




***Office of the City Manager***

**TO:** Mayor Dana S. Hilliard and City Council Members  
**FROM:** Robert M. Belmore, City Manager   
**DATE:** Friday, November 15, 2019  
**SUBJECT:** City Manager's Report for Monday, November 18, 2019  
City Council Agenda

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***6:00 pm: Council Workshop  
Re: Analysis of Road Conditions presented by Conrad Leger of  
BETA Group - Pavement Management Program***

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***Unfinished Business (Under Section 14 of Agenda)***

**Ordinances**

- A. Ordinance No. 11-20: Supplemental Appropriation for Additional Improvements to Maple Wood School Funded by State Building Aid.** Again, the Finance Committee voted to recommend approval of this Supplemental Appropriation.
- B. Ordinance No. 12-20: To Amend Chapter 20, Building Codes, Section 20.L, Fees, Fines, and Penalties, and Appendix A, Fee Schedule.** Approval is supported by the Finance Committee.

***New Business (Under Section 15 of Agenda)***

**Ordinances**

- A. Ordinance No. 13-20: To Amend Chapter 13, Police Offenses, Section 13.3.1-D, No Parking Anytime.** This Ordinance request was from Councilor David Witham. I recommend a Public Hearing be scheduled for the next City Council meeting on Monday, December 16<sup>th</sup>. Attached is a map depicting this area.

**Other**

- A. Vote on Community Revitalization Tax Relief Incentive Program Application, City Ordinance Chapter 31 – Somedowntown LLC., 8 Government Way, Requested by Councilor David A. Witham.** Attached is the resubmission letter from David Baker of Somedowntown LLC requesting Council reconsider his request for the full 7-years under the City's Community Revitalization Tax Relief Incentive Program.

**B. Return of Votes for November 5, 2019 Municipal Election.**

- C. Vote to Approve the Addition of Three (3) Public Parking Spaces Adjacent to the Property at 8 Government Way: One (1) Parking Space on Government Way and Two (2) Parking Spaces on John Parsons Drive. Requested by Groen Construction for David Baker of Somedowntown, LLC. Attached is a copy of the request.**

***City Manager's Items (under section 11 of Agenda)***

**A. Informational Items.**

- 1. Dog Park Report - As Directed by Resolution No. 17-20.** Attached is a copy of my recommendation. Should Council decide to move forward, the recommended location is Millennium Park. Associated research completed by Staff is located in the google drive in the folder titled- "Presentations, Reports & Memos".
- 2. Aclara Meters Hydroelectric Surrender Project.** Attached is a letter that I sent to FERC to protect the City's interest in the process and outcome of Aclara's Surrender Application.
- 3. Economic Development Website Page.** Staff is close to finishing our Marketing Project with our Consultant Christina Pappas of Open the Door. I am pleased to report that the new Economic Development section on our Website has been launched: Click on the "Doing Business" tab on the Home page to access it. Attached are copies of some of the Marketing Materials.
- 4. 2019 Energy Management Achievement Award.** Jamie Wood, Chief Operator at the WWTF and his staff are the recipients of the 2019 Energy Management Achievement Award presented by NEWEA (New England Water Environment Association). Congratulations to Jamie and his staff for this outstanding achievement. Attached is the award letter received by the City.
- 5. Upcoming City Council Workshops.** I recommend the following Workshops be scheduled prior to the Council's regular meetings.

- **December 16 at 6:00 p.m. Form Based Codes Workshop**

Once you have voted on the 2020 City Council Meeting Calendar, I will be arranging additional Workshops for the following presentations:

- **New Fire Station Design**
- **Cemetery Road Complete Streets Design**

**Attachments**

- 1. City Attorney Certifications One (1)**
- 2. Department Head Reports**



## City of Somersworth – Ordinance

Ordinance No: 11-20

### **SUPPLEMENTAL APPROPRIATION FOR ADDITIONAL IMPROVEMENTS TO MAPLE WOOD ELEMENTARY SCHOOL FUNDED BY STATE BUILDING AID**

October 28, 2019

THE CITY OF SOMERSWORTH ORDAINS THAT pursuant to Section 7.7(A) of the City Charter:

The annual budget for the City of Somersworth for Fiscal Year 2019-2020 is amended as follows:

Appropriate \$669,865 from unanticipated School Department Revenue, State Building Aid, as follows:

Original Budget  
\$26,103,113

Amendment  
\$669,865

Revised Budget  
\$26,772,978

Approved as to Funding:

Scott A. Smith  
Director of Finance and Administration

Recorded by:

Trish Harris  
City Clerk

#### Background:

This Ordinance appropriates funding for improvements to Maple Wood Elementary School, with funding provided by the State of New Hampshire through School Building Aid. The total amount of Building Aid to complete the improvements is \$1,835,649. The School will receive a distribution of \$669,865 this fiscal year, and a distribution of \$1,165,784 next fiscal year.

***This Ordinance requires a public hearing and requires a 2/3 majority vote of the City Council after the public hearing subject to Section 7.4.1 and, Section 7.7 (A) of the City Charter.***

#### Authorization

##### *Sponsored by Councilors:*

David A. Witham  
Dale Sprague  
Martin Pepin  
Martin Dumont, Sr.

##### *Approved:*

City Attorney

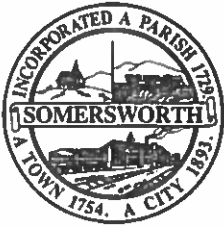
## City of Somersworth – Ordinance 11-20

### History

First Read Date:	10/28/2019	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:			

### Discussion

Voting Record		YES	NO
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont		
Ward 4 Councilor	Austin		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Sprague		
At Large Councilor	Cameron		
At Large Councilor	Levasseur		
<b>TOTAL VOTES:</b>			
On    /    /    .    Ordinance 11-20		PASSED	FAILED



## City of Somersworth – Ordinance

Ordinance No: 12-20

### **TO AMEND CHAPTER 20, BUILDING CODES, SECTION 20.L, FEES, FINES, AND PENALTIES, AND ADD APPENDIX A, FEE SCHEDULE**

October 28, 2019

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the Ordinances of the City of Somersworth, as amended, be further amended as follows:

Delete Sections 20.L.1, 20.L.2, 20.L.3, 20.L.4, 20.L.6, 20.L.7, in their entirety,

and Add the following:

#### **20.L.1.1 BUILDING PERMIT FEE SCHEDULE**

See Appendix A

#### **20.L.1.2 COMMERCIAL/INDUSTRIAL-THIRD PARTY INSPECTIONS**

Third party inspections may be required as determined by the City Engineer, Code Enforcement Officer, City Planner or, Fire Chief or their appointees. These inspections are, but not limited to: compaction, slump, torque, welding, structural, loading, lighting, drainage, subsurface waste, water treatment, pollution, and fire safety. The expense of such third party inspections is the responsibility of the applicant.

Add Appendix A

#### **Chapter 20 Appendix A**

<b>SERVICES:</b>	<b>FY 20 FEES</b>
<b>BUILDING PERMIT FEES:</b>	
Residential 1 & 2 Family Dwellings: <ul style="list-style-type: none"><li>•Single &lt; 4,000 sqft</li><li>•2 Family &lt;8,000 sqft</li></ul>	Application fee of \$25.00
Residential Construction or Alteration with labor cost	\$9.00 per thousand dollars
Residential Construction or Alteration without labor cost	\$12.00 per thousand dollars
Estimate cost first floor (w/an unfinished basement or crawl space)	\$50.00/sqft
Estimate cost other finished areas	\$40.00/sqft
Estimate cost other unfished areas	\$30.00/sqft
Estimate cost first floor on a slab or over finished basement	\$40.00/sqft
Commercial/Industrial	\$9.00 per thousand plus \$25.00

Construction/Renovation	application fee
<b>DEMOLITION PERMIT FEES:</b>	
Demolition Application Fee	\$35.00 Structure
<b>PLUMBING PERMIT FEES:</b>	
Residential Application Fee	\$25.00
Residential Install, Add or Change Water Distribution Fee	\$10.00
Residential Install, Add or Change Water Piping Fee	\$10.00
Residential Boiler & Associated Plumbing for Hot Water Heating Fee	\$10.00 per thousand dollars
Residential Fixtures Fee * See list below	\$5.00/fixture
Commercial Application Fee	\$9.00 per thousand dollars plus \$25.00 application fee
<b>MECHANICAL PERMIT FEES:</b>	
Mechanical Permit Application Fee	\$9.00 per thousand dollars plus \$25.00 application fee
<b>SUBSURFACE SEWER DISPOSAL, INSTALLATION OR REPAIR PERMIT FEES:</b>	
Subsurface sewer disposal, installation or repair permit fee	\$35.00
<b>ELECTRICAL PERMIT FEES:</b>	
<b>Residential Service Installations or Upgrades:</b>	
• <100 amp service	\$7.00 plus \$25.00 application fee
• >100 – 400 amp	\$10.00 plus \$25.00 application fee
• >400 – 800 amp	\$12.00 plus \$25.00 application fee
• >800 – 1000 amp	\$15.00 plus \$25.00 application fee
• >1000 amp	\$18.00 plus \$25.00 application fee
<b>Residential Meter Installation:</b>	
• Domestic	\$5.00 plus \$25.00 application fee

<b>SERVICES:</b>	<b>FY 20 FEES</b>
• Quick Recovery	\$5.00 plus \$25.00 application fee
• Off Peak	\$5.00 plus \$25.00 application fee
• Primary	\$5.00 plus \$25.00 application fee
• Power	\$5.00 plus \$25.00 application fee
• Temporary Service	\$15.00 plus \$25.00 application fee
<b>Residential Switches:</b>	
• Standard	\$1.00 plus \$25.00 application fee
• With Light	\$1.00 plus \$25.00 application fee
• Generator transfer	\$5.00 plus \$25.00 application fee
<b>Fixtures:</b>	
• Standard incandescent	\$1.00 each plus \$25.00 application fee
• Standard fluorescent	\$1.00 each plus \$25.00 application fee
• 4 light tube fluorescent	\$3.00 each plus \$25.00 application fee
• Sign	\$10.00 each plus \$25.00 application fee

• Suspended ceiling fixture	\$3.00 plus \$25.00 application fee
• Smoke and/or CO detector	\$3.00 each (\$25.00 max) plus \$25.00 application fee
• Neon, LED sign, strip rope lighting	\$3.00 plus \$25.00 application fee
<b>Outlets:</b>	
• Duplex, Quadruple or GFCI	\$1.00 each plus \$25.00 application fee
• Hi-Intensity Lighting	\$10.00 each plus \$25.00 application fee
• Power (special i.e. generator) less than 10 KW	\$10.00 plus \$25.00 application fee
• Power (special i.e. generator) 10 – 25 KW	\$16.00 plus \$25.00 application fee
• Power (special i.e. generator) more than 25 KW	\$24.00 plus \$25.00 application fee
<b>Baseboard Heat:</b>	
• < 10 KW	\$3.00 plus \$25.00 application fee
• 10 – 25 KW	\$5.00 plus \$25.00 application fee
• > 25K W	\$.50 per KW plus \$25.00 application fee
<b>Equipment:</b>	
• Solar Photovoltaic Array	\$2.00 per panel plus \$25.00 application fee
• Microwave, Disposal, Dishwasher, Exhaust Fan, Oven, Range/Oven Combo, Warmer Table, Surface Range, Washing Machine, Clothes Dryer, Hot Water Heater, Air Conditioner, Oil Burner, Electrical Furnace, Motors less than ½ hp	\$5.00 plus \$25.00 application fee
<b>Transformers:</b>	
• Up to 25 KVA	\$10.00 plus \$25.00 application fee
• 25 KVA and Over	\$25.00 plus \$25.00 application fee
• Commercial work and installations	\$9.00 per thousand dollars plus \$25.00 application fee

**\* Fixtures are, but not limited to the following:**

Stacks	Sill Cocks
Sinks	Showers
Bath Tubs	Urinal
Water Closet	Catch Basin
Lavatory	Dishwasher
Water Heaters	Humidifier
Water Storage Tanks	Kitchen Disposal
Laundry Tray	Clothes Washer
Floor Drains	Special Wastes
Sewage Ejector	Rainwater Leaders
Drinking Fountain	Main backflow preventer
Pump	Miscellaneous Fixtures

This Ordinance shall take effect upon its passage.

Authorization	
<i>Sponsored by Councilors:</i> David A. Witham Dale R. Sprague Martin Pepin Martin P. Dumont, Sr.	<i>Approved:</i> City Attorney

## City of Somersworth – Ordinance 12-20

History			
First Read Date:	10/28/2019	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:			

## Discussion

Voting Record		YES	NO
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont		
Ward 4 Councilor	Austin		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Sprague		
At Large Councilor	Cameron		
At Large Councilor	Levasseur		
<b>TOTAL VOTES:</b>			
On    /    /    .    Ordinance 12-20		PASSED	FAILED





## City of Somersworth – Ordinance

Ordinance No: 13-20

### **TO AMEND CHAPTER 13, POLICE OFFENSES, SECTION 13.3.1-D, NO PARKING ANYTIME**

November 18, 2019

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the Ordinances of the City of Somersworth, as amended, be further amended as follows:

Amend Police Offenses, Section 13. 3.1-D, No Parking Anytime, by adding:

Blackwater Road, 250 feet westerly from Route 108, on the north side of the street

Blackwater Road, 250 feet westerly from Route 108, on the south side of the street

This Ordinance shall take effect upon its passage.

#### Authorization

*Sponsored by Councilor:*

David A. Witham

*Approved:*

City Attorney

## City of Somersworth – Ordinance 13-20

### History

First Read Date:	11/18/2019	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:			

### Discussion

Voting Record		YES	NO
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont		
Ward 4 Councilor	Austin		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Sprague		
At Large Councilor	Cameron		
At Large Councilor	Levasseur		
<b>TOTAL VOTES:</b>			
On 11/18/2019 Ordinance 13-20		PASSED	

Please note this Map shows the former layout of Westbrook Mobile Home Park and the Cozy Nest retail store.

The redeveloped retail store is now Cumberland Farms and Westbrook is a vacant lot.



RECEIVED

NOV 07 2019

## Memorandum

Date: November 5, 2019

To: Somersworth City Council

From: Somedowntown LLC  
David H. M. Baker

Re: Resubmission request 79E Tax Incentive

The purpose of this memo is to petition for a rehearing for my request for a full seven years of relief under the City's 79E program, for the development of the site located at 8 Government Way.

I have attached the original request as well as further documentation which I believe demonstrates the merit for this project and subsequent relief. I think most of you are familiar enough with me, to understand the primary goal for all my projects has been to create an environment that promotes economic development. The objective has been and continues to be, creating the environment where more young Millennials will choose to live, work and play downtown.

I pursued this strategy even though it has not been in my immediate short-term economic interest. This project at 8 Government Way I am spending an additional \$71,000 to provide green space as opposed to leaving it as a parking lot for tenants. This is a long term investment by me in the community, readily available to the public and this should significantly enhance the look & feel of the space adjacent to the Plaza.

As discussed below, I believe the primary objective of the 79E is to incentive development within the city to promote economic growth. Your grant of a full seven years provides me the economic flexibility to continue to pursue my strategy which has and will continue to offer long term economic benefits to the city, expanding its tax base, attracting new business and a higher income tenant population.

I remain hopeful you will reconsider my request and grant me the full seven years of tax relief for the project at 8 Government Way.

A handwritten signature in black ink, appearing to read "David H. M. Baker", with a long horizontal line extending to the right.

## Section 7 Public Benefit

The proposed substantial rehabilitation must provide at least one of the following public benefits in order to qualify for tax relief under this ordinance:

**A. It enhances the economic vitality of the downtown;**

- *We believe adding three quality residential units in heart of downtown will increase density of upwardly mobile Millennial residents who will contribute to increased levels of economic activity downtown and continue to generate momentum for similar projects in this economic corridor.*

**B. It enhances and improves a structure that is culturally or historically important on a local, regional, state, or national level, either independently or within the context of an historic district in which the building is located; or**

- *We believe adding another level of residential living space above an existing commercial/retail space will improve the aesthetics of the existing building and will demonstrably contribute to the momentum of the redevelopment of the Somersworth Plaza area.*

**C. It promotes development of compact and vibrant municipal centers, providing for efficiency, safety, and a greater sense of community, consistent with RSA 9-B.**

- *By creating superior quality residential living space at a market rate will make this a very attractive alternative to upwardly mobile Millennials and will contribute to momentum underway to redevelop existing Somersworth Plaza in close proximity to this site, whose ultimate goal is to become a vibrant municipal center.*

**D. It increases non-subsidized residential housing in the Downtown Revitalization District.**

- *One of the primary goals of this project and others we seek to undertake is to increase the density of upwardly mobile Millennials in the downtown corridor. As discussed, we propose to add three new residential units, comprised of two (2) two-bedroom units and a one-bedroom unit.*



## **Additional Points on Public Benefit subsection A & C**

- **Enhancement of economic vitality downtown**

- The development of this site will have a notable impact on the economic activity in the downtown corridor set forth in two examples below.
  - i. *Three additional living units 2 – 2BR and 1- 1BR that will rent above market rate for the city and will likely be occupied by individuals with a median income well above those in units within the downtown corridor. These individuals will have much greater capacity to consume local goods and services.*
  - ii. *The first floor of the commercial space will be rented by Tease (letter of intent attached). This is a prime example of our strategy of providing small businesses space at below market rates which allows them time to develop their business to generate future growth. She is moving from a space where she is paying \$550 per month where she is the single employee with approximately 5 customers per day. She has sufficient demand now and capital (result of below market rent) to move into a growth mode. She will move into space at 8 Government Way for \$2,000 per month (again well below market) and will have 6 employees and estimates her customer count will rise to 20-25 per day. This alone will have a monumental impact on the traffic in the downtown corridor benefitting her business and potentially others in the region.*

- **It enhances and improves a structure that is culturally or historically important on a local, regional, state, or national level, either independently or within the context of an historic district in which the building is located; or**

- The development of the green space provides a significant improvement to the site and enhances the value of the space as will be accessible by the public as opposed to leaving as a parking lot. (see two images attached)
  - i. *The choice to convert the parking area to greenspace significantly raises the cost of the project with no economic benefit to the developer. The additional cost is \$71,000 which is comprised by \$61,000 for site improvement and \$10,000 for design services.*
  - ii. *The decision to pursue this conversion was solely done for the public benefit and enhancement of the space adjacent to the mall area which we expect to be developed over time. This should make it more attractive for such additional development.*

### **Discussion of request for 7 years of tax benefit related to 79E filing**

It is my opinion the central thrust of the 79E is to incentivize investment in the downtown corridor. It has come to my attention that the discussion in granting this benefit for the full term focused on the type of development, renovation vs new build. It is my hope the City Council will see my intent and grant me the relief I seek for the full 7-year period. I am hopeful you will consider the fact I am spending an additional \$71,000 which offers significant public benefit with the addition of the green space with no economic benefit to my project.

Then grant of the full 7-year benefit is what allows me to provide lower rents to small businesses to accumulate sufficient capital to reinvest in their businesses. This is exactly what the City Council's previous 79E for Teatoller building achieved, as now Emmett has opened a second site and Tease is expanding to a new site with a considerable potential positive impact to the city.



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 Shanna B. Saunders, Director  
Development Services

To: Bob Belmore, City Manager  
Date: August 30, 2019  
Re: 79E request for 8 Government Way, Baker

Please find attached the 79E Application for 8 Government Way, owned by Sometown, LLC

The application is complete and includes the following items and requests:

- Application for tax relief for 7 years (5 years for a qualifying structure and 2 years for new non-subsidized residential units)
- Public benefits include a) building improvement, b) providing new downtown housing units to create demand for local businesses, c) increased economic activity downtown, d) promotes development of compact and vibrant municipal center providing for the efficiency, safety and a sense of community.

As per Chapter 31 of the City Ordinances the Planning and Community Development Office recommends the City Council hold a duly noticed public hearing to determine 1) whether the structure at issue is a qualifying structure; 2) whether the proposed rehabilitation qualifies as substantial rehabilitation; 3) whether there is a public benefit to granting the requested tax relief, and 4) whether the proposed use is consistent with the municipality's master plan and development regulations and, if so, for what duration and with what terms.

No later than 45 days after the public hearing, the City Council shall render a decision by majority vote granting or denying the requested tax relief and, if so granting, establishing the tax relief period.

A covenant shall be drafted by the applicant and reviewed by the City's Legal Counsel at the applicant's expense.





**City of Somersworth**  
**Department of Development Services**  
One Government Way, Somersworth, NH 03878  
603/692-9519  
FAX 603/692-9575  
[www.somersworth.com](http://www.somersworth.com)

RECEIVED  
AUG 29 2019

**Community Revitalization Tax Relief Incentive Application**

(per City Ordinance Chapter 31)

Date: 8/28/19 [Office use only. Fee submitted: \$50]

**Property information**

Property address/location: 8 Government Way

Name of building (if applicable): \_\_\_\_\_

Tax Map: 11 Lot #: 209

**Property owner**

Name (include name of individual): SOMEDOWNTOWN LLC - David Baker

Mailing address: 98 FARVIEW AVE PORTSMOUTH NH 03801

Telephone #: 603-504-3070 Email: dbaker62@me.com

**Proposed project**

Explain project and include number of years of relief being requested (attach additional sheets if necessary): BUILD a second floor onto existing Single Story Building creating 3 new residential apartments. We seek 7 years of tax relief.

Building uses Existing: Vacant: Former Store Proposed: Mixed Use

Nonresidential square footage. Existing: 1870 SQ FT ; Proposed: 3425 SQ FT

# of residential dwelling units. Existing: 0 ; Proposed: 3

Expected construction dates. Start: May 2020 ; Finish: SEPT 2020

## Project costs

Describe work that will constitute the substantial rehabilitation and estimated/projected costs. Please attach written estimates, if available.

Structural: Paving, Landscaping green space, all front (lots & below) Cost: \$ 347,708  
Electrical: New Elec Service for units Cost: \$ 22,286  
Plumbing: New Plumbing for units Cost: \$ 28,050  
Mechanical: HVAC etc for units Cost: \$ 17,500  
Other: DESIGN & ENGINEERING Cost: \$ 36,500

## Other Information

Name of contractor (if known): GREEN CONSTRUCTION

Will the project include any residential housing units? Yes; If so, how many? 3

Will any state or federal grants or funds be used in this project? NO

What are the proposed public benefits associated with this project (in accordance with Chapter 31 Section 7)? SEE ATTACHED

## Submission of application

**Note:** This program is available for projects where the rehabilitation cost equals or exceeds 15 percent of the pre-rehabilitation assessed valuation or \$75,000, whichever is less. Please attach any plot plans, building plans, elevation drawings, sketches, or photographs which help illustrate the project. A \$50.00 non-refundable application fee (made out to "City of Somersworth") must be submitted with this application. This application must be signed by the property owner.

*I (we) hereby submit this application under Chapter 31 Community Revitalization Tax Relief Incentive of the City of Somersworth and attest that to the best of my (our) knowledge all of the information herein and in the accompanying materials is true and accurate. I (we) have reviewed the Ordinance and understand that: a) there will be a public hearing to evaluate the merits of this application; b) I (we) will need to enter into a covenant with the City; and c) I (we) may be required to pay reasonable expenses associated with the creation and recording of the covenant.*

Signature of property owner (1): [Signature]

Date: 8/28/19

Signature of property owner (2): \_\_\_\_\_

Date: \_\_\_\_\_

## Section 7 Public Benefit

The proposed substantial rehabilitation must provide at least one of the following public benefits in order to qualify for tax relief under this ordinance:

**A. It enhances the economic vitality of the downtown;**

- *We believe adding three quality residential units in heart of downtown will increase density of upwardly mobile Millennial residents who will contribute to increased levels of economic activity downtown and continue to generate momentum for similar projects in this economic corridor.*

**B. It enhances and improves a structure that is culturally or historically important on a local, regional, state, or national level, either independently or within the context of an historic district in which the building is located; or**

- *We believe adding another level of residential living space above an existing commercial/retail space will improve the aesthetics of the existing building and will demonstrably contribute to the momentum of the redevelopment of the Somersworth Plaza area.*

**C. It promotes development of compact and vibrant municipal centers, providing for efficiency, safety, and a greater sense of community, consistent with RSA 9-B.**

- *By creating superior quality residential living space at a market rate will make this a very attractive alternative to upwardly mobile Millennials and will contribute to momentum underway to redevelop existing Somersworth Plaza in close proximity to this site, whose ultimate goal is to become a vibrant municipal center.*

**D. It increases non-subsidized residential housing in the Downtown Revitalization District.**

- *One of the primary goals of this project and others we seek to undertake is to increase the density of upwardly mobile Millennials in the downtown corridor. As discussed, we propose to add three new residential units, comprised of two (2) two-bedroom units and a one-bedroom unit.*

Green Construction Inc									
Estimating Detail									
Total Effective Sq.Ft.					Updated: 8/27/2019				
Cost/Sq					\$247.35				
Project:	Cost Way	Second Floor	100%	1600	1600	Total Est. Cost \$415,544.23			
	Scissors Work the Rm	Third Floor	100%	0	0				
	Rebate Both Floors	Fourth Floor	100%	0	0				
Code	Item	Describe	Qnty	Unit	Cost	Subtotal	Est	Bid Amount	Comments/ Narrative Notes
Notes									
1000	General Conditions				\$38,275.00		\$22.78	\$	-
2000	Sitework & Demo				\$53,107.50		\$31.61	\$	-
3000	Concrete				\$3,750.00		\$2.23	\$	-
4000	Masonry				\$1,500.00		\$0.89	\$	-
5000	Metals				\$0.00		\$0.00	\$	-
6000	Carpentry				\$55,720.00		\$33.97	\$	-
7000	Thermal & Moisture				\$39,496.80		\$23.51	\$	-
8000	Doors & Windows				\$32,185.00		\$19.14	\$	-
9000	Finishes				\$29,441.00		\$17.52	\$	-
10000	Specialties				\$1,720.00		\$1.02	\$	-
11000	Equipment				\$11,022.00		\$6.56	\$	-
12000	Furnishings				\$13,965.00		\$8.31	\$	-
13000	Special Construction				\$11,760.00		\$7.00	\$	-
14000	Vertical Transportation				\$0.00		\$0.00	\$	-
15000	Mechanical				\$45,550.00		\$27.61	\$	-
16000	Electrical				\$22,286.25		\$13.27	\$	-
17000	Contingency(Project)%	5%			\$17,988.93		\$10.71	\$	5.00%
18000	OHP (%)	10%			\$37,776.75		\$22.49	\$	10.00%
	A/E Fees(Incl. reimb)				\$0.00		\$	\$	-
	Other				\$0.00		\$	\$	-
Total Hard Costs					\$415,544.23		\$247.35	\$0.00	
1000	General Conditions								
	Permit	200	M		\$9.00	\$1,800.00	\$1.02		
	Insurance	485	M		\$4.00	\$1,940.00	\$1.15		
	Project Mgr/Estimating	0	LS		\$1,500.00	\$0.00	\$0.00	Incl w/ Super	
	Superintendent	50%	4	Mos	\$4,765.00	\$19,060.00	\$17.35	PM/Super	
	Testing/Insp/Survey	1	LS		\$1,000.00	\$1,000.00	\$0.60		
	Safety	3	LS		\$100.00	\$300.00	\$0.18		
	Field Office	0	Mos		\$100.00	\$0.00	\$0.00		
	Phone	0	Mos		\$100.00	\$0.00	\$0.00		
	Job Toilet	4	Mos		\$100.00	\$400.00	\$0.24		
	Copies,Postage,Messenger	2	LS		\$250.00	\$500.00	\$0.30		
	Const. Fence	1	LS		\$500.00	\$500.00	\$0.30		
	Temp Fire Protection	2	LS		\$75.00	\$150.00	\$0.09		
	Temporary Protection	6	LS		\$500.00	\$3,000.00	\$1.99		
	Temp. Heat	0	ls		\$250.00	\$0.00	\$0.00		
	Temp. Power	2	ls		\$550.00	\$1,100.00	\$0.65		
	General Labor	140	hr		\$30.00	\$4,200.00	\$2.34		
	Final Clean	1	LS		\$750.00	\$750.00	\$0.45		
	Rubbish Removal/Dumpsters	3	unit		\$575.00	\$1,725.00	\$1.03		
	Project Signage	1	LS		\$250.00	\$250.00	\$0.15		
	Vehicle	4	Mos		\$400.00	\$1,600.00	\$0.95		
	Other					\$0.00			
Subtotal General Conditions					\$38,275.00		\$22.78	\$0.00	
2000	Sitework & Demolition								
	Clear/prep site	M&L	1	LS	\$7,500.00	\$7,500.00	\$4.46		
	Sprinkler Service	M&L	1	LS	\$5,000.00	\$5,000.00	\$2.96		
	Granite Curb	M&L	125	Lf	\$22.00	\$2,750.00	\$1.65		
	Paving/Stripe	M&L	125	sf	\$4.00	\$500.00	\$0.30		
	Sidewalks	M&L	500	sf	\$4.50	\$2,250.00	\$1.34		
	Pervious Conc. Prep	M&L	57	yds	\$30.00	\$1,710.00	\$1.02		Crushed Stone
	Pervious concrete	M&L	1615	sf	\$5.50	\$8,882.50	\$5.29		
	Retaining wall	M&L	85	LF	\$125.00	\$10,625.00	\$6.32		
	Landscaping	M&L	1	LS	\$2,400.00	\$2,400.00	\$1.43		Allowance
	Demo in existing	M&L	2200	sf	\$5.00	\$11,000.00	\$6.56		
	Parson wall Cap		35	LF	\$14.00	\$490.00	\$0.29		
	Other								
Subtotal Sitework & Demo					\$53,107.50		\$31.61		
3000	Concrete								
	Concrete Foundations	10"x4"	0	If	\$150.00	\$0.00	\$0.00		

## GCI Estimate Sheet

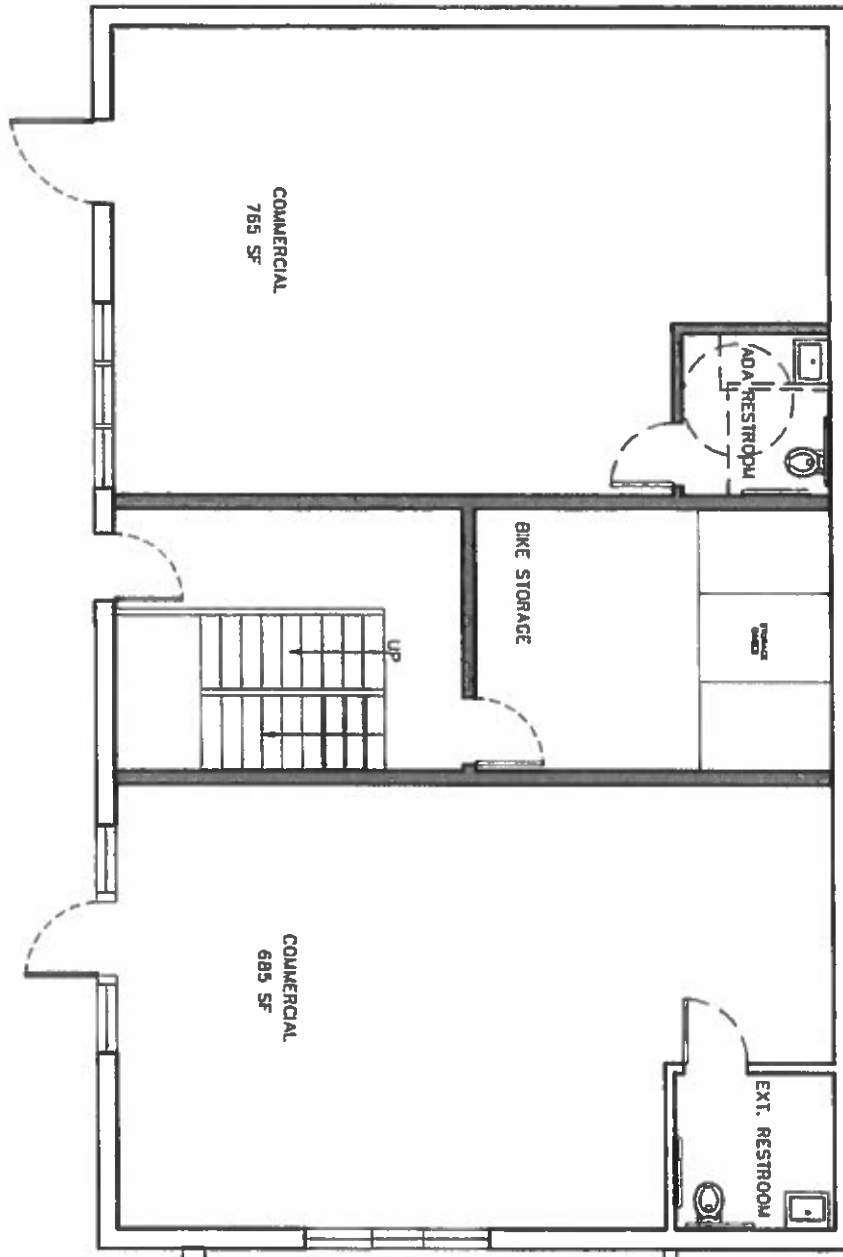
	Footings	1' x 2'	11	CY	\$250.00	\$2,750.00	\$1.64	
	Slabs (5" average")	M&L	0	sf	\$5.00	\$0.00	\$0.00	
	Demo/infill for plumb.		1	ls	\$1,000.00	\$1,000.00	\$0.60	
	Coring		0	ea	\$150.00	\$0.00	\$0.00	
	Other							
	<b>Subtotal Concrete</b>					<b>\$3,750.00</b>	<b>\$2.23</b>	
4000	Masonry							
	Masonry repair	M&L	1	ls	\$1,500.00	\$1,500.00	\$0.89	
	Other	M&L	0	sf	\$550.00	\$0.00	\$0.00	rebuild front façade
	<b>Subtotal Masonry</b>					<b>\$1,500.00</b>	<b>\$0.89</b>	
5000	Metals							
	Misc Iron, Lintels, railings e	M&L	0	ls	\$2,500.00	\$0.00	\$0.00	
	Other							
	<b>Subtotal Metals</b>					<b>\$0.00</b>	<b>\$0.00</b>	
6000	Carpentry							
	6100 Rough Carpentry							
	Rough Carpentry Labor		2000	sf	\$10.00	\$20,000.00	\$11.90	
	Rough Carpentry Mat		2000	sf	\$12.00	\$24,000.00	\$14.25	
	First Floor Rough Carpentry	M&L	0		\$16.00	\$0.00	\$0.00	
	Lull Rental		0	Mos	\$2,200.00	\$0.00	\$0.00	
	Roof Decks		0	sf	\$28.00	\$0.00	\$0.00	
	Beam & Column Repair		1	ls	\$5,000.00	\$5,000.00	\$2.95	
	<b>Subtotal Framing</b>				<b>\$49,000.00</b>			
	6200 Finish Carpentry							
	Labor	L	1680	sf	\$2.00	\$3,360.00	\$2.00	
	Material	M	1680	sf	\$2.00	\$3,360.00	\$2.00	
	Other							
	<b>Subtotal Carpentry</b>					<b>\$55,720.00</b>	<b>\$33.17</b>	
7000	Thermal & Moisture							
	Ext. Caulking/Sealing	M&L	1	ls	\$500.00	\$500.00	\$0.30	
	Int Caulking	M&L	2	p/u	\$250.00	\$500.00	\$0.30	
	Waterproofing Elev Pits	M&L	0	ls	\$5,000.00	\$0.00	\$0.00	
	Attic Blown-in	M&L	0	sf	\$0.90	\$0.00	\$0.00	
	Bldg Insul.	M&L	1376	sf	\$0.80	\$1,100.80	\$0.66	
	Sound insulation	M&L	1200	sq	\$0.75	\$900.00	\$0.54	
	Roofing including Green Ro	M&L	0	sq	\$2,600.00	\$0.00	\$0.00	
	Asphalt Shingles	L	0	sf	\$1.20	\$0.00	\$0.00	
	Firestopping	M&L	1	ls	\$1,000.00	\$1,000.00	\$0.60	
	Metal siding	M&L	1408	sf	\$12.00	\$16,896.00	\$10.06	
	Membrane Roof	M&L	1860	sf	\$10.00	\$18,600.00	\$11.07	W/insulation
	Aluminum Trim	M&L	0	lf	\$5.50	\$0.00	\$0.00	
	Gutters	M&L	0	lf	\$10.00	\$0.00	\$0.00	
	Other							
	<b>Subtotal Thermal &amp; Moisture</b>					<b>\$39,496.80</b>	<b>\$23.51</b>	
8000	Doors & Windows							
	Solid core doors		19	ea	\$225.00	\$4,275.00	\$2.34	
	Door/Hdwre Inst. Labor		26	mh	\$55.00	\$1,430.00	\$0.85	
	Exterior Doors/Hdwre		8	ea	\$1,250.00	\$10,000.00	\$5.95	
	Windows		24	ea	\$650.00	\$15,600.00	\$9.29	
	Window Installation		16	ea	\$55.00	\$880.00	\$0.52	
	Interior Fixed/Sliding Glass		0	sf	\$25.00	\$0.00	\$0.00	
	Aluminum Storefront @Lobby	M&L	0	sf	\$65.00	\$0.00	\$0.00	
	Aluminum Storefront 1st Flr		0	sf	\$65.00	\$0.00	\$0.00	
	Other							
	<b>Subtotal Doors &amp; Windows</b>					<b>\$32,185.00</b>	<b>\$19.16</b>	
9000	Finishes							
	9255 Gyp Bd Partitions							
	Gyp Bd Walls	M&L	4704	sf	\$1.35	\$6,350.40	\$3.78	
	Gyp Ceilings	M&L	1680	sf	\$1.35	\$2,268.00	\$1.35	
	Shaft Wall	M&L	0	sf	\$7.55	\$0.00	\$0.00	

## GCI Estimate Sheet

	Acoustical Ceilings	M&L	0	sf	\$3.25	\$0.00	\$0.00		
9300	Flooring								
	Sealed Concrete	M&L	0	sf	\$1.00	\$0.00	\$0.00		
	Carpeting	M&L	200	sf	\$3.00	\$600.00	\$0.36		
	Wood		1680	sf	\$6.00	\$10,080.00	\$4.00		
	Ceramic Tile	M&L	120	sf	\$8.00	\$960.00	\$0.09		
	Vinyl base	M&L	0	lf	\$1.10	\$0.00	\$0.00		
9900	Painting								
	Gyp Bd Partitions/Cings	M&L	6384	sf	\$0.65	\$4,149.60	\$2.47		
	Interior Trim	M&L	704	lf	\$2.00	\$1,408.00	\$0.34		
	Interior Doors/Frames	M&L	15	ca	\$75.00	\$1,125.00	\$0.57		
	Exterior Painting	M&L	1	ls	\$2,500.00	\$2,500.00	\$1.49		
	Other								
	Subtotal Finishes					\$29,441.00	\$17.52		
10000	Specialties								
	Toilet partitions	M&L	0	ca	\$1,175.00	\$0.00	\$0.00		
	Directories	M&L	0	ca	\$600.00	\$0.00	\$0.00		
	Signage	M&L	0	LS	\$3,000.00	\$0.00	\$0.00		
	Fire Equip Cab/Extinguisher	M&L	2	ca	\$300.00	\$600.00	\$0.36		
	Mail Delivery Systems	M&L	0	ca	\$250.00	\$0.00	\$0.00		
	Mirrors	M&L	4	ca	\$125.00	\$500.00	\$0.30		
	Paper towel dispensers	M&L	1	ca	\$25.00	\$25.00	\$0.01		
	TPH	M&L	4	ca	\$25.00	\$100.00	\$0.06		
	ADA Grab Bars	M&L	1	ca	\$275.00	\$275.00	\$0.16		
	Installation labor		4	MH	\$55.00	\$220.00	\$0.13		
	Other								
	Subtotal Specialties					\$1,720.00	\$1.02		
11000	Equipment								
	Trash Chute	M&L	0	ca	\$9,000.00	\$0.00	\$0.00		
	Trash Compactor	M&L	0	ca	\$11,000.00	\$0.00	\$0.00		
	Ranges		3	ca	\$550.00	\$1,650.00	\$0.94		
	Refrigerators		3	ca	\$950.00	\$2,850.00	\$1.70		
	Rangehood/Microwave		3	ca	\$250.00	\$750.00	\$0.45		
	Garbage Disposal		3	ca	\$100.00	\$300.00	\$0.18		
	Dishwasher		3	ca	\$295.00	\$885.00	\$0.53		
	W/d		3	ca	\$1,529.00	\$4,587.00	\$2.73		
	Other		0	ls		\$0.00	\$0.00		
	Subtotal Equipment					\$11,022.00	\$6.56		
12000	Furnishings								
	Kitchen Cabinets		30	lf	\$300.00	\$9,000.00	\$5.36		
	Kitchen Counters	Incl	75	sf	\$50.00	\$3,750.00	\$2.23		
	Vanities & tops	G256	3	ca	\$200.00	\$600.00	\$0.36		
	Installation labor		3	mh	\$45.00	\$135.00	\$0.08		
	Window Treatments	M&L	16	M/L	\$30.00	\$480.00	\$0.29		
	Custom Cabinetry	M&L	0	lf	\$350.00	\$0.00	\$0.00		
	Other								
	Subtotal Furnishings					\$13,965.00	\$8.31		
13000	Special Construction								
	Fire Protection	M&L	3360	sf	\$3.50	\$11,760.00	\$7.00		
	Other								
	Subtotal Special Construction					\$11,760.00	\$7.00		
15000	Mechanical								
	Plumbing	M&L	17	fixtures	\$1,650.00	\$28,050.00	\$16.74		
	HVAC		5	LS	\$3,500.00	\$17,500.00	\$10.42		
	Other		0	LS	\$1,000.00	\$0.00	\$0.00		
	Subtotal Mechanical					\$45,550.00	\$27.11		
16000	Electrical								
	Electrical	M&L	2085	sf	\$8.25	\$17,201.25	\$10.24		
	Fixtures		2085	sf	\$1.00	\$2,085.00	\$1.24		
	Site lighting		1	LS	\$3,000.00	\$3,000.00	\$1.79		
	Other								
	Subtotal Electric					\$22,286.25	\$13.27		Allowance

## Notes:

Design	\$ 7,000	MpM + GCI
Civil Engineer	\$ 9,500	
Structural Engineer	\$ 20,000	
		\$15-20k
A/E total	\$ 36,500	
Water/Sewer	\$ 11,100	
City Impact fees		Not sure if there are any additional
Hard Costs	\$ 415,545	
Total	\$ 463,145	

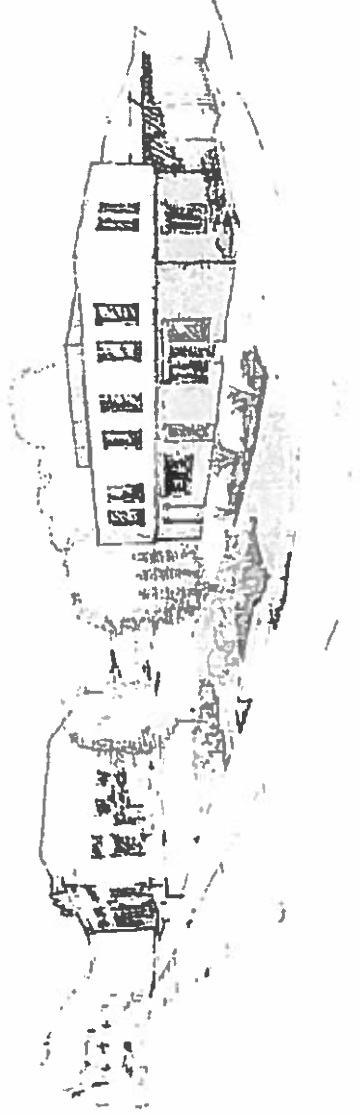












8 Government Way, Somersworth, NH  
Revised Concept Sketch

**MANYPENNY | MURPHY ARCHITECTURE**  
96 Penhallow Street Portsmouth NH 03801  
603.319.8199

**MITCHELL MUNICIPAL GROUP, P.A.**

ATTORNEYS AT LAW  
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[www.mitchellmunicipalgroup.com](http://www.mitchellmunicipalgroup.com)

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STEVEN M. WHITLEY  
NAOMI N. BUTTERFIELD  
JUDITH E. WHITELAW (OF COUNSEL)

TELEPHONE (603) 524-3885

October 3, 2019

**CERTIFICATION**

Re: City of Somersworth, New Hampshire

Resolution No. 17-20

Title: TO DIRECT THE CITY MANAGER TO DEVELOP A PRELIMINARY  
REPORT ON POENTIAL LOCATIONS AND COSTS FOR A  
POSSIBLE CITY DOG PARK

This is to confirm that in accordance with Somersworth City Council Rules and Regulations #17 (D)1, we have reviewed the above referenced resolution. To our examination it is in correct technical form, and to our understanding is not repugnant to the laws and constitution of the State of New Hampshire nor the Charter and Ordinances of the City of Somersworth.

MITCHELL MUNICIPAL GROUP, P.A.  
City Attorney

Date: 10/2/19

By: 

Ryan Greenhalgh  
120 Washington St, Suite 302  
Rochester, NH 03839

10/25/2019

Somersworth City Council  
One Government Way  
Somersworth, NH 03878

Dear Councilors,

I am writing today on behalf of my client, David Baker of Somedowntown, LLC. We received site plan approval from the planning board at the September 18, 2019 meeting for our upcoming project at 8 Government Way. As part of our site redesign, both the driveway on Government Way and the driveway on John Parsons Drive will be closed off and replaced with curb and sidewalk. This will allow for the addition of three public parking spaces as denoted on the submitted drawings. I have included a relevant section of the drawings for convenience.

Please let this letter stand as formal request for approval for the addition of three public parking spots adjacent to the property at 8 Government Way. One spot on Government Way and two spots being added to John Parsons Drive.

We appreciate your time and consideration.  
Thank you,

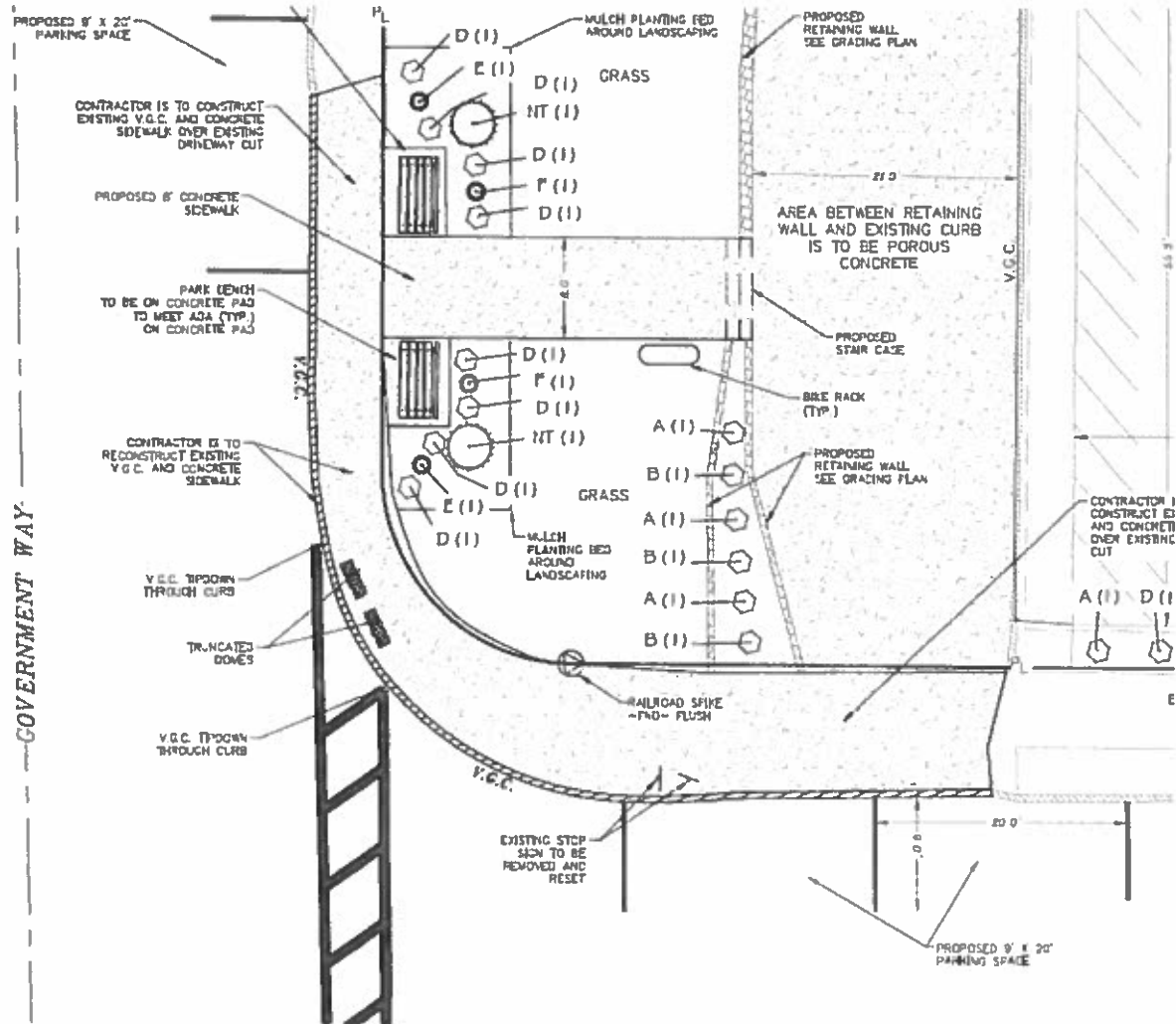


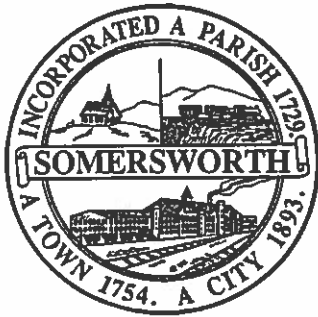
Ryan Greenhalgh  
603-728-8955



# GROEN

CONSTRUCTION





## MEMORANDUM

**TO:** Mayor Dana Hilliard and Members of the City Council

**FROM:** Robert M. Belmore, City Manager *RB*

**DATE:** Monday, November 18, 2019

**RE:** Dog Park Summary– per Resolution No. 17-20

As directed by the passage of Resolution No. 17-20, I was charged with developing a preliminary report on potential locations and costs for a possible Dog Park. Attached is a summary of some of the analysis and research conducted.

### Location

With the assistance of City Staff, our collective recommendation is to construct a Dog Park at Millennium Park. We did some research that included information from the City of Dover regarding the creation of their Longhill Dog Park and examining other Dog Parks including Portsmouth's Dog Park. We discussed City properties and parks to include property off Enterprise Drive, Copper Head Road, Ash Street Park, Mast Point Dam, Jules Bisson, Malley Farm and Millennium Field.

### Cost

In order to determine an actual budget, some decisions need to be made on the final design. Fencing material and size will drive the most significant cost item. We have also included the costs for a water supply, signage and message board. As you see in the attached estimates, fencing could run \$27,000 - \$35,000 depending on style of fence and size of the Park. An additional \$2,500 in costs covers bringing water to the Park, signage and a message board. We are hopeful we do not need to cut any trees. Annual maintenance costs should be fairly minimal such as dog waste bags and water usage, aside from any potential costs due to vandalism or weather.

### Funding

If the Project is approved, absent budgeting for it in the next fiscal year, Council might consider utilizing available funds from our Cable account.

In conclusion, again Millennium Park seems to be the best option for a Dog Park as it has available parking, access to water and trees for shade.





# Millennium Park

Somersworth, NH

1 inch = 137 Feet



October 17, 2019




[www.cai-tech.com](http://www.cai-tech.com)

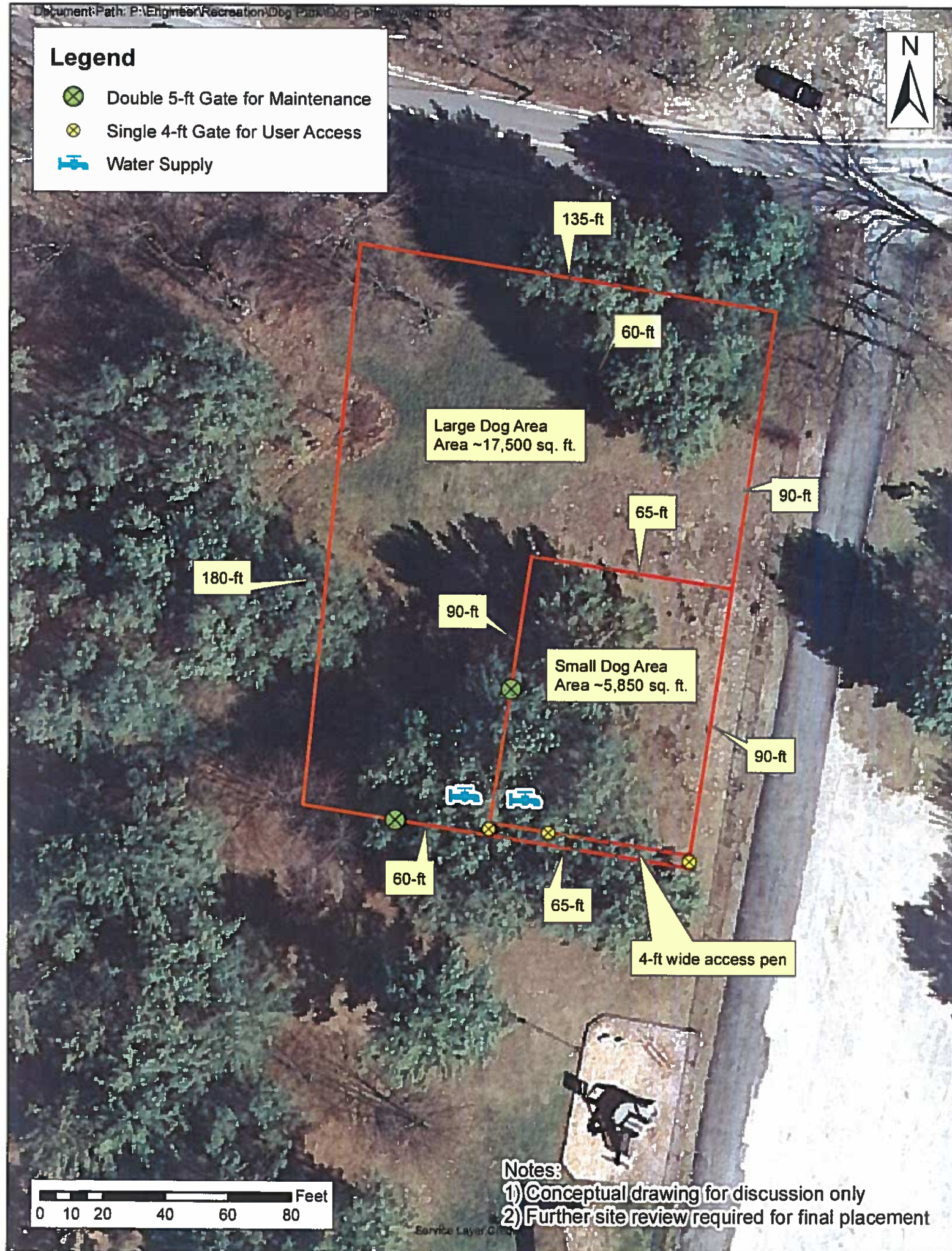


Data shown on this map is provided for planning and informational purposes only. The municipality and CAI Technologies are not responsible for any use for other purposes or misuse or misrepresentation of this map.



## Legend

-  Double 5-ft Gate for Maintenance
-  Single 4-ft Gate for User Access
-  Water Supply



# Proposed locations in Somersworth

## Jules Bisson

### **Pros:**

Already a city park

Plenty of parking

Combination park, already has ball field, and playground

### **Cons:**

A fenced in dog park would affect the overall use of this park

Combined with the future development of this park with a grant

No shade

## Mast Point Dam

### **Pros:**

Already a city park

Already has a parking lot

Plenty of shade from trees

### **Cons:**

No onsite water

Could require extra permits due to water shed

Park closes during winter months would require removing trees

## Ash Park

### **Pros:**

Already a city park

City water main near property

Has trees for shade

### **Cons:**

Only parking available is on street

Very residential

Moratorium on the street for water access

# Proposed locations in Somersworth

## Enterprise Dr

### **Pros:**

Water Access

Away from residential areas

Plenty of City owned property

### **Cons:**

Low Lying Area

Wet with Ferns

Private non-City maintained road

## Copper Head Rd

### **Pros:**

Flat and Dry

Water Access near the property

City owned and maintained property

### **Cons:**

Secluded

Dirt / sandy road

No Parking

## Millennium Field

### **Pros:**

Already a city park

Water access already on the property

Plenty of parking

Combination park, already has a ball field, pavilion, and playground equipment

### **Cons:**

Semi Residential

Park Closed in the winter



# Proposed locations in Somersworth

## Malley Farm Ballfields

### **Pros:**

Away from residential area

Already a city park

Plenty of parking

### **Cons:**

Could cause wildlife interaction leading to non-favorable outcomes (ring neck pheasant, cottontail rabbits, white tailed deer)

Limited water access

Park not maintained during winter months

Fields are leased out during the season

Material	Price Per	Qty	Cost	Qty	Cost
4' High Galvanized	\$ 34.00	660	\$ 22,440.00	840	\$ 28,560.00
4' High Double Gate Galvanized 10' Wide	\$ 1,400.00	2	\$ 2,800.00	2	\$ 2,800.00
4' Wide Galvanized Gate	\$ 650.00	3	\$ 1,950.00	3	\$ 1,950.00
4' High Black Vinyl Coated	\$ 37.00	660	\$ 24,420.00	840	\$ 31,080.00
4' High Double Gate Black Vinyl 10' Wide	\$ 1,600.00	2	\$ 3,200.00	2	\$ 3,200.00
4' Wide Black Vinyl Coated Gate	\$ 750.00	3	\$ 2,250.00	3	\$ 2,250.00
6' High Galvanized	\$ 39.00	660	\$ 25,740.00	840	\$ 32,760.00
6' Wide Galvanized Gate	\$ 752.00	3	\$ 2,256.00	3	\$ 2,256.00
6' High Double Gate Galvanized 10' Wide	\$ 1,700.00	2	\$ 3,400.00	2	\$ 3,400.00
6' High Black Vinyl Coated	\$ 43.00	660	\$ 28,380.00	840	\$ 36,120.00
6' Wide Black Vinyl Coated Gate	\$ 877.00	3	\$ 2,631.00	3	\$ 2,631.00
6' High Double Gate Black Vinyl 10' Wide	\$ 1,950.00	2	\$ 3,900.00	2	\$ 3,900.00

	Fencing only	Total #1
Total for 4' Galvanized	\$ 27,190.00	\$ 29,667.00
Total for 4' Black Vinyl Coated	\$ 29,870.00	\$ 32,347.00
Total for 6' Galvanized	\$ 31,396.00	\$ 33,873.00
Total for 6' Black Vinyl Coated	\$ 34,911.00	\$ 37,388.00
	Fencing only	Total #2
Total for 4' Galvanized	\$ 33,310.00	\$ 35,787.00
Total for 4' Black Vinyl Coated	\$ 36,530.00	\$ 39,007.00
Total for 6' Galvanized	\$ 38,416.00	\$ 40,893.00
Total for 6' Black Vinyl Coated	\$ 42,651.00	\$ 45,128.00

Water feature	\$ 1,695.00
Signage	\$ 335.00
Message board	\$ 447.00
Total	\$ 2,477.00

All figures are on proposed area of dog park. A smaller park would require less fencing.

Total #1 is reusing 180' of existing chain link fencing.

Total #2 is replacing existing 180' of chainlink fencing in Dog Park Area.

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## Message Center Sign - Green



[More Images](#)

Post instructions, directories or maps at parks or on camp trails.

- Shatterproof, clear plastic windows with lock.
- Thick 1/4" corkboard.
- Recycled plastic frame is weather and graffiti resistant.

MODEL NO.	DESCRIPTION	SIZE L x W x H	WT. (lbs.)	PRICE EACH	ADD TO CART
H-2856G	Message Center Sign Only	38 x 5 x 29"	53	1 \$369 3+ \$349	1 <input type="button" value="ADD"/>

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# SOMERSWORTH, NEW HAMPSHIRE

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City of Somersworth  
One Government Way  
Somersworth, NH 03878



City Hall  
603.692.4262  
[www.somersworth.org](http://www.somersworth.org)

## UNITED STATES OF AMERICA FEDERAL ENERGY REGULATORY COMMISSION

In the Matter of:  
Aclara Meters, LLC  
Somersworth Hydroelectric Project

FERC Project No. 3820-012

### **Motion to Intervene of the City of Somersworth**

Pursuant to Rule 214 of 18 C.F.R. § 385.214, the City of Somersworth, New Hampshire (i.e., the City) files this timely Motion to Intervene in the above captioned proceeding. The Somersworth Hydroelectric Project (Project) is located on the Salmon Falls River on the border of Somersworth, New Hampshire and Berwick, Maine. The City understands that Aclara Meters, LLC has filed a surrender application for the Project.

### **The City's Interests in Proceeding**

As noted in the Surrender Application, the City of Somersworth and the Town of Berwick both rely on the impoundment created by the Stone Dam as a water supply. The City's water treatment plant draws from the dam's impoundment, and the treatment process could potentially be negatively impacted by any changes to water levels in the Salmon Falls River. Our municipal water treatment plant and distribution system supplies clean drinking water to approximately 100% of the City while also supporting critical firefighting and fire suppression efforts. The City's primary interest at this time is ensuring that we continue to have a reliable water source. We are also concerned that any changes to the dam as a result of a license surrender may have negative impacts to the two bridges that cross the impoundment at Route 9 and on Salmon Falls Road, as well as potential impacts to other upstream infrastructure.



A copy of the City's letter to Aclara dated December 6, 2019 on this matter was included within Aclara's surrender application and is included as Attachment A to this letter. Additionally, the City met with representatives from Aclara Meters, LLC on December 13, 2018 to discuss the Project and the surrender process. The City maintains a strong interest in the surrender proceedings and intends to stay involved.

Given the City's great interest in the Salmon Falls River and maintaining our water supply, we believe that the City's participation in the proceedings is in the public interest and cannot be adequately represented by any other organization. For this reason, the City respectfully requests that the Commission grant the City full party status in this proceeding. All communication regarding this motion should be addressed to the following:

Robert M. Belmore, City Manager                      and  
1 Government Way  
Somersworth, NH 03878  
(603) 692-9503  
[rbelmore@somersworth.com](mailto:rbelmore@somersworth.com)

Gary Lemay, City Engineer  
1 Government Way  
Somersworth, NH 03878  
(603) 692-9524  
[glemay@somersworth.com](mailto:glemay@somersworth.com)

Dated this 9<sup>th</sup> day of October 2019.

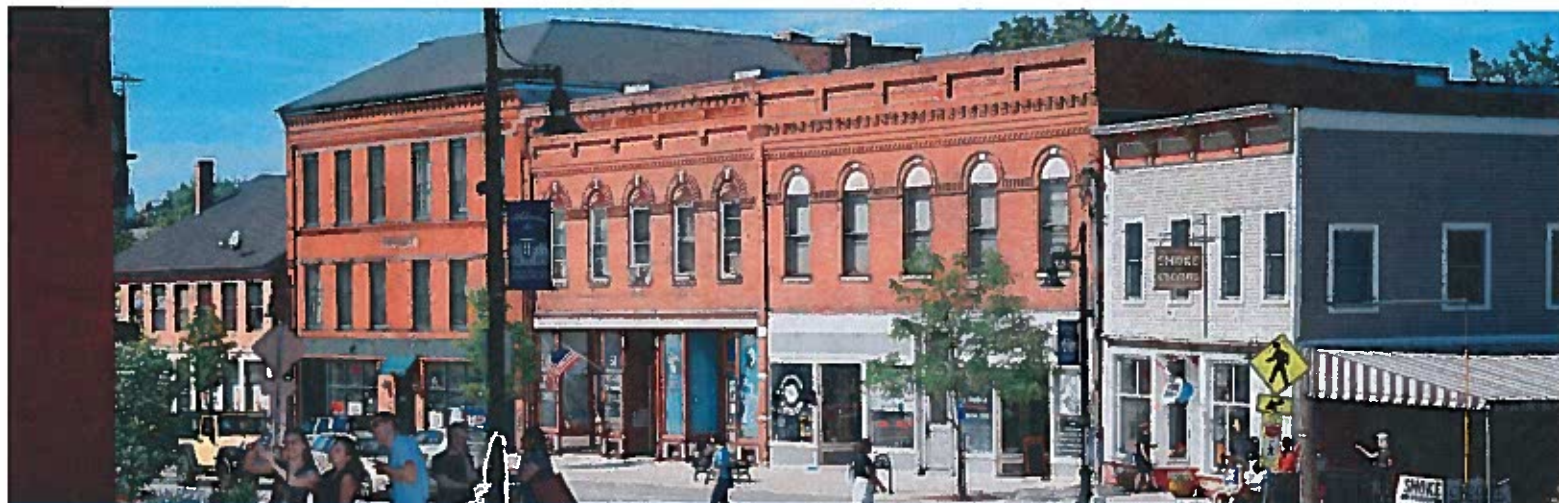
Respectfully Submitted,



Robert M. Belmore  
City Manager

Cc: Mayor and City Council  
Scott A. Smith, Deputy City Manager/Finance  
Michael J. Bobinsky, Director of Public Works and Utilities  
Gary Lemay, P.E., City Engineer  
Stephen Eldridge, Berwick Town Manager  
Rick Skarinka, NH DES, Drinking Water and Groundwater Bureau  
Jim Gallagher, NH DES, Dam Bureau

FERC Service List cc:  
William Beyea, Aclara Meters LLC  
Susan Montross, Aclara Meters LLC  
Bob Nasdor, American Whitewater  
Mark Acerra, General Electric Company  
Paul Nolan, New Hampshire Renewable Resources LLC



## The Hilltop City SOMERSWORTH *on the move!* Est. 1729

### Somersworth is a City on the move.

Located in the center of New Hampshire's fastest growing region, the City offers a strategic location for new businesses that is affordable, has all the amenities of a big city - with the feel of small town charm - and offers an attractive quality of life. Whether you are looking to build a manufacturing facility, invest in a bustling commercial district, or join a charming downtown retail community, Somersworth is the right choice. The City has competitively priced commercial and residential properties and offers significant tax incentives for developing in the downtown area or in one of our Economic Revitalization Zones.

Somersworth is home to nearly 12,000 residents spread across ten square miles. The Salmon Falls River, once an integral part of the mill district, serves as the picturesque backdrop for the revitalized historic mills. The mill area is now home to commercial and residential tenants.



### Education

The Somersworth Schools have long enjoyed full NEASC Accreditation. Schools in the system include two elementary schools, one of which was newly constructed in 2011; a Middle/High School Complex; and a Career Technology Center.

The University of New Hampshire and Great Bay Community College are just minutes from Somersworth, which gives businesses access to young talent, ideas, new approaches and an educated work force.

### Healthcare

Somersworth residents can find just about every service they need along Route 108, our "medical mile." Wentworth-Douglass Hospital, Frisbie Memorial Hospital, and Portsmouth Regional Hospital are all located within minutes of the City, with the world renowned Boston medical community easily accessible, as well.

### Recreation

Somersworth offers numerous recreational opportunities, including:

- Award-winning golf course, The Oaks
- 80,000 sq foot Works Family Health & Fitness Center
- Noble Pines Park with Splash Pad and Pavilion
- Mast Point Dam with a mile-long loop trail and a car-top boat launch

The City has something that everyone can enjoy. Somersworth is also located within a short drive of the City of Boston, the White Mountains, ski resorts, crystal clear lakes and New Hampshire seacoast beaches, as well as the Maine Coast.





## The Hilltop City SOMERSWORTH *Our Business Advantage* Est. 1729

New Hampshire is one of the few places that does not have a sales or income tax, a draw for both businesses and residents. Somersworth boasts a business landscape that can accommodate everything from large scale manufacturing in one of our industrial parks to an intimate coffee shop in our picturesque historic downtown.

### Incentives & Resources

The City of Somersworth and State of New Hampshire offer a number of tax credits and incentives to help you bring your business to our city.

- Somersworth's Community Revitalization Tax Relief Incentive Program offers a minimum of 3 years of property tax assessment freeze (stay) for property owners who make a significant investment in a downtown building.
- Somersworth has two Economic Revitalization Zones (ERZ's) that offer potential tax savings to employers who invest in their facilities and create jobs.
- Somersworth has adopted a solar exemption from the assessed value, for property tax purposes, for persons owning real property which is equipped with a solar energy system.
- The NH Research & Development Tax Credit enables businesses to apply for tax credits on new R&D costs they can use toward business taxes paid, which can be carried forward for up to five years.
- The New Hampshire Job Training Fund provides a 50/50 cash match grant up to \$100,000 for customized training of a company's employees.

There are a number of local, regional, state and federal programs and resources that you can access when bringing your business to Somersworth. Go to [www.SomersworthOnTheMove.com](http://www.SomersworthOnTheMove.com) to learn more.

### Business Districts & Development Space

The City of Somersworth has four major business districts, three industrial parks and land for development of additional Commercial and Industrial Space. Unique space can be found along our riverfront in our mixed-use historic mill buildings, which house everything from artist studios to small scale manufacturers to residential units.

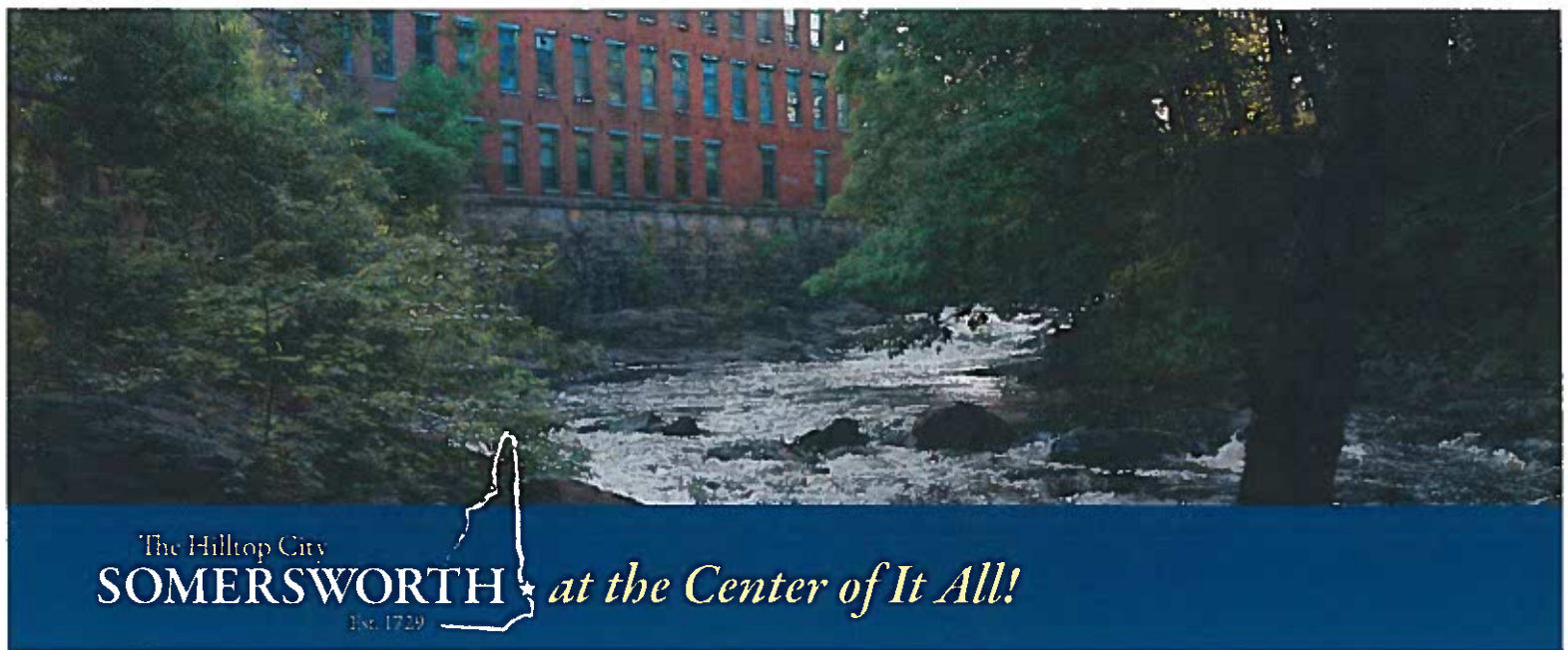
The Commercial-Industrial District on the Route 108 Corridor sees over 13,000 cars a day. The Commercial and Office zones on High Street see 21,000 cars a day.

### Small Town Charm, Big City Amenities

Here are the top ten reasons to bring your business to Somersworth:

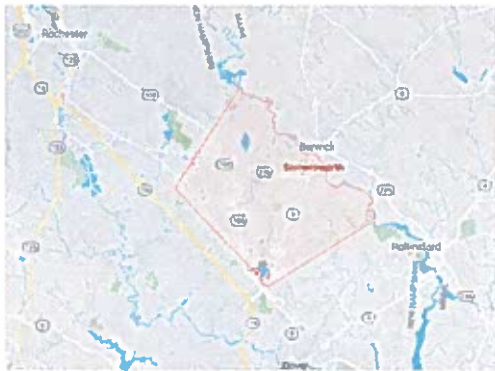
- Competitively priced commercial and residential properties
- Notable tax incentives
- Bright and talented workforce
- Full-service City including:
  - Public water and sewer infrastructure
  - Excellent public safety services: Police, Fire, EMS
  - Access to Public & Private education from kindergarten through college in-town and nearby
  - Parks & Recreational Programs and Public Library
- Easy access to major highways
- Two major hospitals, Wentworth-Douglass and Frisbie, anchoring our medical mile and an incredible medical network right on our doorstep
- Close proximity to University of New Hampshire and Great Bay Community College
- Seacoast beaches for boating and swimming, the White Mountains for skiing and hiking, and the Lakes Region are all only a short drive away
- Tax free shopping
- Our talented and dedicated Economic Development team is ready to help you every step of the way!





## The Hilltop City SOMERSWORTH *at the Center of It All!*

Est. 1729



Somersworth is part of the Tri-City Region which includes the communities of Dover and Rochester, New Hampshire.

We are bordered by Rollinsford, NH and Berwick, ME, as well.



Easily accessible, we are conveniently located a little more than one hour north of Boston, less than one hour to Portland, and minutes to historic Portsmouth.

Somersworth is conveniently located at the crossroads of a number of major highways that not only bring the visitor north and south, but east and west as well.

Somersworth has bus service provided by COAST Bus Transportation and also has access to C&J Transportation (both bus and private car service) Both Uber and Lyft have strong networks across Somersworth.

The Amtrak Downeaster has a station in Dover and Durham, New Hampshire and provides passenger rail service up to Brunswick, Maine and down to Boston and beyond.

### Air Travel:

- Skyhaven Airport (DAW) – 4 miles
  - Skyhaven lands and hangers private aircraft, for quick and easy positioning of the right employees, consultants and clients
- Pease International Airport (PSM) – 15 miles
  - Pease International Airport is ideal for importing and exporting products and materials and offers passenger service as well on Allegiant Air. In addition, the airport has a runway long and wide enough to land the space shuttle!
- Portland International Jetport (PWM) – 43 Miles
- Manchester-Boston Regional Airport (MHT) – 48 miles
- Boston Logan International Airport (BOS) – 69 miles







**The Somersworth Economic Development Team is here to help.**

**Contact us to learn how we can assist you with bringing your business to Somersworth.**

**Robin Comstock**

Economic Development Manager

[rcomstock@somersworth.com](mailto:rcomstock@somersworth.com)

1-603-692-9516

**Shanna B. Saunders**

Director of Development Services

[ssaunders@somersworth.com](mailto:ssaunders@somersworth.com)

1-603-692-9519

**Robert M. Belmore**

City Manager

[rbelmore@somersworth.com](mailto:rbelmore@somersworth.com)

1-603-692-9503



New England Water Environment Association, Inc.  
10 Tower Office Park, Suite 601, Woburn, MA 01801-2155  
Tel 781 939 0908 | Fax 781 939 0907 | [www.newea.org](http://www.newea.org) | [mail@newea.org](mailto:mail@newea.org)

November 4, 2019

Jamie Wood  
City of Somersworth, NH  
99 Buffumsville Rd  
Somersworth NH 03878-3010

Dear Jamie:

It is my privilege to notify you that you have been selected as recipient of the 2019 NEWEA:

**Energy Management Achievement Award**

This award was established in 2010 by the Energy Committee to recognize the achievements of an Organization or Facility with a written policy, goal and demonstrated progress toward a downward trend in the amount of energy (electricity, gas, oil, or other) used per unit of water treated.

You are cordially invited to the annual Awards Luncheon ceremony to accept your award. This ceremony will be held during the 2020 NEWEA Annual Conference at the Boston Marriott Copley Place Hotel, January 26-29, 2020. Your attendance affords you the public and professional recognition you deserve for outstanding achievement. The award will be presented to you by NEWEA President Ray Vermette at the Awards Luncheon Ceremony, which will be held on Wednesday, January 29 at 11:00 AM-1:00 PM. As our guest, you may pick up your complimentary luncheon ticket at the conference registration desk on the fourth floor.

You will be receiving additional e-mail correspondence in the coming weeks, which will include: (1) a request to provide a photo for the official Awards Brochure; (2) the Annual Conference preliminary program; and (3) further details regarding the Awards Ceremony.

To assist us in setting guarantees, please contact the NEWEA office to let us know whether you will attend the Awards Luncheon at 781-939-0908 or e-mail [mail@newea.org](mailto:mail@newea.org).

Congratulations on being selected for this significant honor.

Sincerely,

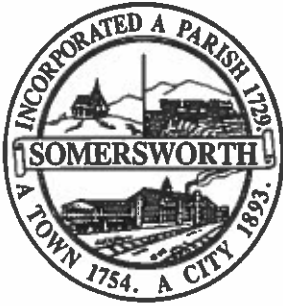
Mary Barry  
Executive Director

cc: Ray Vermette, President  
Jay Sheehan, Chair, Awards Committee  
Sharon Nall, Chair, Energy  
W. Steven Clifton, NH State Director

**2019 Executive Committee**  
**President**  
Raymond A. Vermette, Jr.  
Dover, NH  
**President Elect**  
Jennifer Kelly Lachmayr  
Wakarusa, MA  
**Vice President**  
Vergil J. Lloyd  
Manchester, CT  
**Treasurer**  
Clayton "Mac" Richardson  
Leviston, ME  
**Past President**  
Junnie L. Burke-Wells  
Warwick, RI  
**Executive Director**  
Mary M. Barry  
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James R. Borsanti  
Framingham, MA  
**Directors - State**  
William C. Norton  
Fairfield, CT  
Jeffrey C. McDermie  
Saco, ME  
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Andover, MA  
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Portsmouth, NH  
Scott C. Goodinson  
Warwick, RI  
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Meg C. Tabacco  
Chelsea, MA

NEWEA's mission is to promote education and collaboration while advancing knowledge, innovation, and sound public policy for the protection of the water environment and our quality of life.

**wef**  
member association



## MEMORANDUM

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To: Bob Belmore, City Manager

From: Scott Smith, Director of Finance and Administration

Date: November 13, 2019

Re: **Monthly Report**

Finance Department:

- Received the 2019 property tax rate.
- Completed FY2021-2026 CIP Document.
- Assisted in preparation of CIP presentation to the Planning Board.
- Bids:
  - Winter Sand – received October 24, 2019
  - Snow Plowing/Hauling – received October 31, 2019
  - Plaza Acquisition & Development – due January 16, 2020
  - Catch Basin Cleaning – due November 21, 2019
  - Wellfield Assessment – due December 12, 2019
  - Water Storage Assessment – due December 12, 2019

City Clerk:

- Prepared for and took minutes at two scheduled City Council meetings and standing committee meetings during the month.
- Total receipts for the month were \$6,342.
- Permits:
  - Meleady Family – 10/2/2019
  - Somersworth Youth Football – 10/9/2019
  - Somersworth Festival Association – 10/16/2019
  - St. Ignatius of Loyola Parish – 10/18/2019

- Somersworth Festival Association – 10/18/2019
- St. Ignatius of Loyola Parish – 10/18/2019
- Cocheco Academy of the Arts – 10/29/2019
- Jason & Jennifer Trussell – 10/1/2019
- Patricia Sherwood – 10/3/2019
- Michael & Jessie Boehm – 10/4/2019
- Rebecca A. Johnson – 10/22/2019
- Sarah Gnirk – 10/30/2019

### Tax Collector

- Motor vehicle registrations were a total of \$151,163 during the month.
- Collected \$5,050 for Municipal Transportation Fund during month.
- 10 customers used the drive up window.
- Total receipts for the month were \$1,471,407.
- Tax bills were prepared and mailed out.

### Human Services:

- Total assistance for the month was \$7,186. That compares to \$5,473 for the month of September 2019 and \$14,275 for October 2018.
- 12 new cases were opened compared to 7 in 2018.
- 25 cases were approved for varying levels of assistance. 25 cases were referred to other agencies for support.

### Library:

- The Library completed a survey to determine interest in adult programs. The top three interest areas are New Hampshire topics, New England topics, and Gardening.
- The library had 2,664 visits during the month.
- 67 people attend the four story times, and 11 people attended the book club.

### Assessing:

- The Assessing Department is conducting year 1 of cyclical inspections.
- Started accepting abatement requests. Taxpayers can file until March 2020.

### Information Technology

- Spent time in general server maintenance, checked systems, checked and cleared logs.





## Department of Development Services

Date: October 31, 2019

From: Shanna B. Saunders

Director of Planning & Community Development

Re: October 2019 - Monthly Report

---

In addition to the Department's various activities listed in the attached staff reports, I attended the following Land Use Board meetings:

- Zoning Board – No Meeting
- Conservation Commission – October 9
- Planning Board – October 16
- SRTC – October 2 & 9
- Historic District Commission meeting – October 23

And attended the following Special Meetings:

- SRPC Transportation Advisory Committee – October 4
- Public Works and the Environment Committee Meeting – October 7
- NH Planner's Association – October 11
- Economic Development Committee – October 15
- Finance Committee – October 16
- Traffic Safety Committee Meeting – October 16
- WTSN Interview - October 18
- Rte 108 VA Building Ribbon cutting – October 25
- NH DES Grant site walk – October 25

### **Building and Health Departments:**

#### **Major Building Permits Applied for in October 2019 Construction Costs and Fee**

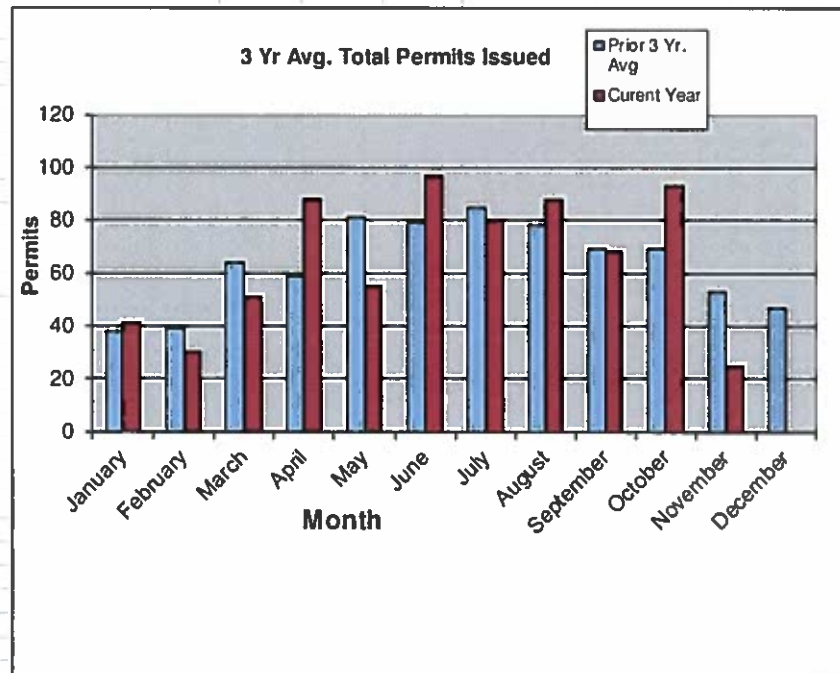
	Address	Construction cost	Fee
89	Sunningdale Dr	\$169,000.00	\$1,362.00
87	Sunningdale Dr	\$169,000.00	\$1,362.00
14	Cattail Circle	\$179,000.00	\$1,442.00
28	Cemetery Rd	\$180,000.00	\$1,810.00

**Minor Building Permits Applied for in October 2019**

	Address	Construction cost	Fee
6	Works Way	\$185,000.00	\$1,490.00
29	Maple	\$20,000.00	\$210.00
9	Granite Way	\$15,300.00	\$132.40
28	Maple	\$4,200.00	\$43.60
19	Guy	\$5,700.00	\$101.00
407	Main	\$1,000.00	\$25.00
370	High	\$1,500.00	\$25.00
252	Green	\$3,274.00	\$36.19
47	Maple	\$32,250.00	\$268.00
9	Williams	\$3,050.00	\$34.40
158	Rt. 108	\$500.00	\$25.00
352	High	\$2,000.00	\$30.00
4	Enterprise Dr	\$55,000.00	\$450.00
6	Portland	\$34,057.50	\$282.46
413	High	\$165,000.00	\$1,330.00
86	Franklin	\$800.00	\$35.00
182	Green	\$200.00	\$25.00
111	Maple	\$6,000.00	\$58.00
23	Works Way	\$20,000.00	\$170.00
62	Stackpole Rd	\$1,500.00	\$25.00
224	Rt. 108	\$500.00	\$25.00
16	Winter	\$4,500.00	\$46.00
40	Pinewood Dr	\$10,000.00	\$90.00
63	Myrtle	\$6,599.00	\$62.79
83	Sunningdale Dr	\$3,439.00	\$37.51
40	River	\$3,577.00	\$38.62
22	Page	\$22,000.00	\$186.00
29	Maple	\$30,000.00	\$250.00
256	Old Rochester Rd	\$2,800.00	\$32.40
182	Blackwater Rd	\$1,000.00	\$25.00
63	West High	\$9,345.00	\$159.50
7	Firefly Circle	\$31,500.00	\$262.00
26	Drew Rd	\$2,177.00	\$27.42
28	Maize Dr	\$3,345.00	\$36.76
79	Winter	\$4,000.00	\$90.00

### Permit Receipts

	2017	2018	2019	DIFFERENCE this year to last	% OF CHANGE
January	\$15,262.40	\$12,784.00	\$2,892.72	-\$9,891.28	-16.2%
February	\$9,264.40	\$4,087.20	\$14,333.00	\$10,245.80	-55.9%
March	\$23,362.82	\$5,307.00	\$11,377.66	\$6,070.66	-77.3%
April	\$6,935.89	\$7,899.24	\$12,091.95	\$4,192.71	13.9%
May	\$11,780.49	\$8,966.00	\$4,185.76	-\$4,780.24	-23.9%
June	\$10,058.40	\$7,652.50	\$91,825.41	\$84,172.91	-23.9%
July	\$5,776.84	\$7,641.00	\$17,611.12	\$9,970.12	32.3%
August	\$9,724.60	\$4,329.00	\$21,606.17	\$17,277.17	-55.5%
September	\$7,400.00	\$3,039.60	\$12,015.79	\$8,976.19	-58.9%
October	\$6,460.00	\$7,291.00	\$25,228.33	\$17,937.33	12.9%
November	\$8,584.44	\$19,126.00	\$2,281.96	-	
December	\$2,621.00	\$14,154.00		N/A	
<b>Year total</b>	<b>\$117,231.28</b>	<b>\$102,276.54</b>	<b>\$215,449.88</b>	<b>\$127,327.34</b>	
Difference of change this year to last (completed months only)		\$68,996.54	\$213,167.92	\$144,171.38	209.0%



## Total Permits

ROW		2017	2018	2019	DIFFERENCE this month to last year's month	% OF CHANGE
4	January	51	29	41	41	29.3%
5	February	36	31	30	30	-3.3%
6	March	79	43	51	51	15.7%
7	April	58	62	88	88	29.5%
8	May	98	84	55	55	-52.7%
9	June	94	85	97	97	33.0%
10	July	75	91	80	80	-13.8%
11	August	88	67	88	88	23.9%
12	September	83	58	68	68	17.6%
13	October	77	73	93	93	21.5%
14	November	61	50	25	25	
15	December	49	38	0	N/A	0.0%
16						
17	<b>YTD Totals</b>	850	689	716	90	3.9%
18	Difference of changes this year to last year (Completed months only)		601	691	90	15.0%

## Property Maintenance

**CN – Courtesy Notice**  
**NOV – Violation Notice**  
**COMPLAINT – Summons filed with Court**

Location		Complaint Type	Date of Complaint	Notifications Issued	Status
78	Bartlett Ave	Trash	9/6/19	CN	COMPLETED
31	Green	Trash	10/3/19	CN	COMPLETED
243	Green	Trash	10/10/19	CN, NOV	COMPLETED
2	Green	Trash	10/16/19	CN	COMPLETED
48	Green	Trash	10/11/19	CN	COMPLETED
62	Green	Trash	10/14/19	CN	COMPLETED
47	Green	Trash	10/16/19	CN	COMPLETED
22	Grove	Trash	10/22/19	CN	COMPLETED
21	Grove	Trash	10/22/19	CN	COMPLETED
346	High	Trash	10/10/19	CN	COMPLETED



18	High	Site Plan Violation	10/10/19	CN	COMPLETED
12-16	Highland	Trash	10/4/19	CN, NOV	COMPLETED
14	Indigo Hill	Trash	10/15/19	CN	COMPLETED
6	Lily Pond Road	Housing Violation	10/1/19	CN	COMPLETED
355	Main	Housing Violation	9/24/19	CN, NOV	COMPLETED
253	Main	Trash	10/4/19	CN	COMPLETED
385	Main	Trash	10/3/19	CN	COMPLETED
225	Main	Trash	10/3/19	CN	COMPLETED
247	Main	Grass	10/1/19	CN	COMPLETED
17-31	Market	Trash	8/29/19	CN	COMPLETED
202	RT 108	Grass	9/19/19	CN	COMPLETED
155	Rt. 108	Zoning violation	10/15/19	CN	COMPLETED
11-15	Union	Trash	10/16/19	CN	COMPLETED
24	Washington	Zoning violation	10/16/19	CN	COMPLETED
10	Woodside Commons	Housing Violation	10/19/2019	NOV	COMPLETED
41-43	Franklin	MPV	6/18/19	CN	PENDING
28	Green	Contract/IPMC Violation	9/25/2019	CN, NOV, COMPLAINT	PENDING
15	Grove	MPV	11/4/2019	NOV	PENDING
254	High	Protective treatments	5/16/19	CN, NOV	PENDING
25	High	MPV	10/1/19	CN, NOV	PENDING
44	Rocky Hill Road	Housing Violations	11/1/19	CN	PENDING
216	Rt. 108	Site Plan Violation	10/31/19	CN	PENDING

**PLEASE NOTE** – All matters shown as “Completed” were active matters which were closed in the month of October 2019 due to violations being brought into compliance. All matters shown as “Pending” are current, active matters, all of which were initiated in the month of October 2019.

- In the month of October, 2019, twenty-five (25) open matters became compliant and were closed.
- In October 2019, the Code Compliance Office issued:
  - Twenty-Five (25) Courtesy Notices;
  - Five (5) Violation Notices; and
  - Two District Court Complaints.

#### COURT MATTERS

- **375 Rt. 108.** - This case is presently ongoing, however significant progress is being made in the removal of automobiles from the property, as well as extensive cleanout of the building's interior. Completion is estimated at roughly 66%.
  - Once all vehicles and debris are removed, the case will be dismissed.
  
- **15-17 Grove St.** - A Case Status Hearing was conducted on 10/28/19. As of that date, the HDC approved work was still incomplete. Per a court-filed Agreement executed in the summer of 2019, all work was to have been completed by September of 2019. As a result of breaching the Agreement and the absence of mitigation factors explaining the incompleteness, the City moved to impose the remainder of the suspended civil penalty. The court has yet to rule on this motion.
  - Following the hearing, work was completed on 15-17 Grove, however, the work, specifically the hand-railings, are not to code, and the property owner will thus have to make appropriate repairs.
  
- **85 Elm** - Significant effort had been made by the Code Compliance Office to clean up this property, specifically the parking lot cornering Elm and Fayette. The goal was to have the area be clean and presentable in anticipation for the Indonesian Festival. The Code Compliance Officer eventually filed suit against the owner in October, and the response was positive; the exterior property as a whole is now in compliance, and as a result, the City waived the significant portion of the originally-sought civil penalty.
  
- **28 Green (Chabor's Creamery)** – Suit was filed on 10/11/19. On 11/6/19, the property owner submitted a permit application for work to bring the property into compliance, per the City's Private Agreement with the owner, as well as satisfying all IPMC codes.
  - Since permits were submitted, the case will either be continued or an agreement submitted to the court specifying a deadline for completion.

## **Land Use Boards:**

### **Conservation Commission October 2019:**

During the meeting the Commission reviewed the following:

- Wentworth Douglass Hospital, is seeking conditional use permit for a 1 mile long nature trail in the wetland buffer on a property located at 23 Works Way, in the Commercial Industrial (CI) District, Assessor's Map 61 Lot 14B, CUP#08-2019
  - Application tabled for a site walk. The site walk is scheduled to be held November 9 at 10 am.

### **Historic District Commission October 2019:**

During the meeting the Commission reviewed the following:

- Michael Quilligan, 26 Linden Street, in the Residential Single Family-A, with a Historic Overlay (R1AH) District, Assessor's Map 11, Lot 100A, HDC #05-2018. Application to modify previously approved application to construct a new home was **approved**.
- Green Rock Investments, LLC, 29 Maple Street, in the Residential Single Family/A with a Historic Overlay (R1AH) District, Assessor's Map 11 Lot 146, HDC#38-2019. Application to 19 windows and repair the side deck was **approved**.
- Matt & Amanda Hamilton, 22 Page Street, in the Residential Single Family/A with a Historic Overlay (R1AH) District, Assessor's Map 11 Lot 148, HDC#39-2019. Application to replace 4 windows was **approved**.
- Andrea Lovell, 63 Prospect Street, in the Residential Single Family/A with a Historic Overlay (R1AH) District, Assessor's Map 11 Lot 155, HDC#37-2019. Application to repair and replace corner deck post and railing was **approved**.
- Michal Taylor, 22 Grove Street, in the Historic Moderate Density (HMD) District, Assessor's Map 11 Lot 30. No action or discussion, applicant did not attend the meeting for preliminary discussion.
- William E. Poole, 56-58 High Street, in the Business with a Historic Overlay (BH) District, Assessor's Map 11 Lot 213. Preliminary discussion regarding sign design, no decisions made.

### **Planning Board October 2019:**

The Planning Board reviewed the following:

- SNTG, LLC (Green Collar Laundry), 472 High Street, in the Residential Commercial (RC) District, Assessor's Map 40 Lots 4-A & 4-B, SITE#8-2019. Application to add a 4,500 sq. ft. commercial building and associated parking and infrastructure to the existing commercial site was **tabled** for third party review.
- City of Somersworth, is seeking conceptual site plan and conditional use permit review for upgrades to the Waste Water Treatment Facility located at 99 Buffumsville Road, in the Agricultural and Industrial (A&I) District, Map 01 Lot 01, SITE#13-2019 and CUP#06-2019. **No Decisions Made**.

- Somersworth Falls LLC, 267 Route 108, in the Commercial Industrial (CI) District, Assessor's Map 46 Lot 4F, SITE#14-2019 and CUP#07-2019 . Application to expand the existing parking lot was **approved**.
- Twelve Month LLC, Villages at Sunningdale, in the Residential Single Family (R1) District, Assessor's Map 20 Lot 05, SUB#05-2013. Application to eliminate a small section of the approved sidewalk was **Denied**.
- Piccadilly Properties LLC, 97 High Street & 10 Highland Ave. in the Residential/Business with Historic Overlay (R/BH) District, Assessor's Map 11 Lots 37 & 39, SITE#02-2019. Application to convert office space to residential units was **approved**.
- Trio Investments, LLC, 49 Market Street, in the Business with Historic Overlay (BH) District, Assessor's Map 11 Lot 78, SITE#09-2016. Application for amendment on event operations was **tabled** for review by the Traffic Safety Committee.
- River Valley Development Corp., 206 Green Street, in the Residential Single Family (R1) District, Assessor's Map 08 Lot 78, SITE#01-2018 . Application to modify curbing, trail design and clarify rain garden design was **approved**.

#### **Site Review Technical Committee October 2019:**

The SRTC reviewed the following:

- Twelve Month LLC, is seeking subdivision plan amendment to eliminate a small section of the approved sidewalk on a property located at Villages at Sunningdale, in the Residential Single Family (R1) District, Assessor's Map 20 Lot 05, SUB#05-2013
- River Valley Development Corp., is seeking site plan amendment to modify curbing, trail design and clarify rain garden design on a property located at 206 Green Street, in the Residential Single Family (R1) District, Assessor's Map 08 Lot 78, SITE#01-2018
- Trio Investments, LLC, is seeking site plan amendment to increase seating on a property located at 49 Market Street, in the Business with Historic Overlay (BH) District, Assessor's Map 11 Lot 78, SITE#09-2016
- Piccadilly Properties LLC, is seeking site plan amendment to convert first floor office space to residential units on a property located at 97 High Street & 10 Highland Ave. in the Residential/Business with Historic Overlay (R/BH) District, Assessor's Map 11 Lots 37 & 39, SITE#02-2019
- Wentworth Douglass Hospital, is seeking conditional use permit for a 1 mile long nature trail with portions in the wetland buffer on a property located at 23 Works Way, in the Commercial Industrial (CI) District, Assessor's Map 61 Lot 14B, CUP#08-2019



## Economic Development – October 2019

- **Upcoming Roundtables:**
  - Regional Economic Development Roundtable: 11-4-19
  - Downtown: 11-13-19 @ 8:30
  - BIBED (Bankers-Investors- Brokers & E.D.): 1-16-20 @ 8:30
- **Vacant Space Sold or Leased: New Tenants Secured and /or in Process**
  - ✓ W.M. Poole Confections: 58 High Street
  - ✓ Vision Master: 224-Route 108
  - ✓ Earth Eagle Brewery: 8B – Barclay Square
- **Tenant Prospects: Business – Exploring [considering] Somersworth**
  - ✓ Cards and Gifts Store
  - ✓ Plastic Company
  - ✓ Antique Dealer
  - ✓ Company seeking Warehouse /Industrial Space (120-140,000SF)
- **Miscellaneous Business-Related Activity**
  - ✓ Exploring expansion of Rte 108 ERZ
  - ✓ VFW front façade garden improvement project
  - ✓ Met with Major Commercial Investor interested in Somersworth
  - ✓ Plaza RFP/Bid – Deadline January 16, Public Meeting November 13
  - ✓ Sent letter to each realtor/investor/banker re: Police Station
  - ✓ Sent letter to each restaurant prospects re: Station 319 & Laney's
  - ✓ Emailed and hand delivered letter for ERZ application deadline
  - ✓ Downtown Roundtable Projects:
    - Plaid Friday: November 29
    - Shop Small Saturday: November 30
    - Downtown Parade: December 7
    - Downtown Story Boards Project: December 2019
    - Downtown Kids Art Project: January & February 2020
    - Outside Features Ordinance
- **Marketing and Brand Identity**
  - ✓ Created Press Release template sample for businesses use
- **Community Advocacy**
  - ✓ Monthly: Seacoast Region - Economic Development Roundtable
  - ✓ Quarterly: Great Falls Economic Development Corporation - BOD
  - ✓ Quarterly: Skyhaven Airport – BOD & Marketing Committee

## **Parks and Recreation – October 2019**

- In early October, the City hired Loretta Pinkham and David Guion of Andover, VT (Green-eyed Gypsy Coat Crazying Caravan) to help eradicate the invasive Japanese Knotweed growing behind the ballfield fence at Noble Pines Park. Loretta and David camped out at the Pines for 1 week while 9 goats and 2 sheep ate the invasive Knotweed encroaching onto the ballfield. We are very happy with the results as the goats and sheep were able to clear most of the Knotweed down to the root system. This particular area has been a challenge for the City to maintain over the years and we were very happy to try this alternative solution to using chemicals.
- The Pee Wee Soccer program concluded on Saturday, October 24<sup>th</sup>. This beginner program was held on Saturday mornings at Noble Pines Park for 6 sessions. This year we had 22 players participate between the ages of 3 and 4. We had 3 teams that were coached by volunteer parents and the Rec Supervisor. All players received medals to celebrate the end of their season.
- Registration is ongoing for the upcoming Rec Basketball Program for children in grades 1-6. The program is run on Saturday mornings at Idlehurst Elementary School gym and the Middle School gym depending on the age group. This program is coached by parent volunteers.
- The Senior Picnic was held on Wednesday, October 23<sup>rd</sup> at the Flanagan Center Gym. Tricky Dick the Magician performed magic skits for the seniors, there were a ton of great raffle prizes, a BBQ lunch was served, and all seniors went home with a door prize and a trick or treat bag. We also had a Halloween costume contest and named the annual Somersworth King and Queen who received a special gift. This event is co-hosted by Somersworth Recreation, Fire, Police, Somersworth Housing, and Strafford Meals on Wheels. The day of the event we are fortunate to have many employees from Police, Fire, other City departments, and community volunteers that come help cook and serve food to the seniors.
- Planning is underway for winter events and programs. Our next special event will be the Sips and Sentiments, a holiday ornament and card making workshop for seniors. This event is being held on Thursday, Nov. 21<sup>st</sup> 1:00-3:00 p.m. at the Gathering Place Studio and Shop in Somersworth. The event is free and participants will have the opportunity to create holiday ornaments and cards to take home.
- The irrigation system at Noble Pines Park has been winterized for the season. The Water Dept. also assisted with winterizing our park houses at Noble Pines Park and Millennium Park to prep for the incoming colder weather.

## MEMORANDUM from Director Public Works & Utilities

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**TO:** Robert M. Belmore, City Manager

**DATE:** November 12, 2019

**SUBJECT:** Public Works Department Monthly Report for October-November, 2019

**FROM:** Michael Bobinsky, Director of Public Works & Utilities

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### DIRECTOR'S COMMENTS

Highlights of the Department's activities during this reporting period are as follows:

- All Department Divisions were busy during this reporting period with a range of projects, repairs, system installations, and service activities as the late fall ends and early winter begins.
- All streets designated for paving were completed as of this reporting period. A total of 23 streets were repaired and re-paved over the past 2 months. A significant effort by all including the City Engineer, and our contractors. Staff is working with the contractor on remaining punch list items and scheduling lane striping at this time.
- Reviewed preliminary engineering plans for the TAP Sidewalk Improvements and the Complete Streets Design. Waiting on NHDOT for the go ahead on the scope and contract work for the CMAQ High Street traffic system corridor improvements project.
- Participated in SRPC meetings including the GACIT Hearings addressing NH DOT 10 Year Transportation Plan.
- The City's Moose Plate Conservation Grant request for \$10,000 for partial funding of a new slate roof at Furber Chapel at Forest Glade Cemetery was approved. Staff is waiting word on an LCHIP Grant to also provide funding for the slate roof replacement as well.
- Participated in interviews for an Equipment Operator I position.
- Initiated planning for the transfer of park maintenance functions to the Public Works Department.
- Held Plant and Facility tours with Eric Mommsen's 3<sup>rd</sup> grade class.
- Discussed Nadeau Street status with the City Manager and with the Public Works and Environment Committee.
- Malley Farm Community Gardeners held a fall meeting with their volunteers, discussed the past season and made plans for next spring.
- Attended Cemetery Trustees Meeting.
- Planning winter operations.

### HIGHWAY DIVISION

#### Operations/Maintenance:

- Performed monthly metal collections
- Performed maintenance and repairs to city equipment
- Performed pothole patching city wide
- Repaired gravel roads around the city
- Performed road side mowing
- Performed city trash collection at receptacles, and city buildings.

- Performed street sweeping in low areas where dirt has accumulated from rain
- Performed city mowing and weeding of beds
- Performed trimming of overhanging brush on sidewalks and signs
- Conducted burning operations at the Malley Farm in preparation for fall brush collection
- Performed seasonal brush and leaf Collection
- Replaced the furnace in the Ward 5 building
- Prepared equipment for winter operations
- Cleaned numerous basins that were plug by utilizing the new street sweeper
- Performed 2 root x treatments on drain lines to breakdown roots and restore flow
- Repaired the stairs from Washington Street down into the Plaza Parking Lot
- Removed old structure covers from paving area that was replaced with new
- Cut and removed 2 trees from roadways that were blown over by wind storms (Pleasant St, and Laurel Lane)
- Painted red island on Indigo Hill Rd
- Installed delineators on Blackwater at High Street traffic island
- Laid out and painted crosswalks and stop bars on Stackpole Rd
- Set-up and cleaned up from annual Pumpkin Festival
- Planted a new Christmas Tree on Market St
- Painted exterior doors on Public Works Facility
- Investigated a sink hole on High Street

#### **Recreation:**

- Removed overgrown brush from around the St Laurent building for visibility and safety
- Repaired a picnic table at Mast Point Dam
- Removed the picnic tables from the parks

#### **Cemetery:**

- Performed 1 burial

#### **Sewer Collections Maintenance:**

- Responded to possible sewer back up on Willand Drive
- Removed built up hot top from the invert of manhole on Willand Drive that was causing backup.
- Re-set 2 manholes to grade that were above hot top (Fremont St and Deer Creek Run)
- Received 77 Digsafe requests

### **WASTEWATER DIVISION**

#### **Operations/Maintenance:**

- Operating under the (A2O) process which is used during our winter seasonal limits. This process focuses solely on Biochemical Oxygen Demand & Total Suspended Solids. The winter season runs from Oct 1<sup>st</sup> thru April 30<sup>th</sup>.
- Issued a new Significant Industrial User (SIU) permit to Strip Nine brewery located within the Somersworth Plaza.
- Experienced a weather event which resulted in a power loss due to a down high tension wire along Buffumsville Rd. Power was restored approximately 8-hrs later to the area. We operated under generator power during the duration of the outage and reported no permit exceedances.
- Highway Division personnel assisted with a corrective maintenance project regarding the Plants heating system. The water feed line had corroded and needed to be cut and welded. The Highway mechanic completed the weld while WWTF staff connected and rebuilt a section of water line which feeds the boiler unit. Several local heating

companies were contacted but could not provide the service required to complete this repair.

- Staff is in the process of installing a new water purification system located within the laboratory. This system provides purified water which is used to conduct onsite laboratory analysis on our finished water (effluent). This was a planned replacement and is included within the current budget.
- Treated a total of 69,450 gallons of septage from residents not on city sewer.

***Compliance:***

- Prepared monthly reports to US-EPA and NH-DES.
- Reported no permit exceedances for the month of October.
- Treated a total of 43-million gallons of wastewater during the month.

***Capital Improvements Plan Items:***

- WWTF upgrade – The final bid documents have been sent to NH-DES for approval. We are on schedule to go out to advertise construction bids in later November, or early December. Subject to final approval from NHDES, we also plan to conduct a pre-bid meeting at the WWTF in December and schedule a bid opening at City Hall during January, 2020.

**WATER DIVISION**

***Items completed this month:***

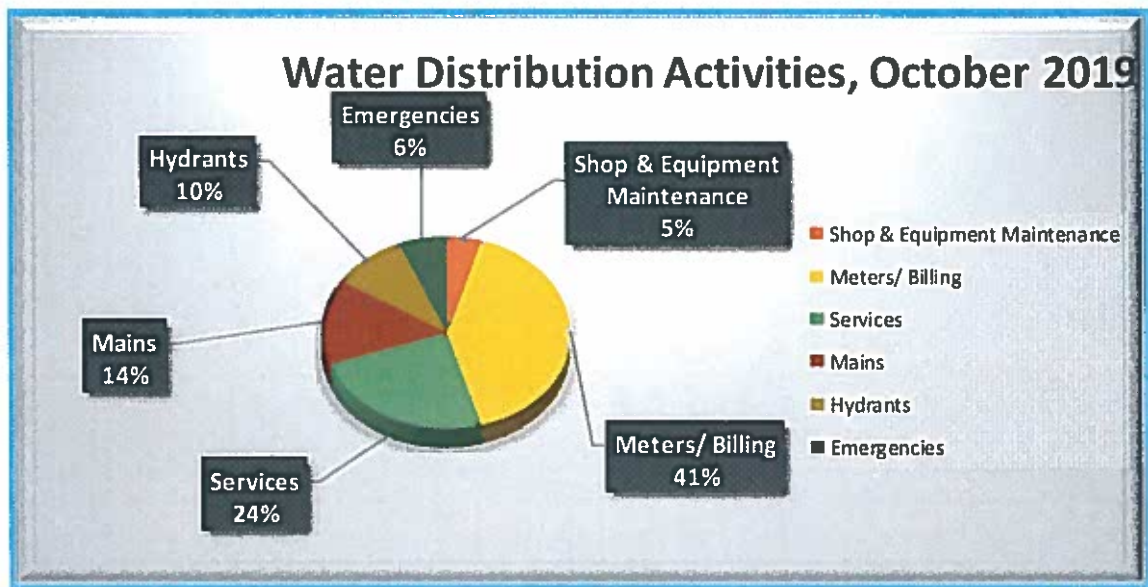
- Bacteria's and TOC's water quality tests completed
- Pumped 35,433,188 gallons of raw water
- Filtered and pumped to the city 32,023,875 of finished water
- Submitted Quarter #3 D/DBP report to NHDES
- Set up new account for Hach Manganese analyzer reagents
- Hach repaired TOC analyzer pump
- Met with Ingersoll- Rand regarding failed air dryer
- Assisted Highway personnel with the replacement of a water heater at the DPW Facility
- Worked with Hach calibrating Manganese analyzer
- Prepared for new PFOA sampling requirements

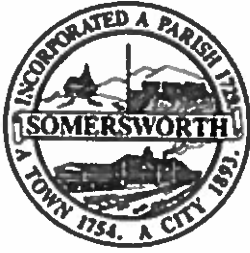
**ENGINEERING DIVISION**

- Management and oversight of the FY2020 road resurfacing work with Pike
- Developed outreach materials as part of the City's EPA stormwater permit (MS4)
- Oversight of ongoing City Hall maintenance projects
- Accepted four driveway permits, two obstruction permits, and four trench permits
- Continued involvement and plan review of the Cemetery Road complete streets design
- Developing GIS records for asset management updates
- Continued involvement in plan review for the CMAQ and TAP grants

**WATER DISTRIBUTION**

- Water Distribution operators completed 106 work orders and service requests in the month of October.
- Water was shut off to all City parks, cemeteries; seasonal buildings were winterized.
- Operators responded to several emergencies including digsafe and three broken service lines, on Blackwater Road, Willand Drive and on Ford Street





## *Somersworth Police Department*

*12 Lilac Lane*

*Somersworth, NH 03878*

*Business: (603) 692-3131 Fax: (603) 692-2111*

David B. Kretschmar  
Chief of Police

## MEMORANDUM

Memo To: Bob Belmore, City Manager  
From: David Kretschmar, Chief of Police  
Date: November 1, 2019  
Subject: Monthly Report – Month of October 2019

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Bob:

Below are some of the activities of our Department for the month of October:

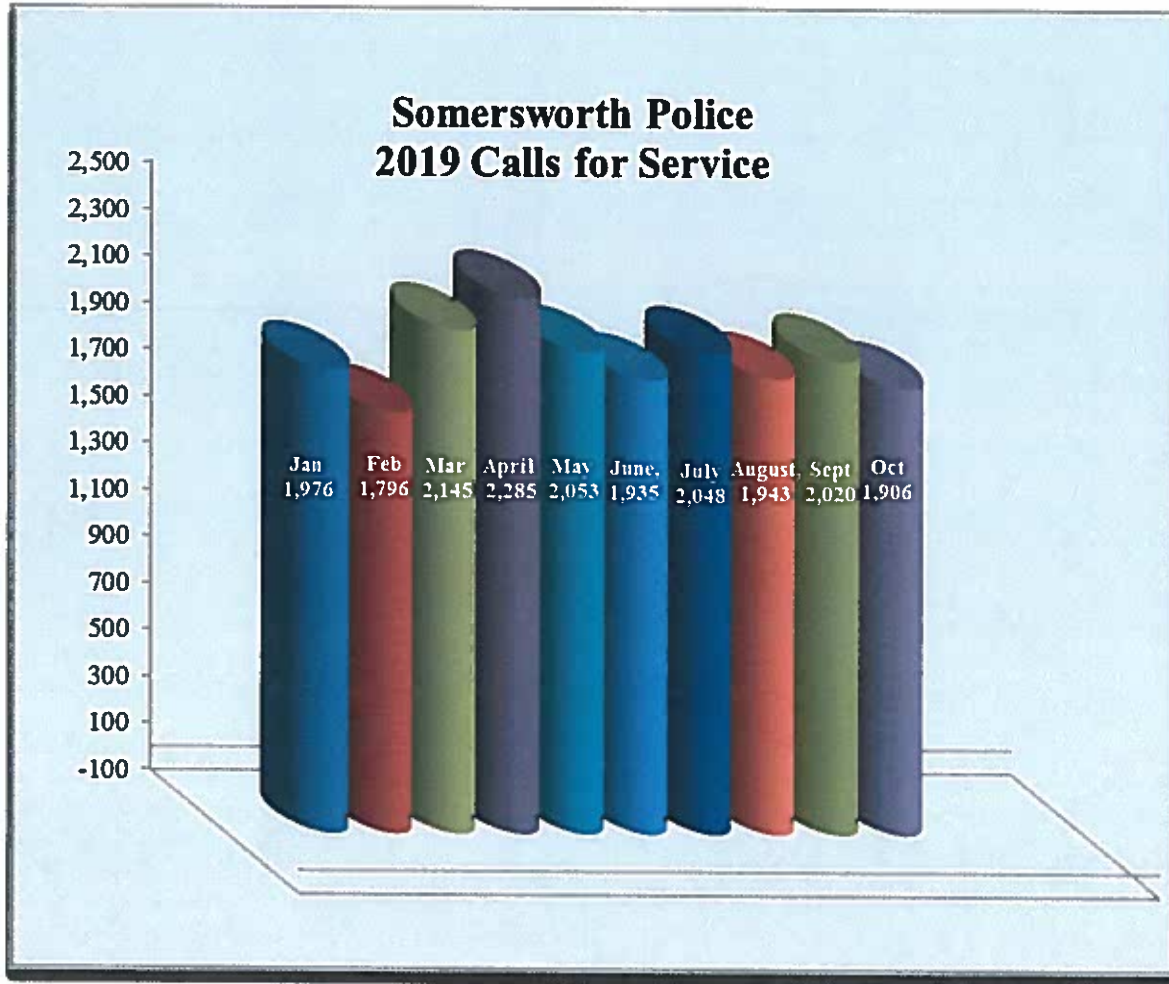
### **COMMUNITY POLICING:**

- National Coffee with a Cop was held at Aroma Joes on 10/2/19.
- Officer Ashley Fuller, School Resource Officer gave a presentation to parents and students during Open House about the dangers of vaping and internet and safety to Somersworth Middle School students on 10/4/19.
- Detective Campbell gave Active Shooter Training instruction to almost 400 employees of Contitech Thermopol on 10/8/19 and 10/9/19.
- Somersworth Senior Picnic was held on 10/23/19 at the Flanagan Center with Police, Fire and Recreation Staff preparing and serving lunch with personnel from Stewart's Ambulance Service, Somersworth Housing and Strafford Nutrition, Meals on Wheels.
- Drug Take Back Day was held on 10/26/19.

### **PERSONNEL/TRAINING:**

- Department personnel received training in: Internet Safety, Project Safe Neighborhood, New England Regional Opioid Summit, ATF Table Top for NIBIN, and New Wave of MS13: Indications and Suppression Strategies.

**STATISTICS:**



Month	2019	2018
January	1,976	2,085
Feb	1,796	1,878
March	2,145	2,215
April	2,285	2,452
May	2,053	2,409
June	1,935	2,406
July	2,048	2,174
August	1,943	2,238
Sept	2,020	2,263
Oct	1,906	2,123
Nov		2,055
Dec		1,936
TOTAL	20,107	26,234





# City of Somersworth

## Fire Department

195 Maple Street – Somersworth, NH 03878-1594



**Keith E. Hoyle**  
Fire Chief & Emergency Management Director  
[khoyle@somersworth.com](mailto:khoyle@somersworth.com)

**Business: (603) 692-3457**  
**Fax: (603) 692-5147**  
[www.somersworth.com](http://www.somersworth.com)

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### OCTOBER 2019 MONTHLY REPORT

#### EMERGENCY ACTIVITIES

Building Fires:	7
Vehicle Fires:	1
Outside Fires:	0
Emergency Medical:	52
Motor Vehicle Crash:	11
Malfunction/false alarm:	10
Accidental/public service:	37
Hazardous Condition:	17
Hazardous Materials:	7

#### NON-EMERGENCY ACTIVITIES

Burning Permits:	8
Fireworks Permits:	5
Oil Burner Permits:	1
Place of Assembly Permits:	0
Fire Safety Inspections:	14
Fire Drills:	11

#### CALLS FOR SERVICE

- We responded to 3 more emergency calls this October (142) than in October 2018 – an increase of 2%.
- We had a fire at 10 Depot St. caused by a bathroom fan.
- We responded to mutual aid fires in Dover (4): Rochester and Berwick.
- Responded to many calls for wires/trees down during a storm on Oct. 16. 1310 Somersworth customers lost power during this storm.
- There was a gas leak at High and Tri City Rd. caused by a contractor. Two buildings were filled with gas. There were no injuries.
- We assisted the police and EMS in finding and removing a suicidal individual who spent the night in the woods adjacent to The Works.
- Stewarts Ambulance continues to provide excellent EMS services.

### **PLANNING/PROJECTS/GRANTS**

- Port One Architects from Portsmouth continued with the fire station assessment project with 3 visits including a presentation to the Public Safety Committee where they discussed their work to date and presented a conceptual design.
- Conducted sprinkler and fire alarm acceptance tests at the new VA building on Terrascape Parkway.
- Conducted preliminary inspection of sprinklers at the former Hilltop School site.
- New call firefighters Bill Kincaid and Robert Pechstein were approved for hire. They need to pass a NH State Police background check and a medical exam.
- The JLMC began city building inspections.
- Bids for the new brush truck came in higher than anticipated. We are investigating to see whether we need to adjust the specifications.

### **TRAINING/MEETINGS**

- We continue to train 4 new career firefighters on shift.
- Attended the annual Unifil Safety meeting in Portsmouth.
- 3 call firefighters began an EMT basic course sponsored by Stewart's Ambulance (at no cost to the city).
- Attended SRTC, Public Safety Committee, Traffic Safety Committee, 9-1-1 Committee, JLMC and Seacoast Fire Chiefs meetings.

### **COMMUNITY SERVICE**

- The Department sponsored the Annual Open House during Fire Prevention Week.
- The Department participated in the Pumpkin Festival.
- We conducted 9 fire station tours during Fire Prevention Week.
- We assisted at the annual Senior Picnic.
- We participated in the annual "Trick or Treat" event at city hall.

Respectfully Submitted:  
Keith E. Hoyle, Fire Chief/EMD

**MITCHELL MUNICIPAL GROUP, P.A.**

ATTORNEYS AT LAW  
25 BEACON STREET EAST  
LACONIA, NEW HAMPSHIRE 03246  
[www.mitchellmunicipalgroup.com](http://www.mitchellmunicipalgroup.com)

WALTER L. MITCHELL  
LAURA A. SPECTOR-MORGAN  
STEVEN M. WHITLEY  
NAOMI N. BUTTERFIELD  
JUDITH E. WHITELAW (OF COUNSEL)

TELEPHONE (603) 524-3885

November 15, 2019

**CERTIFICATION**

Re: City of Somersworth, New Hampshire

Ordinance No. 13-20

Title: **TO AMEND CHAPTER 13, POLICE OFFENSES,**  
**SECTION 13.3.1-D, NO PARKING ANYTIME**

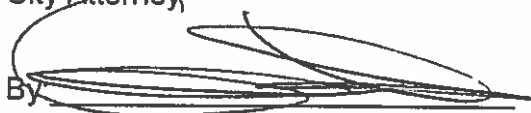
This is to confirm that in accordance with Somersworth City Council Rules and Regulations #17 (D)1, we have reviewed the above referenced resolution. To our examination it is in correct technical form, and to our understanding is not repugnant to the laws and constitution of the State of New Hampshire nor the Charter and Ordinances of the City of Somersworth.

**MITCHELL MUNICIPAL GROUP, P.A.**  
City Attorney

Date: \_\_\_\_\_

11/15/19

By \_\_\_\_\_





## **Final Round of Public Information Meetings and Public Hearings**

**\*\*\* FOR IMMEDIATE RELEASE \*\*\***

**November 14, 2019**

**Contact: Rad Nichols, Executive Director, COAST  
603-743-5777**

**Dover, NH** – The Cooperative Alliance for Seacoast Transportation ([COAST](#)) is announcing its final round of opportunities to provide public input on COAST's redesign of the region's public transit system during the first week of December. Over the past 15-plus months COAST has undertaken a comprehensive review of its entire public transit system, asked for and received tremendous input from riders, partners and stakeholders, and based on that input, developed a proposal to redesign its services to better meet the needs of the region today and into the foreseeable future.

Rad Nichols, COAST Executive Director, stated, "There has been a remarkable amount of work undertaken over the past year-plus. We have held 16 public forums over three distinct public input periods, collected and analyzed over 330 responses to onboard and online surveys, and attended numerous partner and stakeholder meetings, all of which were necessary to get us to the point where we are today. The proposed conceptual plan has really come together, and we were very pleased with the positive response we received when the plan was released earlier this year."

These meetings will represent the final public input opportunities on the proposed system changes coming to COAST in mid-2020. The meetings will be held as follows:

- Tuesday, December 3 (10a-12p), Dover Public Library
- Tuesday, December 3 (6p-8p), Somersworth City Hall
- Wednesday, December 4 (6p-8p), Portsmouth Public Library
- Thursday, December 5 (9a-11a), Friends of Farmington Meeting Space
- Thursday, December 5 (6p-8p) Rochester Public Library

The following items will be presented for final input:

- Final conceptualized plan, including routes and schedules
- Fare and fare media changes
- New recognized holidays
- Temporarily extending COAST ADA service to affected ADA clients no longer residing within COAST's service area

Public input on the final conceptualized plan will be accepted at the public information meetings and hearings. Additionally, comments can also be submitted via email to [info@coastbus.org](mailto:info@coastbus.org), or by mail to COAST, 42 Sumner Drive, Dover, NH 03820. Comments will be accepted until Monday, December 16.

The new system has numerous benefits for riders; including dramatic reductions in travel times for the longest trips, more timely connections between routes, clockface scheduling, expansion of Saturday services and extensions of service coverage to a small number of highly sought areas. As required due to coming funding reductions, the service is designed to have a lower overall operating cost, make better use of vehicle downtime to maximize revenue service, eliminate service to some of the lowest ridership areas and reduce peak vehicle needs and associated costs.

“We owe an enormous amount of gratitude to the NHDOT for helping COAST assemble the funding necessary for implementation. A \$4.95M award of FTA funds, passed through the NHDOT over the next three years, will help COAST transition to the new service designed for better cost efficiencies, while also improving customer service,” explained Nichols.

A landing page for the Project can be viewed at [www.coastbus.org/OurFuture](http://www.coastbus.org/OurFuture). Visitors to the online landing page can read a project overview, review the project progress to date, see the latest version of the proposed system and timetables, obtain details on upcoming meetings and provide public comment and input through available forms.

Nichols added, “We are very proud of the comprehensive public input and planning process we have undertaken and feel that the result is a system design that best reflects the changing needs of the region. We are excited to see the proposed system move to the next stage after the upcoming final public input round.”

Nichols closed by saying, “Throughout this process, COAST has been committed to achieving the organization’s stated goals of actively engaging stakeholders in collaborative efforts to be responsive to the region’s changing needs, promoting fiscal stewardship of public transportation, and conducting ourselves with fiscal integrity and transparency that respects the taxpayers and municipalities we serve.”

The Cooperative Alliance for Seacoast Transportation (COAST) has provided public transit service to the Seacoast New Hampshire region since 1982. COAST is a non-profit agency, operating a regional public transit system that relies primarily on federal and local government support to operate. COAST is governed by a board of directors representing the communities served, two regional planning commissions, and many local and state agencies. COAST’s vision is to be an innovative leader in providing a broad range of public transportation services, connecting and coordinating a robust network of transportation options for everyone.

To learn more about COAST, or to find out if taking the bus is right for you, visit [www.coastbus.org](http://www.coastbus.org) today!

—END—