

CITY OF SOMERSWORTH
Office of the City Manager

TO: Mayor Dana Hilliard and City Council Members
FROM: Robert M. Belmore, City Manager *RB*
DATE: Friday, August 14, 2015
SUBJECT: City Manager's Report for Monday, August 17, 2015
City Council Agenda

6:45 p.m. Public Hearing

Re: Ordinance No. 2-16 Adopt New chapter 13E, the Passing of Items To or From the Occupant of a Motor Vehicle on a Roadway.

6:50 p.m. Public Hearing

Re: Ordinance No. 4-16 Amending Chapter 30 Conduct in Public Parks.

Lay on the Table (under Section 12 of Agenda)

Ordinances

- A. Ordinance No. 24-15 Amend Chapter 13, Police Offenses, Section 3.1.G, Permits and Reserved Parking.**

Unfinished Business (under Section 13 of Agenda)

Ordinances

- A. Ordinance No. 1-16 Amending Chapter 4, Personnel Rules and Regulations, Compensation Schedule, FY 2015-2016.** This is a recommendation from the Government Operations Committee.
- B. Ordinance No. 2-16 Adopt New chapter 13E, the Passing of Items To or From the Occupant of a Motor Vehicle on a Roadway (Referred to Public Safety Committee).** City Attorney Walter Mitchell has reviewed the content of this Ordinance. It is his opinion that the City has the legal authority to adopt such an Ordinance and that, if challenged, it will be found by the court to be within constitutional parameters. The Public Safety Committee discussed this at their last meeting on Thursday, July 30th.

- C. Ordinance No. 3-16 Amend Chapter 17, Forest Glade Cemetery, Clerk Salary.** The Cemetery Trustees have requested this change.
- D. Ordinance No. 4-16 Amending Chapter 30 Conduct in Public Parks.** The current Ordinance gives the enforcement responsibility to the Somersworth Police Department. The proposed Ordinance allows any other City officials to enforce the provisions of the ordinance in addition to the Police Department. The Recreation Committee supports this Ordinance change.

Resolutions

- A. Resolution No. 38-15 To Restrict the Use of Municipal and Transportation Improvement Fund for the Purpose of Funding in Whole or in Part Improvements to the Local or Regional Transportation System Including Roads, Bridges, Bicycle and Pedestrian Facilities.** Again, this new legislation would restrict the use of these funds and eliminate its use for public transportation and intermodal facilities. Presently there is \$111,000 in the Fund.
- B. Resolution No. 1-16 Authorize the City Manager to Enter into a Grant Agreement with the State of New Hampshire Division of Historical Resources for a Certified Local Government (CLG) Grant to Nominate the Forest Glade Cemetery to the National Register of Historic Places.** The Cemetery Trustees have been working on this item and supports this change.
- C. Resolution No. 2-16 Authorize the City Manager to Enter into a Grant Agreement with the Piscataqua Region Estuaries Partnership (PREP) for a Grant to Complete a Natural Resource Inventory to Guide Short-Term and Long-Term Land Conversion Priorities.** The grant funds will be used to create a natural resource inventory (NRI) that indexes all of the City's important natural resources. NH RSA 36A:2 requires that Conservation Commissions shall keep an index of all important natural resources (i.e. wetlands, open space, ecological areas, marshlands, etc.). The Master Plan also has a goal to prepare an open space plan and explore greenway linkage opportunities and this will be achieved as part of the NRI.

New Business (under Section 14 of Agenda)

Resolutions

- A. Resolution No. 3-16 The City of Somersworth to Accept the Gerrish Commons Sewer Pump Station and to Authorize the City Manager to Make Certain Improvements to the Pump Station.** The residents of this homeowners association have given the City the \$12,500 to cover some needed maintenance items to the pump station. The Public Works Committee voted at their April 14th meeting (Meeting minutes are attached.) to bring the City's acceptance to the full Council once the funding was secured. The Homeowner's Association also paid for the attached Underwood Engineer examination of the Pump Station for the Public Works Committee's review and City Staff review (copy attached). Wastewater Treatment Plant Chief Operator Jamie Wood checked the pump station on July 29th. He satisfactory operated each pump, ran the exhaust fan and operated the lights; he did not operate the emergency generator.

Other

A. Set Hours for 11/03/2015 Municipal Election – 8:00a.m. to 7:00 p.m.

B. Surveillance Cameras at Noble Pines Park (per Recreation Committee). Attached is a memorandum from Director Dave Sharples regarding the installation of surveillance cameras at Noble Pines. The Recreation Committee discussed this at their meeting on Thursday, July 30th and asked that the issue be placed on the Agenda for full Council discussion. The projected recommended cost for the unit that can be expanded to utilize up to eight (8) cameras with contingency is \$6,800. However, this unit would not be able to pick up full recognition at night. Director Sharples is securing a quote for high resolution cameras that would work at night.

C. Timberland Volunteer Project Funding (per Mayor Hilliard).

City Manager's Items (under section 10 of Agenda)

A. Information Items:

1. **Rocky Hill Road Standpipe Rehabilitation Project.** The Rocky Hill Road Water Storage Tank rehabilitation project will be starting on August 24. Water Division employees will be draining the tank before start up. The contractor will be alternating between working inside the tank or on the outside as weather permits to be able to maximize productivity and meet the substantial completion timeline of 60 days. We will be painting the exterior blue. (A butter notice is attached.)
2. **City-School IT Services.** Superintendent Jeni Mosca, Finance Director Scott Smith and I have negotiated a 3-Year Professional Services Agreement with Back Bay Networks for continued IT/Computer Network support. Through this City-School Collaborative negotiation process we have secured for the City no increase in cost over the next 3-Years. That said, our Agreement will include a non-appropriation clause (opt out if funding is cut) as well as allowing the City to terminate the Agreement without cause should we ever want to do so during this period of time. I also believe we structured an increased level of service from the vendor.
3. **Timberland Serv-a-palooza.** Attached are three (3) Draft proposals that staff will be submitting and discussing with Timberland's Community Service Manager Brianne Wood: projects at Willand Pond, Mast Point Dam and Noble Pines. The City and School are partnering for the projects at Willand Pond and Noble Pines. Each project brings approx. 50 volunteers for 6 hours of work to complete the work as one big team making a difference in the community. We are optimistic that all of the projects will be approved for the Thursday, September 17 event!
4. **American Red Cross Blood Drive.** The City is hosting an American Red Cross Blood Drive on Friday, August 28th in the Council Chambers from 9:00am – 2:00pm.

B. Attachments:

1. City Attorney Certifications (6).
2. Department Head Monthly Reports.

ORDINANCE NO. 24-15 AMEND CHAPTER 13, POLICE OFFENSES, SECTION 3.1.G, PERMIT AND RESERVED PARKING.

Somersworth, NH
June 1, 2015

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the Ordinances of the City of Somersworth, as amended, be further amended as follows:

Amend Chapter 13, Police Offenses, Section 3.G.1, Permit and Reserved Parking, paragraph 5, by adding the word "Street" after the word "Market" and adding the following sentence at the end:

"A permit fee of \$10.00 per month will be charged."

Further amend Chapter 13, Police Offenses, Section 3.1.G, Permit and Reserved Parking, paragraph 8, by amending number 1, 3 and 3 as follows:

1. Delete the word "one" and replace with the word "three", replace P.T. with P.T., (Plaza Terrace,)" and replace the amount "\$20.00" with the amount "\$10.00".
2. Delete the number "3" and correct to "2" and delete the amount "\$20.00" and replace with "\$10.00".
3. Add the word "marked SSP, (Somersworth Shopping Plaza,)" between the words "permits" and "will"; delete the word "ten" and replace with the word "five"; delete the words "center" and running" and replace the words "east to west" with the words "closest to Main Street" in the first sentence. Add the following sentence, "Vehicles with permits will be allowed to park all day in the Somersworth Shopping Plaza." before the last existing sentence; "A permit fee of \$10.00 will be charged."

This Ordinance shall take effect upon its passage.

Introduced by Councilor

Martin Pepin
Brian Tapscott
Denis Messier
Jennifer G. Soldati

Approved:

City Attorney

(This Ordinance establishes a fee structure of \$10.00 per month for Plaza Terrace parking which is now 24-hour parking and exempt from winter snow bans, and \$10.00 per month for daytime parking for businesses. This resolution requires a Public Hearing.)

ORDINANCE NO. 1-16 AMENDING CHAPTER 4, PERSONNEL RULES AND REGULATIONS

Somersworth, NH

July 20, 2015

THE CITY OF SOMERSWORTH ORDAINS THAT the Ordinances of the City of Somersworth, as amended, be further amended as follows:

Amend Chapter 4 by deleting the Compensation Schedule in its entirety and replacing it with the following:

Personnel Rules and Regulations
FY2015-2016 Compensation
Schedule
(2% Increase effective upon adoption)

GRADE		HIRE	1	2	3	4	5
6	A	21,178.53	22,082.34	22,912.87	23,841.11	24,793.78	25,746.44
	H	10,1820	10.6165	11.0158	11.4621	11.9201	12.3781
7	A	22,204.48	23,035.01	24,060.96	25,013.62	25,917.43	26,234.99
	H	10.6752	11.0745	11.5678	12.0258	12.4603	12.6130
8	A	23,328.13	24,231.95	25,184.61	26,234.99	27,309.79	28,409.03
	H	11.2154	11.6500	12.1080	12.6130	13.1297	13.6582
9	A	24,500.65	25,477.74	26,503.69	27,578.50	28,653.30	29,850.24
	H	11.7792	12.2489	12.7422	13.2589	13.7756	14.3511
10	A	25,697.59	26,723.54	27,749.49	28,922.00	30,021.23	31,315.88
	H	12.3546	12.8479	13.3411	13.9048	14.4333	15.0557
11	A	27,016.67	28,115.90	29,166.27	30,338.79	31,584.58	32,854.81
	H	12.9888	13.5173	14.0222	14.5860	15.1849	15.7956
12	A	28,384.60	29,508.26	30,631.92	31,877.71	33,074.65	34,393.73
	H	13.6464	14.1867	14.7269	15.3258	15.9013	16.5354
13	A	29,801.39	30,973.90	32,244.12	33,563.20	34,857.85	36,323.49
	H	14.3276	14.8913	15.5020	16.1362	16.7586	17.4632

GRADE		HIRE	1	2	3	4	5
14	A	31,218.17	32,463.97	33,758.62	35,175.41	36,567.77	38,008.98
	H	15.0087	15.6077	16.2301	16.9113	17.5807	18.2735
15	A	32,854.81	34,198.31	35,541.82	36,934.18	38,326.54	39,841.03
	H	15.7956	16.4415	17.0874	17.7568	18.4262	19.1543
16	A	34,418.16	35,786.09	37,227.30	38,863.94	40,305.15	41,990.64
	H	16.5472	17.2049	17.8977	18.6846	19.3775	20.1878
17	A	36,201.36	37,667.00	40,207.44	40,720.42	42,332.62	44,018.11
	H	17.4045	18.1091	19.3305	19.5771	20.3522	21.1626
18	A	38,008.98	39,523.48	41,037.97	42,747.89	44,457.81	46,314.28
	H	18.2735	19.0017	19.7298	20.5519	21.3739	22.2665
19	A	39,841.03	41,477.67	43,187.58	44,970.78	46,705.12	48,610.46
	H	19.1543	19.9412	20.7633	21.6206	22.4544	23.3704
20	A	41,966.21	43,676.13	45,312.76	47,144.82	49,025.72	50,931.06
	H	20.1761	20.9981	21.7850	22.6658	23.5701	24.4861
21	A	44,018.11	45,752.46	47,657.79	49,514.27	51,492.89	53,495.93
	H	21.1626	21.9964	22.9124	23.8049	24.7562	25.7192
22	A	46,289.86	48,073.06	50,002.82	51,908.15	54,106.61	56,256.22
	H	22.2547	23.1120	24.0398	24.9558	26.0128	27.0463
23	A	48,561.60	50,515.79	52,421.13	54,595.16	56,769.20	59,065.37
	H	23.3469	24.2864	25.2025	26.2477	27.2929	28.3968
24	A	50,931.06	52,982.96	55,083.71	57,331.03	59,553.92	61,972.23
	H	24.4861	25.4726	26.4826	27.5630	28.6317	29.7943
25	A	53,495.93	55,718.82	57,868.43	60,262.31	62,729.47	65,196.64
	H	25.7192	26.7879	27.8214	28.9723	30.1584	31.3445
26	A	56,231.80	58,869.95	60,677.58	63,144.74	65,782.90	68,250.06
	H	27.0345	28.3029	29.1719	30.3580	31.6264	32.8125
27	A	58,918.81	61,410.40	63,804.28	66,442.43	69,105.02	71,767.60
	H	28.3263	29.5242	30.6751	31.9435	33.2236	34.5037
28	A	61,898.94	64,414.96	66,857.70	69,569.14	72,427.14	75,285.14
	H	29.7591	30.9687	32.1431	33.4467	34.8207	36.1948
29	A	64,976.79	67,614.95	70,253.10	73,037.82	76,115.67	79,095.81
	H	31.2388	32.5072	33.7755	35.1143	36.5941	38.0268

(2% increase of minimum and maximum effective upon adoption)

Grade		<u>MINIMUM</u>	<u>MAXIMUM</u>
25	A	54,765.72	69,804.43
	H	26.3297	33.5598
30	A	69,532.00	84,774.68
	H	33.4288	40.7571
31	A	75,959.33	92,419.40
	H	36.5189	44.4324
32	A	76,670.67	93,412.20
	H	36.8609	44.9097
33	A	80,557.54	97,959.60
	H	38.7296	47.0960
34	A	84,622.25	102,938.87
	H	40.6838	49.4898
35	A	88,864.81	108,045.17
	H	42.7235	51.9448
36	A	93,335.99	113,456.32
	H	44.8731	54.5463
37	A	97,908.79	119,045.30
	H	47.0715	57.2333

This Ordinance will take effect upon adoption.

Introduced by Councilors:
 Jennifer G. Soldati
 Denis Messier
 Brian Tapscott
 Sean Collins

Approved:

City Attorney

ORDINANCE NO. 2-16 ADOPT NEW CHAPTER 13E, THE PASSING OF ITEMS TO
OR FROM THE OCCUPANT OF A MOTOR VEHICLE ON A ROADWAY

Somersworth NH
July 20, 2015

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH
THAT the Ordinances of the City of Somersworth be amended by adopting Chapter 13E:

CHAPTER 13E

THE PASSING OF ITEMS TO OR FROM THE OCCUPANT OF A MOTOR
VEHICLE ON A ROADWAY

- (1) *Intent of Section.* This Section is intended to provide for the free flow of motor vehicle traffic on roadways in the City. The City Council finds that persons who distribute any item to, receive any item from or exchange any item with the occupant of a motor vehicle upon a roadway present a threat to the free and safe flow of motor vehicle traffic. By this Section, the City Council intends to promote the health, safety and welfare of the citizens traveling by vehicle in the City.
- (2) *Definitions.* For purposes of this Section, the following definitions apply:
 - (a) *Pass/Passing.* Distributing any item to, receiving any item from, or exchanging any item with the occupant of a motor vehicle that is located in the roadway.
 - (b) *Roadway.* All public roads open to motorized vehicles within the City. This definition excludes private roads and private property. This definition also excludes areas in which parking is permitted in the City.
 - (c) *Item.* Any physical object.
- (3) *Prohibition on Roadways.* It shall be unlawful to violate any of the prohibitions set forth below in the City.
 - (a) No person shall knowingly distribute any item to, receive any item from, or exchange any item with the occupant of any motor vehicle when the vehicle is located in the roadway.
 - (b) This Section shall not apply to the distribution, receipt or exchange of any item with the occupant of a motor vehicle on private property or in a permitted parking area.
 - (c) This Section shall not apply to any law enforcement officer acting in the scope of his/her official duty.

(d) This Section shall not apply to the distribution, receipt or exchange of any item with the occupant of a motor vehicle located in the roadway in order to assist the occupant after a motor vehicle accident, with a disabled motor vehicle or where the occupant is experiencing a medical emergency.

(4) *Penalty.* A person found in violation of this Section shall be guilty of a violation and may be fined not more than \$500.00.

(5) *Severability.* If any provision of this section is declared invalid or unconstitutional by any Court of competent jurisdiction, the remaining provisions shall be severable and shall continue in full force and effect.

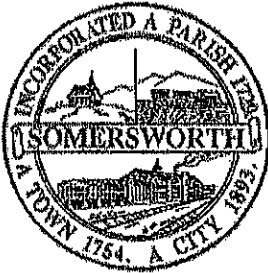
This Ordinance shall be effective upon its passage.

Introduced by

Councilors Dale Sprague
Mayor Dana Hilliard

Approved:

City Attorney



Dean W. Crombie
Chief of Police

Somersworth Police Department

12 Lilac Lane

Somersworth, NH 03878

Business: (603) 692-3131 Fax: (603) 692-2111

MEMORANDUM

Memo To: Bob Belmore, City Manager
From: Dean Crombie, Chief of Police
Date: June 25, 2015
Subject: Panhandling Ordinance

Bob:

This memo is in reference to your inquiry about a panhandling ordinance and if Dover would be interested in a consolidated effort with Somersworth to draft something that would work. I spoke with Chief Colarusso and explained that that we "move the beggars along" right now, but they set up right in front of the "Welcome to Somersworth" sign on High Street and it generates a poor image for folks entering our City.

I also explained that we were looking at the Concord ordinance and he stated that he had also looked at the document and Dover felt it was flawed in that the way it was worded and felt it was just a subterfuge to get rid of the panhandlers. The Chief went on to say that they allow charities to do collections at the side of different roads for non-profits and every year the firemen do their "boot drive" for charity which would be in direct violation of the ordinance.

Another issue Dover had with the Concord ordinance was it also subjected the operator or the passenger of a motor vehicle who could hold out a dollar (out of the goodness of their heart) to someone with a "veteran sign" around their necks, and be subjected to a \$500 fine. As read, the ordinance applies to both the collector and the operator and passenger of a vehicle.

We discussed the problem a little bit more and the Chief stated that they really weren't interested in going down this road with us.

DC:kmc

ORDINANCE NO. 3-16 AMEND CHAPTER 17, FOREST GLADE CEMETERY

Somersworth NH
July 20, 2015

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH
THAT the Ordinances of the City of Somersworth, as amended, be further amended as
follows:

- Amend Chapter 17, Forest Glade Cemetery, Section 17.2 by removing the
following sentence:
 - The member chosen as clerk shall receive an annual salary of six hundred
dollars.

This Ordinance shall be effective upon its passage.

Introduced by

Mayor Dana S. Hilliard

Approved:

City Attorney

ORDINANCE NO. 04-16 AMENDING CHAPTER 30 CONDUCT IN PUBLIC PARKS

July 20, 2015
Somersworth NH

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH
THAT the Ordinances of the City of Somersworth, as amended, be further amended as
follows:

Amend Chapter 30 City of Somersworth Conduct in Public Parks Section 9 Enforcement
by DELETING SECTION 9.1 and REPLACE with the following:

Section 9. Enforcement.

1. **Officials.** Enforcement of this Ordinance will be the responsibility of the
Somersworth Police Department or any other City official.

This Ordinance shall be effective upon its passage.

Introduced by Councilors:

Martin Pepin
Brian Tapscott
Jonathan McCallion

Approved:

City Attorney

RESOLUTION NO. 38 – 15 TO RESTRICT THE USE OF THE MUNICIPAL AND TRANSPORTATION IMPROVEMENT FUND FOR THE PURPOSE OF FUNDING IN WHOLE OR IN PART IMPROVEMENTS TO THE LOCAL OR REGIONAL TRANSPORTATION SYSTEM INCLUDING ROADS, BRIDGES, BICYCLE AND PEDESTRIAN FACILITIES.

Somersworth, NH
June 1, 2015

WHEREAS, the City Council adopted Resolution 17-13 to establish an additional fee on motor vehicle registrations for the purpose of supporting a municipal and transportation improvements fund in accordance with RSA 261:153, and

WHEREAS, RSA 261:153 VI (a) allows the fee collected under this statute to be deposited into a municipal transportation improvement fund established to allow a community to fund, wholly or in part, improvements in the local or regional transportation system including roads, bridges, bicycle and pedestrian facilities, parking and intermodal facilities, and public transportation, and

WHEREAS, RSA 261:153 VI (c) (3) allows a City to restrict the use of the municipal transportation improvement fund to one or more of the transportation system modes provided for in RSA 261:153 VI (a), and

WHEREAS, the City Council is choosing to restrict the use of the municipal and transportation fund for the purpose of funding, in whole or in part, improvements in the local or regional transportation system including roads, bridges, bicycle and pedestrian facilities, and

WHEREAS, it is the intent of this Resolution that improvements made to the local or regional transportation system including roads, bridges, bicycle and pedestrian facilities will only be made in the City of Somersworth rights of way,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT in accordance with RSA 261:153 VI (c) (3) the City is restricting the use of the municipal and transportation fund for the purpose of funding, in whole or in part, improvements in the local or regional transportation system including roads, bridges, bicycle and pedestrian facilities, and

BE IT FURTHER RESOLVED THAT this restriction shall take effect immediately upon passage.

Introduced by Councilor
Dale R. Sprague

Approved:

City Attorney

In accordance with RSA 261:153 VI(c) (2) This Resolution requires a public hearing that must be held at least 15 days but not more than 30 days before the question is voted on. Notice of the hearing shall be posted in at least 2 public places and published in a newspaper of general circulation at least 7 days before the hearing.

RESOLUTION NO. 1-16 AUTHORIZING THE CITY MANAGER TO ENTER INTO
A GRANT AGREEMENT WITH THE STATE OF NEW HAMPSHIRE DIVISION OF
HISTORICAL RESOURCES FOR A CERTIFIED LOCAL GOVERNMENT (CLG)
GRANT TO NOMINATE THE FOREST GLADE CEMETERY TO THE NATIONAL
REGISTER OF HISTORIC PLACES.

Somersworth, NH
July 20, 2015

WHEREAS, the City of Somersworth has applied for a grant to the State of New Hampshire by and through the Division of Historical Resources; and

WHEREAS, the City of Somersworth has received notification of a \$9,000 Grant Award; and

WHEREAS, the Grant will allow the City of Somersworth to hire a Preservation Consultant to survey the site and prepare an application to the National Register of Historic Places;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to execute any documents, agreements and take any and all such actions on behalf of the City, for this State of New Hampshire Division of Historical Resources Certified Local Government Grant to Nominate the Forest Glade Cemetery to the National Register of Historic Places.

Introduced by

Mayor Dana S. Hilliard

Approved:

City Attorney

RESOLUTION NO. 2-16 AUTHORIZING THE CITY MANAGER TO ENTER INTO A GRANT AGREEMENT WITH THE PISCATAQUA REGION ESTUARIES PARTNERSHIP (PREP) FOR A GRANT TO COMPLETE A NATURAL RESOURCE INVENTORY TO GUIDE SHORT-TERM AND LONG-TERM LAND CONSERVATION PRIORITIES.

Somersworth, NH
July 20, 2015

WHEREAS, the City of Somersworth has applied for a grant to the Piscataqua Region Estuaries Partnership; and

WHEREAS, the City of Somersworth has received notification of a \$7,200 Grant Award; and

WHEREAS, the City of Somersworth is matching this Award with a cash match from the Conservation Commission funds and in-kind professional services; and

Explanation of Total Project Grant Breakdown

City Match	=	\$5,400 In-Kind Professional Services
		\$1,800 cash match from Conservation Commission
PREP Grant	=	<u>\$7,200</u>
Total Project Cost	=	\$14,400

WHEREAS, the Grant will allow the City of Somersworth to complete a natural resource inventory to guide short-term and long-term land conservation priorities in accordance with the recommendations from the 2015 Piscataqua Region Environmental Planning Assessment; and,

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to execute any documents, agreements and take any and all such actions on behalf of the City, for this Piscataqua Region Estuaries Partnership (PREP) Grant to complete natural resource inventory to guide short-term and long-term land conservation priorities in accordance with the recommendations from the 2015 Piscataqua Region Environmental Planning Assessment.

Introduced by

Mayor Dana S. Hilliard

Approved:

City Attorney

25 Vaughan Mall, Unit 1
Portsmouth, NH, 03801-4012
Tel: 603-436-6192 Fax: 603-431-4733

Memo

To: Robert Belmore
City of Somersworth

From: Valerie Giguere, P.E.

Date: April 2, 2015

Subject: Gerrish Commons – Pumping Station Evaluation

Project Background and Objectives

Gerrish Commons, a residential development designed to accommodate up to 55 residential units, requested that the City of Somersworth consider taking over their existing wastewater pumping station. The existing pumping station was installed in the Spring of 2009 and includes a Gorman-Rupp self priming pumping station with a standby generator in the event of a power outage.

Underwood Engineers, Inc. was obtained to review the Gerrish Commons pumping station information and records and prepare a memo report with our findings and recommendations.

Scope of Work

To accomplish the project objectives, the following was completed:

- Site visits (2)
- Review of available maintenance records
- Review of available record information – plans, shop drawings
- Review pumping station performance with person/maintenance contractor currently overseeing pumping station
- Review pumping station with manufacturer's representative
- Prepare report memo of findings and recommendation for further study if necessary

Work Not Included:

- Electrical evaluations
- Drawdown tests – pump capacity not verified



25 Vaughan Mall, Unit 1
Portsmouth, NH, 03801-4012
Tel: 603-436-6192 Fax: 603-431-4733

Review of Previous Reports, Plans and Documents

During the preparation of this memo, the following information was reviewed and utilized by Underwood Engineers, Inc.

Reports and Drawings

- a. Pumping Station Calculations, prepared by Tritech Engineering Corporation dated November 2005.
- b. City of Somersworth Public Works and Utility Department Observation Report dated June 4, 2009 prepared by Chris Jacobs.
- c. Pumping Station Design Drawings (engineering block cut off)
- d. Pumping Station Shop Drawing Submittal and Operations and Maintenance Manual dated January 29, 2009.

Underwood Engineers also spoke to Ryan Noyes, The Generator Connection to discuss the existing generator performance. We note that we did not receive the shop drawing submittal or operation and maintenance manual for the generator, but note that the operation and maintenance manual for the generator was in the pumping station.

Pumping Station Data:

The existing wastewater pumping station for Gerrish Commons was installed in 2009 and consists of a 7'x10' above ground duplex pumping station with liquid level controls. A summary of the pumping station is shown below.

Design Residential Connections:	55
Current Residential Connections:	24
Number of Pumps:	2
Pump Make and Model:	Gorman-Rupp Model T4A3S-B self-priming centrifugal pump
Capacity (each):	165 gallons per minute
Total Dynamic Head:	32 feet
Total Dynamic Suction Lift:	12 feet
Total Dynamic Discharge Head:	20 feet
Priming Lift:	9.1 feet
Static Lift:	11.3 feet
Horsepower:	5 hp



25 Vaughan Mall, Unit 1
Portsmouth, NH, 03801-4012
Tel: 603-436-6192 Fax: 603-431-4733

Phase/hertz/volts:	1/60/230
Liquid Level Control System	Air Bubbler with an electronic pressure switch (EPS 2100) controller
Generator:	Blue Star GM25-01
Fuel:	Natural Gas
Capacity:	31 KW
Transfer Switch:	Asco, 7000 series, 200 Amp

The pumping station is equipped with the following alarms:

- 1) Pump #1 High Temperature Shutdown
- 2) Pump #2 High Temperature Shutdown
- 3) High Water Alarm
- 4) Phase Failure Alarm
- 5) Pump Station Low Temperature Alarm
- 6) Motor #1 Overload
- 7) Motor #2 Overload
- 8) Loss of 120V control power
- 9) Loss of Air Pressure

A list of generator alarms was not provided.

Review of Information Provided by Gerrish Commons

Underwood Engineers reviewed the pumping station existing design and information provided above and visited the pumping station site on March 10, 2015. The pumping station is close to six (6) years old and appears to be in very good condition. Based on discussions with the Homeowner's Association at the site visit, pump maintenance requirements have been minimal (belt replacement only). There were no other pumping station issues reported by Gerrish Commons. However, we note that pump maintenance records prior to 2014 were not available or able to be provided to Underwood Engineers.

It is our understanding that Gerrish Commons currently has a three (3) year maintenance agreement (from June 2014) with *The Generator Connection* of Barrington, New Hampshire to perform maintenance of the generator. We were told by The Generator Connection that they do not typically provide maintenance services on pumps with the exception of checking oil and the belts and recommended that Gerrish Commons contract with a company specializing in pump maintenance.



25 Vaughan Mall, Unit 1
Portsmouth, NH, 03801-4012
Tel: 603-436-6192 Fax: 603-431-4733

In the past, there has been an issue with the generator alarm staying on after power is restored. The generator maintenance company indicated that some changes to the generator were completed by the previous maintenance company that eliminated the alarm sounding when power was restored. However, the generator connection indicated that there is an issue with the existing controller that they have been troubleshooting. They are planning to utilize an oscilloscope during their next maintenance visit to test the control board. The controller may require reprogramming or replacement.

New Hampshire Department of Environmental Services (NHDES) Requirements

The pumping station was reviewed to determine if it is in compliance with the current New Hampshire Department of Environmental Services (NHDES) rules (PART Env-Wq 705 SEWAGE PUMPING STATIONS). The existing pumping station does not include the following items currently required by the NHDES:

- Low water alarm
- Battery back-up for alarming if power outage
- Red alarm light
- System to transmit alarms to responsible person or answering service

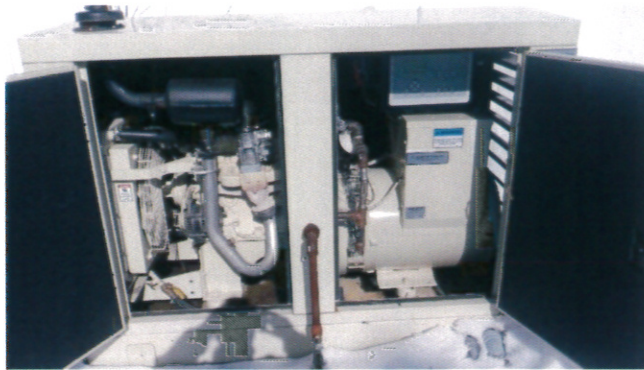
Other Considerations

The City should consider the following when considering taking the Gerrish Commons pumping station over:

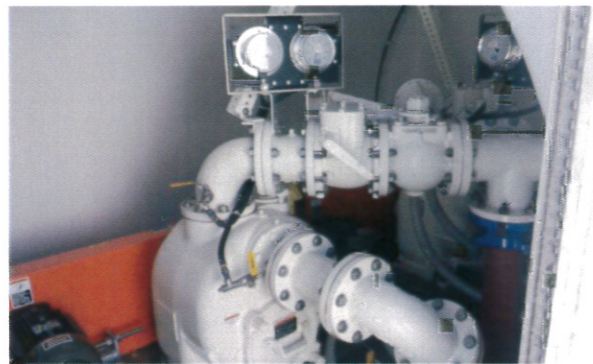
- NHDES requirements
- Staff time (additional pumping station to oversee)
- Operation & Maintenance costs
 - Based on information provided by the homeowner's association, operation and maintenance costs for the pumping station for 2014 were \$1,441.15 for electricity and \$1,832.60 for generator maintenance for a total of \$3,273.75 (see attachment).
- Missing documentation – shop drawing submittal for Generator
- Observations during second site visit on 3/24/15:
 - Generator Alarm/Controls – during a second site visit on 3/24/15, an alarm went off indicating “low cool temperature”. A neighbor indicated the alarm had gone off the previous day and did frequently. This situation should be corrected.
 - Pump No.2 was “off” providing no redundancy at the station should pump no. 1 fail (obtain clarification from Gerrish Commons as to why the pump was “off”)
 - Air relief valve “stuck” open on pump no.2 (maintenance issue)

25 Vaughan Mall, Unit 1
Portsmouth, NH, 03801-4012
Tel: 603-436-6192 Fax: 603-431-4733

- Fan inside enclosure not working (it appears this may have just occurred as there is no corrosion inside the pump enclosure and all equipment appears to be in very good physical condition). Should be corrected.
- Oil and grease levels low (maintenance issue)
- Driveway is not paved
- Minimal “spare” parts on-hand (or inside station)



Generator



Pump



Pump controls



Pump Enclosure (green) and Generator

25 Vaughan Mall, Unit 1
Portsmouth, NH, 03801-4012
Tel: 603-436-6192 Fax: 603-431-4733

Gerrish Commons Homeowners Association
Profit & Loss Detail
January through December 2014

is

Type	Date	Num	Name	Memo	Cir	Split	Original Amount	Paid Amount	Balance
Income									0.00
Expense									
Bank Fee									
Check	5/30/2014	25	Citizens Bank			Citizens	25.00	25.00	25.00
Check	9/16/2014	36	Bank Fee	bank check fee		Citizens	10.00	10.00	35.00
Deposit	11/14/2014		Bank Fee	refund of bank fee		Citizens	-25.00	-25.00	10.00
Total Bank Fee							10.00	10.00	10.00
Electric									
Check	1/27/2014	21	PSNH			Citizens	136.19	136.19	136.19
Check	2/27/2014	28	PSNH			Citizens	157.35	157.35	293.54
Check	3/27/2014	27	PSNH			Citizens	144.97	144.97	438.51
Check	4/26/2014	26	PSNH			Citizens	147.92	147.92	586.43
Check	5/28/2014	24	PSNH			Citizens	138.19	138.19	725.62
Check	6/27/2014	29	PSNH			Citizens	122.28	122.28	847.90
Check	7/27/2014	30	PSNH			Citizens	92.65	92.65	940.55
Check	8/5/2014	38	PSNH			Citizens	20.65	20.65	961.20
Check	9/30/2014	40	PSNH			Citizens	149.67	149.67	1,110.87
Check	10/31/2014	38	PSNH			Citizens	107.66	107.66	1,218.53
Check	11/30/2014	41	PSNH			Citizens	113.10	113.10	1,331.63
Check	12/30/2014	42	PSNH			Citizens	109.52	109.52	1,441.15
Total Electric							1,441.15	1,441.15	1,441.15
Generator maintenance									
Check	7/21/2014	31	Generator Conne...	Maintenance		Citizens	197.08	197.08	197.08
Check	7/30/2014	32	Generator Conne...	controller repair part 1		Citizens	500.00	500.00	697.08
Check	7/30/2014	33	Generator Conne...	controller repair part 2		Citizens	500.00	500.00	1,197.08
Check	7/30/2014	33	Generator Conne...	controller repair part ...		Citizens	275.52	275.52	1,472.60
Check	8/4/2014	37	maintenance	claw for Belts for pu ...		Citizens	30.00	30.00	1,502.60
Check	8/16/2014	34	Generator Conne...			Citizens	330.00	330.00	1,832.60
Total Generator maintenance							1,832.60	1,832.60	1,832.60
Insurance									
Check	9/16/2014	35	community Asso...			Citizens	1,793.00	1,793.00	1,793.00
Total Insurance							1,793.00	1,793.00	1,793.00
Total Expense							5,076.75	5,076.75	5,076.75
Net Income							-5,076.75	-5,076.75	-5,076.75

**MINUTES OF PUBLIC WORKS & ENVIRONMENT
COMMITTEE MEETING
EXECUTIVE CONFERENCE ROOM**

APRIL 14, 2015 – 3:00 P.M.

Committee Members Present:

Councilor Dale Sprague, Chair
Councilors Jennifer Soldati, Denis Messier and David Witham

Staff Present:

City Manager Bob Belmore
Director of Public Works and Utilities Todd Smith
Director of Finance and Administration Scott A. Smith
Director of Economic Development Dave Sharples
Contract Engineer Joe Ducharme
City Clerk Diane DuBois

Others Present:

Valerie Giguere, Underwood Engineers
Christian Santos, Gerrish Commons Homeowners Association (GCHA)

Chairman Sprague called the meeting to order at 3:15 p.m.

MINUTES OF THE PREVIOUS MEETING.

Motion by Councilor Messier to accept the minutes of the 3/13/15 meeting as recorded. The motion was seconded by Councilor Soldati and passed 4-0.

GERRISH COMMONS PUMPING STATION.

Manager Belmore said he received a memo from Underwood Engineers and distributed a copy to everyone. The report speaks for itself. Engineer Giguere is here to answer any questions anyone might have. City staff was looking for an estimated cost on things that need to be done should the City take over the Pumping Station.

PW Director Smith said they got a couple of good quotes that indicate around \$10,000 would need to be put into it. The GCHA paid \$1,500 to Underwood Engineers to do this evaluation.

Councilor Witham mentioned the fact that this Pumping Station has been maintained by the GCHA and wondered if it would be fair to say it would be better under the City's care. The equipment is of good quality, so we have less apprehension about taking it over. He wondered what the useful life of a pumping station is.

Mr. Santos said he called Gordon-Rupp and the person he spoke with said it could last 30 years. It is currently running twice a day.

Councilor Messier said that is the better piece of equipment with plenty of capability for expansion.

PW Director Smith also pointed out that we have the parts in inventory that can be used with this one.

Councilor Soldati asked if there is some motivation as to why the City would want this. Councilor Sprague asked how many more units could be put through this Pumping Station.

Engineer Giguere replied they could get many more homes on this station, perhaps 200 more.

Councilor Sprague felt that we could probably put other homes from the area side streets onto this pumping station.

Engineer Giguere indicated there is a problem with the alarm, which they feel can be corrected. It is not a standard alarm.

Mr. Santos questioned why there are 30 homes hooked up to the pumping station when it is only a 29 home development.

Manager Belmore said he doesn't know. This is not a City issue.

Mr. Santos commented that it doesn't state anywhere on the blueprints that the homeowners were going to be in charge of the pumping station.

Councilor Messier said if we decide to take this over we need to make it clear that there are two issues that need to be taken care of.

Councilor Sprague stated if they want the City to take this over there are certain criteria the City is going to need. This needs to be an asset to us in order for us to take it over.

When asked by Councilor Sprague if there is money in an escrow account to pay for anything, Mr. Santos replied there is about \$2,000.

Councilor Sprague asked if the GCHA is willing for that money to stay in escrow for at least one year in case there are any issues.

Councilor Messier agreed we should have something to fall back on for a period of time. We also would need an insurance policy. The GCHA would like to get out from under this headache.

Councilor Witham expressed that this is a benefit to the City because of capacity and location. There could be increased revenue if more people hook into it. At the end of the day, do the benefits outweigh the issues? He feels they do.

Councilor Soldati said she trusts it would be an asset if everything is up to snuff.

Engineer Giguere said they already have a maintenance contract for the generator. She believes they need maintenance on a valve.

Councilor Messier said it would be nice to get to some resolution sooner than later. This is a very reputable product.

Councilor Witham said we are close to an endpoint. If we get a report back from Underwood stating all issues have been fixed we could go forward with it.

Manager Belmore said the estimate they got quoted about \$10,000 to meet DES requirements.

Councilor Witham moved that the City accept the pumping station with a \$10,000 payment from the GCHA. The motion was seconded by Councilor Messier.

Following further discussion, the motion failed by a vote of 2 yeas, 2 nays.

Councilor Sprague moved that the City take over the pumping station for the payment of \$15,000 to the City. The motion was seconded by Councilor Soldati. The motion failed by a vote of 2 yeas, 2 nays.

Councilor Witham moved that the City take over the pumping station for the amount of \$12,500. The motion was seconded by Councilor Messier.

Councilor Messier said this would cover the DES requirements and probably the repair to the generator. Basically, we would be getting a \$350,000 piece of equipment for \$12,500.

Director Sharples indicated there is an easement on the plan that goes all the way across the property.

The motion that the City take over the pumping station for the sum of \$12,500 from the GCHA passed by a vote of 4-0.

CITY ENGINEER JOE DUCHARME – PROJECT UPDATES.

Engineer Ducharme said we have two drainage projects out to bid right now, one on Maple Street and the replacement of a failing culvert piece on Buffumsville Road. We went out to bid on 4/01/15 and the bids are due by 4/30/15. He was asked to take a look at other funding options. They applied for a Hazard Mitigation Grant for Maple Street. It was rejected because it did not qualify. It would qualify under the State Revolving Loan Fund, which is a low interest loan. This is a competitive process. There is no down side to the State Revolving Fund. Last year there was a 20% forgiveness.

Councilor Witham asked if the City Manager's budget currently supports these two projects. Manager Belmore stated yes.

Engineer Ducharme said there are a few other drainage issues for future consideration. There is a culvert on West High Street, one on Salmon Falls Road, and a small washout on Buffumsville Road near the WWTP. They looked at culverts that have been replaced over the last five years. There are a few we need to keep our eyes on.

Councilor Sprague asked about Clement Road.

Public Works Director Smith remarked that is a culvert that is shared by three people. That problem was caused by plowing. It has been corrected.

Councilor Messier said before the State starts dumping those on us we need to tell them that they need to fix stuff they hand off to us.

Engineer Ducharme provided a summary of City trench permit changes under consideration that he and staff were working to improve.

PW Director Smith and Engineer Ducharme will be meeting with Pike next week. They will provide an update after that meeting. PW Director Smith indicated Pike will be back in town in early or mid-May.

Manager Belmore said that Engineer Ducharme is looking at possible road projects for resurfacing: Indigo Hill Road, High Street from CVS to Memorial Drive, Memorial Drive.

Councilor Witham remarked that Memorial Drive is falling apart. This is an image thing.

Engineer Ducharme remarked that at \$150,000 you are just looking at some resurfacing work.

MISCELLANEOUS.

Councilor Witham asked if there is an update on traffic pre-emption.

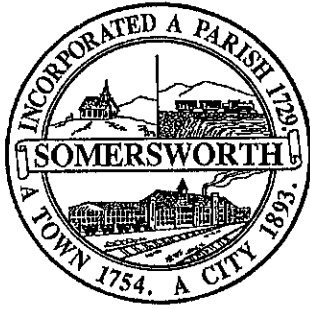
PW Smith replied they could probably get that next week. It is still frozen.

ADJOURNMENT.

Motion by Councilor Witham to adjourn at 4:30 p.m. The motion was seconded by Councilor Messier and passed 4-0.

Respectfully submitted,

Diane M. DuBois, City Clerk



David E. Sharples
Director of Planning and Community Development

July 28, 2015

To: Robert M. Belmore, City Manager

Re: Surveillance Cameras in City Parks

This memorandum is in response to the request to research the cost and feasibility of installing surveillance cameras in our City parks. I asked Kristen Ducharme to research the cost and feasibility to install cameras at Noble Pines. I chose this park as it is the busiest park with the most features. The Police Dept. referred us to Paul Hackworth of Hackworth Fire and Security. Paul did provide us with a quote on what he recommended at the park that is enclosed. Please note that there are numerous options for security but we informed Paul that we wanted a good system while being conscious of the cost. I have enclosed the specifications on the cameras quoted. Paul did recommend that the installation of lighting around the park would greatly improve the effectiveness of the cameras during low light/nighttime hours.

In addition to the quoted work, we would need to supply a pole and electricity at the concession stand to mount three cameras. We would also need to install an electric baseboard heater in the Recreation building closet where the system will be housed. This work could be done by City staff for approximately \$1000 bringing the total project cost to about **\$5,300**. There would also be an ongoing cost to heat the closet in the winter to maintain a minimum temperature of 40 degrees. These units are fairly efficient and would likely cost between \$30-\$50/month during the winter.

Thank you

134 Rocky Hill Rd.
Somersworth, NH 03878

Date	Estimate #
7/25/2015	725151Q"

Name / Address
Somersworth Recreation Dept

Terms	Job

[illegible]

Phone #	Fax #	E-mail	Total \$4,295.00
603 692-2267	603 692-2267	paul.hackworth85@gmail.com	



OMNI-IP

Scalable IP Solutions

 **KNC-p3BR4XIR**

3MP EXIR Network Camera
Rugged Bullet Style with IR
Dual Super Beam LED
IP66, POE + DC12V

KNC-p3BR4XIR: 4mm | KNC-p3BR6XIR: 6mm | KNC-p3BR12XIR: 12mm



OMNI-IP Scalable IP Solutions

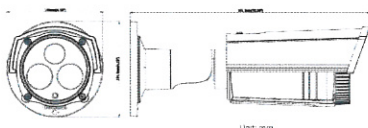
KNC-p3BR4XIR

3MP EXIR Network Camera
Rugged Bullet Style with IR
Dual Super Beam LED
IP66, POE + DC12V

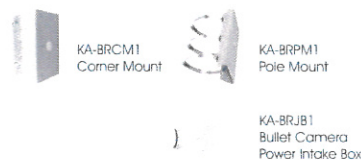
Features

- Omni-IP, hand-free, Plug-and-Play system. Just connect to PoE switch and stream video.
- View and record 3MP resolution at up to 20FPS from 1/3" progressive scan CMOS sensor.
- 3MP images contain NINE times the pixel detail versus traditional analog images.
- At 3x digital zoom, a 3MP image displays more detail than a basic analog camera.
- Real-time 30FPS streaming at 1920x1080 (1080p) 1280x720 (720p).
- Low light sensitivity at .07lux with:
 - True Day Night (ICR) for best daytime color reproduction and low light sensitivity.
 - Low no light coverage enhanced by dual EXIR Super Beam IR LEDs with 154 foot range.
 - Smart IR Control of image contrast despite bright, close in objects in scene.
- Extensive OSD capabilities, many controlled directly from Omni-IP NVR:
 - Dual streaming in H.264/MPEG with fixed variable bandwidth control from 32Kbps to 12.3Mbps.
 - Region of Interest allocates bandwidth to maximize resolution in priority areas within scene.
 - Day/night and IR switching control by photo sensor or schedule or disable IRs if desired.
 - In-camera detection of motion, video loss or tampering with alarm reporting to NVR.
 - 3D DNR improves low light image clarity and reduces bandwidth/NVR disk utilization.
 - DWDR compensates bright or unbalanced scene lighting.
 - Lens specifically for handling scenes with back lit subjects.
- Lens focal length of 4mm covers 70° field of view; optional 6mm & 12mm lenses offer greater magnification.
- Dual PoE/12VDC power:
 - 12VDC for legacy system upgrade or beyond PoE cable distance range.
 - Operate almost anywhere. IP66 weather resistance and -22°F to 140°F temperature range.
- Bullet housing with sunshield is adjustable for 360 pan and rotation and 90° tilt for flexible positioning.
- Support for Safari, Chrome, Firefox, IE web browsers with free plug-in.
- Customize installation by mounting to 4" electrical box or KA-BRJB1 Junction Box, or use KA-BRPM1 Pole Mount, KA-BRCM1 Corner Mount with or without Junction Box.

Dimensions (Unit: mm)



Accessories



Technical Specifications

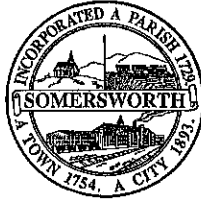
Image Sensor	1/3" Progressive Scan CMOS
Total Pixels (H x V)	2048x1536 3 Megapixel @ Maximum Resolution
Day & Night	True Day & Night with ICR; Controllable by light sensor or via schedule
Min. Illumination	.07lux @ F1.2, AGC on 0 Lux (IR LED On; IR may be disabled in OSD)
IR LED	Two Super Beam High Power IR LED 850nm
IR Distance	164 ft. (50m) Nominal IR performance depends on scene reflectivity
Smart IR	OSD Controlled Off/On
Shutter Speed	1/30s ~ 1/100,000s
DWDR/BLC	DWDR: Off/On, Level Adjust BLC: Off/Top, Bottom, Left, Right, Center Weighted
White Balance	AWB: Locked; Incandescent, Warm, Natural or Fluorescent Light
3D DNR	Off/On, Level Adjust
Focal Length (standard)	4mm F=2.0
Lens Options	6mm, 12mm
Lens Angle	2048 x 1536: Angle of view: 70°(4mm), 43.3°(6mm), 20.6°(12mm) 1920 x 1080: Angle of view: 79°(4mm), 49°(6mm), 23.2°(12mm)
Lens Type	Fixed focal length
Main Stream	2048x1536 1920x1080 1280x720
Supported Resolutions Sub Stream	320x240 352x240 640x480 704x480
Maximum Frame Rates	20FPS@2048x1536 ; 30FPS@1920x1080 ; 30FPS@1280x720
Compression	H.264 Main Profile & MJPEG
Bit Rate	Nominal rates from drop down: 1024, 2048, 3072, 4096, 6144, 8192 Kbps Customized rates: 32Kbps~12288Kbps
Streaming	Dual-Stream at different frame rates and bandwidth
Region of Interest	Image detail priority/enhancement for up to four user defined areas for main and/or sub stream
Image Settings	Brightness, Contrast, Saturation, Sharpness, Hue, AGC Gain, Image rotation/mirror, 50/60Hz system, Text overlay (Name, Time/Date, Fixed Labels; adjustable for position, size, color, etc.), Privacy masking
LAN	Ethernet 10/100 Base-T (RJ-45 type) with weather sealed shell
Security	Multiple user access levels with password protection; Watermarking of captured video IP address filter; IEEE802.1X (Authentication)
Protocol	IPv4, IPv6, HTTP, TCP/IP, ICMP, DHCP, DNS, DDNS, RTP, RTSP, RTCP, uPnP, IGMP, PPPoE, SMTP, NTP, SNMP, HTTPS, FTP, 802.1X, GGS, Bonjour
Network Storage	Video upload to PC, FTP or NAS
VMS Compatibility	ONVIF, PSIA, CGI, ISAPI
Supported Browsers	Internet Explorer, Chrome, Firefox, Safari (with O/S compatible plug-in)
Video Motion Detection	With arming schedule and multiple actions: notify NVR, send email, upload to FTP, trigger alarm output
Alarm Triggers	Intelligent video Motion Detection, Video Loss, Tampering
Alarm Events	Notify NVR, send email, upload to FTP, trigger alarm output
Angle Adjustment	Pan: 0~180° Tilt: 0~90° Rotate: 0~360°
Power	PoE class 3 (IEEE 802.3af) 12VDC +/- 10% 7W nominal; 9W IR LED on
Interface	8P8C RJ-45F for Network and PoE Power (DC 12V) Input
Environmental	IP66 (Weather Resistant)
Operating Temperature	-22°F ~ 140°F (-30°C ~ 60°C)
Dimension	4.13" x 4.13" x 10.38" (105x104.8x263.1mm)
Other	Fits 4" electrical box
Weight	1.5 lbs./700g
Mounting Options	KA-BRJB1 Junction Box; KA-BRPM1 Pole Mount; KA-BRCM1 Corner Mount with or without Junction Box

www.ktncusa.com

* See detailed specs for field of view at different combinations of focal length and resolution.
KT&C America, Inc. reserves the right to make changes to improve our products at any time without notice; we are not responsible for misprints.

Ordering Info: KNC-p3BR4XIR: 4mm | KNC-p3BR6XIR: 6mm | KNC-p3BR12XIR: 12mm

Robert M. Belmore
City Manager
bblmore@somersworth.com
(603) 692-9503



One Government Way
Somersworth, New Hampshire 03878
(603) 692-4262
www.somersworth.com

City of Somersworth, New Hampshire

OFFICE OF THE CITY MANAGER

August 7, 2015

NOTIFICATION OF WATER SYSTEM IMPROVEMENTS **ROCKY HILL ROAD WATER STORAGE TANK**

Please be advised that from the end of August until mid-November the City of Somersworth, NH will be rehabilitating the Rocky Hill Road Water Storage Tank. Construction will include abrasive blast removal of the interior and exterior tank coating system, application of a new tank coating system and miscellaneous repairs. Water service will be maintained throughout the construction process. Neighbors to the tank site can expect to see commercial equipment mobilizing to the project site around August 24th. Work hours will be in accordance with the City's noise ordinance. A safety plan produced by an industrial hygienist as well as best management practices are in place to maintain site cleanliness, environmental protection, dust control and site safety. Please feel free to contact the City Manager's Office with any questions or concerns.

Somersworth City Hall
Attn: Robert M. Belmore, City Manager
One Government Way
Somersworth, NH 03878
(603) 692-9503

Information Item # 3

A Request for Proposals:

Timberland seeks Serv-a-palooza Volunteer Projects in the "Tri-Cities" of Dover, Rochester and Somersworth

Event Date: Thursday, September 17, 2015

Project Theme: Community Revitalization in Dover, Rochester and Somersworth

Proposals Due: August 7, 2015

The Timberland Company believes in doing well and doing good and in providing our employees with the opportunity to do the same. In 1992 Timberland launched the Path of Service™ program that currently provides employees with up to 40 paid hours per year to serve in their communities during regularly scheduled work hours. Twice a year, Timberland organizes large scale service events for employees worldwide so they can pull on their boots as one big team and make a difference. Serv-a-palooza is one of our two annual global celebrations of service and this year we seek proposals for meaningful service projects in the Tri-City area.

This year, we aim to bring up to 450 of our Stratham-based employees and guests to the Tri-City area to support education and social service agencies in fulfilling their missions. We seek proposals for Serv-a-palooza service projects that can accommodate a **preferred minimum of 50 volunteers for 6 hours of work** that will contribute to the revitalization of the community. Ideal partners would be a registered non-profit or public entity located around the Tri-City area. Volunteer projects may include: refurbishing playgrounds at public schools or non-profit day care centers; beautifying buildings and grounds; sorting and organizing donations; installing outdoor classrooms or meeting areas; indoor/outdoor painting and murals; packing care kits; and more.

All of our Serv-a-palooza projects will be selected and executed according to Timberland's GREEN Standard. GREEN is an acronym for:

over —

Grassroots – our service projects will be driven by the grassroots to meet pressing community needs.

Reduce, Reuse, Recycle – we prefer projects that allow us to use recycled or repurposed materials.
We will also ensure that all recyclable waste is recycled from our service sites.

Engagement – we will drive scale and long term sustainability by ensuring relevant community stakeholders are engaged in our projects.

Education – both internal and external education is critical to ensure long term sustainability of our service contribution.

Neutrality – we will seek projects that forward our goal of carbon neutrality.



**Serv-a-palooza
2015**

A Timberland Initiative

Timberland Request for Proposal Serv-a-palooza Projects on September 17, 2015

DRAFT

Think BIG Ideas – Think Community – Think Timberland!

SEND COMPLETED FORMS OR QUESTIONS TO:

Brianne Wood, Timberland Community Service Manager Brianne_wood@vfc.com

RFP Contact Information

Salutation	Mr.
First Name (required)	Robert
Last Name (required)	Belmore
Title (required)	City Manager
Address (required)	One Government Way
Address 2	
City/Town, State, Zip (required)	Somersworth, NH 03878
Day Phone (required)	(603) 692-9503
Email (required)	bbelmore@somersworth.com

Organization Profile

Legal Name (required)	City of Somersworth
Tax ID/EIN # (required)	
Doing Business As	Municipal Government
Address (required)	One Government Way
City/Town, State, Zip (required)	Somersworth, NH 03878
Director Name (required)	Dave Sharples
Director's Day Phone (required)	(603) 692-9517
Email (required)	dsharples@somersworth.com
Organization's Mission Statement	

Invitation

Project/Event Title	Noble Pines Park Esplanade Project
Physical address of proposed event (required): (street, town, state, zip)	45 Grand Street Somersworth, NH 03878
Ownership of land/facility Does your organization own the proposed event location land and/or facility? If not, this RFP must include written approval from the owner for the proposed scope of work.	Yes, the City of Somersworth is the owner of the property where the project will occur.

Sources of funding What sources of funding have you secured for this project	The City can expend approximately \$3,000 from its parks repair budget. Additional funding may be available through the school and other means if project is selected.
History of Service Have you organized volunteer events in the past? If yes, please describe. If not, please state "not applicable".	Yes. For the past several years the City has participated in the Serve with Liberty program and has utilized fifty (50) volunteers to complete a variety of tasks including trail cutting/clearing, building footbridges, painting, general cleanup and maintenance, etc.
Estimated Number of Total Volunteers Please indicate the total number of volunteers requested. (minimum: 50 volunteers working for 6 hours at the same time)	58
Scope of Work - Specific Tasks Please list the specific tasks proposed for volunteers. <u>Think of everything on your wish list.</u> Be sure to note how many volunteers are required for each task. This Scope of work may change based on: site visits, budget, level of complexity, and/or shift in priorities. Timberland will consult and confirm with the owner/organization to ensure all parties align and agree with these changes. We will not participate in any tasks that include: Electrical, plumbing, HVAC, roofing, asbestos/lead/mold removal, or anything requiring a license or specific certificate.	Install approximately 380 linear feet of an 8' wide stone dust path connecting the two dugouts, roadway and new pavilion in accordance with the attached concept plan. Work will include hauling and laying 30 cubic yards of stone dust, raking it out, installing aluminum landscaping edging, fine grading, and loaming and seeding disturbed areas along the edges of the path. 30 volunteers. Install approximately 688 sq. ft. of block retaining wall. 8 volunteers. Reset approximately 280 linear feet of stairs and repair handrails. This is an exterior staircase that Connects the Noble Pines park to West High Street and the SAU 56 Office. 10 volunteers. Install bench seating on the hill around the ballfield. 10 volunteers. Make minor improvements to the existing concession stand to include replacement of rotten wood and one entry door and paint to match. 2 volunteers. The site will need some work done prior to the event as the areas for the retaining walls and the rough grading of the path will need to be prepped for the event. The City will coordinate and lead this effort.
Work permits: Are any permits required for the proposed scope of work? Note: It is the responsibility of the owner/organization to research the need for and acquire any permitting required to accomplish the approved scope of work.	No
Event Support What type of support or resources might your agency be able to provide for this event. It is <i>not required to have any, but would like to know if any apply.</i>	Please check off all boxes that apply: <input checked="" type="checkbox"/> Dedicated liaison(s) from your agency to help coordinate the project <input checked="" type="checkbox"/> Assist with management of volunteers during event <input checked="" type="checkbox"/> Lunch for volunteers <input checked="" type="checkbox"/> Specified budget available for project-related costs If yes, how much? A minimum of \$3,000 <input type="checkbox"/> Other? Please note: _____
Sustainability: How will the proposed scope of work be sustained/cared for after the project is completed?	We are committed to maintaining the parks through our Public Works Department and Recreation Department. This park is maintained by the City's landscape contractor and City staff. It has irrigation and the City has an irrigation contractor to maintain the system. This park is also actively used by the High School baseball team and Babe Ruth who all have taken part in maintaining this park and making improvements and we would expect these contributions to continue. This access is critical for elderly and others unable to navigate the steep slopes that exist today and therefore maintaining this access would be of paramount importance to the success of the park.

Which elements of our GREEN service standard are addressed by this project? Not every project will forward every category: Feel free to leave some questions unanswered.

- 1) G: Grassroots generated projects – Explain how this project is community generated and supported.
- 2) R: Reduce, reuse, recycle – are there opportunities for us to use recycled or repurposed materials in any construction and/or to recycle any waste from the service day? If so, please describe.
- 3) E: Engagement – how will you engage relevant community stakeholders to support and sustain the project?
- 4) E: Education – What opportunities are there to educate and engage the local community to ensure the project's sustainability?
- 5) N: In what ways does this project progress TBL's goal of Carbon Neutrality?

Impact which will be achieved

Please state the measurable objectives of your project proposal and how they contribute to Timberland's GREEN service criteria?

1. This project has been part of the City's Capital Improvement Program for several years. The project did include stairways down the hill to each dugout and a new backstop but these items have been accomplished.
2. The project will utilize recyclable materials (i.e bench tops) wherever practical.
3. We will continue to work with the school, Babe Ruth, ROSO Soccer, and other stakeholders who use this field on a regular basis to support and sustain this project.

The objective of this project is to provide safe and convenient access to all visitors of the Noble Pines Park. This park is a centerpiece for the City of Somersworth and is enjoyed by hundreds of daily visitors. The completion of this project will engage the community by offering a high quality recreational facility that provides a great place to watch a ballgame, cool off in the splash pad, play a pickup game of basketball, or just relax and enjoy the peaceful surroundings under the new pavilion.

DRAFT

Photos – If possible, please provide some photos of the work to be completed.

See attached photos and plans.

NOTE - If your proposal is selected you may be required to provide the following:

- *Proof of Insurance*
- *Written approval from the property owner to have external volunteers working on the property*
- *Joint approval from Timberland, property owner and organization on the proposed scope of work*

Noble Pines Esplanade Project





**Serv-a-palooza
2015**

A Timberland Initiative

Timberland Request for Proposal Serv-a-palooza Projects on September 17, 2015

DRAFT

Think BIG Ideas – Think Community – Think Timberland!

SEND COMPLETED FORMS OR QUESTIONS TO:

Brianne Wood, Timberland Community Service Manager Brianne_wood@vfc.com

RFP Contact Information

Salutation	Mr.
First Name (required)	Robert
Last Name (required)	Belmore
Title (required)	City Manager
Address (required)	One Government Way
Address 2	
City/Town, State, Zip (required)	Somersworth, NH 03878
Day Phone (required)	(603) 692-9503
Email (required)	bbelmore@somersworth.com

Organization Profile

Legal Name (required)	City of Somersworth
Tax ID/EIN # (required)	
Doing Business As	Municipal Government
Address (required)	One Government Way
City/Town, State, Zip (required)	Somersworth, NH 03878
Director Name (required)	Dave Sharples
Director's Day Phone (required)	(603) 692-9517
Email (required)	dsharples@somersworth.com
Organization's Mission Statement	

Invitation

Project/Event Title	Willand Pond Low Elements Course and Fitness Trail
Physical address of proposed event (required): (street, town, state, zip)	479 High Street Somersworth, NH 03878
Ownership of land/facility Does your organization own the proposed event location land and/or facility? If not, this RFP must include written approval from the owner for the proposed scope of work.	Yes, the City of Somersworth is the owner of the property where the project will occur

Sources of funding What sources of funding have you secured for this project	Not secured but it is anticipated that the school could provide up to \$3,000 toward this project.
History of Service Have you organized volunteer events in the past? If yes, please describe. If not, please state "not applicable".	Yes. For the past several years the City has participated in the Serve with Liberty program and has utilized fifty (50) volunteers to complete a variety of tasks including trail cutting/clearing, building footbridges, painting, general cleanup and maintenance, etc.
Estimated Number of Total Volunteers Please indicate the total number of volunteers requested. (minimum: 50 volunteers working for 6 hours at the same time)	66 <div style="text-align: right; font-size: 2em; color: red; font-weight: bold;">DRAFT</div>
Scope of Work - Specific Tasks Please list the specific tasks proposed for volunteers. <i>Think of everything on your wish list.</i> Be sure to note how many volunteers are required for each task. This Scope of work may change based on: site visits, budget, level of complexity, and/or shift in priorities. Timberland will consult and confirm with the owner/organization to ensure all parties align and agree with these changes. We will not participate in any tasks that include: Electrical, plumbing, HVAC, roofing, asbestos/lead/mold removal, or anything requiring a license or specific certificate.	Clear an existing flat wooded area of small brush and organic debris and install a low elements course consisting of approximately six to eight features. 30 volunteers. Clear small flat areas along the existing trail, lay stone dust and landscape timbers, and install approximately six fitness stations (i.e. push up bars, steps, etc.) spaced out along the Willand Pond Trail. 30 volunteers. Install signage that suggests games to play or how to utilize fitness equipment at the elements course and at each fitness station. 6 volunteers.
Work permits: Are any permits required for the proposed scope of work? Note: It is the responsibility of the owner/organization to research the need for and acquire any permitting required to accomplish the approved scope of work.	No
Event Support What type of support or resources might your agency be able to provide for this event. <i>It is not required to have any, but would like to know if any apply.</i>	Please check off all boxes that apply: <input checked="" type="checkbox"/> Dedicated liaison(s) from your agency to help coordinate the project <input checked="" type="checkbox"/> Assist with management of volunteers during event <input checked="" type="checkbox"/> Lunch for volunteers <input checked="" type="checkbox"/> Specified budget available for project-related costs If yes, how much? Anticipate up to \$3,000 from the school <input type="checkbox"/> Other? Please note: _____
Sustainability: How will the proposed scope of work be sustained/cared for after the project is completed?	This project is part of the City's mission to create high quality public spaces for our residents and visitors to enjoy the outdoors. We are committed to maintaining the parks through our Public Works Department and Recreation Department. Willand Pond is visited frequently by our Recreation maintenance worker and other City staff who will regularly inspect the elements and fitness station and make repairs as required.

Which elements of our GREEN service standard are addressed by this project? Not every project will forward every category: Feel free to leave some questions unanswered.

- 1) G: Grassroots generated projects – Explain how this project is community generated and supported.
- 2) R: Reduce, reuse, recycle – are there opportunities for us to use recycled or repurposed materials in any construction and/or to recycle any waste from the service day? If so, please describe.
- 3) E: Engagement – how will you engage relevant community stakeholders to support and sustain the project?
- 4) E: Education – What opportunities are there to educate and engage the local community to ensure the project's sustainability?
- 5) N: In what ways does this project progress TBL's goal of Carbon Neutrality?

Impact which will be achieved

Please state the measurable objectives of your project proposal and how they contribute to Timberland's GREEN service criteria?

- 1.
2. The project will utilize recycled materials wherever practical (i.e. recycled landscape timbers for fitness station borders.
3. This project will engage school age children by providing an outdoor classroom to teach them team work and how to challenge themselves to reach goals. The anticipated regular use of the elements course as part of the school curriculum will engage youth in fun and challenging activities outside the traditional classroom.
4. The utilization of the features by Somersworth students will provide ongoing education about the benefits of an active lifestyle and teach valuable team building skills. We also actively market all our parks with pamphlets, brochures, and press releases to spread the word of our excellent recreational activities here in Somersworth.

The objective of this project is to engage the community in an active lifestyle that promotes fitness and overall health. The project will also teach our youth the importance of teamwork and working together to reach a shared goal.

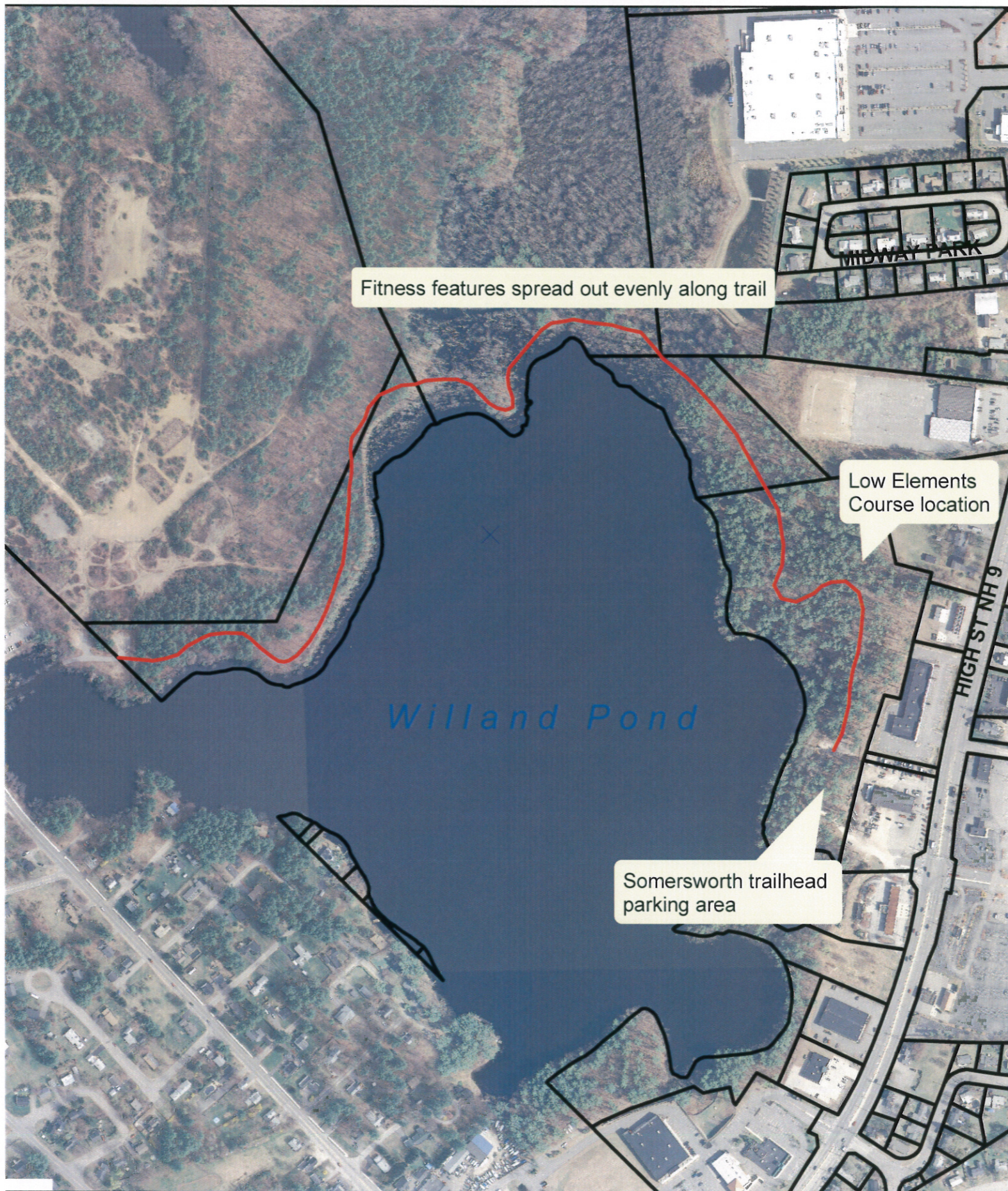
Photos – If possible, please provide some photos of the work to be completed.

See attached photos and plans.

NOTE - If your proposal is selected you may be required to provide the following:

- *Proof of Insurance*
- *Written approval from the property owner to have external volunteers working on the property*
- *Joint approval from Timberland, property owner and organization on the proposed scope of work*

Willand Pond Low Elements Course and Fitness Trail





Serv-a-palooza
2015

A Timberland Initiative

Timberland Request for Proposal

Serv-a-palooza Projects on September 17, 2015

DRAFT

Think BIG Ideas – Think Community – Think Timberland!

SEND COMPLETED FORMS OR QUESTIONS TO:
Brianne Wood, Timberland Community Service Manager Brianne_wood@vfc.com

RFP Contact Information

Salutation	Mr.
First Name <i>(required)</i>	Robert
Last Name <i>(required)</i>	Belmore
Title <i>(required)</i>	City Manager
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City/Town, State, Zip <i>(required)</i>	Somersworth, NH 03878
Day Phone <i>(required)</i>	(603) 692-9503
Email <i>(required)</i>	bblmore@somersworth.com

Organization Profile

Legal Name <i>(required)</i>	City of Somersworth
Tax ID/EIN # <i>(required)</i>	
Doing Business As	Municipal Government
Address <i>(required)</i>	One Government Way
City/Town, State, Zip <i>(required)</i>	Somersworth, NH 03878
Director Name <i>(required)</i>	Dave Sharples
Director's Day Phone <i>(required)</i>	(603) 692-9517
Email <i>(required)</i>	dsharples@somersworth.com
Organization's Mission Statement	

Invitation

Project/Event Title	Mast Point Dam Recreational Area Improvements
Physical address of proposed event <i>(required)</i> : (street, town, state, zip)	105 Salmon Falls Road Somersworth, NH 03878
Ownership of land/facility Does your organization own the proposed event location land and/or facility? If not, this RFP must include written approval from the owner for the proposed scope of work.	Yes, the City of Somersworth is the owner of the property where the project will occur

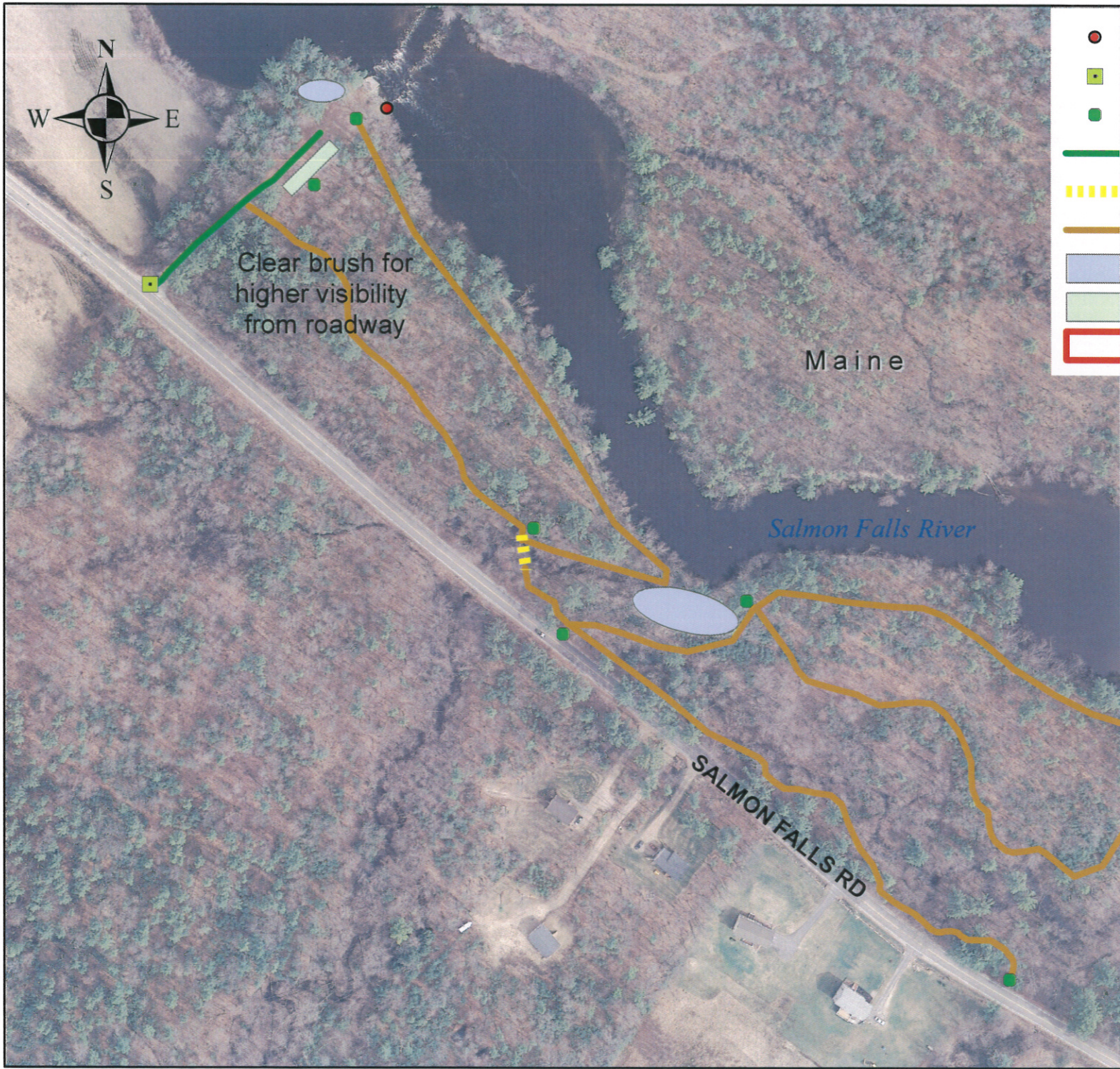
Sources of funding What sources of funding have you secured for this project	Grant funding through the NH Department of Resources and Economic Development has been awarded. Funds are available to purchase all materials for the project.
History of Service Have you organized volunteer events in the past? If yes, please describe. If not, please state "not applicable".	Yes. For the past several years the City has participated in the Serve with Liberty program and has utilized fifty (50) volunteers to complete a variety of tasks including trail cutting/clearing, building footbridges, painting, general cleanup and maintenance, etc.
Estimated Number of Total Volunteers Please indicate the total number of volunteers requested. (minimum: 50 volunteers working for 6 hours at the same time)	50 <div style="text-align: right; color: red; font-weight: bold; font-size: 2em;">DRAFT</div>
Scope of Work - Specific Tasks Please list the specific tasks proposed for volunteers. <u>Think of everything on your wish list.</u> Be sure to note how many volunteers are required for each task. This Scope of work may change based on: site visits, budget, level of complexity, and/or shift in priorities. Timberland will consult and confirm with the owner/organization to ensure all parties align and agree with these changes. We will not participate in any tasks that include: Electrical, plumbing, HVAC, roofing, asbestos/lead/mold removal, or anything requiring a license or specific certificate.	Install a 20' x 20' hand carry boat launch in accordance with the attached plans. 20 volunteers. Install stone dust path from parking area to hand carry boat launch. 15 volunteers. Clear approximately 1 mile of existing paths through the park. Tree trimming, pulling weeds, removing trip hazards, etc. 15 volunteers. General cleaning and assistance with sign installation and parking area improvements. This can be done by volunteers that have either finished their tasks or extra ones that may not be needed as described above.
Work permits: Are any permits required for the proposed scope of work? Note: It is the responsibility of the owner/organization to research the need for and acquire any permitting required to accomplish the approved scope of work.	Yes, a NHDES Wetland Permit and Shoreland Permits are required for this work. Applications for these permits have been submitted to the NHDES and we are hopeful that they will be secured by September 17 th .
Event Support What type of support or resources might your agency be able to provide for this event. <i>It is not required to have any, but would like to know if any apply.</i>	Please check off all boxes that apply: <input checked="" type="checkbox"/> Dedicated liaison(s) from your agency to help coordinate the project <input checked="" type="checkbox"/> Assist with management of volunteers during event <input checked="" type="checkbox"/> Lunch for volunteers <input checked="" type="checkbox"/> Specified budget available for project-related costs If yes, how much? All materials are grant funded <input type="checkbox"/> Other? Please note: _____
Sustainability: How will the proposed scope of work be sustained/cared for after the project is completed?	This project is part of the City's mission to create high quality public spaces for our residents and visitors to enjoy the outdoors. We are committed to maintaining the parks through our Public Works Department and Recreation Department. In addition to the Public Works staff the City employs a full time maintenance worker during warmer months that is solely dedicated to the upkeep and maintenance of our parks.

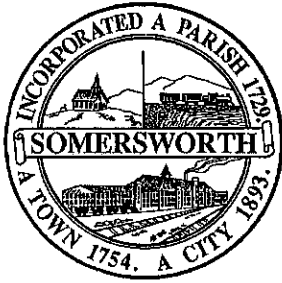
<p>Which elements of our GREEN service standard are addressed by this project? Not every project will forward every category: Feel free to leave some questions unanswered.</p> <ol style="list-style-type: none"> 1) G: Grassroots generated projects – Explain how this project is community generated and supported. 2) R: Reduce, reuse, recycle – are there opportunities for us to use recycled or repurposed materials in any construction and/or to recycle any waste from the service day? If so, please describe. 3) E: Engagement – how will you engage relevant community stakeholders to support and sustain the project? 4) E: Education – What opportunities are there to educate and engage the local community to ensure the project's sustainability? 5) N: In what ways does this project progress TBL's goal of Carbon Neutrality? <p>Impact which will be achieved Please state the measurable objectives of your project proposal and how they contribute to Timberland's GREEN service criteria?</p>	<ol style="list-style-type: none"> 1. This project was a result of the City's Master Plan updated in 2010 where residents expressed a desire for better amenities at our parks. The Conservation Commission championed this project and held two public input sessions on the proposal. This project has a well-documented history of local support. 2. The project will reuse the existing granite boulders in and around the park. The boat launch will utilize recycled material for the steps. 3. We will continue to utilize the Conservation Commission to support and sustain the project as well as City staff to insure the park's success. 4. The Conservation Commission has discussed holding school field trips at the park as the land is a great example of a riparian corridor that benefits water quality, wildlife, and furthers the City's vision to protect valuable open space. <p>This project's objective is to rehabilitate an existing City Park that allows everyone to enjoy the beauty of the outdoors in a riverside setting. This park promotes walking trails, non-motorized boating, picnicking, and other activities that reinforce an active and healthy lifestyle.</p>
<p>Photos – If possible, please provide some photos of the work to be completed.</p>	<p>See attached photos and plans.</p>

NOTE - If your proposal is selected you may be required to provide the following:

- *Proof of Insurance*
- *Written approval from the property owner to have external volunteers working on the property*
- *Joint approval from Timberland, property owner and organization on the proposed scope of work*

Mast Point Dam Area Concept Plan





MEMORANDUM

To: Bob Belmore, City Manager

From: Scott Smith, Director of Finance and Administration

Date: August 10, 2015

Re: Monthly Report

Finance Department:

- Started closing year end. Auditors will be on-site for some preliminary work in August.
- Kicked off the financial software conversion project.
- Conducted interviews for the water Utility Clerk's position.
- Participated in union negotiations.

Requests for Bids/Proposals:

- Bids Opened:
 - Municipal Engineering Services – July 23, 2015
 - Joint Salt/Sand bid – July 24, 2015
 - Nards Parking Lot – July 9, 2015
- Bids in Progress
 - Grave Excavation – August 6, 2015
 - Construction Equipment Rental – August 13, 2015

City Clerk:

- Prepared for and took minutes at one scheduled meeting during the month.
- Prepared for and took minutes for various Council standing committees.
- The City Licensing board issued the following permits:
 - SHS Football Jamboree Fundraiser – 07/10/15

- SFA Kids Konzerts – 07/10/15
 - Benefit at Somersworth American Legion – 07/14/15
 - Knights of Columbus Tootsie Roll Drive – 7/24/15
 - Jass Boxing Show at Tri-City Christian Academy – 7/29/15
 - Boy Scout Troop 173 Popcorn Sales – 7/29/15
 - New Beginnings/Poppy Seeds Studio outside sale – 7/31/15
- Cash receipts for the month were \$5,604.

Tax Collector:

- Motor Vehicle registrations for the month totaled \$126,664.
- Total receipts for the month were \$2,895,684.

Human Services:

- Total assistance for the month was \$7,832. That compares to \$ 8,426 for the month of June 2015 and \$ 13,608 for July 2014.
- 6 new cases were opened compared to 14 in 2014 and 9 in 2013.
- 18 cases were approved for varying levels of assistance in July, with 4 cases still pending and 5 cases denied. 8 cases were referred to other agencies for support.

Library

- The summer reading program has been on-going with 56 children registered.
- The Library welcomed co-author of the book We Are Market Basket, Daniel Korschun for a program and book signing.
- The Library will have two art exhibits in the coming months. Anne Vaughn will be bringing her oil painting for August and Brian Cincotta will exhibit his landscapes in the fall.
- The Library held 12 programs and 10 story times this month.

Information Technology

- Spent time in general server maintenance, checked systems, checked and cleared logs.
- Started the City Hall server project. Much of the time was focused on preparing for the Financial Software upgrade. The mail server portion has started and is anticipated to be completed in September.

Department of Development Services (DDS)
Monthly Report
July 2015

Office of Assessing:

- Sales Verification inspections have taken place in the month of July.
- 26 Abatement applications were turned in by the April 1st deadline. All 26 applications were processed by the July 1st deadline.
- In order for AssessPro to reflect what is currently on each property, over 2,500 pictures will need to be taken and uploaded into the program. Approximately, 2,300 photos have been taken to date, with all 2,300 of those uploaded into AssessPro.
- All Religious and Charitable Exemption applications are currently were processed and filed in July.
- This office is preparing for the Cycled Inspections process for the 2015 year.

Property Maintenance and Code Enforcement:

Property Maintenance and Code Enforcement Activity Report for July 2015						
Incident Location		Origin of Complaint	Responsible person notified	Compliance	Nature of Concern	Date of Complaint
87	Old Rochester Rd.	DDS	yes	pending	site plan violation	7/1/2015
63	Rocky Hill Rd.	DDS	no***	pending	dumpster/vehicle stg./deferred maintenance/trash	7/1/2015
8	Genest St.	DDS	yes	yes	tv/tv stand	7/1/2015
208-210	Main St.	DDS	yes	yes	tv/dresser drawers/concrete blocks	7/1/2015
290	Main St.	DDS	yes	yes	tv/couches/chairs/mattress/desk	7/1/2015
31	Lincoln St.	DDS	yes	yes	couches	7/1/2015
16	Cameron Way	DDS	yes	yes	mattress/tv	7/1/2015
466	High St.	DDS	yes	yes	grass	7/13/2015
11	Buffumsville Rd.	DDS	yes	yes	trash/bulky item	7/13/2015
90	High St.	DDS	yes	yes	trash	7/13/2015
446-448	High St.	DDS	yes	yes	grass	7/13/2015
69	Bartlett Ave.	DDS	yes	yes	grass	7/14/2015
6	Plaza Terrace	CC	yes	pending	mold	7/15/2015
364	High St.	DDS	yes	yes	grass	7/16/2015
438	High St.	DDS	yes	yes	grass	7/16/2015
62	Green St.	DDS	yes	yes	trash/rubbish	7/20/2015
57	Union St.	DDS	yes	yes	TV/washer/dryer	7/20/2015
440	High St.	DDS	yes	yes	chair	7/20/2015
157	High St.	DDS	yes	yes	bookshelf	7/20/2015
401	High St.	DDS	yes	yes	couch/mattress	7/20/2015
107	Indigo Hill Rd.	DDS	yes	yes	chair/TV	7/20/2015
2	Nash Pkwy.	DDS	yes	yes	grass	7/20/2015
463	High St.	DDS	yes	pending	dumpster not in enclosure	7/21/2015
44	Pleasant St.	DDS	yes	yes	chickens	7/21/2015
2	Hawthorne Cir.	DDS	yes	yes	grass/pool/brushpile	7/22/2015
55	Green St.	DDS	yes	yes	trash/rubbish	7/22/2015
10-12	Fremont St.	DDS	yes	pending	mattress/couch	7/22/2015
67	Green St.	DDS	yes	pending	dumpster	7/23/2015
9	Mt. Auburn St.	DDS	yes	pending	mattress	7/23/2015
260	Main St.	DDS	yes	yes	trash (fridge/bikes/futons)	7/23/2015
240	Main St.	DDS	yes	yes	trash/outdoor stg	7/24/2015
15	River St.	DDS	yes	pending	grass	7/24/2015
33-35	Lincoln St.	DDS	yes	pending	trash, chair	7/24/2015
13	Lincoln St.	DDS	yes	yes	trash/rubbish	7/27/2015
9	Linden St.	DDS	yes	yes	trash/rubbish	7/27/2015
173	High St.	DDS	yes	yes	grass	7/27/2015
149	High St.	DDS	yes	yes	raccoon infestation	7/28/2015
85	Elm St.	DDS	yes	yes	mice infestation	7/28/2015

19	Pleasant St.	DDS	yes	pending	items stored on front porch	7/28/2015
142-144	High St.	DDS	yes	yes	TV/trash	7/29/2015
27-29	Pleasant St.	DDS	yes	pending	TV	7/29/2015
189-191	High St.	DDS	yes	yes	chair in front lawn	7/29/2015
***Property cannot be accessed to assess possible violations- No Trespassing Signs						
In addition to new complaints received work continues on the Work in Progress (WIP) files from past months						
Of the 20 pending complainants from June, 5 properties have complied and NOV's were sent to 15 properties for non-compliance						

Building and Health Departments:**Major Building Permits issued in July 2015:****Construction cost****Fee**

17	Jack & Jill MHP	Other/See notes	\$3,000.00	\$34.00
18	Emery	New Construction	\$266,501.00	\$2,142.01

Minor Building Permits issued in July 2015:

7A	Silver	Bathroom addition/Remodel	\$5,000.00	\$50.00
136	Old Rochester Rd	Fence	\$800.00	\$25.00
15	Ron-Wyn Dr	Other/See notes	\$900.00	\$25.00
12	Mt. Auburn	Pool/Hot tub	\$500.00	\$25.00
3	Long Leaf Ln	Siding	\$12,252.00	\$114.00
191	West High	Roof	\$7,000.00	\$80.00
247	Old Rochester Rd	Finish Basement/Attic	\$3,000.00	\$40.00
42	Otis Rd	Fence	\$1,985.00	\$26.00
317	Main	Remodel (Remove + upgrade)	\$9,210.00	\$83.00
9	East	Fence	\$5,018.00	\$50.00
369	High	Deck/Deck Stairs	\$2,100.00	\$27.00
31	Jack & Jill MHP	shed	\$2,095.00	\$26.00
19	Tate's Brook Rd	Roof	\$24,695.91	\$206.80
2	Ben-Rich Dr	Addition	\$9,000.00	\$82.00
677	Sherwood Glen MHP	Roof	\$4,000.00	\$42.00
14-31	Market	Deck/Deck Stairs	\$10,000.00	\$90.00
58	Milo Ln	Deck/Deck Stairs	\$3,000.00	\$40.00
2	Memorial Dr	Roof	\$5,200.00	\$51.60
44	Buffumsville Rd	Fence	\$5,200.00	\$56.00
1	Otis Rd	shed	\$600.00	\$25.00
354	Main	Dumpster pad and fence	\$1,000.00	\$25.00
12	Hillside	Siding	\$22,012.00	\$186.00
39	Noble	Window replacement	\$800.00	\$25.00

PERMIT RECEIPTS						
	2012	2013	2014	2015	DIFFERENCE this year to last	% OF CHANGE
January	\$1,789.50	\$1,387.72	\$1,820.00	\$2,157.00	\$337.00	18.5%
February	\$658.60	\$1,922.02	\$3,864.00	\$2,408.00	-\$1,456.00	-37.7%
March	\$2,141.00	\$2,974.00	\$2,191.64	\$5,287.28	\$3,095.64	141.2%
April	\$1,811.00	\$2,470.38	\$4,768.15	\$8,257.80	\$3,489.65	73.2%
May	\$5,532.00	\$6,979.20	\$26,049.95	\$7,194.16	-\$18,855.79	-72.4%
June	\$1,701.00	\$3,609.52	\$24,286.88	\$4,234.80	-\$20,052.08	-82.6%
July	\$3,750.70	\$3,968.83	\$3,646.20	\$4,057.41	\$411.21	11.3%
August	\$3,059.03	\$13,916.92	\$6,156.50			
September	\$3,422.70	\$8,522.70	\$6,224.10			
October	\$2,217.25	\$4,336.68	\$6,880.63			
November	\$4,126.12	\$2,930.29	\$2,377.78			
December	\$1,726.75	\$2,990.12	\$2,338.80			
Year total	\$31,935.65	\$56,008.37	\$90,604.63	\$33,596.45	-\$33,030.37	-49.6%
Difference of change this year to last (completed months only)						

Total Permits 2012 to Present						
	2012	2013	2014	2015	DIFFERENCE this year to last	% OF CHANGE
January	34	31	26	30	4	15.4%
February	27	39	29	24	-5	-17.2%
March	27	44	29	48	19	65.5%
April	40	60	48	58	10	20.8%
May	41	65	66	55	-11	-16.7%
June	16	77	66	73	7	10.6%
July	48	54	47	41	-6	-12.8%
August	50	62	55			
September	51	72	67			
October	61	60	63			
November	36	50	47			
December	45	42	38			
YTD Totals	589	656	581	329	18	5.8%

Land Use Boards:

Conservation Commission July 2015:

- The Commission reviewed the after-the-fact NHDES Wetlands Permit Application to retain wetlands fill at 100 Hideaway Place, Assessor's Map 50, Lot 11. The Commission recommended approval to the NHDES.

Historic District Commission July 2015:

At the regular meeting, the Commission reviewed the following:

- Brian Barrington, 39 Noble Street, Assessor's Map 11, Lot 01, HDC #13-2015. Application for window replacement was **approved**.

Planning Board July 2015:

- John J. Flatley, Tri City Road, Assessor's Map 39, Lot 03, SITE #12-2014. Application for a site plan and conditional use permit to construct three apartment buildings with associated site improvements was **tabled** until the August 19, 2015 Planning Board meeting.
- Twelve Month, LLC, 301 Green Street and 31 Stackpole Road, Assessor's Map 19, Lot 01 and Map 20, Lot 05, SUB #05-2013. Request to modify condition of approval #12 regarding an irrevocable letter of credit was **approved**.

Zoning Board July 2015:

- Brianne Coder, 2 First Street, Assessor's Map 03, Lot 82, ZBA #04-2015. Application for a variance for the keeping of livestock was **denied**.

Parks and Recreation

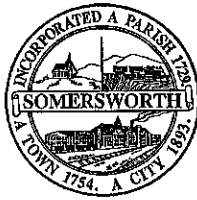
- Summer Camp is in full swing. Session 1 of Kids Camp we had 72 participants enrolled in the program and Trends Camp had 30 participants. Session 2 of Kids Camp we have 69 participants & Trends Camp has 34. Field Day with the SYC Summer programs was a huge success. Camp ends on August 14th.
- Early Bird registration opened for our Pee Wee soccer program on Monday, July 6th. The Early Bird Fee is \$45 for residents/ \$55 non-residents if they sign up by Friday, August 7th. After August 7th the Fee to sign up is \$60/ \$70 with a deadline of August 28th.
- Ash Street Park improvements are nearly complete. DPW will fabricate a sundial for the unique rock placed in the center of the park and final seeding will occur in the following months.
- The basketball court at Jules Bisson was resurfaced on July 7, 2015 by Boulanger Paving. Lines will be painted by DPW.
- The Granite State Track and Field program concluded on Friday, July 17th. We had 4 athletes move on the State Meet in Pelham, NH on July 17th. We had 2 athletes come in 1st place at the State Meet. Stephen Gitau won the 50 & 100 meter dash for the boys' 9-10 division, for the second year in a row. Shelby Anderson took 1st place in the softball throw for the girls' 11-12 division for the second year in a row.

- The Noble Pines infield project began the week of July 13th. The infield was completely rehabbed to level the playing surface.
- The end of June and early July the Rec. Dept. utilized a student volunteer with the help of our park maintenance employee to clean up the trail systems and debris that had fallen at Willand Pond after the harsh winter.
- The Splash Pad continues to get a lot of use throughout the day. The Rec. Dept. performs routine checks to ensure all features are working properly and the Water Dept. assists when any issues arise.

Submitted by Dave Sharples

Monthly Update

- The department provided assistance to a number of local businesses that contacted the ED office for help resolve various business issues.
- Business start-up assistance (marketing and funding) for two incoming businesses.
- Christine remains an active board member for the Somersworth Chamber attending ribbon cuttings, meetings and leading the Ambassador Committee.
- Christine also attended The Great Falls Development Corporation, Skyhaven Airport and Vision 2020 meetings.
- General Linen was chosen for the next Business Spotlight profile and was featured in the August Business E-newsletter, posted on the website and offered to Fosters for publication.
- The Department continues to assist with communications and resolving and remaining issues as we wrap up the Downtown Revitalization Project. Christine Soutter and Dave Sharples were stopped by Rafi Dalal, a downtown shop owner, who commended the City on the project and was thrilled with the results.
- Christine and City Manager Bob Belmore met with representatives from Eversource who presented the Seacoast Reliability Project, a 13 mile transmission line upgrade extending from Portsmouth to Madbury, that will improve the transmission reliability for our region.
- The EDM also attended a free workshop covering legal issues for businesses put on by the Alphaloft in Portsmouth.
- RSA 79-E was promoted through a letter sent out to property owners in the downtown business district. The department will continue to reach out to the surrounding property owners within the 79-E district over the next several weeks.
- New Hampshire, and specifically our region, was featured in the July/August edition of Business Expansion Journal Magazine entitled, "New Hampshire: Leader in Advanced Composites." Somersworth and EDM Soutter was mentioned in the article.



MEMORANDUM, from Director DPW

TO: Bob Belmore, City Manager

DATE: July 31, 2015

SUBJECT: Public Works Monthly Report for July, 2015

DIRECTOR'S COMMENTS

- Coordinated with DOT and numerous cities concerning a combined salt bid for upcoming winter operations.
- Preparing transition planning for incoming Director.
- In cooperation with Contract City Engineer, completed final walk through concerning Pike project on High St./Blackwater Rd./Whitehouse St.
- Small Punch-List items remain for Downtown and TE projects. All should be complete by end of August.
- In receipt of downtown parking signs order, to be completed by the end of the 1st week of August.

WASTEWATER DIVISION, Jamie Wood, Chief Operator

Operations/Maintenance:

- Maintaining Mean Cell Residence Time (MCRT) at 6-days. Now operating under summer target limits. Nutrient Removal season runs annually from May 1st through September 30th.
- Lavolette Controls who was awarded the SCADA bid has ordered 4-work stations and associated software to complete the upgrade at both the water and wastewater treatment facilities. The project will be completed at a cost of \$52,860 which was below the original budget of \$70,000. The project is scheduled to be completed by September 30th, 2015.
- On site generator upgrade is almost done needing only onsite training to complete the project. Installation of the CT which connects to the SCADA was installed on 7/9/15 and was inspected by Lavolette Controls to insure accuracy.
- Wright Pierce was selected to conduct the capacity evaluation of the wastewater treatment facility at a cost of \$16,900. A final report of the study is scheduled to be completed within (120) days of contract approval. The Finance committee met on 7/30/15 and authorized the City Manager to sign a service contract with them.
- Met with Underwood Engineers and sub-contractors and reviewed 50% of the Blackwater pump station design on 7/16/15. I answered questions and provided details relevant to the job. Underwood Engineers will send a letter to the city manager with clarification and direction concerning electrical, heating and odor control. A full complete report is expected early October.
- Working on a potential insurance claim regarding the recent roof upgrade of the main treatment facility. Four out of five air-conditioning units were damaged during installation. Approximately \$3,000 in repairs is necessary.
- Treated a total of 21,000 gallons of septage from throughout the city.
- Experienced (2) pager call-backs due to SCADA issues.

Safety:

- Reported no injuries or incidence for the month.
- Staff reviewed (1) MSDS sheet.

Compliance:

- Preparing Monthly Reports to US-EPA and NH-DES. Reports are due to the agencies by the 15th of each month.
- Treated a total of 43-million gallons of wastewater for the month.
- Submitted the second of our semi-annual whole effluent toxicity reports. All analysis results were within permit limits.

Industrial Pretreatment Program:

- Processing an application for Contitech Thermopol to become an SIU (Significant Industrial User). They have made some modifications to their process and increased their hydraulic loading surpassing the 25,000 gpd threshold for this re-categorization. This will push our SIU's to a total of four throughout the city.

WATER DIVISION, Greg Kirchofer, Chief Water Plant Operator***Items completed this month:***

- BACT's and TOC's completed
- Sampled quarter 2 disinfection by-products
- Cleared trees surrounding the well
- Repaired carbon system
- Sanitary survey at Rehab 3 on 108
- Certified CCR with NH DES
- RJC electrical service repaired outlets at Hamilton St. standpipe
- Tour for public works Director candidate
- Joe Hodge from Hach completed yearly calibrations
- Preconstruction meeting for Sunningdale project

Action items:

- Standpipe Rehabilitation project
- SCADA upgrade
- Well repair/upgrade review

HIGHWAY, Edward Hardy, Acting General Foreman***Current Projects***

- Ash Street park beautification project was completed.
- Mowing – roadside and City properties continues (including landfill).
- Provided trucks and manpower for hauling to assist the contractor at the Noble Pines ball field.
- Removed the fence at the Pines.
- Repair to Catch Basin cave ins.
- Ran equipment for water during scheduled digs.

WATER DISTRIBUTION, Scott McGlynn, Chief Distribution Operator

Water Distribution personnel responded to five (5) emergency service calls and completed Sixty Five (65) other customer service requests and work orders.



Somersworth Police Department

12 Lilac Lane

Somersworth, NH 03878

Business: (603) 692-3131 Fax: (603) 692-2111

Dean W. Crombie
Chief of Police

MEMORANDUM

Memo To: Bob Belmore, City Manager
From: Dean Crombie, Chief of Police
Date: August 3, 2015
Subject: Monthly Report – Month of July 2015

COMMUNITY POLICING:

- Our Department provided a class tour for the students at the Tri-City Christian Academy Summer Program.

PERSONNEL (TRAINING & STAFFING):

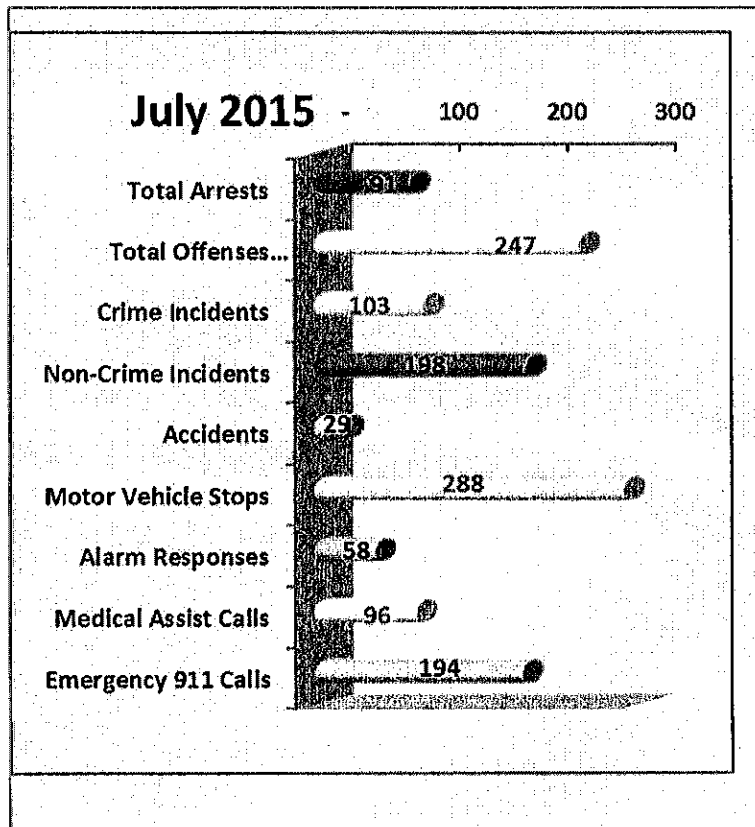
- Abby Davis, a Somersworth resident, has been hired as a Dispatcher. She is currently in training.
- Officer Rick Campbell attended a School Resource Officer Workshop in Concord.
- Detective Eric Chandler attended a conference on Partnering for a Future Without Violence.
- Detective Sergeant John Sunderland and Detective Eric Chandler received certification on the use of the Cellebrite forensic machine. This is a specialized device used for analysis of cellular telephones and other electronic devices. We purchased this equipment through funding from the Justice Assistance Grant (JAG).

OTHER ITEMS:

- We took delivery of the new 2015 Dodge Charger police cruiser and it is currently being fitted with necessary equipment.

SPD STATISTICS:

	Month of July-15	Year to Date Totals
Total Arrests	91	605
Calls for Service (Including Items Below)	1,914	14,425
Total Offenses Committed	247	1,465
Crime Incidents	103	602
Non-Crime Incidents	198	1,170
Accidents	29	286
Motor Vehicle Stops	288	2,530
Alarm Responses	58	456
Medical Assist Calls	96	693
Emergency 911 Calls	194	1,260
Revenues Deposited FY 2015-2016	\$ 10,234.15	\$ 10,234.15





City of Somersworth

Fire Department

195 Maple Street – Somersworth, NH 03878-1594



Keith E. Hoyle
Fire Chief & Emergency Management Director
khoyle@somersworth.com

Business: (603) 692-3457
Fax: (603) 692-5147
www.somersworth.com

JULY 2015 MONTHLY REPORT

EMERGENCY ACTIVITIES

Building Fires:	4
Vehicle Fires:	1
Outside Fires:	2
Emergency Medical:	47
Motor Vehicle Crash:	9
Malfunction/false alarm:	7
Accidental/public service:	23
Hazardous Condition:	5
Hazardous Materials:	3

NON-EMERGENCY ACTIVITIES

Burning Permits:	48
Fireworks Permits:	8
Oil Burner Permits:	0
Place of Assembly Permits:	1
Fire Safety Inspections:	9
Fire Drills:	0

CALLS FOR SERVICE

- We responded to 26 fewer emergency calls this July (101) than in July 2014 – a decrease of 21%.
- House fire at 11 Buffumsville Road caused over \$100,000 in damages. There were no injuries. Fire was caused by an overheated electrical cord.
- A garage fire at 14 Indigo Hill Road resulted in a knee injury to a woman who fell while evacuating from her house. A lightning strike caused approximately \$40,000 in damages.
- We responded to one mutual aid fire in Dover and one in Farmington.
- American Ambulance continues to provide excellent EMS services to the city with an average response time that is approximately 4 minutes.
- Fireworks were prevalent during the July 3-5 holiday but there were no incidents or personal injury reported. Sales in the area were up 25%.

PLANNING/PROJECTS/GRANTS

- Working with NH Department of Safety and FEMA for reimbursement of funds the city spent on the January 27-28 blizzard.
- The state wants Little Folks Day Care to spend significant \$ on renovations for state licensing so we are assisting them to try and find alternatives.
- The “Ready Strafford” organization continues to make progress to assist municipal Emergency Managers with disaster and public health services in Strafford County.
- Interviewed 7 candidates for call firefighter positions as we enter Year 2 of our \$99,000 SAFER Act grant.
- Tested new fire alarm system at 151 Indigo Hill Road apartments.
- Inspected 448 High Street for their new fire protection systems.
- Work Release personnel from the Strafford County jail performed outside work sprucing up the fire station grounds.
- F/F Spinney will begin marking fire hydrant locations on the pavement with a small stencil to assist in finding them after winter storms.

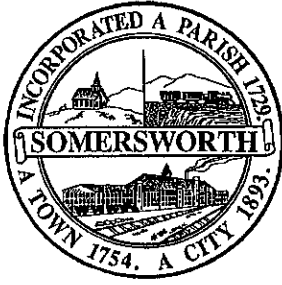
TRAINING/MEETINGS

- One new call firefighter continued to attend the Firefighter I course while two graduated from the Firefighter II curriculum. One other graduated from the basic EMT class – all paid for by the federal FEMA SAFER Act grant.
- State Fire Marshal Investigator Matt Wilmont presented a class on fire inspections in occupancies.
- Attended meetings of the Public Safety Committee and the JLMC.
- Attended meeting of the NH Sprinkler Coalition.

COMMUNITY SERVICE

- Attended Drug Task Force meeting.
- Participated in the Tri-Christian Academy “Touch A Truck” event.
- Participated in the “The Works” annual summer camp fun day.
- Participated in selecting new field rep for the NH Homeland Security Agency at their request.
- Coordinated repair of the Community Mutual Aid Association Air Van.

Respectfully Submitted:
Keith E. Hoyle, Fire Chief/EMD



MEMORANDUM

TO: Mayor Dana Hilliard and Members of the City Council
FROM: Robert M. Belmore, City Manager *RB*
DATE: Friday, August 15, 2015
SUBJECT: Fireworks Complaints

Attached is a memorandum from Chief Crombie regarding firework complaints received over the July 4th holiday. This was requested by the Public Safety Committee.

over —



Dean W. Crombie
Chief of Police

Somersworth Police Department

12 Lilac Lane
Somersworth, New Hampshire 03878
Business (603) 692-3131 Fax (603) 692-2111

July 30, 2015

Mr. Bob Belmore
City Manager
City of Somersworth
One Government Way
Somersworth, NH 03878

Re: Fireworks complaints

Dear Bob:

Per your request, we researched the time frames from July 2 through July 5 for fireworks complaints.

There were a total of eight and all but one being on the fourth.

There were no complaints on Thursday, the 2nd or Sunday the 5th.

Following is a list of fireworks complaints called into the Somersworth Police Department between Thursday, July 2, and Sunday, July 5.

One complaint was received on Friday, July 3, 2015 from Ward 5 in the Union Street area at 2159 hours.

Seven complaints were received on Saturday, July 4, 2015:

One from Ward 5 from the Main/Mt. Auburn Streets area at 0104 hours;

One from Ward 4 in the Green Street area at 0114 hours;

One in Ward 3 in Colonial Village Park at 2112 hours;

One in Ward 5 on Third Street at 2144 hours;

One in Ward 3 at Target at 2207 hours;

One in Ward 2 near Maple Street Extension at 2251 hours;

And the last one in Ward 5 between Ford and Indigo at 2339 hours.

There was nothing remarkable about any of the calls. All were classified as nuisance.

Dean Crombie
Chief of Police



NEW HAMPSHIRE: LEADER IN ADVANCED COMPOSITES

>> New Hampshire is home to manufacturing technology that isn't being produced anywhere else in the world, which is beyond the state's expertise in advanced textiles and composites. 3-D woven composite parts for aircraft engines are being produced by a joint venture between Albany Engineered Composites Inc. and Safran Aerospace Composites Inc. in Rochester.

The Albany-Safran partnership develops materials used for fan blades and fan casings in the LEAP engine, and the landing gear brace for the 787. The materials reduce the weight of the parts resulting in more fuel efficient airplanes.

"Right now the companies are ramping up production at the facility, and they are both in hiring and training modes," says Karen Pollard, economic development manager, city of Rochester. "Albany has also acquired additional land near one of their buildings for future expansions. They also conducted a major renovation of Building 1, which houses the corporate offices and R&D. The company spent more than \$5 million to raise the roof so they can explore larger aircraft components."

At the state level, the advanced manufacturing sector is embraced by economic development officials and community leaders. Officials are putting together an updated strategic plan. Seven areas have been identified, including the advanced textile and composite space. "In addition to what is going in Rochester with

the Albany-Safran project, we have many companies in the advanced textile space," says Carmen Lorentz, director, New Hampshire Division of Economic Development. "When you look at the numbers in New Hampshire, the concentration is quite high compared to the country and it is growing; nationwide the numbers are going down," she says.

Lorentz says economic developers are also collaborating with education partners and industry to create more apprenticeship programs. To that end, the community college system has submitted an apprenticeship grant application to the U.S. Department of Labor.

In Somersworth, "we are working with the high schools and the career technical center, setting up internships between businesses and students within various industries, which has been successful for both students and businesses," says Christine Soutter, economic development manager, city of Somersworth. Somersworth is located between the University of New Hampshire and the new Advanced Training and Academic Center, a branch of Great Bay Community College (the college's flagship is in Portsmouth).

"There are interesting things in general in terms of aligning our state's education system so that it meets the needs of industry much more efficiently," Lorentz says. For example, the community college system and university system offer stackable degrees and career pathways. They are also aligning with the primary and secondary education system to build the state's talent pipeline.

INDUSTRIES AND INNOVATIONS

Manufacturing is New Hampshire's third-largest industry, representing 12 percent of private sector employment and paying wages that are 25

percent higher than average, according to the

New Hampshire Economic Review 2014. The manufacturing sector includes activities in life sciences manufacturing and research; electronics for new medical technologies; and advanced materials and metals companies, many supporting the aerospace and defense sectors, Lorentz notes. There are more than 300 aerospace and defense companies in New Hampshire.

Rochester is home to one of the fastest growing manufacturing companies in the state, Phase 2 Medical Manufacturing Inc. Another company, Laars Heating Systems Co., moved its headquarters and R&D to New Hampshire from California. The company manufactures energy efficient residential and commercial boilers. "One thing we find is when a company does R&D here they grow rapidly," Pollard says. For example, the R&D facility for Lydall Inc., which makes filtration papers for blood projects and other medical applications, is located in Rochester. Lydall recently acquired a global company, and will add five locations to its existing five U.S. locations.

Soutter says Somersworth is home to a diverse industry base, including advanced manufacturing, services and retail. She says Continental ContiTech, which makes the "eco-boost" hoses used in automobiles, is running three shifts. "A lot of our other businesses are steady — not off the charts — but they are healthy," Soutter says.

At a statewide level, additional industry clusters of strength include business and financial services, tourism, and IT and telecommunications.

TALENT AND EDUCATION

In Rochester, a training facility established a couple of years ago has doubled in size to more than

DOWN TO BUSINESS

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30,000 square feet, with the capacity to train up to 100 people at a time. The training center is associated with Great Bay Community College, which covers the entire Seacoast area, Pollard says. She says the training center offers courses in composites and other topics.

On a statewide level, in 2011, the Community College System of New Hampshire was awarded a \$20 million U.S. Department of Labor grant to modernize the advanced manufacturing programs at all of its campuses statewide. Lorentz says the state has revamped the advanced manufacturing programs, and new facilities are under construction. There are seven community college campuses located in the state. "We are a small state and we have many small to medium-sized manufacturers manufacturing a range of component parts for the aerospace and medical industry," Lorentz says.

ASSETS

In New Hampshire, economic development officials are used to working together to solve problems and pull resources together to address companies' needs. "This is the type of thing we do every day, particularly to support workforce needs," Lorentz says. She cites the example of bringing several companies together for instruction in fabrication and forming. GE Aviation in Hooksett required the training, as did smaller manufacturers. Manchester Community College developed a 10-week certificate program to support the companies' skills training needs.

Other business advantages in New Hampshire include the rebuilding of Interstate 93, which is the largest infrastructure project the state has undertaken. A 20-mile stretch of road between exits 1 and 5 is undergoing major infrastructure enhancements.



Albany Engineered Composites and Safran Aerospace Composites co-located a manufacturing plant in Rochester. Photo: NHDED



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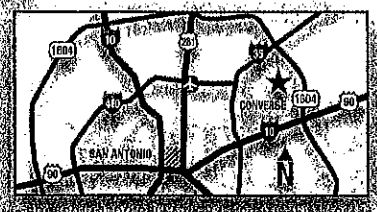
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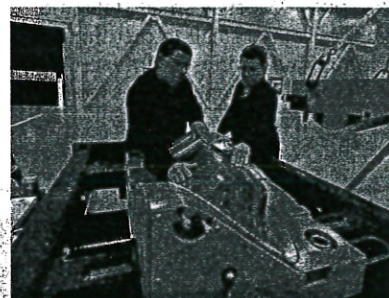
At the Manchester-Boston Regional Airport, a new ramp will provide direct highway access to the airport. As a result of the project, the area has seen the establishment of more than 1 million square feet of logistics and light manufacturing space, Lorentz notes.

In Rochester, available real estate is at the forefront for economic

development officials. Most of the area's eight industrial parks are full. The two newest parks, one of which is home to the Albany-Safran partnership, has land available, "two lots for eight acres," Pollard says. "We are in the process of researching additional land to make the park larger, and hope to expand by another 50 acres."

The additions will be important to Albany and Safran suppliers, who have been encouraged to site within a 20-mile radius of the partnership's plant in Rochester. That radius includes the community of Somersworth, which has sites ready to go that are close to the Albany-Safran operation. "We have people living here who work a town over and people living a town over and working here. "What is good for our neighbors is good for us," Soutter says.

Pollard says the second newest industrial park in Rochester has existing spaces available, which would support multi-tenants. Companies will find that the real estate is supported by six revamped highway exits on the Spalding Turnpike/Route 16.



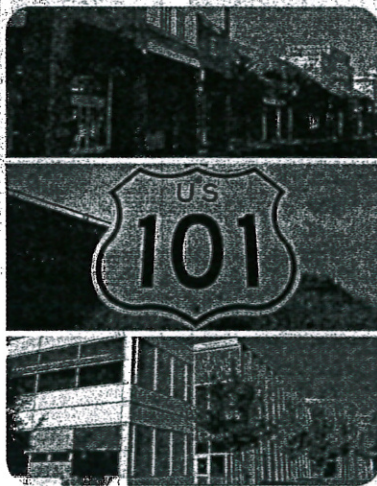
The Albany-Safran partnership produces 3-D woven RTM composite aircraft engine parts. Photo: NHDED

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Business executives will also find Rochester offers a mix of housing options. In April, the city had \$5 million in new housing starts, the best April in 10 years, Pollard adds. Soutter says quality housing is being constructed in Somersworth, and incentives are available to support the redevelopment of downtown housing options. This includes the 79E, which freezes the assessed value of the building pre-renovation for five years to seven years. "Developers can combine that tax incentive with a multimillion dollar downtown infrastructure project we are just completing, which includes water and sewer improvements, streetscape enhancements, safety enhancements, and a new bridge," Soutter says.

Back in Rochester, a new shopping center is under construction. The 350,000-square-foot development will feature open spaces to support events such as a farmers market and concerts. The city contributed \$5 million in infrastructure support to the project.

LIFESTYLE

The Rochester Fairgrounds are playing host to new entertainment events, one of which is the Phantom Gourmet BBQ and Music Festival, formerly held in Boston. Five other events will take place this summer, and events are being planned for the fall.

Pollard adds Rochester's officials have authorized a hotel/conference center feasibility study, which was expected to be complete in July. "We are in need of another hotel, especially as Safran and Albany keep hiring," Pollard says. "And we need a conference center because many of our companies don't have space to hold meetings within their facilities."

Living in New Hampshire puts residents within an hour of mountains or the beach. The state ranks near the top for standard of living, and child and family well-being.

"People want to live here," Soutter says. "We offer a healthy state, the education system is strong, and there is so much you can do after work. If you are an active person, New Hampshire is an awesome place for outdoor activities such as skiing, snowboarding, hiking and boating. Additionally, Boston is located an hour away for further quality of place opportunities."

The state's communities have been reinvesting in their assets, for example, in Portsmouth, historic preservation and high quality reuse of older buildings is taking hold. Additionally, in the last 10 years the population of Meredith has increased due to the quality of life found in this resort community. In the capital city, Concord, a major main street reconstruction project includes defined bike lanes, more pedestrian-friendly areas, and traffic calming components. ☒



Rachel Duran is editor in chief of Business Xpansion Journal. She is based in Lawrence,

Kansas and can be reached at rduran@latitude3.com.

MORE DETAILS

www.nheconomy.com

www.somersworth.com

www.stayworkplay.org

www.thinkrochester.biz

South Jordan

For Information Please Contact

Brian Preece, Director of City Commerce

801-254-3742: bpreece@sjc.utah.gov www.sjc.utah.gov



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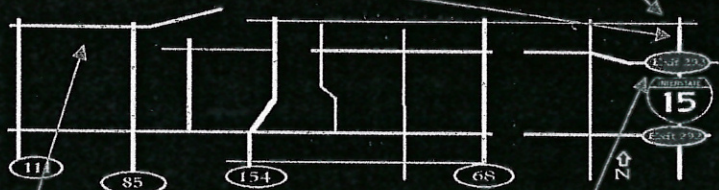


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Pheasant Hollow



Flex Space—Freeway Access, FrontRunner Train Station

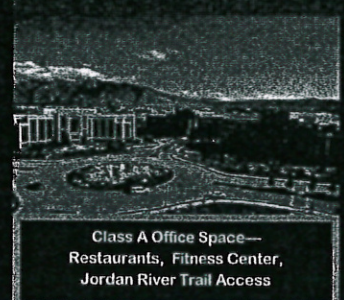


Daybreak Commerce Park



Light Industrial/Business—eBay Data Center, Rio Tinto Warehouse Near New Boeing Facility

RiverPark Corporate Center



Class A Office Space—Restaurants, Fitness Center, Jordan River Trail Access

MITCHELL MUNICIPAL GROUP, P.A.

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August 4, 2015

CERTIFICATION

Re: City of Somersworth, New Hampshire

Ordinance No. 1-16

Title: AMENDING CHAPTER 4, PERSONNEL RULES
AND REGULATIONS

This is to confirm that in accordance with Somersworth City Council Rules and Regulations #17 (D)1, we have reviewed the above referenced ordinance, after it passed a first reading. To our examination it is in correct technical form, and to our understanding is not repugnant to the laws and constitution of the State of New Hampshire nor the Charter and Ordinances of the City of Somersworth.

MITCHELL MUNICIPAL GROUP, P.A.
City Attorney

Date: _____

8/4/15

by: _____



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August 4, 2015

CERTIFICATION

Re: City of Somersworth, New Hampshire

Ordinance No. 2-16

Title: ADOPT NEW CHAPTER 13E, THE PASSING OF ITEMS TO OR FROM THE
OCCUPANT OR A MOTOR VEHICLE ON A ROADWAY

This is to confirm that in accordance with Somersworth City Council Rules and Regulations #17 (D)1, we have reviewed the above referenced ordinance, after it passed a first reading. To our examination it is in correct technical form, and to our understanding is not repugnant to the laws and constitution of the State of New Hampshire nor the Charter and Ordinances of the City of Somersworth.

MITCHELL MUNICIPAL GROUP, P.A.
City Attorney

Date: 8/4/15

by: 

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August 4, 2015

CERTIFICATION

Re: City of Somersworth, New Hampshire

Ordinance No. 3-16

Title: AMEND CHAPTER 17, FOREST GLADE CEMETERY

This is to confirm that in accordance with Somersworth City Council Rules and Regulations #17 (D)1, we have reviewed the above referenced ordinance, after it passed a first reading. To our examination it is in correct technical form, and to our understanding is not repugnant to the laws and constitution of the State of New Hampshire nor the Charter and Ordinances of the City of Somersworth.

MITCHELL MUNICIPAL GROUP, P.A.
City Attorney

Date: 8/4/15

by: 

MITCHELL MUNICIPAL GROUP, P.A.

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August 4, 2015

CERTIFICATION

Re: City of Somersworth, New Hampshire

Ordinance No. 04-16

Title: AMENDING CHAPTER 30 CONDUCT IN PUBLIC PARKS

This is to confirm that in accordance with Somersworth City Council Rules and Regulations #17 (D)1, we have reviewed the above referenced ordinance, after it passed a first reading. To our examination it is in correct technical form, and to our understanding is not repugnant to the laws and constitution of the State of New Hampshire nor the Charter and Ordinances of the City of Somersworth.

MITCHELL MUNICIPAL GROUP, P.A.
City Attorney

Date: 8/4/15

by: 

MITCHELL MUNICIPAL GROUP, P.A.

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August 4, 2015

CERTIFICATION

Re: City of Somersworth, New Hampshire

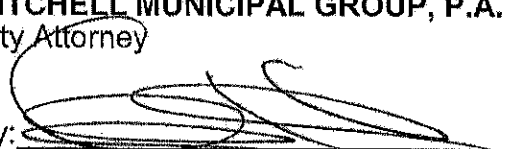
Resolution No. 1-16

Title: AUTHORIZING THE CITY MANAGER TO ENTER INTO A GRANT
AGREEMENT WITH THE STATE OF NEW HAMPSHIRE DIVISION OF
HISTORICAL RESOURCES FOR A CERTIFIED LOCAL GOVERNMENT
(CLG) GRANT TO NOMINATE THE FOREST GLADE CEMETERY
TO THE NATIONAL REGISTER OF HISTORIC PLACES

This is to confirm that in accordance with Somersworth City Council Rules and Regulations #17 (D)1, we have reviewed the above referenced resolution. To our examination it is in correct technical form, and to our understanding is not repugnant to the laws and constitution of the State of New Hampshire nor the Charter and Ordinances of the City of Somersworth.

MITCHELL MUNICIPAL GROUP, P.A.
City Attorney

Date: 8/4/15

By: 

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August 4, 2015

CERTIFICATION

Re: City of Somersworth, New Hampshire

Resolution No. 2-16

Title: AUTHORIZING THE CITY MANAGER TO ENTER INTO A GRANT
AGREEMENT WITH THE PISCATAQUA REGION ESTUARIES
PARTNERSHIP (PREP) FOR A GRANT TO COMPLETE A NATURAL
RESOURCE INVENTORY TO GUIDE SHORT-TERM AND LONG-TERM
LAND CONSERVATION PRIORITIES

This is to confirm that in accordance with Somersworth City Council Rules and Regulations #17 (D)1, we have reviewed the above referenced resolution. To our examination it is in correct technical form, and to our understanding is not repugnant to the laws and constitution of the State of New Hampshire nor the Charter and Ordinances of the City of Somersworth.

MITCHELL MUNICIPAL GROUP, P.A.

City Attorney

Date: _____

8/4/15

By: _____

