

Cemetery Meeting Minutes
Wednesday, October 18, 2023

Attendance Trustees:

Neil Larson-Chair

Amy LaBelle-Vice Chair, Secretary-excused

Woody Openo

Mark Richardson-excused

Aly Visser

Attendance Staff:

Michael Bobinsky-Director of Public Works

Courtney De Oliveira Valarese-Executive Assistant

Neil Larson opened the meeting at 3:30 pm.

Minutes of Wednesday, September 27, 2023

Aly Visser moved to accept the minutes. Woody Openo seconded the motion. All in favor of meeting minutes. Minutes approved.

Director's Report

- a. M. Bobinsky summarized his report explaining there were no burials in the past month.
- b. JLG Landscaping is continuing with regular mowing into early fall.
- c. M. Bobinsky confirmed that State Highway personnel who installed the new Historic Sign at Forest Glade generally installs in the same manner with the front of the sign facing the street.
- d. Confirmed we have a new volunteer who will be adopting the raised garden bed at the Cremation Garden.
- e. M. Bobinsky reported that trustee A.Visser located a consultant in the Boston area who may be able to help obtain a price quote for preparing an appraisal to assess the value of the 12 stained glass window panes in the Furber Chapel.

New Business

- a. N.Larson mentioned the possibility of cleaning up the walls in the Furber Chapel. Paint is peeling and will need to be redone. This could be associated with a future historic preservation grant that staff would need to apply for; possibly a future LCHIP or Moose Plate Grant. The City's FY25 CIP does show further Chapel Restoration work in FY25 which is under review now by the City's

Planning Board and the City Council. The funding is subject to grant awards and approval of local match funds.

- b. There is a tree overhanging the North side of the Chapel that will need to be removed. Highway Division has been made aware of this and on the list to be trimmed back as soon as time allows.

Old Business

- a. Discussed Chapel events-N.Larson reviewed the events
 - Sunday October 22, 1:30pm Walking Tour, 3pm at Chapel
 - Will need to publicize, and post on website the Friday before the event.
- b. Preservation Alliance Tour of the Furber Chapel will occur on Friday November 3 at 1:30pm. Board members from the Alliance will be present.
- c. Look for sandwich signs. There is a possibility Raymond Roberge may have some. (Staff was not able to locate them in advance of the performance; not at DPW.)

Next meeting: Wednesday, November 29, 2023 @ 3:30pm at Department of Public Works.

Woody Openo motioned to adjourn the meeting. Aly Visser seconded the motion. Meeting adjourned at 4:30pm.

Submitted by: Courtney De Oliveira Valarese