

E-911 Committee Meeting Minutes

January 31, 2024

Attending: (x=attended, a=absent)

Tim McLin, Police Chief x

Mark Dellner, Fire Chief x

Marty Pepin, City Councilor x

Paul Robidas, Stewarts Ambulance x

Michael Bobinsky, Public Works Director x

Amber Hall, Public Works-City Engineer x

Courtney De Oliveira Valarese, Executive Assistant-Public Works and Utilities Department

The meeting was called to order at 1pm by Police Chief Tim McLin.

1) Approval of the Minutes from the meeting November 13, 2023.

A motion was made by Paul Robidas. Motion was seconded City Councilor, Marty Pepin, the motion carried unanimously.

2) Update on addressing changes on Willand Drive

City Engineer, Amber Hall explained that the address numbering on Willand Drive needs to be revised. Amber Hall confirmed that she received a recommendation from Kenny-Lynn from the State E911 office that the current street numbering was not compliant with E911 standards due to the requirement of 50ft spacing increments. Amber presented /discussed the revised address plan for the properties on Willand Drive.

Staff received concerns over the burden of renumbering from two business on Willand Drive. All other properties have agreed on the proposed address changes. The next step is to inform the affected property owners that a public hearing on the changes, will occur where City Council will vote on the change for all the proposed addresses. The Zoning Ordinance allows for a public hearing with the City Council when there is report of objections to the new addressing number plan.

Council Marty Pepin made a motion to move forward with the hearing. Fire Chief, Mark Dellner seconded the motion and the rest of the committee carried out the motion unanimously.

Motion was made to adjourn the meeting by Police Chief, Tim McLin and seconded by Public Works Director, Michael Bobinsky. Motion passed unanimously. Meeting adjourned at 1:30pm.