CITY OF SOMERSWORTH
CITY COUNCIL MEETING

AGENDA FOR MAY 16, 2016

6:30 P.M. – PUBLIC HEARING – ORD 17-16
6:45 P.M. – PUBLIC HEARING – RES 29-16
7:00 P.M. – CITY COUNCIL MEETING

1. Roll Call of Members

2. Pledge of Allegiance

3. Minutes of Previous Meetings

   A. Minutes of City Council Meeting held on May 2, 2016.

4. Comments by Visitors

5. Announcements by Councilors

6. Communications

   A. Letter from Christopher J. Allwarden of Eversource, regarding Pole Licenses

7. Presentation of Petitions and Disposal Thereof by Reference or Otherwise

   A. PRIMEX – Prime Award Presentation, Mr. Philip St. Cyr

   B. Request for Somersworth City Council and City Staff to reconstruct and repave Wiggins Court

8. Mayor's Report

9. Reports of Standing Committees

10. Reports of Special Committees, City Officers and City Manager

11. Nominations, Appointments and Elections

   A. Mayoral Nominations – Requires Council Confirmation Vote

HISTORIC DISTRICT COMMISSION

Re-appointments of:

1. Arthur Hendrickson
2. Beth Poulin

New Appointment

1. Richard Brooks

2. Jenna Higgins – Alternate Member

12. Lay on Table

A. Resolution No. 29 - 16 To Amend Existing Pole Licenses and to Adopt a Pole License Form for All Future Pole Licenses.

13. Unfinished Business

Ordinances:

A. Ordinance No. 17-16 Supplemental Appropriation To Increase Funds Available In The City's Municipal And Transportation Improvement Fund

14. New Business

Ordinances:

A. Ordinance No. 18 –16 Amending Chapter 29, Administrative Code, By Amending Section 3.6.16, Division Of Public Works

Resolutions:

A. Resolution No. 36-16 To Authorize The City Manager To Enter Into A Contract With Resource Management Inc. Of Holderness, Nh For Water Treatment Facility Lagoon Cleaning.

B. Resolution No. 37-16 To Authorize The City Manager To Request Proposals To Develop A Solar Project Pursuant To RSA 362-A At The Former Somersworth Sanitary Landfill On Blackwater Road

Other:

A. Vote to Ratify the Tentative Agreement between the Somersworth Association of Educators and the Somersworth School Board.

B. Vote to Authorize City Manager to Sign Strafford Regional Planning Commission (SRPC) Brownfields Property Access Consent – Former Police Department

15. Comments by Visitors

16. Closing Comments by Council Members

17. Future Agenda Items

18. Nonpublic Session (as necessary, pending roll call vote by Council)

19. Adjournment

EVERSOURCE ENERGY

RECEIVED
MAY - 5 2016
By

780 N. Commercial Street
P.O. Box 330
Manchester, NH 03105—330

Christopher J. Allwarden
Senior Counsel, Legal Department
603-634-2459

Christopher.Allwarden@eversource.com

May 3, 2016

City Council
City of Somersworth
One Government Way
Somersworth, NH 03878

Re: **Public Hearing Notice – Hearing to Amend Pole Licenses**
Resolution No. 29-16

Hearing Date: May 16, 2016

Dear City Council Members:

The undersigned is legal counsel to Public Service Company of New Hampshire, d/b/a Eversource Energy ("Eversource"). Eversource has received your notice of a public hearing at which the City of Somersworth will take up the matter of a resolution by the City Council for the City of Somersworth for the amendment of existing pole licenses in the City.

This is to advise that, to the extent the proposed amendments seek to make language changes to the pole licenses of Eversource consistent with RSA 72:23, and the rulings of the New Hampshire Supreme Court in N.E. Tel. & Tel. Co. v. City of Rochester, 144 N.H. 118 (1999) and Verizon New England v. City of Rochester, 151 N.H. 263 (2004), Eversource does not intend to raise a legal objection to the amendments. However, this should not be construed as a waiver of Eversource's rights to protest, seek an abatement of, or otherwise legally challenge as excessive or disproportionate the assessment by the City of Somersworth of any incremental property tax upon Eversource's use or occupancy of the public right of ways in Somersworth, and Eversource fully reserves all such rights.

Eversource does, however, object to the proposed amendments to include the requirement that the licensee provide the City, in writing, the names and contact information for any additional providers authorized now or in the future to place equipment at these locations.

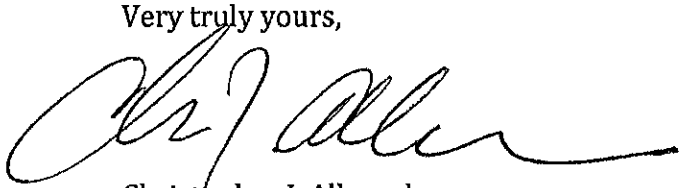
This condition is not a revision required under RSA 72:23, or the New Hampshire Supreme Court cases interpreting that statute, in order to legally assess and tax either the facilities or equipment of the named licensee, or the use and occupancy of the public right of way by the named licensee. Furthermore, such other additional providers, to the extent they may exist, are required to license or permit their facilities located within the public rights of way with the City of Somersworth pursuant to RSA 231:159, et seq., just as Eversource is. Consequently, the identity of additional providers utilizing the public rights of way, whether by attachment to existing utility poles or otherwise, should be obtainable from Somersworth's own public highway licensing records. Eversource is not aware of any statute or other provision of law in New Hampshire which authorizes the City of Somersworth to compel Eversource to provide this information as a requirement of a pole license.

We also bring to your attention that, in accordance with the requirements of RSA 374:34-a, public utilities such as Eversource must provide non-discriminatory access to their distribution poles to certain third parties seeking to use them for attachment of their own lines, cables and appurtenances. Under existing regulations of the New Hampshire Public Utilities Commission (Puc 1303.08), such third parties are required to clearly label their attachments with owner identification. This affords another means by which the City may obtain its own information pertaining to additional providers utilizing the public rights of way.

Under the above circumstances, Eversource maintains it is neither legally necessary, nor fair or reasonable, to require a licensee to provide or report to the City information about others using the licensee's poles licensed in the public right of way. Such a license amendment is not required in the public good.

As Eversource is unable to send a representative to your hearing, Eversource respectfully requests that this letter be included in and made a part of the record of the minutes of the hearing of this matter on May 16, 2016. Thank you.

Very truly yours,



Christopher J. Allwarden
Senior Counsel, Legal Department

cc: Jeana Delisle, Eversource

April 4, 2016

Mr. Robert Belmore
City Manager
City of Somersworth
One Government Way – City Hall
Somersworth, NH 03878

Re: Successful Attainment of the PRIME^3 Designation

Dear Bob,

I am pleased to notify you that the City of Somersworth has successfully met the requirements for the Primex^3 Recognition of Risk Management Effort (PRIME^3) effective March 1, 2016. This achievement denotes a commitment to improved and sustained risk management performance.

Attainment of the designation results in both direct and indirect savings to you, the member. Long term the savings will be recognized in fewer serious claims. Simply put, performance equals costs. More immediate, the designation carries with it a 2.5% discount off of contributions to Primex^3 Workers' Compensation and Property & Liability coverage contributions.

This 2.5% discount per line of coverage will be applied for the remainder of the current agreement year which is 4 months (March 1, 2016 –June 30, 2016). The coverage contribution categories and their respective prorated discounts are:

- ***Workers Compensation Pro-Rated 4 Months*** ***$1,297.00***
- ***Property-Liability Pro-Rated 4 Months*** ***$1,650.00***

In addition to the savings afforded by the designation, Primex^3 would like to publically recognize the achievement by making a formal presentation of a certificate to your governing board (City Council). Please contact me at your earliest convenience to schedule this.

Again, congratulations on your efforts and for your commitment to managing risks.

Sincerely,

Philip E. St. Cyr

Phil St. Cyr
Risk Management Consultant

cc: Linda Corriveau, Human Resource Manager

RECEIVED
MAY 11 2016
By

To: Somersworth City Manager, City Staff and Mayor

Request for Somersworth City Council and City Staff to reconstruct and repave Wiggins Court, Somersworth New Hampshire.

By signing this instrument, I agree and represent that I have read, understand and agree with all of the foregoing statements:

We have recently learned in talking with Director Bobinsky that there is currently no plan for the reconstruction of Wiggins Court. The condition of Wiggins Court is deplorable to say the least. The damage to the road is dangerous, damaging to personal property, creating heavy wear and tear on cars, and is an eye sore degrading property values. Somersworth takes shortcuts by partially filling the holes and removing asphalt debris but it has reached a point where it needs to be resurfaced. For the amount of taxes we pay, we deserve better roads.

Our streets are in very poor condition and we are asking for your assistance. We know the weather was the main cause of the damage but the road has not been maintained and so it falls apart every year and it is getting to the point where it is dangerous to our families and a liability for the City of Somersworth.

Please consider making the investment on our community.

Name: Gavin Kearns Signature:
Address: 4 Wiggins Ct

Name: Kenneth A. Smith Signature:
Address: 6 Wiggins Ct

Name: Amber Rayllard Signature:
Address: 6 Wiggins Ct

Name: Jessica Johnson Signature:
Address: 3 Wiggins Court

Name: Shane Conlin Signature:
Address: 5 Wiggins Ct

Name: Alexe Williams
Address: 5 Wiggins Ct.

Signature: Alexe Williams

Name:_____
Address:_____

Signature:_____

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Name:_____
Address:_____

Signature:_____

Name:_____
Address:_____

Signature:_____

* Contact Number
603-812-6311
Shane Conlin

City of Somersworth
Boards, Commissions & Committee Application

Instructions: Please complete all information.

Name: Arthur Wendrickson III

Telephone: 692-5543 Email: arthurwendrickson3@gmail.com

Residence Address: 105 High St.

Mailing Address (if different): _____

Resident of Somersworth for 25 Years Ward 5 & 1

Registered Voter: Yes ✓ No _____

Education Level: Some college

Please list any organizations, groups, or other committees you are involved in:

HDC

I am interested in serving on the following Board, Commission or Committee (s):

Vision 2020

My Background or Interests are: History, fraternal organizations

over

I have served on the following Committee (s) in the past: HDC

Would you be able to commit to attending all meetings? Yes ✓ No ____

pending adequate notice

By submitting this Application you understand that:

1. This application is for consideration and does not mean you will necessarily be appointed to this Board/Commission; and
2. The Mayor will review your application, may contact you, check your references, and determine any potential conflict of interests; and
3. This application will be forwarded to the City Council for consideration.
4. Application will be kept on file for one (1) year from date of receipt.

Signature: [signature] Date: 14 FEB 14

Please submit application to:
City Clerk's Office
City Hall, One Government Way
Somersworth, NH 03878

City of Somersworth
Boards, Commissions & Committee Application

Instructions: Please complete all information.

Name: Beth Poulin

Telephone: 603-692-6310 Email: INFO@hardingroup.com

Residence Address: 12 Grove Street

Mailing Address (if different): _____

Resident of Somersworth for 22 Years Ward _____

Registered Voter: Yes ✓ No _____

Education Level: HighSchool, one year college - Early Childhood Education

Please list any organizations, groups, or other committees you are involved in: Womens Flower Club, Main Street committee, ~~HA~~ Museum

I am interested in serving on the following Board, Commission or Committee (s):

Historic District Comission

My Background or Interests are: Scrapbooking, antique collecting,

over

I have served on the following Committee (s) in the past: Cemetary Board, Christmas Parade Com.

Would you be able to commit to attending all meetings? Yes ✓ No _____

By submitting this Application you understand that:

1. This application is for consideration and does not mean you will necessarily be appointed to this Board/Commission; and
2. The Mayor will review your application, may contact you, check your references, and determine any potential conflict of interests; and
3. This application will be forwarded to the City Council for consideration.
4. Application will be kept on file for one (1) year from date of receipt.

Signature: Beth Poulin Date: 5/2/16

Please submit application to:
City Clerk's Office
City Hall, One Government Way
Somersworth, NH 03878

City of Somersworth
Boards, Commissions & Committee Application

Instructions: Please complete all information.

Name: Richard Brooks

Telephone: 603-765-6034 Email: Rich@OnlyJeepParts.com

Residence Address: 18 Linden St Somersworth NH. 03878

Mailing Address (if different): Same

Resident of Somersworth for 12 Years Ward 1

Registered Voter: Yes ____ No X

Education Level: GED

Please list any organizations, groups, or other committees you are involved in:

I am interested in serving on the following Board, Commission or Committee (s):

HDC

My Background of Interests are: See attached sheet

over

I have served on the following Committee (s) in the past: none

Would you be able to commit to attending all meetings? Yes X No:

By submitting this Application you understand that:

1. This application is for consideration and does not mean you will necessarily be appointed to this Board/Commission; and
2. The Mayor will review your application, may contact you, check your references, and determine any potential conflict of interests; and
3. This application will be forwarded to the City Council for consideration.
4. Application will be kept on file for one (1) year from date of receipt.

Signature: [signature] Date: 2-17-14

Please submit application to:
City Clerk's Office
City Hall, One Government Way
Somersworth, NH 03878

My background or interests are:

During high school my senior year included multiple shop classes. I had focused on woodworking and building trades, with the intent of pursuing a career in carpentry. After high school I found it easier to and more appealing to work in the automotive field. I have always had a hands on do it yourself attitude. I would rather fix something myself than pay someone to do it. I find it hard to find anyone that cares for the job at hand more than the actual owner. This is probably due to my attention to detail. I tend to be very picky about how work is done during any repair/construction.

In 2002 I purchased my home on Linden St here in Somersworth. The fact it is in the Historic District was not a contributing factor. I had mixed feelings about this. I do not like the idea that I can be told what I can or can't do with my hard earned property. I did like the idea that my neighborhood would not be developed with out of place buildings or businesses. I have since built a shed on my property. Having gone through the application process with the HDC, I found it to be reasonable in the two instances that I have dealt with them.

When planning both my shed and a garage I have not yet built due to financial reasons. I read and studied the HDC guidelines.In effect. My understanding is that the intent of the HDC is to have any buildings built or added on to should reflect the appearance of buildings immediately surrounding it. Both of my applications were approved in the first meeting attended. I believe this was accomplished due to my attention to detail when designing both buildings. It is all about the details. Not what it is made of, but how the completed project appears.

As a quick example, if someone proposes to use wide corner boards. That sounds great, but in reality the board measures 6" wide. That may be wide compared to the standard 4" used nowadays, but is very narrow and out of place when compared to the 12" corner boards found commonly all over the Historic District. This is just one example of how recently built houses don't end up fitting in.

Over the years I have developed more of an appreciation for the Historic District. Just like current day cars, they don't build them like they used to. I find that both older cars and houses have character that is not found in modern versions. I would like to help preserve that appearance. The property next to me is in danger of having a very out of place house built. This situation has made me want to get more involved. This application will hopefully allow me the opportunity to do more to help preserve the Historic District.

City of Somersworth
Boards, Commissions & Committee Application

Instructions: Please complete all information.

Name: Jenna Higgins

Telephone: 774.277.1149 Email: jenna.higgins@gmail.com

Residence Address: 36 Canal St. Apt 307 Somersworth, NH

Mailing Address (if different): _____

Resident of Somersworth for 2 Years Ward: 1

Registered Voter: Yes ✓ No _____

Education Level: M.S.

Please list any organizations, groups, or other committees you are involved in:
National Trust for Historic Preservation

I am interested in serving on the following Board, Commission or Committee (s):

Historic District Commission

My Background or Interests are: historic preservation, architectural historian

over

I have served on the following Committee (s) in the past: X

Would you be able to commit to attending all meetings? Yes: ✓ No: ____

By submitting this Application you understand that:

1. This application is for consideration and does not mean you will necessarily be appointed to this Board/Commission; and
2. The Mayor will review your application, may contact you, check your references, and determine any potential conflict of interests; and
3. This application will be forwarded to the City Council for consideration.
4. Application will be kept on file for one (1) year from date of receipt.

Signature: Jenna E Hiz Date: 4.20.16

Please submit application to:
City Clerk's Office
City Hall, One Government Way
Somersworth, NH 03878

36 Canal Street Apt #307
Somersworth, New Hampshire 03878
(774) 277-1149
jenna.higgins@gmail.com

Jenna E. Higgins

ARCHITECTURAL HISTORIAN

Demonstrated Success Record:

- **Authored** National Register Nominations for Historic Districts and Individual Historic Properties, NEPA Reports, and SHPO Correspondence
- **Indentifying** and **recommending** properties eligible for listing in the State or National Register of Historic Places
- **Research** utilizing various archival resources, including primary and secondary sources, databases, and interviews
- **Coordinate** with state and local officials, clients, property owners, and the general public
- **Participate** in public meetings

Research Specializations

- Cultural Resource Management
- Archival Research
- National Register Nominations
- Historic Structure Inventory and Survey
- Historic Architecture of the Northeastern United States
- Preservation of Historic Cemeteries

EDUCATION

University of Pennsylvania, School of Design **2007**
Masters of Science, Historic Preservation

Salve Regina University **2003**
Bachelor of Arts – Summa Cum Laude

- Major: Cultural and Historic Preservation
- Minor: American History
- Awards:
  - Four Year Presidential Scholarship Recipient
  - 2004: Newport Historical Society's Collegiate Essay Contest winner
  - 2004: Salve Regina University Edwin Wilmot Connelly Award
  - 2000: American Institute of Architects/Rhode Island Scholarship recipient

PROFESSIONAL EXPERIENCE

SEARCH, Inc. – Portsmouth, NH **2014-Present**
Architectural Historian

- Responsible for various client deliverables for above ground cultural resources, including Section 106 review, National Register of Historic Places eligibility, historic building survey, and historic district/area surveys
- Select project experience:
  - Conducted historic resource survey and documentation of historic properties along proposed and alternative Northern Pass Transmission Line Corridor, and made recommendations for further intensive survey and evaluation. Attended public meetings, and coordinated with consulting parties, the Department of Energy, and the New Hampshire Division of Historical Resources.
  - State Register Nomination for the Rye Public Library

- Completed Individual Inventory Forms and National Register eligibility evaluation for Echo Farm in Epping, NH and Hathaway House in Laconia, NH
- Coordinate with clients, state and federal agencies on specific projects regarding potential effects on historic properties
- Complete marketing tasks and submit proposals for incoming projects

RMS Media/Ocean Home Magazine – Andover, MA **2013-2014**
Strategic Media Manager

- Close new business using traditional cold calling, and custom designed email campaign strategies
- Meet and exceed individual sales goals for both print and digital campaigns
- Maintain existing client relationships, prospect new accounts, and introduce new customers to the premiere luxury lifestyle magazine, *Ocean Home*
- Represent the publication at various local and national industry associations & events
- Meet production deadlines for each issue, including having all contracts, documents, and materials available for marketing, production, and bookkeeping departments

Federal Emergency Management Agency (FEMA) – Concord, NH **2011-2012**
Historic Preservation Specialist, Local Hire

- Complete Environmental and Historic Preservation Review for public assistance projects
- Conduct research regarding historical properties damaged during federally declared disasters
- Evaluate potential impacts of emergency work and mitigation efforts on identified historic properties
- Provide technical assistance to Project Specialists regarding historic preservation and environmental concerns
- Coordinate with State Historic Preservation Officer (SHPO), federal, state, and local officials
- Conduct National Register of Historic Properties eligibility assessment for historic properties

EBI Consulting – Burlington, MA **2009-2011**
Architectural Historian

- Responsible for various deliverables of Telecommunication Projects including:
  - Conducting archival research
  - Site visits and photo documentation of above ground cultural resources
  - NEPA Reports, SHPO Documentation, Public Notices, and Coordination with local governments and agencies
- Coordinate with clients, state and federal agencies on specific telecommunications projects regarding potential effects on historic properties
- Complete tribal notification processes for projects as needed
- Assess properties for National Register of Historic Places eligibility

Vanasse, Hangen, Brustlin, Inc. – Watertown, MA **2008 – 2009**
Architectural Historian / Preservation Planner

- Responsible for conducting archival research for engineering and development projects.
- Complete state tax credit applications and National Register nominations.
- Conduct architectural surveys of historic structures.
- Complete due diligence memos, cultural resource sections of environmental assessment reports and other client deliverables.

Wellington Management Company, LLP – Boston, MA **2006 – 2008**
Administrative Assistant

- Provide administrative support to the Trust Services Department.
- Coordinate internal meetings and group calendars.
- Update and maintain department documents, presentations, and marketing materials.
- Assist with other group initiatives and ad hoc projects.

UPenn Historic Preservation Office – Philadelphia, PA **2004 - 2006**
Internship Coordinator

- Coordinated information sessions for students and potential employers.
- Distributed internship information to the department.
- Supervised preservation lecture series and receptions for invited guests, alumni, faculty, and students.

Newport Historical Society – Newport, RI **2003 - 2004**
Historic Sites Supervisor

- Supervised five historic properties, ensuring the safety and integrity of the historical sites.
- Conducted public and private tours
- Communicated with clients regarding rental procedures and restrictions
- Scheduled police, fire detail, and staff for public and private events.

Architectural Conservation Services – Bristol, RI **2002 - 2003**
Assistant Conservator

- Conducted microscopic examination, mortar and paint stratigraphy analysis
- Created analytical reports based upon findings and research.

Mount Auburn Cemetery – Cambridge, MA **Summer 2002**
Preservation Intern

- Analyzed, interpreted, and compared historic monuments with present day conditions.
- Entered surveyed information into database, scanned historic documents
- Conducted historic and monument specific research.

Museum of Newport History – Newport, RI **2001 – 2004**
Museum Staff

- Charged with daily operation of museum including ticket transactions and gift shop sales
- Provided historical interpretation for visitors
- Conducted tours

PROFESSIONAL REGISTRATIONS AND ASSOCIATIONS

National Trust for Historic Preservation, member
New Hampshire Division of Historical Resources, approved architectural historian consultant

- NH State Survey Program
- National Register of Historic Places
- Compliance Services
- Base Line Documentation

Maine Historic Preservation Commission, approved historic preservation consultant
Vermont Division for Historic Preservation, approved historic preservation consultant

- Environmental/Project Review
- National and State Registers of Historic Places

References References will be furnished upon request.