CITY OF SOMERSWORTH
CITY COUNCIL MEETING

AGENDA FOR MARCH 21, 2016

6:00 P.M. – WORKSHOP
WASTEWATER TREATMENT FACILITY
CAPACITY EVALUATION WITH WRIGHT PIERCE

7:00 P.M. – CITY COUNCIL MEETING

1. Roll Call of Members

2. Pledge of Allegiance

3. Minutes of Previous Meetings

   A. Minutes of State of the City Address held on March 7, 2016.
   B. Minutes of City Council Meeting held on March 7, 2016.

4. Comments by Visitors

5. Announcements by Councilors

6. Communications

7. Presentation of Petitions and Disposal Thereof by Reference or Otherwise

8. Mayor's Report

9. Reports of Standing Committees

10. Reports of Special Committees, City Officers and City Manager

11. Nominations, Appointments and Elections

12. Lay on Table

13. Unfinished Business

Resolutions:

A. Resolution No. 24 - 16 Authorizing the City Manager to Enter Into a PILOT Agreement with Frisbie Memorial Hospital D/B/A Family Care of Somersworth.

B. Resolution No. 25 –16 Increase the Pay of Election Officials and to Add the Position of Assistant to the Supervisor of the Checklist.

14. New Business

Ordinances:

A. Ordinance No. 15 - 16 Supplemental Appropriation for Roof Replacement at the Somersworth Career Technical Center.

Resolutions:

A. Resolution No 26 - 16 To Authorize The City Manager to Enter into a Contract with Manter Co., Inc. of Danvers, Massachusetts for the Maple Street Culvert Replacement Project

B. Resolution No. 27 – 16 To Request that New Hampshire Fish & Game Ban Hunting On/From Willand Pond.

C. Resolution No. 28-16 Authorize the City Manager to Prepare Bid Specifications for Road Resurfacing of Selected Streets.

15. Comments by Visitors

16. Closing Comments by Council Members

17. Future Agenda Items

18. Nonpublic Session (as necessary, pending roll call vote by Council)

19. Adjournment

RESOLUTION 24 – 16 AUTHORIZING THE CITY MANAGER TO ENTER INTO A PILOT AGREEMENT WITH FRISBIE MEMORIAL HOSPITAL D/B/A FAMILY CARE OF SOMERSWORTH.

Somersworth, NH
March 7, 2016

WHEREAS, the City Council passed Resolution No. 15-05 that authorized the City Manager to enter into a PILOT (Payment in Lieu of Taxes) Agreement with Frisbie for the tax years 2005 through 2015, and

WHEREAS, this Agreement has expired, and

WHEREAS, the City Council's Finance Committee has reviewed Frisbie's request to enter into a new PILOT Agreement as authorized under RSA 72:23-n for the tax year beginning April 1, 2016 and expiring at the conclusion of tax year 2025, and

WHEREAS, the PILOT Agreement states that Frisbie shall make an annual financial contribution consisting of seventy-five percent (75%) of the annual and normal tax assessment assessed against the Family Care facility and in return the City shall award said Frisbie facility a charitable exemption under RSA 72:23 subject to the timely annual filing for exempt status as required by NH State Law,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to enter into a PILOT Agreement as authorized under RSA 72:23-n under these terms and other conditions spelled out in said PILOT Agreement for the tax years 2016 through 2025.

Introduced by

David A. Witham
Dale R. Sprague
Martin Pepin
Jennifer G. Soldati

Approved

City Attorney

RESOLUTION NO. 25 – 16 INCREASE THE PAY OF ELECTION OFFICIALS AND TO ADD THE POSITION OF ASSISTANT SUPERVISOR OF THE CHECKLIST.

Somersworth, NH
March 7, 2016

WHEREAS, the City Council of the City of Somersworth recognizes the commitment of the Election Officials who work to maintain the polls during the elections, and

WHEREAS, the City Council wants to encourage participation of residents working the polls during elections by enhancing the remuneration they receive, and

WHEREAS, the Supervisor of the Checklist is a demanding position, and may require assistance, especially during Presidential Elections, and

WHEREAS, the City Council's Government Operations committee examined this issue and supports these changes,

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the pay for Election Officials be increased as follows:

Pay for the Moderator to increase from $75 to $125 per election.
Pay for the Ward Clerks to increase from $70 to $120 per election.
Pay for the Selectmen to increase from $60 to $100 per election

BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the position of Assistant Supervisor of the Checklist be created to assist with elections on an as needed basis, subject to the recommendation of the City Clerk and appointed by the Moderator. The pay for this position shall be $10 per hour (Ten dollars per hour).

Introduced by

Jennifer Soldati
Martin P. Dumont, Sr.
Nancie Cameron
Jessica Paradis

Approved:

City Attorney

Note: The estimated cost is $1,250 per election. In Fiscal Year 2017 there are two elections, (cost for FY 17 is $2,500)

ORDINANCE NO. 15 -16 SUPPLEMENTAL APPROPRIATION FOR ROOF REPLACEMENT AT THE SOMERSWORTH CAREER TECHNICAL CENTER.

Somersworth, NH
March 21, 2016

THE CITY OF SOMERSWORTH ORDAINS THAT pursuant to Section 7.7(A) of the City Charter:

The annual budget for the City of Somersworth for Fiscal Year 15-16 is amended as follows:

Appropriate $371,000 from General Fund Unassigned Fund Balance to the School Department section of the FY 15-16 General Fund budget as follows:

Original Budget	Amendment	Revised Budget
$ 26,102,271	$ 371,000	$ 26,473,271

Approved as to Funding:

Scott A. Smith
Director of Finance and Administration

Recorded by:

Trish Harris
City Clerk

Background:
This ordinance appropriates the use of General Fund Unassigned Fund Balance for the purpose of providing funding to the School Department to replace the roof at the Somersworth Career Technical Center.

This Ordinance requires a public hearing and requires a 2/3 majority vote of the City Council after the public hearing subject to Section 7.4.1 and .Section 7.7 (A) of the City Charter.

Introduced by Councilors

David A. Witham
Dale R. Sprague
Martin Pepin
Jennifer G. Soldati

Approved

City Attorney

RESOLUTION NO. 26 - 16 TO AUTHORIZE THE CITY MANAGER TO ENTER INTO A CONTRACT WITH MANTER CO., INC. OF DANVERS, MASSACHUSETTS FOR THE MAPLE STREET CULVERT REPLACEMENT PROJECT.

Somersworth, NH
March 21, 2016

WHEREAS the City of Somersworth's Capital Improvement Plan includes a recommendation to replace the Maple Street culvert to address drainage and utility improvements in this area, and

WHEREAS the Somersworth fiscal year 15-16 adopted budget contains an appropriation to accomplish this project, and

WHEREAS the City requested sealed bids from qualified contractors for this project, and,

WHEREAS, the City's consultant engineer reviewed the bids received and recommends contracting with Manter Company, Inc. of Danvers, Mass at a cost of $154,000 (One Hundred Fifty Four Thousand dollars), and

WHEREAS, the Public Works and Environment Committee for the City of Somersworth has reviewed the recommendation by the City's consultant engineer to award the contract to Manter Co., Inc., and supports the recommendation, and

WHEREAS, the Finance Committee for the City of Somersworth has reviewed the recommendation by the City's consultant engineer to award the contract to Manter Co., Inc., and supports the recommendation,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to enter into an agreement with Manter Co., Inc. of Danvers, Massachusetts for the Maple Street culvert replacement project at a cost not to exceed $154,000 (One Hundred Fifty Four Thousand dollars) and take any and all other such actions relative to this project determined to be in the best interest of the City

Introduced by Councilors

David A. Witham
Dale R. Sprague
Martin Pepin
Jennifer G. Soldati
Denis Messier

Approved:

City Attorney

RESOLUTION NO. 27 - 16 TO REQUEST THAT NEW HAMPSHIRE FISH & GAME BAN HUNTING ON/FROM WILLAND POND.

Somersworth, NH
March 21, 2016

WHEREAS, Willand Pond is located in a densely settled urban area of Somersworth and Dover; and

WHEREAS, The City's property surrounding Willand Pond is open for passive recreation, including trails for walking/running; and

WHEREAS: Given the densely settled urban area and the use of the property for passive recreation, the City of Somersworth banned hunting on its property surrounding Willand Pond; and

WHEREAS, As a jurisdictional water body of the State of New Hampshire the state controls Willand Pond up to the natural mean high water mark and the New Hampshire Department of Fish & Game operates a boat launch on Willand Pond; and

WHEREAS, New Hampshire Fish & Game permits hunting from Willand Pond and is considering a proposal to more clearly define where hunting is permitted; and

WHEREAS, The regulations currently governing hunting at Willand Pond were implemented generations ago, prior to significant development of the immediate surrounding areas with commercial, residential, and recreational use; and

WHEREAS, The City of Somersworth respects the rights of hunters and the jurisdictional authority of New Hampshire Fish and Game; and

WHEREAS, Given the unique urban setting of Willand Pond, including the close proximity of residential structures and passive recreational areas, the City of Somersworth believes, consistent with its own ordinance banning hunting around Willand Pond, that New Hampshire Fish & Game should not permit hunting on/from Willand Pond.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND SOMERSWORTH CITY COUNCIL THAT the City of Somersworth respectfully requests that New Hampshire Fish & Game ban hunting on/from Willand Pond.

Introduced by

Mayor Dana S. Hilliard

Approved

City Attorney

RESOLUTION NO. 28 - 16 AUTHORIZE THE CITY MANAGER TO PREPARE BID SPECIFICATIONS FOR ROAD RESURFACING AND ASSOCIATED REPAIRS OF SELECTED STREETS

Somersworth, NH
March 21, 2016

WHEREAS the City of Somersworth's Capital Improvement Plan recommends road resurfacing streets in the City, and;

WHEREAS the City is beginning to utilize information from a recently completed pavement management assessment tool to assist with selecting streets recommended for pavement upgrade and;

WHEREAS the Public Works and Environment Committee reviewed the following staff recommended list of streets to be included in a work plan for this construction season and supports this recommendation:

Memorial Drive (Cemetery Road to High Street)
High Street (Blackwater Road to South Street)
Down Street (Bourque Street to the dead-end)
Indigo Hill Road (Williams Street to Green Street)
Indigo Hill Road (Green Street to Union Street)
with a "bid alternate" of Indigo Hill Road (Union Street to Main Street), and

WHEREAS the recommended listing of streets will use Complete Street concepts addressing road pavement, drainage, sidewalks, pedestrian safety and utility upgrades as needed, and;

WHEREAS, in conjunction with the development of technical project specifications, an estimated $10,000 is needed to conduct pavement core samples and $10,000 is needed to conduct utility line investigations where streets will be paved, and;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to prepare bid specifications for road resurfacing of the aforementioned streets using a complete streets concept, and;

BE IT FURTHER RESOLVED that the City Manager is authorized to spend an amount not to exceed $20,000 for the purpose of taking core samples and conducting utility line investigations to assist with the preparation of the bid specifications and to take any other action determined to be in the best interest of the City.

Introduced by Councilors

Dale R. Sprague
David A. Witham
Denis Messier
Jennifer G. Soldati

Approved:

City Attorney