

City of Somersworth
City Hall
1 Government Way
Somersworth, NH 03878
(603) 692-9522 Fax: 692-9575

Application for a Certificate of
Occupancy for:
Change of Use

Office Use Only
Map # _____ Lot # _____
Zoning District: _____

**PLEASE BE SURE TO FILL THIS PAGE OUT COMPLETELY-DO NOT LEAVE ANY QUESTIONS BLANK
FOR QUESTIONS THAT DO NOT APPLY TO YOU, PLEASE MARK AS N/A**

Principle Use of Structure: _____
(From City of Somersworth Ordinances, Chpt. 19, Tables: 4.A.2, 4.A.4 or 4.A.5)

Property Location: _____

Property Owner: _____

Mailing Address: _____ City: _____ ST: _____ Zip: _____

Phone: _____ Best Means of Contact: _____

Proposed Business Name: _____

Business Owner: _____

Phone: _____ Best Means of Contact: _____

Please submit the following
Approval Letters: Planning Board Zoning Board Site Plan
(If applicable)

Section "A" Existing/Previous Conditions:

Existing/Previous Use: _____

Existing # of Units in Building: _____

Square Feet of Existing Use: _____

Existing # of Parking Spaces on site: _____

Section "B" Proposed Use:

Description of Proposed Use: _____

Proposed # of Units for Use: _____

Square Feet of Proposed Use: _____

Proposed # of Parking Spaces on site: _____

Please list any permits that were received for work to prepare the building/unit for the new use:

Building Permit # _____ Electrical Permit # _____

Plumbing Permit # _____ Mechanical Permit # _____

Department of Development Services

Office of Code Enforcement

Please contact the Building Inspector at 692-9522 to determine which signatures are needed prior to occupation of the structure.

-----PLEASE DO NOT WRITE BELOW THIS LINE – OFFICE USE ONLY-----

Building Inspector (692-9522) _____ date: _____

Water Department Inspection: (692-9523) _____ date: _____

Water/Sewer Billing Department: (692-9523) _____ date: _____

Account # _____ Outstanding Balance _____ Sewer Connection Fee Paid _____ Water Connection Fee Paid _____

No signatures or inspections required from the departments/officials listed below except boxes checked. Initial here _____

Fire Department: (692-3457) _____ date: _____

Planning: (692-9519) _____ date: _____

Plumbing Inspector: (692-9520) _____ date: _____

Electrical Inspector: (692-9520) _____ date: _____

Public Works Director: (692-4266) _____ date: _____

Conditions of CO: _____

Permanent

Temporary, Date Expires: _____

Building Department Comments: _____

Edition of Code Used: _____

Design Occupant Load: _____

Sprinkler System: Installed Required

Construction Type:

Type I Type II Mostly noncombustible material

Type III Exterior is noncombustible

Type IV Heavy Timber

Type V Code compliant material

- A-1 Assembly Use Group A-1
- A-2 Assembly Use Group A-2
- A-3 Assembly Use Group A-3
- A-4 Assembly Use Group A-4
- A-5 Assembly Use Group A-5
- B Business Use Group B
- E Educational Use Group E
- F-1 Factory and Industrial Use Group F-1
- F-2 Factory and Industrial Use Group F-2
- H-1 High Hazard Use Group H-1
- H-2 High Hazard Use Group H-2
- H-3 High Hazard Use Group H-3
- H-4 High Hazard Use Group H-4
- H-5 High Hazard Use Group H-5
- I-1 Institutional Use Group I-1
- I-2 Institutional Use Group I-2
- I-3 Institutional Use Group I-3

- I-4 Institutional Use Group I-4
- M Mercantile Use Group M
- R-1 Residential Use Group R-1
- R-2 Residential Use Group R-2
- R-3 Residential Use Group R-3
- R-4 Residential Use Group R-4
- S-1 Storage Use Group S-1
- S-2 Storage Use Group S-2
- U Utility and Miscellaneous Use Group U