

**Amended Cemetery Trustees Meeting Minutes
April 9, 2019**

Attending: (x=attended; a=absent)

Mary Shaw, Chairman	x
Margaret Roberge, Vice Chairman	a
Woody Openo	x
Neil Larson	x
Amy LaBelle	a
Michael Bobinsky, Director of Public Works & Utilities	x

Recording: Jennifer Gosselin, Executive Assistant

Mary Shaw opened the meeting opened at 2:43 PM

Minutes of March Meeting

Minutes were reviewed: Woody Openo moved to accept the minutes and Neil Larson seconded the motion to approve of the March Minutes. All voted in favor to accept the Minutes.

Comments by Visitors

There were no visitors at this months' meeting.

Communications

No communications were received since the last meeting.

Director of Public Works' Report

The Director's Report was reviewed by the members with Michael Bobinsky. Of particular note is that Cassidy Brothers is expected to begin the fence restoration work mid-April, weather permitting. Barricades with snow fencing will be installed while the gate is being restored to prevent access at this location. Also, Mike spoke with a historic mason who recommends that the pillars receive a basic cleaning. The mason's fear is that further restoration efforts might cause damage to the aging pillars.

Reports of Special Projects of Sitting Members

A. Chapel Summer Events

The Funky Divas of Gospel have confirmed their return to the Chapel this summer. Margaret Roberge is still looking for additional acts. She is hoping to secure a commitment from Peter Michaud again this year.

B. May Planting

The Trustees will discuss the May planting at next month's meeting. They will select the flowers to be planted in time for the Memorial Day services. The Trustees are looking for donations of perennials for the triangle garden in front of the Chapel. Mike offered to bring up this topic at the meeting with the City Gardeners on April 20th. He will request donations of both annuals and perennials.

Unfinished Business

A. Chapel Repairs and Assessment Report

Woody Openo has been in touch with Amy Dixon regarding the Moose Plate grant. He has learned that it might be possible to use the funds from the Moose Plate grant as the match for an LCHIP grant in order to get a total of \$20k to be use for making the repairs on the slate roof and the bulging wall of the Chapel. Amy encouraged Woody to discuss this further with George Born, the Historic Specialist at the Land and Community Heritage Investment Program, to learn whether the grants could be combined in this way. Mike suggested that the replacement of the north wall of the Chapel might be an item for consideration in the Capital Improvements budget. . Also, the General Foreman, Gerry Vachon, is working on obtaining additional roof estimates . Woody thought that it would make sense to repair the roof before the wall was repaired. Estimates for the wall (repointing, etc.) need to be obtained. Mike advised that once funding was secured , a formal bid solicitation would be preferred method of obtaining cost proposals.

B. Status of Moose Plate Grant Project

Discussed at the time of the Director's Report.

C. Women's Club April 17th Meeting

Mary and Woody will be attending the next meeting of the Women's Club on April 17th at 7:00 PM at the American Legion. The Women's Club has offered to sponsor the repair of the Chapel doors, which is estimated at \$2,500.00 for the door surround. Woody has some pictures to bring that can serve as a discussion point.

Miscellaneous

Mike and Woody will be attending the LCHIP grant orientation workshop on April 29th at the NH DES office in Concord, New Hampshire.

As the new mowing season begins, Mike will be having a discussion with Jeff Gregoire regarding operations and quality control.

The new day and time of the meeting seemed to work today. There might be a consideration for holding the meeting at 3:00 PM next time, the Chair will get back to staff on the exact time for the May meeting.

Neil Larson moved and Woody Openo seconded the motion to adjourn the meeting. All in favor.

Meeting adjourned at 3:39 PM