

FOREST GLADE CEMETERY TRUSTEES

Minutes of February 21, 2017 Meeting

Time: 4:00 PM

Location: Somersworth City Hall

Present: Woody Openo, Mary Shaw, Margaret Roberge, Ray Atwood, and Mike Bobinsky.

Absent: Jennifer Gosselin and Beth Poulin.

Meeting was called to order by Chairman Woody Openo at 4:05 PM.

Woody announced that Beth Poulin has resigned due to health reasons.

Maggie noticed on the Agenda for the Council Meeting that the Mayor was nominating Mary Beth Whelan to the Trustees.

Item 2: Minutes of January 3, 2017 Meeting:

. Minutes were reviewed and accepted with proposed change of Mary Shaw was present not absent. Motion to accept by Maggie and seconded by Mary and accepted by all.

Item 5: Chapter 17.1 – Change terms to three years beginning in January.

Chapter 17.2 – election of officers and their terms. A Chairman and Vice Chairman would be elected in June of each year. The clerk for meetings would be provided by City Staff.

Woody questions the officers terms Bob Belmore came in to help clarify terms of officers. It all boiled down to the fact that it is up to the Trustees what the terms will be. Terms would be the same as fiscal year.

Motion made by Maggie to accept the new Trustee appointment schedule, seconded by Mary and accepted by all.

Who is Sexton.

Need to include Chapter 17 in next month's agenda.

Item 6: Public Works Director's Report: No burials. Forest Glade Cemetery was accepted to the National Register of Historic Places on January 17, 2017. Letter was sent to Mayor. Mike to see that the Trustees get a copy.

The proposed budget includes some repairs to headstones.

Item 7: Unfinished Business

B. Burial Service Contract and Billing Method:

No responses for proposals. Keith Racine of Cornerstone Services gave Mike a proposal. Mike will need to make sure that Cornerstone has the proper insurance. We will need to decide on fees and billing procedures.

Cremations: will Public Works open and close them?

City will mark graves and do probing.

E. Grant Opportunities:

We will be applying for The Moose Plate Grant and hope that Mary Beth Whelan will be able to help us with that. We need to set some priorities and decide what we need grants for the most (main gate, cemetery fence, chapel, etc.) We need condition assessment and recommendations. Probably from an historical architect and a structural engineer.

Trustees discussed having morning meetings. All agreed that might be better. The next meeting is on March 7, 2017 at 10:30am. Mike will let us know the location.

Meeting adjourned at 5:20 PM.

Respectfully submitted,

Mary Shaw,
Trustee