

**Cemetery Trustees Meeting Minutes - DRAFT**  
**March 1, 2016**

Attending: (x=attended; a=absent)

Woody Openo, Chairman	x
Atwood, Ray	a
Poulin, Beth	a
Roberge, Margaret	a
Shaw, Mary	x
Michael Bobinsky, Public Works Director	x

Visitors: Real Roseberry x

Recording: Jennifer Nalley, Public Works Executive Assistant

Meeting opened at 4:00 PM

This was a *non-quorum* meeting. The Trustees in attendance discussed the following items:

Minutes of the January Meeting

The review of the January minutes were tabled until the next meeting.

Comments by Visitors

Real Roseberry stopped in briefly to offer suggestions on how to improve parking at the cemetery. He feels that improving the parking situation would bring more visitors to the cemetery. Mr. Roseberry suggested two spots – where the sidewalk is, near the North entrance, and down the dirt road that leads to the pit. He suggested that by filling in the ditch, and adding signs, parking spots could be created. Woody advised that he would add this item to the agenda for discussion at the April meeting. Also, Woody plans on discussing whether some of the older roads should be closed to vehicular traffic. Mr. Roseberry also suggested that the Trustees contact the Jewish church for assistance. Since there is a Jewish burial lot in the cemetery, the church might be willing to help with the expense of creating parking spaces.

Director of Public Works' Report

The full report is incorporated herein by attachment hereto.

The City will be putting out a new RFB to solicit the grave excavation work within the next couple of weeks. A copy of the draft RFB was provided to the Trustees for their comment to the Director by March 17, 2016.

Unfinished Business

- 1) Italianate Wellhouse – Woody identified this as a good Spring project. There are no grants available for our projects as we are not yet part of the historic register. Woody felt that the

materials for this project could be purchased from the budget, while the labor would be kept in-house (Public Works). Some boards have rotted, but Woody did not think there were many. Ray Atwood indicated that he may be able to assist, as well.

- 2) Summer Events at the Chapel
- 3) Woody indicated from the January meeting that the Trustees are interested in renewing the NHCA membership. Also, Mary Shaw brought to Woody's attention the Cemetery Trustees Meeting put on by the Attorney General, Department of Justice (packet included in the January meeting). The Trustees should be thinking about who will be attending as the meeting is typically held in May.

#### New Business

- 1) Broken Stones – The Trustees are interested in having someone locate and list all of the broken stones in the cemetery. It was thought that a volunteer, or intern from the UNH Anthropology Dept. might be interested in this project. Woody would like to have John Wastrom serve as consultant. Once the list is in, the Trustees would proceed to solicit three (3) bids for repair of as many stones as financially feasible.
- 2) Miscellaneous – Tim Metivier is still awaiting the copper cap for the rustic wellhouse. It was mentioned that the fence surrounding the cemetery needs painting in some spots, plus welding. Michael Bobinsky advises that Liberty Mutual has volunteers available for projects, and offered to follow up to see whether we could get some of their volunteers for our cemetery.

#### Future Agenda Items

The Trustees will discuss the best practices for handling broken stones at a future meeting. Priorities and pricing should be established for the repairs. Woody pointed out that the Girsham Horne grave is the most prominent grave, historically speaking. Mary Shaw advises that Steven Roy used to repair a certain number of stones each year for just his time.

Other items to be discussed in future meetings include: election of a vice-chairman for the committee, broken stones, status the burial RFP, information on volunteer activity (namely, Liberty Mutual volunteers),

Next meeting scheduled for April 5, 2016 at 4:00 PM  
Meeting adjourned at 4:52 PM.