CITY OF SOMERSWORTH
CITY COUNCIL MEETING

AGENDA FOR OCTOBER 19, 2015

6:45 P.M. ORDINANCE NO. 9-16 AMEND CHAPTER 13 POLICE OFFENSES, SECTION 3.1.D., NO PARKING ANYTIME

7:00 P.M. – CITY COUNCIL MEETING

1. Roll Call of Members

2. Pledge of Allegiance

3. Minutes of Previous Meetings

   A. Minutes of Non Public Session held on September 21, 2015.

   B. Minutes of City Council Meeting held on October 5, 2015.

4. Comments by Visitors

5. Announcements by Councilors

6. Communications

7. Presentation of Petitions and Disposal Thereof by Reference or Otherwise

8. Mayor's Report

9. Reports of Standing Committees

10. Reports of Special Committees, City Officers and City Manager

11. Nominations, Appointments and Elections

12. Lay on Table

    A. Ordinance No. 24-15 Amend Chapter 13, Police Offenses, Section 3.G, Permit and Reserved Parking. (Re-referred to the Public Safety Committee.)

    B. Resolution No. 5-16 Elderly Tax Exemption (Referred to Finance Committee.)

13. Unfinished Business

Ordinances:

A. Ordinance No. 9-16 Amend Chapter 13 Police Offenses, Section 3.1.D., No Parking Anytime

Resolutions:

A. Resolution 9-16 To Participate in the Healthtrust Inc.

14. New Business

Resolutions:

A. Resolution No. 10-16 To Authorize the City Manager to Contract with Dubois and King of Bedford, NH for General Engineering Services.

B. Resolution No. 11-16 Authorizing the City Manager to enter into a grant agreement with the United States Department of Justice COPS Hiring Program to Add One Additional Police Officer.

C. Resolution No. 12-16 Adopting the recommendations of the Mayor's Task Force as Somersworth's Master Plan for Addressing the Heroin Crisis.

D. Resolution No. 13-16 Authorizing the City Manager to Sell Tax Deeded Property Located at 644 Sherwood Glen.

Other:

A. Vote for Re-adoption of the City of Somersworth Investment Policy.

15. Comments by Visitors

16. Closing Comments by Council Members

17. Future Agenda Items

18. Nonpublic Session (as necessary, pending roll call vote by Council)

19. Adjournment

ORDINANCE NO. 24-15 AMEND CHAPTER 13, POLICE OFFENSES, SECTION 3.G, PERMIT AND RESERVED PARKING.

Somersworth, NH
June 1, 2015

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the Ordinances of the City of Somersworth, as amended, be further amended as follows:

Amend Chapter 13, Police Offenses, Section 3.G, Permit and Reserved Parking, paragraph 5, by adding the word "Street" after the word "Market" and adding the following sentence at the end:

"A permit fee of $10.00 per month will be charged."

Further amend Chapter 13, Police Offenses, Section 3.G, Permit and Reserved Parking, paragraph 8, by amending number 1, 3 and 3 as follows:

1. Delete the word "one" and replace with the word "three", replace P.T. with P.T., (Plaza Terrace,)" and replace the amount "$20.00" with the amount "$10.00".

2. Delete the number "3" and correct to "2" and delete the amount "$20.00" and replace with "$10.00".

3. Add the word "marked SSP, (Somersworth Shopping Plaza,)" between the words "permits" and "will"; delete the word "ten" and replace with the word "five"; delete the words "center" and running" and replace the words "east to west" with the words "closest to Main Street" in the first sentence. Add the following sentence, "Vehicles with permits will be allowed to park all day in the Somersworth Shopping Plaza." before the last existing sentence; "A permit fee of $10.00 will be charged."

This Ordinance shall take effect upon its passage.

Introduced by Councilor

Martin Pepin
Brian Tapscott
Denis Messier
Jennifer G. Soldati

Approved:

City Attorney

(This Ordinance establishes a fee structure of $10.00 per month for Plaza Terrace parking which is now 24-hour parking and exempt from winter snow bans, and $10.00 per month for daytime parking for businesses. This resolution requires a Public Hearing.)

RESOLUTION NO. 5-16 ELDERLY TAX EXEMPTION.

Somersworth, NH
September 8, 2015

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SOMERSWORTH that the elderly exemptions from property tax in the City of Somersworth, based on assessed value, for qualified taxpayers, are amended effective April 1, 2016.

1. For a person 65 years of age up to 74 years, Fifty Thousand ($50,000) Dollars.
2. For a person 75 years of age up to 79 years, Sixty-Five Thousand ($65,000) Dollars.
3. For a person 80 years of age or older, Seventy-Five Thousand ($75,000) Dollars.

To qualify for the elderly exemption:

1. The taxpayer must be a New Hampshire resident for at least three (3) years and own the real estate individually or jointly or, if the real estate is owned by such person's spouse, they must have been married at least five (5) years.

2. The taxpayer must have a net income of not more than Thirty-Two Thousand, ($32,000) Dollars or, if married, a combined net income of less than Fifty Thousand ($50,000) Dollars.

3. The taxpayer must not own assets in excess of One-Hundred Thousand ($100,000) Dollars, excluding the value of the person's residence and up to 2 acres of land.

4. The property cannot have been transferred to the applicant, from a person under the age of 65, if they were related to the applicant by blood or marriage, within the past five (5) years, per RSA 72:40-a.

5. The property must meet the definition of a residential real estate, per RSA 79:39-a (c), which includes the housing unit which is the person's principal home and related structures. It does not include attached dwelling units and unattached structures used or intended for commercial or other non-residential purposes.

FURTHERMORE, the application form for tax exemption, as authorized by RSA 72:33, must be filed by the taxpayer with the local Assessing Officials by April 15th, prior to the setting of the tax rate and showing that the applicant was duly qualified upon April 1st of the year in which the exemption or tax credit is first claimed.

The following documentation must be provided at the time of application:

List of assets, value of each asset, net encumbrance and net value of each asset (Provide year end statements for each of the assets);
Statement of applicant and spouse's income;
W-2 and 1099 forms;
Federal Income Tax Forms;
State Interest and Dividends Tax Form;
Property Tax Bill for any other property owned;
Novemeber and December bank statements for all accounts;
Copy of license or birth certificate;
Copy of Vehicle registrations.

Documents are considered confidential and are returned to the applicant at the time a decision is made on the application.

Introduced by

Councilor Martin P. Dumont Sr.

Approved:

City Attorney

ORDINANCE NO. 9-16 AMEND CHAPTER 13 POLICE OFFENSES, SECTION 3.1.D, NO PARKING ANYTIME,

Somersworth, NH
October 5, 2015

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the Ordinances of the City of Somersworth, as amended, be further amended as follows:

Amend Chapter 13, Police Offenses, Section 3.1.D, No Parking Anytime, by striking the following:

- Pemberton Ln. on the northerly side within 40 ft. of Noble St.
- Pemberton Ln. on the southerly side within 40 ft. of Noble St.

And by adding the following:

- Pemberton Ln. on the easterly side within 40 ft. of Noble St.
- Pemberton Ln. on the westerly side between Noble St. and Mt. Vernon St.

This Ordinance shall take effect upon its passage.

Introduced by Councilor
Jennifer G. Soldati

Approved:
City Attorney

Explanation:
This ordinance is designed to assist in aiding safe street passage on Pemberton Lane. The street is extremely narrow measuring 18 feet wide in some areas. Pemberton Lane connects Noble Street and MT Vernon. During the past winter the increasing size of the snow banks significantly narrowed Pemberton Lane. Navigation was further inhibited by vehicles parking on both sides of Pemberton Lane.

RESOLUTION NO. 9-16 TO PARTICIPATE IN THE HEALTHTRUST, INC.

Somersworth, NH
October 5, 2015

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City of Somersworth shall participate as a Member in the HealthTrust pooled risk management program for the provision of group medical and/or other benefit plans in accordance with the "Application and Membership Agreement" and RSA 5-B; and

Further that the City Manager, Robert M. Belmore, is hereby authorized and directed to execute and deliver to HealthTrust, on behalf of the City of Somersworth, the "Application and Membership Agreement" in substantially the form presented to this meeting.

Sponsored by Councilors:

Dale R. Sprague
Jennifer G. Soldati
Martin Pepin

Approved:

City Attorney

RESOLUTION NO. 10 – 16 TO AUTHORIZE THE CITY MANAGER TO CONTRACT WITH DUBOIS AND KING OF BEDFORD, NH FOR GENERAL ENGINEERING SERVICES.

Somersworth, NH
October 19, 2015

WHEREAS the Fiscal Year 2016 adopted budget contains an appropriation for the purpose of contracting general engineering services for the City of Somersworth, and

WHEREAS, city staff solicited proposals from qualified engineering firms to provide general engineering services, and

WHEREAS, city staff reviewed and interviewed the responses and recommends awarding the contract to Dubois and King of Bedford, NH, and

WHEREAS, the Public Works and Environment committee reviewed this recommendation with staff and supports awarding the contract to Dubois and King,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to contract with Dubois and King of Bedford, NH for general engineering services.

Introduced by Councilors

Dale Sprague
David Witham
Jennifer Soldati
Denis Messier

Approved

City Attorney

RESOLUTION NO. 11-16 AUTHORIZING THE CITY MANAGER TO ENTER INTO A GRANT AGREEMENT WITH THE UNITED STATES DEPARTMENT OF JUSTICE COPS HIRING PROGRAM TO ADD ONE ADDITIONAL POLICE OFFICER.

Somersworth, NH
October 19, 2015

WHEREAS, the City of Somersworth has applied for a Fiscal Year 2016 COPS Hiring Program grant through the United States Department of Justice, and

WHEREAS, the City of Somersworth has received notification of a Grant Award in the amount of up to the $125,000 maximum; and

WHEREAS, the Grant will allow the City of Somersworth to add 1 (one) full time police officer by providing 75% of salary and benefit costs up to $125,000 for a three year period; and

EXPLANATION OF TOTAL PROJECT GRANT BREAKDOWN:

COPS Hiring Grant Limit	=	$125,000
Estimated City Match	=	$130,496
Total Project Award	=	$255,496

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to execute any documents and agreements necessary for the grant's execution, and take any and all other such actions on relative to this grant determined to be in the best interest of the City.

Introduced by Councilors

Martin Pepin
Denis Messier
Brian Tapscott
Jennifer Soldati

Approved:

City Attorney

Note: Acceptance of this grant requires the City to maintain this position for 1 full year after the grant period. Additionally, once filled, this may require a supplemental appropriation for the FY16 budget. It is the intent to bring forward a supplemental appropriation when required.

RESOLUTION NO. 12-16 ADOPTING THE RECOMMENDATIONS OF THE MAYOR'S TASK FORCE AS SOMERSWORTH'S MASTER PLAN FOR ADDRESSING THE HEROIN CRISIS

Somersworth, NH
October 19, 2015

WHEREAS, addressing the Heroin crisis continues to be a top priority of the Mayor and Somersworth City Council; and

WHEREAS, the Heroin crisis continues to have drastic effects upon citizens and resources; and

WHEREAS, the safety and wellbeing of all residence are values which represent the Hilltopper spirit; and

WHEREAS, The Mayors Drug Task Force successfully completed a well-researched report of recommendations and presented their findings to the City Council on how, as a community, we could begin the process of addressing the Heroin crisis.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the Mayor and City Council adopted the recommendations of the Mayor's Drug Task Force as Somersworth's Heroin and Substance Abuse Master Plan.

BE IT FURTHER RESOLVED, that by all parties jointly working together, The Mayor's Drug Task Force, members of the City Council, members of the School Board, First Responders, Law Enforcement, City Officials and Citizens, that Somersworth can begin the process adopting long term sustainable solutions to the heroin crisis and continuing a Bright Future for Somersworth and all residents.

Introduced by
Mayor Dana S. Hilliard
Councilor David Witham

Approved:

City Attorney

RESOLUTION NO. 13 – 16 AUTHORIZING THE CITY MANAGER TO SELL CITY TAX DEEDED PROPERTY LOCATED AT 644 SHERWOOD GLEN.

Somersworth, NH
October 19, 2015

WHEREAS, the City of Somersworth has acquired the following manufactured housing unit through tax deed,

- 644 Sherwood Glen, Map 87 Block 644M

WHEREAS, after a review of the aforementioned there has been no determined municipal need for the property and it may be considered surplus,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to sell this surplus city property by any means determined to be in the best interest of the City.

Introduced by Councilor

David Witham

Approved:

City Attorney