

CITY OF SOMERSWORTH

CITY COUNCIL MEETING

AGENDA

FEBRUARY 21, 2012 – 7:00 P.M.

5:30 P.M. – CIP WORKSHOP

1. Roll Call of Members
2. Pledge of Allegiance
3. Minutes of the Previous Meeting
 - A. Minutes of February 6, 2012 City Council Meeting.
4. Comments by Visitors
5. Communications
6. Presentation of Petitions and Disposal Thereof by Reference or Otherwise
7. Mayor's Report
8. Reports of Standing Committees
9. Reports of Special Committees, City Officers and City Manager
10. Nominations, Appointments and Elections
 - A. Planning Board
 - Nomination of Ernest Gallant, Term to Expire 04/2015.
 - B. Somersworth Housing Authority Board of Commissioners –
 - Appointment of Paul Robidas, Term to Expire 02/2017.
 - Appointment of Martin Dumont, Term to Expire 02/2017.

11. Lay on Table

Nominations:

- A. Board of Cemetery Trustees – Jennie Flayhan, Term to Expire 01/2017.

Ordinances:

- A. Ordinance No. 9-12 Amend Chapter 4, Personnel Rules and Regulations, Appendix 1, Assignment of Class to Grade.

Resolution:

- A. Resolution No. 19-12 To Authorize the City Manager to Coordinate with Yankee Thermal Imaging of Dover, NH to Conduct Energy Audits on City of Somersworth Buildings and Facilities, at no Cost to the City. (Referred to Sustainability Committee by City Council vote on 1/17/12.)

12. Unfinished Business

13. New Business

Resolutions:

- A. Resolution No. 20-12 To Authorize the City Manager to Order One Police Cruiser which will be Funded in the Fiscal Year 2012-2013 Budget.
- B. Resolution No. 21-12 Authorizing the City Manager to Utilize the Funds Available in the Fiscal Year 2012 Road Resurfacing Appropriation as a Portion of the City's Share of the Somersworth-Berwick Bridge Reconstruction Project.

14. Comments by Visitors

15. Closing Comments by Council Members

16. Future Agenda Items
17. Nonpublic Session (as necessary, pending roll call vote by Council)
18. Adjournment

NOMINATIONS

Matthew Spencer

From: Bill Sweeney [bsweeney@coastalforestproducts.com]
Sent: Monday, February 06, 2012 10:14 AM
To: matthew.spencer@comcast.net
Cc: Dave Sharples; Matthew Spencer
Subject: New Apointee for Planning Board

Dear Mr. Mayor,

As per our conversation, attached is a 'resume' for a candidate I would alike to see appointed to the Planning Board.

I have known Ernie Gallant for several years and am impressed with his willingness to volunteer his time and energy.

I know he will be an asset to the Planning Board.

Please submit to the City Council for approval.

Should you have any questions, please call me.

Thank you very much,

Bill Sweeney

Chairman Planning Board

City of Somersworth

Bill Sweeney

Engineered Lumber Sales

Coastal Forest Products

bsweeney@coastalfp.com

Cell: 603-520-1115

Office: 800-932-9663

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Ernest A Gallant
112 Franklin Street
Somersworth, NH 03878
603-692-3725

My Wife Sheila and I moved to Somersworth Sept. of 1997.

I have a daughter who attends Somersworth Middle school.

I am an Account Executive with Sprint Corp out of Burlington, MA. I have worked there for just over 11 years.

I have spent the past 6 years volunteering my time to help with coaching girls youth soccer(ROSO). Coaching ROSO Soccer Club and Coaching Rec Soccer as well as helping set up Saturday morning Rec soccer at the high school.

I have spent the past 3 years Volunteering with umpiring Little League baseball here in Somersworth and this spring will be my second year as head of umpires and on the baseball council.

Though I am not from Somersworth originally I feel I could make an unbiased decision based on what would be best for the community.

LAY ON

TABLE

Jan. 20,2012

TO: MAYOR MATTHEW SPENCER

RE: reinstatement as trustee and clerk for Forest Glade
Cemetery COMMITTEE.

DEAR MR. MAYOR

I HAVE BEEN A MEMBER OF THE CEMETERY TRUSTEES FOR
THE PAST 10 YEARS AND HAVE ENJOYED THE PRIVILEGE
OF BEING A PART OF SOMERSWORTH'S "HISTORY IN THE
MAKING" .. MY MAIN REASON FOR WANTING TO REMAIN
A MEMBER AND CLERK FOR ANOTHER TERM AND WOULD
LIKE YOUR APPROVAL ON THIS REINSTATEMENT..

BEING A LONG TIME RESIDENT OF SOMERSWORTH, WITH
MOST OF MY FAMILY HAVING LIVED HERE AND DIED ,
AND BURIED IN FOREST GLADE, I FEEL I CAN BE AN ASSET
TO THIS COMMITTEE.

WITH DEEP CONCERNS FOR MY CITY AND COMMUNITY,
I REMAIN, YOURS TRULY,


JENNIE FLAYHAN

ORDINANCE NO. 9-12 AMEND CHAPTER 4, PERSONNEL RULES AND REGULATIONS, APPENDIX 1, ASSIGNMENT OF CLASS TO GRADE.

Somersworth, NH
February 6, 2012

THE CITY COUNCIL OF THE CITY OF SOMERSWORTH ORDAINS THAT the Ordinances of the City of Somersworth, as amended, be further amended as follows:

AMEND Chapter 4, Personnel Rules and Regulations, Appendix 1, Assignment of Class to Grade, as follows:

- DELETE the CODE column;
- DELETE the asterisk mark (*) next to Welfare Officer, and delete "Based on 25/35ths hrs." at the bottom of the page.
- ADD Director of Planning and Community Development, Grade 31 and Economic Development Manager, Grade 25.

This Ordinance shall take effect upon its passage.

Introduced by

Mayor Matthew L. Spencer
By Request

Approved:

City Attorney

RESOLUTION NO. 19-12 TO AUTHORIZE THE CITY MANAGER TO
COORDINATE WITH YANKEE THERMAL IMAGING OF DOVER, NH TO
CONDUCT ENERGY AUDITS ON CITY OF SOMERSWORTH BUILDINGS AND
FACILITIES, AT NO COST TO THE CITY.

Somersworth, NH
January 3, 2012

WHEREAS, the Somersworth City Council held a workshop on November 14, 2011 for the purpose of a presentation by Yankee Thermal Imaging regarding specific energy reduction and management programs for City buildings, and

WHEREAS, Yankee Thermal Imaging will conduct energy audits on City owned buildings and facilities and make recommendations to implement improvements that will lead to energy efficiencies and energy use reductions, and

WHEREAS, the Somersworth City Council supports the concept of reducing the energy demands of the City and by way of this Resolution encourages the Somersworth School Board to partner with the City in this program,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to coordinate with Yankee Thermal Imaging of Dover, NH to conduct energy audits on City of Somersworth Buildings and Facilities, at no cost to the City.

Introduced by Councilor

Dale R. Sprague

Approved

City Attorney

NEW

BUSINESS

RESOLUTION NO. 20-12 TO AUTHORIZE THE CITY MANAGER TO ORDER ONE POLICE CRUISER WHICH WILL BE FUNDED IN THE FISCAL YEAR 2012-2013 BUDGET.

Somersworth, NH
February 21, 2012

WHEREAS, the City of Somersworth's Capital Improvement Plan proposes a replacement schedule for police cruisers to maintain fleet integrity and reduce maintenance costs; and

WHEREAS, the Somersworth City Council established a goal by consensus at their February 19, 2011 goal setting session whereby they may review and approve a priority list of CIP (capital improvement plan) items earlier than the actual FY budget approval process is complete in order to allow for timely ordering,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to order one new police cruiser which will be funded through an appropriation in the Fiscal Year 2012-2013 budget, said purchase with necessary patrol set-up not to exceed \$32,000.

Introduced by Councilors

David A. Witham
Martin Pepin

Approved:

City Attorney

RESOLUTION NO. 21-12 AUTHORIZING THE CITY MANAGER TO UTILIZE THE FUNDS AVAILABLE IN THE FISCAL YEAR 2012 ROAD RESURFACING APPROPRIATION AS A PORTION OF THE CITY'S SHARE OF THE SOMERSWORTH-BERWICK BRIDGE RECONSTRUCTION PROJECT.

Somersworth, NH
February 21, 2012

WHEREAS, the Fiscal Year 2011-2012 adopted budget contains an appropriation for the purpose of road resurfacing; and

WHEREAS, there is an unencumbered balance in this appropriation of \$87,120; and

WHEREAS, the Somersworth-Berwick Bridge is being reconstructed under a joint funding agreement including the State of Maine, State of New Hampshire, and the City of Somersworth; and

WHEREAS, it is anticipated that the City of Somersworth will use the balance of this appropriation in addition to Federal and State funds, capital reserve funds, and future appropriations to fund the City's share of the project,

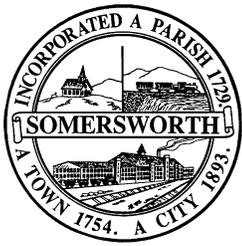
NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to utilize the funds available in the Fiscal Year 2012 road resurfacing appropriation as a portion of the City's share of the Somersworth-Berwick Bridge reconstruction project.

Introduced by Councilors

Robin S. Jarvis
Dale R. Sprague
Jennifer Soldati
Brian Tapscott
Marcel Hebert

Approved:

City Attorney



CITY OF SOMERSWORTH

Office of the City Manager

TO: Mayor Matthew Spencer and City Council Members

FROM: Robert M. Belmore, City Manager

DATE: Friday, February 17, 2012

SUBJECT: City Manager's Report for Tuesday, February 21, 2012
City Council Agenda

5:00 p.m. – Mayor & City Council Photo Op

5:30 p.m. – CIP Workshop

Lay on Table (under Section 11 of the Agenda):

- A. **Resolution No. 19-12 To Authorize the City Manager to Coordinate with Yankee Thermal Imaging of Dover, NH to Conduct Energy Audits on City of Somersworth Buildings and Facilities, at no Cost to the City. (Referred to Sustainability Committee by City Council vote on 1/17/12.)**

Unfinished Business (under Section 12 of the Agenda):

Ordinances:

- A. **Ordinance No. 9-12 Amend Chapter 4, Personnel Rules and Regulations, Appendix 1, Assignment of Class to Grade.** The Government Operations Committee met on February 10th and voted to recommend the City Council approve this recommended change. Remember, this action does not add any new staff and keeps the department staffing at the current salary budget levels. The new Economic Development Manager position will provide more focus, expertise and energy to providing assistance to businesses in our Community and better assist in promoting new economic development into the City.

New Business (under Section 13 of the Agenda):

Resolutions:

- A. **Resolution No. 20-12 To Authorize the City Manager to Order One Police Cruiser which will be Funded in the Fiscal Year 2012-2013 Budget.** The Public Safety Committee met on February 8th and voted to recommend Council act favorably on this purchase. This action would allow the City to purchase a new police cruiser in a more timely manner through the State of NH bid process. Most communities order their new cruisers right after March Town Meeting, which places us behind the “8-ball” in securing an available cruiser after the budget is passed in late June.

B. Resolution No. 21-12 Authorizing the City Manager to Utilize the Funds Available in the Fiscal Year 2012 Road Resurfacing Appropriation as a Portion of the City's Share of the Somersworth-Berwick Bridge Reconstruction Project. Both the Finance Committee and Public Works & Environment Committee discussed this funding scenario with Finance Director Smith and I. Both Committees recommend passage. Remember, the early estimate for the City's required match is approximately \$150,000. This allocation of \$87,120 plus \$15,000 available in our Capital Reserve Fund as well as my plan to propose \$50,000 in next fiscal year's budget will bring us to the amount presently estimated. Please note that this estimate may change based on the final project design.

City Manager's Items (under Section 9 of the Agenda):

A. Informational Items:

1. **State of the City Address.** In accordance with the City Charter, the Mayor and School Board Chairman have scheduled a joint meeting prior to the City Council's regular meeting on Monday, March 5th, starting at 5:30 p.m. in order to present the State of the City Address.
2. **Sanitary Landfill-Superfund Site.** Attached is a memorandum that outlines an initial estimate of costs regarding future site work at the former Recreational Area of the Landfill Site. We are still in discussions with EPA and DES about the extent of work they will require. Presently, the estimate is approximately \$74,000 to complete this work. I would also suggest the City Council consider scheduling some time in the near future to meet with Special Legal Counsel Mark Beliveau to discuss the project and its challenges.