

CITY OF SOMERSWORTH  
CITY COUNCIL MEETING

AGENDA FOR APRIL 4, 2016

5:30 P.M. FY 16-17 BUDGET PRESENTATION 6:00 P.M. – FY 16-17 BUDGET HEARING 6:45 PUBLIC HEARING OF ORDINANCE 15-16 7:00 P.M. – CITY COUNCIL MEETING
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1. Roll Call of Members
2. Pledge of Allegiance
3. Minutes of Previous Meetings
  - A. Minutes of the Goal Setting Session held on March 12, 2016.
  - B. Minutes of WWTF Capacity Evaluation Workshop held on March 21, 2016.
  - C. Minutes of City Council Meeting held on March 21, 2016.
4. Comments by Visitors
5. Announcements by Councilors
6. Communications
  - A. Letter from Captain Russell Timmons.
7. Presentation of Petitions and Disposal Thereof by Reference or Otherwise
8. Mayor's Report
9. Reports of Standing Committees
10. Reports of Special Committees, City Officers and City Manager
11. Nominations, Appointments and Elections
  - A. Mayoral Nominations – Requires Council Confirmation Vote
    1. Ethics Commission
      - a. Arvid “Jim” Wiggin, reappointment with term to expire April 2019
      - b. Philip Munck, reappointment with term to expire April 2019
      - c. Roger Berube, reappointment with term to expire April 2019
  - B. Mayoral Appointment

1. Vision 2020

- a. Megan Dubois, with term to expire April 2018

12. Lay on Table

13. Unfinished Business

Ordinances:

- A. Ordinance No. 15 - 16 Supplemental Appropriation for Roof Replacement at the Somersworth Career Technical Center.

Resolutions:

- A. Resolution No 26 - 16 To Authorize The City Manager to Enter into a Contract with Manter Co., Inc. of Danvers, Massachusetts for the Maple Street Culvert Replacement Project

14. New Business

Ordinances:

- A. Ordinance No. 16-16 FY2016-2017 Budget

Resolutions:

- A. Resolution No. 29 - 16 To Amend Existing Pole Licenses And To Adopt A Pole License Form For All Future Pole Licenses.
- B. Resolution No. 30-16 Authorizing The City Manager, To Accept A Fee Interest To A Conservation Parcel Of Approximately 97 Acres Identified As Assessor's Map 20 Lot 5 And Located In The Sunningdale Subdivision Development.
- C. Resolution No. 31-16 To Request That The United States Congress Pass S.2423, The Opioid And Heroin Epidemic Emergency Supplemental Appropriations Act

Comments by Visitors

15. Closing Comments by Council Members

16. Future Agenda Items

17. Nonpublic Session (as necessary, pending roll call vote by Council)

## 18. Adjournment



City of Somersworth  
Boards, Commissions & Committee Application

*Instructions: Please complete all information.*

Name: Megan DuBois

Telephone: 603-422-5631 Email: megan.dubois@libertymutual.com

Residence Address: 12 Pearl St Somersworth NH 03078

Mailing Address (if different): \_\_\_\_\_

Resident of Somersworth for 14 Years Ward 4

Registered Voter: Yes X No \_\_\_\_\_

Education Level: Bachelor's Degree

Please list any organizations, groups, or other committees you are involved in:

\_\_\_\_\_

I am interested in serving on the following Board, Commission or Committee (s):

School Board VISION 20/20 Public Safety

Planning Board festivals/events

My Background or Interests are: My interests lie in getting involved in the community that's given me so much! I have 2 children, one of whom is in Maplewood.

over



I have served on the following Committee (s) in the past: \_\_\_\_\_

Would you be able to commit to attending all meetings? Yes  No

By submitting this Application you understand that:

1. This application is for consideration and does not mean you will necessarily be appointed to this Board/Commission; and
2. The Mayor will review your application, may contact you, check your references, and determine any potential conflict of interests; and
3. This application will be forwarded to the City Council for consideration.
4. Application will be kept on file for one (1) year from date of receipt.

Signature: 

Date: 11/10/2015

**Please submit application to:  
City Clerk's Office  
City Hall, One Government Way  
Somersworth, NH 03878**

# SOMERSWORTH, NEW HAMPSHIRE

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City of Somersworth  
One Government Way  
Somersworth, NH 03878



City Hall  
603.692.4262  
[www.somersworth.com](http://www.somersworth.com)

April 1, 2016

Dear Honorable Mayor Dana Hilliard & City Councilors,

During the March 16<sup>th</sup> meeting of The Traffic Safety Committee, we discussed a concern specific to the Memorial Drive and High Street intersections. The discussion led us to submit the following recommendation. We recommend a review of the crosswalk lighting and consider adding a "crosswalk in use" indicator device at that intersection.

The suggested device is generally referred to as a "Hawk." Statistically, there have been 9 pedestrian and 2 bicyclist-involved vehicle accidents at that intersection; these referenced accidents having occurred since 2012 to date. On January 18<sup>th</sup>, 2000, a student was struck by a vehicle at this intersection and died as a result of the injuries sustained from that collision. In previous years there have been other pedestrian-involved accidents at that intersection.

As you are aware, there is a significant amount of vehicle traffic utilizing High Street. The location of the two schools on Memorial Drive adds significantly to the number of pedestrians crossing at that intersection. There is a Police Crossing guard assigned to that intersection during school arrival and departure times, Monday through Friday. Additionally, there are two School Zone signs that only illuminate during School session arrival and departure times. The current lighting does not provide assistance to anyone crossing that intersection outside of those assigned times. Both The Middle and High Schools have many after school programs. These programs generally end after the specified times of monitoring provided by the Officer or School Zone Signage.

Our recommendation is to review the current lighting and consider adding electronic Crosswalk notification devices. These devices can be solar powered and be placed strategically where needed. The device is designed to activate when triggered by a pedestrian. This type of device is intended to provide pedestrians with safe crossing opportunities at marked "Unsignalized" crosswalks. If accepted, this Committee's recommendation would be a proactive step to further enhance pedestrian safety for our Community, particularly our Middle and High School.

Information relating to these devices can be found by searching Hawk-Hybrid Pedestrian Crosswalk on the World Wide Web.

Your consideration of this matter is greatly appreciated.

*Captain Russell Timmons*  
Traffic Safety Committee Chairman



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43°15'19.16" N 70°52'08.08" W elev 254 ft eye alt 11

2003

ORDINANCE NO. 15 -16 SUPPLEMENTAL APPROPRIATION FOR ROOF REPLACEMENT AT THE SOMERSWORTH CAREER TECHNICAL CENTER.

Somersworth, NH  
March 21, 2016

THE CITY OF SOMERSWORTH ORDAINS THAT pursuant to Section 7.7(A) of the City Charter:

The annual budget for the City of Somersworth for Fiscal Year 15-16 is amended as follows:

Appropriate \$371,000 from General Fund Unassigned Fund Balance to the School Department section of the FY 15-16 General Fund budget as follows:

Original Budget	Amendment	Revised Budget
\$ 26,102,271	\$ 371,000	\$ 26,473,271

Approved as to Funding:

Recorded by:

Scott A. Smith  
Director of Finance and Administration

Trish Harris  
City Clerk

Background:

This ordinance appropriates the use of General Fund Unassigned Fund Balance for the purpose of providing funding to the School Department to replace the roof at the Somersworth Career Technical Center.

***This Ordinance requires a public hearing and requires a 2/3 majority vote of the City Council after the public hearing subject to Section 7.4.1 and Section 7.7 (A) of the City Charter.***

Introduced by Councilors

David A. Witham  
Dale R. Sprague  
Martin Pepin  
Jennifer G. Soldati

Approved

City Attorney

RESOLUTION NO. 26 - 16 TO AUTHORIZE THE CITY MANAGER TO ENTER INTO A CONTRACT WITH MANTER CO., INC. OF DANVERS, MASSACHUSETTS FOR THE MAPLE STREET CULVERT REPLACEMENT PROJECT.

Somersworth, NH  
March 21, 2016

WHEREAS the City of Somersworth's Capital Improvement Plan includes a recommendation to replace the Maple Street culvert to address drainage and utility improvements in this area, and

WHEREAS the Somersworth fiscal year 15-16 adopted budget contains an appropriation to accomplish this project, and

WHEREAS the City requested sealed bids from qualified contractors for this project, and,

WHEREAS, the City's consultant engineer reviewed the bids received and recommends contracting with Manter Company, Inc. of Danvers, Mass at a cost of \$154,000 (One Hundred Fifty Four Thousand dollars), and

WHEREAS, the Public Works and Environment Committee for the City of Somersworth has reviewed the recommendation by the City's consultant engineer to award the contract to Manter Co., Inc., and supports the recommendation, and

WHEREAS, the Finance Committee for the City of Somersworth has reviewed the recommendation by the City's consultant engineer to award the contract to Manter Co., Inc., and supports the recommendation,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to enter into an agreement with Manter Co., Inc. of Danvers, Massachusetts for the Maple Street culvert replacement project at a cost not to exceed \$154,000 (One Hundred Fifty Four Thousand dollars) and take any and all other such actions relative to this project determined to be in the best interest of the City

Introduced by Councilors

David A. Witham  
Dale R. Sprague  
Martin Pepin  
Jennifer G. Soldati  
Denis Messier

Approved:

City Attorney

**ORDINANCE NO. 16 -16 FY2016-2017 BUDGET**

SOMERSWORTH, NH  
March 21, 2016

The City of Somersworth Ordains that Budgets for the City of Somersworth for the 2016-2017 Fiscal Year shall be:

<b><u>DEPARTMENT</u></b>	<b><u>PROPOSED BUDGET</u></b>
<b><u>GENERAL FUND</u></b>	
Elected Leadership	\$121,311
City Management	487,879
Finance and Administration	1,190,239
Development Services	1,011,589
Police	3,631,125
Fire	2,209,592
Public Works	2,092,673
Other Expenses	1,300,279
Capital Outlay	205,909
Intergovt Assessments - County	2,409,243
School Department	25,973,820
<b>TOTAL GENERAL FUND</b>	<b>40,633,659</b>
<b><u>ENTERPRISE FUNDS</u></b>	
Wastewater Department	2,143,498
Water Department	2,040,717
Solid Waste	401,700
<b>TOTAL ENTERPRISE FUNDS</b>	<b>4,585,915</b>
<b><u>SPECIAL REVENUE FUND</u></b>	
Cable Fund	85,107
<b>TOTAL FY 2016-2017 APPROPRIATION</b>	<b>\$45,304,681</b>

This ordinance shall take effect upon its passage.

Introduced by:

Mayor Dana S. Hilliard  
by request

Approved:

City Attorney

RESOLUTION NO. 29 - 16 TO AMEND EXISTING POLE LICENSES AND TO ADOPT A POLE LICENSE FORM FOR ALL FUTURE POLE LICENSES.

Somersworth, NH  
April 4, 2016

Whereas there is a need to amend all existing pole licenses within the City of Somersworth to include taxing language pursuant to RSA 72:23,I; and

Whereas there is also a need to adopt a form for all future pole licenses for the purpose of adding a taxation provision as required by the public good; and

Whereas pursuant to RSA 231:163, the City Council may amend all existing pole licenses whenever the public good requires and furthermore by adopting a revised Pole license form for the purposes of adding a taxation provision is consistent and required by the public good;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT, the City Council has found it to be in the best interests of the public good to amend all existing Somersworth pole licenses and to adopt a revised Pole License form to be used by the City of Somersworth effective April 19, 2016, that includes the following language for all future pole licenses to be issued in the City of Somersworth.

*In accordance with the requirement of RSA 72:23, I (b), this license is granted to the licensee(s) subject to the condition that the licensee(s) and any other entity using or occupying property of the municipality pursuant to this license shall be responsible for the payment of, and shall pay, all properly assessed real and personal property taxes no later than the due date. Failure of the licensee(s) to pay duly assessed personal and real property taxes when due shall be cause to terminate this license.*

*In accordance with the requirements of RSA 72:23, I (b), the licensee(s) hereunder and any other entity using or occupying the property of the municipality pursuant to this license shall be responsible for the payment of, and shall pay, both current and potential real and personal property taxes when due. Furthermore, in accordance with the requirements of RSA 72:23, I (b), the licensee(s) and any other entity using and/or occupying property of the municipality pursuant to this license shall be obligated to pay real and personal property taxes on structures or improvements added by the licensee(s) or any other entity using or occupying the property of the licensor pursuant to this license.*

*The Licensee is required to provide the town in writing the names and contact information for any additional provider(s) authorized now or in the future to place equipment at these location(s).*

Sponsored by Councilors

Dale Sprague  
David Witham  
Denis Messier  
Jennifer Soldati

Approved:

City Attorney

Effective Date: \_\_\_\_\_

RESOLUTION NO. 30-16 AUTHORIZING THE CITY MANAGER, TO ACCEPT A FEE INTEREST TO A CONSERVATION PARCEL OF APPROXIMATELY 97 ACRES IDENTIFIED AS ASSESSOR'S MAP 20 LOT 5 AND LOCATED IN THE SUNNINGDALE SUBDIVISION DEVELOPMENT.

Somersworth, NH  
April 4, 2016

Whereas, the City of Somersworth has determined that this parcel has significant natural resource value and is a benefit to the City to forever remain in an undeveloped and natural state; and

Whereas, the landowner has offered a fee interest to the City of a parcel consisting of approximately 97 acres identified as Assessor's Map 20 Lot 5 and located in Sunningdale Subdivision Development, which is to be conveyed to the city only after a conservation easement is placed on the property; and

Whereas, The Conservation Commission voted to support the acquisition of this PARCEL; and

Whereas, the United States Department of Agriculture (USDA) Natural Resource Conservation Service (NRCS) would be the easement holder, and furthermore the NRCS would be responsible for monitoring the conservation easement;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH that the City Manager is authorized to accept the fee interest to the 97 acre conservation property, and to take, any and all necessary action determined to be in the best interest of the City for this purpose.

Sponsored by:

Mayor Dana S. Hilliard

Approved:

City Attorney

RESOLUTION NO. 31 - 16 TO REQUEST THAT THE UNITED STATES CONGRESS PASS S.2423,  
THE OPIOID AND HEROIN EPIDEMIC EMERGENCY SUPPLEMENTAL APPROPRIATIONS ACT

Somersworth, NH  
April 4, 2016

WHEREAS, The opioid and heroin abuse epidemic is a national public health emergency, which is having a direct and serious impact in the State of New Hampshire; and

WHEREAS, New Hampshire residents are dying and families and communities are being devastated by this epidemic; and

WHEREAS: Local public health and safety officials, including those within the City of Somersworth, are on the front lines of addressing this ever growing emergency; and

WHEREAS, New Hampshire Senator Jeanne Shaheen has introduced legislation in the United States Senate (S.2423) entitled the "Opioid and Heroin Epidemic Emergency Supplemental Appropriation Act," which would allocate \$600 million in emergency funding to address this national emergency; and

WHEREAS, The emergency funding would greatly assist public health and safety officials across the country, and in New Hampshire in combating opioid and heroin abuse; and

WHEREAS, Increased funding from the Federal Government is imperative if this epidemic is to be addressed on both a local and national level.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND SOMERSWORTH CITY COUNCIL THAT the City of Somersworth respectfully requests that the United States Congress pass S.2423, the Opioid and Heroin Epidemic Emergency Supplemental Appropriation Act, without further delay.

Sponsored by  
Mayor Dana S. Hilliard

Approved  
City Attorney