

CITY OF SOMERSWORTH
CITY COUNCIL MEETING
AGENDA

MARCH 19, 2012 – 7:00 P.M.

1. Roll Call of Members
2. Pledge of Allegiance
3. Minutes of the Previous Meeting
 - A. Minutes of CIP Workshop held on 2/21/12.
 - B. Minutes of 2/21/12 City Council Meeting.
 - C. Minutes of 3/05/12 City Council Meeting.
4. Comments by Visitors
5. Communications
 - A. Letter from Steven R. Stout.
6. Presentation of Petitions and Disposal Thereof by Reference or Otherwise
7. Mayor's Report
8. Reports of Standing Committees
9. Reports of Special Committees, City Officers and City Manager
10. Nominations, Appointments and Elections
11. Lay on Table

12. Unfinished Business

13. New Business

Other:

A. Vote to Ratify the Tentative Agreement between the Somersworth Association of Clerical and Aides and the Somersworth School Board.

B. Fill Vacancy for the Ward 5 Ward Boundary Review Committee Member.

C. Vote on Special Meeting Requested by Sunningdale Golf Club – Attorney Robert Fisher.

14. Comments by Visitors

15. Closing Comments by Council Members

16. Future Agenda Items

17. Nonpublic Session (as necessary, pending roll call vote by Council)

18. Adjournment

COMMUNICATIONS

33 Otis Road
Somersworth, NH 03878
March 07, 2012

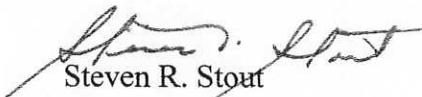
Somersworth City Council
Somersworth, NH 03878

To whom it may concern:

After serving on the Somersworth Zoning Board of Adjustment for more than ten years, I have decided it is time to step down and give another community member a chance to serve.

My resignation from the Board is effective April 5, 2012.

Respectfully,


Steven R. Stout

USE OF CITY COUNCIL CHAMBERS & CITY HALL CONFERENCE ROOMS

CITY COUNCIL POLICY

APPROVED FEBRUARY 20, 2007

The fundamental purpose of the City Council Chambers and the City Hall Conference rooms is to implement the work of the City of Somersworth government and to the extent relevant, the governmental work of the State, County, and Federal Government.

City Council, City boards, and City staff usage have priority – the City reserves the right to cancel use by outside groups if the City Council, City boards, or staff has an unanticipated need for facilities.

Government related activities, committees or non-profit organizations, which are associated with the City, are permitted. Although these activities will typically be Somersworth based, they may include regional or statewide groups if they have a tangible connection with municipal government.

No other use is permitted.

Custodial activities are limited to set up only; special requests for audio/visual equipment should be made well in advance of scheduled meetings. The availability of equipment is dependent on the needs of City Council, City boards, and staff.

User is to reimburse the City for actual costs of janitorial services if the meeting is scheduled at a time when janitors are not normally available.

User is to contact the City Manager's office to determine availability of room and to reserve space. In order to avoid monopolization of use, the City reserves the right to limit the number of times any group can utilize the space. The user group shall provide the City Manager's office with the name and telephone number of a contact person along with a completed room reservation form.



CITY OF SOMERSWORTH, NEW HAMPSHIRE

ROOM RESERVATION - CITY HALL

INSTRUCTIONS: Please print or type all required information clearly. Incomplete applications will not be accepted. This application will be considered based upon City Council Policy dated February 20, 2007. Forms must be submitted and approved by the City Manager's Office 7 days prior to event.

APPLICANT INFORMATION

Name: _____

Organization: _____

Address: _____

City/State/Zip: _____

Daytime Telephone: _____

Evening Telephone: _____

CONTACT PERSON INFORMATION

Name: _____

Secondary Contact: _____

Address: _____

City/State/Zip Code: _____

Daytime Telephone: _____

Evening Telephone: _____

RESERVATION INFORMATION

Type of Event/Meeting: _____

Date: _____ Time/Duration: _____

Number Attending: _____

Room Requested: _____

MAXIMUM OCCUPANCY AS REQUIRED BY STATE LAW OF EACH ROOM AVAILABLE:
Council Chambers: 50 (tables and chairs) 100 (chairs only)
Executive Conference Room No. 234 on Second Floor: 9
Conference Room No. 130 on first floor: 8

Number of Tables Needed/Layout: _____

Attach separate sheet if needed for sketch

Special Equipment (if needed): _____

Are you Serving Food/Beverages: YES/NO Description: _____
(All requests for food/beverages require approval)

CERTIFICATION

I, the undersigned, hereby acknowledge and will comply with the following:

- I understand that my reservation may be cancelled at any time as City staff, boards, and activities have priority to use these rooms.
- No smoking or alcoholic beverages are allowed inside City Hall.
- Food and/or beverage use is only authorized under the required approval process. You are responsible for cleanup and removal of leftover food and beverage debris.
- No admission may be charged without written permission of the City Manager.
- By signing this form, you are hereby liable for any and all costs associated with the cleaning of the room and any damages to City Property.

Signature: _____

Date: _____

Approved by: _____

Date: _____



CITY OF SOMERSWORTH Office of the City Manager

TO: Mayor Matthew Spencer and City Council Members
FROM: Robert M. Belmore, City Manager
DATE: Friday, March 16th, 2012
SUBJECT: City Manager's Report for Monday, March 19th, 2012
City Council Agenda

**6:00 p.m. Non-Meeting to Discuss Tentative Agreement
With School Department Paraprofessional Bargaining Unit**

New Business (under Section 13 of the Agenda):

Other:

- A. **Vote to Ratify the Tentative Agreement between the Somersworth Association of Clerical and Aides and the Somersworth School Board.** Attached is a summary provided by the School Superintendent.
- B. **Fill Vacancy for the Ward 5 Ward Boundary Review Committee Member.**
- C. **Vote on Special Meeting Requested by Sunningdale Golf Club – Attorney Robert Fischer.** Attorney Fisher has requested a special private meeting with City Council.

City Manager's Items (under Section 9 of the Agenda):

A. Informational Items:

1. **Budget Review Schedule and Public Hearing.** The City Manager's Proposed FY 2013 Budget has been submitted in accordance with the City Charter. Please consider the following dates for the budget adoption process to move forward:
 - Monday, March 26th at 6:00 p.m. Budget Presentation
 - Saturday, April 7th or 14th, 8:30 a.m. Workshop
 - Monday, April 9 or 23rd, 7:00 p.m. Public Hearing
2. **Sunningdale Property.** I recommend City Council schedule time to discuss this tax-deeded acquired property and how the City might move forward.

3. **Tri-City Mini Officials Workshop.** Presently, four Councils and the Mayor as well as four School Board members answered favorably in attending a Wednesday, April 4th morning workshop here in the Council Chambers. Dover has at least two City Councilors with interest and Rochester officials expressed a desire to attend. Respectfully, I would like to move forward to finalize a session by way of a definitive Council Consensus.
4. **Spirit Up Somersworth.** The City will again partner with the Somersworth Youth Connection and High School Rotary Club for the community wide clean up day on Saturday, May 5th 8 a.m. to Noon (rain date of Sunday).
5. **CDBG Public Hearing.** The Mayor has approved scheduling a Public Hearing prior to the next regular council meeting at 6:45 p.m. on April 2nd to hear comment on the progress of the SHA's Charpentier Apartment Renovations funded in part with CDBG funds.