

**E911 Committee Meeting Minutes
May 22, 2018**

Attending: (x=attended; a=absent)

Keith Hoyle – Fire Department	x
Marty Pepin – City Councilor	x
Michael Bobinsky –Public Works Director	x
David Kretschmar – Police Department	x
Paul Robidas – American Ambulance	x
Tim Metivier, Code Enforcement	a

Visitors:

David Francoeur	x
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Recording: Jennifer Gosselin, Public Works Executive Assistant

Meeting opened at 7:40 AM

- 1) Approval of the minutes of January 13, 2017 meeting was tabled.
- 2) Greenview Project – David Francoeur was present to discuss the Greenview Project. This is a new development with 27 new homes planned, plus the one (1) existing house. The existing house has been sold and Mr. Francoeur has asked the committee to issue an address for the house before the new ownership is in place. There are two (2) roads in the development that need to be named: the main road, which bears to the left; and a shorter road that “y’s” off the main road to the right. Mr. Francoeur proposed the following street names: Whippoorwill Way (main road) and Sandlot Lane (shorter road to the right). After a brief discussion, Chief Kretschmar made a motion to accept the street names; Chief Hoyle seconded; all in favor to accept. The committee will prepare a resolution for the June City Council meeting and recommend the acceptance of the street names. As well, the committee will work with Code Enforcement on the numbering of the addresses. The final plan has been filed with City offices and measurements of each lot are provided, so numbering can remain in compliance with the State numbering system.
- 3) Colonial Village – Chief Kretschmar invited Peter Pope to this month’s meeting to resume the discussion of the street names within Colonial Village. Mr. Pope had agreed to the renaming of the streets to the new street names and will provide the street signs once City Council has approved the new names. This committee will plan to put forth the Resolution to City Council, with recommendation for approval, for the first June meeting.
- 4) Miscellaneous
 - A. During discussions relating to the street names within the Greenview project, a general discussion of street names arose. Namely, the practice of not using surnames and first names as street names and the adoption of this protocol. It was brought to the Committee’s attention that there are presently two (2) private roads that do not follow the City’s protocol for street names: Vincent Way and Shawns Way. Concern was raised about the addresses associated with these streets and whether they are recognized by the State’s emergency (E-911) system

for first responder purposes. Michael Bobinsky offered to contact State emergency representatives to determine whether each address was in the E-911 system as either Vincent Way or Shawns Way.

- B. Paul Robidas inquired whether the Committee had received any information about the new development on Green Street. Chief Kretschmar indicates he has not. He did know that there are plans for 27 condominiums and one (1) single family home.

Meeting adjourned at 8:05 AM.