



CITY OF SOMERSWORTH Office of the City Manager

TO: Mayor Matthew Spencer and City Council Members
FROM: Robert M. Belmore, City Manager *RB*
DATE: Friday, May 3, 2013
SUBJECT: City Manager's Report for Monday, May 6, 2013
City Council Agenda

Please NOTE - City Council is scheduled to convene for a private meeting at 6:15pm regarding Labor Union negotiations strategy.

New Business (under Section 14 of Agenda)

Ordinances:

- A. Ordinance No. 12-13 FY 2013-2014 Budget.** City Council will need to suspend Council Rules should you decide to start working on Budget Amendments. *Please bring your Proposed Budget Books in case this happens.* Also, please note the late submittal for an addition to the Community Support appropriations – Somersworth SHARE Fund, their fiscal agent is CAP. Council will need to adopt a final Budget Ordinance at one of the scheduled meetings of May 20, June 3 or June 17. Reminder: approximate estimate – for every \$84,400 = an additional .10 cents on projected tax rate which presently stands at \$30.41.

Resolutions:

- A. Resolution No. 31-13. To Authorize the City Manager to Amend the Contract with Hoyle Tanner and Associates, Inc. of Portsmouth, NH for Professional Engineering Services Associated with the Downtown Improvement Project.** Attached is a copy of the Draft Amendment to the HTA Professional Engineering Services Contract. The Finance Committee has discussed this amendment and supports its passage. This changes the original contract amount from \$238,200 to \$317,470 (\$79,270 more) due to increase scope of project and survey work.

Other:

- A. Vote to Ratify a Four-Year Wage & Working Agreement between the City and the Somersworth Police Employees NEPBA Local # 19.** The Mayor has approved a City Council private session (non-meeting) starting at 6:15 p.m. to discuss the City and School tentative Labor Union agreements.

- B. Vote to Ratify a One-Year Agreement between the Somersworth Association of Clerical and Aides and the Somersworth School Board.** SAU negotiating team members will be present.
- C. School Board Amended CIP Request.** This School Board submittal is attached. The \$250,000 amended CIP request is a product of the recent City Council-School Board joint workshop.
- D. Vote to Authorize the City Manager to Sign a Three-year Agreement between the City and American Ambulance of New England with the Option for an Additional Three-year Extension.** Attached is a copy of the Draft Agreement. It was reviewed by the Council's Public Safety Committee with City staff and American Ambulance representatives. City Attorney has also reviewed and approved the language with some minor language changes. Please note that in the interest of Community public safety and a smooth transition, both Companies have suggested American Ambulance's contract starting earlier than July 1, 2013.
- E. Special Events: Pending Approval by the Licensing Board.** Attached is a memorandum from Police Chief Crombie regarding two special event permits recently submitted to the City Licensing Board. The Chief requests the Council take up the matter of road closures.

City Managers's Items (under section 10 of Agenda)

A. Informational Items:

- 1. Somersworth SHARE Fund.** Attached is a Community Support Funding request received on April 30, 2013. The SHARE Fund is requesting an amount of \$1,000 from the City. Please note – CAP is the fiscal agent for the SHARE Fund.
- 2. Former Police Station Building.** I ask that the appropriate Council Standing Committee schedule a meeting to discuss the possible re-acquisition of the building. Another option is for the full Council to meet in a non-public session to discuss this issue.
- 3. City Department Updates.** Development Services Department: Attached is a memo from Director Sharples regarding the City's tax maps now available on-line via the City's website. This is another step to make our City information conveniently available to the public. Police Department: Attached is a copy of a State Highway Safety Agency grant award for four (4) In-Cruiser video and cameras. I wanted to inform you and also recognize the efforts of Chief Crombie and his staff.
- 4. City Council Workshop.** I recommend the Council schedule a workshop to receive a presentation from Wright-Pierce Engineers regarding a summary of their evaluation of the City's Water Distribution System. The next regular Council meeting date of May 20th would work for them with the workshop starting at 6:00 pm.

B. Attachments:

1. Draft Amendment to HTA Engineering Contract
2. Draft Agreement Between the City and American Ambulance
3. Community Support Relief Request – SHARE Fund