



**CITY OF SOMERSWORTH**  
*Office of the City Manager*

**TO:** Mayor Dana Hilliard and City Council Members

**FROM:** Robert M. Belmore, City Manager

**DATE:** Friday, September 30, 2016

**SUBJECT:** City Manager's Report for Monday, October 3, 2016  
City Council Agenda

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*Unfinished Business (under Section 13 of Agenda)*

**Resolutions**

- A. Resolution No. 15 – 17 To Notify the City Tax Collector that the City Council Shall Accept a Tax Deed on Property Located at 1 Winter Street, Tax Map/Lot Number 11-181a.** The Finance Committee reviewed the attached list of properties attached to this report. As a reminder, the NH Department of Environmental Services hired engineering firm, GZA, will be moving forward with their site work in anticipation of the City applying for a Brownfield's Grant this fall. I am still hopeful that we can meet the application deadline, but it is critical that the engineering work is completed in time. It is my understanding that the City Council will need to accept the property for the City to forward. The Finance Committee is sponsoring this Resolution for discussion and an eventual vote at one of the upcoming City Council Meetings.

*New Business (under Section 14 of Agenda)*

**Ordinances**

- A. Ordinance No. 3-17 Amending Chapter 13 Police Offenses.** This Ordinance change was discussed at the Traffic Safety Committee meeting on September 21<sup>st</sup> and the Committee recommends no parking on Maple Street on the westerly side between the intersection of Prospect Street and Linden Street. Attached is a picture of Maple Street provided to the Traffic Safety Committee. I recommend a Public Hearing at the next regular Council meeting on October 17<sup>th</sup> at 6:50 p.m.

## **Resolutions**

- A. Resolution 16–17 To Notify the City Tax Collector that the City Council Shall not Accept a Tax Deed on Properties Located on Wexford Lane Subject to an Unredeemed Tax Lien.** As reported in years past, the City has information that confirmed there is some level of buried trash and/or debris on these properties. There would be significant expense to clean these properties. Both parcels are vacant land without buildings.
- B. Resolution No. 17–17 To Notify the City Tax Collector that the City Council Shall Not Accept a Tax Deed on Certain Properties Subject to an Unredeemed Tax Lien.** The Finance Committee reviewed these properties and supports passage of these 2-Resolutions; No. 16-17 and 17-17. These properties are all Manufactured Housing Units. If approved, the City Council can reverse this action at any future meeting on any of these properties. Attached is a listing of all Properties reviewed by the Finance Committee.
- C. Resolution No. 18-17 To Authorize the City Manager to Execute a contract Change Order with Severino Trucking for Extending Improvements to Indigo Hill Road Project.** The Finance Committee reviewed this Resolution at their September 23<sup>rd</sup> meeting and agreed to support this Change Order. If approved, the City will use \$117,500 from the Municipal and Transportation Fund and \$20,900 from the Water Department Budget. Attached is a memorandum from Public Works Director Mike Bobinsky regarding the estimate on this Change Order.

## ***City Manager's Items (under section 10 of Agenda)***

### **A. Informational Items**

- 1. Former Hilltop School – Environmental Site Assessment.** Attached is a copy of the Phase I Environmental Site Assessment conducted by the engineering firm of Credere Associates, engaged for this project through the Strafford Regional Planning Commission's (SRPC) Brownfield's Grant Program. Staff's understanding is this site has been selected to receive funding for Phase II work.
- 2. Council Meetings – Please note the following Meeting Schedule for.**
  - October 17<sup>th</sup> at 6:15 p.m. Cemetery Trustees presentation from Lisa Mausolf, a Private Preservation Consultant working on completing the application for the National Register for the Forest Glade Cemetery.
  - October 17<sup>th</sup> at 6:45 p.m. Public Hearing for Community Development Block Grant (CDBG) fund regarding the progress of energy improvements at the SHA's Albert J. Nadeau Homes.

### **B. Attachments:**

1. City Attorney Certifications (3).
2. Memorandum Regarding Police Cruiser Replacement Costs Approved by the Finance Committee.