

Meeting Minutes

Berwick/Somersworth 2016 Parade Committee

10/17/16

6-7pm

1. Parade Date and Time confirmations:

Berwick/Somersworth Christmas Parade Winter Gala

Saturday 12/3/2016 2:00-5:00pm

Somersworth Main Street & Library Plaza

Parade Kicks Off at 2:30pm

Fireworks at 4:30pm

Annual Lighting of the City Christmas Tree at 4:50pm

2. Financial updates:

Marty Confirmed the following donations:

DF Richard: \$500

American Legion: \$500

Dr. O'Day: \$300

American Ambulance: \$250

3. Kim Taylor will submit Parade Entry Form to Somersworth on Wednesday – will be using Berwick's Format, just needs to be updated

4. Banners – Beth needs to get updated banners for sponsors, all other banners are all set

5. Fireworks – still working on confirming a location to set them off from

Action Items:

- Katelyn to confirm carolers for Tree Lighting
- Katelyn to request volunteers from NHS and Student Council
- Marty will look into getting bagpipers to walk in parade
- Katelyn will submit updated info to city for correct times and parade route
- Katelyn will draft press release and send to Kim Taylor for input

Future Meeting Dates:

11/7

11/14

11/21

11/28

6-7pm in City Hall Conference Room