

Somersworth, NH
June 18, 2012

The meeting was called to order by His Honor, the Mayor, and upon roll call the following members were present: Pepin, Soldati, Hebert, McCallion, Durkee, Tapscott, Witham, Jarvis and Sprague

MINUTES OF THE PREVIOUS MEETING.

MINUTES OF CITY COUNCIL MEETING- 05/21/2012

Mayor Spencer asked that the minutes be amended on page 4, paragraph 6, last sentence, "he" to "she". A motion to approve with the one minor amendment was made by Councilor Witham, seconded by Councilor Durkee, and passed unanimously.

(Note: City Clerk Diane DuBois ascertained that the visitor commenting was indeed male and the minutes should reflect that.)

COMMENTS BY VISITORS.

Gary Hodsdon, Ward 5, spoke in favor of Resolution No. 27-12 which offers an opportunity for residents of Green Street to hook up to city sewer. He said that this is a win/win/win for all involved; it has been a long time coming and he urges support.

Elizabeth Miller, Prospect Street, Ward 1, on the board for the Friends of Somersworth, gave an update of what they are doing. The Board of Directors of the Friends of Somersworth has been formed with 12 members and they are accomplishing a lot, forming several committees, including Facilities, Marketing and Communication, Fundraising and Development as well as Tenancy and Programming.

They have met with Fire Chief Bliss who had indicated the use of two floors without sprinklers, within certain parameters, and they will now meet with incoming Fire Chief Hoyle to discuss current goals. The Strafford County Regional Planning Director is enthusiastic about the project and will act as a mentor for them and they expect a proposal from Yankee Thermal. They have a professional grant writer and researcher assisting in looking for initiative fundraisers. There is a benefit concert at the pavilion this Saturday and Ms. Miller hopes that people will join them- all proceeds will go to the Hilltop School project. She thanked the Council and the Mayor, and gave special thanks to Dave Sharples, Tim Metivier and Bob Belmore.

Paul Goodwin, Ward 1, expressed his interest in being on the Vision 2020 Committee; he stated his credentials saying he is recent UNH graduate who studied geography and is looking forward to graduate school in city planning next year. He was awarded a UNH Fellowship and is interning in the Planning Department in Somersworth. He has a long history of engagement in civic matters and is looking forward to applying his knowledge

and energy in a productive fashion and hopes to do so (as a member of) the Vision 2020 Committee.

COMMUNICATIONS.

INTRODUCTION OF FIRE CHIEF KEITH HOYLE AND ADMINISTRATION OF OATH OF OFFICE.

Deputy City Clerk Elise Brelis administered the Oath of Office to Keith E. Hoyle, swearing him in as the new Fire Chief for the City of Somersworth.

Fire Chief Hoyle thanked everyone for this opportunity and also Former Fire Chief Bliss for recruiting him. He thanked his wife, Lisa, who wanted to leave MA to move to NH. He looks forward to working with the men and women of the Somersworth Fire Department and serving the public safety.

LETTER FROM DAVE AND SUE DESHARNAIS.

May 21, 2012

Mayor Matthew Spencer and City Council Members

Mr. Mayor and Councilors,

My wife and I live at 226 Green Street.

The high speed interceptor sewer line passes directly through our property.

Back in the mid 1990's when it was installed; I was promised a hook-up but didn't get it, being told they "forgot to put in a stub for you".

I would very much like the opportunity to hook up now.

Please approve the Turgeon proposal.

Sincerely,

Dave and Sue Desharnais
226 Green Street

LETTER FROM CHRISTMAS PARADE COMMITTEE.

June 11, 2012

Honorable Mayor Spencer
Members of the City Council

of Somersworth, NH

Re: Christmas Parade

The following Committee has been formed to raise funds for a Christmas Parade for the citizens of Somersworth.

Chairperson:	Amie Franke
Treasurer:	Steve Goff
Secretary:	Connie Kretschmar
Board Members:	Dennis Huff
	Joshua Austin
	George Poulin
	Donald Ouellette
	Eric Mommsen

The theme will be “Winter Wonderland”.

Date planned: Saturday, December 8th at 4:00 p.m.

Possible fund raisers being planned: Table at Children’s Festival to sell water, a raffle and baked goods; Yard Sale; Pancake Breakfast; Car Wash

We would appreciate financial help from the City towards the startup costs, bands, etc.

A “meet and greet Santa” will be held after the parade – admission will be a canned good to be given to the food pantry.

Your help with this project would be greatly appreciated.

Yours truly,

Amie Franke, Chairperson

LETTER FROM JAMES BUTTERFIELD.

85 Indigo Hill Road
Somersworth, NH 03878

March 3, 2012

Janis Carruth, City Assessor
1 Government Way
Somersworth, NH 03878

Dear Janis:

Please accept this letter as my resignation from the Board of Assessors effective March 6, 2012. After many months of being unemployed I have finally found a position, which is in Concord, NH and I will not be able to make the required meetings. My house is now up for sale and I will eventually be moving out of the City and I feel someone else should be appointed to my position on the Board of Assessors.

I have greatly enjoyed my short time on the Board and appreciate the opportunity to having been on it.

Sincerely,

James K. Butterfield

PRESENTATION OF PETITIONS AND DISPOSAL THEREOF BY REFERENCE OR OTHERWISE.

PETITION FROM RESIDENTS TO REVERT BACK TO BILLING FOR WATER ON A QUARTERLY BASIS RATHER THAN A MONTHLY BASIS.

Councilor Witham looked at the petition and the City Charter. He read 8.2.E of the Charter: "Notwithstanding any other provisions of this Charter, this Article shall not apply to Article VII (Financial Procedures) of this Charter or any action taken pursuant thereto."

He motioned to table this and send it to the City Attorney for his review. The motion to table was seconded by Councilor Tapscott and carried.

MAYOR'S REPORT.

Mayor's Report of Monday, June 18, 2012

- June 7th — Attended a Tri-City Chamber event at the Governor's Inn in Rochester.
- June 8th — Spent time with two 3rd grade classes at Maplewood Elementary School.
- June 8th — Attended Senator Shaheen's event at the Flanagan Center for the senior citizens and how they can help protect themselves from Identity thieves.
 1. Officer Jen Payne will be conducting additional seminars and workshops within the community. Please contact her at the Police Station for further information.
 2. Thank you to Councilors Tapscott, Jarvis, Hebert, and Sprague for attending.

- June 12th — Attended pipeline safety training in Portsmouth.
 1. Call 811 Dig Safe whenever and wherever you dig— within 3 business days.
- June 14th — Attended the Community Partners event at The Works Athletic Club.
- June 14th — Spoke at the SHS Class of 2012 Graduation.
 1. Thank you to Councilor Pepin for being there and supporting the Graduates. It is important for Councilors to be seen at community events. It shows they are concerned and care about the community.
- June 15th & 16th — Attended the Somersworth International Children’s Festival.
 1. Thank you to all the volunteers who make this happen each and every year.
 2. Thank you also to Councilors Tapscott and Pepin for helping out.
- Budget Process — Collaboration with the School Board

Note: There is discussion for the School Board about going to a zero-based budget. He threw that to the City Manager that maybe they could do that on the City side as well. He strongly encourages that because he said, it seems we need to do something different to get the tax rate under control. He said that he believes we took \$250,000 from the general fund, our savings account, and that tells him that revenue and expenses are not in line and they cannot sustain that.

- Committees and pro-activeness
- Master Plan – Reading and incorporation into committee work.
- Unfunded Mandates Advisory Committee for both City and School.

Note: Mayor Spencer said that he is forming a mayoral advisory committee for unfunded mandates for both City and School. Councilor Durkee has volunteered to chair that committee. Volunteers, please be in touch with him. This is to try to see where we can save money and what programs are not being funded.

REPORTS OF STANDING COMMITTEES.

FINANCE COMMITTEE.

Councilor Jarvis reported that on June 5th they discussed Library improvements; a proposal for landscaping. There have been some savings in the ADA improvements portion because Highway has done some of the work that was going to be contracted. There is approximately \$25,000 available. A motion to authorize no more than \$8,000 for the front of the Library passed 3-0.

PUBLIC WORKS AND THE ENVIRONMENT COMMITTEE.

Councilor Sprague said that they have met twice since the last Council meeting. They talked about the TD Grant; they had 10 applicants. Five came in and then they selected VHB from Bedford, who has since put on a presentation for the committee.

On June 8th, they talked about accepting Gator Rock Rd; there is an agreement to place \$85,000 in escrow for future damages to the easement or to hot-top, etc. They talked about the water request from Berwick which is on tonight's agenda; two things they will probably be talking about are the payment deferral and the metering of the water. Janco, the Rollinsford water request, they have pretty much everything they need. They have established a \$5,000 escrow and all four parcels have signed off. Councilor Sprague said that he has concerns about what the City's position would be with respect to liens. He doesn't know what position we take outside of the City. The attorney will be reviewing that, if we have to collect on something he wants to know what position we are in.

They also talked about bids on evaluating the water tank system, improvements, etc. They are discussing what would happen if they have to take it off line with respect to fire distribution issues and such.

He said that tonight they will be talking about the Roland Turgeon expansion, but he wants also to discuss where they might want to expand in this City. If money comes from Washington for these types of projects they have to be "shovel ready." They need to look at that.

At the next meeting, on June 12th, they had a very good presentation by VHB; Mike Cooligan and Linda Greer. They can do a presentation for the Council and they can take feedback from the community. He mentioned bump-outs for downtown for parking and seating, etc.

RECREATION COMMITTEE.

Councilor Pepin said they met on June 5th and discussed the Pine Street Park. They had thought to relocate the playground equipment from Hilltop but they could not find anyone to help move equipment. They talked about the dog waste signs for the parks. They discussed the Jules Bisson Park; there was a request to reallocate money to repave the basketball court but the fence needs more repair than the court. They will do the fence and repair the crack on the court.

They have started construction on the Noble Pines and hope to have the spray station by next summer.

Mayor Spencer asked if they have renamed the Pine Street Park. Councilor Pepin said as a committee they decided to keep the name as is for now.

GOVERNMENT OPERATIONS COMMITTEE.

Councilor Tapscott said that they will meet on June 29th to start the City Manager evaluation process.

REPORTS OF SPECIAL COMMITTEES, CITY OFFICERS AND CITY MANAGER.

SCHOOL BOARD.

Councilor Pepin said that he went to the School Board meeting on June 5th. He reported that the School Board did pass the food service increases for the students. They discussed the “zero budget” and having the department heads reorganize their departments and having them come up with the most efficient way of operating their budgets. That is what they want to do this year. They have also done the cuts as recommended by the City Council and what was discussed, line for line, is what was cut from the budget.

SUSTAINABILITY COMMITTEE.

Councilor Soldati said that they will meet on June 21st. She reported on the community gardens reporting that there is an intruder, a woodchuck. She indicated that the City may have to invest in a fence around the area. She also said it is not too late to plant.

Mayor Spencer said again that he will have an unfunded mandate committee and any who are interested should see Councilor Durkee.



CITY OF SOMERSWORTH
Office of the City Manager

TO: Mayor Matthew Spencer and City Council Members

FROM: Robert M. Belmore, City Manager

DATE: Friday, June 15, 2012

**SUBJECT: City Manager’s Report for Monday, June 18th, 2012
City Council Agenda**

6:45 PM – PUBLIC HEARING
Ordinance No. 15-12 Amend Chapter 21,

Fire Prevention and Life Safety Codes

Ordinance No. 16-12 Repeal of Chapter 16A Fire Prevention Code and Chapter 16B Kerosene Heaters

Lay on Table (under Section 11 of the Agenda):

Other:

- A. Bond Issuance Discussion.

Unfinished Business (under Section 12 of the Agenda):

Ordinances:

- A. **Ordinance No. 12-12 Transfer between Departments.** As previously stated, this is a precautionary housekeeping measure.
- B. **Ordinance No. 13-12 Amend Chapter 4 Personnel Rules and Regulations by Amending Section 11.3 Titled "Health Insurance" and Section 11.4.3 Titled "Standby".** As a reminder, the Personnel Rules and Regulations Ordinance states the City Council shall determine annually the amount of premium paid by the City based upon the City Manager's recommendation.
- C. **Ordinance No. 14-12 Amending Chapter 4, Personnel Rules and Regulations, Compensation Schedule.** As a reminder, this increases all the Labor Grades/Steps by 1% across the board.
- D. **Ordinance No. 15-12 Ordinance Chapter 21.** As a reminder, these revisions bring our regulations in line with other communities. It also strikes a better balance in allowing for the use of newer technology with an eye on being user friendly to our business and community members without jeopardizing safety.
- E. **Ordinance No. 16-12 Repeal of Chapters 16A Fire Prevention Code and Chapter 16B Kerosene Heaters upon Passage of Amended Chapter 21, Fire Prevention and Life Safety Codes.** Again, the adoption of Chapter 21 predicates the need to repeal Ordinance Chapters 16A Fire Prevention Code and 16B Kerosene Heaters.

Resolutions:

- A. **Resolution No. 27-12 Authorizing the City Manager to Execute and Agreement with Roland Turgeon of Somersworth, NH for the Installation of a Sewer Main Line along a Portion of Green Street.** As a reminder, this Resolution sets the parameters for an agreement which would be further clarified in a document to be signed after review and approval of City Attorney.

New Business (under Section 13 of the Agenda):

Other:

- A. Discussion of Pine Street Park Property at the Request of the Recreation Committee.** The Recreation Committee wants to discuss the long-term future for this parcel. Possibilities include retaining the property as a park or open space; or selling the parcel. Attached is a map and assessment card for the property.

- B. Discussion of Town of Berwick, ME Request for City Water at the Request of the Public Works & Environment Committee.** Attached is a copy of the latest letter I received from Berwick's Town Manager. Our neighboring community has agreed to meet, for the most part, Somersworth's requirements before water is delivered to Berwick. The Public Works and Environment Committee wanted to ensure the full Council did not have other concerns as well as the need to address Berwick's specific requests for payment deferral and flow meter flexibility.

City Manager's Items (under Section 9 of the Agenda):

A. Informational Items:

1. **Superfund Landfill Site Monitoring Costs.** Unless Council directs otherwise, and as has been the protocol, I will sign the attached is the FY 2013 contract for proposed monitoring work to be done by GeoSyntec Consultants as being required by the EPA. These groundwater sampling and other Remedial Action Services are our compliance obligations in accordance with the existing EPA Consent Decree and Record of Decision (ROD). This brings us into an annual fiscal year contract process in lieu of the past calendar year contracts.

2. **Certificate of Occupancy Process.** City Staff continues to re-examine its efforts to ensure we are responsive to property owners' needs in a user-friendly fashion. Attached is a memo from Director Sharples regarding a tiered approach to the issuances of CO's.

Nonpublic Session (under Section 17 of the Agenda):

RSA 91-A:3II9(e) litigation. Attached is a copy of an Attorney-Client privilege draft document for your consideration.

B. Attachments:

1. Certifications (6).
2. Department Head Monthly Reports.
3. Fiscal Year 2013 Budget Ordinance as adopted by City Council and estimated tax rate projection.

Note: City Manager Belmore requested a non-public session at the end of this meeting to discuss a litigation issue.

Mayor Spencer said that they are supposed to have a public hearing on the Somersworth/Berwick Bridge in June.

CM Belmore said that the State of Maine is taking the lead on this process and he will push them for a date.

NOMINATIONS, APPOINTMENTS AND ELECTIONS.

VISION 2020 COMMITTEE-PAUL GOODWIN COMMUNITY MEMBER

Councilor Witham, seconded by Councilor Tapscott, made a motion to suspend the rules to act upon both nominations tonight, the motion passed.

Councilor Witham, seconded by Councilor McCallion, made a motion to approve Paul Goodwin's nomination. The motion passed unanimously.

BOARD OF ASSESSORS-PATTY ROBERGE LEHOULLIER, TERM TO EXPIRE 04/2014.

Councilor Witham, seconded by Councilor Pepin, made a motion to approve Patty Roberge LeHoullier's nomination. The motion passed unanimously.

LAY ON TABLE.

OTHER:

BOND ISSUANCE DISCUSSION.

Councilor Witham made a motion to take the bond issue off the table for discussion. After Councilor Pepin's second, the motion carried.

Councilor Witham said that this item has been on the agenda for some time now and has taken a back burner to the budget discussions, but they have known that it would be a topic of conversation because some of the issues, particularly the school budget were made with this in mind.

They had discussions about the cost of working on the High St/Market St corridor in conjunction with the Transportation Enhancement (TE) Grant items, as well as the Somersworth/Berwick Bridge, which will all tie together.

Councilor Witham placed a handout on the Councilors' desks which reflect his thoughts about a bonding instrument. He is taking this off the table to gauge the Council's appetite for bonding and the list of items to be considered. His suggestion of about a \$2.5M bond is about his appetite. He might be swayed somewhat, but that is the ball park for him. He would allocate somewhere around \$1.5M for the High St/Market St corridor, noting that it is a relatively low figure and may need to be adjusted after review.

On the School side, he said, they hear a lot about the HVAC's, but frankly he would probably not approve any bonding instrument if they did not address the window situation at the High School. It is a visible, aesthetic issue, but more importantly it is an energy issue. The quickest and greatest payback is to replace the windows. This would take care of the need identified by the School Department and save energy in the long run and address an aesthetic need as well.

He believes they should take care of asbestos at the schools in a meaningful way, knowing that they could not do it all at once.

His estimate is that \$2,504,000 over 20 years would be a \$.29 impact on the tax rate, or \$.34 over 15 years and \$.40 over 10 years. He thinks this is achievable. This would not be making use of the money left over from Idlehurst which is approximately \$400,000.

He hopes this is the beginning of a meaningful conversation.

Councilor McCallion, seconded by Councilor Tapscott, made a motion to suspend rules to allow department heads to speak as needed. The motion carried.

Finance Director Scott Smith answered Councilor McCallion's request that he recap discussions about bond anticipation notes. Director Smith said that their numbers are very preliminary. He said that the benefit of a bond anticipation note is that you can finance the money to do the project as you do the project giving you the actual cost; you only bond what you actually spend, saving money in the long run and you accomplish the specific project that you want to accomplish. Director Smith went on to say that you could never bond more than what the approval is, without future approvals and you are identifying what you are accomplishing and bond the money to accomplish that.

Councilor McCallion said that he has never understood the process where you set aside money for a project and then go shop because then (they will tell you that is what it costs.) He has never understood that. That is human nature. He likes the bond anticipation note because after the bids come in, even though there is an idea of what has been set aside...you might be able to do a little more. Director Smith said it would dependant on how the bond resolution is worded. You may want to consider how specific you are because that will (determine) approval and authorization. If you want flexibility it could be dependant on wording of the resolution.

Councilor Pepin asked about the timing.

Director Smith said they first need a bond authorization dependant on the timing of the Council. Right now the spring sale is on or over. The next one will be the fall sale in December. If they had approval and got into that sale, they would have full impact in fiscal 2014. If you sell in the winter, he said, the following fiscal year you have a full payment. If you sell in the spring you would have an interest payment only in FY 2013, full in FY 2014, so it is dependant on when they get in to those sales.

Councilor Sprague said that they have been asking for this for at least two years: the capital items for the schools. He likes these projects. He said we need to get this ball rolling. He said they also need to talk about High St from Blackwater to Sinclair with the de-lamination. He said as a City, they took the easy way out 6 years ago and got what they paid for. He said that is the main corridor coming into the City. He wants an estimate to add that to the project.

Councilor Durkee asked Director Smith if there are any guidelines about the term of bonds when you think about the specific project, i.e. windows; what is the life span of windows and do you want to bond over 20 years for that type of project.

Director Smith said that you want to bond to time up with the expected life of your project. You would look at that, certainly, as well as the overall cost of the issue. You would consider (information) from your engineers and Public Works, etc, when you time this.

Councilor McCallion asked if there are avenues other than the Municipal Bond Bank.

Director Smith said that you can go public anytime you want as a community. For us it would be a little more expensive. We haven't been rated for a number of years. When you go through the Bond Bank you are selling at the State's rating, he said, so he thinks we would...get a lower rate going through the Bond Bank. But that is not the only way to do it. The Bond Bank's bond issue is a larger bond issue with communities from all over the State. He could get cost and rate differentials on going with the Bond Bank versus on our own.

Councilor Witham is looking to develop a bond resolution to put before the Council. He's trying to get the Council to show their poker hands a little bit. (The handout) is pretty much where he is at. He thinks that is achievable for the City. But there is an impact. You can't do these things without an impact and you can't hide it in the tax rate. Pushing over \$.35 is more difficult.

Councilor Pepin likes the concept- \$.29 over 20 years. But from what he understands, this is (just) the two major HVAC units but they have 38 units to be replaced. He doesn't know which ones are critical. He asks that the Council have a workshop with the School Board and find out which ones are worst ones.

Councilor Witham likes the idea of globally saying "HVAC" units and letting the School Department decide which ones are most bang for the buck. These are the two most expensive and identified as 1-A's.

Councilor Sprague says, as Councilor Durkee suggested, that it makes no sense to bond out beyond life expectancy, so even though a \$.29 increase would look more palatable money-wise, it is probably not sensible if we have to buy things again. But money is at an all-time low now; we'd be buying money at the cheapest rate we can right now. It is all the time value of money when we get into these items.

He said that a lot of people are screaming about a tax cap, but we only need to look up the road a little bit, Dover just got crushed by Moody's because they have a tax cap. He said, "We are the tax cap!" and he indicated the Council. You elect nine Councilors to do the duty of spending money in the City. That is the tax cap. ...If your roof goes, you need to replace your roof. Dover is finding out right now that it costing more money to finance their needs because they have a tax cap, they have lost their rating with Moody's. It is not like we are building something that we don't need, he said. These items are not going away. We either bury our heads in the sand or fix them.

Councilor Tapscott asked the difference between a bond anticipation note and a municipal bond. He asked if you still go through the municipal bond bank for each one.

Director Smith said that you can but you don't have to. You would end up going through another bank for the bond anticipation note, what they will do is solicit quotes from a number of banks and get you the best rate; they will do that work for you. Typically a bond anticipation note is a short term note that you would take from one of your local financial institutions. Then you sell the bond, it is essentially like a line of credit, so it would be up to whatever the bond authorization is and as you do the projects, you use that money and once you are done you bond for whatever the actual expenditures were.

Councilor Tapscott clarified that the interest rates on the two could be very different. Director Smith said that the rate on the bond anticipation note is much less because it is so short term, typically 6-12 months. They are quite a bit less than an actual bond issue would be.

Councilor Tapscott said, "So that when you go to the Bond Bank you take what is (offered.)"

Director Smith agrees that you take what the market bears.

CM Belmore said that they would need a separate resolution for the Idlehurst money to allocate that anywhere.

Scott Smith agreed, and to use it for another bondable project, you will essentially go through the whole bond process. So it "stands alone".

CM Belmore said they have a ball park number but they are waiting for the audited number to write that resolution.

Director Smith said they won't have the audit until later this year but they could ask for a certified number that the Council could use and be comfortable with.

The City Manager encourages the auditors to do that and he also mentioned that they should be getting initial report from Hoyle, Tanner and Associates about drainage and utilities this week so he hopes they will have numbers to share. Portions to the water and

sewer improvements will not affect the tax rate. Those would affect the water or sewer rates, if at all. That would be incorporated into the operating budget. Drainage would come from the general fund. Just to be clear.

Councilor Durkee offered his opinion that this is a good starting point. He is, however, concerned in hearing the CIP items from the School in the amount of around \$6M, six year plan, this essentially addresses year one, he is concerned that we will come back next year with a longer list of things that haven't been addressed by this and we have to do another and another bond. He realizes that there is no money tree but he looks at this and asks if they are going far enough. He looks at this, perhaps not as the tolerance of the total amount, but at the total number of projects, see totals and then see a number to justify to bond. If you take a 10-15 year window, he would like to look back and say that this was the time that they stopped some of these problems, rather than doing "a little bit to help". He is sensitive to tax rates, but it was \$5M last year, \$6M this year, \$7-8-9M next year- there is a hidden tax rate in this City for things that we have not taken care of. We can talk about how it is not our fault, not our problem, but if we have a time to address it, he thinks they should at least acknowledge that they are not saving money by not spending it, particularly where money is at least as cheap as it is going to be for a long time. He would like to see us address things in full- he would like to do all the windows not just the first row. He knows if he has one window opened, it doesn't matter if he has five opened, you need to close them all.

Mayor Spencer recommended thinks they need to identify other streets, and they will need numbers: Main Street, saying that that is a central economic development area right there in front of GE, from Market Street all the way down to the four way at Indigo Hill Road. Horne Street off High Street, a major access to a residential area, that road has been deferred for many years; it is time to get that road done. Also Garden Street needs to be done, into a residential area. He wants numbers for those roads as well.

Councilor McCallion thanked Scott Smith for coming up.

He asked what would happen if they do nothing with the money from Idlehurst, what happens to the money.

Director Smith said that it would have to be used to pay down the principal of that bond issue or for another bondable project.

Councilor Witham thanked everyone for the feedback. ...He said that bonding \$10M would be \$1.50 on the tax rate, so obviously his tolerance is less than that. He said that other bonds will be expiring in the next few years. They have also talked about floating a bond on the City side to do further road improvements. When bonds expire we could backfill with minimal impact on the tax rate, this has an impact but gets us moving in the right direction. He is not married to this but it would help us craft something as we move forward.

Councilor Pepin explained that when the School Board first proposed their budget this is what they proposed for the CIP items, about \$1M. They cut \$500,000 before they sent it to the City Council and sent it to the Council to start whittling down on the \$6M.

Councilor Jarvis said that the first discussion on potentially doing a bond was on what we are looking at now was because of the bonds that are coming due. It sounds as if there is so much more depth to this that it may be a good time to recommend that the City Manager start having conversations with the School Board, it certainly needs to have a workshop before we spend hours at this level.

Councilor Witham also likes the idea of a workshop.

Councilor Hebert said that the interest rates are very low because of the economy, but the economy is not going to stay where it is at for another 10 years and certainly not 20. If in 3 or 4 or 5 years we decide to float another bond, the interest rates might be quite a bit higher and he realizes that our tax rates are high and the State is not going to provide us with any more money, it is going to have to come from the taxpayers, or hopefully in the future from businesses, he thinks that \$2-3M is too small an amount. With interest rates as low as they are he thinks that we should go at least to \$5-6M. All the windows for \$290,000, he thinks that is an amount that is just not correct.

Councilor Sprague understands that interest rates are at an all time low but \$6M might work in some ways because we wouldn't have any taxpayers left to drive the roads in the City. We really have to be careful with this. Councilor Pepin had a good point that the School Board did have a \$1M in their budget... which would have had them in that cycle, but they cut it. That doesn't mean that people can take their eye off their own budgets. The City and the School need to keep their eyes on their budget. He would like to see the School have more than \$1M in their budget, not go up extreme percentage increase and stick to what they say they are going to do. It is going to take things on both sides. He won't go as high as \$6M; he might go as high as \$3M. He thinks they have enough to chew on and start talking to the School Board.

Councilor Durkee said that what other bodies do when they provide budgets to them, in some ways, doesn't really impact his decision of what the needs are. The maintenance budget has been cut by (the Council) every single year. If you want to talk about consequential efforts toward taking care of some of these issues, they cut out \$500,000 right off the top because of doing some bonding. He thinks if they don't do it, is just not going to get done. He doesn't see them allocating a million extra dollars next year to take on the schedule they need to take on these items. He is not so sure people would leave the City in droves because of the tax rate, but they stay because they take care of what they have. He doesn't think they begrudge them investing in the schools, what the taxpayers want to know is if they are spending money in the right way. He thinks this is a good start but he is akin to Councilor Hebert's point of view, they have a lot to address and this is part of the effort. There are more worthy projects to look at and they can total it up and see where things come out and make a responsible decision.

Councilor Jarvis made a motion to lay this back on the table with a recommendation to the City Manager start conversations with the School Board for a workshop. Councilor Durkee seconded the motion which passed unanimously.

UNFINISHED BUSINESS.

ORDINANCES:

ORDINANCE NO. 12-12 TRANSFER BETWEEN DEPARTMENTS.

Ordinance No. 12-12 passed 9-0.

ORDINANCE NO. 13-12 AMEND CHAPTER 4, PERSONNEL RULES AND REGULATIONS, BY AMENDING SECTION 11.3 TITLED "HEALTH INSURANCE" AND SECTION 11.4.3 TITLED "STANDBY".

Councilor Jarvis commented that this, on the recommendation of the City Manager, brings the non-union wages and health insurance in line with the union.

CM Belmore said, respectfully, that this doesn't put them in line with all the unions, the stand-by pay puts them in line with Public Works for non-union employees. The health insurance would affect the water and waste-water union which increases the co-pay for employees. He is still negotiating with four other unions which are not quite in line with the new co-pay presented here.

Ordinance No. 13-12 passed 9-0.

ORDINANCE NO. 14-12 AMENDING CHAPTER 4, PERSONNEL RULES AND REGULATIONS, COMPENSATION SCHEDULE.

Ordinance No. 14-12 passed 9-0.

ORDINANCE NO. 15-12 AMEND CHAPTER 21, FIRE PREVENTION AND LIFE SAFETY.

Councilor Witham said that this brings regulations in line with other communities and with the State and national level and it does tend to be more business friendly without impacting safety components.

He asked for a discussion of permit fees.

Councilor Tapscott made a motion, seconded by Councilor Sprague to suspend the rules. The motion passed.

Previous Interim Fire Chief Bliss said that they have zeroed in on permit fees of \$50.00. They have looked at fees in other communities and said that they range all over the place.

They thought it would be easier to have a simple, flat fee for each permit to offset some costs for inspections, etc.

Councilor Witham commented that they recoup some of these costs through site plan and building fees for large developments, etc, so they will not take a loss. He thought \$50 seems like a good ball-park figure, he thinks that is an achievable dollar amount for someone to pay so he thinks he would support the ordinance.

Councilor Tapscott asked if permits were needed for the metal fire pits that people have in their back yards. Chief Bliss said there would be no fee but that you would need a burn permit. He said it would not affect the Fire Works Ordinance recently passed which was \$5.00. There is also an exemption In State law that prohibits them from charging a fee for place of assembly fee.

Ordinance No. 15-12 passed 9-0.

ORDINANCE NO. 16-12 REPEAL OF CHAPTERS 16A FIRE PREVENTION CODE AND CHAPTER 16B KEROSENE HEATERS UPON PASSAGE OF AMENDED CHAPTER 21, FIRE PREVENTION AND LIFE SAFETY CODES.

Ordinance No. 16-12 passed 9-0.

RESOLUTIONS:

RESOLUTION NO. 27-12 AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH ROLAND TURGEON OF SOMERSORTH, NH FOR THE INSTALLATION OF A SEWER MAIN LINE ALONG A PORTION OF GREEN ST.

Councilor Witham is generally in support of this. He agrees with Mr. Hodsdon, who spoke earlier, that this is a “win/win/win”. He did offer an amendment after the fourth “whereas” : the second bullet point reads, “Mr. Turgeon shall reimburse the City for all *City Attorney legal review* costs...” He would like to remove (the language) “City Attorney legal review” and have it read: “Mr. Turgeon shall reimburse the City for all costs...”

Councilor Soldati seconded the motion.

Councilor Sprague said that this is a great amendment. It enables the City Manager to enter into a contract at this time.

Councilor Hebert asked if they would discuss the letter from the couple on Green St. He wanted to ascertain that they would be in this group.

Councilor Sprague said that they are the first house lot and they would have the option to hook up. We don’t even know what the design is going to be. Our City Engineer has to approve, nothing is in concrete until that gets approved. ...This ...really helps us out.

Councilor Durkee is totally in favor of this. Abutters seem to approve of this. It is a public/private partnership; it seems that the City will be shielded from any cost outlay. He thinks the letter is being addressed, and will solve problems from the past.

The amendment to Resolution No. 27-12 passed.

Resolution No. 27-12 passed 9-0.

NEW BUSINESS.

OTHER:

DISCUSSION OF PINE STREET PARK PROPERTY AT THE REQUEST OF THE RECREATION COMMITTEE.

Councilor Pepin said that this park has been on the agenda several times with numerous problems; dog waste, etc. Unfortunately we had 13 parks and not many personnel. They eliminated St Laurent Park and are (now) down to 12. (Pine Street Park) was taken over by the City in the 70's due to a house fire. Since he has been Chairman of the Recreation Committee, the park equipment was considered a hazard and removed. They discussed lowering the fence, putting boulders in and relocating equipment from Hilltop. They can't find anyone to do this for them and there are two park benches and a dog waste container there now. They are at the point where they have no money to maintain this park. It is mowed. It has been suggested to put a dog park there which they have no funding for. They have considered putting it up for sale to see if a neighbor wants to buy it or if it is suitable for a house lot. He has driven by when no one has been there, but when he drove by today, there were two kids with their mother and grandmother, which makes him feel bad to even be talking about this now because it looks like they were really enjoying themselves. He would like to bring this up for discussion by the Council.

Councilor Witham said it is now green space and the City's ability to improve it is limited. As a City they struggle to maintain their existing spaces. They are creative, they got a grant for Noble Pines and they are stretching every dollar. With more parks there is more cost. The discussion is do we maintain green space or dispose of it for taxable revenue.

Councilor Soldati has mixed feeling about this. The Sustainability Committee had thought of using this for the community gardens. They knocked on 75 doors and talked to people about that park. It was not appropriate for a garden because there was not enough sunlight, however, it was interesting what people said. There were two issues that they heard over and over again; people would love to use the park but there was dog waste in the park, the City put in a receptacle for waste, she thinks the City should prohibit dogs in that park because it discourages the residents. Some mothers used to let their children play there sometimes but there were older children and there was sometimes some fear and intimidation, so they didn't feel safe in the park. This is a low

income neighborhood. ... A lot of people are up on the Hill at Noble Pines, but for many in this neighborhood, they don't have cars and they are not going to take their kids across town. She would like to see this park saved: enough people told them how much they liked the park but that there are issues. She wants to put off doing anything until they do a study on usage and look at their commitment to low income neighborhoods.

Councilor Durkee said that Councilor Soldati brings up a couple of good points which he hadn't thought of; for one, the location in a low income neighborhood. For families without cars that could be an important centerpiece. He is conflicted though, if they can't take care of it he would rather put resources toward something that they can take care of. He would lean more toward selling the lots but the point is well taken of this being a centerpiece for the community but they will have to do something about the dog waste.

Councilor Pepin said that the Housing Authority got interested because there is a lot of housing on Spring St; a lot of kids who could utilize it. He said that Bisson Park is not that far away. He hates to say this, but you can't put a park in everybody's backyard. He said that Jules Bisson Park has very good playground equipment there. He said that they are struggling and that their line item is very, very low. If they hadn't had grants there wouldn't be any repairs being done at all. If it wasn't for the baseball teams and the Highway Department, our parks would not look the way they do right now. He thinks they have to utilize their money on the upkeep of the parks that they use the most. He hates to say this but financially... it is not really feasible to keep the park going.

Councilor Sprague is also conflicted but he thinks that Councilor Soldati hit it on the head- it is a low income area. ...He doesn't like to let things go. Like oceanfront, you can't create parks.

Councilor Soldati referred back to Mayor Spencer's comment about the Council looking at the Master Plan and where we want to go with this community. She was on the Vision 2020 Committee when they rewrote the Master Plan and it was very clear to them that they wanted a sustainable community that was desired and sought after by others. They wanted people to want to live here. She thinks they might want to relook at how they are allocating their money. She thinks that Recreation ...may (become) a new department, Parks and Recreation. She said (Pine Street) is not a large park. She said that she has more to maintain than the City does with this park. She said ...it is a little park. She is Italian and getting a little angry. "We seem to find the money for other place." She will "fight this." She is on the Sustainability Committee and feels very strongly about providing green space, particularly to low income areas. If you never see trees or sit in a park, trust me, it affects you. Maybe we are down to twelve parks. Maybe we need a position in the City which is Park Maintenance. Maybe we need to reorganize our departments. She is asking the City to think a little more creatively, (about) where we want to go.

Councilor Witham may have been swayed to keep it This is an open space in a relatively congested area it seems that we should keep that. If a single family home were there with one child, the cost to educate a child in the school system is around \$12-\$13 thousand

dollars, the taxes would be maybe \$6-\$7 thousand and we wouldn't have paid fire and police protection, etc., so he is swayed to keep it with an idea of developing it for what it's ultimate use would be for when other grants come along. He thinks their cost to keep it is probably minimal. ...Maybe keep it as green space for now and develop a plan.

Councilor McCallion said that a year ago he had a conversation with the Housing Authority who had some recreation money that he introduced to Councilor Pepin. He was asked what was going on with that park the other day so he is a little confused. Maybe the money wasn't enough? Maybe we could work something with the Housing Authority if we're just going to leave it green space.

He liked Councilor Witham's consideration of the cost of a house on that lot. When you weed a garden everything else around it can flourish, maybe that is the answer to our City's problems.

City Manager Belmore said this was entirely the initiative of the Recreation Department to elicit some feedback on what to do moving forward, not any attempt by him or his staff to sell open space. The committee wanted feedback

Housing did meet with the Committee in regards to putting up some money to perhaps install playground equipment that was up on the Hill but nobody wants to tackle it and there are some liability issues. His staff ...will talk to the Housing Authority again. They just need a plan and direction.

Councilor Durkee thinks he has been swayed as well. It wouldn't be the worst thing to retain some green space. He differed with Councilor Witham's point saying that if they make their decisions based on who might move in to a lot, they might just as well not have any lots in the City. The future use of it, a couple with a family, is not what he would think of. He doesn't think that is relevant.

Councilor Pepin said he is not against keeping the park, he was looking for feedback. They have had several complaints. It has been brought up and he is just ...frustrated. He looks at the other parks and sees repairs that need to be done and they don't have the money to actually do it. There are stairs to be fixed at Noble Pines. There is always something that you are looking at to be repaired at the parks. You try to find the funding and not create an impact on the taxpayers. He wants to keep the parks but ...we can't even take care of our schools right now. It makes him scratch his head. He's struggling with this.

DISCUSSION OF TOWN OF BERWICK, ME REQUEST FOR CITY WATER AT THE REQUEST OF THE PUBLIC WORKS AND THE ENVIRONMENT COMMITTEE.

Councilor Sprague said there was a 1987 contract with Berwick, ME to have a (water) line from Somersworth. Somersworth now has a question about the metering of the water. Berwick is anxious to get this done to start maintenance on their lines. He said

they don't need us, they can still be doing that. He does not want to do an estimate on water usage going over there and that is what they want. He said it doesn't take much to put a mag underneath that bridge, it is not going to be our cost; it is going to be their cost.

This whole agreement was for fire safety if there was a big fire at Prime Tanning, being able to open up the valve and let them use ours in case something happened to theirs.

If we waive the rules, maybe Mr. Willis can talk about ...this.

City Manager Belmore said that when they received the original request, the Town of Berwick wanted forgiveness for several things along the lines of a discounted water rate. They addressed everything except a couple of things. They are willing to set up an escrow account with the City. They are willing to install a meter but say "should the process not be completed by the time the water sales begin..." CM Belmore does not know why it wouldn't be completed in time. If there is good faith effort between the communities, he does not see that happening, but he doesn't have a crystal ball. There was talk about an annual fee. The towns have slightly different positions on that. They are willing to pay the actual rate. One of the bigger things in the letter from the Town Manager is that they are looking to defer payment for a year after water delivered. They need to be clear on a couple of things. There is a line under the bridge and we can supply them with water without affecting our operation, but we need to be clear on a couple of things: the \$500 good faith effort, the metering situation and whether we would give them some forgiveness as far as paying the entire water bill. If there is some consensus here, the intent would be to draft a resolution and bring it forward at the next regular meeting, perhaps to even only have one reading, but that would be your call, he told the Council.

Councilor Witham asked the City Manager, and said that he is glad to suspend rules if necessary, referring then to a comment that Councilor Sprague made in his Public Works and the Environment report about beginning planning evaluation of their work on our standpipes. Would there ever be a time that we would need to take our standpipe down and need to get water from Berwick, he asked? He assumes that pipe flows both ways. Would we need to craft such an agreement with the Town of Berwick?

The City Manager said that he thought the consensus of the Public Works Committee and Director was "no." We would look to draw from Dover, as we have in the past.

Councilor Witham said he is okay with the \$500 as it seems to be a good faith effort, but he tends to believe it should be metered and the payment needs to be more frequent than a year. We require our payers to pay on a monthly basis.

Councilor McCallion made a motion to allow Tom Willis to come up and speak about the timing.

Councilor Sprague doesn't care about the \$500, but deferring for a year? He is totally against that, (and) if that does happen, there should be some interest involved. That's all

he will say about that. He is all about helping the other community, but they have to understand that it can't be more difficult for us. Do we want that pipe after the construction? That will be a problem on our new roadway and sidewalks, etc. A temporary meter can be placed underneath the bridge, if he is correct. He thinks it should be metered from day one, at their cost. Do we want this to be a permanent fixture? Payment monthly, that's where he stands. Do we have recourse if they don't pay us? Their economy is the same as ours, he gets that. That should come with interest if we are going to be a supplier.

Councilor Durkee totally agrees. He doesn't see why they would require residents who live within the City to have metered water and not require that of another community. He doesn't think that is an undue burden. They also require monthly billing and he thinks they should hold them to a standard of at least paying them when services are rendered; he doesn't see why that is a question at all. The \$500 seems like a good faith effort, but he agrees with the sentiments of the other Councilors.

Mayor Spencer asked Councilor Sprague if, with this feedback, the Public Work and Environment Committee can draft a resolution.

City Manager Belmore said he should get feedback from (Berwick) as to whether they still want to go forward.

Councilor Sprague thinks that they should handle this issue and then, whether it will be permanent, as a separate issue.

Councilor Tapscott assumes that the mag meter will be placed on the pipe by us, rather than Berwick.

Councilor Sprague said that Berwick will incur the cost. He doesn't see us going out to do it. The City should not be incurring any cost for this.

The City Manager said that there will be oversight but we are not going to buy it.

SET POLLING HOURS FOR STATE PRIMARY ELECTION TO BE HELD ON 09/11/2012-8:00 A.M. TO 7:00 P.M.

Councilor Witham made a motion to set the polling hours for the Primary Election to be held on September 11, 2012 from 8:00 am to 7:00 pm. The motion was seconded by Councilor Jarvis.

Councilor Sprague wondered about beginning at 7:00 am.

Councilor Soldati responded, that as a Supervisor of the Checklist for several years, the number of people who (come in to vote) between 7:00 am and 8:00 am is negligible. She said that, oftentimes, it was City Workers. That is her experience in Ward 2. She thinks that is fine, she never heard complaints.

Councilor Durkee would be more in favor of a 7:00 am (opening) since we are a bedroom community with a lot of commuters. He knows that his wife would not be able to vote at 8:00 am without taking time from work.

Councilor Tapscott is in favor of keeping it 8:00 am to 7:00 pm.

The motion passed on a voice vote. The polling hours will be 8:00 am to 7:00 pm on 09/11/12.

COMMENTS BY VISITORS.

Real Roseberry, Ward 1, said he would answer the question that one Councilman made about his tax cap. Dover over-rid his tax cap last year and he was tickled pink. ...There is only one problem, bad management, get rid of the Manager.

Now, his tax cap: four years, he's still pushing it. They want an opinion from the Attorney. It took a whole year to get an opinion from the Attorney and they paid big bucks. He called the Attorney General and the Secretary of State and it took one hour. And they told him, "Mr. Roseberry, don't worry." Does a judge know better then the Secretary of State and the Attorney General? Come on. The taxpayers paid the bill for that.

Now we're going the same route with the water bill. We're going to give it to the Attorney. He's laughing. Why call the Attorney? Call the Secretary of State and the Attorney General and they will give you the same thing ...and it won't cost you a cent.

A lot of people said they are not a registered voter. It was for the people to show the City Council, who said the monthly water bill was loved by everyone. No way! He proved it. They hate it and want to go back quarterly. The people are paying the bill, let them tell you which way to go. If you want to go for an Attorney, go ahead. I can wait. But remember, there are 60 days before November and I better have that opinion or the Attorney General is going to hear about it. So will the Secretary of State. The people are speaking; let's listen to the people. It's not me. It is the people.

He solved the problem about Dover and the tax cap. He's laughing like hell when the Secretary of State and Attorney General said don't worry. Getting a lawyer to get an opinion when all you had to do is pick up the phone? Do the same thing now for this water bill. Why pay a lawyer? He hit it home, he said. He picked up 42 business people. Let the people decide, it is simple. Quit nickel and diming the people. He's never seen so many empty houses. ...He's got one more year, he said the City would be in trouble and we are not to far from it.

Gary Hodsdon, Ward 5, thanked the Council for their support and passage of the resolution, (No. 27-12,) especially Councilors Sprague, Tapscott and Hebert in getting

this work done. He thanks the City Manager in advance for starting the process to get sewerage down to Green Street.

Paul Goodwin, Ward 1, thanked the Council for nominating him for the Vision 2020 Committee. He thanked Councilor Witham for bringing up some vital things that the community has been struggling with for a long time in relation to infrastructure, as well as Councilors Hebert and Durkee for going to bat, saying that investing in our community is really imperative. Yes the tax rate is important but so is demonstrating that our City is worth investing in. We continually disinvest. He has lived his entire life and the street that he grew up on has not been paved in the 24 years that he lived there or the 30 some years that his family has lived there. What type of message does that send? You should not be worrying about the cost of educating a child because we just spent \$30M on a new school, you should be worrying about whether people want to send their child to our parks. The dollar amount shouldn't be the first thing, the integrity of what we do as a City and a Council is far more important. Such an investment has a real impact on property values. Portsmouth has lowered their taxes because the properties are worth more. When you improve a street, suddenly the homes along the street are worth more. It is a two way-dynamic process. Regarding green space, we have to be innovative. Corporate sponsorship is something a lot of communities have done. We have people in the City who are passionate about green space. ...We have a capacity issue. We don't have the capacity to manage what we have and that is less tangible but is something we can adjust. He hopes that they continue to have dialogs on these issues and he hopes to see progress made.

Real Roseberry commented that he was talking to a person who was on the City Council many years back and he informed him that there is an ordinance that says that if a person does not take care of his property, the City can force him to clean his property. That would be nice if you would check that out.

CLOSING COMMENTS BY COUNCIL MEMBERS.

Councilor Pepin said that he attended graduation, and he wants to congratulate the graduates and to complement how well organized it was and how well behaved (everyone was). It was outstanding.

The Children's Festival went on this past weekend. He thanked all who donated their time. People were there from all over. He thanked everyone for showing up.

Councilor Witham started with the update from the Friends, "Thank you, it was very helpful," he said.

The work of the Public Works Department was alluded to a couple of times tonight. It is the work that they do that is outside of what you would expect. Because of their work they are saving money at the Public Library, about \$8,000. He considers that above and beyond. Also at Noble Pines, in-kind services, that does not go unnoticed. He very much appreciates that.

The City does have a property maintenance code, he said, which is enforced. The difficulty is when a property owner balks at making improvements. So often, they force our hand and take us to court and it costs us lots of money. The difficulty is to make it happen. He's not sure what the solution is, if someone has some thoughts on that, let him know.

Don Bliss has been our interim Fire Chief, he blew in with the storm, Irene; taking charge of the City he has helped them through fires and other emergencies, and he has most importantly kept a band-aid on the operations. Councilor Witham thanked and commended him and appreciates his efforts.

Councilor Sprague was glad to hear that the Festival went well.

He thanked Don Bliss for his time here and he welcomed Chief Hoyle.

He thanked Councilor Witham for opening up the dialog about the bonding. They need to be hitting that sooner rather than later, especially with the school. Their stuff needs to be accomplished in a more timely fashion than the road projects.

He thinks they can tie the Housing Code into something along the lines of if they have three violations in a year (a 12 month timeframe) it would allow them to do an internal inspection. That would get them on the page as far as the outside is concerned.

He was fortunate, he said, to be one of the members of the City Hall golf team Chamber event with Councilors Witham and McCallion and Nick Champion of the Recreation Department. His back still hurts from carrying the team. Dave Sharples hit a hole in one.

Councilor McCallion said that on June 9th, he attended events at Idlehurst and it was excellent, really well done. Hats off to all the volunteers. Hopefully they can have more of those events.

He thanked Councilor Soldati for organizing the golf tournament, it was well run. Great job to all for the Festival also. Hats off to everyone; it made him feel good about Somersworth, this week.

Councilor Durkee was regretful that he wasn't able to play in the Chamber golf event. Glad everyone had a good time. Thank you to Councilor Witham for putting pen to paper again with regard to the bonding issue. They are sort of past the nervous season of budgets, but they can't take their eye off the ball. They need to take a long hard look at how much they can invest in the community but they can't plod their way through everything. We need to be attracting people to our community that want to buy these homes to renovate and improve them. Yes, they may have children in our school district, but they may be a small business person who will take up a spot on Main Street. What number that may come out to be, he doesn't know, but he appreciates to efforts to start the dialog.

NONPUBLIC SESSION (AS NECESSARY, PENDING ROLL CALL VOTE BY COUNCIL).

Councilor Tapscott made a motion, which was seconded, to go into non-public session: litigation. The motion passed and the meeting went into non-public session at 9:44 pm.

Mayor Spencer reported:

Non-public: Motion to come out Councilor Tapscott, 2nd by Councilor Jarvis at 10:05pm.

ADJOURNMENT.

Motion to adjourn by Councilor Tapscott, 2nd by Councilor Pepin at 10:06pm.

Respectfully submitted,



Elise B. Brelis, Deputy City Clerk