



CITY OF SOMERSWORTH
Office of the City Manager

TO: Mayor Dana Hilliard and City Council Members

FROM: Robert M. Belmore, City Manager

DATE: Friday, January 8, 2016

SUBJECT: City Manager's Report for Monday, January 11, 2016
City Council Agenda

5:30 p.m.
City Council – School Board Workshop
Career Technical Center

Unfinished Business (under Section 13 of Agenda)

Resolutions

A. Resolution No. 18-16 Authorizing the City Manager to Enter into a Twenty (20) Year Lease Agreement with the Sober Sisters Recovery to Lease the Building and Approximately 1.41 Acres of Surrounding Property (Formerly the Site of the Malley Farm Boy's Home) Located at 45 Malley Farm Road. Attached is a copy of a "*Draft*" Lease Agreement. City Staff reviewed the basic components of this "*Draft*" with the Economic Development Committee at their meeting December 21st meeting. Based on their discussion and input from City Attorney this Lease was further fine-tuned for your consideration. City Attorney Walter Mitchell has recommended an Amendment to the Resolution based on the notion of any approved Lease moving forward in 5-year increments. A copy of the proposed Amendment is attached.

There are several key points in the Lease to include:

- A 20-year Lease in 5-year renewable increments.
- A \$1,000 security deposit.
- A requirement to maintain the property in good repair.
- An annual meeting with City Staff and an annual written report to the City Council.
- The City also maintains the ability to terminate the Lease at any time with a 90-day notice.

New Business (under Section 14 of Agenda)

Ordinances

- A. Ordinance No. 11-16 Amending Chapter 13 Police Offenses.** This is a housekeeping item brought forward by Captain Timmons. As you can imagine or have witnessed, any vehicle turning left from these businesses may create a dangerous situation.

Resolutions

- A. Resolution No. 19-16 Proclamation Declaring January Diversity Month in the City of Somersworth.**

Other

- A. Set Hours for February 9, 2016 Presidential Primary Election.**

City Manager's Items (under section 10 of Agenda)

A. Information Items:

- 1. Surplus Vehicles.** Attached is a copy of five (5) vehicles that have been sitting in our bone-yard at our Highway facility. These vehicles have been deemed surplus and of no further use to City Departments. Per the City Administration Code (Ordinance 29.8.5), I will be authorizing their disposal by sealed bid, or other method/s if need be, as their individual value is estimated to be less than \$1,000.
- 2. Upcoming City Council Workshops.**
 - Tuesday, January 19 at 5:30 p.m. – TIP (Tax Increment Financing District). Regular Council meeting follows at 7:00 p.m.

B. Attachments:

- 1. City Attorney Certifications One (1)**