CITY OF SOMERSWORTH

CITY COUNCIL MEETING

AGENDA

OCTOBER 3, 2011 – 7:00 P.M.

1. Roll Call of Members

2. Pledge of Allegiance

3. Minutes of the Previous Meeting

   A. Minutes of 9/06/11 City Council Workshop.

   B. Minutes of 9/06/11 Public Hearing.

   C. Minutes of 9/06/11 City Council Meeting.

4. Comments by Visitors

5. Communications

6. Presentation of Petitions and Disposal Thereof by Reference or Otherwise

7. Mayor's Report

8. Reports of Standing Committees

9. Reports of Special Committees, City Officers and City Manager

10. Nominations, Appointments and Elections

11. Lay on Table

12. Unfinished Business

Ordinances:

A. Ordinance No. 7-12 Supplemental Appropriation to Address Increase in New Hampshire State Retirement Rates.

Resolutions:

A. Resolution No. 12-12 Authorize the City Manager to Enter into a Contract with Resource Management Inc. of Holderness, NH for Water Treatment Facility Lagoon Cleaning.
B. Resolution No. 13-12 Authorizing the City Manager to Contract with Northland Holder of Turner, Maine for the Purchase of Two Sidewalk Plows with Associated Equipment.

13. New Business

Resolutions:

A. Resolution No. 14-12 To Authorize the City Manager to Determine the Approximate Cost of Demolishing the Hilltop Elementary School Building.

Other:

A. Discuss Membership of City Council's Standing Committees – Councilor McCallion.
B. Vote to Ratify the Wage and Working Agreement between the City of Somersworth and the Somersworth Firefighters Local #2320, IAFF (Expires June 30, 2012).

14. Comments by Visitors

15. Closing Comments by Council Members

16. Future Agenda Items

17. Nonpublic Session (as necessary, pending roll call vote by Council)

18. Adjournment

ORDINANCE NO. 7-12 SUPPLEMENTAL APPROPRIATION TO ADDRESS INCREASE IN NEW HAMPSHIRE STATE RETIREMENT RATES.

Somersworth, NH
September 26, 2011

THE CITY OF SOMERSWORTH ORDAINS THAT pursuant to Section 7.7(a) of the City Charter:

The annual budget for the City of Somersworth for Fiscal Year 11-12 is amended as follows:

Appropriate $169,252 from Unassigned Fund Balance (surplus) to the Police, Fire, and School Department Sections of the FY 11-12 budget as follows:

	Original Budget	Amendment	Revised Budget
Police	$ 2,980,376	$ 33,975	$ 3,014,351
Fire	$ 1,835,591	$ 26,696	$ 1,862,287
School	$24,091,075	$108,581	$24,200,556

Approved as to Funding:

Scott A. Smith
Director of Finance and Administration

Recorded by:

Diane M. DuBois
City Clerk

Background:
This ordinance appropriates Unassigned Fund Balance for the purpose of addressing the increases in employer rates for Group II Police and Firefighters and Group I Teachers in the New Hampshire State Retirement System.

Introduced by Councilors

Robin Jarvis
Michael X. Watman
Dale Sprague

Approved:

City Attorney

RESOLUTION NO. 12–12 AUTHORIZE THE CITY MANAGER TO ENTER INTO A CONTRACT WITH RESOURCE MANAGEMENT INC. OF HOLDERNESS, NH FOR WATER TREATMENT FACILITY LAGOON CLEANING.

Somersworth, NH
September 26, 2011

WHEREAS, the Fiscal Year 2011-2012 adopted budget contains an appropriation for lagoon cleaning at the Water Treatment Facility; and

WHERAS, City staff solicited bids from qualified companies to clean and remove sludge from lagoons 2 and 3 at the Somersworth Water Treatment Facility and recommends contracting with Resource Management Inc. of Holderness, NH; and

WHEREAS, the City Council's Finance Committee has reviewed the recommendation received from City staff and supports this recommendation,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to enter into a contract with Resource Management Inc. of Holderness, NH for Water Treatment Facility lagoon cleaning.

Introduced by Councilors

Robin S. Jarvis
Michael X. Watman
Dale R. Sprague

Approved:

City Attorney

RESOLUTION NO. 13–12 AUTHORIZING THE CITY MANAGER TO CONTRACT WITH NORTHLAND HOLDER OF TURNER, MAINE FOR THE PURCHASE OF TWO SIDEWALK PLOWS WITH ASSOCIATED EQUIPMENT.

Somersworth, NH
September 26, 2011

WHEREAS, the fiscal year 2011-2012 adopted general fund budget contains an appropriation for a down payment toward the purchase of a sidewalk plow with associated equipment; and

WHEREAS, a sidewalk plow currently owned and operated by the City of Somersworth was damaged in a fire and covered by the City's insurance; and

WHEREAS, City staff prepared and accepted bids for the purchase of two sidewalk plows to replace the damaged sidewalk plow and acquire an additional sidewalk plow as planned; and

WHEREAS, City staff recommends contract with Northland Holder of Turner, Maine for the purchase of the sidewalk plows including associated equipment,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to contract with Northland Holder of Turner, Maine, at a cost not to exceed $212,758 (Two Hundred Twelve Thousand Seven Hundred Fifty Eight dollars), for the purchase of a two sidewalk plows and associated equipment.

Introduced by Councilors

Robin S. Jarvis
Michael X. Watman
Dale Sprague

By Request

Approved:

City Attorney

RESOLUTION NO. 14-12 TO AUTHORIZE THE CITY MANAGER TO DETERMINE THE APPROXIMATE COST OF DEMOLISHING THE HILLTOP ELEMENTARY SCHOOL BUILDING.

Somersworth, NH
October 3, 2011

WHEREAS the City of Somersworth has assumed care and control of the former Hilltop Elementary School building and associated property, designated as lot 11 49 0, and

WHEREAS the City of Somersworth desires that said property be utilized in the best interests of the citizens of Somersworth without creating an undue burden upon its taxpayers, and

WHEREAS the City of Somersworth further desires that the property not become either a hazardous or a blighted location by prolonged abandonment, and

WHEREAS the City of Somersworth wishes to gather information to assist in a cost-benefit analysis of various private or public reuse alternatives for the Hilltop Elementary School building and property,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager shall obtain informal and approximate cost estimates for the demolition of the Hilltop Elementary School building, removal of the resulting debris, and restoration of the site to a safe condition, suitable for further modification and landscaping.

Introduced by Councilor

Michael X. Watman

Approved:

City Attorney

CITY OF SOMERSWORTH
Office of the City Manager

TO: **Acting Mayor Brian Tapscott and City Council Members**

FROM: **Robert M. Belmore, City Manager**

DATE: **Friday, September 30, 2011**

SUBJECT: **City Manager's Report for Monday, October 3rd, 2011 City Council Agenda**

Non-Meeting – Legal Matters & Union Negotiations
6:00 p.m. start with
City Attorney Walter Mitchell

Unfinished Business (under Section 12 of the Agenda):

Ordinances:

A. **Ordinance No. 7-12 Supplemental Appropriation to Address Increase in New Hampshire State Retirement Rates.** This Ordinance appropriates Unassigned Fund Balance for the purpose of addressing the increases in employer rates for Group II Police and Firefighters and Group I Teachers in the New Hampshire State Retirement System. A Public Hearing is scheduled prior to the next Council meeting at 6:45 p.m. on October 17th.

Resolutions:

A. **Resolution No. 12-12 Authorize the City Manager to Enter into a Contract with Resource Management Inc. of Holderness, NH for Water Treatment Plant Lagoon Cleaning.** Resource Management is the lowest responsible bidder and the company has successfully completed similar work for the City. This bid award was reviewed and supported by both the Finance and Public Works & Environment Committee.

B. **Resolution No. 13-12 Authorizing the City Manager to Contract with Northland Holder of Turner, Maine for the Purchase of two Sidewalk Plows with Associated Equipment.** Public Works Director Tom Willis will be available to answer any questions. The proposed plan would be to use the $59,000 in insurance reimbursement received and the $13,500 in this fiscal year's approved budget as a total down payment of $72,500 for the two sidewalk plows. The estimated annual payments for a five (5) year lease purchase is anticipated to be in the area of $31,000 for the two purchases. Attached is a copy of additional information from Public Works Director Willis that compares the two company's proposals under consideration.

New Business (under Section 13 of the Agenda):

Resolutions:

A. **Resolution No 14-12 To Authorize the City Manager to Determine the Approximate Cost of Demolishing the Hilltop Elementary School Building.**

Other:

A. **Discuss Membership of City Council's Standing Committees – Councilor McCallion.**

B. **Vote to Ratify the Wage and Working Agreement between the City of Somersworth and the Somersworth Firefighters Local #2320, IAFF (Expires June 30, 2012).** Attached is a Memorandum regarding highlights of the Tentative Agreement (TA) with the Fire Union. The Local IAFF is scheduled to have a special meeting to ratify the TA this weekend. I will have news of their vote for you on Monday. A copy of the entire Agreement is also attached.