

CITY OF SOMERSWORTH
Office of the City Manager

TO: Mayor Dana Hilliard and City Council Members
FROM: Robert M. Belmore, City Manager 
DATE: Friday, October 2, 2015
SUBJECT: City Manager's Report for Monday, October 5, 2015
City Council Agenda

6:00pm City Council Workshop
Re: Presentation from Contracted City Engineer on City Road Pavement Management Plan

Lay on the Table (under Section 12 of Agenda)

Ordinances

- A. **Ordinance No. 24-15 Amend Chapter 13, Police Offenses, Section 3.G, Permits and Reserved Parking (Re-referred to the Public Safety Committee).**

Old Business (under Section 13 of Agenda)

Ordinances

- A. **Ordinance No. 7-16 Adopt New Chapter 13F, Juvenile City Curfew.** If approved, this Chapter would be added to our Police Offenses Ordinance section (Referred to Public Safety Committee). Further City Attorney advice was provided via email on Friday.

Resolutions

- A. **Resolution No. 5-16 Elderly Tax Exemption.** The projected tax rate impact if adopted (0.03 cents). This Resolution is written to be effective next year. Therefore, the tax impact would ***not*** be realized this fiscal year (Referred to Finance Committee).
- B. **Resolution No. 8-16 To notify the City Tax Collector that the City Council shall not accept a Tax Deed on Certain Properties Subject to an Unredeemed Tax Lien.** Finance Committee reviewed these properties and supports passage of this Resolution. These properties are all Manufactured Housing Units in four different parks. If approved, the City Council can reverse this action at any future meeting on any of these properties.

New Business (under Section 14 of Agenda)

Ordinances

- A. Ordinance No. 9-16 Amend Chapter 13 Police Offenses, Section 3.1.D., No Parking Anytime.** The Traffic Safety Committee reviewed this proposed Ordinance change at their September 16th meeting and supports this change. Please see attached map highlighting proposed changes to Pemberton Lane.

Resolutions

- A. Resolution 9-16 to Participate in the HealthTrust Inc.** The Finance Committee is sponsoring this Resolution that our Health Insurance Provider is requiring. Please see attached application and agreement from HealthTrust.

Other

- A. Discuss Library Drainage Issue and Pavement Moratorium Waiver.** Attached is a copy of the City Ordinance Chapter 12 regarding the five (5) year moratorium on excavating on newly constructed roads. The Public Works & Environment Committee discussed a request to cut the new sidewalk in front of the Library and the newly paved Main Street section at their recent meeting on Friday, October 2nd. The Committee voted 3-1 to waive the moratorium. City staff was asked to explore the possibility of re-directing the building road drains out the back into the catch basin in the alley. More information will be provided at the meeting as further discussions with the contractor are planned for Monday.

City Manager's Items (under section 10 of Agenda)

A. Information Items:

- 1. Economic Development Office.** Attached is a copy of one item you would find on the website located on our home page under "Getting Started" then scroll down to "Developer's Guide to Somersworth".
- 2. HealthTrust-Return of Surplus.** Attached is a memorandum detailing the receipt of HealthTrust Surplus Funds. I am pleased to report that the City received \$132,579 that will revert to our general fund balance.

B. Attachments:

1. City Attorney Certifications Two (2).
2. New Market Tax Credit Programs information from EDM Christine Soutter.
3. City Road Pavement Management Plan Presentation.

ORDINANCE NO. 24-15 AMEND CHAPTER 13, POLICE OFFENSES, SECTION 3.G,
PERMIT AND RESERVED PARKING.

Somersworth, NH
June 1, 2015

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the Ordinances of the City of Somersworth, as amended, be further amended as follows:

Amend Chapter 13, Police Offenses, Section 3.G, Permit and Reserved Parking, paragraph 5, by adding the word "Street" after the word "Market" and adding the following sentence at the end:

"A permit fee of \$10.00 per month will be charged."

Further amend Chapter 13, Police Offenses, Section 3.G, Permit and Reserved Parking, paragraph 8, by amending number 1, 3 and 3 as follows:

1. Delete the word "one" and replace with the word "three", replace P.T. with P.T., (Plaza Terrace,)" and replace the amount "\$20.00" with the amount "\$10.00".
2. Delete the number "3" and correct to "2" and delete the amount "\$20.00" and replace with "\$10.00".
3. Add the word "marked SSP, (Somersworth Shopping Plaza,)" between the words "permits" and "will"; delete the word "ten" and replace with the word "five"; delete the words "center" and "running" and replace the words "east to west" with the words "closest to Main Street" in the first sentence. Add the following sentence, "Vehicles with permits will be allowed to park all day in the Somersworth Shopping Plaza." before the last existing sentence; "A permit fee of \$10.00 will be charged."

This Ordinance shall take effect upon its passage.

Introduced by Councilor

Martin Pepin
Brian Tapscott
Denis Messier
Jennifer G. Soldati

Approved:

City Attorney

(This Ordinance establishes a fee structure of \$10.00 per month for Plaza Terrace parking which is now 24-hour parking and exempt from winter snow bans, and \$10.00 per month for daytime parking for businesses. This resolution requires a Public Hearing.)

ORDINANCE NO. 7 -16 ADOPT NEW CHAPTER 13F, JUVENILE CITY CURFEW

Somersworth, NH
September 8, 2015

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH
THAT the Ordinances of the City of Somersworth be amended by adopting Chapter 13F:

CHAPTER 13F

Juvenile City Curfew

Purpose:

The purpose of this ordinance is to protect the youth and community, reduce juvenile crime and support parental authority.

Guidelines:

- A. It shall be unlawful for any juvenile under the age of 16 years to be or remain in or upon any public street, highway, City Park, vacant lot or any other public place between the hours of 9:00 PM and 5:00 AM.
- B. Curfew Signal: There shall be a bell or whistle that can be heard in every part of the City and rung or blown at the appropriate time, and shall be called the curfew signal, in which all children under the age of 16 shall be required to leave the street.

Exception:

- A. This curfew shall not apply when:
 - The minor is accompanied by his/her parent, legal guardian or other responsible adult.
 - The minor is engaged in an errand requested by his parent(s) or legal guardian or other person having the legal care and custody of the Juvenile.
 - The minor is legally employed, for the period from 30 minutes before to 30 minutes after work, while going directly between the home and place of employment of the minor.
 - The minor is returning directly home from a public meeting or a place of public entertainment, such as a movie, play or a sporting event. The exception applies for 30 minutes after the completion of the event, but in no event later than midnight.
 - The minor is responding to or acting specifically to an emergency.
 - The minor is on the sidewalk abutting his/her residence or the residence which is immediately adjacent to the residence.

over —

- The minor is emancipated.

Procedure for Detention and Release:

A Police Officer who has reasonable cause to detain a minor for the curfew violation may release the minor as follows. The Officer may release the minor to his/her parent or legal guardian, or responsible adult 21 years of age or older either at the scene, at the minor's address or the Police Station, or at a location within Somersworth indicated by the parent or legal guardian.

Violations and Penalties:

- A. Minors for the first violation shall be counseled by the officer and released to a suitable person as stated above. If not the parent or guardian, said parent or guardian shall be notified no later than the following day. The parent or guardian shall be informed that any further violation could result in a fine.
- B. Second Offense: The child shall be taken to the police station and the parents will be called to pick the child up. If they refuse, the child will be taken home and a 50 dollar fine imposed on the parent and/or guardian.
- C. Third Offense: A third and all future offenses will be subject to a 100 dollar fine imposed on the parent and/or guardian.
- D. Failure to pay the fine to the City of Somersworth City Clerk within 72 hours of issuance of the summons will cause the police department to summons the offender to the court for prosecution.

This Ordinance shall be effective upon its passage.

Introduced by

Councilor David Witham
Mayor Dana Hilliard

Approved:

City Attorney

RESOLUTION NO. 5-16 ELDERLY TAX EXEMPTION.

Somersworth, NH
September 8, 2015

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SOMERSWORTH that the elderly exemptions from property tax in the City of Somersworth, based on assessed value, for qualified taxpayers, are amended effective April 1, 2016.

1. For a person 65 years of age up to 74 years, Fifty Thousand (\$50,000) Dollars.
2. For a person 75 years of age up to 79 years, Sixty-Five Thousand (\$65,000) Dollars.
3. For a person 80 years of age or older, Seventy-Five Thousand (\$75,000) Dollars.

To qualify for the elderly exemption:

1. The taxpayer must be a New Hampshire resident for at least three (3) years and own the real estate individually or jointly or, if the real estate is owned by such person's spouse, they must have been married at least five (5) years.
2. The taxpayer must have a net income of not more than Thirty-Two Thousand, (\$32,000) Dollars or, if married, a combined net income of less than Fifty Thousand (\$50,000) Dollars.
3. The taxpayer must not own assets in excess of One-Hundred Thousand (\$100,000) Dollars, excluding the value of the person's residence and up to 2 acres of land.
4. The property cannot have been transferred to the applicant, from a person under the age of 65, if they were related to the applicant by blood or marriage, within the past five (5) years, per RSA 72:40-a.
5. The property must meet the definition of a residential real estate, per RSA 79:39-a (c), which includes the housing unit which is the person's principal home and related structures. It does not include attached dwelling units and unattached structures used or intended for commercial or other non-residential purposes.

FURTHERMORE, the application form for tax exemption, as authorized by RSA 72:33, must be filed by the taxpayer with the local Assessing Officials by April 15th, prior to the setting of the tax rate and showing that the applicant was duly qualified upon April 1st of the year in which the exemption or tax credit is first claimed.

Over —

The following documentation must be provided at the time of application:

List of assets, value of each asset, net encumbrance and net value of each asset (Provide year end statements for each of the assets);
Statement of applicant and spouse's income;
W-2 and 1099 forms;
Federal Income Tax Forms;
State Interest and Dividends Tax Form;
Property Tax Bill for any other property owned;
November and December bank statements for all accounts;
Copy of license or birth certificate;
Copy of Vehicle registrations.

Documents are considered confidential and are returned to the applicant at the time a decision is made on the application.

Introduced by

Councilor Martin P. Dumont Sr.

Approved:

City Attorney

RESOLUTION NO. 8 – 16 TO NOTIFY THE CITY TAX COLLECTOR THAT THE CITY COUNCIL SHALL NOT ACCEPT A TAX DEED ON CERTAIN PROPERTIES SUBJECT TO AN UNREDEEMED TAX LIEN.

Somersworth, NH
September 21, 2015

WHEREAS RSA 80:76 directs the Tax Collector, after 2 years, to execute to the City a deed of the land subject to the real estate tax lien and not redeemed, and

WHEREAS the Governing Body of a municipality may refuse to accept a tax deed on behalf of the municipality because in its judgment, acceptance and ownership of the real estate would subject the municipality to undesirable obligations or liability risks, or for any reason that would be contrary to the public interest,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Tax Collector be notified that for those reasons the City shall refuse to accept the tax deeds on property located at the following locations:

<u>Location</u>	<u>Tax Map/Lot</u>
141 Colonial Village	81-141M
41 Crystal Springs Way	82-16M
92 Crystal Springs Way	82-36M
79 Crystal Springs Way	82-43M
67 Crystal Springs Way	82-55M
33 Jack & Jill	83-33M
3 Jack & Jill	83-3M
4 Jack & Jill	83-4M
208 Sherwood Glen	87-208M
223 Sherwood Glen	87-223M
303 Sherwood Glen	87-303M
331 Sherwood Glen	87-331M
510 Sherwood Glen	87-510M
520 Sherwood Glen	87-520M
629 Sherwood Glen	87-629M
631 Sherwood Glen	87-631M
693 Sherwood Glen	87-693M

Introduced by Councilors

Dave Witham
Dale Sprague
Jennifer Soldati
Martin Pepin

Approved by:

City Attorney

ORDINANCE NO. 9-16 AMEND CHAPTER 13 POLICE OFFENSES, SECTION 3.1.D, NO PARKING ANYTIME,

Somersworth, NH

October 5, 2015

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the Ordinances of the City of Somersworth, as amended, be further amended as follows:

Amend Chapter 13, Police Offenses, Section 3.1.D, No Parking Anytime, by striking the following:

- Pemberton Ln. on the northerly side within 40 ft. of Noble St.
- Pemberton Ln. on the southerly side within 40 ft. of Noble St.

And by adding the following:

- Pemberton Ln. on the easterly side within 40 ft. of Noble St.
- Pemberton Ln. on the westerly side between Noble St. and Mt. Vernon St.

This Ordinance shall take effect upon its passage.

Introduced by Councilor
Jennifer G. Soldati

Approved:
City Attorney

Explanation:

This ordinance is designed to assist in aiding safe street passage on Pemberton Lane. The street is extremely narrow measuring 18 feet wide in some areas. Pemberton Lane connects Noble Street and MT Vernon. During the past winter the increasing size of the snow banks significantly narrowed Pemberton Lane. Navigation was further inhibited by vehicles parking on both sides of Pemberton Lane.

September 17, 2015

To: Somersworth City Council
From: Russell Timmons, Chairman
Traffic Safety Committee
Subject: New Ordinance

Re: Pemberton Lane

I propose a new ordinance that will prohibit parking on the west side of Pemberton Lane. Pemberton Lane connects Noble Street with Mt Vernon Street. This way is narrow, measuring 18 feet in width, in some areas. The ordinance is designed to aide safe passage on Pemberton Lane. It will add some ease to our plowing efforts and assist with passage of any other emergency vehicle traveling on Pemberton Lane.

Two additional requests relating to this new ordinance are also requiring attention.

1-Amend: Chapter 13 7

D. No Parking Anytime

Line #7 currently reads: Pemberton Ln. on the southerly side within 40 ft. of Noble St.

Replace southerly with easterly.

Justification: This aligns the language with other ordinance wording in that area.

2-Remove:

Line #6 currently reads: Pemberton Ln. on the northerly side within 40 ft. of Noble St.

Justification: If the new ordinance is adopted this ordinance is not required.

New Ordinance

Police Offenses

Chapter 13 7

D. No Parking Anytime

Pemberton Lane on the westerly side between Noble Street and Mt Vernon Street.

Pemberton Lane No Parking Proposal

Pemberton Lane pavement width averages approximately 16 feet

No parking this side (west) along entire length

No Parking 40 feet from Noble St intersection (current ordinance) on east side



RESOLUTION NO. 9-16 TO PARTICIPATE IN THE HEALTHTRUST, INC.

Somersworth, NH
October 5, 2015

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City of Somersworth will participate as a Member in the HealthTrust pooled risk management program for the provision of group medical and/or other benefit plans in accordance with the "Application and Membership Agreement" and RSA 5-B; and

Further that the City Manager is hereby authorized and directed to execute and deliver to HealthTrust, on behalf of the City of Somersworth, the "Application and Membership Agreement" in substantially the form presented to this meeting.

Sponsored by Councilors:

Dale R. Sprague
Jennifer G. Soldati
Martin Pepin

Approved:

City Attorney

HEALTHTRUST, INC.
APPLICATION AND MEMBERSHIP AGREEMENT

City of Somersworth

This Application and Membership Agreement (“Membership Agreement”) is made by and between City of Somersworth ("Applicant") and HealthTrust, Inc., a New Hampshire voluntary corporation (“HealthTrust”), effective as of July 1, 2015 (“Effective Date”). This Membership Agreement sets forth the terms and conditions of Applicant’s membership and/or continuing membership in HealthTrust.

Preamble

HealthTrust is a pooled risk management program operating pursuant to RSA 5-B and offering its member political subdivisions the opportunity to participate in its Coverage Programs and related services including, but not limited to, group medical, dental, short-term disability, long-term disability, and life coverages.

Applicant is eligible and wishes to become or remain a Member of HealthTrust and participate in certain Coverage Programs offered by HealthTrust and therefore is entering this Membership Agreement.

Agreement

Applicant and HealthTrust hereby mutually agree as follows:

1. **Application.** Applicant applies for membership (including continuing membership if applicable) in HealthTrust for the provision of group medical and/or other benefit plans as may be selected by Applicant from time to time.
2. **Eligibility.** Applicant hereby represents and warrants to HealthTrust that Applicant is an entity eligible for membership in HealthTrust in accordance with the HealthTrust Bylaws.
3. **Contingent on Acceptance.** Applicant understands and agrees that its membership in HealthTrust is contingent on HealthTrust’s acceptance and execution of this Agreement.
4. **Governing Provisions.** Applicant shall be bound by the provisions of this Membership Agreement, the HealthTrust Articles of Incorporation, Bylaws, Rules, any applicable Coverage Documents, and any other agreements pursuant or incident thereto, all as amended and in effect from time to time (known collectively in the Bylaws as the “Operative Documents”). Applicant acknowledges receipt of the HealthTrust Bylaws.
5. **Member Rights.** As a Member, Applicant will have the rights provided in the Operative Documents including, without limitation, the right to participate in HealthTrust’s Coverage Programs and the right to vote for the HealthTrust Board of Directors at annual meetings of the Members. Applicant acknowledges that pursuant to the current HealthTrust Bylaws, the person serving as the top administrative official of Applicant, or his or her designee, shall be entitled to cast a vote on behalf of Applicant at any meetings of the Members of HealthTrust unless and until

Applicant's Governing Board appoints, by resolution, a different representative to cast such a vote prior to the meeting(s) to which the designation relates.

6. **Selection of Coverage Programs and Services.** Subject to the terms and conditions of the Operative Documents, Applicant may select and periodically change the Coverage Programs and related services in which Applicant participates without amending this Membership Agreement. Applicant's participation (or continuing participation) in any of the Coverage Programs and/or related services is subject to:

- (a) The proper and timely completion and execution by an authorized representative of Applicant of the documents, agreements, and forms for such participation as required by HealthTrust, and
- (b) The policies, procedures, guidelines and Operative Documents that apply to any selected coverages including, without limitation, any applicable minimum participation requirements for such Coverage Program.

7. **Contributions.** Applicant agrees to pay in a timely manner all Contributions required to participate in HealthTrust and/or the applicable Coverage Programs pursuant to the terms of the Operative Documents.

8. **Surplus.** Applicant hereby acknowledges and agrees that any distribution of surplus, or a Member's rights thereto, shall be governed by the applicable terms of the HealthTrust Bylaws and/or other Operative Documents, as they may be amended from time to time. Applicant further agrees that HealthTrust may first apply any surplus due to Applicant to pay any unpaid and overdue Contributions or other amounts owed by Applicant to HealthTrust prior to returning the balance remaining of such surplus to Applicant.

9. **Health Plan Coverage Program Responsibilities.**

- (a) Applicant acknowledges that, with respect to the group health (medical and/or dental) plan(s) offered to its Employees through HealthTrust, Applicant is responsible for complying with all applicable provisions of federal and state law governing such health plan(s) including, without limitation: (i) the continuation of coverage provisions set forth in Sections 2201 through 2208 of the Public Health Service Act ("COBRA"), (ii) the retiree medical coverage provisions set forth in New Hampshire RSA 100-A:50, and (iii) the Patient Protection and Affordable Care Act of 2010, as amended and implemented ("ACA").
- (b) To assist Applicant in satisfying certain of its COBRA coverage obligations, HealthTrust provides base COBRA services on behalf of Applicant pursuant to a separate COBRA administrative services agreement which Applicant must sign as a condition of participating in HealthTrust's medical and/or dental Coverage Programs. In addition, Applicant may elect to receive additional COBRA billing services offered by HealthTrust pursuant to the separate COBRA administrative services agreement.
- (c) To assist Applicant in satisfying certain of its retiree coverage obligations, HealthTrust may offer to provide and Applicant may elect and contract with HealthTrust to receive retiree billing services on behalf of Applicant pursuant to a separate retiree billing administrative services agreement.

10. **Provision of Information.** Applicant agrees to provide HealthTrust in a timely and accurate manner any and all information HealthTrust deems necessary or desirable with regard to HealthTrust's provision of the Coverage Programs and related services selected by Applicant, including but not limited to, all required eligibility and enrollment data.

11. **Safeguarding Personal Information.** HealthTrust may provide Applicant certain non-claims related information, including enrollment, billing, and payment information relevant to the administration of the medical and dental Coverage Programs in which Applicant participates. Some of this information may constitute protected health information, as defined by the Health Insurance Portability and Accountability Act of 1996, as amended and implemented. Examples of information HealthTrust may disclose to Members include: monthly invoices detailing coverage types and cost, payment and enrollment confirmation, and information necessary to assist Applicant in completing its IRS reporting required by the ACA. HealthTrust, at its discretion, also may provide Applicant with non-individually identifiable summary claims information in a manner consistent with state and federal law and applicable HealthTrust policies and procedures.

Applicant hereby certifies that with respect to any protected health information received from HealthTrust, Applicant will:

- (a) Safeguard the privacy and security of the information,
- (b) Not use or disclose the information beyond that which is necessary to administer the selected coverage(s),
- (c) Not use the information for employment-related actions or decisions, and
- (d) Restrict access to the information to only those individuals who require the information to administer the coverage(s).

Applicant also acknowledges and agrees that:

- (e) HealthTrust will only provide such information to those individuals specifically identified in HealthTrust's database as authorized to receive such information on behalf of Applicant,
- (f) HealthTrust does not share individually identifiable claims information unless authorized in writing by the covered person or otherwise permitted by applicable laws, and
- (g) HealthTrust reserves the right to decide what, if any, information is provided to Applicant.

12. **Term and Termination.** The term of Applicant's membership (or continuing membership) in HealthTrust under this Membership Agreement begins on the Effective Date. Applicant's participation in specific Coverage Program(s) shall begin on the effective dates for such coverage as indicated in the Coverage Documents executed by Applicant in order to participate in such coverage. Membership in HealthTrust and participation in any Coverage Program shall continue until such coverage is terminated or cancelled in accordance with the terms of the HealthTrust Bylaws, Coverage Documents and/or other Operative Documents.

13. Miscellaneous Provisions.

- (a) This Membership Agreement is governed by New Hampshire law and may only be modified by a written amendment signed by all applicable parties.
- (b) All capitalized terms utilized but not defined herein shall have the same meaning as set forth in the HealthTrust Bylaws.
- (c) Section headings contained in this Membership Agreement are solely for the purpose of reference, are not part of the agreement of the parties and shall not in any way affect the meaning or interpretation of this Membership Agreement.

14. Certificate of Authorizing Resolution. This Membership Agreement shall be accompanied by a certificate of authorizing resolution (or a copy of the resolution) of the Governing Body of Applicant in substantially the same form and content as contained in the attached Exhibit A that indicates Applicant has duly authorized its membership in HealthTrust in accordance with RSA 5-B and the execution and delivery of this Membership Agreement by the individual signing, which authorization is legally binding and remains in full force and effect as of the date hereof.

IN WITNESS WHEREOF, Applicant and HealthTrust have caused this Membership Agreement to be executed by their duly authorized officials:

For APPLICANT:

CITY OF SOMERSWORTH

Authorized Official Signature

Print Name

Title

Date

For HEALTHTRUST, INC.:

David Frydman
Interim Executive Director

Date

EXHIBIT A

CERTIFICATE OF AUTHORIZING RESOLUTION

I hereby certify to *HealthTrust, Inc.* (“HealthTrust”), that the following is a true copy of a resolution adopted by the Governing Body of City of Somersworth at a meeting duly held on _____ [Date].

RESOLVED: That City of Somersworth shall participate as a Member in the HealthTrust pooled risk management program for the provision of group medical and/or other benefit plans in accordance with the “Application and Membership Agreement” and NH RSA 5-B.

RESOLVED: That _____ [Name/Title] is hereby authorized and directed to execute and deliver to HealthTrust, on behalf of City of Somersworth, the “Application and Membership Agreement” in substantially the form presented to this meeting.

I further certify that the foregoing resolution remains in full force and effect without modification.

APPLICANT: CITY OF SOMERSWORTH

Date: _____

By: _____
Duly Authorized

Name: _____

Title: _____

CHAPTER 12
STREETS AND SIDEWALKS

SECTION 12.1 - Excavate, Obstruct or Encumber

PERMIT REQUIRED: No person, firm or corporation, or any agent or servant thereof, shall excavate, obstruct, or in any way encumber any street, sidewalk or other City-owned property or right-of-way in the City of Somersworth without first having obtained a written permit to do so from the City Engineer, except where such licensing power is particularly vested in the City Council (see RSA 231:184). Any person, persons, firm or corporation violating any of the provisions of this section shall be fined not less than \$500.00 nor more than \$1,000.00 for each violation, pay for any repairs necessary to bring the trench into compliance, and may subject the Permittee/contractor to revoked digging privileges.

EXCEPTION, PER RSA 236:9: The exception to the above shall be in cases of emergency where the public health or safety is endangered. Such immediate action as may be necessary may be taken without such permission, but in such cases the person directing or taking such action shall at once notify the City Engineer.

REGULATIONS: Permittees shall obtain a copy of and adhere to all provisions of the Somersworth Construction Standards by the Department of Public Works and Utilities.

WORK SCHEDULE: Except for emergencies as may be deemed essential by the Department of Public Works and Utilities, no person, firm or corporation or any agent or servant thereof, shall excavate, obstruct, or in any way encumber any street, sidewalk, or other City-owned property or right-of-way in the City of Somersworth between the 15th of November and the 15th of April. The City Engineer must approve the schedule of work. Scheduling will be such as to not unreasonably interfere with traffic.

FEES: Every permit will require the Permittee to pay a fee to the City to cover the City's cost of reviewing, processing, inspecting, and executing the permit. The amount of the fee will be established by the Department of Public Works and Utilities.

BONDS AND LETTERS OF CREDIT: Every Permittee will be required to furnish one of the following:

- Bonds - Permittees who regularly work in the City can opt to provide an annual bond to the City, with the approval of the City Engineer. The amount of the bond will be established by the Department of Public Works and Utilities.
- Letters of Credit - Permittees who regularly work in the City can opt to provide a Letter of Credit from a New Hampshire bank to the City, with the approval of the City Engineer. The amount of the Letter of Credit will be established by the Department of Public Works and Utilities.

BACKFILLING, PAVING, DUST CONTROL, AND TRAFFIC CONTROL: These items will be done in accordance with the Somersworth Construction Standards.

INSPECTIONS: The City Engineer or his designee may inspect the site prior to the commencement of backfill, during the backfill operation, prior to the commencement of paving and during the paving operation. It shall be the responsibility of the licensee to arrange for these inspections during normal working hours, and he shall provide a 24-hour notice.

MORATORIUM PERIOD: The moratorium period limiting excavations is as follows:

- For roads that have been overlaid the moratorium shall be three (3) years.
- For roads that have been reclaimed, reconstructed, or are newly constructed, the moratorium period shall be five (5) years.

INSURANCE: As a condition of this permit, the Permittee shall agree to provide insurance to indemnify the City of Somersworth and the Department of Public Works and Utilities, including all officials and employees thereof. Required policies shall include, but not be limited to, Comprehensive General Liability and Workman's Compensation. The requirements of the policies will be according to the Somersworth Construction Standards.

REVOCATION OF PERMIT: The City of Somersworth, Department of Public Works and Utilities, or the City Engineer may revoke any permit issued under this regulation at any time.

Section 12.2 - Use of Sidewalks

No person shall drive any vehicle or equipment on any sidewalk in the City, except for strollers, wagons, carriages, or other methods of transporting small children.

Section 12.3 - Signs and Awnings

No person shall place, establish or maintain any sign, awning or shade before his or her place of business, dwelling house or tenement, over any part of any street or sidewalk, unless the same be safely fixed and supported so as in no way to incommode or endanger persons passing upon such street or sidewalk and so that the lowest part of such sign, awning or shade shall be at least seven and one-half feet above the sidewalk; nor shall any person hang, affix, fasten, place or allow to remain upon the outer edge of any sidewalk, any sign or showcase except in conformance with the requirements of the Zoning Ordinance.

(Amended 7/18/1994.)

Section 12.4 - Rubbish, Refuse and Garbage

(See Chapter 7 - STREETS, SIDEWALKS, SEWERS).

Section 12.5 - Snow and Ice

No person shall deposit, or cause to be deposited, any ice or snow that has been removed from private property in or upon any street, sidewalk or public place in the City.

Section 12.6 - Transporting Buildings

No person shall move, or assist in moving, any house, shop, or other building through any street, lane or alley, without first obtaining a written license therefore in the manner prescribed in Section 1 of this chapter.

When the City Engineer shall, as aforesaid, grant permission to any person, firm or corporation, to encumber any street sidewalk or public square, for the purpose of erecting, altering or moving buildings, or to dig up or encumber the same in any other manner, he may, as a condition to granting such permission, require the party obtaining the same to furnish a bond of indemnity to the City of Somersworth in such sum and with such sureties as he may deem proper.

Section 12.7 - Driveways

PERMIT REQUIRED: It shall be unlawful to construct, or alter in any way that substantially affects the side or grade of, any driveway, entrance, exit, or approach within the limits of any street, sidewalk or other City-owned property or right-of-way in the City of Somersworth without first having obtained a written permit to do so from the City Engineer, except where such licensing power is particularly vested in the City Council (see RSA 236:13). Any person, persons, firm or corporation violating any of the provisions of this section shall be fined not less than \$500.00 or more than \$1,000.00 for each violation and pay for any repairs the City deems necessary.

REGULATIONS: Permittees shall obtain a copy of and adhere to all provisions of the Somersworth Construction Standards by the Department of Public Works and Utilities.

FEES: Every permit will require the Permittee to pay a fee to the City to cover the City's cost of reviewing, processing, inspecting, and executing the permit. The amount of the fee will be established by the Department of Public Works and Utilities.

Section 12.10

The City Engineer shall issue permits in accordance with rules and regulations promulgated by the Planning Board. June 6, 1972.

Chapter 12 amended 6/18/2001.

RESOLUTION NO. 9-16 TO PARTICIPATE IN THE HEALTHTRUST, INC.

Somersworth, NH
October 5, 2015

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City of Somersworth shall participate as a Member in the HealthTrust pooled risk management program for the provision of group medical and/or other benefit plans in accordance with the "Application and Membership Agreement" and RSA 5-B; and

Further that Robert M. Belmore, the City Manager, is hereby authorized and directed to execute and deliver to HealthTrust, on behalf of the City of Somersworth, the "Application and Membership Agreement" in substantially the form presented to this meeting.

Sponsored by Councilors:

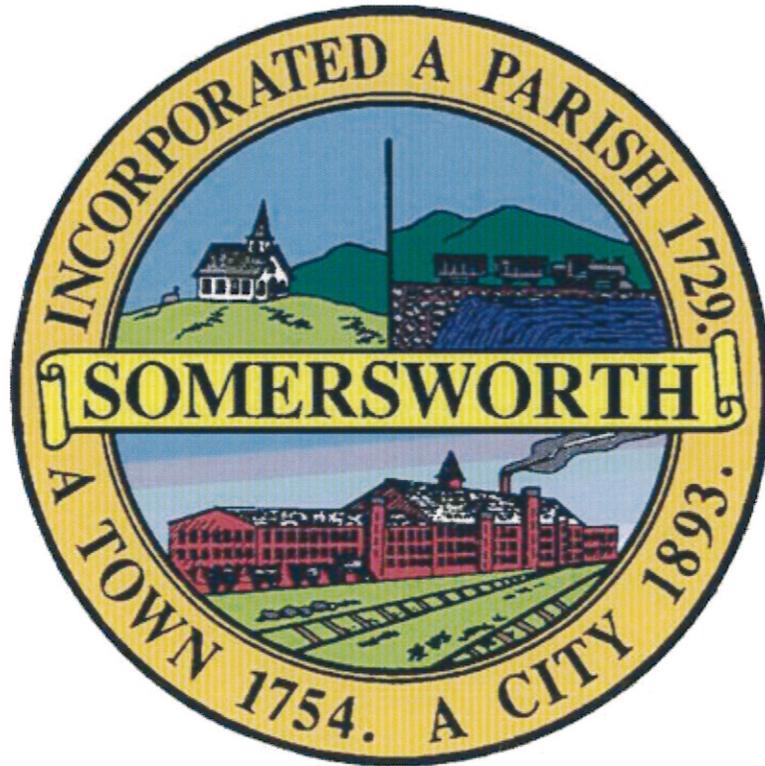
Dale R. Sprague
Jennifer G. Soldati
Martin Pepin

Approved:

City Attorney

City of Somersworth, New Hampshire

Developer's Handbook



Thank you for considering locating your business venture in the city of Somersworth. This handbook is intended to be an introduction and guideline through the development process in Somersworth. It is designed as a reference manual only and the department of Development Services should be contacted prior to any development actions at (603) 692-9519.

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RSA 79-E Application.....	11
Somersworth Zoning Map.....	12

Somersworth Incentives

The City of Somersworth has two **Economic Revitalization Zones (ERZ's)** that offer potential tax savings to employers who invest in their facilities and create jobs. ERZ Tax Credits are a short-term, tax credit against business profits and enterprise taxes. The total maximum amount of the credit is \$200,000 which is spread out over five years. The total credit is based on the amount invested in the facility and the number of jobs created. The two zones can be seen on page 10.

The City of Somersworth also offers **RSA 79-E** which is a tax incentive for those interested in investing in and improving buildings in the downtown area. The program offers short term (typically 5 years) property assessment tax relief to property owners planning significant rehabilitation projects located within the downtown revitalization zone. To learn more about this program or discuss potential projects please contact either the Planning Department at 603-692-9517 or Economic Development at 603-692-9516. An application can be found on page 11.

Who Else Has Chosen Somersworth?



The ContiTech manufacturing facility in Somersworth designs and manufactures high-tech rubber and silicone hoses for industrial applications and has recently started to make plastics moldings. This growing and vibrant company is expanding their operations and looks to employ 500 workers by 2015.

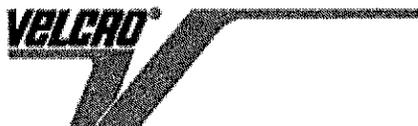
General Electric is one of Somersworth's oldest and largest employers. They have been making electric meters on Main Street since 1943.



GE
Energy



The Works is the premier family health and fitness center on the seacoast. Their 80,000 square foot facility hosts an array of amenities and has called Somersworth home since 1977.



The Velcro factory in Somersworth manufactures hook and loop products that are used in military and civilian clothing.

Development Related Land Use Boards and Commissions

1. Zoning Board of Adjustment

The Zoning Board of Adjustment (ZBA) meets the first Wednesday of each month at 7:00 PM in the City Council Chambers, unless otherwise posted. The ZBA reviews appeals from administrative decisions, rehearing requests and applications for variances, special exceptions and equitable waivers. For more information on duties of Zoning Board of Adjustment members, please stop by the Development Services Department at City Hall or call the Office of Economic Development and Planning at 692-9519.

2. Planning Board

The Planning Board meets the third Wednesday of each month at 6:30 pm in the City Council Chambers, unless otherwise posted. The Board reviews applications for site plans, subdivisions, conditional use permits and development of City-owned property. In addition to this, the Board reviews the Capital Improvement Plan and considers amendments to the City's Master Plan and Zoning Ordinance. For more information on duties of Planning Board members, please stop by the Development Services Department at City Hall or call the Planning Department at 692-9519.

3. Conservation Commission

The Conservation Commission meets the second Wednesday of each month at 7:00 PM in the City Council Chambers, unless otherwise posted. The Commission reviews applications for conditional use permits and forwards their comments to the Planning Board for final review. The Commission may also review State Dredge and Fill and State Wetlands applications. For more information on duties of Conservation Commission members, please stop by the Development Services Department at City Hall or call the Office of Economic Development and Planning at 692-9519.

4. Historic District Commission

The HDC meets the fourth Wednesday of each month at 7:00 PM in City Council Chambers, unless otherwise posted. The HDC is responsible for upholding the guidelines of the District and enforcing them through the application process. The Commission may also act in an advisory role to property owners and other officials and boards regarding historic preservation. Interaction with the HDC only applies to building owners in the historic district. For more information on duties of Historic District Commission members, please stop by the Development Services Department at City Hall or call the Office of Economic Development and Planning at 692-9519. Please see zoning map on page 12 for the location of the Historic District.

5. Site Review Technical Committee

The SRTC meets on the first Wednesday of the month at 10:30 AM in City Council Chambers, unless otherwise posted. The commission works with an applicant to review the technical aspects of a plan before they appear before the Planning Board. The police chief, fire chief, building inspector, planning director, public works director, conservation commission and water department are all represented on the committee. For more information on duties of SRTC members, please stop by the Development Services Department at City Hall or call the Office of Economic Development and Planning at 692-9519.

Contact Information

Department of Public Works

Public Works Facility (Physical & Mailing Address)

18 Lilac Lane (off of Blackwater Road)

Somersworth, NH 03878

Phone: 603-692-4266

Fax: 603-692-4281

Snow Emergency Hotline: 603-692-9131

Office Hours: Monday through Friday, 7:00 a.m. to 12 Noon; 1:00 p.m. to 4:00 p.m

Fire Department

195 Maple Street

Somersworth, New Hampshire 03878-1594

603-692-3457

603-692-5147 fax

Chief Keith Hoyle

khoyle@somersworth.com

Police Department

Somersworth Police Department

12 Lilac Ln, Somersworth, NH 03878

(603) 692-3131

Police Chief Dean Crombie

dcrombie@somersworth.com

Department of Development Services

1 Government Way – City Hall Building Somersworth, NH 03878

Dave Sharples
Director of Planning & Community Development
dsharples@somersworth.com
603-692-9517

Tracy Gora
Planning Secretary
tgora@somersworth.com
603-692-9519

Department of Economic Development

1 Government Way – City Hall Building Somersworth, NH 03878

Christine Soutter
Economic Development Manager
csoutter@somersworth.com
603-692-9516

City Manager

1 Government Way – City Hall Building Somersworth, NH 03878

Robert M. Belmore, City Manager
rbelmore@somersworth.com
Tel: 692-9503

Brenda Ann Breda, Executive Assistant
bbreda@somersworth.com
Tel: 692-9503

The Business Development Process

This section of the handbook will go over the steps of the development process. We have broken down the business development process into three scenarios:

1. Taking over a turnkey business
2. Changing the physical structure of an existing building
3. Starting a business from the ground up

Taking over a turnkey business

If you are taking over a turnkey business in Somersworth you will need to obtain a certificate of occupancy from the city's building inspector/code enforcement office. If you are changing the layout of the business, you will submit building plans to the Code Enforcement Officer for review. Changing the use of the premises may trigger additional City review so please call our office before you begin any work. You will also need to complete a sign permit application if you are changing the name or sign of the business you are taking over. For information about obtaining a certificate of occupancy please contact the Code Enforcement Officer at (603) 692-9522. For assistance with completing a sign permit application please contact the Economic Development Manager at (603) 692-9516.

Changing the physical structure of an existing building

If you are changing the physical structure of an existing building, you first want to complete a site plan review application. Next, a meeting will be scheduled with the site review technical committee (SRTC) to go over the technical aspects of your plan. The SRTC can approve Minor Site Plans as defined in the regulations. If a Major Site Plans permit is needed, a meeting will be scheduled with the planning board to review your final project proposal. Once approved by the planning board, you will need to obtain a building permit then a certificate of occupancy. A sign permit application is the final step in the process. For more information about the site review technical committee or the planning board, please contact the City Planner at (603) 692-9517 or the Planning Secretary at (603) 692-9519. For information about obtaining a certificate of occupancy please contact the Code Enforcement Officer at (603) 692-9522. For information about completing a sign permit application please contact the Economic Development Manager at (603) 692-9516.

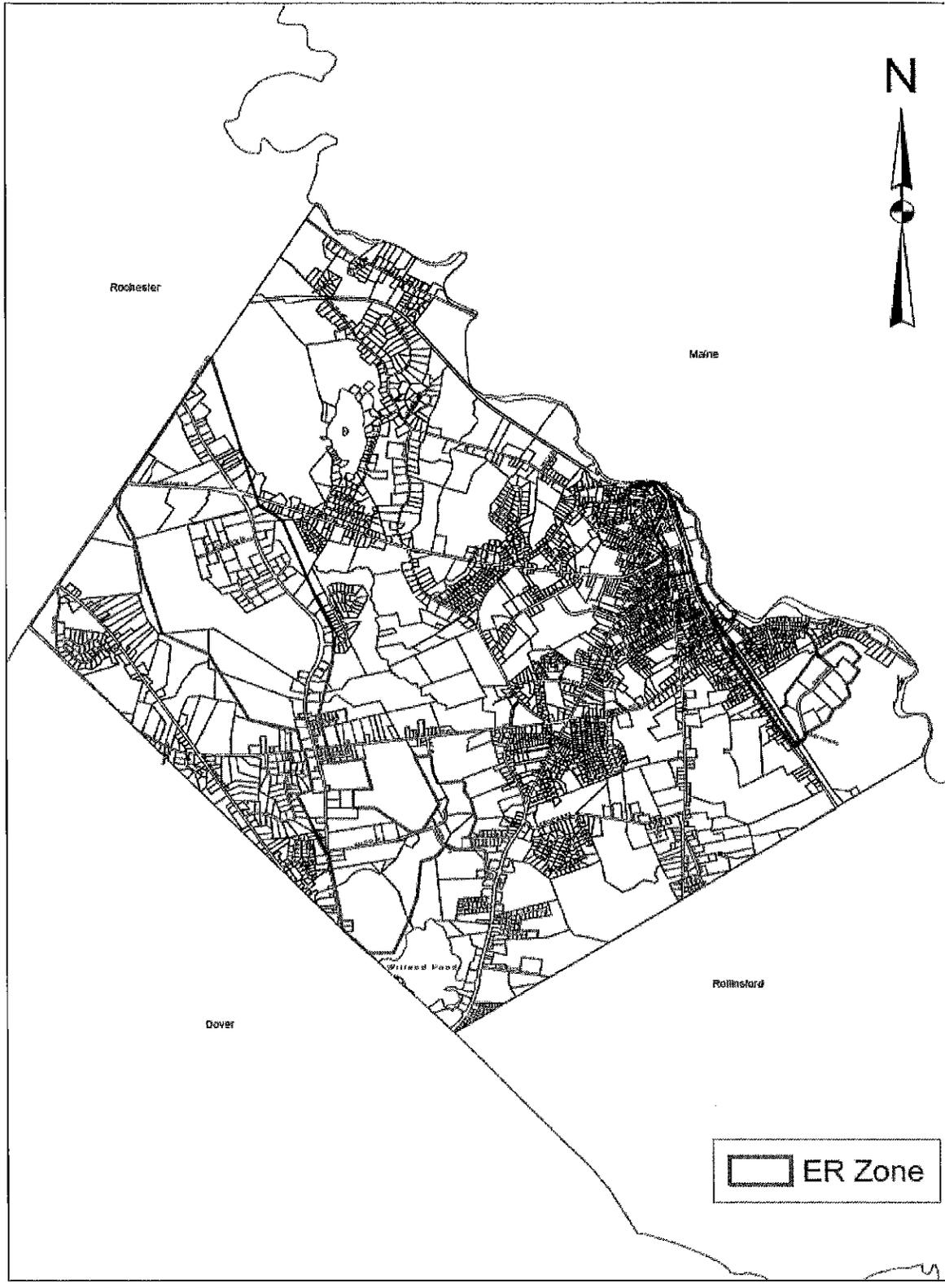
Starting a business from the ground up

If you are starting a business from the ground up you will need to follow the same steps as if you were altering an existing building. Building construction is an involved process and we recommend that your development team contact the city prior to any development actions to ensure that the proper permits and applications have been submitted. This will also prevent delays in the development process. Please contact the Planning Secretary at (603) 692-9519 if you have any questions about the development process in Somersworth.

We look forward to working with you and assisting with any part of the business start-up process. Our team of dedicated professionals is here to help make the move to Somersworth as smooth and timely as possible.

This handbook serves as an overview to help you begin your business venture in Somersworth. Please call our office at any time at (603) 692-9516 if you are uncertain which path to take.

ER Zone City Map





City of Somersworth
Department of Development Services
One Government Way, Somersworth, NH 03878
603/692-9519
FAX 603/692-9575
www.somersworth.com

Community Revitalization Tax Relief Incentive Application

(per City Ordinance Chapter 31)

Date: _____ [Office use only. Fee submitted: _____]

Property information

Property address/location: _____

Name of building (if applicable): _____

Tax Map: _____ Lot #: _____

Property owner

Name (include name of individual): _____

Mailing address: _____

Telephone #: _____ Email: _____

Proposed project

Explain project and include number of years of relief being requested (attach additional sheets if necessary): _____

Building uses Existing: _____ ; Proposed: _____

Nonresidential square footage. Existing: _____ ; Proposed: _____

of residential dwelling units. Existing: _____ ; Proposed: _____

Expected construction dates. Start: _____ ; Finish: _____

Project costs

Describe work that will constitute the substantial rehabilitation and estimated/projected costs. Please attach written estimates, if available.

Structural: _____ Cost: \$ _____

Electrical: _____ Cost: \$ _____

Plumbing: _____ Cost: \$ _____

Mechanical: _____ Cost: \$ _____

Other: _____ Cost: \$ _____

Other information

Name of contractor (if known): _____

Will the project include any residential housing units? _____; If so, how many? _____

Will any state or federal grants or funds be used in this project? _____

What are the proposed public benefits associated with this project (in accordance with Chapter 31 Section 7)? _____

Submission of application

Note: This program is available for projects where the rehabilitation cost equals or exceeds 15 percent of the pre-rehabilitation assessed valuation or \$75,000, whichever is less. Please attach any plot plans, building plans, elevation drawings, sketches, or photographs which help illustrate the project. A \$50.00 non-refundable application fee (made out to "City of Somersworth") must be submitted with this application. This application must be signed by the property owner.

I (we) hereby submit this application under Chapter 31 Community Revitalization Tax Relief Incentive of the City of Somersworth and attest that to the best of my (our) knowledge all of the information herein and in the accompanying materials is true and accurate. I (we) have reviewed the Ordinance and understand that: a) there will be a public hearing to evaluate the merits of this application; b) I (we) will need to enter into a covenant with the City; and c) I (we) may be required to pay reasonable expenses associated with the creation and recording of the covenant.

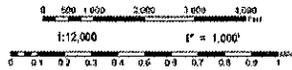
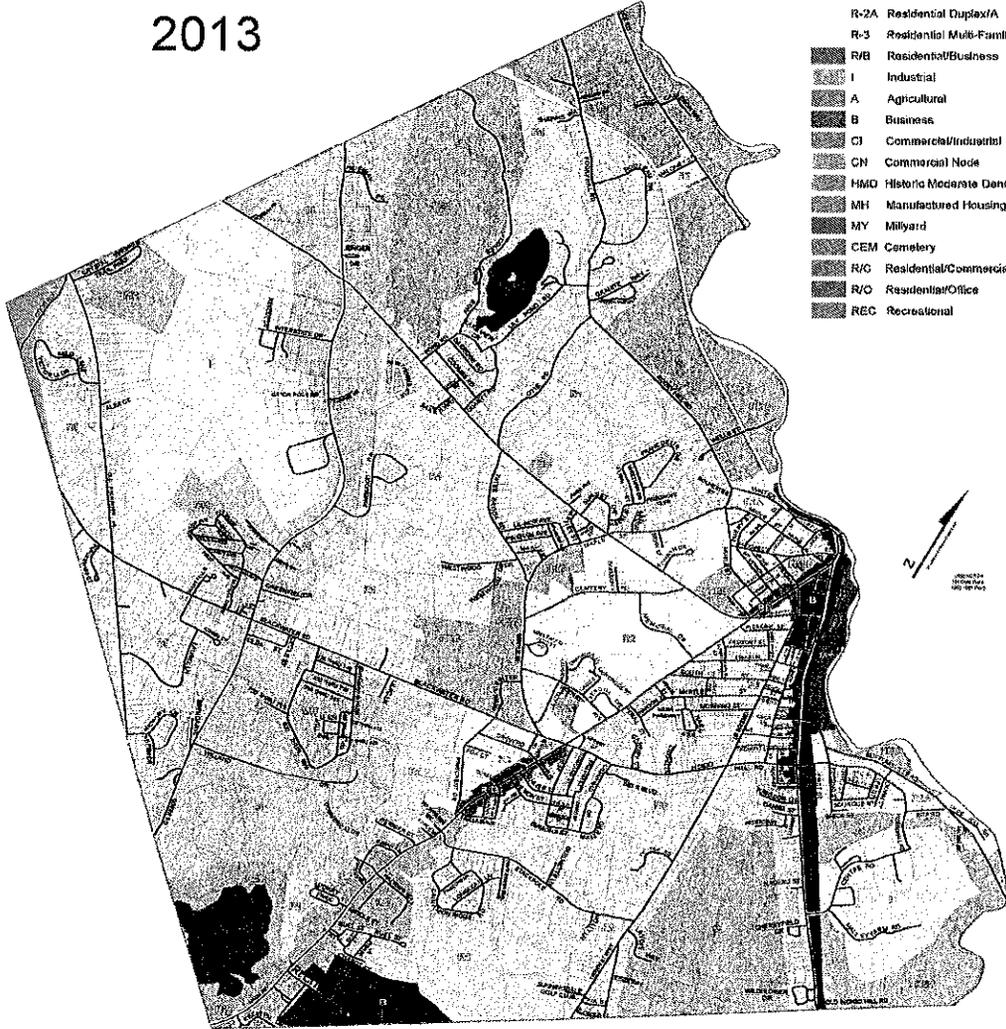
Signature of property owner (1): _____ Date: _____

Signature of property owner (2): _____ Date: _____

City of
Somersworth, NH
**ZONING MAP
2013**

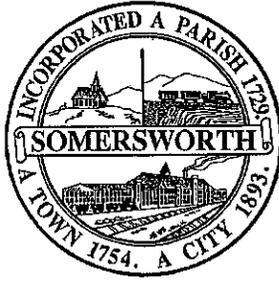
City Zones

-  R-1 Residential/Single Family
-  R-1A Residential/Single Family/A
-  R-2 Residential Duplex
-  R-2A Residential Duplex/A
-  R-3 Residential Multi-Family
-  R/B Residential/Business
-  I Industrial
-  A Agricultural
-  B Business
-  CI Commercial/Industrial
-  CN Commercial Node
-  HMD Historic Moderate Density
-  MH Manufactured Housing
-  MY Millyard
-  CEM Cemetery
-  R/C Residential/Commercial
-  R/O Residential/Office
-  REC Recreational



City of Somersworth
 Planning Department
 100 Main Street, Somersworth, NH 03086
 Phone: (603) 888-2222
 Fax: (603) 888-2223
 Website: www.cityofsomersworth.com

DISCLAIMER
 These maps were prepared by the City of Somersworth, New Hampshire, in accordance with the provisions of the State of New Hampshire, RSA 281:100, and the City of Somersworth, New Hampshire, Ordinance 1200, which provides that the City of Somersworth, New Hampshire, shall not be held liable for any errors or omissions in these maps. The City of Somersworth, New Hampshire, shall not be held liable for any errors or omissions in these maps. The City of Somersworth, New Hampshire, shall not be held liable for any errors or omissions in these maps.



MEMORANDUM

To: Bob Belmore, City Manager
From: Scott Smith, Director of Finance
Date: September 30, 2015

Re: Health Trust – Return of Surplus

The City has received a return of surplus from Health Trust for their Fiscal Year 2014. The breakdown of the amount received is as follows:

City Amount	\$132,579.02
Employees	\$ 19,732.15
Retirees	<u>\$ 26,478.36</u>
Total	\$178,789.53

Please let me know if you have any questions or would like any additional information.

MITCHELL MUNICIPAL GROUP, P.A.
ATTORNEYS AT LAW
25 BEACON STREET EAST
LACONIA, NEW HAMPSHIRE 03246

WALTER L. MITCHELL
JUDITH E. WHITELAW
LAURA SPECTOR-MORGAN
STEVEN M. WHITLEY

TELEPHONE (603) 524-3885
FACSIMILE (603) 524-0745

September 15, 2015

CERTIFICATION

Re: City of Somersworth, New Hampshire

Resolution No. 5-16

Title: ELDERLY TAX EXEMPTION

This is to confirm that in accordance with Somersworth City Council Rules and Regulations #17 (D)1, we have reviewed the above referenced resolution. To our examination it is in correct technical form, and to our understanding is not repugnant to the laws and constitution of the State of New Hampshire nor the Charter and Ordinances of the City of Somersworth.

Date: 9/15/15

MITCHELL MUNICIPAL GROUP, P.A.
City Attorney

By: 

MITCHELL MUNICIPAL GROUP, P.A.
ATTORNEYS AT LAW
25 BEACON STREET EAST
LACONIA, NEW HAMPSHIRE 03246

WALTER L. MITCHELL
JUDITH E. WHITELAW
LAURA SPECTOR-MORGAN
STEVEN M. WHITLEY

TELEPHONE (603) 524-3885
FACSIMILE (603) 524-0745

September 29, 2015

CERTIFICATION

Re: City of Somersworth, New Hampshire

Resolution No. 8-16

Title: TO NOTIFY THE CITY TAX COLLECTOR THAT THE CITY COUNCIL SHALL NOT ACCEPT A TAX DEED ON CERTAIN PROPERTIES SUBJECT TO AN UNREDEEMED TAX LIEN.

This is to confirm that in accordance with Somersworth City Council Rules and Regulations #17 (D)1, we have reviewed the above referenced resolution. To our examination it is in correct technical form, and to our understanding is not repugnant to the laws and constitution of the State of New Hampshire nor the Charter and Ordinances of the City of Somersworth.

Date: _____

9/29/15

MITCHELL MUNICIPAL GROUP, P.A.
City Attorney

By: _____



The "New Market Tax Credit" Program

The New Market Tax Credit (NMTC) program was established in 2000 to encourage new or increased investment in primarily non-residential real estate projects and operating businesses in low-income communities. The program is administered by the U.S. Department of the Treasury's Community Development Financial Institutions (CDFI) Fund and the IRS. The program began distributing credits in 2003 and helped finance commercial and industrial facilities, retail and mixed-use projects, community facilities as well as equipment and working capital for operating businesses.

The NMTC program was set up to attract investment in low-income communities (LIC). LIC's are defined as a community whose residents earn 80 percent of the State's median income. The credits are allocated to Community Development Entities (CDE's) that serve as financial intermediaries between investors and businesses. A CDE can be created by a non-profit and compete against other CDE's for tax credits to use for their own projects. CDE applicants need to be able to identify projects, show they can raise capital from investors and be able to deploy those credits within three years. The NMTC program is highly competitive, complicated and expensive. Due to the complexity and cost, the program is best suited for large projects, typically those in excess of \$10 million dollars.

While complicated and expensive to administer the program has been an important and useful tool in bringing large projects to fruition. The NMTC program allows a bank or finance company to claim a federal tax credit equal to 39 percent of the investment. The tax credit is claimed over a seven year period with 5 percent claimed in the first three years and 6 percent claimed in each of the four subsequent years. The credits allows the bank to offer a reduced interest rate on the loan to the business for the project. The credit can also be used to enhance the business owner's equity in the project.

In New Hampshire the Capital Regional Development Council (CRDC) in Concord is a certified CDFI and has partnered with Coastal Enterprises Inc. (CEI) in Portland, Maine to do a number of NMTC projects. Those projects include:

1. Plymouth-The Mid State Health Center (\$3.7 million)
2. Plymouth-The Speare Memorial Hospital Medical Office Building (\$9.4 million)
3. Claremont-The Claremont Mills (\$18.5 million) which house The Common Man Inn, Red River Computer and other office space.
4. Concord- The Marriot Residence Inn (\$10 million)

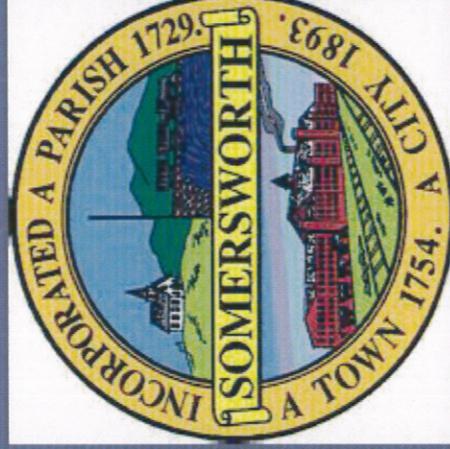
Fees for a \$10 million dollar project vary and would be in the range of \$500,000. The CRDC is willing to do projects under \$10 million but prefer not to go under \$5 million due to the amount of work and costs associated with the program.

The Newmarket Mills in Newmarket is another NMTC example in New Hampshire. This project, as well as ones in Claremont, Berlin and Keene, was financed through the NH Business and Finance Authority (BFA). The BFA and the CRDC compete for a limited amount of credits and larger projects often require shopping out of State to secure enough credits to do a project. Similar to other tax incentive programs like RSA 79-E, the NMTC program can make the difference between a deal happening or not.

City of Somersworth

Presentation to City Council

Workshop on Pavement Management



Presented by:

Joe Ducharme, Jr., P.E.

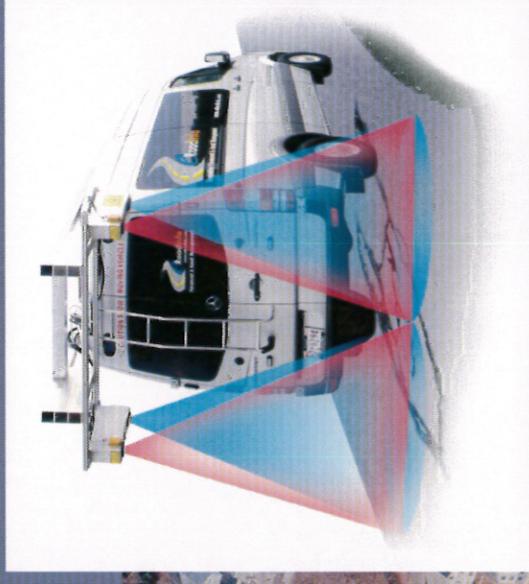
Dan Hudson, P.E.

Contract City Engineers

CMA Engineers, Inc.

Somersworth's Paved Roads

- ▶ ~50 miles of paved roads maintained by the City of Somersworth.
- ▶ Pavement conditions recorded by laser imaging in 2014
- ▶ Major paving projects completed in 2013-2014-2015
- ▶ More work to be done...



Pavement Condition

- ▶ Pavement Condition Index (PCI)
- ▶ Ranges from 0 to 100 (*higher = better*)
- ▶ Strive for 70 or higher – good/satisfactory
- ▶ City-wide average

PCI = 53

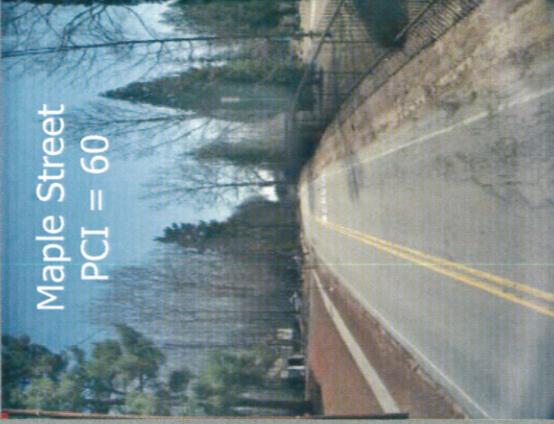
PCI Rating Scale	
90-100	Good
70-90	Satisfactory
50-70	Fair
40-50	Poor
30-40	Very Poor
10-30	Serious
0-10	Failed



Somersworth – Overall PCI Map (2014)



Union Street
PCI = 21



Maple Street
PCI = 60



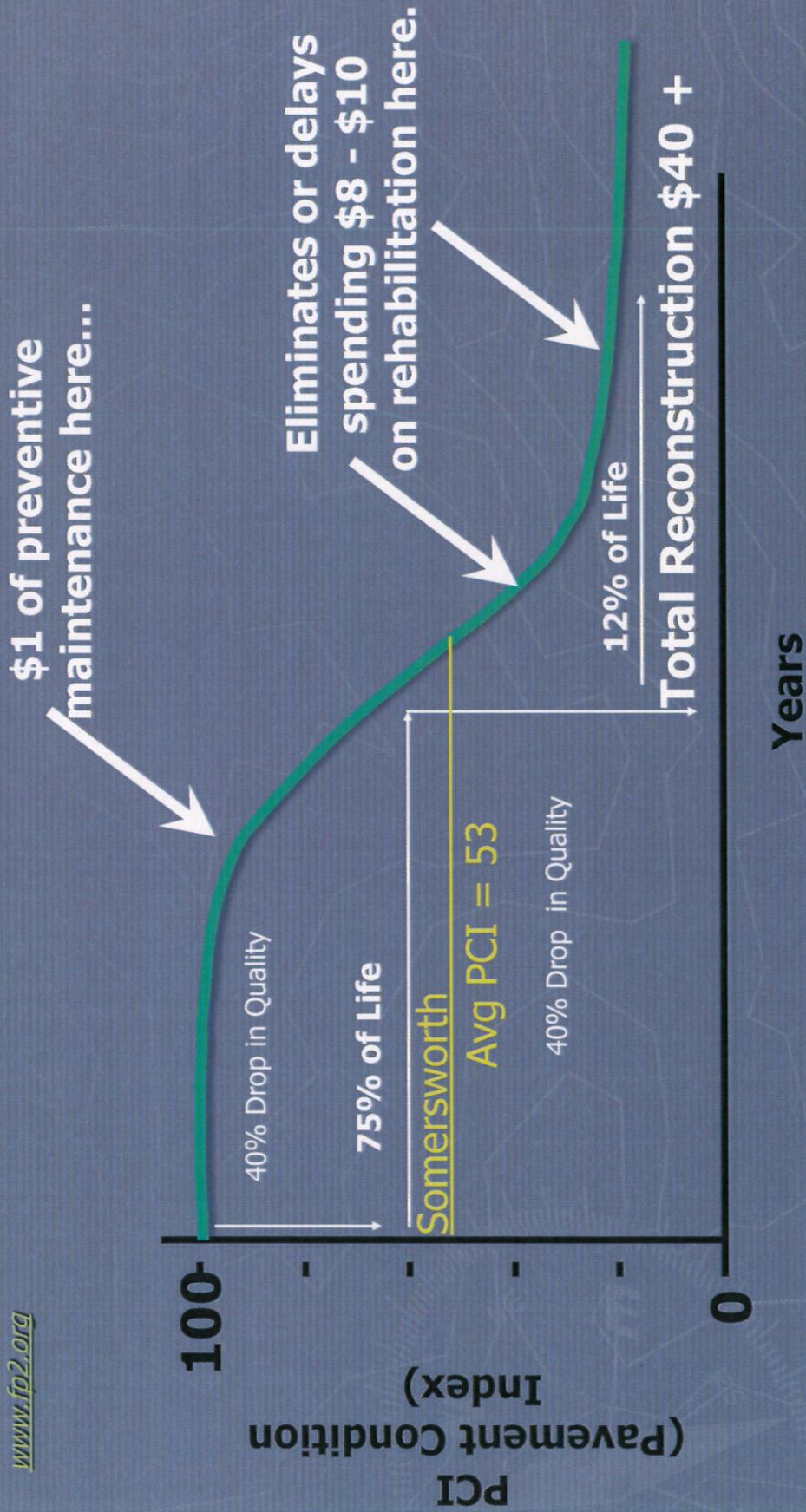
Willand Drive
PCI = 93



Legend	
Failed/Serious 0 - 30.0	Red
Very Poor 30.0 - 40.0	Dark Red
Poor 40.0 - 50.0	Orange
Fair 50.0 - 60.0	Yellow
Fair 60.0 - 70.0	Light Green
Satisfactory 70.0 - 90.0	Green
Good 90.0 - 100.0	Dark Green
Road Type	
State Road	Black line
Private Roads	Thin grey line

Life of Pavement

Source: "For Pavement Preservation" Task Force
www.fp2.org



E-Road Program Parameters

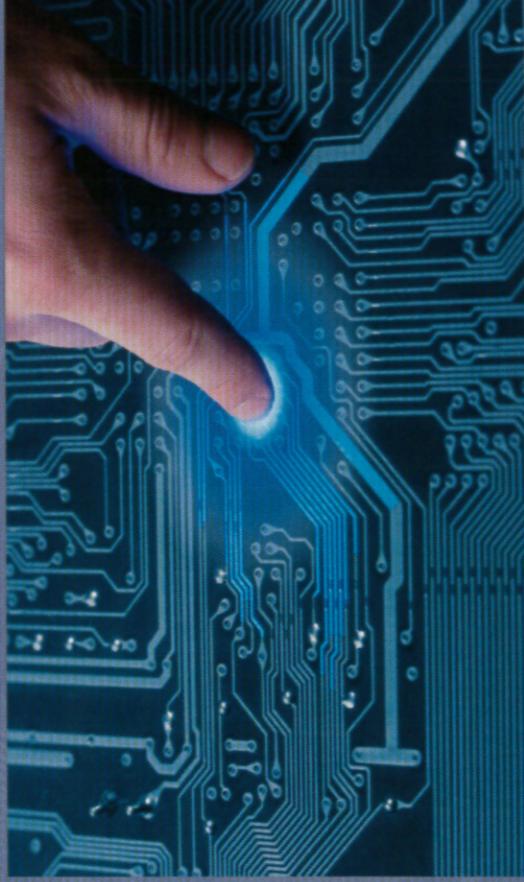
Key Elements include:

Road Classification

Funding Levels

Repair Type / Cost of Repairs

Road Network Improvement Objectives

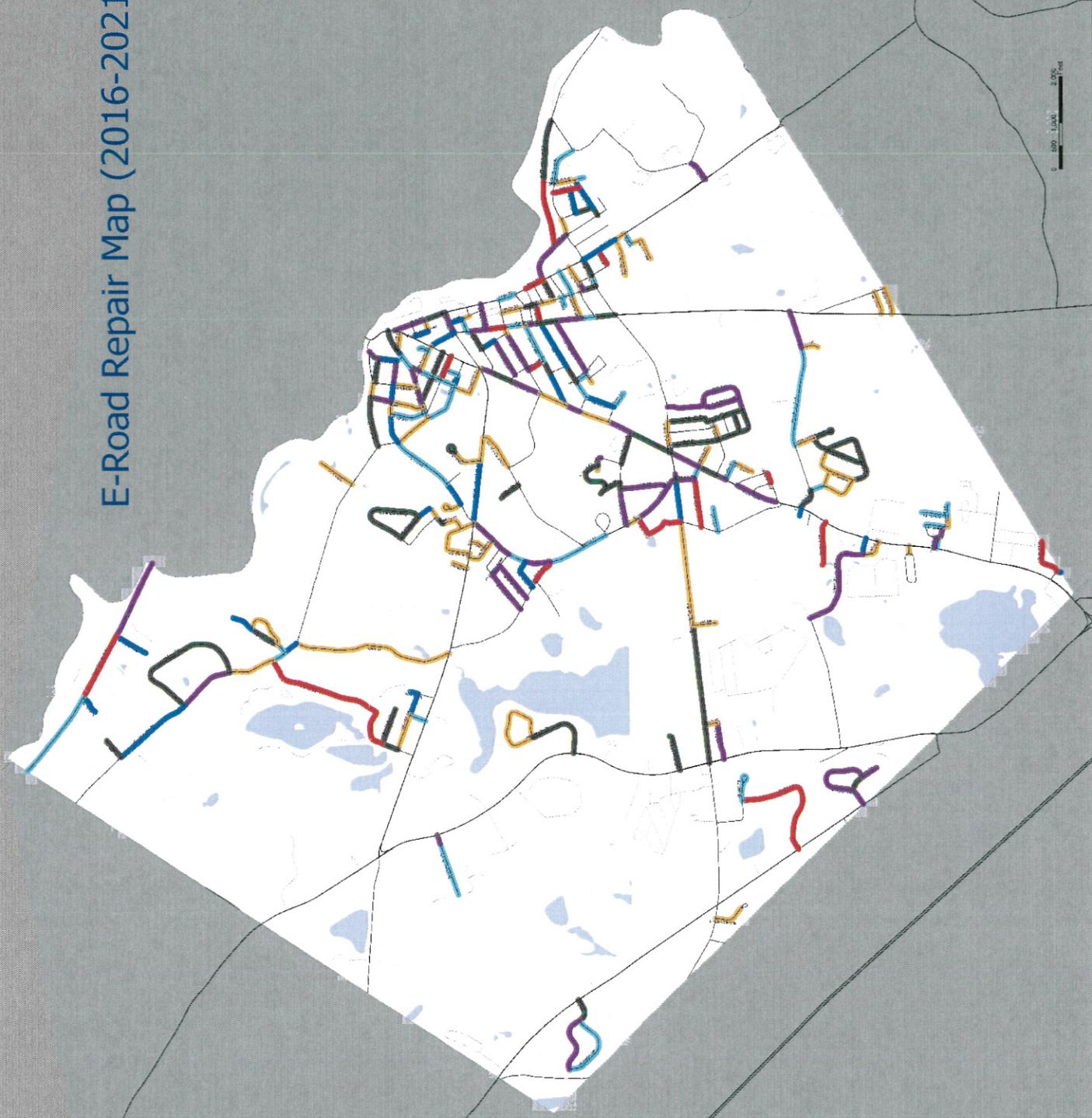


Local input needed
to refine parameters
to meet community
goals





E-Road Repair Map (2016-2021)



Legend

Work Year

- 2016
- 2017
- 2018
- 2019
- 2020
- 2021

Road Type

- State Road
- Private Roads

Establish Priorities

- ▶ Consider Road Classification
- ▶ Consider other City needs (utilities)
- ▶ Coordinate repairs to leverage funds
- ▶ **Dig the Road Once**
- ▶ Run the PMP program



Preserve Good Roads

Raise average PCI ≥ 70



Somersworth Road Classification Map

Primary Roads (ex)

- High Street
- Main Street
- Blackwater Road
- Salmon Falls Road
- Indigo Hill Road

Secondary Roads (ex)

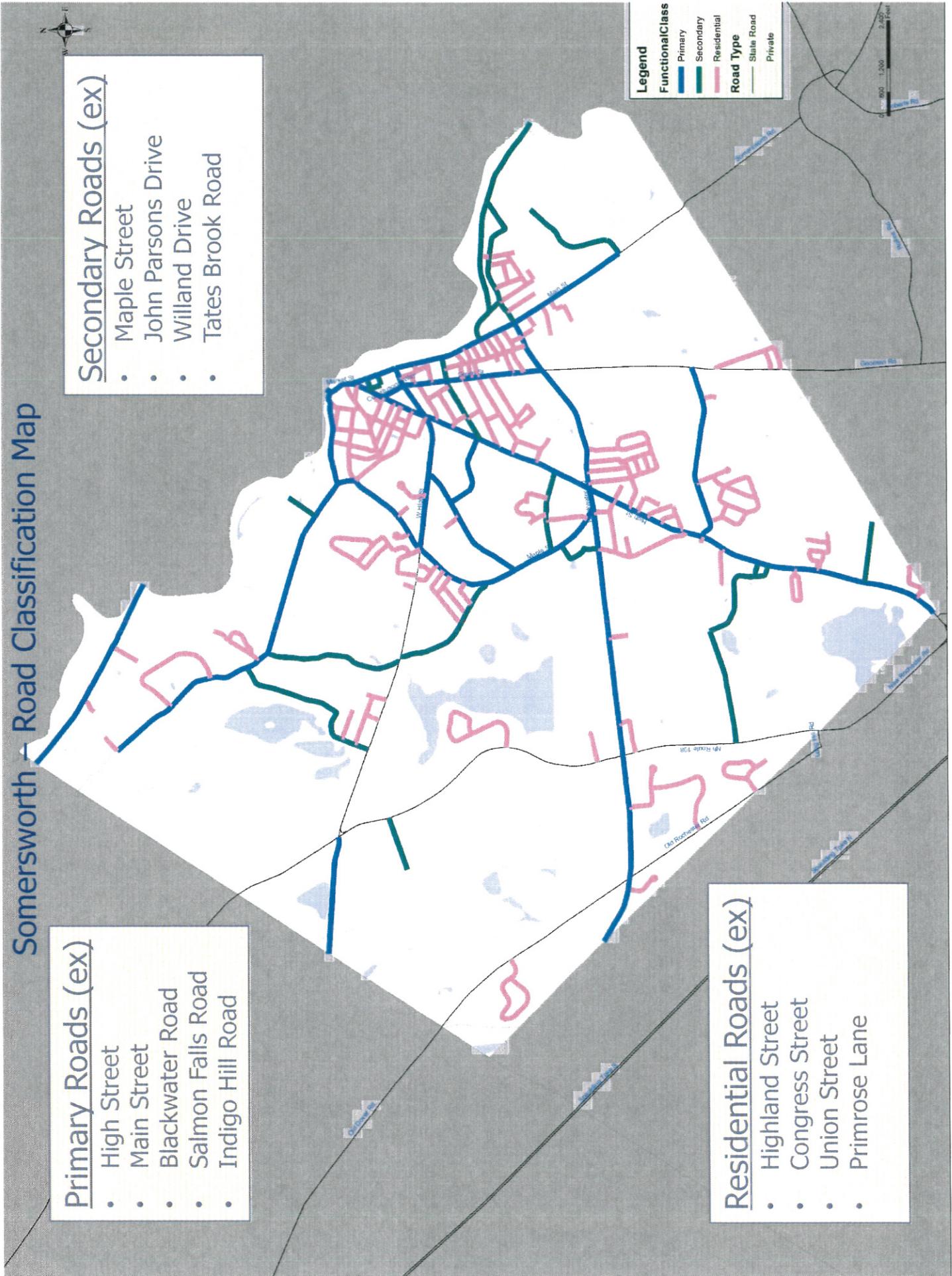
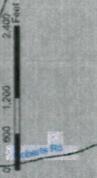
- Maple Street
- John Parsons Drive
- Willand Drive
- Tates Brook Road

Residential Roads (ex)

- Highland Street
- Congress Street
- Union Street
- Primrose Lane

Legend

Functional/Class	Road Type
Primary	Blue line
Secondary	Green line
Residential	Pink line
State Road	Black line
Private	Yellow line



Priority Roads

PRIMARY ROADS

Blackwater Road

Main Street

Indigo Hill Road

Maple Street

High Street

Green Street

Rocky Hill Road

Salmon Falls Road

Washington Street

West High Street

CONNECTORS/SECONDARY

Constitutional Way

Cemetery Road

Memorial Drive

Tates Brook Road

Otis Road

Lily Pond Road

Winter Street

Stackpole Road

Buffumsville Road

Rita Road



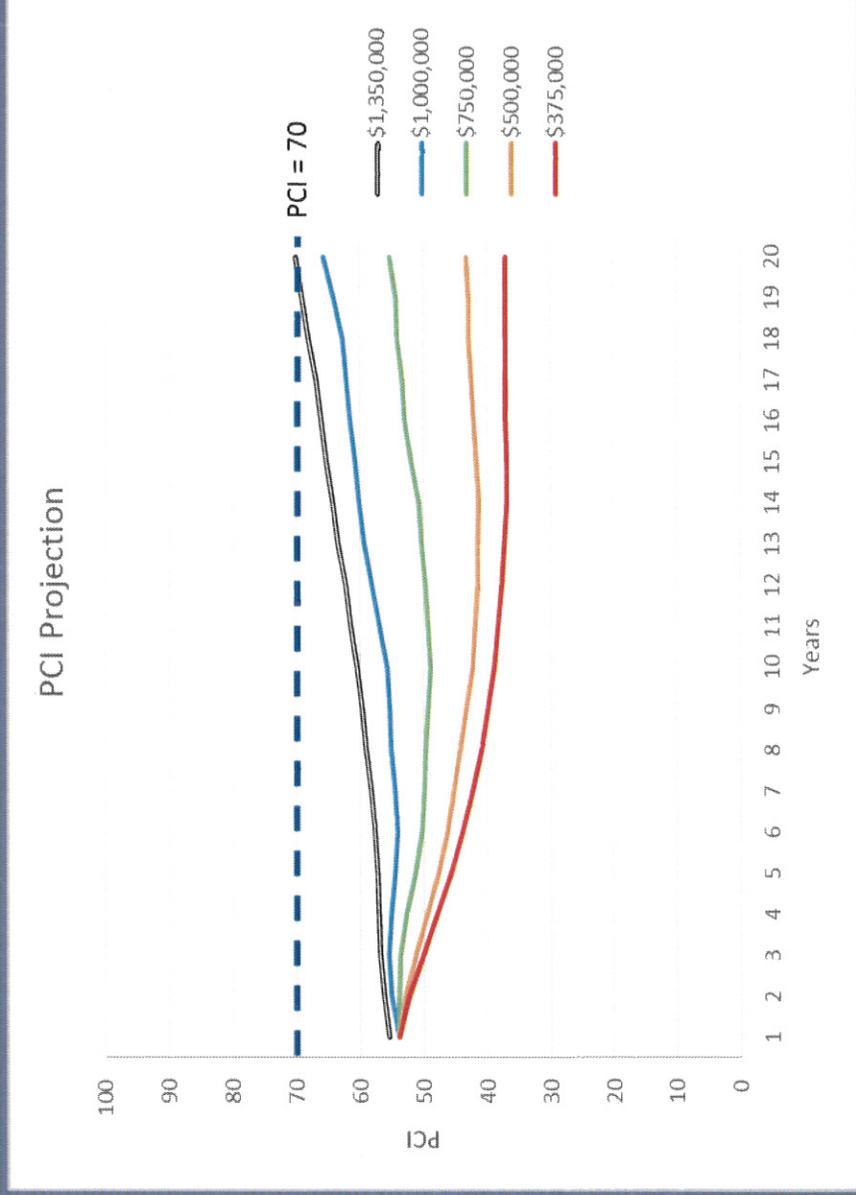
2016-2021 CIP Public Works

- Maple St: \$165,000 – FY16
- Cemetery Rd: \$375,000 Eng/Design FY20 Construction FY21
- Blackwater Rd: \$1,700,000 Eng/Design FY20 Construction FY21
- Indigo Hill Road: \$2,025,000 Construction FY21
- Main St (Ph2 of Downtown): \$1,321,000 FY17 (Eng. for FY 16 not funded)
- Main St (Ph3 of Downtown): \$3,550,000 Eng/Design FY19 Construction FY20
- Constitutional Way: \$445,000 (in FY16 CIP but not funded in budget)



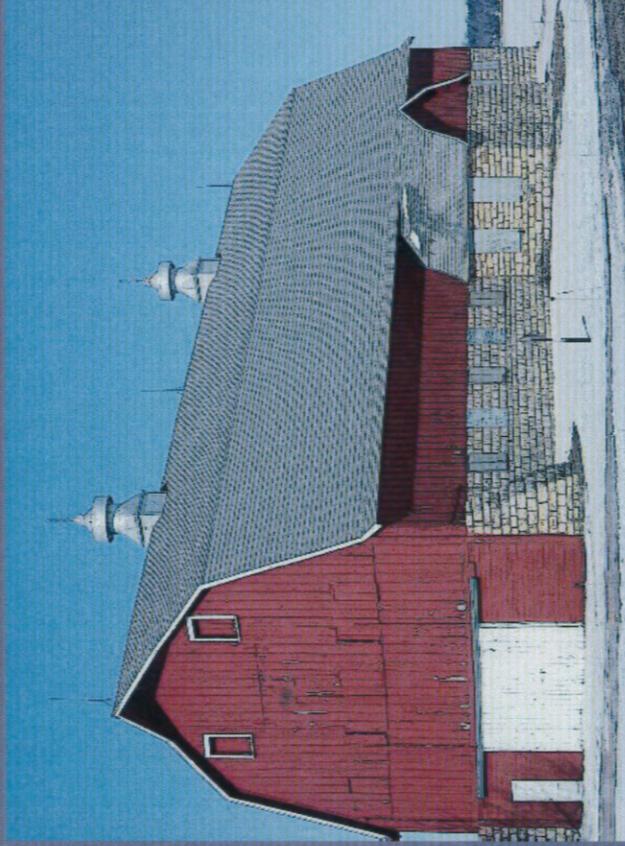
Level of Investment Matters

- ▶ Goal is to achieve City-wide PCI >= 70



Preservation vs. Reconstruction

- ▶ Right Treatment
- ▶ Right Pavement
- ▶ Right Time



Preserve for \$\$



Reconstruct for \$\$\$\$\$\$



Pavement Repair Unit Costs

Preservation Methods (1-4yrs)

Crack Seal

Chip Seal

Rubberized Chip Seal

Fog Seal

Cost Range: \$ 0.10/sf to \$ 0.50/sf



Resurfacing Methods (4-12 yrs)

Bonded overlay

Shim and overlay

Mill and overlay

Mill, shim, and overlay

Cost Range: \$ 0.75/sf to \$ 1.50/sf



Reconstruction Methods (12-25 yrs)

Reclaim and overlay

Reclaim with AI & overlay

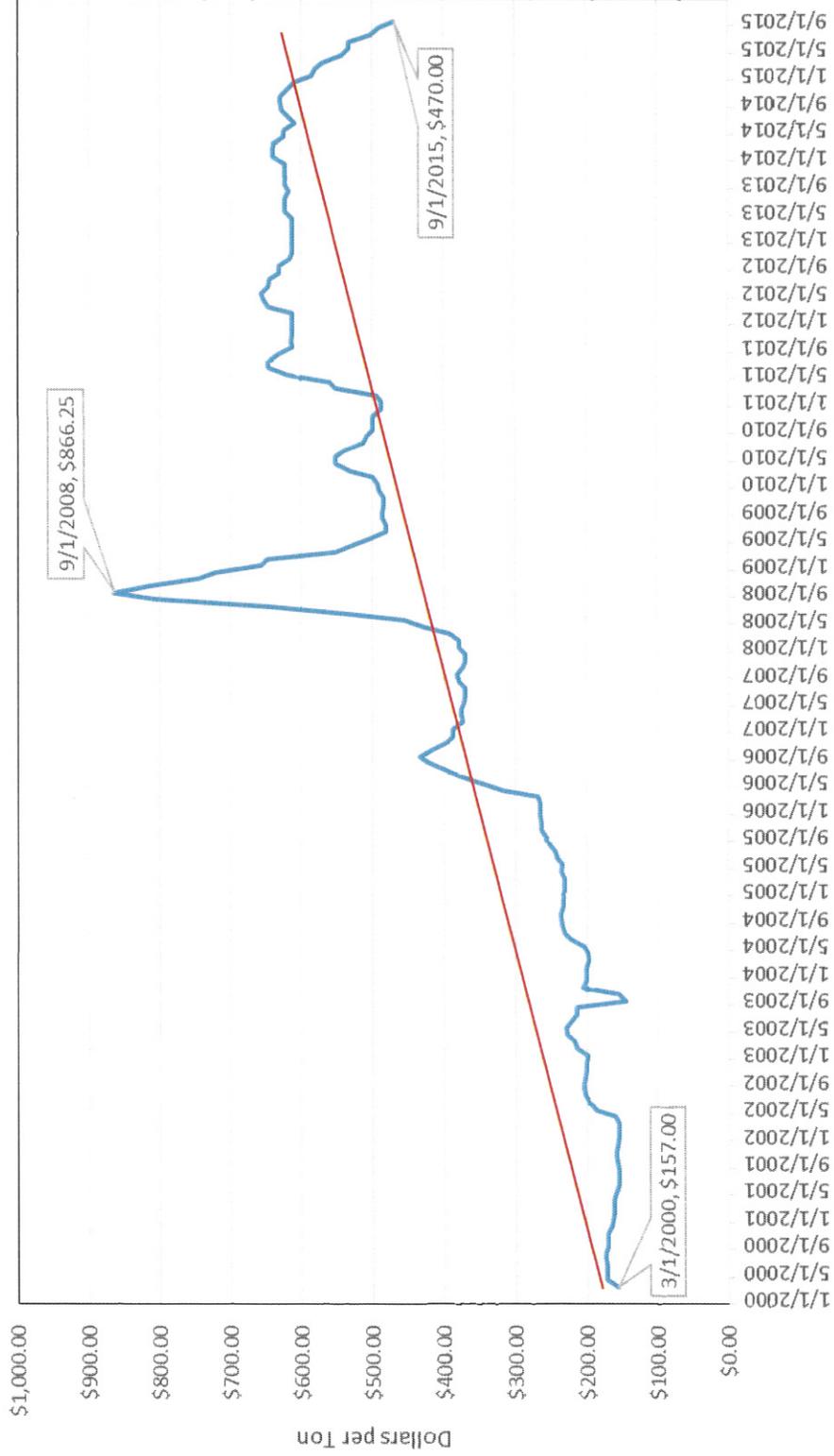
Full box reconstruction

Cost Range: \$ 2.00/sf to \$ 7.00/sf



Pavement Cost Variability

Monthly Liquid Asphalt Prices



Expected Treatment Life (years)

Treatment	Good Condition (PCI=80)	Fair Condition (PCI=60)	Poor Condition (PCI=40)
Crack Fill or Seal	1 - 3	0 - 2	0
Conventional Chip Seal	4 - 10	3 - 6	0 - 3
Asphalt Rubber SAM	6 - 12	3 - 7	2 - 4
Thin HMA Overlay	4 - 10	3 - 7	2 - 4
Bonded Wearing Course	6 - 12	3 - 7	2 - 4
AR HMA Mixes	10 - 15	5 - 12	3 - 6

Apply treatments at the right time & get the best return on your investment or Equivalent Annual Cost "EAC"

2016-2021 Road Improvements

Allocates 25% of annual paving budget to Preservation; 75% to Resurfacing & Reconstruction

2016 (\$1.7 of 2.1MM)

Indigo Hill Road
Main Street
Memorial Drive

2017 (\$960K of 1.35 MM)

Main Street

2018 (\$875K of 1.35 MM)

Blackwater Road
High Street
Constitutional Way

2019 (\$880K of 1.35 MM)

Cemetery Road
Maple Street
Otis Road

2020 (\$750K of 1.35 MM)

Buffumsville Road
Washington Street
Winter Street
Rita Road

2021 (\$800K of 1.35 MM)

Salmon Falls Road
High Street



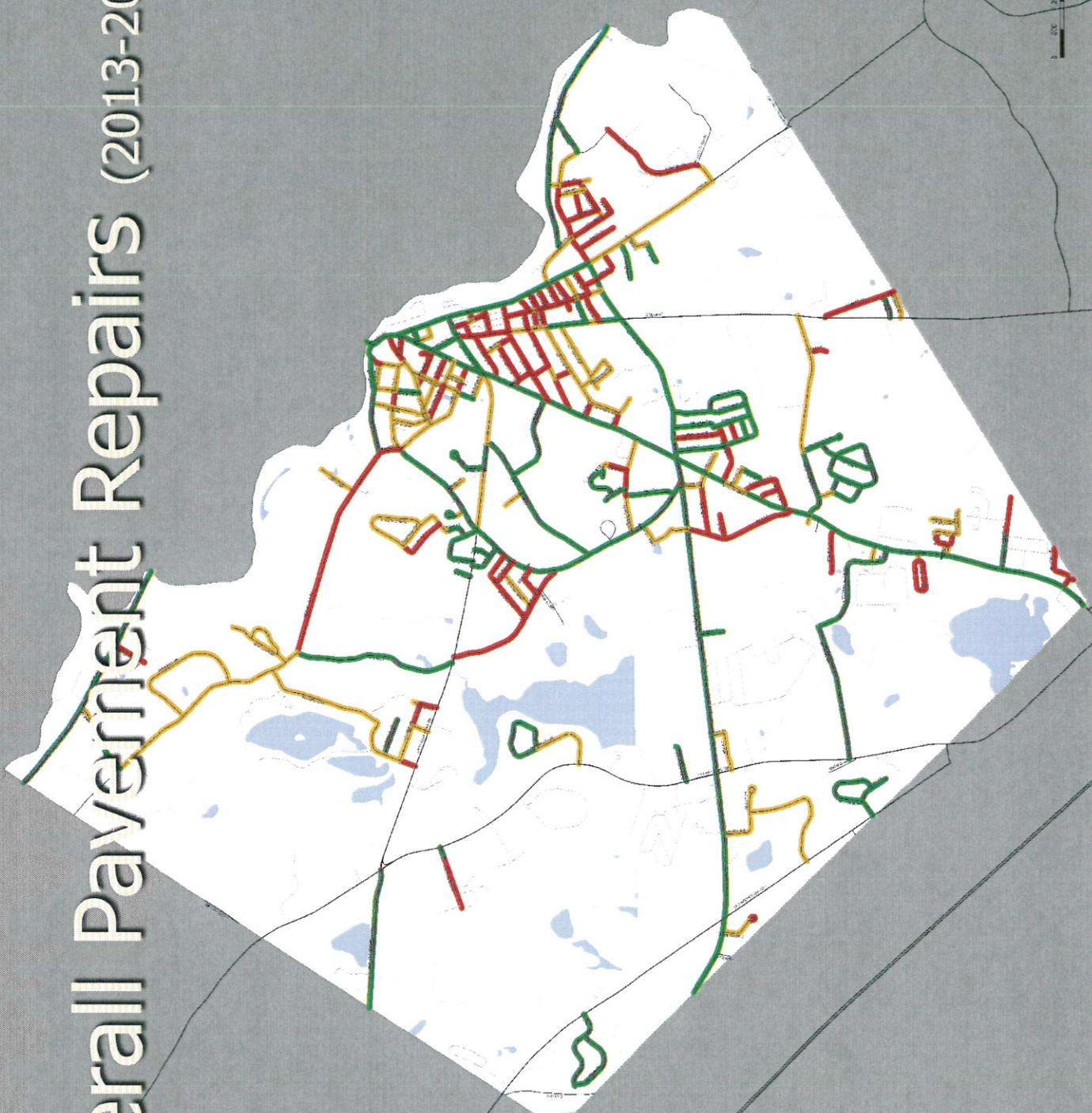
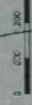
2016-2021 Road Improvements



Legend	
Work Year	
2016	[Blue line]
2017	[Green line]
2018	[Orange line]
2019	[Light Blue line]
2020	[Dark Blue line]
2021	[Red line]
Road Type	
State Road	[Thin black line]
Private Roads	[Dashed black line]



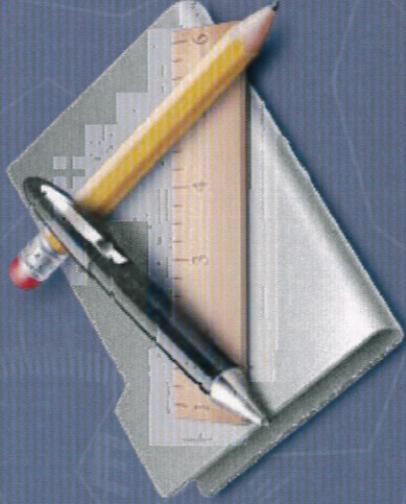
Overall Pavement Repairs (2013-2021)



Legend	
PCI	
	Failed/Serious 0 - 30.0
	Very Poor 30.0 - 40.0
	Poor 40.0 - 50.0
	Fair 50.0 - 60.0
	Fair 60.0 - 70.0
	Satisfactory 70.0 - 90.0
	Good 90.0 - 100.0
Road Type	
	State Road
	Private Roads

Next Steps

- ▶ Commit to annual funding level then advance a plan;
- ▶ Fall 2015 - field verify pavement thickness and base gravels on roads planned for 2016 repairs;
- ▶ Set and approve budget for 2016 pavement repairs;
- ▶ Prepare bid documents for bidding Spring 2016;
- ▶ Perform repairs, update E-road program, and re-evaluate 2017 planned repairs



Questions ?

