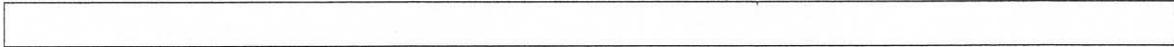


CITY OF SOMERSWORTH

CITY COUNCIL MEETING

AGENDA

MAY 21, 2012 – 7:00 P.M.



1. Roll Call of Members
2. Pledge of Allegiance
3. Minutes of Previous Meetings
4. Comments by Visitors
5. Communications
 - A. Letter from Theresa Cherouvis Regarding Ward Boundary Review Committee.
 - B. Letter from Rod Boivin regarding Trustees of Trust Funds.
 - C. Letter from Dennis Huff and Amie Franke Regarding Christmas Parade.
 - D. Letter from Scott Orzechowski regarding SAU Cuts.
6. Presentation of Petitions and Disposal Thereof by Reference or Otherwise
7. Mayor's Report
8. Reports of Standing Committees
9. Reports of Special Committees, City Officers and City Manager
10. Nominations, Appointments and Elections

A. Zoning Board of Adjustment – Paul Maskwa, Term to Expire 04/2015.

B. Trustees of Trust Funds – Steve Goff, Term to Expire 04/2015.

11. Lay on Table

Ordinances:

A. Ordinance No. 11-12 FY 2012-2013 Budget (As Amended).

Other:

A. Bond Issuance Discussion.

12. Unfinished Business

Nominations:

A. Sustainability Committee

- Kira Sawyer-Hartigan, Citizen At Large

B. Board of Library Trustees

- Judith Goodnow, Term to Expire 03/17
- Scott Champney, Term to Expire 04/17

C. Planning Board Alternate

- Chris Cortez, Term to Expire 04/15

13. New Business

Resolutions:

A. Resolution No. 25-12 Authorizing the City Manager to Sign the Federal Bridge Aid Program – Interstate/Local Project Agreement for the Somersworth/Berwick Bridge Rehabilitation Project.

B. Resolution No. 26-12 Authorizing the City Manager to Submit a Community Planning Grant Application to New

Hampshire Housing to Implement a Portion of Goal 1/12 of the City's Master Plan.

Other:

- A. Request of Public Safety Committee to Reconsider City Council Prohibition of Outside Storage Units for Hilltop Fireworks LLC Permit Issued 4/25/2012.
 - B. Request of Public Works and Environment Committee to Consider Public/Private Partnership to Extend the City Sewer Line on Green Street.
 - C. Establishment of New State of NH Representative Districts Discussion per Mayor Spencer.
- 14. Comments by Visitors
 - 15. Closing Comments by Council Members
 - 16. Future Agenda Items
 - 17. Nonpublic Session (as necessary, pending roll call vote by Council)
 - 18. Adjournment

May 7, 2012

Diane Dubois, City Clerk
City of Somersworth

Dear Diane,

I received your notification this past weekend of the first meeting of the newly elected 'Ward Boundaries Committee', of which I was elected a member to represent Ward 1.

However, it saddens me to tell you that I am in the process of moving home from Somersworth to Dover in early June 2012 and will therefore be unable to participate on this committee.

Please therefore accept this as my resignation from this committee before it even begins!

It was always a pleasure interacting with you Diane, thank you for all your assistance over the past few years and your hard work for the city.

Sincerely,

Theresa Cherouvis
50 Grove St
Somersworth, NH 03878

May 12, 2012

To: Scott Smith
From: Rod Boivin

Hi Scott,

Due to my increasing duties at home, I do not wish to be reappointed to the Trustees of the Trust Funds.

I have served for many years and along with the other Trustees improvements have been to benefit the City of Somersworth.

Best wishes to you, the members of the Finance Department, and the Trustees. It has been an honor to serve with them.

Sincerely,

Rod Boivin

May 16, 2012

Re: SOMERSWORTH CHRISTMAS PARADE, 2012.

Dear Mayor Spencer and City Council Members

We want to have a Christmas parade on December 8th at 4:00 p.m., with the rain date of December 9th. The route is the same that it has been in the past. We wanted to make it so that the elderly will be able to see it and it won't be too long for the people in the parade. The parade will start at the high school and end at the high school. We want to have bands and are going to put a notice out to people such as the Boy Scouts, Girl Scouts, local businesses, and people who want to be part of Somersworth. I have contacted the Children's Festival person and I was granted a booth in order to help raise money for the parade. We are planning on having a bake sale. We will make brownies, cakes, pies, muffins, breads, fudge, cupcakes. I will be making sugar free and gluten free. We will be selling water also. All the proceeds will go towards the parade and that will be used in order to help with the costs. The Children's Festival is fast approaching and we have gotten word out there to people who want to help. We all feel that this is the best way to get the town involved and put the money back into something that is for families. We want to ask local businesses if they want to help. We have asked some and they are for it they just need to have a letter with the Somersworth letter head. After the parade is done we want to have a meet and greet with Santa. This will allow the children to tell Santa their final wish list before the holiday. We will have donuts and hot chocolate. We want to use this time to have families help with the food shortage and donate a non-perishable item so that it can be given to the local food pantry. We are working on finding a person to take pictures. We do have a place in mind and we would also need to have a letter so that we could get full permission. We want this to be a parade that Somersworth will be proud of. We will have ribbons for the best floats and we would have the Mayor as the judge. The route of the parade would be as follows:

Start at the high school up Memorial Drive to Franklin Street, left onto Main Street to High Street, take sharp left onto High Street, proceed to traffic lights, go onto West High Street, take left onto Cemetery Road, end at high school.

We have made contact with a few business and they are all for it. Budget Cuts will happen and we understand that. This is why we are trying to raise the money so that we can get the help from the townspeople. Some of the places that we want to ask are: Local businesses, SPCA, Boy Scouts, Girl Scouts, Churches and more.

We are putting full effort into this and we know that we can do a really good job and raise the money that needs to be raised and not have to struggle. The theme would be Winter Wonderland.

We do want to have a memorial float for the people who have served and lost there lives. We want to have a memorial float for the chief that lost his life. We are hoping that this can be done. We are all prepared to do what we need to do and make this a parade that people will

May 17, 2012

To: Mayor Matthew Spencer and members of the City Council

Subject: SAU Cuts

Hi everyone,

I've learned that pink slips have been given to high school/middle school music, elementary art, middle school wellness and middle school FCS teachers.

Whoa. I'm struggling to find the words.

Here they are:

A city without a band – Somersworth needs all the help it can get to build and maintain a little pride and a cohesive community. On Memorial Day, are we seriously going to tell the veterans they are going to have to march in silence? At football games, when someone scores, are we going to just clap? Are we going to rob our kids and our community of this part of life?

Our bands and choruses are arguably the best ambassadors we have. We send them to concerts and parades and competitions, and they demonstrate that our city is dedicated to excellence, to fostering talent, to raising well-rounded and respectful children, and to looking toward the future. If I were a businessman thinking of investing in Somersworth, but I learned that Somersworth is one of the only communities in the state that does not invest in a music program, my first reaction would be that this place does not take itself seriously.

We have a bargain in Matt Lagarde. The man is juggling eight performing groups in the middle school and high school on a shoe-string budget. I don't know how he does it, but having been the drum major at my high school, and its concert band conductor and the leader of its percussion ensemble, I can say that no one could do it without putting in far more than forty hours a week. He has our middle school students sounding like high school students. His ability to reach the kids and to focus them on mastery rivals any I have seen. He is phenomenal.

Art – I could go on about all of its benefits, but I will keep it brief and say that it is required in order for our schools to meet minimum state standards, and a kid who is not exposed to art will have a very hard time conceptualizing his/her place in the world.

Wellness, FCS Honestly, let's just take away math while were at it. Walmart has plenty of openings for our graduates.

Please do whatever you can to save these positions. I'll pay the taxes.

Thanks

Scott Orzechowski
11 Francoeur Drive
603-841-5411

ORDINANCE NO. 11-12 FY2012-2013 BUDGET.

Somersworth, NH
May 7, 2012

The City of Somersworth Ordains that Budgets for the City of Somersworth for the 2012-2013 Fiscal Year shall be:

<u>DEPARTMENT</u>	<u>BUDGET</u>
<u>GENERAL FUND</u>	
Elected Leadership	\$119,811
City Management	292,608
Finance and Administration	1,096,466
Development Services	827,519
Police	3,141,909
Fire	1,920,937
Public Works	1,979,272
Other Expenses	1,330,801
Capital Outlay	248,600
Intergovernmental Assessments - County	2,261,271
School Department	24,782,238
TOTAL GENERAL FUND	38,001,432
<u>ENTERPRISE FUNDS</u>	
Wastewater Department	2,059,068
Water Department	1,977,806
Solid Waste	369,600
TOTAL ENTERPRISE FUNDS	4,406,474
TOTAL FY 2012 - 2013 APPROPRIATIONS	\$42,407,906

This ordinance shall take effect upon its passage.

Approved:

City Attorney

Introduced by
Mayor Matthew Spencer
by request

As Amended 5/7/2012

RESOLUTION NO. 25-12 AUTHORIZING THE CITY MANAGER TO SIGN THE
FEDERAL BRIDGE AID PROGRAM - INTERSTATE/LOCAL PROJECT
AGREEMENT FOR THE SOMERSWORTH/BERWICK BRIDGE REHABILITATION
PROJECT.

Somersworth, NH
May 21, 2012

WHEREAS, the Somersworth/Berwick Bridge is being rehabilitated under a joint funding agreement including the State of Maine, State of New Hampshire, and the City of Somersworth; and

WHEREAS, the City of Somersworth is required to enter into a project agreement with the State of New Hampshire (NH State Project # 12228) and the State of Maine (Maine State Project # 19274.00) to design, enhance and rehabilitate the Somersworth/Berwick Bridge (NH Bridge # 101/114),

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to sign the Federal Bridge Aid Program - Interstate/Local Project Agreement for the Somersworth/Berwick Bridge Rehabilitation Project.

Introduced by Councilors

Dale Sprague
Brian Tapscott
Marcel Hebert

Approved:

City Attorney

RESOLUTION NO. 26-12 AUTHORIZING THE CITY MANAGER TO SUBMIT A COMMUNITY PLANNING GRANT APPLICATION TO NEW HAMPSHIRE HOUSING TO IMPLEMENT A PORTION OF GOAL 1.12 OF THE CITY'S MASTER PLAN.

Somersworth, NH
May 21, 2012

WHEREAS, a competitive Community Planning Grant program is available through New Hampshire Housing to fund sustainable development projects that limit urban sprawl and create economic, environmental, and social benefits; and,

WHEREAS, the City of Somersworth supports sustainable economic development efforts in the downtown and encourages the exploration of erecting new structures on Main Street on the Somersworth Plaza property; and,

WHEREAS, this project is supported by the City's Master Plan particularly by Goal 1.12 that states in part that efforts, aimed at encouraging major capital projects, should include "Revitalization of the downtown Somersworth Plaza to encourage new buildings directly on Main Street that add a mix of retail, office and residential opportunities with building designs that are compatible with the historic character of Main Street"; and,

WHEREAS, the City of Somersworth, in the event an award is granted, commits to the 25% match requirement set forth in the grant which may be provided with a combination of City staff time and direct expenditures;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to submit a Community Planning Grant application to New Hampshire Housing.

Introduced by

Mayor Matthew L. Spencer

Approved:

City Attorney



CITY OF SOMERSWORTH Office of the City Manager

TO: Mayor Matthew Spencer and City Council Members
FROM: Robert M. Belmore, City Manager
DATE: Friday, May 18th, 2012
SUBJECT: City Manager's Report for Monday, May 21st, 2012
City Council Agenda

6:30 PM

*Council to meet in private session (non-meeting)
to discuss collective bargaining negotiations.*

Lay on Table (under Section 11 of the Agenda):

Ordinances:

A. Ordinance No. 11-12 FY 2012-2013 Budget Attached is a copy of the Budget Ordinance as amended by Council vote and a revised estimate of the tax rate. Attached are several budget-related informational memorandums that relate to questions raised by Councilors, including:

- Police staffing
- High Street Repairs – delamination
- Discussion - draft on proposed pavement repairs/maintenance for FY 2013
- Property tax card proposal - Assessing
- School Department information

I have also included a copy of Resolution No. 23-12 for your budget deliberations and last Fiscal Year's school department surplus. Council should decide whether an appropriation to this established non-capital reserve fund for the education of persons with disabilities should be approved. Any appropriation should be off-set by the use of fund balance (i.e. School Department budget surplus).

Other:

A. Bond Issuance Discussion.

New Business (under Section 13 of the Agenda):

Resolutions:

- A. **Resolution No. 25-12 Authorizing the City Manager to Sign the Federal Bridge Aid Program – Interstate/Local Project Agreement for the Somersworth/Berwick Bridge Rehabilitation Project.** Attached is a copy of the draft agreement. City Staff did discuss some changes with N.H. and Maine state officials that are incorporated herein. Sections I.J and I.K were two sections that we were not able to modify. This State Agreement is pretty much a standard boilerplate contract. City Attorney has agreed with our efforts and has reviewed the agreement to his satisfaction.

- B. **Resolution No. 26-12 Authorizing the City Manager to Submit a Community Planning Grant Application to New Hampshire Housing to Implement a Portion of Goal 1.12 of the City’s Master Plan.** Attached is a memorandum from Director Sharples that outlines the proposed planning study, that is, to examine the construction of new building\’s on Main Street at the Plaza. We anticipate the grant request to be somewhere between \$25,000-\$30,000. Once the budget is developed for the actual application we would finalize the amount of our match. As an example, a grant of \$30,000 would require a \$7,500 match; we anticipate approximately \$5,500 would be matched through in-kind services and we are confident that the actual \$2,000 of funding (or less) could be found within the budget.

Other:

- A. **Request of Public Safety Committee to Reconsider City Council Prohibition of Outside Storage Units for Hilltop Fireworks LLC Permit Issued 4/25/2012.** Attached is a copy of the recently issued permit.

- B. **Request of Public Works Committee to Consider Public/Private Partnership to Extend the City Sewer Line on Green Street.** Attached is a map of the proposed work location and some discussion points from the Public Works & Environment Committee meeting provided in a memorandum from Public Works Director Willis.

- C. **Establishment of New State of NH Representative Districts Discussion per Mayor Spencer.**

City Manager’s Items (under Section 9 of the Agenda):

A. Informational Items:

1. **Disposition of City-owned Property.** Attached is a memorandum that provides comments received from the Planning Board and Conservation Committee regarding the Sunningdale Golf Course property and the single family residence on Rocky Hill Road. These are properties acquired for non-payment of property taxes. City Attorney recommends the Sunningdale property discussion be considered for non-public session since we are actively engaged in litigation with the owner. Attached are copies of correspondence from Attorney Mitchell regarding the Sunningdale property.

2. **Planning Office Intern.** I am pleased to inform you that the City has partnered with UNH through their Carsey Institute John G. Winant Fellowship program to accept a UNH Student/Somersworth resident for an internship assignment in our Planning Office. I want to welcome Mr. Paul Goodwin who will be assisting City efforts to develop a gateway signage plan and completing an analysis regarding the suitability for the community to adopt RSA 79E - Community Revitalization Relief Incentive. Both assignments are objectives outlined in our Master Plan. Director Sharples will be mentoring the internship. I want to thank both Paul and David for collaborating to finalize this opportunity for the City.

3. **Police Department Grant.** I am pleased to report that I have authorized the acceptance of 21 new Motorola police radios valued at \$44,059. This provides our Police Officers with the latest radio communication technology at no cost to the City. The grant is administered through the State Department of Safety and is funded by the US Department of Homeland Security.

4. **Fire Chief Appointment.** I am very pleased to announce the appointment of Keith E. Hoyle of Easthampton, Massachusetts as the City's Fire Chief/EMD. Chief Hoyle is expected to begin his duties on June 18th. Attached is a copy of the press release.