

Cemetery Trustees Meeting Minutes

June 26, 2019

Attending: (x=attended; a=absent)

Mary Shaw, Chairman	x
Margaret Roberge, Vice Chairman	x
Woody Openo	x
Neil Larson	x
Amy LaBelle	x
Michael Bobinsky, Director of Public Works & Utilities	x
Bob Belmore, City Manager	x

Mary Shaw opened the meeting opened at 3:00 PM

Minutes of May Meeting

The June 11 Minutes were not reviewed and will be reviewed and acted upon at the July 9 Trustees Meeting.

Comments by Visitors

There were no visitors at this month's meeting.

Communications

There was no communications to the Trustees.

Director of Public Works' Report

The Director's Report was reviewed by the members with Michael Bobinsky. The Director's report highlighted the status of the main entrance gates and fence panels and that installation was in the process of being completed. In addition, Mike discussed the situation involving a disinterment and finalizing an arrangement with the family. Bob Belmore contributed to the discussion and background as well.

Reports of Special Projects of Sitting Members

A. Grave Stone Cleaning and Straightening Workshop

Maggie attended a workshop on cleaning stones at the Hopkinton cemetery. Richard Maloone from the Old Graveyard Association in Ogunquit, Maine was the presenter. His focus was on cleaning upright stones with D2. Maggie suggested to the Trustees to invite Richard to do a workshop in the Forest Glade Cemetery; the Trustees discussed the possibility of hosting a workshop at the Cemetery and all agreed to support the workshop and to host this as a City-Trustee sponsored event.. Trustees suggested holding the event on Saturday July 13, from 9am-11am. It was agreed that Maggie would follow up with Richard and finalize details, promotions and arranging supplies.

Unfinished Business

A. Chapel Roof; Well House Roof

A. Chapel Summer Events

Maggie gave a brief update on the Chapel Summer Events.

B. The Irish (Pat O'Brien, Pat Boyle, and Jerry Coor) are coming July 28, 2019 for one hour. Maggie has advised the Trustees the Irish group will be paid the same fee as the Funky Divas were paid (\$200.00).

C. Mike indicated that staff was completing the application for the LCHIP grant in support of the slate roof replacement at the Furber Chapel, which is due this Friday June 28 at noon. (Staff completed the grant and submitted to the LCHIP program officials within the deadline). A previous Moose Plate Grant was submitted earlier in June.

D. City staff is still soliciting quotes for the Well House roof. Cedar shake is the preferred material for the roof.

New Business

There was no new business.

Miscellaneous

Next meeting is July 9 2019 at 3:00 PM at the DPW Facility.

Amy LaBelle moved and Woody Openo seconded the motion to adjourn the meeting. All in favor.

Meeting adjourned at 4:00 PM

Recording: Michael Bobinsky, Director of Public Works & Utilities