



## **CITY OF SOMERSWORTH**

### **Office of the City Manager**

**TO:** Mayor Matthew Spencer and City Council Members

**FROM:** Robert M. Belmore, City Manager

**DATE:** Friday, May 31, 2013

**SUBJECT:** City Manager's Report for Monday, June 3, 2013  
City Council Agenda

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**6:00 pm Workshop on former Hilltop School building with the Friends of Somersworth**

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#### ***Unfinished Business (under Section 13 of Agenda)***

##### **Ordinances:**

- A. Ordinance No. 13-13 Amending Chapter 4, Personnel Rules and Regulations.** As previously reported, the Finance Committee reviewed my recommendation and supports this action. Non-Union employees have been paying 12% of their Health Insurance premiums over the last year as have the Water and Wastewater Union employees. At some point Council should consider increasing the Health Insurance buyout to match the recent increases to Union Labor Agreements.

##### **Resolutions:**

- A. Resolution No. 32-13 Authorize City Manager to Amend the Lease Agreement with New Cingular Wireless PCS, LLC of Norcross, GA.** As previously reported, the City presently has a lease that allows for 6 antennas; this amendment allows the placement of 3 additional antennas. Attorney Mark Beliveau, Special Counsel to the City, reviewed and approved the lease language at Cingular's expense. Cingular offered to pay the City \$250 more per month which I negotiated up to \$425 per month (\$5,100 yr.). The Finance Committee has reviewed this proposal and recommends passage.

## ***New Business (under Section 14 of Agenda)***

### **Ordinances:**

- A. Ordinance No. 14-13 Amend Chapter 13, Police Offenses, Section 3.3 One Way Streets, Section 3.4 E. Right on Red (Prohibited), and Section 3.D No parking anytime.** These are recommendations being proposed from the Traffic Safety Committee. Please review the attached reports from the Police Department.
- B. Ordinance No. 15-13 Transfer Between Departments.** Please see the attached memorandum from Finance Director Smith. The Finance Committee has reviewed this recommendation and supports its passage. This is an annual housekeeping action item: that is, the City Charter allows the City Manager to transfer funds within a Department, however it takes Council action to transfer funds between Departments. This transfers \$15,000 from the Contingency Fund and places \$5,000 into the Public Works Department appropriation and \$10,000 into the Fire Department appropriation.

### **Other:**

- A. Adopted FY 2014 Budget: Discuss Increasing The Use of Fund Balance Revenue (Councilor Tapscott).** Please see the attached Memorandum regarding the present Fund Balance available as it relates to the City's Fund Balance Policy and the projected impact on the tax rate should Council decide to use more Fund Balance. If this is Council's preference, I suggest a motion to authorize the City Manager to use a specific amount of Fund Balance as additional Revenue in the Fiscal Year 2014 Budget. This would allow this allocation to occur when the City is required to update its Revenue projections with the State Department of Revenue Administration on September 1<sup>st</sup> as part of the paperwork submittals for the State DRA Tax Rate setting process.

## **City Manager's Items (under section 10 of Agenda)**

### **A. Informational Items:**

- 1. Recreation Grant.** I have authorized staff to submit a Land and Water Conservation Fund Grant application for the revitalization of the Mast Point Dam recreation area, (see attached letter).
- 2. Nobile Pines Celebration.** The Mayor and City Council are invited to the Thank-you barbeque celebration at the Nobile Pines Park on Wednesday, June 12<sup>th</sup> at noon.

### **B. Attachments:**

- 1. City Attorney Certifications (2)**