

CITY OF SOMERSWORTH  
AGENDA FOR DECEMBER 8, 2014

7:00 P.M. – City Council Meeting

1. Roll Call of Members
2. Pledge of Allegiance
3. Minutes of Previous Meetings
  - A. Minutes of City Council/School Board Workshop Held on 11/10/14.
  - B. Minutes of Workshop on Update from HTA Engineers and Presentation by VHB Engineers Held on 11/10/14.
  - C. Minutes of Public Hearing on Ordinance No. 8-15 Held on 11/10/14.
  - D. Minutes of City Council Meeting Held on 11/10/14.
  - E. Minutes of Goal Follow-up Workshop held on 11/15/14.
4. Comments by Visitors
5. Announcements by Councilors
6. Communications
7. Presentation of Petitions and Disposal Thereof by Reference or Otherwise
8. Mayor's Report
9. Reports of Standing Committees
10. Reports of Special Committees, City Officers and City Manager
11. Nominations, Appointments and Election
12. Lay on Table

Ordinances:

- A. Ordinance No. 6-15 Amend Chapter 13, Police Offenses, Section 3.3 One Way Streets, Relative to Constitutional Way. (Referred to Public Works & Environment Committee.)

Other:

- A. Authorize the City Manager to Sign Unutil Agreement to Extend Natural Gas Service to the Former Police Department Building.

13. Unfinished Business

14. New Business

Ordinances:

- A. Ordinance No. 9-15 Amend Chapter 13, Police Offenses, Section 3.F.4 Time Limited Parking, 20 Minutes, by Adding New Section Relative to Green Street.

- B. Ordinance No. 10-15 City Council Meeting Schedule for 2015.

Resolutions:

- A. Resolution No. 21-15 To Authorize the City Manager to Sign an Application for a Community Development Block Grant (CDBG) to Upgrade the Heating System and Improve the Energy Efficiency of the Albert J. Nadeau Homes on Bartlett Avenue and to Sign the Adopted 2014 City Housing and Community Development Plan and 2014 Residential Antidisplacement and Relocation Assistance Plan.

- B. Resolution No. 22-15 Authorize the City Manager to Contract with Martini Northern, LLC of Portsmouth, NH to Install an Emergency Backup Generator at the Somersworth Wastewater Treatment Facility.

Other:

- A. Community Revitalization Tax Relief Incentive Application from David H. M. Baker for Round Robin Building Property Located at 67-73 High Street.

15. Comments by Visitors

16. Closing Comments by Council Members

17. Future Agenda Items

18. Nonpublic Session (as necessary, pending roll call vote by Council)

19. Adjournment

ORDINANCE NO. 6-15 AMEND CHAPTER 13, POLICE OFFENSES, SECTION 3.3 ONE WAY STREETS, RELATIVE TO CONSTITUTIONAL WAY.

Somersworth, NH  
September 2, 2014

The City Council of the City of Somersworth ordains that the ordinances of the City of Somersworth, as amended, be further amended as follows:

Amend Chapter 13, Police Offenses, Section 3.3 One Way Streets, by rescinding the following:

- Constitutional Way for southerly traffic only between High Street and Washington Street.

When signs are removed prohibiting north bound traffic flow on Constitutional Way, travel lanes will be for both north and south bound traffic. Parallel parking will be allowed as indicated by painted parking stalls.

Introduced by

Mayor Dana S. Hilliard  
Councilor Denis Messier

Approved:

City Attorney

ORDINANCE NO. 9-15 AMEND CHAPTER 13, POLICE OFFENSES, SECTION 3.F.4 TIME LIMITED PARKING, 20 MINUTES, BY ADDING NEW SECTION RELATIVE TO GREEN STREET.

Somersworth, NH

December 8, 2014

THE CITY COUNCIL OF THE CITY OF SOMERSWORTH ORDAINS THAT the Ordinances of the City of Somersworth, as amended, be further amended as follows:

Amend Chapter 13, Police Offenses, Section 3.F.4 Time Limited Parking, 20 Minutes by adding a new Section B as follows:

**4B. 20 Minute**

When signs are erected giving notice thereof, it shall be unlawful for any person having custody or control of any vehicle to park or cause the same to be parked for more than 20 minutes, between the hours of 11:00 a.m. and 8:00 p.m., on Sunday, Tuesday through Saturday, in the listed areas:

Green Street, on the easterly side, two (2) parallel spaces adjacent to 102 Green Street.

This Ordinance shall take effect upon its passage.

Introduced by Councilor  
Jennifer G. Soldati

Approved:

City Attorney

ORDINANCE NO. 10-15 CITY COUNCIL MEETING SCHEDULE FOR 2015.

Somersworth, NH  
December 8, 2014

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT, in accordance with Chapter 3.7 of the City Charter which provides that the City Council's "regular meetings shall be held on the first and third Monday of the month at 7:00 p.m. unless otherwise designated by ordinance..." and Chapter 6, City Officials, Section 6.8.2 of the City Ordinances which also provides that the "City Council shall meet in regular session on the first and third Mondays of each month at 7:00 p.m., unless otherwise agreed on by a majority of the members of the Council" that the City Council Meeting schedule for 2015 shall be as follows:

- January - 01/05/2015 and 01/20/2015 (Tuesday)
- February - 02/02/2015 and 02/17/2015 (Tuesday)
- March - 03/02/2015 and 03/16/2015
- April - 04/06/2015 and 04/20/2015
- May - 05/04/2015 and 05/18/2015
- June - 06/01/2015 and 06/15/2015
- July - 07/20/2015
- August - 08/17/2015
- September - 09/08/2015 (Tuesday) and 09/21/2015
- October - 10/05/2015 and 10/19/2015
- November - 11/09/2015
- December - 12/07/2015

This ordinance shall take effect upon its passage.

Introduced by

Mayor Dana S. Hilliard

Approved:

City Attorney

RESOLUTION NO. 21-15 TO AUTHORIZE THE CITY MANAGER TO SIGN AN APPLICATION FOR A COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) TO UPGRADE THE HEATING SYSTEM AND IMPROVE THE ENERGY EFFICIENCY OF THE ALBERT J. NADEAU HOMES ON BARTLETT AVENUE AND TO SIGN THE ADOPTED 2014 CITY HOUSING AND COMMUNITY DEVELOPMENT PLAN AND 2014 RESIDENTIAL ANTIDISPLACEMENT AND RELOCATION ASSISTANCE PLAN.

Somersworth, NH  
December 8, 2014

WHEREAS, a public hearing will be held on January 5, 2015,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Council authorizes the City Manager to sign an application for a CDBG grant to upgrade the heating system and make improvements to the energy efficiency of the Albert J. Nadeau Homes on Bartlett Avenue. The estimated cost of the improvements is up to \$500,000 (Five Hundred Thousand dollars) and the City Council authorizes the following:

1. Authorizes the Somersworth Housing Authority to continue as the Authorized Agent of the City of Somersworth in all matters relating to Community Development for this project until it is completed.
2. Authorizes the City Manager to enter into a contract with the Somersworth Housing Authority for the administration and supervision of this project until it is completed.
3. Authorizes the City Manager to execute any and all other documents with the State of New Hampshire, Office of Community Development Finance Authority (CDFA), which will be necessary to effectuate the purposes of this Resolution, and

BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Council hereby adopts the 2014 Housing and Community Development Plan and the 2014 Residential Antidiplacement and Relocation Assistance Plan.

Introduced by Councilors

David Witham  
Dale Sprague  
Jennifer Soldati  
Martin Pepin

Approved:

City Attorney

# CITY OF SOMERSWORTH, NEW HAMPSHIRE HOUSING AND COMMUNITY DEVELOPMENT PLAN 2014

The City of Somersworth commits to the following goals to meet its Housing and Community Development needs:

**Goal:** Encourage a varied stock of safe, sanitary, energy efficient, decent and affordable housing for persons of all age and income groups. (Short-term and Long-term goal).

**Goal:** Encourage economic development activities to increase quality industrial and commercial development. Encourage the expansion and retention of employment opportunities for residents. (Short-term and Long-term goal).

**Goal:** Encourage municipal and private water and wastewater systems that are safe, sanitary and that meet DES regulations. (Short-term and Long-term goal).

**Goal:** Preserve and promote the City's historically and culturally significant structures. (Short-term and Long-term goal).

**Goal:** Promote activities that protect the health and safety of residents and visitors. (Short-term and Long-term goal).

As a matter of policy, Somersworth will minimize the involuntary displacement of households from their neighborhoods.

These goals are consistent with the City of Somersworth's Master Plan and local Ordinances.

Any federal CDBG grant funds awarded to address any of these goals shall be expended consistent with national objectives and shall, at a minimum, provide improved housing in accordance with Section 8 standards, be used for public facility projects, employment opportunities, or feasibility studies. All CDBG funded projects shall primarily benefit low and moderate income persons or households, and shall not benefit moderate income persons to the exclusion of low income persons.

Adopted by the Somersworth City Council on \_\_\_\_\_(date)

Signed: \_\_\_\_\_

**DISPLACEMENT AND RELOCATION CERTIFICATION  
CITY OF SOMERSWORTH  
RESIDENTIAL ANTIDISPLACEMENT AND RELOCATION  
ASSISTANCE PLAN**

Every effort will be made to minimize temporary or permanent displacement of persons due to a CDBG project undertaken by the municipality. However, in the event of displacement as a result of a federally funded award, the City of Somersworth will comply with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, to any household, regardless of income which is involuntarily and permanently displaced.

If any temporary displacement or relocation of persons shall be required during this project, a unit on the premises will be made available until the original unit can be moved back into. The project will follow the antidisplacement plan if any displacement occurs.

If the property is acquired, but will not be used for low/moderate income housing under 104(d) of the Housing and Community Development Act of 1974, as amended, the displacement and relocation plan shall provide that before obligating and spending funds that will directly result in such demolition or conversion the municipality will make public and submit to CDFA the following information:

- a. Comparable replacement housing in the community within three (3) years of the commencement date of the demolition or rehabilitation;
- b. A description of the proposed activity;
- c. The general location on a map and appropriate number of dwelling units by number of bedrooms that will be demolished or converted to a use other than as low and moderate income dwelling units as a direct result of the assisted activity;
- d. A time schedule for the commencement and completion date of the demolition or conversion;
- e. The general location on a map and appropriate number of dwelling units by number of bedrooms that will be provided as replacement dwelling units;
- f. The source of funding and a time schedule for the provision of replacement dwelling units;
- g. The basis for concluding that each replacement dwelling unit will remain a low and moderate income dwelling unit for at least ten (10) years from the date of initial occupancy;



RESOLUTION NO. 22-15 AUTHORIZE THE CITY MANAGER TO CONTRACT WITH MARTINI NORTHERN, LLC OF PORTSMOUTH, NH TO INSTALL AN EMERGENCY BACKUP GENERATOR AT THE SOMERSWORTH WASTEWATER TREATMENT FACILITY.

Somersworth, NH  
December 8, 2014

WHEREAS, funding from the fiscal year 2013-2014 Wastewater Utility budget has been encumbered to replace the emergency backup generator at the Somersworth Wastewater Treatment Facility; and

WHEREAS, the City requested sealed bids from qualified contractors for this project; and

WHEREAS, City staff reviewed the results of the bids received and recommends contracting with Martini Northern, LLC of Portsmouth, NH at a cost of \$200,000 (Two Hundred Thousand dollars) which includes an amount of \$15,000 (Fifteen Thousand dollars) for contingency; and

WHEREAS, the Finance Committee for the City of Somersworth has reviewed the recommendation by staff to award the contract to Martini Northern, LLC, and supports the recommendation,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to contract with Martini Northern, LLC of Portsmouth, NH to install an emergency backup generator at the Somersworth Wastewater Treatment Facility at a cost not to exceed \$200,000 (Two Hundred Thousand dollars) and take any and all other such actions relative to this project determined to be in the best interest of the City.

Introduced by Councilors

David Witham  
Dale R. Sprague  
Jennifer G. Soldati  
Martin Pepin

Approved

City Attorney