROPOSED
9352	Hydrants	13,448	0	0
9353	Meters	80,753	70,000	70,000
9356	Equipment Rental	0	0	0
9360	Joyce Street Water Line	41,865	0	0
9365	Depot Street	57,920	0	0
9366	Cote Street Water Line	18,860	0	0
9367	Guy Street Water Line	10,625	0	0
9369	Down Street Water Line	0	30,625	0
9370	Morrison Street Water Line	0	8,575	0
9750	Bond Principal	130,000	130,000	130,000
9751	Bond Interest	37,568	32,305	23,075
9752	Highlift Repayment	59,885	58,381	56,876
9753	Water Upgrade Eng. - P&I	87,259	62,041	62,040
9754	Water Upgrade - NHMBB Pri	0	0	93,500
9755	Water Upgrade NHMBB - Int	0	47,500	88,990
9756	Water Upgrade SRF - Prin	0	0	250,000
9757	Water Upgrade SRF - Int	0	0	199,400

<i>Water Department</i>	<i>1,577,381</i>	<i>1,507,854</i>	<i>2,063,746</i>
<i>Difference From Previous Budget</i>			<i>555,892</i>
<i>Percentage Difference From Previous Budget</i>			<i>36.87%</i>



WATER FUND FY 2008-2009 PROPOSED BUDGET

406 ENTERPRISE FUNDS

690 WATER DEPARTMENT

ACCT NUMBER	DESCRIPTION	08-09 PROPOSED	Detail
0400	Office Clerk (60%)	22,152	Salary - Billing Clerk at 60%
0800	Distribution Salaries	125,174	Salary - Three employees
0801	On Call Water Treatment Plant	14,600	On-call pay for Water Treatment staff
0802	Water Treatment Plant Labor	129,168	Salary - Three employees
0807	On Call (Distribution)	5,000	On-call pay for distribution staff
0900	Overtime - Distribution	20,000	Overtime for Distribution staff
	Overtime - Treatment Plant	25,000	Overtime for Water Treatment Plant Staff
0901			
0902	Longevity	832	Longevity - Two employees eligible
0906	Clothing Allowance	1,450	Contractual - Employees received \$50/month
0908	Educational	2,500	Two employees eligible
1100	Health Insurance	102,172	Health/Dental Six employees plus one at 60%
1200	Life & Disability	3,035	Insurance
1700	FICA/Medicare	26,460	Salary (345,876) X .0765
1750	Unemployment Insurance	200	Insurance
1775	Workers Comp Insurance	6,275	Insurance
1780	State Retirement	30,230	Salary (345,876) X .0874
3000	Travel and Training	2,000	Licenses \$50/yr/employee, Training for employees
4101	Office Supplies	2,000	General office supplies
4102	Clothing Purchase	2,000	Uniform purchases
4401	Vehicle Fuel	5,500	Gas based on historical averages
4402	Vehicle Maintenance and Supplies	5,000	Maintenance, oil, tires, etc.
4500	Postage	6,000	Postage for mailings
4652	Dumpster Rental	1,500	Dumpster Rental
4654	Safety Materials	3,000	Vests, goggles, other safety materials
4657	Backflow Distribution	500	Backflow devices for water system
4661	Sodium Hydroxide	38,000	40,700 gals @ .9345/gal
4662	Sodium Hypochloride	8,500	Estimate 12,300 gals at \$.68/gal
4664	Polymer Aid	4,500	Estimate 2,040 lbs at \$2.205/lbs
4665	Activated Carbon	13,000	Estimate 14,000 lbs at \$.924/lbs
4666	Poly Phosphate	6,000	Estimate 4,000 lbs at \$1.5225/lbs
4667	Chlorine Tablets	500	Water treatment chemicals
4668		7,500	2,500 KMnO4 @ 1.89 and sand 16,000 lbs @ .1608/lbs
	Pretreatment Supplies		
4669	Aluminum Sulphate	52,000	54,000 gals @ .9618/gal



WATER FUND FY 2008-2009 PROPOSED BUDGET

406 ENTERPRISE FUNDS

690 WATER DEPARTMENT

ACCT NUMBER	DESCRIPTION	08-09 PROPOSED	Detail
5200	Audit Costs	6,000	Annual audit of F/S
5400	Repairs to Distribution Structure	3,000	New wall and Bathroom \$3,000
5401	Repairs to Mains	67,000	10 valves @ \$3,000 ea, 6 gatebox @ \$750 ea., 5-16 valve w/ intern gears \$32,000,
5403	Repairs to Services	15,000	General repairs to customer water services
5404	Repairs to Hydrants	16,600	General hydrant repair and replacement
5422	Repairs and Maintenance	30,000	General repairs to Water Treatment plant and equipment
5440	Reimb. City/City Manager	10,000	Administrative cost allocation
5441	Reimb. City/Director	37,000	Administrative cost allocation
5600	Telephone	6,500	Telephone based on historical average
5601	Cell Phones	960	Cell phones
5700	Contract Services	8,000	Outside services
5702	Outside Laboratory Costs	17,240	Required testing - Bacteria 1,300/yr, TOC 750/yr, TTHM 1,500/yr, HAA5 1,500/yr pb-cu 1,600/yr, Crypto 8,000/yr, Backwash 1,200/yr, other misc 1,390/yr
5800	Printing/Advertising	1,650	Printing of forms, advertising, public notices
5909	Propane	15,000	Propane to heat pump stations and heat WTP. Heat was converted from oil to propane because of recent flood events
5950	General Office Rent	3,090	Rent of billing office in City Hall
6100	Building Insurance	8,502	LGC-PLT
6101	Liability Insurance	2,900	LGC-PLT
6300	Fleet-Auto Insurance	675	LGC-PLT
7200	Office Equipment	6,000	Office equipment replacement
7351	Laboratory Expenses	7,000	Lab supplies \$500/month, \$1,000 for repairs and maintenance of lab equipment
7352	Other Distribution Equipment	5,000	General distribution equipment
8103	Oil Water Treatment Plant	1,000	Heating oil/Diesel for backup generator
8111	Purchased Power	150,000	Electricity - estimated to operate updated plant
9353	Meters	70,000	Replace water meters
9750	Bond Principal	130,000	\$390,000 Prin, 41,535 Int outstanding
9751	Bond Interest	23,075	Final payment FY 2010-2011
9752	Highlift Repayment	56,876	\$390,000 Prin, 67,713 Int outstanding, Final payment FY 2016-2017



WATER FUND FY 2008-2009 PROPOSED BUDGET

406 ENTERPRISE FUNDS**690 WATER DEPARTMENT**

ACCT NUMBER	DESCRIPTION	08-09 PROPOSED	Detail
9753	Water Upgrade Eng. - P&I	62,040	\$182,118 Prin, 3,985 Int outstanding, Final payment FY 2010-2011
9754	Water Upgrade - NHMBB Pri	93,500	First years principal on \$1.9 million bond through the NHMBB
9755	Water Upgrade NHMBB - Int	88,990	First years interest on \$1.9 million bond through the NHMBB final payment FY2028
9756	Water Upgrade SRF - Prin	250,000	Anticipated first principal payment due 1/1/2009
9757	Water Upgrade SRF - Int	199,400	Anticipated first interest payment due 1/1/2009

2,063,746



SOLID WASTE FUND FY 2008-2009 PROPOSED BUDGET

410 ENTERPRISE FUNDS**670 SOLID WASTE DISPOSAL**

ACCT NUMBER	DESCRIPTION	06-07 ACTUAL	07-08 BUD	08-09 PROPOSED
4600	Bags	48,563	39,000	45,000
4602	Bulky Waster Stickers	161	170	170
4900	Advertising & Miscellaneous	0	300	300
5427	Bulky Waste Disposal	3,726	2,700	2,700
5700	Collection Service	329,195	335,900	340,000
5701	Audit	1,100	1,100	1,100

Solid Waste Disposal **382,745** **379,170** **389,270**

Difference From Previous Budget **10,100**

Percentage Difference From Previous Budget **2.66%**



SOLID WASTE FUND FY 2008-2009 PROPOSED BUDGET

410 ENTERPRISE FUNDS

670 SOLID WASTE DISPOSAL

ACCT NUMBER	DESCRIPTION	08-09 PROPOSED	Detail
4600	Bags	45,000	Contract out to bid, due back in March 2008
4602	Bulky Waster Stickers	170	2,000 Stickers/year @ \$150 plus S&H
4900	Advertising & Miscellaneous	300	Public notices, etc.
5427	Bulky Waste Disposal	2,700	Pick up of bulky waste based on historical average
5700	Collection Service	340,000	Curbside pick up - under contract with waste management(1,100Tons @ \$150.00/Ton 7/1/08-12/31/08) + (1,100 @ \$154/Ton 1/1/09-06/30/09)
5701	Audit	1,100	Annual audit of F/S
		389,270	



DEBT SERVICE FUNDS ESTIMATED REVENUE & EXPENSES

	High Street Sewer	Route 108 Sewer
REVENUE		
State Aid	0	0
Charges for Services	0	33,070
Interest	0	0
Transfer from General Fund	0	40,000
Transfer from Waste Water Fund	0	100000
	0	173,070
EXPENDITURES		
Bond Payment - Principal	0	150,000
Bond Payment - Interest	0	15,188
	0	165,188
Adding (Reducing) the deficit	0	(7,882)