



## **CITY OF SOMERSWORTH**

### **Office of the City Manager**

**TO:** Mayor Matthew Spencer and City Council Members

**FROM:** Robert M. Belmore, City Manager

**DATE:** Friday, March 29, 2013

**SUBJECT:** City Manager's Report for Monday, April 1, 2013  
City Council Agenda

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**6:00 p.m. City Council Workshop Budget Presentation**  
**FY 2013-14 Proposed Budget by City Manager, Superintendent of Schools and**  
**School Board Chairman**

**6:45 p.m. Public Hearing**  
**Ordinance No. 11-13 Supplemental Appropriation for Road Repairs to a Portion of High Street.**

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### ***Unfinished Business (under Section 13 of Agenda)***

#### **Ordinances**

- A. Ordinance No. 11-13 Supplemental Appropriation for Road Repairs to a Portion of High Street.**  
I recommend that City Council pass the Appropriation without amending the amount. Any funding not used on this project will revert back to the General Fund – Fund Balance.

#### **Resolutions**

- A. Resolution No. 27-13. Authorizing the City Manager to Contract with Toyne Fire Apparatus of Brada, IA for the Purchase of a Fire/Rescue Pumper Truck.** The Resolution, if approved, would authorize the City Manager to select the Lease that is most advantageous to the City. Finance Director Scott Smith will solicit Lease Agreement proposals.
- B. Resolution No. 28-13. Authorizing the City Manager to Contract with STS Construction, Inc. of Lebanon, ME to Replace and Upgrade the Rocky Hill Road Culvert.** City Staff recommends STS as the lowest qualified bidder. Approximately \$16,000 +/- will need to be appropriated/earmarked in the next fiscal year's budget to complete this project, \$48,562 of the project is being funded by a FEMA Hazardous Mitigation Grant. This will be an approximate 4-week project that will close this section of Rocky Hill Road.

## ***New Business (under Section 14 of Agenda)***

### **Resolutions**

- A. Resolution No. 29-13. Authorizing the City Manager to Contract with Brox Industries, Inc. of Dracut, MA for Paving and Utility Repairs to a Portion of High Street.** Attached is a memorandum from City Engineer Joe Ducharme outlining the projected costs and bid award recommendation. Public Works and Finance Committees have reviewed this recommendation with staff.
- B. Resolution No. 30-13. Authorizing the City Manager to Contract with Bourassa Construction, LLC of Stratham, NH for Paving and Utility Repairs to Interstate Drive.** Attached is a memorandum from City Engineer Joe Ducharme outlining the projected costs and bid award recommendation. Public Works and Finance Committees have reviewed this recommendation with staff.

### **Other**

- A. Downtown Infrastructure Project Design Concept, Requested by Councilor David Witham.**

## ***City Manager's Items (under section 10 of the Agenda)***

### **A. Informational Items:**

- 1. Spirit up Somersworth.** The Somersworth Youth Connection and High School Rotary Interact Club are organizing their yearly Community Clean-up day in celebration of Earth Day on Saturday, May 4<sup>th</sup>, 8:00 a.m. – 1:00 p.m. I have authorized the Highway Department to assist with staff and equipment.
- 2. City Ordinance Chapter 31- Community Revitalization Tax Relief Incentive.** Attached is the City's first application under this new Ordinance. The City Council will need to schedule a Public Hearing to act on the application. I recommend the Council schedule a Hearing prior to the next regular meeting on Monday, April 15<sup>th</sup> at 6:45 p.m.
- 3. City Council Goals.** Attached is a memorandum outlining two action items identified at the Council Goal Session pertaining to the City's Zoning Ordinance. These proposals will be forwarded to the Planning Board.
- 4. Police Department Grants.** I have authorized the Police Chief to move forward on three Highway Safety Grant awards from the State. They total \$23,244 to pay for additional Directed Patrols targeted for various enforcement activities: Speed, DWI/DUI, and Red Light infractions.

### **A. Attachments:**

1. City Attorney Certifications (3)
2. City Manager's Memorandum on Landfill Superfund Site Solar Reuse Assessment
3. City Spring/Summer Newsletter
4. April Monthly e-Newsletter