


Office of the City Manager

TO: Mayor Dana S. Hilliard and City Council Members
FROM: Robert M. Belmore, City Manager 
DATE: Friday, October 2, 2020
SUBJECT: City Manager's Report for Monday, October 5, 2020

Unfinished Business (Under Section 14 of Agenda)

Ordinances

- A. Ordinance No. 23-20:** To Amend Chapter 4, Personnel Rules & Regulations, Section 11.3.1, Health/Dental Insurance, Regarding Spouses Employed by the City. The Government Operations Committee met on September 30th and voted to accept my request to rescind my recommendation to adopt this proposed Amendment. After a real time decision review, I think the present language is specific enough as written, so that the \$5,000 stipend is only available to employees who can provide documentation of health insurance coverage outside of City coverage.
- B. Ordinance No. 5-21:** To Amend Chapter 19 – Zoning, Section 25.B, Agricultural Use. The Public Works & Environment Committee are still reviewing this proposal. The Committee met on September 24th and provided guidance to assist Staff in developing a proposed Amendment to allow Bee Keeping with certain zoning parameters such as a setback of 20 feet for the location of a hive.
- C. Ordinance No. 7-21:** To Amend Chapter 6 – City Officials, Section 6.6.2.4, Public Safety Committee. The Government Operations Committee met on September 30th and voted to offer the attached Amendments to the original proposed language.

New Business (Under Section 15 of Agenda)

Other

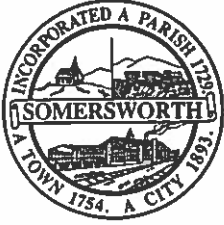
- A. Vote to Set Polling Hours for General Election 7:00 a.m. – 7:00 p.m.**
 - B. Vote to Request the School Board to Authorize the Use of the Somersworth High School Cafeteria for Ward 3 and the Idlehurst Elementary School Cafeteria for Ward 4 as Permanent City Polling Locations Unless or Until Rescinded. (Requested by Mayor Hilliard)**
-

City Manager's Items (under section 11 of Agenda)

A. Informational Items.

- 1. Project Updates.**
 - a. City Hall ADA automatic doors are installed.
 - b. The City Hall parking lot has been repaved.
 - c. Repairs to Blackwater Road are complete.
 - d. Rye Beach Landscaping is back on-site working on the new Veterans Memorial.
 - e. The Dog Park should be able to be open in a couple of weeks.
- 2. Halloween Trick or Treat.** In light of the CDC ruling that this Halloween activity is a high-risk category during this COVID-19 pandemic, the City has decided to not encourage Trick-or-Treat this year. Therefore, we will not set Trick-or-Treat hours (per consensus of the Mayor, Police Department and City Manager).

Please note: Our Recreation office will soon be announcing virtual Halloween activities.



City of Somersworth – Ordinance

Ordinance No: 23-20

TO AMEND CHAPTER 4, PERSONNEL RULES & REGULATIONS, SECTION 11.3.1, HEALTH/DENTAL INSURANCE, REGARDING SPOUSES EMPLOYED BY THE CITY

June 15, 2020

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the Ordinances of the City of Somersworth, as amended, be further amended as follows:

1. Amend Chapter 4, Personnel Rules and Regulations, Section 11.3.1, Health/Dental Insurance, by adding to the last paragraph:

This benefit shall not be available to any employee whose alternative health insurance is provided through a spouse's plan through either the City or the School District.

This Ordinance shall take effect upon its passage.

Authorization

Sponsored by Councilors:

Richard Michaud
Nancie Cameron
Donald Austin
Matt Gerding

Approved:

City Attorney

City of Somersworth – Ordinance 23-20

History

First Read Date:	6/15/2020	Tabled:	
Public Hearing:	07/13/2020	Removed From Table:	
Second Read:	07/13/2020		

Discussion

06/15/2020

*Ordinance No. 23-20 will remain in first read until the call of the Chair.
Public Hearing scheduled at the call of the Chair.*

07/13/2020

Mayor Hilliard referred Ordinance No. 23-20 to the Government Operations Committee 7-13-2020

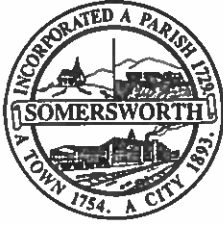
08/10/2020

Remains in Committee

09/09/2020

Remains in Committee

Voting Record		YES	NO
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont		
Ward 4 Councilor	Austin		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Gerding		
At Large Councilor	Cameron		
At Large Councilor	Paradis		
TOTAL VOTES:			
On / / Ordinance 23-20		PASSED	FAILED



City of Somersworth – Ordinance

Ordinance No: 5-21

TO AMEND CHAPTER 19 – ZONING, DEFINITIONS, SECTION 25.B, AGRICULTURAL USE

July 13, 2020

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the Ordinances of the City of Somersworth, as amended, be further amended as follows in Section 25 Definitions:

Section 19.25.B, Agricultural Use, delete the word, “apiculture.”

Section 19.25.B shall read as follows:

AGRICULTURAL USE Land used for agriculture, farming, dairying, pasturage, horticulture, aquaculture, floriculture, silviculture, animal and poultry husbandry.

This Ordinance will take effect upon passage.

Authorization	
<i>Sponsored by Councilors:</i> Crystal Paradis Nancie Cameron Matthew Gerding	<i>Approved:</i> City Attorney

City of Somersworth – Ordinance 5-21

History

First Read Date:	07/13/2020	Tabled:	NA
Public Hearing:	08/10/2020	Removed From Table:	NA
Second Read:	08/10/2020		

Discussion

07/13/2020

Ordinance No. 5-21 will remain in first read until the call of the Chair.

Public Hearing scheduled at the call of the Chair.

Mayor Hilliard referred Ordinance No. 5-21 to the Public Works & Environment Committee on 7/13/2020.

08/10/2020

Remains in Committee

09/09/2020

Remains in Committee

Voting Record		YES	NO
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont		
Ward 4 Councilor	Austin		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Gerding		
At Large Councilor	Cameron		
At Large Councilor	Paradis		
TOTAL VOTES:			
On / / . Ordinance 5-21		PASSED	FAILED



City of Somersworth – Ordinance

Ordinance No: 7-21

TO AMEND CHAPTER 6 – CITY OFFICIALS, SECTION 6.6.2.4, PUBLIC SAFETY COMMITTEE

September 21, 2020

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the Ordinances of the City of Somersworth, as amended, be further amended as follows:

Amend City Officials, Section 6.6.2.4, Public Safety Committee, by adding:

In order to maintain our present quality of life, the Committee may also provide assistance in guiding Police, Fire and other emergency operations in delivering services ethically and effectively to ensure the safety and security of the Public, and, Public Trust is not compromised.

This Ordinance will take effect upon passage.

Authorization	
<i>Sponsored by:</i> Mayor Dana S. Hilliard Councilor Matthew Gerding	<i>Approved:</i> City Attorney

City of Somersworth – Ordinance 7-21

History

First Read Date:	09/21/2020	Tabled:	NA
Public Hearing:	10/05/2020	Removed From Table:	NA
Second Read:			

Discussion

Ordinance No. 7-21 will remain in first read until the call of the Chair. Public Hearing scheduled at the call of the Chair.

Voting Record		YES	NO
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont		
Ward 4 Councilor	Austin		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Gerding		
At Large Councilor	Cameron		
At Large Councilor	Paradis		
TOTAL VOTES:			
On / / . Ordinance 7-21		PASSED	FAILED

Section 6.6.2 The function and duties of the standing committees shall be as follows:

Section 6.6.2.1 Government Operations Committee

The purpose of the Committee is to consider and recommend to the City Council changes in government operating policies and/or procedures where the Council has approval authority, facilitate annually the City Manager's performance evaluation process, to recommend changes to the City Council Rules and regulations as needed, and to review and recommend to the City Council changes to the City Personnel Plan as proposed by the City Manager as well as other matters referred to it. (Amended 02/21/2006.)

Section 6.6.2.2 Finance Committee

The purpose of the Committee is to examine and recommend expenditures to the full Council, to authorize expenditures within its approved spending authority, to consider matters relating to the financial interest and budget of the City, as well as other matters referred to it.

Section 6.6.2.3 Recreation Committee

The purpose of the Committee is to consider matters relating to parks and recreational opportunities for all, recreational facilities and to assist in guiding the development of current and future recreational programs, as well as other matters referred to it.

Section 6.6.2.4 Public Safety Committee

The purpose of the Committee is to consider matters relating to Police and Fire services and other emergency response needs of the City, as well as other matters referred to it. *Gov. Ops. Proposed Amendments*
In order to maintain our present continuously improve our quality of life, the Committee may also provide assistance in guiding recommendations and guidance for Police, Fire, and other emergency operations in delivering services ethically and effectively to ensure the safety and security of the Public; and, Public Trust is not compromised.

Section 6.6.2.5 Economic Development Committee

The purpose of the Committee is to be a liaison to the public and business community in regards to the economic conditions of commerce and industry within the City, to consider matters relating to the economic development of the City, and matters relating to the promotion and marketing of the City, as well as other matters referred to it. To review and recommend to the City Council any changes regarding property maintenance and enforcement, housing code review and compliance, and overall housing related issues. (Amended 06/21/2010.)

Section 6.6.2.6 Public Works and Environment

The purpose of the Committee is to consider policy and ordinance matters and initiatives relating to City infrastructure including roads, buildings, and environmental matters such as water and wastewater treatment facilities, and municipal solid waste. It has the authority to recommend agreed upon policy,