

CITY OF SOMERSWORTH
CITY COUNCIL MEETING

AGENDA FOR FEBRUARY 1, 2016

7:00 P.M. – CITY COUNCIL MEETING

1. Roll Call of Members
2. Pledge of Allegiance
3. Minutes of Previous Meetings
 - A. Minutes of City Council Meeting held on January 19, 2016.
 - B. Minutes of the TIF Workshop held on January 19, 2016.
4. Comments by Visitors
5. Announcements by Councilors
6. Communications
 - A. Letter from Peter Michaud, National Division of Historical Resources
7. Presentation of Petitions and Disposal Thereof by Reference or Otherwise
8. Mayor's Report
9. Reports of Standing Committees
10. Reports of Special Committees, City Officers and City Manager
11. Nominations, Appointments and Elections
 - A. Mayoral Appointment
 1. Hilltop Commission, Sunset date of January 2018
Karen Terletzky, Business Rep., Restore My Floor.
 - B. Mayoral Nominations – Requires Council confirmation vote.
 1. Zoning Board of Adjustment
Bill Griffith, Alternate Member, Term to expire January 2019.
 2. Planning Board
Megan DuBois, Alternate Member, Term to expire January 2019.
Jameson Small, Alternate Member, Term to expire January 2019.

C. Mayoral Nominations – Requires Council confirmation vote.

1. Board of Library Trustees, Re-appointment
Donna Donovan, Term to expire February 2019.
2. Supervisor of the Checklist, Ward 4
Jeanette Radan, Term to expire January 2018.
3. Planning Board – Alternate
Mark Fearis, Term to expire January 2019.

12. Lay on Table

13. Unfinished Business

14. New Business

Ordinances:

- A. Ordinance 12 - 16 Amending Chapter 13, Police Offenses

Resolutions:

- A. Resolution No. 20 -16 Adopting The Provisions Of New Hampshire RSA Chapter 162-K Municipal Economic Development And Revitalization Districts.

Other:

- A. Discussion and Possible Vote on Lease/Purchase Agreement for Former Police Station Site (Requested by City Councilor David Witham).

15. Comments by Visitors

16. Closing Comments by Council Members

17. Future Agenda Items

18. Nonpublic Session (as necessary, pending roll call vote by Council)

19. Adjournment

ORDINANCE NO. 12 - 16 AMENDING CHAPTER 13 POLICE OFFENSES

February 1, 2016

Somersworth NH

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH
THAT the Ordinances of the City of Somersworth, as amended, be further amended as follows:

Amend Chapter 13.5, Police Offenses, Section D. No Parking Anytime, by adding the following:

When signs are erected giving notice thereof, it shall be unlawful for any person having custody or control of any vehicle, to park or cause the same to be parked at any time at any of the following locations:

Kings Lane on the northerly side.

Kings Lane on the southerly side.

This Ordinance shall be effective upon its passage.

Introduced by:

Councilor David Witham
Councilor Jennifer G. Soldati

Approved:

City Attorney

Explanation: Kings Lane is a narrow "Dead End" way, off Union Street. There are areas of the travel portion of Kings Lane that measure 12 to 15 feet in width. It appears most homes have adequate off street parking. The concern is, that any vehicle parking on the travel portion of Kings Lane has a potential to create a safe passage issue to vehicles and emergency equipment that may respond to that road. The matter is compounded during winter months.

RESOLUTION NO. 20 -16 ADOPTING THE PROVISIONS OF NEW HAMPSHIRE
RSA CHAPTER 162-K MUNICIPAL ECONOMIC DEVELOPMENT AND
REVITALIZATION DISTRICTS.

Somersworth, NH
February 1, 2016

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SOMERSWORTH that the City of Somersworth hereby adopts the provisions of Chapter 162-K Municipal Economic Development and Revitalization Districts.

WHEREAS, RSA 162-K enables municipalities to adopt its provisions to authorize the establishment of Tax Increment Financing (TIF) development districts; and

WHEREAS, TIF districts provide an opportunity for economic development; and

WHEREAS, The addition of TIF districts pursuant to the statute will enhance the attractiveness of the City of Somersworth for economic development creating a stronger tax base for the citizens of Somersworth; and,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the provisions of RSA 162-K permitting the establishment of TIF districts in the City of Somersworth are adopted by the Somersworth City Council to promote economic development.

Introduced by

Jonathan McCallion
Martin P Dumont, Sr.
David Witham
Dale R. Sprague

Approved:

City Attorney

*A PUBLIC HEARING IS REQUIRED WITH POSTING FOR SEVEN (7) DAYS IN A
NEWSPAPER. NO ACTION MAY BE TAKEN BY THE CITY COUNCIL UNTIL FIFTEEN
(15) DAYS AFTER THE PUBLIC HEARING IS CONDUCTED.*



NEW HAMPSHIRE DIVISION OF HISTORICAL RESOURCES

State of New Hampshire, Department of Cultural Resources
19 Pillsbury Street, Concord, NH 03301-3570
TDD Access: Relay NH 1-800-735-2964
www.nh.gov/nhdhr

603-271-3483
603-271-3558
FAX 603-271-3433
preservation@dcr.nh.gov

January 21, 2016

City of Somersworth
Mayor Dana Hillard
1 Government Way
Somersworth, NH 03878

Dear Mayor Hilliard & Council,

I am pleased to inform you that Hilltop School in Somersworth, NH was entered in the National Register of Historic Places on September 29, 2015. A copy of the official notice and the National Register nomination are on file and available for your inspection at the Division of Historical Resources, 19 Pillsbury Street, Concord, New Hampshire.

The National Register is the official federal listing of significant heritage resources (buildings, structures, sites, districts and objects) worthy of preservation, but does not impose any restriction or limitation on the use of private or non-federal property unless federal funds or programs are directly involved. Registered resources are eligible to be considered for federal matching grants-in-aid for protection, preservation, rehabilitation or reuse. National Register designation also provides for review by the Advisory Council on Historic Preservation (a federal agency) of potential effects which any federally funded, assisted or licensed project might have on registered properties.

If a property is listed in the National Register, certain federal tax provisions may apply. The Tax Reform Act of 1986 revises the historic preservation tax incentives authorized by Congress in the Tax Reform Act of 1976, the Revenue Act of 1978, the Tax Treatment Extension Act of 1984, and as of January 1, 1987, provides for a 20% investment tax credit with a full adjustment to basis for rehabilitating historic commercial, industrial, and rental residential buildings. The former 15% and 20% Investment Tax Credit (ITCs) for rehabilitation of older commercial buildings are combined into a single 10% ITC for commercial or industrial buildings built before 1936. The Tax Treatment Extension Act of 1980 provides federal tax deductions for charitable contributions for conservation purposes of partial interests in historically important land areas or structures. Whether these provisions are advantageous to a property owner is dependent upon the particular circumstances of the property and the owner. Because tax aspects outlined above are complicated, individuals should consult legal counsel or the appropriate local Internal Revenue Service office for assistance in determining the tax consequences of the above provisions. For further information on certification, please refer to 36 CFR 67.

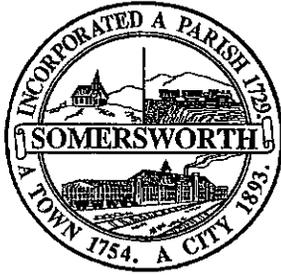
If you have any questions, please call the Division of Historical Resources at (603) 271-6437.

Sincerely,

A handwritten signature in black ink, appearing to read "Peter Michaud". The signature is fluid and cursive, with the first name "Peter" and last name "Michaud" clearly distinguishable.

Peter Michaud
National Register
Preservation Tax Incentives
& Easements Coordinator

CC: Heritage Commission
Planning Board ✓
Conservation Commission



City of Somersworth
Boards, Commissions & Committee Application

Instructions: Please complete all information.

Name: DANNA M DANDVON

Telephone: 603-692-5136 Email: dindigo116@gmail.com

Residence Address: 116 INDIGO HILL RD

Mailing Address (if different): Somersworth, NH 03878

Resident of Somersworth for 41 Years Ward 5

Registered Voter: Yes No

Education Level:

Assoc. Degree Business

Please list any organizations, groups, or other committees you are involved in:

SEASIDE JUNIOR PROFESSIONAL - TREASURER LAST 2 YEARS
WOMEN INVESTING, NESTEGG - STOCK CLUB
SEASIDE CAREER CENTER GROUP

I am interested in serving on the following Board, Commission or Committee (s):

L. Mary Trustee

My Background or Interests are: Reading, walking, running

snowmobiling, snowshoeing, boating, travelling

Enjoying Life

over



I have served on the following Committee (s) in the past: _____

L. Nancy Trussler Since 2012

Would you be able to commit to attending all meetings? Yes No

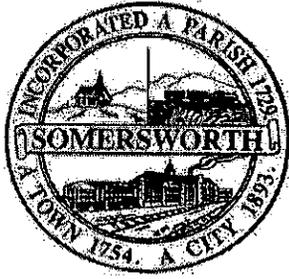
By submitting this Application you understand that:

1. This application is for consideration and does not mean you will necessarily be appointed to this Board/Commission; and
2. The Mayor will review your application, may contact you, check your references, and determine any potential conflict of interests; and
3. This application will be forwarded to the City Council for consideration.
4. Application will be kept on file for one (1) year from date of receipt.

Signature: [Handwritten Signature]

Date: 1-21-16

**Please submit application to:
City Clerk's Office
City Hall, One Government Way
Somersworth, NH 03878**



City of Somersworth
Boards, Commissions & Committee Application

Instructions: Please complete all information.

Name: Jeanette Radan
Telephone: 603 767-5312 Email: iLoveSomersworth@gmail.com
Residence Address: 11 Ford St, Somersworth, NH 03878
Mailing Address (if different): n/a
Resident of Somersworth for 25+ Years Ward 4
Registered Voter: Yes No
Education Level: Bachelor, Behavioral Science

Please list any organizations, groups, or other committees you are involved in:
Misc. art clubs.

I am interested in serving on the following Board, Commission or Committee (s):
Ward 4 Supervisor of the checklist

My Background or Interests are:

Ward 2 Supervisor of the checklist.

over

I have served on the following Committee (s) in the past: ²⁰¹² Somersworth Parade Committee, Somersworth + Rollinsford Community Gardens, Ward & Supervisor of the Checklist, 2013 Citizen of the Year, Somersworth Sustainability Committee, Friends of Somersworth (2012-2013)

Would you be able to commit to attending all meetings? Yes No

I work Mon-Fri, 8:30 AM - 5:30 PM
I can request time off for duties required outside of Election Day, (training / filing), with advanced notice.

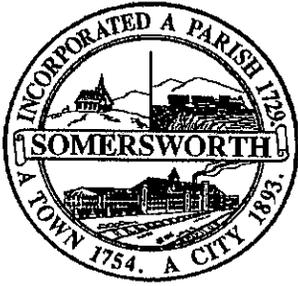
By submitting this Application you understand that:

1. This application is for consideration and does not mean you will necessarily be appointed to this Board/Commission; and
2. The Mayor will review your application, may contact you, check your references, and determine any potential conflict of interests; and
3. This application will be forwarded to the City Council for consideration.
4. Application will be kept on file for one (1) year from date of receipt.

Signature: Jeannette Raden

Date: 1/25/2016

**Please submit application to:
City Clerk's Office
City Hall, One Government Way
Somersworth, NH 03878**



City of Somersworth
Boards, Commissions & Committee Application

Instructions: Please complete all information.

Name: Mark Fearis

Telephone: 603-692-2348 Email: bueler10@comcast.net

Residence Address: 78 Stackpole Rd Somersworth, NH 03878

Mailing Address (if different): -

Resident of Somersworth for 10+ Years Ward 4

Registered Voter: Yes No

Education Level:

College Graduate B.S. Mechanical Engineering

Please list any organizations, groups, or other committees you are involved in:

None @ the moment

I am interested in serving on the following Board, Commission or Committee (s):

1) Planning Board 2) Zoning Board of Adjustment

My Background or Interests are: Woodworking, Outdoor Activities,

Restoration of older things, Board Games, Homebrewing

over



I have served on the following Committee (s) in the past: None

Would you be able to commit to attending all meetings? Yes No

By submitting this Application you understand that:

1. This application is for consideration and does not mean you will necessarily be appointed to this Board/Commission; and
2. The Mayor will review your application, may contact you, check your references, and determine any potential conflict of interests; and
3. This application will be forwarded to the City Council for consideration.
4. Application will be kept on file for one (1) year from date of receipt.

Signature: Mark Lewis

Date: 11/19/2015

**Please submit application to:
City Clerk's Office
City Hall, One Government Way
Somersworth, NH 03878**

PROFILE

Proven leader with extensive engineering and operational experiences in many corporate disciplines including Product Engineering, Project Management, R&D Engineering and Customer Service for manufacturing companies. Driven by the desire for implementing positive change and process improvement through effective communication and leading by example.

HIGHLIGHTS OF ACCOMPLISHMENTS

- Developed Product Engineering department from two people in 2010 under the Ingersoll Rand Co. to a high of 15 people in 2013.
- Managed cost reduction program resulting in a 14% decrease in unit cost equaling over \$41k savings.
- Created and implemented a new Engineering Change Request (ECR) system & database resulting in a reduction of average time open of 74%
- Designed a standardized Bill of Material (BoM) configurator to reduce engineering release to production time by 66%
- Major team member responsible for the implementation of the Syteline ERP system within the mandated 6 month window
- Established an engineering standards system for continuity across the department resulting in a time savings of 75%
- Successfully lead the design and launch of two new product offerings (Hazardous Area Unit & CE Marked Unit) increasing the company's portfolio with products resulting in a profit margin increase of 17 to 50%
- Developed a reliability program using S.M.A.R.T. methodology which increased the product availability from the low 70% range to above 95%
- Awarded the Customer Service Department Excellence Award in 1998

PROFESSIONAL EXPERIENCE

FlexEnergy Inc. (Formally Ingersoll Rand) Flex Energy-Energy Systems Portsmouth, NH

Director of Product Engineering

Aug 2012 - Present

Department Director reporting directly to the President

- Accountable for a staff of 9 direct; 2 indirect reports consisting of mechanical and electrical engineers, designers and support personnel
- Responsible for all sustaining engineering functions to deliver complete order packages on time to manufacturing with special focus on:
 - Reducing engineering phase timelines and expanding production volumes
 - Transitioning new products from R&D to production with limited interruptions
 - Efficiency improvements through Lean initiatives with the Operations team
- Project Manager for corporate wide cost reduction initiative which reduced the cost by over \$41k per unit which equates to a 14% reduction.
- Manage and maintain the Syteline ERP system for accurate Bills of Material, Purchasing & Planning forecasts and Engineering Change Notices
- Support design engineers using Pro/ENGINEER with Windchill and AutoCad Electrical
- Lead critical projects to completion to ensure accurate release of product to Operations & Customer Service
 - Special Application Orders (SAO) as dictated by customer input
 - Certification of products to UL, CSA, CE and ISO as required
- Contribute to strategic planning sessions for all new business opportunities by providing input on materials costs, design timelines, material lead-times as well as production overview and delivery impact
- Support continuous quality improvement initiatives through 8D problem solving of quality non-conformance issues and 5S methodology for establishing and maintaining a Lean work environment
- Senior team member for ISO 9001 certification registration (2013 - 2014)
- Establish and manage the engineering departmental budget totaling over \$1M annually

Manager, Product Engineering

Dec 2010 – Aug 2012

Group Manager of 5 engineers & designers responsible for Product & Sustaining Engineering

- Managed all sustaining engineering functions for the company:

- Managed the data migration from the outdated ERP system into the new Syteline ERP system by creating an intelligent product numbering system with corresponding product families
- Maintained ERP system for Bill of Material creation and maintenance
- Engineering Change Request/Notice System
- Vendor Item Drawing creation and maintenance
- Production assembly drawings, work instructions and specifications
- Customer user manuals, parts catalogs and drawing packages
- Performed the lead for:
 - Manufacturing Engineering duties to support in-process unit production
 - Execution of Special Application Orders from booking through shipment
- Provided key support to other departments for issues with:
 - Inventory accuracy, shortages and work orders with the Supply Chain group
 - Review dispositions and resolution of all Quality problems

Ingersoll Rand Co. (A \$6B Corporation) Ingersoll Rand Energy Systems Portsmouth, NH

Product Engineering Manager

Aug 2008 - Dec 2010

Team leader responsible for the Sustaining Engineering

- Managed the Bill of Materials for all microturbine product lines
- Managed the Engineering Change Notice system
- Developed an Engineering Change Request database to help track and resolve issues across the business unit
- Led the creation and revision of all production documentation such as Specifications, Work Instructions and Manuals.
- Supported the Supply Chain group with inventory accuracy and work order issues resolution
- Aided the Operations team with Lean manufacturing improvements
- Served as liaison between Engineering and Operations during 1st article production runs
- Provided cost information and design input for pre-order inquiry support to sales
- Provided support to New Product Development team by supplying technical insight for ease of manufacturability

Reliability Program Manager

May 2006 - Aug 2008

Individual contributor responsible for implementing and controlling a reliability program for the microturbine product lines

- Established reliability program with metrics to determine and address the larger reliability issues
- Improved cross-team communications to investigate and determine root cause
- Managed resolution of issues through the ECN system for field implementation

Project Engineer/ Sr. Mechanical Engineer

July 2005 - May 2006

Individual contributor responsible for project costs & hours, schedule commitments, documentation submittals and general engineering tasks

- Served as technical lead of Special Application Orders for microturbine product portfolio. Key projects included:
 - CE units for service in the European Union
 - Hazardous Area units designed for the offshore petroleum market.
- Team member responsible for the design, testing and release of custom design features
- Successfully investigated and resolved several off-design performance issues

ATLAS COPCO INC. (A \$10B Corporation) Atlas Copco Compressors, Inc. Voorheesville, NY

Project Engineer/Manager

Aug 2000 - June 2005

Team leader responsible for project costs & hours, schedule commitments and formal documentation submittals

- Oversaw all technical aspect of various compressor projects from receipt of order to commissioning
- Directed Mech. & Elect. designers, vendors, and manufacturing to meet deadlines and shipment dates
- Provided accurate and prompt communication with customer
- Managed project costs, design hours, and documentation of engineering changes
- Projects ranged from design of simple air compressor packages for use in the Air Separation Industry to complete compressor packages with auxiliary support systems for a variety of industrial plants.
- Knowledgeable in the application of domestic and foreign design codes
- Specified the design of package related vendor items

Product Development Test Engineer

Aug 2002 - Sep 2003

Individual contributor responsible for gathering, compiling and interpretation of New Product Design test data

- Analyzed raw aerodynamic test data for analysis and new component design
- Identified critical path items and mediated between manufacturing and vendors to resolve problems

Field Service Engineer

Mar 1995 - Aug 2000

Individual contributor responsible for domestic and international commissioning, inspection and repair of centrifugal compressors and the sub-systems associated with compressor operation

- Specialist on the GT model; A multistage, combined service centrifugal compressor

BRETON INDUSTRIES INC. (A \$20M Corporation)

Amsterdam, NY

Design Drafter

Nov 1994 - Mar 1995

Individual contributor responsible for the design and drafting of prototypes for an industrial textile manufacturer

- Key projects included:
 - Design of a prototype weather cover for the US Army's smoke generating "Humvee" vehicle
 - Design, construction and testing of a hyperbaric chamber for exercising under increased pressures

SCOTIA-GLENVILLE CENTRAL SCHOOL DISTRICT

Scotia, NY

Substitute Teacher (Secondary School)

Jan 1994 - Dec 1994

Math-Science substitute teacher

- Courses covered:
 - Geometry, Algebra, Trigonometry, Calculus, Biology, Chemistry, Physics
 - Established relationship with teaching staff that resulted in being requested by name to cover their classes.

EDUCATION

Union College

Schenectady, NY

B.S. in Mechanical Engineering

1993

Additional Training

- | | |
|--|-----------------|
| • Leadership Essentials: Achieving Results with and through Others | October, 2011 |
| • Basics of Operations Management-APICS Granite State Chapter #85 | October, 2009 |
| • Leader Business Management -Ingersoll Rand University | September, 2009 |
| • Interpersonal Leadership-Ingersoll Rand University | July, 2008 |
| • Kepner-Tregoe Problem Solving and Decision Making | April, 2006 |
| • Geometric Dimensioning and Tolerancing | June, 2005 |
| • Advanced Project Management | May, 2004 |
| • NY State Teachers Certification Exam (PASSED) | Feb, 1995 |

INTERESTS

- Skiing
- Hiking & Camping
- Woodworking
- Strategy board games