

E-911 Committee Meeting Minutes

August 10, 2021

Attending: (x= attended; a=absent)

George Kramlinger-Fire Department	x
Marty Pepin, City Councilor	x
Paul Robidas, Stewarts Ambulance	x
Michael Bobinsky, Public Works	x
Russ Timmons, Acting Chair, Police Department	x
Amber Ferland, City Engineer	x
Keri Gordon, Recorder, had an excused absence.	A

The meeting was called to order at 1pm by acting Chair Russ Timmons

- 1) **Approval of Minutes from the meeting on March 11, 2021.** A motion was made by George Kramlinger to approve the minutes of the March 11, 2021 meeting. Motion was seconded by City Councilor Marty Pepin; the motion carried unanimously.
- 2) **Keith Perkins Address Change.** The sole topic discussed at the meeting was to consider a request from Keith Perkins to formally allow him to change his address from 3rd Street to 1A & 1B Chesley Ave. Mr. Perkins submitted a letter to the City that included why he wants to change the address. Keith is applying for a home occupation license and he wants to formally have this property address changed to Chesley for ease in deliveries, possible customer /contractors. Staff spoke with E 911 officials and they already refer to this property as 1 Chesley Avenue; Amber Ferland stated that State E-911 officials have no objections to changing this address. DPW staff will confirm if a letter or number naming for the 2 apartment units at the residential property is preferred by E 911 officials. As further discussed, Mr. Perkins will need to complete a voluntary change of address form, and signed off by the Acting Police Chief

Motion was made by Marty Pepin, and seconded by Bobinsky endorsing this request for an address change. Motion past unanimously. Amber will follow-up with getting the proper signatures on the volunteer change of address form and deliver to the Somersworth Post

Master office. In addition, copies of the volunteer change of address form will be distributed to Police, Fire, Stewarts Ambulance, City Clerk and the Assessor.

3) **Miscellaneous:** There was no miscellaneous

Motion was made to adjourn the meeting by George Kramlinger, and seconded by Paul Robidas. Motion passed unanimously.

The meeting was adjourned at 1:35 pm.

Respectfully Submitted by Michael Bobinsky, Director of Public Works and Utilities