

CITY OF SOMERSWORTH

CITY COUNCIL MEETING

AGENDA

MAY 2, 2010 – 7:00 P.M.

WORKSHOP AT 5:30 P.M.

PRESENTATION BY STRATFORD CAPITAL GROUP, LLC ON
THEIR PROPOSAL FOR THE ACQUISITION AND
REDEVELOPMENT OF THE HILLTOP SCHOOL PROPERTY

1. Roll Call of Members
2. Pledge of Allegiance
3. Minutes of the Previous Meeting
 - A. Minutes of Public Hearing Held on 4/4/11 Regarding Ordinance No. 9-11.
 - B. Minutes of City Council Meeting Held on 4/4/11.
 - A. Minutes of Public Hearing Held on 4/11/11 Regarding the FY 2011-2012 Budget.
 - B. Minutes of Public Hearing Held on 4/18/11 Regarding Lake Street Property.
4. Comments by Visitors
5. Communications
6. Presentation of Petitions and Disposal Thereof by Reference or Otherwise
7. Mayor's Report

8. Reports of Standing Committees
9. Reports of Special Committees, City Officers and City Manager
10. Nominations, Appointments and Elections
11. Lay on Table
12. Unfinished Business

Nominations:

A. Planning Board

- Daniel Proulx, Term to Expire 4/2014.
- Paul Maskwa, Alternate, Term to Expire 4/2014.

B. Conservation Commission

- Dale Smith-Kenyon, Term to Expire 4/2014.

Ordinances:

- C. Ordinance No. 10-11 FY 2011-2012 Budget.

Resolutions:

- A. Resolution No. 21-11 To Authorize the City Manager to Draft a Purchase and Sales Agreement for the Transfer and Development of the Hilltop Elementary School Building and Property.
- B. Resolution No. 22-11 Resolution Concerning Hilltop School Property.
- C. Resolution 23-11 Authorizing the City Manager to Complete City Road Maintenance Projects and to Contract with Bedford Sealcoating, Inc. of Bedford, NH to Provide Cracksealing Services on Certain City Roads.

13. New Business

Ordinances:

- A. Ordinance No. 11-11 Amend Chapter 13, Police Offenses, Section 3.4.B. Motor Vehicle Operation, Speeds.
- B. Ordinance No. 12-11 Amend Chapter 6, City Officials, Section 6.5, Filing Fees.
- C. Ordinance No. 13-11 Chapter 13, Police Offenses, Add Temporary Sections Relative to One-Way Traffic Pattern, Parking, Stop, Yield and Restricted Travel.

Resolutions:

- A. Resolution No. 24-11 City Council to Adopt the Provisions of RSA 72:1-c Authorizing the City of Somersworth to Elect not to Assess, Levy and Collect a Resident Tax.
- B. Resolution No. 25-11 City Council to Amend the Somersworth Water Works Tariff.
- C. Resolution No. 26-11 To Authorize the City Manager to Draft and Disseminate Requests for Quotations for the Demolition of the Hilltop Elementary School Building.
- D. Resolution No. 27-11 Authorizing the City Manager to Contract with GMI Asphalt, LLC of Belmont, NH to Resurface a Portion of High Street, Willand Drive, and Make Necessary Drainage and Utility Improvements as Required.

- 14. Comments by Visitors
- 15. Closing Comments by Council Members
- 16. Future Agenda Items

17. Nonpublic Session (as necessary, pending roll call vote by Council)

18. Adjournment

CITY OF SOMERSWORTH
CITY COUNCIL

PUBLIC HEARING
ORDINANCE NO.9-11
APRIL 4, 2011
6:45 PM

On behalf of the Planning Board and the Conservation Commission, City Planner Dave Sharples gave a brief description of the proposed amendment to Chapter 19, section 13, Riparian and Wetland Buffer District Ordinance. He said that this amendment is to allow certain forestry activities without having to secure a conditional use permit. As the ordinance is written today, crossing a wetland or Riparian Buffer to access lands otherwise inaccessible or jurisdictional wetlands is allowed; however they need to secure a conditional use permit which requires them to go to the Conservation Commission and subsequently, the Planning Board, and submitting a site plan with all the recommended requirements of that in the Ordinance. This amendment is less restrictive in that it allows minimal disturbance of the Riparian Wetland Buffer to conduct forestry in wetland or on lands that are only accessible through the buffer.

The map he included in the memo would illustrate the two scenarios that this amendment would apply. The Riparian buffer is about 100 feet around the wetland. The buffer is regulated by the City of Somersworth. They do not regulate the wetland; that is regulated by the State. Although they allow access, if someone wants to do timber harvest activities in this wetland area, which is allowed under certain conditions, (i.e. frozen conditions, no removal of the stumps, or roots, etc) and they need to get a permit to do so from the State, this amendment would allow access to clear some of the trees and vegetation to access the wetlands and bring the lumber out. The other scenario is if they have to cross the buffer.

Under RSA 229 J, there is a State permit that would allow them to be exempt from going through the conditional use process through the City. It is essentially less restrictive and is basically a minor amendment to a large amendment that was passed a year ago. Both the Planning Board and the Conservation Commission support this amendment and have recommended their approval. He has reviewed this amendment as far as consistency with the Master Plan and he could not determine that it was contrary to the Master Plan.

There were no questions from the general public and the hearing was closed at 6:50 pm.

UNFINISHED

BUSINESS

ORDINANCE NO. 10-11 FY2011-2012 BUDGET.

Somersworth, NH
April 18, 2011

The City of Somersworth Ordains that Budgets for the City of Somersworth for the 2011-2012 Fiscal Year shall be:

<u>DEPARTMENT</u>	<u>BUDGET</u>
<u>GENERAL FUND</u>	
Elected Leadership	\$114,847
City Management	333,109
Finance and Administration	1,165,185
Development Services	896,930
Police	2,997,376
Fire	1,855,356
Public Works	1,990,390
Other Expenses	1,387,432
Capital Outlay	131,652
Intergovernmental Assessments - County	2,277,390
School Department	24,391,975
TOTAL GENERAL FUND	37,541,642
<u>ENTERPRISE FUNDS</u>	
Wastewater Department	2,166,752
Water Department	1,951,232
Solid Waste	368,300
TOTAL ENTERPRISE FUNDS	4,486,284
TOTAL FY 2011 - 2012 APPROPRIATIONS	\$42,027,926

This ordinance shall take effect upon its passage.

Introduced by
Mayor Lincoln T. Soldati
by request

Approved:

City Attorney

RESOLUTION NO. 21-11 TO AUTHORIZE THE CITY MANAGER TO DRAFT A PURCHASE AND SALES AGREEMENT FOR THE TRANSFER AND DEVELOPMENT OF THE HILLTOP ELEMENTARY SCHOOL BUILDING AND PROPERTY.

Somersworth, NH
April 18, 2011

WHEREAS the Somersworth School Board intends in the near future to no longer utilize the Hilltop Elementary School building and associated property as an educational facility; and

WHEREAS the Somersworth School Board will transfer care and control of this property, designated as lot 11 49 0, to the City of Somersworth under the terms of RSA 199:4, paragraph II; and

WHEREAS the City of Somersworth desires that said property be utilized in the best interests of the citizens of Somersworth without creating an undue burden upon its taxpayers; and

WHEREAS the City of Somersworth further desires that the property not become either a hazardous or a blighted location by prolonged abandonment; and

WHEREAS the Stratford Capital Group, LLC, has submitted a proposal for the purchase and adaptive re-use and development of this property; and

WHEREAS said proposal would provide affordable housing for active adults, ages 55 and over, one of the fastest growing segments of our population; and

WHEREAS, according to this proposal, the Hilltop Elementary School building, a contributing structure to the Somersworth Historic District, would be rehabilitated according to the U. S. Department of the Interior Historic Preservation Standards; and

WHEREAS the Stratford Capital Group, LLC, proposal would further the sustainability efforts of the City of Somersworth by the adaptive re-use of a building and by incorporating sound construction and development principles including those for recycling, salvaging, using certified wood based and low emitting materials, as well as by utilizing Energy Star Certified appliances and energy saving lighting; and

WHEREAS this development proposal would place this property on the property tax rolls for the first time,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to draft a purchase and sales agreement, at the expense of the Stratford Capital Group, LLC, and subject to the City's Ordinances to include planning and zoning regulations, detailing the conditions under which the Hilltop Elementary School building and property will be transferred to and developed by the Stratford Capital Group, LLC.

Introduced by Councilors

Michael X. Watman
David A. Witham
Denis Messier
Dale Spainhower
Brian Tapscott
Jonathan McCallion

Approved:

City Attorney

RESOLUTION NO. 22-11 - RESOLUTION CONCERNING HILLTOP SCHOOL PROPERTY.

Somersworth, NH
April 18, 2011

WHEREAS, the property on which Hilltop Elementary School is situated has been the property of the City of Somersworth for more than 100 years; and

WHEREAS, such property has served a public purpose for the citizens of Somersworth during the past one hundred years; and

WHEREAS, there remain many public purposes to which such property could continue to serve in the future and for which no other public property exists in the City of Somersworth; and

WHEREAS, there is strong public support and interest in having the Hilltop Property remain the property of the City of Somersworth,

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City of Somersworth shall maintain ownership of the "Hilltop Property," and furthermore that such property shall be dedicated to serve the public's interest for educational, artistic, charitable, or other community needs as may from time to time be identified as appropriate. Such uses may include but are not limited to:

- Artist cooperative /studio space; community radio and public access television; food pantry; adult education; library; farmers market; community gardens; community center.
- Nothing in this Resolution is intended to prevent the City from entering into public/private partnerships to accomplish the goals set forth herein.

Introduced by

Mayor Lincoln Soldati
Councilor Martin Pepin
Councilor Dale Sprague

Approved:

City Attorney

RESOLUTION NO. 23-11 AUTHORIZING THE CITY MANAGER TO COMPLETE CITY ROAD MAINTENANCE PROJECTS AND TO CONTRACT WITH BEDFORD SEALCOATING, INC. OF BEDFORD, NH TO PROVIDE CRACKSEALING SERVICES ON CERTAIN CITY ROADS.

Somersworth, NH
April 18, 2011

WHEREAS, the fiscal year 2010-2011 adopted budget contains an appropriation for the purpose of road cracksealing and other road maintenance projects; and

WHEREAS, city staff solicited bids for cracksealing certain City roads; and

WHEREAS, city staff is currently soliciting quotes for repairs to Indigo Hill Road ; and

WHEREAS, the City Council's Public Works and Environment Committee has reviewed the bids received for cracksealing and recommends awarding the contract to Bedford Sealcoating of Bedford, NH; and

WHEREAS, the City Council's Public Works and Environment Committee supports city staff's efforts to obtain quotes for repairs to Indigo Hill Road,

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to contract with Bedford Sealcoating, Inc. of Bedford, NH to provide cracksealing services and to proceed with repairs to Indigo Hill Road for a total amount not-to-exceed \$100,000 (One Hundred Thousand dollars).

Introduced by Councilors

Dale Spainhower
Denis Messier
Dale Sprague

Approved:

City Attorney

NEW

BUSINESS

ORDINANCE NO. 11-11 AMEND CHAPTER 13, POLICE OFFENSES, SECTION 3.4.B. MOTOR VEHICLE OPERATION, SPEEDS.

Somersworth, NH
May 2, 2011

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH that the Ordinances of the City of Somersworth, as amended, be further amended as follows:

Amend Chapter 13, Police Offenses, Section 3.4, Motor Vehicle Operation,
B. Speeds, as follows:

B. Speeds

School Speed Limit – when signs are erected and flashing with speed limit displayed, it shall be the absolute maximum speed permitted. The flashing lights will activate 45 minutes before the start of school and for 45 minutes after the end of school. During these times the speed limit shall be 10 mph less than the usual posted speed limit.

This Ordinance shall take effect upon its passage.

Introduced by Councilor

Brian Tapscott

Approved:

City Attorney

ORDINANCE NO. 12-11 AMEND CHAPTER 6, CITY OFFICIALS, SECTION 6.5,
FILING FEES.

Somersworth, NH
May 2, 2011

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH
THAT THE ORDINANCES OF THE CITY OF SOMERSWORTH, AS AMENDED,
BE FURTHER AMENDED AS FOLLOWS:

Amend Chapter 6, City Officials, Section 6.5, by deleting in its entirety and
replacing with the following:

Section 6.5 In lieu of filing the designated number of petitions as required by
City Charter, candidates may pay to the City Clerk at the time of filing
declarations of candidacy, the following fees:

Mayor	\$25.00
Councilperson at Large	5.00
Ward Councilperson	5.00
School Board Member at Large	5.00
Ward School Board Member	5.00
Ward Officer	5.00

This Ordinance shall take effect upon its passage.

Introduced by Councilors

Brian Tapscott
Denis Messier
Martin Pepin

Approved:

City Attorney

ORDINANCE NO. 13-11 CHAPTER 13, POLICE OFFENSES. ADD TEMPORARY SECTIONS RELATIVE TO ONE-WAY TRAFFIC PATTERN, PARKING, STOP, YIELD AND RESTRICTED TRAVEL.

Somersworth, NH
May 2, 2011

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the Ordinances of the City of Somersworth, as amended, be further amended as follows:

Add temporary Sections 30, 31, 32, 33, 34, and 35 as follows:

Section 30 Temporary Section Specific to One-Way Traffic Pattern

When signs are erected giving notice thereof it shall be unlawful for any person having control of any vehicle to:

- A. Travel west along Washington Street between Main Street and High Street intersections.
- B. Travel south along Main Street between Market Street and Washington Street intersections.
- C. Travel north along High Street between Market Street and Washington Street intersections.
- D. Travel East along Station Street between Main Street and Government Way intersections.
- E. Travel North along Government Way between Station Street and John Parson Drive intersection
- F. Travel West along John Parson Drive between Main Street and Government Way intersection.

All inner travel lanes will be deemed local traffic
Outer travel lanes will be deemed through traffic.

Section 31 Temporary Section – Specified Parking in Areas Effected by Section 30 of this Chapter

When signs are erected (to include but limited to painted parking stalls) giving notice thereof it shall be unlawful for any person having custody or control of any vehicle to park or cause same to be parked in any area effected by this temporary ordinance in violation of temporarily authorized parking.

Section 32 Temporary Section – Stop Sign

It shall be unlawful to drive any vehicle into the intersection of the following named streets without first bringing such vehicle to a full stop.

- A. Washington Street for northbound traffic on Main Street

Section 33 Temporary Section - Yield

When signs are erected it shall be unlawful to enter the following intersection without first having yielded to the right of way to traffic traveling so close as to constitute an immediate hazard.

High Street for southerly traffic from Main Street

Section 34 Temporary Section – Restricted Travel

When signs are erected giving notice thereof it shall be unlawful for any person having control of any vehicle to Enter High Street from Constitutional Way

Temporary Sections 34, 33, 32, 31 and 30 of Chapter 13 Police Offenses shall supersede all conflicting active Ordinances during the test period of the aforementioned traffic pattern.

Section 35 Temporary Section – Assessing Impact of Test Period

This test period shall not exceed 90 Days from the start date.

Prior to the start date of the test period, the City shall conduct a traffic study to establish a baseline for analyzing the effect of the temporary one-way pattern on traffic flow at peak times. In addition the City shall conduct a survey of businesses bordering or within the one-way route to determine the strength of support from the affected businesses for the temporary one-way route. As part of the survey businesses will be asked to suggest criteria for determining the success or failure of the temporary one-way pattern in addition to other criteria the City may identify as relevant to determining the impact of the one-way traffic pattern.

Prior to the end of the test period the City shall conduct a second study of the traffic flow patterns and a second survey of the businesses along the route for use in developing a report of the impact of the temporary one-traffic route for the City Council.

Introduced by

Mayor Lincoln Soldati

Approved:

City Attorney

RESOLUTION NO. 24-11 CITY COUNCIL TO ADOPT THE PROVISIONS OF RSA 72:1-c AUTHORIZING THE CITY OF SOMERSWORTH TO ELECT NOT TO ASSESS, LEVY AND COLLECT A RESIDENT TAX.

Somersworth, NH
May 2, 2011

WHEREAS, RSA 72:1-c allows the City of Somersworth to elect not to assess, levy and collect a resident tax through a majority vote of the City Council; and

WHEREAS, the City Council may adopt the provisions of RSA 72:1-c by approving the following questions: "Shall we adopt the provisions of RSA 72:1-c which authorize any town or city to elect not to assess, levy and collect a resident tax?"; and

WHEREAS, if adopted the provisions of RSA 72:1-c shall apply within the city as of April 1st, 2012,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Council of the City of Somersworth shall adopt the provisions of RSA 72:1-c which authorizes the city to elect not to assess, levy and collect a resident tax and such authorization shall be effective as of April 1st, 2012.

Introduced by Councilors
Robin S. Jarvis
Michael X. Watman
Dale R. Sprague

Approved:

City Attorney

RESOLUTION NO. 25-11 CITY COUNCIL TO AMEND THE SOMERSWORTH WATER WORKS TARIFF.

Somersworth, NH
May 2, 2011

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the Somersworth water works tariff as amended, be further amended as follows:

Amend Chapter titled "General Service – Metered" Section "Rates: Quarterly" by deleting the section in its entirety and replacing it with the following:

RATES: MONTHLY

The rate for metered service shall include an initial charge per customer service account, which shall include the use of 0 hundred cubic feet of water, as follows:

<u>Size of Meter</u>	<u>Initial Charge Monthly</u>
All Sizes	\$2.50

Plus an additional charge based on metered service is as follows:

RATE: MONTHLY EFFECTIVE JULY 1st, 2011

Minimum Charge	Initial Charge
Initial Charge plus	\$4.11 per 100 cu. ft

Introduced by Councilors

Robin S. Jarvis
Dale Spainhower
Dale R. Sprague
Michael X. Watman
Denis Messier

Approved:

City Attorney

Background: By passage of this Resolution the City Council is increasing the Water Use Volume Charge 5% effective July 1, 2011.

RESOLUTION NO. 26-11 TO AUTHORIZE THE CITY MANAGER TO DRAFT AND DISSEMINATE REQUESTS FOR QUOTATIONS FOR THE DEMOLITION OF THE HILLTOP ELEMENTARY SCHOOL BUILDING.

Somersworth, NH
May 2, 2011

WHEREAS the Somersworth School Board intends to transfer care and control of the former Hilltop Elementary School building and associated property, designated as lot 11 49 0, to the City of Somersworth under the terms of RSA 199:4, paragraph II, and

WHEREAS the City of Somersworth desires that said property be utilized in the best interests of the citizens of Somersworth without creating an undue burden upon its taxpayers, and

WHEREAS the City of Somersworth further desires that the property not become either a hazardous or a blighted location by prolonged abandonment, and

WHEREAS the City of Somersworth may not find any proposal for the private or public reuse of the Hilltop Elementary School building to be in the best interests of the City of Somersworth,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to draft and disseminate requests for quotations for the demolition of the Hilltop Elementary School building, removal of the resulting debris, and restoration of the site to a safe condition, suitable for further modification and landscaping.

Introduced by Councilor

Michael X. Watman
David A. Witham

Approved:

City Attorney

RESOLUTION NO. 27-11 AUTHORIZING THE CITY MANAGER TO CONTRACT WITH GMI ASPHALT, LLC OF BELMONT, NH TO RESURFACE A PORTION OF HIGH STREET, WILLAND DRIVE, AND MAKE NECESSARY DRAINAGE AND UTILITY IMPROVEMENTS AS REQUIRED.

Somersworth, NH
May 2, 2011

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT:

WHEREAS, the fiscal year 2010-2011 adopted budget contains an appropriation for the purpose of road resurfacing, and

WHEREAS, it is anticipated the fiscal year 2011-2012 adopted budget will contain an appropriation for the purpose of road resurfacing and necessary utility improvements, and

WHEREAS, funding is available in escrow for the Willand Drive resurfacing project, and

WHEREAS, City staff solicited bids for the resurfacing of the portion of High Street from South Street to West High Street, and Willand Drive, and

WHEREAS, there is drainage and utility improvements required on each street, and

WHEREAS, the City Council's Public Works and Environment Committee has reviewed the bids received and recommends awarding the contract to GMI Asphalt LLC, of Belmont, NH to resurface the portion of High Street from South Street to West High Street, and Willand Drive, and to make the drainage and utility improvements required on each street, at a cost of \$287,762 (Two Hundred Eighty Seven Thousand Seven Hundred Sixty Two dollars),

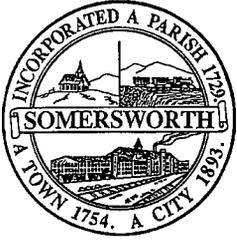
NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to contract with GMI Asphalt LLC, of Belmont, NH to resurface the portion of High Street from South Street to West High Street, and Willand Drive, and make the drainage and utility improvements required on each street at a cost not to exceed \$287,762 (Two Hundred Eighty Seven Thousand Seven Hundred Sixty Two dollars).

Introduced by Councilors

Dale Spainhower
Dale Sprague
Denis Messier

Approved:

City Attorney



CITY OF SOMERSWORTH
Office of the City Manager

TO: Mayor Lincoln Soldati and City Council Members
FROM: Robert M. Belmore, City Manager
DATE: Friday, April 29th, 2011
SUBJECT: City Manager's Report for Monday, May 2nd, 2011
City Council Agenda

**5:30 p.m. Workshop - Presentation by
Stratford Capital Group, LLC
On Their Proposal for the Acquisition and Redevelopment
Of the Hilltop School Property**

Old Business (under Section 12 of the Agenda):

Ordinances:

- A. Ordinance No. 10-11 FY 2011-2012 Budget.

Resolutions:

- A. Resolution No. 21-11 To Authorize the City Manager to Draft a Purchase and Sales Agreement for the Transfer and Development of the Hilltop Elementary School Building and Property. Mr. Richard Hayden of Stratford Capital Group will be present for the workshop and plans to do a PowerPoint presentation.
- B. Resolution No. 22-11 Resolution Concerning Hilltop School Property.
- C. Resolution No. 23-11 Authorizing the City Manager to Complete City Road Maintenance Projects and to Contract with Bedford Sealcoating, Inc. of Bedford, NH to Provide Cracksealing Services on Certain City Roads. The Public Works & Environment Committee and Finance Committee recommend moving forward with this budgeted work.

New Business (under Section 13 of the Agenda):

Ordinances:

- A. Ordinance No. 11-11 Amend Chapter 13, Police Offenses, Section 3.4.B. Motor Vehicle Operation, Speeds. This is recommended by the City's Traffic Safety Committee.
- B. Ordinance No. 13-11 Chapter 13, Police Offenses, Add Temporary Sections Relative to One-Way Traffic Pattern, Parking, Stop, Yield and Restricted Travel. Attached is a cost estimate from Public Works Director Tom Willis to implement a 3-month trial period. The Economic Development

Committee did discuss this matter at their April 22nd meeting and referred their recommended plan for an August-September-October period to the Traffic Safety Committee for review and comment.

Resolutions:

- A. Resolution No. 24-11 City Council to Adopt the Provisions of RSA 72:1-c Authorizing the City of Somersworth to Elect not to Assess, Levy and Collect a Resident Tax.** Attached is a copy of RSA 72:1-C, and a memo previously distributed to City Council. The Finance Committee does support this action. This action was also identified at the Council's 2011 goal session as a needed step to allow for residents to register their vehicles by E-Reg.
- B. Resolution No. 25-11 City Council to Amend the Somersworth Water Works Tariff.** Attached are copies of information provided to the Finance and Public Works & Environment Committees as well as the current rates for water and sewer in the cities of Dover, Portsmouth and Rochester. The water utility financial projections provide the estimated impacts for a zero increase, 5% and 10% increase to the rate. City Staff recommends a 5% increase as stated in the Resolution.
- C. Resolution No. 26-11 To Authorize the City Manager to Draft and Disseminate Requests for Quotations for the Demolition of the Hilltop Elementary School Building.**
- D. Resolution No. 27-11 Authorizing the City Manager to Contract with GMI Asphalt, LLC of Belmont, NH to Resurface a Portion of High Street, Willand Drive, and Make Necessary Drainage and Utility Improvements as Required.** Cost and budget analysis of the two bids received for resurfacing were discussed at the Public Works and Environment Committee Meeting on April 28th and are on the Finance Committee's agenda for their May 5th meeting. If approved the proposed plan would be to complete Willand Drive in June with FY 2011 funds and then High Street in July with FY 2012 funds. Once approved, Staff would discuss and negotiate several components of the bid costs such as the need for flaggers and police details as well as some other items. Therefore, our hope is to complete both projects at less than the actual bid amounts.

City Manager's Items (under Section 9 of the Agenda):

A. Informational Items:

- 1. City Insurance.** After discussing proposals received from our present insurance provider LGC (Local Government Center) and PRIMEX with the Finance Committee, I will be moving forward with a 3-year agreement with PRIMEX for property liability, workers compensation and unemployment compensation insurances. As you can see from the attached comparison chart, the City will save in premium costs over the 3-year period. The Finance Committee did vote to support this action.
- 2. City Employee Health/Dental Insurance.** Attached is a copy of the Health/Dental Insurance Committee's recommendations. Both the Finance Committee and Government Operations Committee have voted to support an Ordinance change to implement changes. An Ordinance change will be introduced at a future Council meeting.
- 3. SRPC Comprehensive Economic Development Strategy (EDS).** I have directed staff to prepare several grant project submittals for SRPC's consideration as outlined in the attached Memorandum dated April 29, 2011.

4. **Planning Office.** Attached are copies of Memorandums from City Planner Dave Sharples regarding approximately \$8,300 of free consultant work that the Planning Board will be receiving to meet a goal identified in the City Master Plan to develop Stormwater Management Regulations. Dave has also worked in securing free UNH Intern assistance to perform needed City GIS data related work.

5. **Public Works Week Open House.** Attached is a Memorandum from Public Works Director Tom Willis regarding a Citizen Open House planned for Tuesday, May 17th at the Highway Facility and at both Water and Wastewater Treatment Plants.