

**Berwick / Somersworth  
2017 Parade Committee - Meeting Minutes**

October 23, 2017 5:30pm

Greater Somersworth Chamber of Commerce - Conference Room

Committee Members in Attendance: Beth Poulin, Chris Smith, Lindsey Gagnon

Also in Attendance: Kim Taylor

1. Call to order
  - a. 6:00pm
2. Parade
  - a. Kim is working on the form
  - b. Lindsey will ask if Jenne can give out the awards and take photos of the winners
  - c. Beth will plan on getting different colored balloons to help I identify which way to go at the end of the parade along with identifying the divisions along with a colored sheet that has the map on it for where they should go from there
  - d. Kim will check and see if we can still use prime tanning for the start of the parade
  - e. We need to check the train schedule
3. Gala
  - a. Would like to see if Berwick group would like to come to the Gala for entertainment
  - b. Lindsey will send Beth info on TCCA and see if they can do face painting in the library
  - c. Chris would like to give Josh Austin a gift card if he is able to help
4. Timeline – Will confirm this at meeting:
  - a. Check in 12:00
  - b. Judging starts at 1:00
  - c. Parade Kicks Off at 2:30pm
  - d. Fireworks at 4:30pm
  - e. Annual Lighting of the City Christmas Tree at 4:50pm

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5. Other

- a. Lindsey will work on a press release to bring to the next meeting

6. Next Meeting Date

- a. November 6<sup>th</sup> 5:30pm Chamber of Commerce Conference Room

Meeting adjourned at 7:00pm

Respectfully submitted,

Lindsey Gagnon