



CITY OF SOMERSWORTH Office of the City Manager

TO: Mayor Matthew Spencer and City Council Members

FROM: Robert M. Belmore, City Manager

DATE: Friday, October 4, 2013

SUBJECT: City Manager's Report for Monday, October 7, 2013
City Council Agenda

5:30 p.m.
City Council Workshop with New Hampshire Legislators

Unfinished Business (under Section 12 of Agenda)

Resolutions:

- A. Resolution No. 10-14 Authorizing the City Manager to Enter into a Grant Agreement with the State of New Hampshire Department of Resources and Economic Development for a Land and Water Conservation Fund (LWCF) Grant to Conduct the Mast Point Dam Revitalization Project.** Background information was provided to you in the last meeting packet.
- B. Resolution No. 11-14 Authorizing the City Manager to Contract with Industrial Protection Services, LLC of Wilmington, MA for the Purchase of Self-Contained Breathing Apparatus.** Background information was provided to you in the last meeting packet.

New Business (under Section 13 of Agenda)

Resolutions:

- A. Resolution No. 14-14 To Notify the City Tax Collector that the City Council Shall not Accept a Tax Deed on Properties Located on Wexford Lane Subject to an Unredeemed Tax Lien.** The Finance Committee supports this action based on their discussion with staff on September 26th. Attached is a map of these parcels. There is buried solid waste on these parcels, please note – not hazardous waste. As we are not sure of the extent of waste, and therefore the cost, the recommendation is to refuse the tax deeds at this time.

- B. Resolution No. 15-14 Authorizing the City Manager to Contract with Milton Cat of Hopkinton, NH for the Purchase of a Backhoe.** Attached is supporting memorandums from the Highway Division Foreman and the Public Works Director. The City Council's approved budget allocated \$15,000 for this lease/purchase. The recommendation includes keeping the old backhoe, therefore there is no trade-in value being deducted.
- C. Resolution No. 16-14 Authorizing the City Manager to Contract with Grappone Ford of Concord, NH for the Purchase of a One-Ton Plow Truck.** Attached is a recommendation on this purchase from Public Work Director Willis. This fiscal year's budget appropriates \$16,500 for this lease/purchase. This purchase includes the truck and all associated equipment.
- D. Resolution No. 17-14 To Authorize the School Department to Utilize a Portion of the Cable Franchise Fee to Purchase Equipment Necessary to Start a Local Educational Access Channel.** The Finance Committee discussed this purchase with City Staff and School Superintendent Jeni Mosca. The purchase would be made with franchise fee escrowed funds, not the general fund. I have attached a copy of the proposed equipment purchases. This equipment is needed to begin the process in launching the School Department's Educational Channel.
- E. Resolution No. 18-14 Authorizing the City Manager to Sell City Tax Deeded Property at 28 Green Street through a Negotiated Sale Process.** The Economic Development Committee discussed the possibility of the City retaining this property. The Committee voted to recommend selling it with further City Council involvement as to the eventual purchase acceptance.

Other:

- A. To Act on the City of Rochester's Request to Supply Amazon Park Municipal Water.** Attached is a copy of information provided to the Public Works & Environment Committee regarding this request. As you will read, the City has an intermunicipal agreement in place with the City of Rochester. Presently, we bill Rochester for the current property owners that are provided with Somersworth water. Should the Council authorize water to Amazon Park, the City of Rochester would pay for the water used by the Park residents. I have also provided some advice from the City Attorney on this matter in the attached confidential email.

- B. Request to Reconsider the Vote to Call N. Pandelena Construction Bond.** Attached is a copy of the recommendation provided by City Attorney. The City is holding \$10,000 in escrow at this time. The City did receive written verification from the Bond Company that any agreement entered into by the City would not interfere with our ability to call the bond later down the road.
- C. To Consider the Issuance of an Order to Remove a Hazardous Building at 11 Crest Drive.** City Attorney has approved the Draft Order. Attached is a copy of this Draft Order and other supporting documents.
- D. Discussion of Paper Reduction, Requested by Councilor Pepin.**

City Manager's Items (under section 10 of Agenda)

A. Informational Items:

- 1. Police Grant.** I am please to report that the Police have received a Highway Safety Grant in the amount of \$4,680 for additional patrols under their "Operation Safe Commute Program". The program is aimed to encourage motorist to focus on the task of driving and operating their vehicles safely during their daily commute hours. I have approved the City's acceptance of this Grant and Program funding.

B. Attachments:

- 1.** Certifications for Resolutions No. 10-14 and 11-14 were provided to you in the last meeting packet.
- 2.** Miscellaneous Correspondence