



Somersworth Christmas Parade Committee Meeting Minutes September 8, 2014

In attendance: Russ Timmons, Katelyn Rideout, Liza Coco, Beth Poulin, Chris Smith, Fred Zinkevich and Elizabeth Miller

The agenda is as follows:

- 1. Approval of the minutes of the July 14, 2014 meeting.**
 - a. Unanimously approved.
- 2. Old Business**
 - a. Fred Zinkevich was appointed by the Mayor as a new parade committee member.
 - b. Grand Marshall selected – Pastor Tom Clark
- 3. New Business**
 - a. Committee Updates**
 - i. Festivities Committee**
 - a. There are subcommittee meetings being held. The frequency will continue to increase as the date is near.
 - b. All ideas & actions have been captured in the parade action items spreadsheet.
 - ii. Sponsorship Committee**
 1. Review Sponsorship Form
 - a. Sponsorship form has been finalized. Sponsors may contribute cash and/or services.
 - b. Military – Russ to contact

iii. Other Updates

1. Blue Grass Festival
 - a. Somersworth Christmas Parade & FoS to share a booth at the Blue Grass Festival. Beth/Elizabeth/Katelyn to provide booth coverage.
 - i. Looking for volunteers to bake cookies
2. – Committee to approve parade printing. Katelyn motioned & Liza second. Unanimous approval.

4. Identify agenda items for next meeting

- Review action item list
- Continue gala event planning

5. Next Scheduled Meetings

- Monday, October 6, 2014 6:00 – 7:00 PM
- Monday, November 3, 2014 6:00 – 7:00 PM
- Monday, December 1, 2014 6:00 – 7:00 PM

6. Meeting Adjournment

- a. Motion to adjourn 7:12pm

Submitted by: Elizabeth Miller
Committee Secretary