



CITY OF SOMERSWORTH

Office of the City Manager

TO: Mayor Matthew Spencer and City Council Members

FROM: Robert M. Belmore, City Manager

DATE: Wednesday, August 28, 2013

SUBJECT: City Manager's Report for Tuesday, September 3, 2013
City Council Agenda

5:30 p.m. Private Meeting with City Legal Counsel, Attorney Tom Closson

6:00 p.m. Public Hearing
Re: Charter Amendments to be Voted on November 5th, Municipal Election

6:30 p.m. Public Hearing
Ordinance No. 1-14; Ordinance No. 2-14; Ordinance No. 3-14; Ordinance No. 4-14

Unfinished Business (under Section 12 of Agenda)

Resolutions:

- A. Resolution No. 4-14 To Notify the City Tax Collector that the City Council shall not Accept a Tax Deed on Certain Properties Subject to an Unredeemed Tax Lien.** Friendly Reminder: These are manufactured housing units. The Finance Committee recommends approval of this Resolution. On the recommendation of the Finance Committee, staff will be moving forward to accept tax deeds on four (4) similar manufactured housing unit properties. The Finance Committee supports passage of this Resolution.

Ordinances:

- A. Ordinance No. 1-14 Amend Chapter 13, Police Offenses, Section 3.1.G Permit and Reserved Parking and Section 3.1.F.6 Time Limited Parking, All Day.**
- B. Ordinance No. 2-14 Amend Chapter 13, Police Offenses, Section 3.1.G Permit and Reserved Parking Section 3.1.F.3 One Hour Parking, Section 3.1.F.2 Two Hour Parking, and Section 3.1.D No Parking.**
- C. Ordinance No. 3-14 Amend Chapter 13, Police Offenses, Section 3.1.G Permit and Reserved Parking.**

D. Ordinance No. 4-14 Amend Chapter 13, Police Offenses, Section 3.1.G, Permit and Reserved Parking.

Friendly Reminder: All these Police Offense Ordinances involve proposed changes that are the result of discussions held at the City Council's annual goal setting session, discussions with certain Council Standing Committee/s, and discussions regarding the downtown bond infrastructure project. These proposed changes involve parking regulations along public ways and parking in the City owned parking lot behind the former Nard's building off Constitutional Way.

New Business (under Section 13 of Agenda)

Ordinances:

- A. Ordinance No. 5-14 Amend Chapter 19, Zoning Ordinance, BY Adding New Section 7 – Conservation Subdivision Ordinance.** This is a Planning Board recommendation. The Planning Board did hold a Public Hearing. It has been the practice of the City Council to also hold a Public Hearing on Zoning Ordinance proposed changes. Attached is a summary memorandum provided by Director Sharples. I suggest a Public Hearing prior to the September 16th regular Council meeting at 6:30 p.m.
- B. Ordinance No. 6-14 Amend Chapter 20, Building Code.** Attached is a summary from Director Sharples. I recommend a Public Hearing on September 16th at 6:45 p.m.

Resolutions:

- A. Resolution No. 9-14 To Authorize the City Manager to Waive Ordinance Chapter 13D (Noise/Nuisance Control) for Severino Trucking Company, Inc. and/or its Subcontractors to Permit Night Work as Needed as Part of the Downtown Improvement Project.** This action was suggested at the City Council's special meeting on August 26th. I recommend passage. The Public Works & Environment Committee discussed this action item at their meeting on August 28th and the Committee has endorsed its adoption.

Other:

- A. Set Hours for November 5, 2013 Municipal Election 8:00 a.m. to 7:00 p.m.**
- B. Vote to Send Proposed Charter Amendments to November 5, 2013 Ballot.**

City Manager's Items (under section 10 of Agenda)

1. Informational Items:

- 1. Capital Improvement Program (CIP) for Fiscal Year 2015-2020.** The CIP process has once again started. I have enclosed a copy of the memorandum that I issued to the Department Heads recently. I welcome any comments or direction that the City Council might offer.
- 2. 11th Annual Pumpkin Festival 2013.** Attached is my response to the Pumpkin Festival folks (c/o Anna Houde) confirming our City resources being available in supporting this year's event scheduled for Saturday, October 12th, 10:00 a.m. – 4:00 p.m.
- 3. Mast Point Dam Grant.** I had previously reported on our application and now I am pleased to announce the City has been awarded the Grant. I have included copies of the Grant Award Letter for the \$28,500 funding, as well as more information on the project. I will be discussing the project with the Recreation Committee on September 6th and will ask the Committee Councilors to sponsor the enclosed a Draft Resolution. The Finance Committee will most likely be reviewing this Grant Award too.

2. Attachments:

- 1.** City Manager letter to N. Pandelena Construction's Bond/Insurance Company dated August 28, 2013.
- 2.** City Attorney Legal Opinion on Mayoral Election.
- 3.** Economic Development Committee information packet for the meeting of August 27, 2013.
- 4.** Exit 10/108 Improvements Flyer from Strafford Regional Planning Commission.